

Minutes of Meeting  
Human Relations Meeting  
April 16, 2015

A meeting of the Human Relations Commission was called to order at 6:35 p.m. at Heman Park Community Center, University City, MO 63130

Members in Attendance: Kathy McGinnis, Angelene Hayes, Charmaine Glenn, Jonathan Falk

Members Excused: Meg McClelland

Members absent: Robyn Williams, Jackie Womack

**Agenda**

The April 16, 2015 agenda was approved.

**Minutes**

Commissioner McGinnis motioned to approve the March 19, 2015 minutes as amended, and Commissioner Hayes seconded.

**Unfinished Business**

1. University City Pole Banner Challenge/Contest

**DISCUSSION**

The members are unsure if the banner proposal needs council approval or if they should speak with Arts & Letters. Placement of the banners will be discussed later.

2. Report on Housing

Human Relations Board members would like to suggest to Council that they pass a "Source of Income" ordinance for University City residents. It was agreed upon that a POC (spell out) from the EEOC come out and answer more questions regarding the Source of Income ordinance for clarification.

More discussion and research to follow.

**New Business**

1. Brochure - Commissioner Hayes will review the brochure one last time prior to print.
2. St. Charles Human Relations Commission - The members spoke about creating a form for the Human Relations Commission's website that could be available from a link on the Commission's web page for residents seeking more information on how to file a complaint as it relates to Fair Housing.
3. Form for suggestions/concerns aka complaints - The Commission members agreed that a form could be created and placed on the City's website for complaints.

4. Link for Assistance - The Human Relations Commission's webpage should have a link that residents can note clearly that they are on the web page.
5. Strategic Plan - Commission members discussed developing a strategic plan. It was recommended to have someone come out to assist with or provide tips towards developing an effective strategic plan. This person could also advise the Commission.
6. Dr. Alisa Warren, MO Commission on Human Rights – It was discussed that this person could help design a template for the Human Relations Board members. Cost may or may not be a factor. Commission Member Glenn will follow up.
7. Budget – The discussion centered on whether there is a budget for printing or speakers. Before a speaker is engaged, it should be determined by Commission members if there is a fee and whether there is a budget for a speaker. Fees are also needed for the Staff Liaison to have brochures printed.
8. Getting down to Business - The commission members discussed spotlighting a community business; however, the Chamber of Commerce may have already adopted this. More discussion and research to follow.

Chairperson will develop an email that summarizes questions for the council liaison that will assist with the topics above. The staff liaison will mail this email to the Council Liaison.

**Public/Citizen Participation**

None

**Council Liaison Report**

None

Meeting adjourned at 8.00 p.m.