



CITY OF UNIVERSITY CITY, MISSOURI ADOPTED BUDGET FISCAL YEAR 2016

July 1, 2015 to June 30, 2016



Garden at Harriett Woods Civic Plaza



Garden at Flynn Park



Garden at Heman Park Pool

**6801 Delmar Boulevard
University City, MO 63130
314.862.6767
www.ucitymo.org**



Adopted Budget Fiscal Year 2016



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Lehman Walker, City Manager

6801 Delmar Boulevard, University City, MO 63130, Phone: 314.505.8534, Fax:314.863.9146

June 8, 2015

Honorable Mayor and City Council
City of University City, Missouri

Honorable Mayor and Members of City Council:

In accordance with the Charter of the City of University City, it is my honor to present the Adopted Budget for 2015-2016 (FY 2016). This budget recognizes the fiscal constraints faced by the City, which correlate to the region's slow economic recovery following the recession. It is structurally a true surplus budget with revenues exceeding expenditures by \$50,700 in the General Fund operating budget. This budget does not use any non-recurring resources or reserves to fund ongoing expenditures.

Below is a summary of the FY 2016 Budget (dollars in thousands):

Fund	FY 2016 Revenues	FY 2016 Expenditures	Surplus (Deficit)	Beginning Fund Balance	Ending Fund Balance	% Fund Balance to Expenditures
General	23,561	23,510	51	12,796	12,847	55%
Capital Improvement Sales Tax	2,200	1,800	400	-	400	22%
Park and Storm Water Sales Tax	1,240	1,022	218	-	218	21%
Grants	482	482	-	-	-	0%
Library	1,791	1,791	-	960	960	54%
Solid Waste	2,797	3,033	(236)	1,643	1,407	46%
Parking Garage	178	156	22	272	294	188%
Loop Business District	97	97	-	142	142	146%
Parkview Gardens Special District	88	88	-	104	104	118%
Economic Development Sales Tax	621	621	-	1,564	1,564	252%
Sewer Lateral	575	575	-	622	622	108%
Total	\$ 33,630	\$ 33,175	\$ 455	\$ 18,103	\$ 18,558	56%

Budget Highlights

Key highlights of the budget include:

- 1) No increase in real estate taxes for either residential or commercial property.
- 2) Partnering with the University City School District and local businesses to fund a Youth Employment Program.
- 3) Hiring a part-time Senior Coordinator to provide assistance to the seniors in our community and to develop programs for our senior population with the assistance and input of the Senior Commission.

- 4) Continuing to fund U City in Bloom for the maintenance of gardens and other beautification projects throughout the City.
- 5) Funding for the Chamber of Commerce to assist with economic development.
- 6) Funding for the annual Fair U City.
- 7) Increasing funds to upgrade aging city owned buildings.
- 8) Providing a 2% cost of living increase for all full-time city employees.

Budget Influences

The objectives of this budget are to maintain a high level of services with a moderate increase in revenues, and continue to implement the strategies and policies articulated in the City's long - range plans and initiatives. Several factors impacting these objectives, including:

- Realistic projection of revenues and expenditures help to ensure that adequate resources will be available to meet budgeted obligations.
- The decline in assessed value of City properties in 2013 and 2014, with no increase in tax rates, has resulted in a decrease in property tax revenues for FY 2015 and 2016.
- The FY 2016 Surplus Budget will maintain the same level of fund reserves at approximately 55%.
- The cost of living increase for all employees is budgeted at 2%, which will help retain high quality employees.
- The costs of employee benefits continue to increase, specifically for medical insurance, workers compensation and pension contributions.
- Major fees, penalties and interest on delinquent bills remain the same as previous years.

Budget Overview

This budget includes projected revenues and expenditures for thirteen budgeted funds. It also includes two fiduciary funds for pensions, which are presented as financial plans and not as appropriations. The total revenues in all funds are estimated at \$33,630,000 and the total expenditures are estimated at \$33,175,000. The FY 2016 Budget is anticipated to have a surplus of \$455,000 for all funds.

In recent years, the General Fund reserve has been tapped to address specific capital needs. This budget year includes \$1.4 million from the fund reserve to either renovate the existing annex or build the new Police facility, and will build upon funds previously set aside for this purpose.

A notable addition to the Human Resource's expenditure is \$30,000 as a result of the Affordable Care Act. The department will explore cost savings in the future. Other increases in expenditures include funds for additional economic development initiatives and the ongoing Comprehensive Plan Update planning process.

To meet the standards set forth by the Government Finance Officer Association, the various bond agencies which evaluate the City's financial health and the City's own policies, the City will continue to provide responsible financial management. To that end, the City will strive to maintain the unassigned fund balance in the General Fund at approximately 50% of the operating expenditures.

The Library Fund's main source of revenue is property taxes. A decline in the assessed value of properties in University City directly impacted its revenue. The Library projects a balanced budget for FY 2016, despite \$130,000 in grant revenue. All other component units of the City, specifically the Loop Special Business District and the Parkview Gardens Special Business District, maintain balanced budgets.

The Solid Waste Fund highlights include nearly \$200,000 for both private and public street sweeping and improvements to the transfer station. The Solid Waste Fund projects a deficit of \$236,000. This deficit is mainly due to a transfer of man hours from the Street Division for street and alley sweeping. The Parking Garage Fund continues to maintain a self-sustained position with the estimated expenditures of \$156,000 and \$22,000 surplus in FY 2016.

Other budget summaries include:

- The General Fund (the City's operating fund) revenues are estimated at \$23,561,000, which represents a total of one percent (1%) increase from the previous year's budget. The expenditures are estimated at \$23,510,000. Revenues are projected to exceed expenditures by \$50,700.
- Capital Improvement expenditures mainly funded by revenues collected from Capital Improvement Sales Tax and Park and Storm Water Sales Tax, including grants and Economic Development Sales Tax, are \$3,089,300.
- The transfer of \$1.4 million from the unassigned fund balance for the renovation of the annex or construction of a new police facility is considered a non-recurring expenditure.
- The General Fund unassigned fund balance for FY 2016 is projected to be \$12,847,000, or 55% of budgeted expenditures.

Economic Outlook

There has been a long period of unprecedented financial instability both regionally and globally. City revenue estimates for sales tax and other economic related activity continue to be either flat or less than in previous years which has a significant impact on the budget. The City is operating with a very moderate projection of revenue levels and long-term projections do not demonstrate an increase in revenue of more than one percent (1%) for the next few years. The current years General Fund budgeted revenue shows a decrease of 12% from previous year. This is due to a transfer of \$3.4 million sales tax revenue to Capital Improvement and Park and Storm Water sales tax funds.

The City's economic outlook is stable in comparison to the regional trends. The City continues to identify and eliminate barriers to invest and make positive changes to enhance the environment. Over the past year, multi-family and commercial developments and planned projects continue to improve the fiscal stability of the City and provide a variety of employment opportunities and services to residents. However, additional economic diversity is needed to ensure that the City does not depend too heavily on one segment. Unique incentive programs should be developed to nurture the gaps in the marketplace and retain existing businesses. An update to the City's Comprehensive Plan is underway, and will help develop policies and strategies to meet economic development challenges.

Moderate increases are expected in revenue levels. It is important to recognize the City's classification as a "pool city" and that retail performance will continue to be entangled with other jurisdictions in the near future. Therefore, additional residential growth is beneficial to the City in terms of the pool distribution.

The City still has significant financial challenges ahead in continuing to provide the current quality of City services and significant improvements to the City's infrastructure which includes streets, curbs and sidewalks. The ongoing support of city residents, City Council and city staff will ensure that University City continues to enjoy a high level of municipal services.

Respectfully submitted,

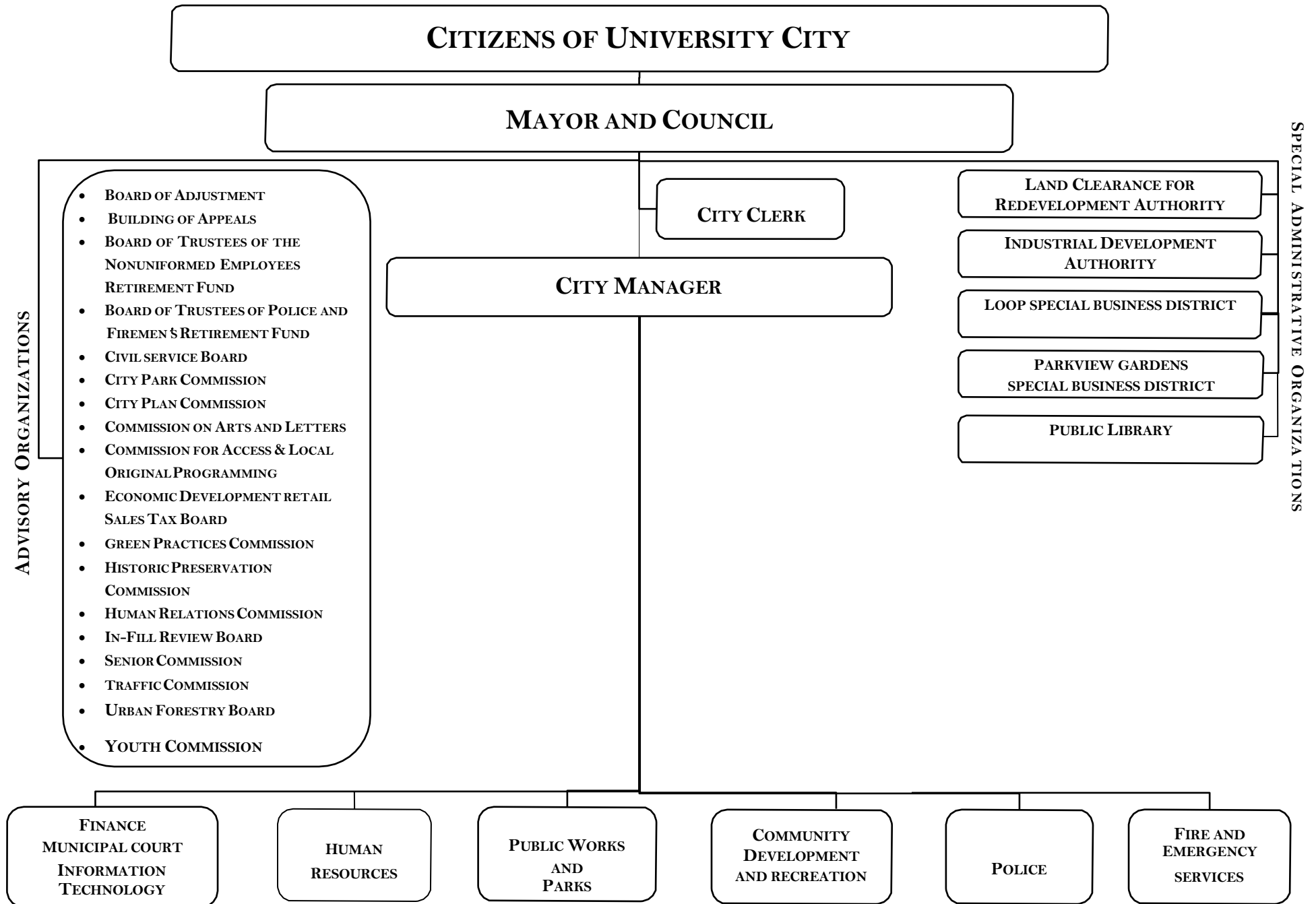
A handwritten signature in cursive script, appearing to read "Lehman Walker".

Lehman Walker
City Manager

Principal Officers

Mayor	Shelley Welsch	
City Council	Terry E. Crow Ward One	Stephen Kraft Ward One
	L. Michael Glickert Ward Two	Paulette Carr Ward Two
	Arthur Sharpe, Jr. Ward Three	Rodney Jennings Ward Three
City Manager	Lehman Walker	
Director of Finance	Tina Charumilind	
Director of Public Works and Parks	Richard Wilson	
Police Chief	Charles Adams	
Director of Community Development	Andrea Riganti	
Fire Chief	Adam Long	
City Clerk	Joyce Pumm	

GOVERNMENT OF THE CITY OF UNIVERSITY CITY, MISSOURI



BUDGET CALENDAR

DATE	ACTION	PERFORMED BY
December 2, 2014	Budgeted salaries increases are provided to City Manager and Department Directors	Finance
December 22, 2014	Submit completed Capital Improvement Program (CIP) forms to Finance	Department Directors
December 30-January 9, 2015	Entering Department budgets and submit program indicators to Finance	Department Directors
January 5, 2015	Prepare preliminary summaries of revenue and expenditures for review by City Manager	Finance
January 8, 2015	Hold public Budget Meeting for citizen input	City Manager
February 5, 2015	Hold public Budget Meeting for citizen input	City Manager
February 10, 2015	Conduct Department meeting with Director presenting Proposed Budget	City Manager Department Director
February 9-20, 2015	Prepared draft Proposed budget for printing	
February 23, 2015	Submit Proposed Budget to City Council	City Manager
March - April, 2015	Hold Council Budget Study Sessions	City Council
May 25, 2015 (Council Meeting)	Hold official public hearing on FY 15 Budget	City Council
June 8, 2015 (Council Meeting)	Adopt FY 15 Budget and CIPs	City Council
July 1, 2015	Begin Fiscal Year 2016	All
July 20, 2015	Distribute final printed budget document	Finance



BUDGET GUIDELINES

This budget document serves two primary but distinct purposes. One purpose is to present the City Council and the public with a clear picture of the services the City of University City provides and of the policy alternatives that are available. The other purpose is to provide city management with a financial and operating plan that adheres to the City's financial policies. It also communicates the vision of the City Council and leadership team for the City of University City and presents the financial and organizational operations for each of the City's departments.

In an effort to assist users in navigating through this document, the following guide is provided. The document begins with the City Manager's message that provides an overview of the City's budget. The budget calendar and a description of the budget process will help the user understand the time and effort the City puts into developing a budget.

Budget Message

The City Manager's budget message articulates policy issues and priorities for the fiscal year. It also outlines key components of the upcoming budget.

Changes to the Budget Document

The City strives to simplify and enhance the budget document for readability and also to enhance understanding of the information. FY 2016 Budget contains substantial changes to the General Fund revenues and expenditures. Below is the listing of reorganization and informational items for the FY 2016 budget.

1. The City has established two special revenue funds:
 - Capital Improvement Sales Tax – this fund is used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for an approximately of 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs 2012) as well as the City's capital projects for annual infrastructure maintenance.
 - Parks Sales Tax - this fund is used to account for a revenue resource from the one-half cent parks sales tax passed by voters in November 2001. All parks and recreation activity is tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012 is made from revenue generated within this fund.
2. Consolidating the divisions of Golf Maintenance – Public Works and Parks and Golf Recreation – Community Development and Recreation to be one division under Public Works and Parks. All expenditures for golf purposes including personnel and benefits (projected to be \$318,000) are budgeted within Public Works Department.

Budget Summaries

The budget summary offers an overview of the City's finances and examines the following areas:

- The budget components, process, and budget amendment policy
- Financial and operational summaries for all governmental funds
- Historical trends for revenues and expenditures

Operating Budget

This section provides a closer look at the various functions of each department. Each department has provided a description of its core job functions, mission statement, goals and objectives for the upcoming year, as well as recent accomplishments and other relevant statistics. The budget summaries include both historical and current year financial data for programs and services offered by the department. They also include a summary of the type of expenditures incurred by the department as well as trends on authorized staffing.



The operating budget is based on the balanced budget principle of financing current expenditures with current Revenues and accumulated reserves. Operating expenditures will not be directly supported by debt.

The City Council adopts an annual budget on the modified accrual basis of accounting for all governmental fund types (General Fund, Special Revenue Funds, Internal Service Fund and Enterprise Funds). The budget is adopted on a basis consistent with U. S. generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board, except that encumbered amounts are treated as expenditures for budgetary purposes.

Appendix

This section includes the history of University City and some key City statistics regarding population, personal income, occupational distribution, school enrollment and much more.

Also included is a glossary of important financial and budgetary terms that are used throughout the budget document, which helps address many of the City's most important aspects.

Account Changes

Started in FY 2011, the City changed the accounting for the Solid Waste Fund from a Governmental Fund to an Enterprise Fund. This change resulted in a transfer of an approximately \$250,000 of depreciation expense that would traditionally be allocated to all other departments within the General Fund via the Internal Service Fund (Fleet Fund). In addition, this enterprise fund also has its own bank account effective in December 2014.

In FY 2012, Tax Increment Financing Fund for Olive Central was dissolved. The properties were transferred to the City and were being held for resale to the developers. These properties are currently worth 1.4 million.

University City Public Library was reclassified as discretely presented component units effective in FY 2014. For the fiscal year ended June 30, 2014, its statement of net position and activities are presented accordingly. The Board of Trustee approves its annual budget. The Library's budget is also included here as information only.



BUDGET PROCESS

The annual budget process is designed to meet the requirements of the charter of the City of University City and the statutes of the State of Missouri. The City's fiscal year begins on July 1st and ends on June 30th of the following year. The proposed budget period will be from July 1, 2015 to June 30, 2016 or as referred to in this document, Fiscal Year 2016 (FY 2016).

This process begins by the development of a budget calendar. This calendar outlines the process through budget adoption and implementation. The City Manager distributes the budget calendar and instructions to each department.

Each Department Director is responsible for the preparation of individualized program budget requests and some of the personnel services expenditures. The Finance Director is responsible for preparation of revenue estimates. Budget requests are submitted to the City Manager who may request additional information from the departments, if necessary. The City Manager meets with each department to review the budget requests. Based on these meetings the City Manager submits a proposed budget to the City Council.

The City Manager holds a public hearing prior to the finalization of the proposed budget to receive comments from the public on the formation of the budget. After receiving the draft budget, the City Council will hold budget work sessions to review the entire proposed budget. In addition, a public hearing is held with the City Council to formally present the proposed budget and receive comments from the public. Notice of the public budget hearings and meetings is provided to the public. The City Council adopts the budget by resolution and final copies of the budget document s are prepared. The budget is effective July 1 and is available in the Finance Department, in the City Clerk's Office, at the University City Municipal Library and on the City website at www.ucitymo.org.

After the budget is adopted, budget transfers may be approved by the City Manager up to and including \$25,000. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.

Please refer to the *Budget Calendar* for details on dates and actions taken to prepare this budget document.

BUDGET SUMMARY

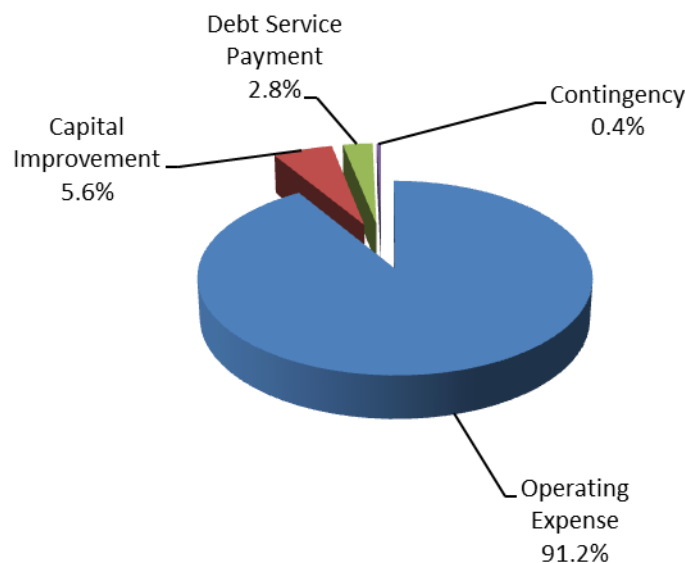
The annual budget for the City of University City is divided into four major components that include all appropriations for the City are explained below.

1. The *operating budget* finances the day-to-day provision of City services totals \$31.5 million.
2. The *capital improvement budget* funds the construction of city facilities, such as City Hall, Police and Fire stations, in addition to the construction of roads, public amenities and other infrastructure throughout the City. The program totals \$3.1 million, which includes \$0.4 million from grants.
3. The *debt service budget* is used to repay money borrowed by the City, primarily for capital improvements, and amounts to \$1.0 million. This total is a combined total expenditure from the General Fund, Capital Improvement Sales Tax Fund, Park and Storm Water Sales Tax Fund and Enterprise Fund (Public Parking Garage). The City does not have budget for Debt Service Fund due to the General Obligation Bonds Series 2005 was paid off in FY 2015.
4. The final component of the budget is the *contingency appropriation* at \$130,000; this amount is included in the operating expenditure in General Fund. This appropriation is made up of fund reserves and is available to cover emergency expenses, revenue shortages or capital project acceleration should they arise during the fiscal year.

The total budget, including all four components, is \$33.7 million for FY 2016. This represents no increase from the FY 2015 total budget. This is primarily due to less amount or grant revenue the City expected to be awarded, and less spending in capital improvement program.

As you can see from the pie chart below, the operating (91.2%) and capital improvement (5.6%) appropriations account for 96.8% of the total appropriations. Debt Service and Contingency are accountable for 2.8% and 0.4%, respectively. Operating budget is discussed on the following page. The Capital Improvement Program can be found in the last section of this budget book.

**City of University City
Total FY 2016 Appropriation**



Operating Budget

The development of University City's FY 2016 budget was an open process designed to reflect the needs and desires of the community.

In November, the Finance Department initiated the budget input process for FY 2016, when all departments entered their projected expenditures into the financial management system. The City Manager met with each Department Director. The meetings provided an assessment of current economic trends, the revenue outlook for the upcoming fiscal year, and the City Manager's direction for the development of the budget.

The principal issue to address in developing the FY 2016 budget was the economy and the impact it was having on the City's resources to fund services to the community. One effect was the possible change in the 1% countywide sales tax distribution, due to not only a reduction of University City population based upon the latest census figures, but also a methodology and formula calculation change to the distributed amount. FY 2016 represents the fourth straight year that revenue resources have been moderately increased for the General Fund while demand for city services has remained steady or increased in some areas (e.g., a plan to renovate or construct the new police building), while City property tax revenues have stabilized and are projected to have a slight decrease.

As part of the FY 2016 budget development process, departments proposed reductions to their ongoing General Fund base operating budgets for non-salary related items. Each Department Director reviewed all the proposed reductions to ensure core services would continue to be provided, particularly those related to police services, as defined by City Council strategic goals.

The entire management team met in January and February to develop the City Manager's recommended budget. City Council received the City Manager's surplus budget in late February.

Public Hearing on FY 2016 Budget

A public session was held on January 8, February 23, April 30, May 4 and May 14, 2015 to discuss the pertinent issues surrounding the FY 2015 operating, capital and debt service budgets. The City Manager has included additional funding in some areas, such as hiring Senior Coordinator, funding the Chamber of Commerce to promote economic development and continue to fund the youth program.

Short Term Factors and Budget Guidelines

The objectives of this budget are to preserve the current level of services with declining revenues while making progress towards and implementing the City's long range plans. Significant assumptions include:

- Moderate, but realistic projection of revenues and expenditures. Moderate projections help ensure that adequate resources will be available to meet budgeted obligations.
- Decline in assessed value of the properties in the City has resulted in a decline in property tax revenues for FY 2015 and 2016.
- FY 2016 Balanced Budget will maintain the same level of fund reserves at approximately 55%.
- Cost of living adjustments (COLA) for all employees are budgeted at 2% increase .
- Employee benefits continue to increase specifically for medical insurance and pension contributions.
- Major fees are reviewed and adjusted as needed.

Amending the Budget

Once the City Council adopts the annual budget, total expenditures cannot exceed the final appropriation of \$33.7 million for FY 2016. However, the City Manager may approve the transfer of any unencumbered appropriation balance or portion thereof from one classification of expenditures to another within a department and fund under \$25,000. At the request of the City Manager, the City Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one department to another.

The City Charter gives the City Manager the authority to approve transfers of appropriations within the same fund without City Council approval. These types of budget transfer requests are typically reviewed by the relevant operating managers before being sent to executive management for final approval. Line item changes within the same department do not require such approvals. All administrative budget transfers are documented by management and tracked in the City's computerized financial system.

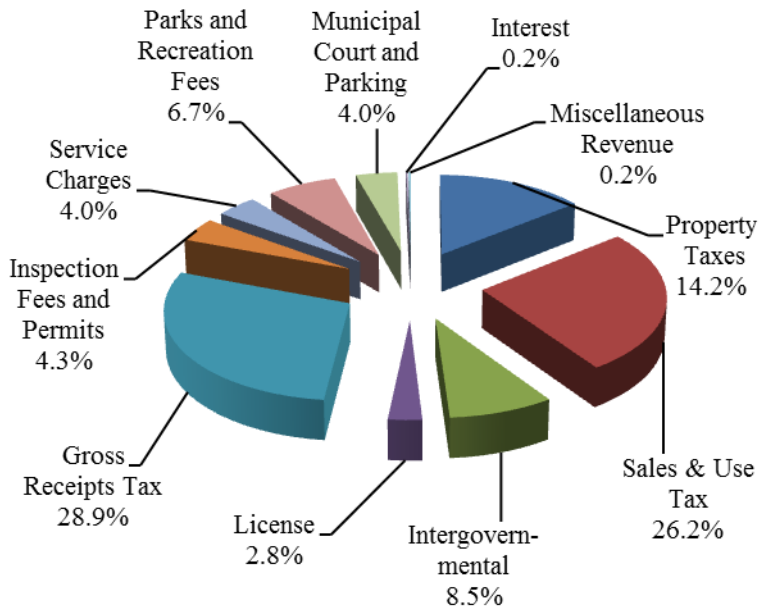
FUND DESCRIPTIONS

The City of University City uses fund accounting to track revenues and expenditures. Some funds, such as Pension Funds, are required by federal legislation. Others were adopted by the city to track and document revenues and expenditures related to specific operations. The City has five (5) main categories of funds: General Fund, Special Revenue Fund, Trust Fund, Enterprise Fund, and Internal Service Fund. These categories are used to track the activity of twelve (12) separate funds. For example, Enterprise Funds are expected to be self-supporting through revenue for the services provided. For these funds, the City charges a fee for a specific service, such as sanitation collection, and parking fees, just like any other business would do.

The City also has the following funds which are not budgeted at this time: Industrial Development Authority and Land Clearance Redevelopment Authority. The two pension funds, Police & Fire Pension and Non-Uniformed Employee Pension are provided in the budget for information only.

General (Fund 01)

The General Fund provides revenues to support general operations of the City. These revenues include property tax, sales tax, intergovernmental revenue, license fees, gross receipts tax, inspection fees, charges for City services, parks and recreation fees municipal court and parking, and miscellaneous revenue.



The largest single source of revenue to the General Fund is Gross Receipts Tax, or Utility tax, at 28.9%. The next largest single source of revenue is the City's share of a county-wide one percent (1%) sales tax. The City's share of the sales tax is based on its per capita sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. Other sales taxes received in the General Fund are for local use tax and fire services. Approximately 26.2% of the total General Fund revenue is generated from all types of sales tax followed by Property Tax at 14.2%, intergovernmental at 8.5% and Park and recreation fees at 6.7%.

Special Revenue Fund Group:

Sewer Lateral (Fund 05)

This fund provides assistance to residents experiencing sewer lateral repair and replacement costs. The source of revenue for this fund is a \$50.00 annual fee added to the property tax bill. For FY 2016, this fund projects revenue and expenditures in the amount of \$575,000 and \$575,000, respectively. With this projection, the Sewer Lateral Fund will have a balanced budget for FY 2016.

Economic Development and Sales Tax Fund (Fund 11)

University City voters approved a one-quarter cents sales tax on retail sales in University City on August 8, 2006 to increase opportunities for economic development. The sales tax increase does not increase property tax. Funds are used to support improvements along the Olive and Delmar business corridors in University City. The FY 2016 projected revenue for this fund is \$621,200.

Capital Improvement Sales Tax Fund (Fund 12)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for an approximately 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs) as well as the City's capital projects for annual infrastructure maintenance. The FY 2016 projected revenue and expenditures for this fund are \$2.2 million and \$1.8 million, respectively.

Park and Storm Water Sales Tax Fund (Fund 14)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Park and Storm Water sales tax passed by voters in November 2001. This revenue is used to pay for an approximately 35% of principal and interest payments on Certificates of Participation Series 2012 (COPs) as well as the City's capital projects for annual infrastructure maintenance. The FY 2016 projected revenue and expenditures for this fund are \$1.24 million and \$1.02 million, respectively.

Grant Funds (Fund 22)

The City created this separate fund to track grants received from various federal, state and county sources. Individual funds allow the City to comply with the specific financial and reporting requirements of each grantor agency. For FY 2016, the City anticipates the total awards from all sources in the amount of \$0.4 million.

University City Loop Special Business District (Fund 18)

The City established this fund to account for revenues and expenditures related to promoting retail trade activities and enhancing the environment of a Special Business District (SBD) of the City, referred to as the Loop. The projected revenue for FY 2016 is \$104,000. This is a combination of property taxes, business license fees and donations.

Parkview Gardens Special Business District (Fund 19)

The City established this fund in fiscal year 1997 to account for revenues and expenditures related to enhancing the environment of a SBD of the City. The projected revenue for FY 2016 is \$88,100 which mainly from property taxes.

Fiduciary Funds (For information only):

Police and Fire Pension Fund (Fund 03):

The purpose of this fund is to provide future monies sufficient to pay for pension benefits to all Police & Fire retirees. The source of the revenue is from property tax levy at the rate of \$0.158, \$0.164 and \$0.195 for residential, commercial and personal, respectively.

Non-Uniformed Pension Fund (Fund 10):

The purpose of this fund is to provide future monies sufficient to pay all pension benefits to all non-uniformed retirees.

Enterprise Funds:

Solid Waste (Fund 08):

This fund provides for the billing and physical collection of trash collection, recycling and disposal services to homes and businesses in the City. It is supported through the fees paid by sanitation customers (both residents and businesses). The City implemented the five (5) cycled billing in FY 2013. Revenues are collected on specific months based on the route of services.

Parking Garage (Fund 27):

This fund provides operations and administration of the 98-space University City Parking Garage in the Loop Special Business District. Funds are also used to pay approximately 14% of the Certificates of Participation, Series 2012. In FY 2016, the debt payment was scheduled to be \$66,000 for principal and \$3,400 for interest. The expenditures and revenues are projected to be \$178,000 and \$156,000, respectively. The source of revenue comes from the rental of ground floor retail space, Commerce Bank ATM machine and parking revenues.

Internal Service Fund:

Fleet Management (Fund 02):

This fund is used to track income and expenses of the internal services provided to City departments. The fund specifically covers vehicle maintenance needs and fuel purchased for City vehicles. City departments pay for these services on an actual usage basis. The depreciation expense will be used as replacement funds to allow the city to accumulate the money needed to replace at regular intervals the City's fleet of cars, trucks and other technology related equipment. In FY 2016, this fund anticipates a total revenue and expenditure of \$1,724,000.

Component Unit

Library (Fund 06)

This fund provides a municipal library to University City residents. The main source of revenue comes from a property tax levy for this purpose. The property tax rates for 2014 are \$0.266 for residential, \$0.254 for commercial and \$0.280 for personal. The FY 2016 projected revenue for the Library is \$1.79 million and projected expenditure is also \$1.79 million (excluding the \$4,000 transfer out to the General Fund for administrative charges). With this projection, the Library will have a balanced budget for FY 2016.

STRATEGIC GOALS AND OBJECTIVES

1. Focus on Commercial and Retail Development

- Expand efforts and partnerships to encourage the physical and economic redevelopment of Olive Boulevard.
- Carryout work-plan activities for business retention, expansion and attraction in all commercial districts.
- Continue improvements to the Olive Boulevard and Delmar Boulevard streetscapes.
- Continue to support existing successful business districts, such as the Loop. Assist with the formation of a Community Improvement District.
- Complete long-range planning efforts; implement where appropriate

2. Preserve and Stabilize Neighborhoods; Encourage Growth

- Continue efforts to attract private developers to suitable residential infill sites. Ensure infill development is contextually sensitive to the neighborhood.
- Continue proactive efforts to ensure properties are well maintained.
- Enhance the physical environment of neighborhoods through infrastructure improvements (streets, sidewalks) and enhancements (bicycle facilities)
- Continue to partner with the University City School District in marketing the City to prospective residents

3. Financial Stability and Long Term Vitality

- Identification of options of service choices (levels and types of services)
- Identification of revenue generation options
- Education of the Council and Citizens on Choices for the Community
- Refocus the philosophy of the community to “pay as you go”
- Maintain the level of the General Fund’s fund reserve not only at the recommended level but also build up for the future spending if needed

4. Streamlined and Strengthened Municipal Operations

- Improve the efficiency and streamline City operations and functions.
- Promote coordination of services and expenditures across all departments.
- Promote expanded customer services approaches in all municipal operations.
- Expand support for infrastructure redevelopment and development.

5. Enhance elected official procedures to foster environment conducive to positive visionary leadership today and to the next century

- Improve the working operations and processes of the City Council.
- Maintain a dynamic and current strategic plan.

FINANCIAL POLICIES

The City of University City has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, manage growth, and plan the adequate funding of services desired by the public, including the provision and maintenance of public facilities and infrastructure.

The following financial policies are designed to establish guidelines for the fiscal stability of the City. In addition these policies perform the following functions:

- Demonstrate to the citizens of University City, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations.
- Provide precedents for future policy makers and financial managers on common financial goals and strategies.
- Provide sound financial principles to guide the City Council and Administration in making decisions.
- Provide guidelines for evaluating both current activities and proposals for future programs.

Budget Policy

- 1) The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:
 - a. A budget message describing the important features of the budget and major changes from the preceding year;
 - b. Estimated revenues to be received from all sources for the budget year with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source;
 - c. Proposed expenditures for each department, program or office for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding two years, itemized by year, fund, activity and object of expenditure;
 - d. The amount required for the payment of interest, amortization, and debt service charges on any debt of the city;
 - e. A general budget summary.
- 2) Budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP), except that encumbered amounts are treated as expenditures for budgetary purposes.
- 3) Legal budgetary control is at the object level. Budget transfers up to and including \$25,000 are approved by the City Manager. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.
- 4) The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated for the beginning of the budget year.
- 5) The City's fiscal year is July 1 through June 30.

Revenue Policy

- 1) The City will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- 2) All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
- 3) The City will establish user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing services.
- 4) Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.

Accounting, Auditing and Reporting Policy

- 1) The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.
- 2) The City maintains its records and presents fund financial statements on the modified accrual basis of accounting: revenues are recorded when susceptible to accrual, i.e. measurable and available. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.
- 3) An independent audit will be performed annually.
- 4) The City will produce annual financial reports in accordance with GAAP as outlined by the Governmental Accounting Standards Board.
- 5) Financial systems will be maintained to monitor revenues and expenditures/expenses on a monthly basis, with an analysis and adjustment of the annual budget at the appropriate times.

Operating Budget Policy

- 1) When necessary, the City will institute expenditure controls in an attempt to ensure that current operating expenditures/expenses will not exceed current operating revenues.
- 2) Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.
- 3) The City will maintain a competitive pay and benefits structure for its employees, within budget constraints.
- 4) The City will aggressively seek regional, state and federal grants to support capital and special projects.
- 5) The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- 6) The City will support capital and operational investments which reduce future operating costs.
- 7) The City will strive to maintain a balanced budget in its operating funds.
- 8) The annual financial report and the annual budget will be submitted to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.

Capital Budget Policy

- 1) The City will prepare for the Council's annual adoption, a five-year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast. Items in the CIP are to consist of construction, installations or acquisitions having a long life expectancy, a fixed nature, and a unit value of \$25,000 or more.
- 2) The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plan and equipment from current revenues where possible.
- 3) The major projects included in the FY 14 annual budget should have minimal impact on operating expenses. The purchase of software will have on-going maintenance and support costs, the equipment purchased will have normal maintenance and the maintenance of streets and bridges should prolong the life of the asset. The addition of decorative lighting and trees along Olive Blvd. and Delmar Blvd. will require additional maintenance.

Cash Management and Investment Policies

- 1) The City will deposit all funds on the same day the funds are received.
- 2) The City will collect revenues aggressively, including past due bills of any type.
- 3) The City invests public funds in a manner that provides the highest investment return with the maximum security while meeting daily cash flow demands and conforming to all state and local statutes governing the investment of public funds.

Reserve Policy

The City will maintain an unreserved fund balance in the General Fund which represents 17% of annual expenditures.

Fund Balance Policy

This policy addresses GASB Statement No. 54 which redefines the classification of fund balance in the governmental funds. Statement No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions, was issued in March 2009 to enhance how fund balance information is reported, to improve its usefulness in the decision making process and to provide fund balance categories and classifications that will be more easily understood. Therefore, it is effective for the City of University City's June 30, 2011 financial statements and all subsequent annual financial statements until superseded.

The City of University City has enacted the following policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The City's primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The City of University City also seeks to maintain the highest possible credit ratings which are dependent, in part, on the City's maintenance of a healthy fund balance.

The classification of fund balance components are the following:

- 1) Fund balance - The excess of assets over liabilities in a governmental fund.
- 2) Non-spendable fund balance - The portion of a governmental fund's net assets that are not in a spendable form (i.e. inventory and prepaid) or are required to be maintained intact.
- 3) Restricted fund balance - The portion of a governmental fund's net assets that are subject to external enforceable legal restrictions (i.e. grant revenue).
- 4) Committed fund balance - The portion of a governmental fund's net assets with self-imposed constraints or limitations that have been placed by the City Council, the highest level of decision making (i.e. encumbrances).
- 5) Assigned fund balance - The portion of a governmental fund's net assets that the City intends to use for a specific purpose, intent expressed by a City Official to which the Council has designated authority.
- 6) Unassigned fund balance - Amounts that are available for any purpose, these amounts are reported only in the General Fund.

Debt Policy

- 1) The City does not incur long-term debt to support current operations.
- 2) The City limits long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- 3) Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project.

Bonded Debt Schedule

The City of University City's Long-term debt includes Special Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness.

The special obligation bonds and the certificates of participation are to be liquidated by the General Fund.

General Obligation Bonds – These bonds are usually issued for public improvement projects and must be voter approved. These bonds are backed by the full faith and credit of the City. Limitations for bonding capacity are set by state statutes.

The Missouri Constitution authorizes cities to incur indebtedness in an amount up to 10% of the assessed value of taxable tangible property by citizen vote to issue general obligation debt. In 2015, this would allow the City to borrow approximately \$59 million. The City currently does not have outstanding general obligation bonds.

Special Obligation Bonds - These bonds are issued for public improvements and are annually appropriated from the park sales tax. In July 2005, the City issued \$700,000 of special obligation bonds payable for completing the construction, renovation and improvement of recreational facilities in the City's Heman Park. The bonds bear interest at rates ranging from 3.5% to 4.5%. The current outstanding debt on these bonds is \$305,000.

Certificates of Participation – Certificates of Participation have been issued for public improvements and are limited obligations of the City and subject to annual appropriation. In 2003, the City issued \$6,345,000 to refund outstanding certificates related to the City's public parking garage and to provide for the construction, renovation and improvement of recreational facilities in the City's Heman Park, including improvements to the existing swimming pool, fitness center and related security and safety improvements. The certificates bear interest at rates ranging from 2% to 4.1%. In 2004, the City issued \$6,245,000 to renovate, improve, furnish and equip the City's police station, fire stations and City Hall and provide additional funds to complete the construction, renovation and improvement of recreational facilities in the City's Heman Park. The certificates bear interest at rates ranging from 2.5% to 4.6%. In 2012, the City issued \$7,020,000 to current refund outstanding certificates related to the City's public parking garage and advance refund outstanding certificates related to police and fire stations, and construction, renovation and improvement of City Hall and the recreational facilities. The certificates bear interest at rates ranging from 0.55% to 1.65%. The current outstanding debt is \$4,455,000.

For the Years Ended June 30	Special Obligation		Certificates of Participation		Total
	Principal	Interest	Principal	Interest	
2016	\$ 45,000	\$ 11,877	\$ 880,000	\$ 63,240	\$ 1,000,117
2017	50,000	10,213	895,000	54,880	1,010,093
2018	50,000	8,338	790,000	44,588	892,926
2019	55,000	6,400	795,000	33,922	890,322
2020	105,000	4,200	1,095,000	20,805	1,225,005
Total	\$ 305,000	\$ 41,028	\$ 4,455,000	\$ 217,435	\$ 5,018,463

Fraud Policy

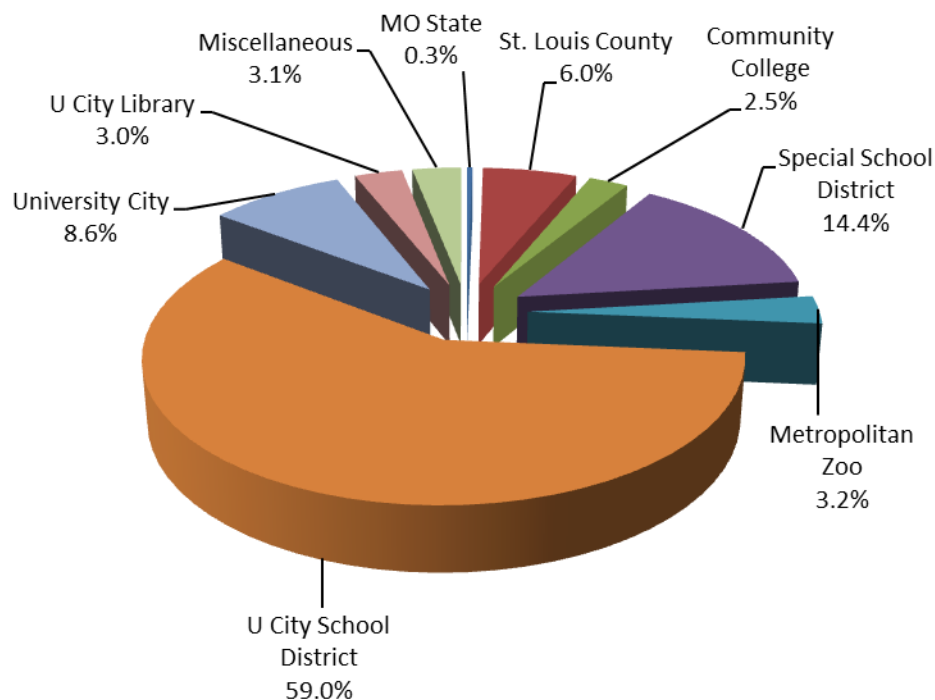
The City of University City is committed to protecting its revenues, property, information and other assets from any attempt, either by members of the public, contractors, sub-contractors, agents, intermediaries or its own employees, to gain by deceit, financial or other benefits. Examples of fraud and misuse of City assets include but are not limited to:

- 1) Embezzlement
- 2) Misappropriation, misapplication, destruction, removal, or concealment of City of University City property.
- 3) Alteration or falsification of documents (checks, time sheets, contractor agreements, purchase orders, other financial documents) or computer files
- 4) Misappropriation or misuse of City of University City resources, such as funds, supplies, or other assets such as inventory, furniture, fixtures, or equipment
- 5) Authorizing or receiving compensation for goods not received or services not performed.
- 6) Authorizing or receiving compensation for hours not worked.
- 7) Unauthorized use of City of University City logos and trademarks

Residential Property Tax Rate - Tax Year 2014

Tax Category	Rate/\$100	% of Tax Bill
State of Missouri	\$0.0300	0.3%
St. Louis County	\$0.5230	6.0%
St. Louis Community College	\$0.2200	2.5%
Special School District	\$1.2609	14.4%
Metropolitan Zoological Park and Museum District	\$0.2797	3.2%
University City School District	\$5.1775	59.0%
City of University City	\$0.7530	8.6%
University City Library	\$0.2660	3.0%
Miscellaneous	<u>\$0.2709</u>	3.1%
Total	\$8.7810	100%

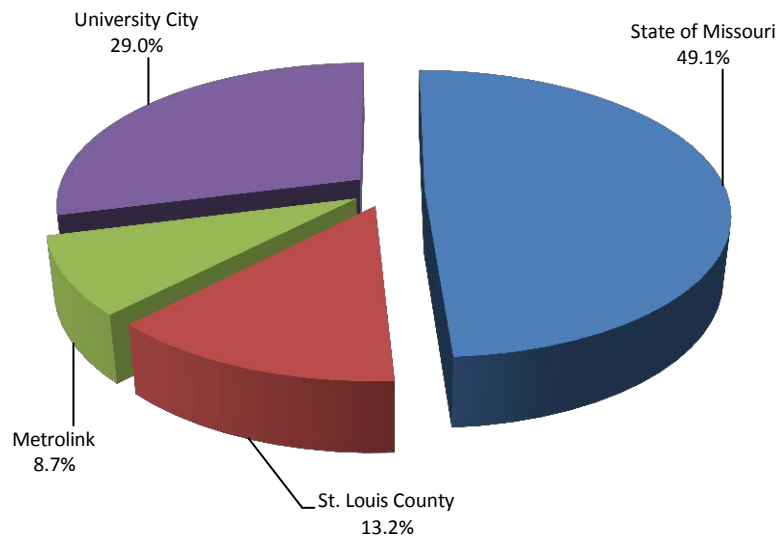
Percentage of Property Tax Bill



University City Sales Tax Rate

Category	% Rate
State of Missouri - General	3.000%
- Education	1.000%
- Conservation	0.125%
- Parks & Soil	0.100%
St. Louis County - Transportation	0.500%
- Metro Parks/Recreation	0.100%
- Children's Fund	0.250%
- E-911 Communication	0.100%
- Metro Parks and Arch	0.188%
MetroLink	0.750%
University City - Countywide	1.000%
- Capital Improvement	0.500%
- Parks	0.500%
- Fire Service	0.250%
- Economic Development	0.250%
Total	8.613%
Loop Trolley TDD (Transportation Development District)	1.000%
Total	9.613%

Percentage of Sales Tax Rate



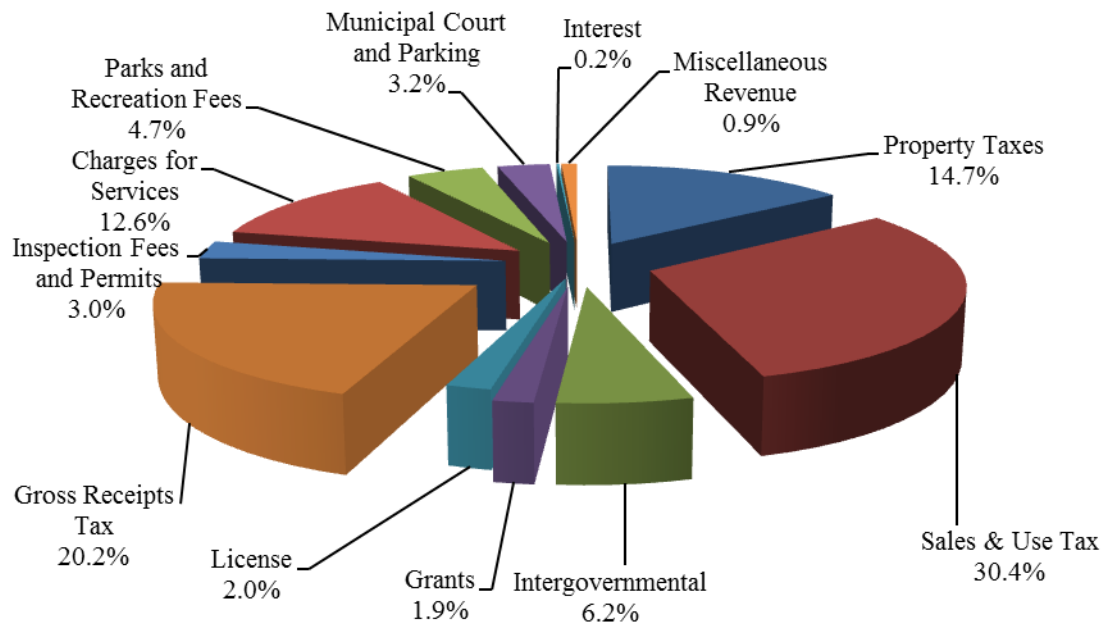
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REVENUES

This section provides a summary and detailed analysis of each major revenue source. Revenues from the Internal Service Fund and the Fiduciary Funds are not included, because they do not represent resources received from outside sources.

Revenue by Type From All Funds	Amount	Percentage
Property Taxes	\$ 5,003,400	14.9%
Sales & Use Tax	10,285,000	30.6%
Intergovernmental	2,025,100	6.0%
Grants	612,400	1.8%
License	682,300	2.0%
Gross Receipts Tax	6,805,000	20.2%
Inspection Fees and Permits	1,010,000	3.0%
Charges for Services	4,252,000	12.6%
Parks and Recreation Fees	1,575,000	4.7%
Municipal Court and Parking	1,068,700	3.2%
Interest	53,800	0.2%
Miscellaneous Revenue	317,500	0.9%
Total Revenue	\$ 33,690,200	100.0%

Revenue by Type



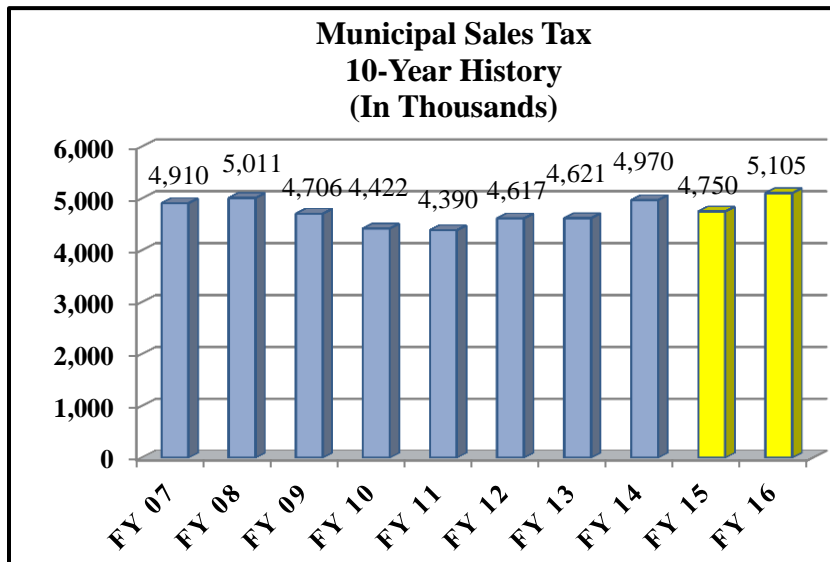
The revenue sources detailed in this section include over 80% of appropriated revenues. Projections and estimates are prepared by City staff and are based on historical trends, economic forecasts, regulatory decisions and weather. Amounts for FY 2015 are based on estimates through the end of the fiscal year. Budgeted amounts for FY 2016 are projections.

SALES TAX

Sales tax revenue in St. Louis County is distributed in two ways: point of sale or pooled. Cities have the option of choosing either method on some types of sales taxes, and on other types the method is set by state statute. University City has taxes that fall under both methods. The State of Missouri collects and administers all sales tax in the state. Businesses remit taxes on a monthly or quarterly basis in the period following the actual transaction. The state distributes the funds one month after they are collected, with pooled funds flowing to the county for distribution.

Municipal Sales Tax:

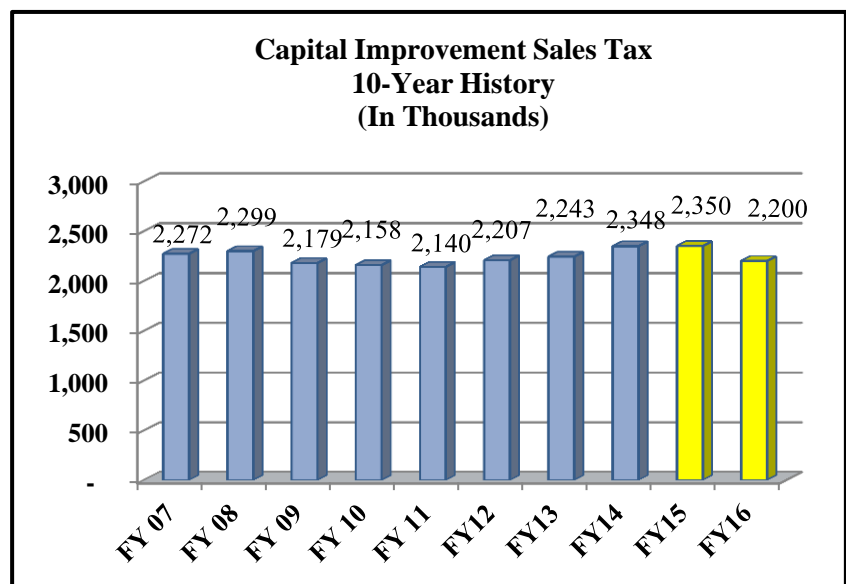
The City of University City receives a share of a county-wide one-percent (1%) sales tax on retail sales. The City's revenue is based on its per-capita share of sales tax generated within the pool of certain cities in St. Louis County and the unincorporated areas of the County. The City's percentage share changes after each 10-year census. This occurred for the first time in FY 2012 due to the City faced a 5.0% decrease in population from 37.4 thousand to 35.4 thousand based on the 2010 census.



Based on the economy recovery in the region, this sales tax is projected to be 3% increase from actual amount received in FY 2014. This projection is also based on the fact that the methodology of distribution may be simplified in the near future.

Capital Improvement Sales Tax:

In April 1996, the City of University City levied a one-half (1/2) cent sales tax on retail sales specifically for capital improvements. Cities have an option as to how to receive the sales tax from the County. University City has chosen to pool the sales tax with other cities in the County. The City's revenue is based on population as percentage of total pooled cities and St. Louis County, which historically was 12%. The redistributed amount is also based on its per-capita share of sales tax generated in unincorporated areas of the county. The City's percentage share changes after each 10-year census.



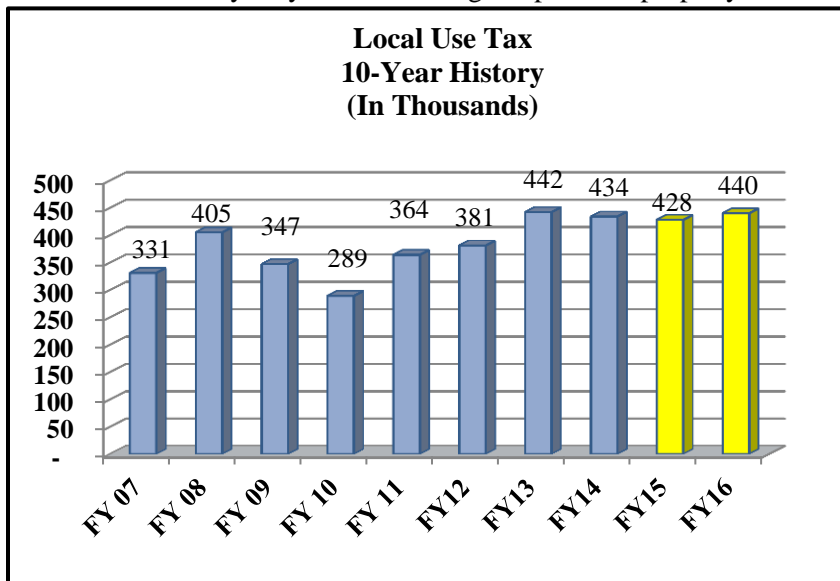
Growth in this revenue source had been small, but steady over the past few years, until the recent economic downturn which caused sales tax receipts to be less in FY 2011. In FY 2014 the economy seemed to grow at a modest pace, and this revenue has increased moderately. It is projected to further increase in FY 2016.

Local Use Tax:

In April 1998, the City of University City imposed a local use tax at the rate of 5.725% (an additional of 1.5% to the State rate of 4.225%). This tax is imposed on the storage, use or consumption of tangible personal property in the City. The amount of use tax due on a transaction depends on the combined (local and state) use tax rate. This tax is in effect at University City where the tangible personal property is stored, used or consumed. The City has

designated this tax to be used for general operation purposes.

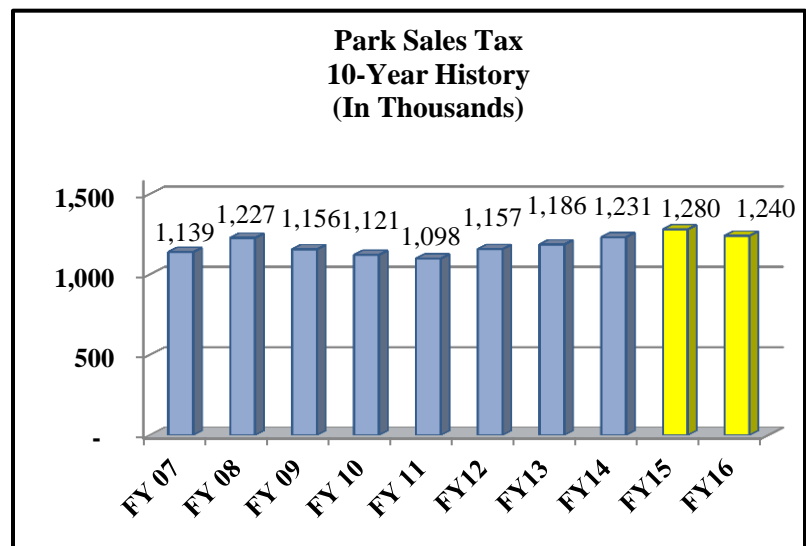
Growth in this revenue source has been steady, with slight fluctuations over the past few years. This revenue is projected to be slightly increased in FY 2016, based on actual revenue received in FY 2014.



Park Sales Tax:

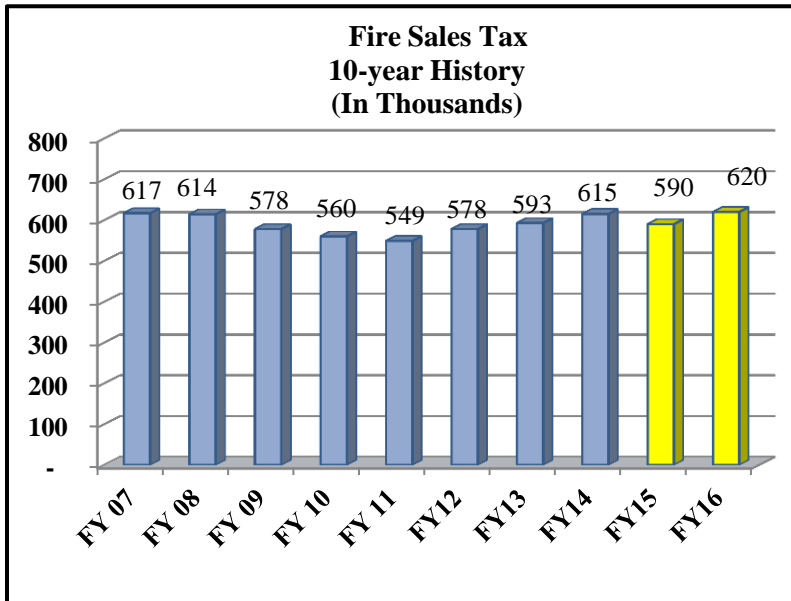
In November 2001, the City of University City levied a one-half (1/2) percent sales tax on retail sales to be used for Park and Storm water purposes. The City has designated this tax to be used solely for park improvement purposes. The City's revenue is based on the amount of sales tax generated through point-of-sale within the City limits.

Growth in this revenue source has been steady, with slight fluctuations over the past few years. The recent economic growth has increased sales tax receipts to be higher than the original budget in FY 2014. This revenue is projected to be slightly increased in FY 2015 and FY 2016.



Fire Service Sales Tax:

In November 2001, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for fire services. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

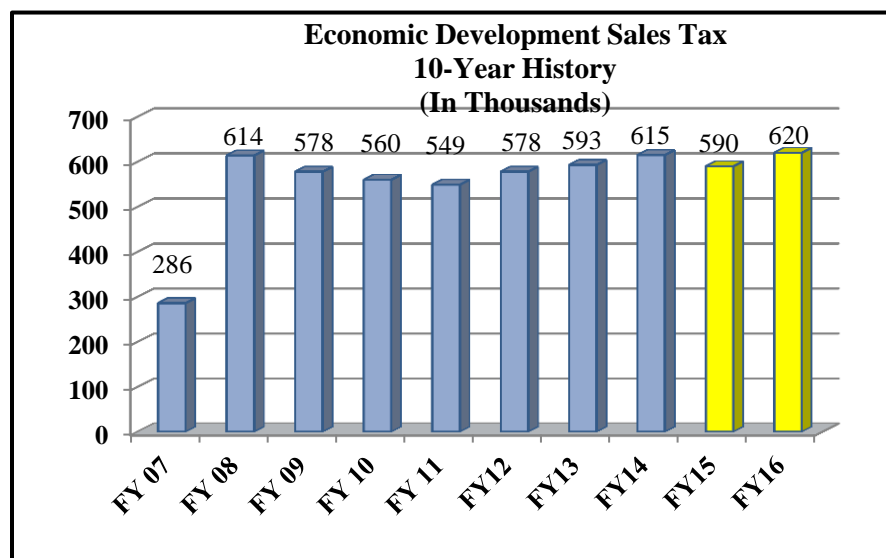


This revenue source has been steady, with slight fluctuations over the past few years. The recent economic recovery has increased sales tax receipts to be higher than the original budget in FY 2014 and is projected to be increased by 5% in FY 2016 or flat with the actual amount received in FY 2014.

Economic Development Sales Tax:

In August 2006, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for economic development purposes. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

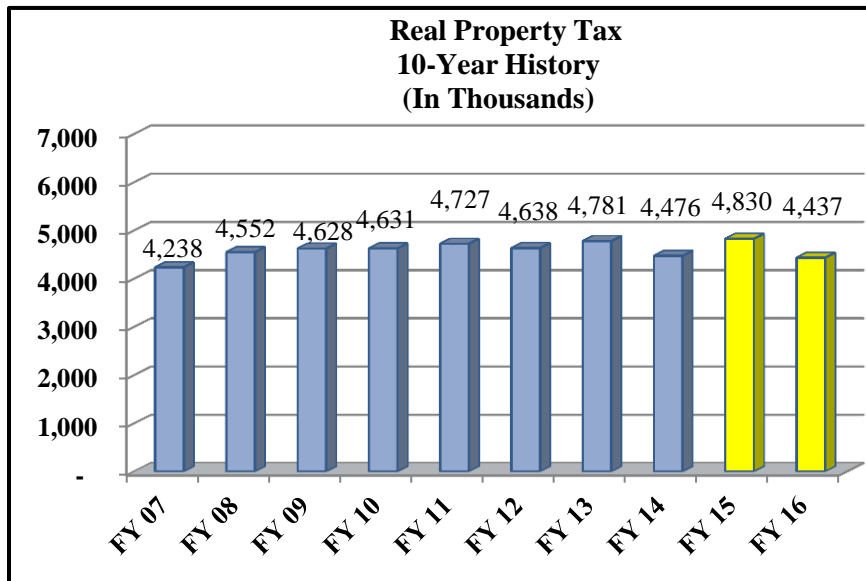
This is a new revenue source with few years of history. The recent economic downturn has caused sales tax receipts to decrease in FY 2011, but is projected to increase by 5% in FY 2016 based on the trend from FY 2012, 2013 and 2014.



PROPERTY TAXES

Real Property Tax:

The City levies a tax on real property in accordance with Missouri statutes. This ad valorem tax is levied on all real property within the boundaries of the City. The tax is based on the assessed valuation of property as established by the St. Louis County Assessor. Residential property is assessed at 19% of its appraised value, commercial property at 32%, and agricultural property at 12%. The City has no agricultural property. Taxes are collected by St. Louis County and distributed to the City. Properties are reassessed in odd-numbered years. The 2014 levy for real property was \$1.019 per \$100 of the assessed value for residential property and \$0.992 per \$100 of the assessed value for commercial property.



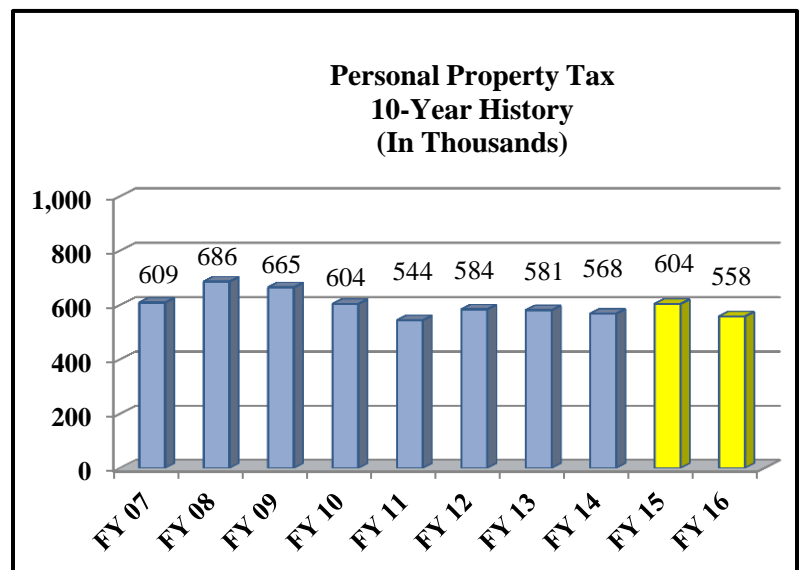
Real property tax revenues have been decreased from previous year. Cities in Missouri are required to rollback tax rates when properties are reassessed to a higher value. University City is only able to increase revenue by new construction and the percentage of the Consumer Price Index (CPI) increase. In FY 2008 the City reinstituted the levy for the Police & Firefighter Retirement Plan. In 2013, the

assessed value of the properties had declined, the City chose to maintain the same rates. As a result, the property taxes for FY 2014 was 5% less than previous year. FY 2015 and FY 2016 are projected to be at the same level as the actual amount received in FY 2014.

Personal Property Tax:

The City levies a tax on personal property in accordance with Missouri statutes. This tax is levied on all personal property within the boundaries of the City. The tax is assessed at 33.3% of the valuation of property as established by the St. Louis County Assessor. Taxes are collected by St. Louis County and distributed to the City. The 2014 levy for personal property was \$1.059.

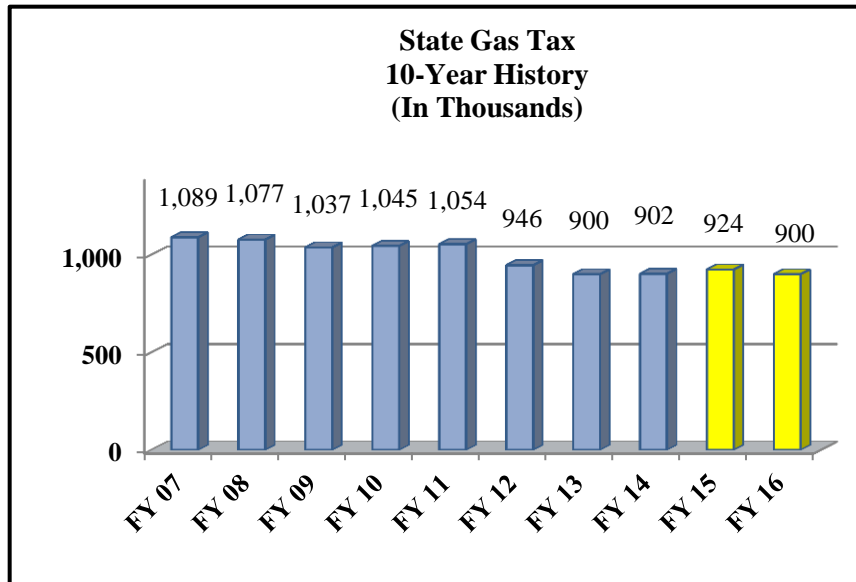
Personal Property tax revenue has risen steadily for several years. University City is only able to increase property tax revenue by the percentage of the CPI increase. While FY 2014 had a slight decrease from previous year, in FY 2016, this revenue is projected to be at the same level as FY 2015.



INTERGOVERNMENTAL TRANSFERS AND GRANTS

State Gas Tax:

The State of Missouri imposes and collects a seventeen-cent (\$0.17) per gallon tax on motor fuel. The state distributes this tax according to a ratio of the City's population to the total state population.

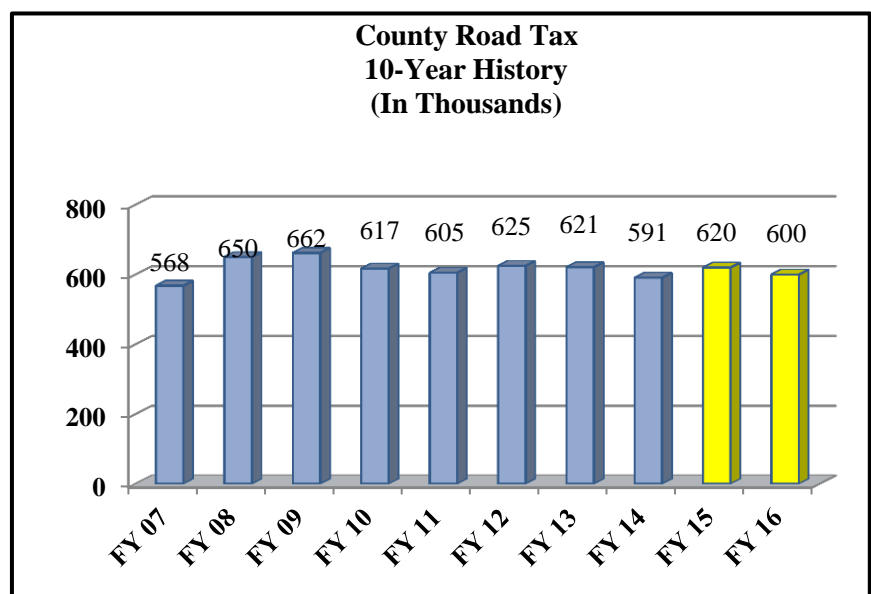


The tax is imposed on a per gallon rate, therefore usage alone, not price, determines the amount of state revenue to be distributed. The gas tax had been stable for many years, but began a slight decline based on less consumption due to higher motor fuel prices. Since this tax is also distributed based on population, the FY 14 and FY 15 revenues are estimated to be flat for the next few years.

County Road Tax:

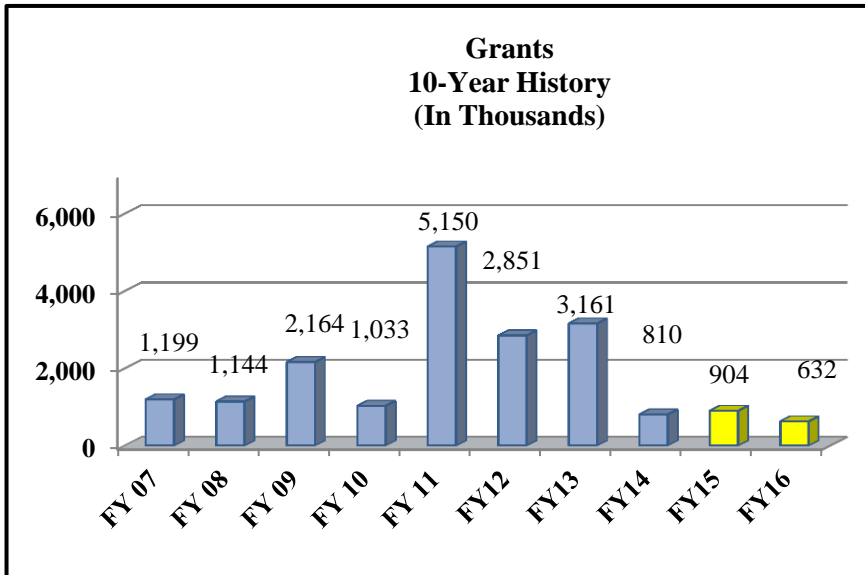
St. Louis County annually levies a Road and Bridge property tax on both real and personal property. The County allocates the proceeds to municipalities at \$0.105 per \$100 of assessed valuation. Taxes are collected by St. Louis County and distributed to the City based on assessed value. The tax must be used for road and bridge maintenance.

This tax revenue has had consistent growth through FY 09 until assessed valuations across the county fell during the economic downturn. The FY 2014 revenue started to drop below previous years. FY 2016 revenue is projected to be a slight increase or flat with FY 2014.



Grants:

Grants represent intergovernmental funds from the Federal, State, or Local governments or affiliation of the governments, awarded to the City for specific purposes. The City has successfully received significant funds in the past to assist in street and bridge rehabilitation, park improvements, recycling and police activity.



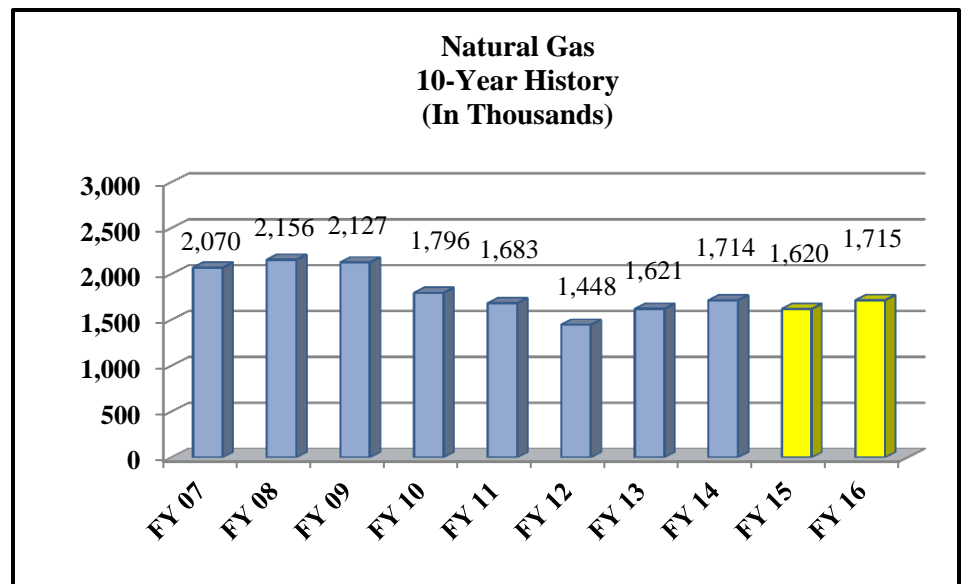
Grant revenue fluctuates each year based on the amount awarded and the construction schedule of the project. On most grants, the City is required to expend a local grant match of funds. The City had multiple large one-time projects which were grant-funded in FY 2011, with significantly lesser grants for FY 2012 for known grants at this time. In FY 2013 the City had a couple of large projects, namely constructing the new fire house, and Flood buyout. In FY 2014 and 2015, all grants awarded are related to capital improvement projects and Police over-time.

GROSS RECEIPTS TAX (UTILITY TAX)

Natural Gas Gross Receipts:

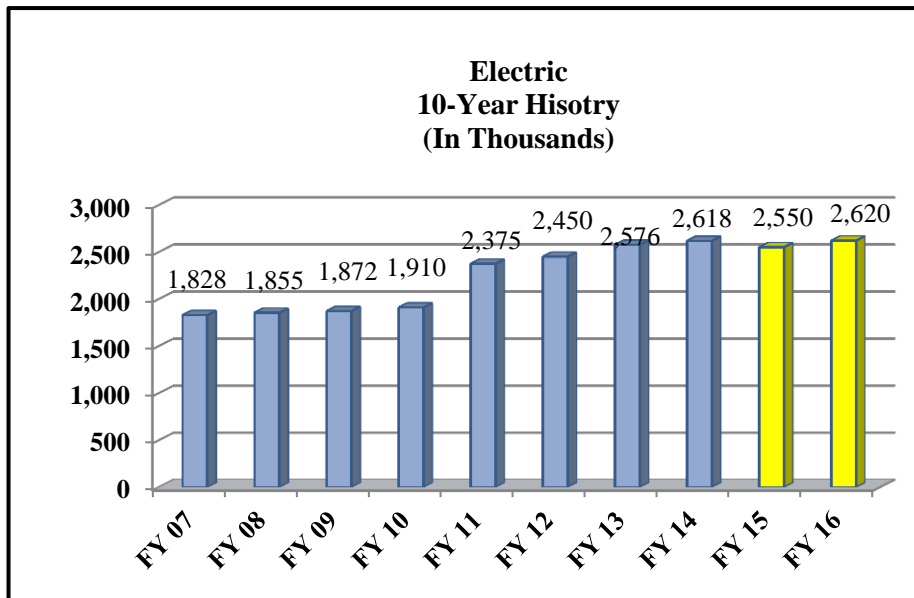
The City levies a 9% gross receipts tax on utilities providing natural gas services in the City. Laclede Gas provides the majority of gas utility services in the City, with a small amount being provided through a consortium. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

This revenue is based on the price of natural gas, as well as usage. The revenue fluctuates based on weather, business activity and rates. Revenue projections are based on a significant rate decrease which occurred in FY 2010, and decreased even more for FY 2011 and FY 2012, with a slight increase projected for FY 2016 to be flat with FY 2014.



Electric Gross Receipts:

The City levies a 9% gross receipts tax on utilities providing electric services in the City. AmerenUE provides the electric utility services in the City. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

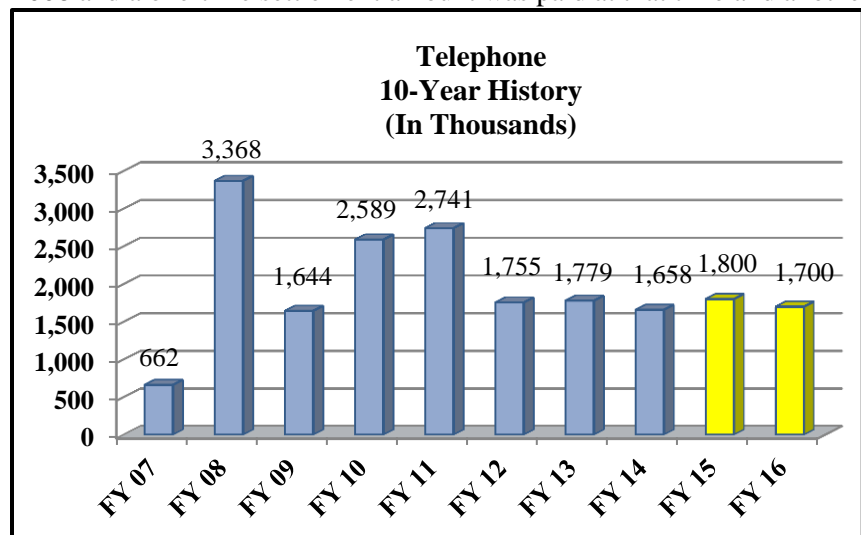


This revenue is based on the price of electricity, as well as usage. The revenue fluctuates based on weather, business activity and rates. Revenue projections are based on 10% rate increases for FY 2011 and an estimated rate increase again for FY 2012, FY 2013 and FY 2014 due to the increase in price of electricity recently announced by Ameren Missouri. The actual tax received in FY 2014 was higher than estimated. In FY 2016, this revenue is projected to be at the same level as FY 2014.

Telephone Gross Receipts:

The City levies a 9% gross receipts tax on telephone services in the City. These services are provided by multiple providers with the largest being AT&T. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

Revenues had been declining substantially as land line services decreased and cell phone services increased. The telephone companies had not paid gross receipts tax on cell phone services. The City partnered with other cities in a lawsuit against the telecommunication companies to require the companies to pay gross receipts tax on cell phone services. An agreement was reached in FY 2008 and a one-time settlement amount was paid at that time and another one was paid in FY 2011. In FY 2009 and succeeding years the companies will be paying gross receipts tax on cell phone services and a higher amount of revenue will be collected. Revenue for FY 2010 included a one-time settlement amount for additional landline service with a small amount of additional on-going revenue. FY 2016 will be the fifth year since FY 2009 without any one-time settlements.

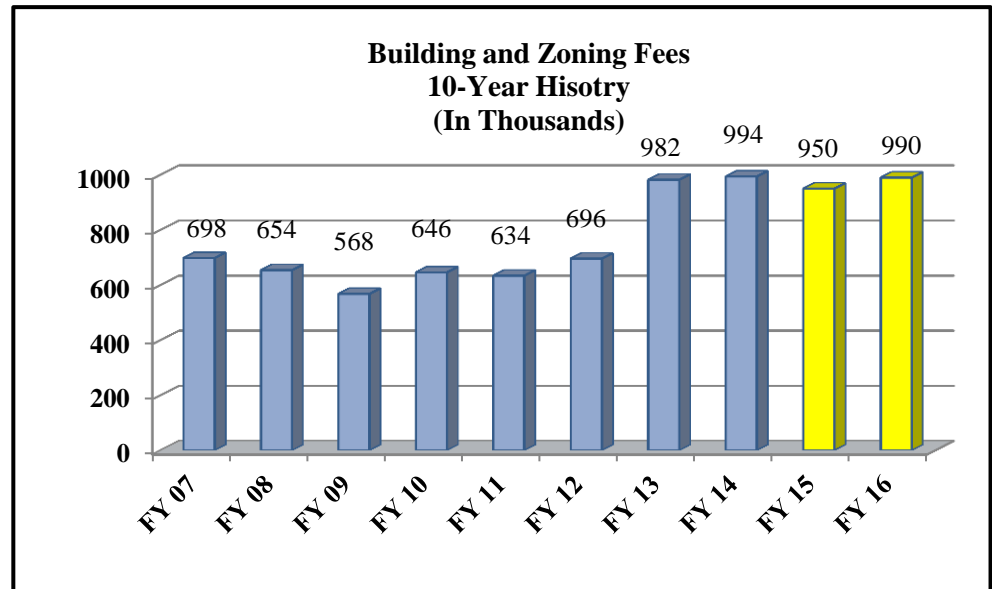


INSPECTION FEES AND CHARGES FOR CITY SERVICES

Building and Zoning Fees:

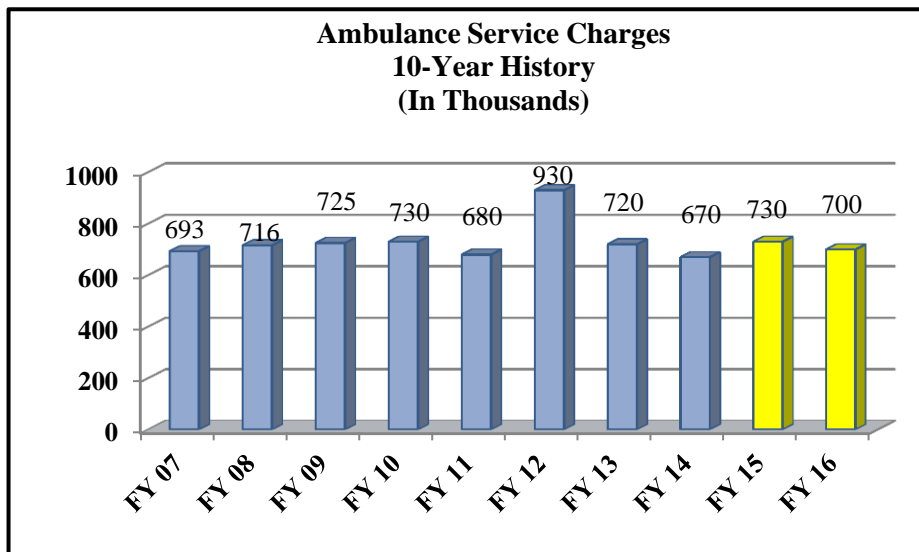
The City performs building, electrical, plumbing and mechanical inspections and issues permits for construction and remodeling of properties. Fees are calculated on a sliding scale based on the value of construction and are collected by the City at the time of application. Residential and commercial inspections are performed at a change in tenant, and occupancy permits are also issued at that time.

The majority of this revenue is stable with fluctuations related to any large, new developments. Due to the economic downturn the FY2009 revenue was lower. FY 2013 was also an unusual year that Washington University in St. Louis had started the new residential life. FY 2014, revenue increase even more than previous year. FY 2016 is projected to be flat with an estimated in FY 2015.



Ambulance Service Charges:

The City's Fire Department provides basic and advanced life support at no cost to the patient. Upon transport to a medical facility, billing is issued and handled through Mediclaims, a professional claims processor.



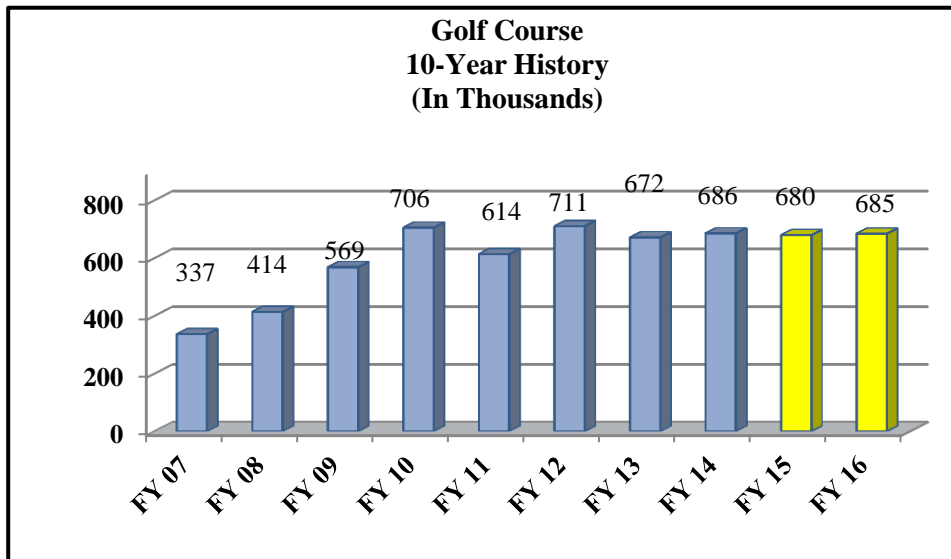
This revenue fluctuates slightly depending on usage and payment collection rates. The revenue for FY 2015 is estimated to be flat with FY 2013 due to additional revenue expected to be collected by a Collection Agency. The City has recently signed a contract with Account Resolution Corporation (ARC) to collect delinquent ambulance bills. However, FY 2014 revenue dropped, therefore, the projected FY 2016 is slightly decreased from FY 2015.

PARKS AND RECREATION FEES

Golf Course:

This revenue consists of fees for rounds of golf, cart rental, driving range use, merchandise, concessions and other miscellaneous revenue related to the course.

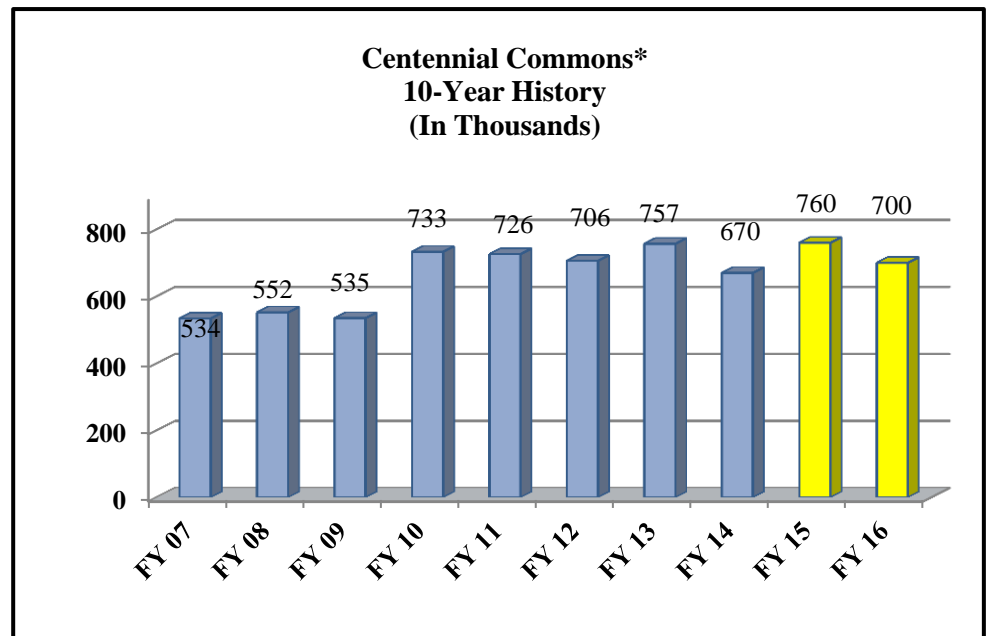
Prior to FY 2008, the City had contracted for the management of the golf course. Beginning in FY 2008 all of the revenue and expenditures of the course were now included in the City's general fund. This significantly increased revenue. A golf driving range was added at the course in mid-year in FY 2009 and began operations which increased revenues for the year. FY 10 was the first full year of revenue for this added feature and FY 2011 and FY 2012 are forecasted with similar amounts. In FY 16, revenue is projected to be flat with FY 2014 and 2015.



Centennial Commons (Recreation Activities):

This revenue is comprised of various fees related to recreation opportunities at Centennial Commons, the City's recreation complex. These fees include the fitness center, recreation and athletic programs.

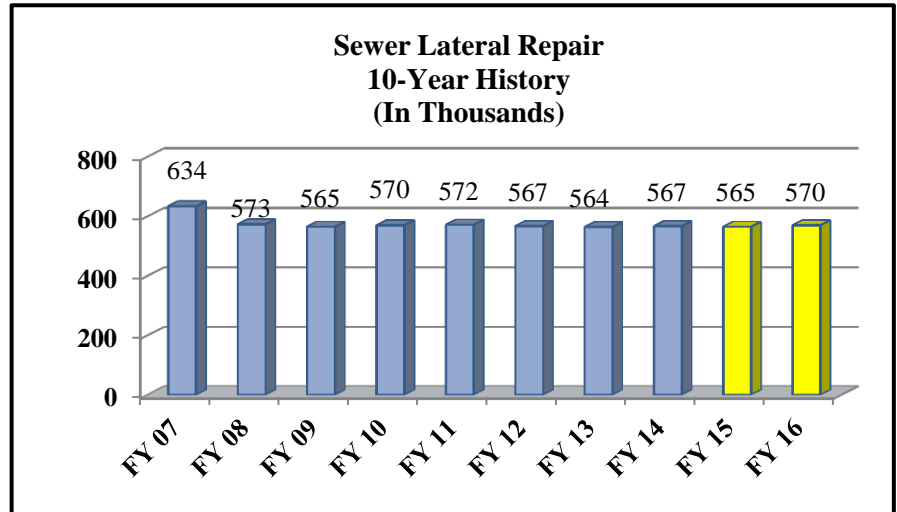
Centennial Commons opened in January 2005. Memberships and activities have grown to a stable level. The decrease in FY 2009 revenue was caused by less membership renewals during the economic downturn. In FY 2010, day camp revenue was moved to this program with no actual growth in revenue. Revenue in FY 2016 is projected to be less than FY 2015 based on the actual revenue received in FY 2014.



Sewer Lateral Repair Fund:

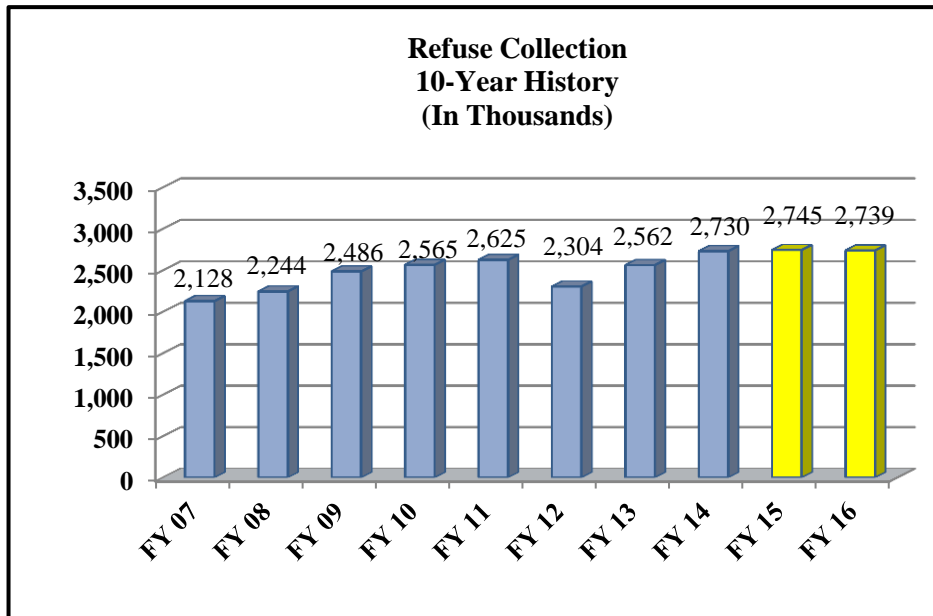
The City receives an annual fee of \$50 per residential property of six (6) units or less to fund a sewer lateral repair program. St. Louis County collects the fee from eligible property owners and distributes the fund to the City.

This fee was \$28 per unit until FY2005 when the fee was increased to \$50 per unit. This revenue is projected to slightly increase in FY 2016 since there are few changes to the number of properties paying the fees.



Refuse Collection Fees:

The City performs solid waste collection services for residents, including collection of trash, recycling, yard waste and bulk items. The City charges for these services using a semi-annual billing process.



In the last few years, rates have increased on an annual basis. The City has also established a collection enhancement program to encourage past due accounts to become current. Additional revenue was received in FY 2008 and FY 2009 due to this program. Revenues are projected to be slightly decreased in FY 2016 due to the shut off service that caused customer accounts become unbillable.

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The following section displays three budget schedules and combined statement of governmental funds:

- (I) All Fund Budget Summary
- (II) General Fund Budget by Department
- (III) City-Wide Operating Budget by Department reflecting all authorized funds
- (IV) Combined Statement of budgeted revenues, expenditures and fund balances.

- (I) The All Fund Budget Summary provides an overview of all City revenues and expenditures for twelve (12) separate funds including component units. They are listed below:
 - 1. General Fund (1)
 - 2. Special Revenue Fund (7)
 - 3. Internal Service Fund (1)
 - 4. Enterprise Fund (2)
 - 5. Component Unit (1)
- (II) The General Fund Budget by Department shows operating expenditures supported by unrestricted revenues. All departments and divisions are listed below:
 - 1. Legislative Services
 - 2. General Administration
 - a. City Manager's Office
 - b. Human Resources
 - 3. Administrative Services
 - a. Finance
 - b. Information Technology
 - c. Municipal Court
 - 4. Police
 - 5. Fire
 - 6. Public Works and Parks
 - a. Administration and Engineering
 - b. Street Maintenance
 - c. Parks and Forestry Maintenance
 - d. Golf Course Maintenance and Recreation
 - e. Fleet Maintenance
 - f. Solid Waste
 - i. Solid Waste Administration
 - ii. Solid Waste Operations
 - iii. Leaf Collection
 - g. Sewer Lateral Repair
 - 7. Community Development and Recreation
 - a. Community Development Administration
 - b. Construction Services and Facilities Maintenance
 - c. Recreation
 - i. Community Center
 - ii. Aquatics
 - iii. Centennial Commons
 - d. Planning, Zoning, and Economic Development
 - e. Public Parking Garage

- (III) The City-Wide Operating Budget displays the entire budget for each department. This includes all General Fund items, as well as any other Funds that are administered by each department (for example Sewer Lateral Fund, Solid Waste Fund, Capital Improvement Sales Tax and Park and Storm Water Sales Tax are administered by Public Works and Parks; Economic Sales Tax Fund and Parking Garage Fund are administered by Community Development).
- (IV) Combined Statement of Revenues, Expenditures and Fund Balances for governmental funds



(I) All Fund Budget Summary

Revenues	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
General	21,463,665	23,182,198	26,664,000	26,664,000	26,664,000	23,561,000	-12%
Capital Improvement	2,243,300	2,348,201	2,250,000	2,250,000	2,437,100	2,200,000	-2%
Park and Stormwater	1,186,356	1,230,990	1,180,000	1,180,000	1,861,000	1,240,000	5%
Grants	3,074,359	815,541	750,700	750,700	750,700	482,400	-36%
Library	1,721,650	1,852,224	1,908,000	1,733,000	1,733,000	1,791,100	-6%
Fleet Maintenance	1,513,590	1,379,070	1,612,900	1,610,000	1,610,000	1,724,000	7%
Solid Waste	2,624,559	2,994,354	2,744,500	2,744,500	2,744,500	2,796,500	2%
Public Parking Garage	229,361	255,568	216,100	216,100	168,000	178,000	-18%
Debt Service	203,992	186,432	211,000	211,500	211,500	-	-100%
Loop Business District	128,803	104,927	72,000	72,000	72,000	96,900	35%
Parkview Gardens Special District	88,935	89,364	90,200	90,200	90,200	88,100	-2%
Economic Development Sales Tax	594,467	617,633	580,000	580,000	580,000	621,200	7%
CALOP	3,375	-	-	-	-	-	0%
Sewer Lateral	567,624	569,997	568,000	568,000	568,000	575,000	1%
Total	35,644,036	35,626,500	38,847,400	38,670,000	39,490,000	35,354,200	-9%

Expenditures	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
General	22,232,696	25,074,135	23,852,600	25,783,645	23,335,629	23,510,300	-1%
Capital Improvement	-	-	-	-	-	1,799,800	100%
Park and Stormwater	-	-	-	-	-	1,022,500	100%
Grants	1,106,397	815,541	750,700	750,700	750,700	482,400	-36%
Library	1,728,364	1,835,118	1,791,500	1,791,500	1,941,500	1,790,700	0%
Fleet Maintenance	1,542,474	1,832,660	1,608,900	1,608,900	1,677,700	1,724,000	7%
Solid Waste	2,483,378	2,652,961	2,744,500	2,744,500	2,818,900	3,032,300	10%
Public Parking Garage	154,193	174,069	158,000	158,000	150,500	156,000	-1%
Debt Service	237,725	240,995	239,000	239,000	239,000	-	-100%
Loop Business District	99,856	89,503	72,000	72,000	72,000	96,900	35%
Parkview Gardens Special District	85,402	79,966	90,200	90,200	90,200	88,100	-2%
Economic Development Sales Tax	456,779	348,849	575,000	575,000	575,000	621,200	8%
CALOP	6,093	528	-	-	-	-	0%
Sewer Lateral	664,008	766,031	568,000	568,000	756,650	575,000	1%
Total	30,797,365	33,910,355	32,450,400	34,381,445	32,407,779	34,899,200	8%



(II) General Fund Budget Summary

Revenues	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015 Amended
Property Taxes	3,417,334	3,268,338	3,453,000	3,453,000	3,453,000	3,357,300	-3%
Sales & Use Tax	5,656,850	6,019,457	9,198,000	9,198,000	9,198,000	6,165,000	-33%
Intergovernmental	1,992,462	2,015,479	2,037,000	2,037,000	2,037,000	2,020,000	-1%
Licenses	678,946	643,429	678,000	678,000	678,000	651,000	-4%
Gross Receipts Tax	6,736,547	6,754,861	6,722,000	6,722,000	6,722,000	6,805,000	1%
Inspection Fees and Permits	1,004,472	1,011,726	771,000	771,000	771,000	1,010,000	31%
Service Charges	955,356	913,878	970,000	970,000	970,000	943,000	-3%
Parks & Recreation Fees	1,617,251	1,535,740	1,640,000	1,640,000	1,640,000	1,575,000	-4%
Municipal Court and Parking	1,021,516	931,629	1,042,000	1,042,000	1,042,000	938,700	-10%
Interest	36,145	41,807	75,000	75,000	75,000	40,000	-47%
Miscellaneous Revenue	(1,653,214)	45,853	78,000	78,000	78,000	56,000	-28%
Total Revenue	21,463,665	23,182,198	26,664,000	26,664,000	26,664,000	23,561,000	-12%

Expenditures	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015 Amended
Legislative	191,644	188,118	225,400	235,900	229,800	224,700	-5%
City Manager's Office	515,195	662,315	685,700	710,800	688,800	854,800	20%
Human Resources	113,837	135,063	140,200	186,000	196,200	167,500	-10%
Information Technology	782,504	737,615	625,400	636,400	636,400	693,600	9%
Finance	713,502	699,301	849,700	935,100	926,600	797,800	-15%
Municipal Court	307,398	275,743	343,600	368,900	343,600	344,700	-7%
Police	7,735,325	7,606,275	8,128,800	8,653,257	8,339,957	8,068,000	-7%
Fire	4,112,966	4,454,646	4,477,600	4,742,580	4,702,280	4,146,500	-13%
Community Development	2,954,472	4,187,998	4,073,000	4,530,308	4,559,482	3,920,900	-13%
Public Works	2,729,654	2,767,989	3,003,200	3,484,400	3,368,555	4,099,800	18%
Debt Service	-	-	-	-	-	192,000	100%
Capital Improvement/Outlay	2,076,198	3,359,073	1,300,000	1,300,000	1,275,000	-	-100%
Total	22,232,696	25,074,135	23,852,600	25,783,645	25,266,674	23,510,300	-9%



(III) City-Wide Operating Budget by Department

Revenues	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Property Taxes	5,238,956	5,081,427	5,311,000	5,311,000	5,311,000	5,003,400	-6%
Sales & Use Tax	9,679,723	10,213,981	9,777,000	9,777,000	9,777,000	10,225,000	5%
Intergovernmental	2,067,352	2,111,009	2,110,000	2,110,000	2,110,000	2,025,100	-4%
Grants	3,160,867	894,996	933,200	803,200	803,200	612,400	-34%
Licenses	713,209	675,092	708,000	708,000	708,000	682,300	-4%
Gross Receipts Tax	6,736,547	6,754,861	6,722,000	6,722,000	6,722,000	6,805,000	1%
Inspection Fees and Permits	1,004,472	1,011,726	771,000	771,000	771,000	1,010,000	31%
Service Charges	4,032,646	4,450,777	4,192,000	4,192,000	4,192,000	4,252,000	1%
Parks & Recreation Fees	1,617,251	1,535,740	1,640,000	1,640,000	1,640,000	1,575,000	-4%
Municipal Court and Parking	1,124,613	1,059,482	1,132,000	1,132,000	1,132,000	1,068,700	-6%
Interest	45,287	55,254	84,200	84,700	84,700	53,800	-36%
Miscellaneous Revenue	(1,290,477)	516,726	424,100	379,100	331,000	317,500	-25%
Total Revenue	34,130,446	34,361,072	33,804,500	33,630,000	33,581,900	33,630,200	-1%

Expenditures	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Legislative	191,644	188,118	225,400	235,900	219,300	224,700	0%
City Manager's Office	515,195	662,315	685,700	710,800	663,700	854,800	25%
Human Resources	113,837	135,063	140,200	186,000	150,400	167,500	19%
Information Technology	782,504	737,615	625,400	636,400	625,400	693,600	11%
Finance	719,595	699,829	849,700	935,100	841,200	797,800	-6%
Municipal Court	307,398	275,743	343,600	368,900	318,300	344,700	0%
Police	7,817,522	7,644,812	8,161,300	8,685,757	7,848,000	8,101,500	-1%
Fire	4,112,966	4,454,646	4,477,600	4,742,580	4,437,300	4,158,500	-7%
Community Development	3,565,444	4,710,916	4,806,000	5,263,308	4,827,674	4,473,100	-7%
Public Works	6,670,484	6,887,703	7,033,900	7,515,100	7,181,105	8,999,500	28%
Debt Service	237,725	240,995	239,000	239,000	239,000	1,065,900	346%
Component Units:							0%
Library	1,752,649	1,940,782	1,941,500	1,941,500	1,941,500	1,790,700	-8%
Loop Business District	99,856	89,503	72,000	72,000	72,000	96,900	35%
Parkview Gardens	85,402	79,966	90,200	90,200	90,200	88,100	-2%
Capital Improvement	2,076,198	3,359,073	1,300,000	1,300,000	1,275,000	1,890,700	45%
Total	29,048,420	32,107,079	30,991,500	32,922,545	30,730,079	33,748,000	9%

Governmental Funds
Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance

	General	Capital Improvement	Park and Stormwater	Sewer Lateral	Library
Revenues:					
Property Taxes	3,357,300	-	-	-	1,515,000
Sales Tax	6,165,000	2,200,000	1,240,000	-	-
Intergovernmental	2,020,000	-	-	-	5,100
Grants	-	-	-	-	130,000
Licenses	651,000	-	-	-	-
Gross Receipts Tax	6,805,000	-	-	-	-
Inspection Fees	1,010,000	-	-	-	-
Charges for City Services	943,000	-	-	570,000	-
Parks & Recreation Fees	1,575,000	-	-	-	-
Municipal Court & Parking	938,700	-	-	-	-
Interest	40,000	-	-	5,000	5,000
Miscellaneous Revenue	56,000	-	-	-	136,000
Total Revenues	23,561,000	2,200,000	1,240,000	575,000	1,791,100
Expenditures:					
Legislative	224,700	-	-	-	-
City Manager's Office	854,800	-	-	-	-
Human Resources	167,500	-	-	-	-
Information Technology	693,600	-	-	-	-
Finance	797,800	-	-	-	-
Municipal Court	344,700	-	-	-	-
Police	8,068,000	-	-	-	-
Fire	4,146,500	-	-	-	-
Community Development	3,920,900	-	-	-	-
Public Works	4,099,800	536,500	336,600	-	-
Debt Service	192,000	568,000	305,900	-	-
Other	-	-	-	575,000	1,790,700
Capital Improvement	-	695,300	380,000	-	-
Total Expenditures	23,510,300	1,799,800	1,022,500	575,000	1,790,700
Excess (deficiency) of revenues over (under) expenditures	50,700	400,200	217,500	-	400
Other Financing Sources (Uses):					
Operating transfer in (out)	4,000	-	-	-	(4,000)
Changes in Fund Balance FY 16	54,700	400,200	217,500	-	(3,600)
Fund Balance July 1, 2015 (Estimated)	12,796,000	-	-	622,300	960,400
Fund Balance June 30, 2016	\$ 12,850,700	\$ 400,200	\$ 217,500	\$ 622,300	\$ 956,800

Governmental Funds
Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance

	Economic Development Sales Tax	Loop Special Business	Parkview Garden	Grant	Total
Revenues:					
Property Taxes	-	43,100	88,000	-	5,003,400
Sales Tax	620,000	-	-	-	10,225,000
Intergovernmental	-	-	-	-	2,025,100
Grants	-	-	-	482,400	612,400
Licenses	-	31,300	-	-	682,300
Gross Receipts Tax	-	-	-	-	6,805,000
Inspection Fees	-	-	-	-	1,010,000
Charges for City Services	-	-	-	-	1,513,000
Parks & Recreation Fees	-	-	-	-	1,575,000
Municipal Court & Parking	-	-	-	-	938,700
Interest	1,200	-	100	-	51,300
Miscellaneous Revenue	-	22,500	-	-	214,500
Total Revenues	621,200	96,900	88,100	482,400	30,655,700
Expenditures:					
Legislative	-	-	-	-	224,700
City Manager's Office	-	-	-	-	854,800
Human Resources	-	-	-	-	167,500
Information Technology	-	-	-	-	693,600
Finance	-	-	-	-	797,800
Municipal Court	-	-	-	-	344,700
Police	-	-	-	-	8,068,000
Fire	-	-	-	-	4,146,500
Community Development	-	-	-	-	3,920,900
Public Works	-	-	-	-	4,972,900
Debt Service	-	-	-	-	1,065,900
Other	621,200	96,900	88,100	482,400	3,654,300
Capital Improvement	-	-	-	-	1,075,300
Total Expenditures	621,200	96,900	88,100	482,400	29,986,900
Excess (deficiency) of revenues over (under) expenditures	-	-	-	-	668,800
Other Financing Sources (Uses):					
Operating transfer in (out)	-	-	-	-	-
Changes in Fund Balance FY 16	-	-	-	-	51,100
Fund Balance July 1, 2015 (Estimated)	1,564,300	141,800	104,100	(551,900)	15,637,000
Fund Balance June 30, 2016	\$ 1,564,300	\$ 141,800	\$ 104,100	\$ (551,900)	\$ 15,688,100

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PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2014 Authorized	FY2015 Authorized	FY2016 Authorized
Legislative Services			
<i>Legislative Services</i>			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	1.0	1.0	1.0
General Administration			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0
Secretary to City Manager	1.0	1.0	1.0
<i>City Manager's Office Personnel Total</i>	3.0	3.0	3.0
<i>Human Resources</i>			
Human Resources Manager	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	1.0	1.0	1.0
General Administration Personnel Total	4.0	4.0	4.0
Administrative Services			
<i>Finance</i>			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	1.0
Senior Accountant	1.0	-	1.0
Financial Analyst	-	1.0	1.0
Accountant	1.0	1.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Customer Service	2.0	2.0	1.0
Print Shop Operator	1.0	1.0	1.0
<i>Finance Personnel Total</i>	9.0	9.0	9.0
<i>Information Technology</i>			
Information Technology Coordinator	-	-	1.0
<i>Information Technology Personnel Total</i>	-	-	1.0
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	3.0	3.0	3.0
Administrative Services Personnel Total	12.0	12.0	13.0
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Deputy Police Chief	-	-	-
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sargent	6.0	6.0	6.0
Police Officer	67.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2014 Authorized	FY2015 Authorized	FY2016 Authorized
Administrative Support Assistant	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst/Grant Writer	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Parking Controller	1.0	1.0	1.0
<i>Police Operations Personnel Total</i>	<u>99.0</u>	<u>98.0</u>	<u>98.0</u>
Police Personnel Total	<u>99.0</u>	<u>98.0</u>	<u>98.0</u>
Fire			
<i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Assistant Fire Chief	-	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	9.0	9.0	6.0
Paramedic Firefighter	30.0	30.0	27.0
Firefighter	1.0	1.0	1.0
Cadet Paramedic	-	1.0	1.0
Fire Personnel Total	<u>44.0</u>	<u>46.0</u>	<u>40.0</u>
Public Works and Parks			
<i>Administration & Engineering</i>			
Director of Public Works and Parks	1.0	1.0	1.0
Assistant Director of Public Works and Parks/City Engineer	1.0	1.0	1.0
Senior Public Works Manager	1.0	1.0	-
Project Manager II	1.0	1.0	2.0
Project Manager I	2.0	2.0	2.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
<i>Streets Maintenance</i>			
Streets Superintendent	0.5	0.5	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	4.0	3.0	3.0
Equipment Operator	4.0	4.0	4.0
Advanced Clerk Typist	1.0	1.0	-
Labor/Light Equipment Operator	2.0	1.0	2.0
<i>Streets Maintenance Personnel Total</i>	<u>13.5</u>	<u>11.5</u>	<u>12.0</u>
<i>Park and Forestry Maintenance</i>			
Park Superintendent	0.5	0.5	1.0
Forestry Supervisor	1.0	1.0	1.0
Crew Leader	3.0	3.0	3.0
General Maintenance Worker	2.0	3.0	3.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2014 Authorized	FY2015 Authorized	FY2016 Authorized
Heavy Equipment Operator	1.0	1.0	1.0
Tree Trimmer	2.0	2.0	2.0
Equipment Operator	5.0	5.0	5.0
Labor/Light Equipment Operator	2.0	2.0	2.0
<i>Park and Forestry Maintenance Personnel Total</i>	<u>16.5</u>	<u>17.5</u>	<u>18.0</u>
<i>Golf Course Maintenance</i>			
Golf Maintenance Superintendent	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance Personnel Total</i>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	1.0	1.0	2.0
Heavy Equipment Operator	9.0	9.0	10.0
<i>Solid Waste Management Personnel Total</i>	<u>11.0</u>	<u>11.0</u>	<u>13.0</u>
Public Works and Park Department Personnel Total	<u>57.0</u>	<u>56.0</u>	<u>59.0</u>
Community Development			
<i>Community Development Operations</i>			
Director of Community Development	1.0	1.0	1.0
Deputy Director of Construction & Facilities Maint/Building Commissi	1.0	1.0	1.0
Deputy Director of Economic & Community Development	1.0	1.0	1.0
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	1.0	1.0	1.0
Multi-Discipline Inspector	5.0	5.0	5.0
Inspector II	1.0	1.0	1.0
Inspector I	5.0	5.0	5.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
<i>Community Development Operations Personnel Total</i>	<u>20.0</u>	<u>20.0</u>	<u>20.0</u>
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	1.0	1.0
Custodian	5.0	5.0	6.0
General Maintenance Worker	1.0	1.0	1.0
<i>Facilities Maintenance Personnel Total</i>	<u>7.0</u>	<u>7.0</u>	<u>8.0</u>
<i>Recreation</i>			
Deputy Director of Recreation	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2014 Authorized	FY2015 Authorized	FY2016 Authorized
Recreation Supervisor II	1.0	1.0	2.0
Recreation Supervisor I	2.0	2.0	1.0
<i>Recreation Personnel Total</i>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>
<i>Economic Development</i>			
Economic Development Manager	1.0	1.0	1.0
<i>Economic Development Personnel Total</i>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Community Development Personnel Total	<u>33.0</u>	<u>33.0</u>	<u>34.0</u>
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0
MLC System Administrator	1.0	1.0	1.0
Librarian II	3.0	3.0	3.0
Librarian I	2.0	2.0	2.0
Paraprofessional Librarian	2.0	2.0	2.0
Library Assistant II	1.0	1.0	2.0
Library Assistant I	1.0	1.0	-
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
Library Personnel total	<u>16.0</u>	<u>16.0</u>	<u>16.0</u>
All Full-Time Personnel Total	<u>266.0</u>	<u>266.0</u>	<u>265.0</u>



PERSONNEL SUMMARY

Part-Time Personnel Summary by Department/Program	FY 2014 Authorized	FY2015 Authorized	FY2016 Authorized
Administrative Services			
<i>Municipal Court</i>			
Court Clerk II	0.5	0.5	0.5
<i>Municipal Court Personnel Total</i>	0.5	0.5	0.5
Administrative Services Personnel Total	0.5	0.5	0.5
Police			
<i>Police Operations</i>			
Dispatcher	0.8	0.8	0.8
Parking Controller	1.6	1.6	1.6
Traffic Escort	1.6	1.6	1.6
<i>Police Operations Personnel Total</i>	4.0	4.0	4.0
Police Personnel Total	4.0	4.0	4.0
Public Works and Parks Department			
<i>Administration & Engineering</i>			
Clerk Typist	-	-	0.7
Engineering Technician	0.6	0.7	-
<i>Administration & Engineering Personnel Total</i>	0.6	0.7	0.7
<i>Streets Maintenance</i>			
Streets Laborer	0.9	0.9	-
<i>Streets Maintenance Personnel Total</i>	0.9	0.9	-
<i>Park and Forestry Maintenance</i>			
Park Laborer	1.8	1.8	2.1
<i>Park and Forestry Maintenance Personnel Total</i>	1.8	1.8	2.1
<i>Golf Course Maintenance</i>			
Golf Laborer	0.5	0.5	0.5
<i>Golf Course Maintenance Personnel Total</i>	0.5	0.5	0.5
<i>Fleet Maintenance</i>			
Fleet Laborer	-	0.7	0.7
<i>Fleet Maintenance Personnel Total</i>	-	0.7	0.7
<i>Solid Waste Management</i>			
Laborer	1.8	1.8	-
<i>Solid Waste Management Personnel Total</i>	1.8	1.8	-
Public Works and Parks Department Personnel Total	5.6	6.4	4.0
Community Development			
<i>Community Development Operations</i>			
Advanced Clerk Typist	0.5	0.5	0.5
<i>Community Development Operations Personnel Total</i>	0.5	0.5	0.5



PERSONNEL SUMMARY

Part-Time Personnel Summary by Department/Program	FY 2014 Authorized	FY2015 Authorized	FY2016 Authorized
<i>Recreation</i>			
Custodian	0.8	0.8	0.8
Recreation Supervisor	1.3	1.3	1.3
Camp Manager	0.2	0.2	0.2
Pool Manager	0.4	0.4	0.4
Assistant Pool Manager	0.5	0.5	0.5
Recreation Specialist III	1.4	1.4	1.4
Recreation Specialist II	11.4	11.4	11.4
Recreation Specialist I	6.7	6.7	6.7
Park Attendant	0.2	0.2	0.2
Lifeguards	4.5	4.5	4.5
Cashiers	1.1	1.1	1.1
<i>Recreation Personnel Total</i>	<u>28.5</u>	<u>28.5</u>	<u>28.5</u>
Community Development Personnel Total	<u>29.0</u>	<u>29.0</u>	<u>29.0</u>
All Part-Time Personnel Total	<u>39.1</u>	<u>39.9</u>	<u>37.5</u>



PERSONNEL SUMMARY

Full-Time Compensation Salary Position Title	Minimum Annual Salary	Maximum Annual Salary	Grade
Account Clerk II	\$34,803	\$44,074	7C
Accountant	\$39,502	\$50,021	11
Accounts Payable Specialist	\$38,254	\$48,340	10
Administrative Analyst	\$45,513	\$57,547	14
Administrative Assistant	\$38,254	\$48,340	10
Administrative Assistant (Library)	\$33,774	\$39,176	L10
Advanced Clerk Typist	\$31,899	\$40,355	6A
Assistant Director of Finance	\$61,047	\$76,680	20
Assistant Director of Library	\$57,311	\$68,620	L9
Assistant Director of Public Works and Parks/City Engineer	\$67,302	\$85,894	22
Assistant Fire Chief	\$87,066	\$96,477	24F
Battalion Chief	\$77,617	\$85,257	20F
Building Supervisor (Library)	\$29,426	\$36,446	L8
City Clerk	\$56,783	\$71,326	18B
City Manager	\$137,957	\$137,957	S03
Court Administrator	\$41,489	\$52,415	12
Court Clerk II	\$31,900	\$40,356	6A
Crew Leader	\$40,521	\$51,677	11B
Crime Analyst (formerly Victim Service Advocate)	\$35,720	\$45,615	8
Custodian	\$28,640	\$36,128	4
Deputy Director/ Building Commissioner	\$67,302	\$85,894	22
Deputy Director of Economic & Community Development	\$61,047	\$76,680	20
Deputy Director of Recreation	\$61,047	\$76,680	20
Director of Community Development	\$80,355	\$102,258	25A
Director of Finance	\$91,638	\$117,388	27
Director of Public Works and Parks	\$91,638	\$117,388	27
Dispatcher	\$38,038	\$48,582	9D
Economic Development Manager	\$46,850	\$59,241	14A
Equipment Operator	\$35,300	\$44,673	8A
Executive Secretary to Chief	\$38,254	\$48,340	10
Executive Secretary to Department Director	\$36,128	\$45,704	9
Facilities Maintenance Supervisor	\$53,154	\$66,525	17
Financial Analyst	\$53,154	\$66,525	17
Fire Chief	\$96,986	\$112,764	25F
Firefighter	\$49,707	\$58,752	11A
Fleet Manager	\$47,360	\$60,922	15
Forestry Supervisor	\$45,513	\$57,547	14
General Maintenance Worker	\$36,930	\$46,710	9A
Golf Manager	\$45,513	\$57,547	14
Golf Maintenance Superintendent	\$45,513	\$57,547	14
Heavy Equipment Operator	\$36,930	\$46,710	9A
Human Resources Manager	\$47,360	\$60,922	15
Inspector I	\$38,502	\$50,021	11



PERSONNEL SUMMARY

Full-Time Compensation Salary Position Title	Minimum Annual Salary	Maximum Annual Salary	Grade
Inspector II	\$41,489	\$52,415	12
Laborer/Light Equipment Operator	\$31,441	\$39,795	6
Lead Mechanic	\$45,513	\$57,547	14
Librarian I	\$35,120	\$40,716	L4
Librarian II	\$41,067	\$49,745	L5
Library Assistant II	\$26,598	\$30,830	L2
Library Director	\$77,240	\$92,664	L7
Mechanic	\$43,425	\$54,860	13
MLC System Administrator	\$60,567	\$72,189	L6
Multi-Discipline Inspector	\$43,475	\$55,484	12C
Paramedic Fire Captain	\$68,165	\$79,805	16M
Paramedic Firefighter	\$55,974	\$65,545	11M
Paraprofessional Librarian	\$31,103	\$36,075	L3
Parking Controller	\$27,698	\$34,969	3
Planner	\$46,850	\$59,241	14A
Police Captain	\$82,787	\$90,631	20P
Police Chief	\$94,757	\$120,138	27P
Police Lieutenant	\$73,402	\$80,457	18P
Police Officer	\$48,773	\$62,310	14P
Police Officer Trainee	\$45,781	\$57,853	13P
Police Sergeant	\$64,029	\$70,231	16P
Print Shop Operator	\$36,637	\$46,392	9B
Project Manager I	\$43,055	\$54,949	12B
Project Manager II	\$46,850	\$59,241	14A
Recreation Supervisor I	\$38,254	\$48,340	10
Recreation Supervisor II	\$43,055	\$54,949	12B
Sanitation Superintendent	\$55,497	\$69,709	18
Secretary to City Manager	\$38,254	\$48,340	10
Senior Plans Examiner/Inspector	\$45,513	\$57,547	14
Supervisory Dispatcher	\$41,922	\$52,976	12D
Tree Trimmer	\$36,930	\$46,392	9A
Youth Services Librarian	\$55,263	\$66,378	L30

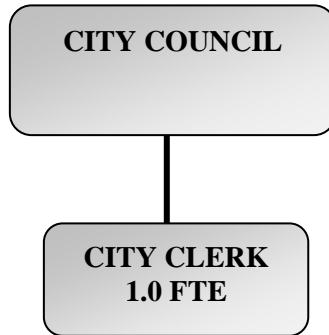


PERSONNEL SUMMARY

Part-Time Compensation Salary Position Title	Minimum Hourly Rate	Maximum Hourly Rate	Grade
Advanced Clerk Typist	\$12.93	\$12.93	P13
Assistant Pool Manager	\$8.07	\$8.84	P11
Cashier	\$7.35	\$8.02	P04
Court Clerk	\$13.55	\$13.55	P20
Custodian	\$9.47	\$11.52	P26
Dispatcher	\$16.29	\$19.87	P27
Laborer	\$9.47	\$11.52	P26
Lifeguard	\$7.76	\$8.53	P05
Park Attendant	\$7.35	\$8.02	P06
Parking Controller	\$12.93	\$12.93	P13
Pool Manager	\$9.55	\$11.09	P12
Recreation Program Supervisor	\$9.55	\$10.58	P17
Recreation Specialist I	\$7.35	\$8.02	P02
Recreation Specialist II	\$8.07	\$8.84	P07
Recreation Specialist III	\$8.84	\$9.61	P10
Traffic Escort	\$8.15	\$8.15	P16

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LEGISLATIVE SERVICES





LEGISLATIVE SERVICES

The City Council is the legislative and governing body of the City and consists of seven (7) members, six Councilmembers and the Mayor. The Council appoints the City Manager and City Clerk, and enacts legislation to protect the health, safety and general welfare of the citizens of University City.

The City Clerk keeps the journal of City Council proceedings and authenticates and records all ordinances and resolutions passed by the City Council. All regular meetings of the City Council are transcribed. The City Clerk is responsible for the following duties:

- Coordinating all municipal elections with the St. Louis County Board of Election Commissioners
- Keeping records of official contracts and agreements
- Registering voters
- Notarizing documents
- Registering domestic partnerships
- Overseeing all boards and commissions
- Preparing Council agenda and postings
- Updating legislative news on website

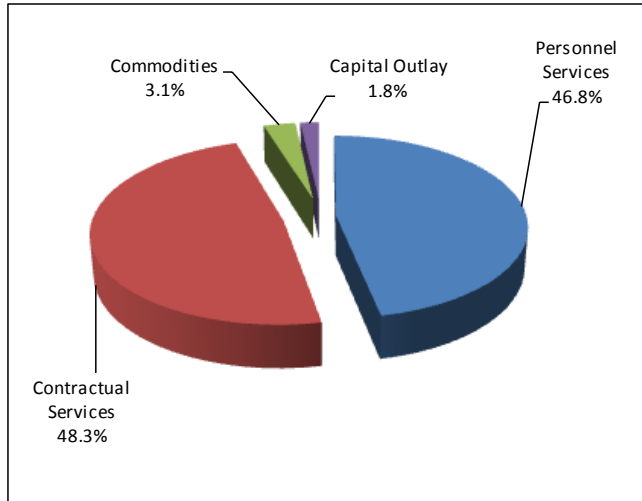
PERSONNEL SUMMARY

	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
Legislative Services			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	1.0	1.0	1.0

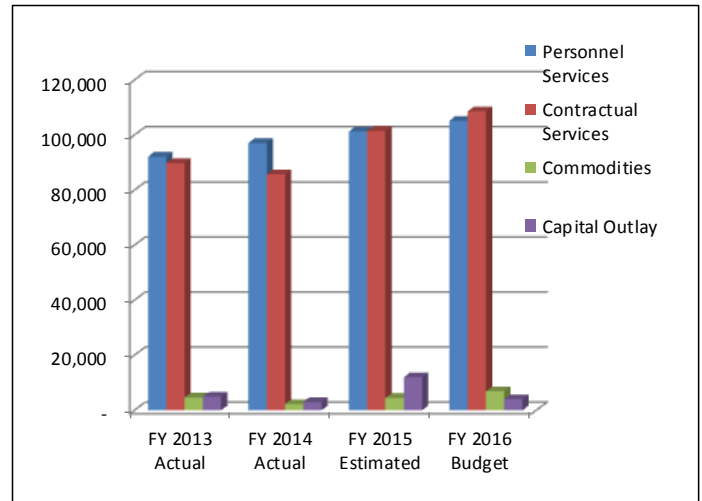
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	92,165	97,132	101,500	101,500	101,300	105,200	4%
Contractual Services	89,824	85,725	101,900	101,900	101,500	108,600	7%
Commodities	4,988	2,271	10,000	10,000	4,500	6,900	-31%
Capital Outlay	5,000	2,990	12,000	12,000	12,000	4,000	-67%
Total	191,977	188,118	225,400	225,400	219,300	224,700	0%

FY 2016 Proposed Budget



Expenditures Comparison



GOALS

1. Work to make all City Council communications electronically.
2. Do necessary research to move towards live broadcasts of all Council meetings.
3. Work with staff members throughout City Hall to ensure that all agenda materials are submitted in sufficient time to be distributed for the first packet mailing, which occur ten (10) days before scheduled regular Council meetings.
4. Continue to streamline the Board of Commission appointment process.
5. Work with staff Board of Commission liaisons to ensure that Board and Commission minutes are posted on the Website in a timely fashion.
6. Continue to archive older public records in electronic media. Work with other staff to develop formal records retention policy.
7. Clarify the City's policy on the State of Missouri Sunshine Law.
8. Continue effort to streamline the search process on City website for ordinances, resolutions, etc.

SIGNIFICANT CHANGES OVER FY 2015

1. Election Costs
2. Office & Computer Equipment
3. Office Furniture & Equipment

PERFORMANCE MEASUREMENTS

	FY2013 Actual	FY2014 Actual	FY2015 Projected	FY2016 Budget
Council Meetings	47	50	50	50
Ordinances & Resolutions Processed	40	40	40	40

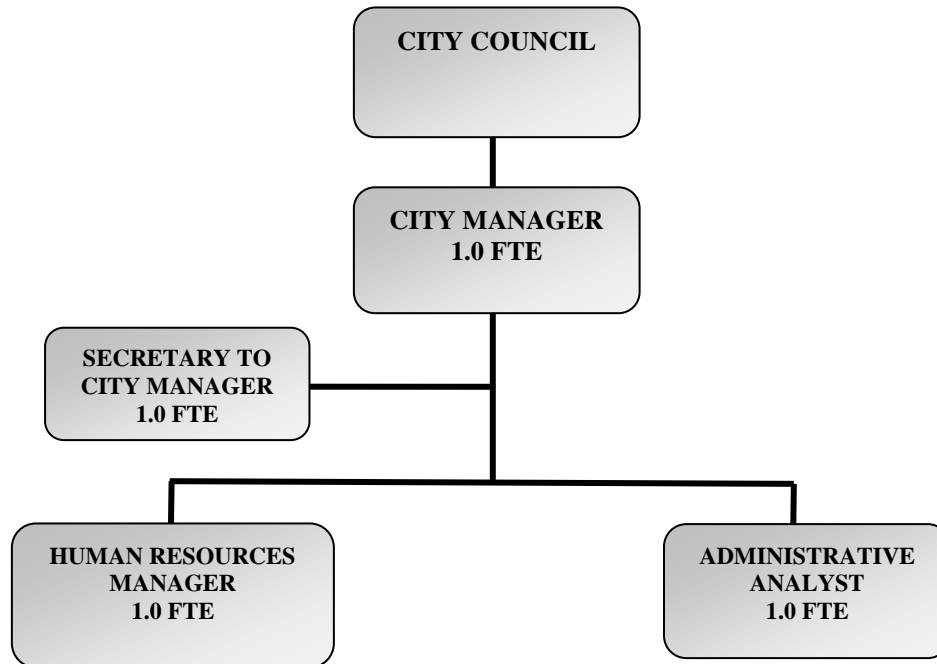


Department	Legislative Services
Program	Legislative Services

Fund	General
Account Number	01-10-02

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	57,408	58,782	62,100	62,100	65,200	5%
5340 Salaries - Part-Time & Temp	19,200	20,900	20,000	20,000	20,000	0%
5420 Workers Compensation	132	135	200	200	200	0%
5460 Medical Insurance	4,840	5,125	5,500	5,500	5,600	2%
5660 Social Security Contributions	4,742	4,909	5,200	5,000	5,300	2%
5740 Pension Contribution Nonunif.	4,495	6,157	7,300	7,300	7,700	5%
5900 Medicare	1,107	1,123	1,200	1,200	1,200	0%
Sub-Total Personnel Services	92,164	97,132	101,500	101,300	105,200	4%
Contractual Services						
6010 Professional Services	30,024	9,614	20,000	20,000	20,000	0%
6040 Events & Receptions	-	75	500	500	300	-40%
6110 Mileage Reimbursement	-	-	300	100	200	-33%
6115 Mayor & City Council Travel	9,039	9,326	12,000	10,000	12,000	0%
6120 Professional Development	260	1,059	2,500	1,500	2,500	0%
6130 Advertising & Public Notices	255	82	500	100	300	-40%
6170 Insurance - Liability	3,401	2,000	4,000	3,500	3,500	-13%
6220 Insurance - Public Officials	29,315	26,000	30,000	30,000	30,000	0%
6400 Office Equipment Maintenance	3,271	1,819	3,300	2,500	3,300	0%
6610 Staff Training	298	247	1,500	1,000	1,500	0%
6650 Membership & Certification	13,961	18,492	17,300	17,300	20,000	16%
6720 Election Costs	-	17,012	10,000	15,000	15,000	50%
Sub-Total Contractual Services	89,824	85,725	101,900	101,500	108,600	7%
Commodities						
7001 Office Supplies	2,279	635	3,000	1,500	3,000	0%
7050 Publications	788	648	1,200	1,000	1,200	0%
7090 Office & Computer Equip.	1,255	839	5,000	1,500	2,000	-60%
7330 Food	334	85	-	-	-	0%
7335 Business Meeting	-	-	500	300	500	0%
7850 Awards & Gifts	-	64	300	200	200	-33%
Sub-Total Commodities	4,656	2,271	10,000	4,500	6,900	-31%
Capital Outlay						
8180 Office Furniture & Equip.	5,000	2,990	12,000	12,000	4,000	-67%
Sub-Total Capital Outlay	5,000	2,990	12,000	12,000	4,000	-67%
Total	191,644	188,118	225,400	219,300	224,700	0%

GENERAL ADMINISTRATION





GENERAL ADMINISTRATION

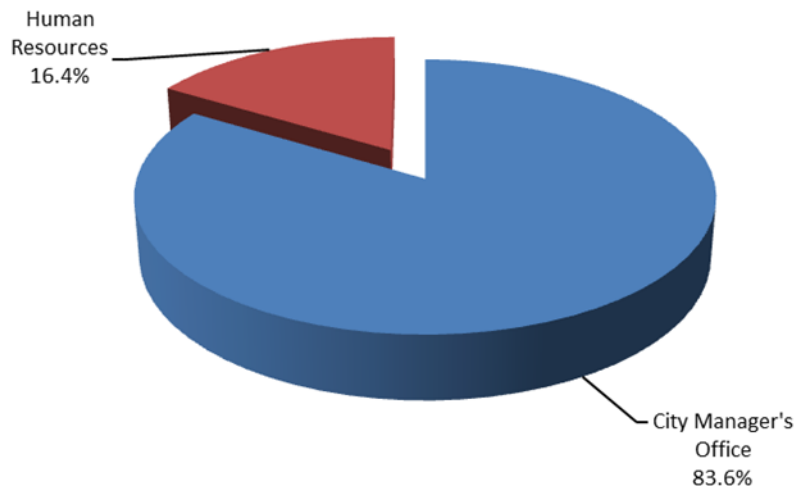
During Fiscal Year 2015 Information Technology function was reclassified to be under Administrative Services... General Administration now consists of the City Manager's Office and Human Resources which provide internal services to other City departments. This change was made to increase the efficiency and effectiveness of these program areas.

PERSONNEL SUMMARY

	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
General Administration Personnel			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0
Secretary to City Manager	1.0	1.0	1.0
<i>City Manager's Office Personnel Total</i>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
<i>Human Resources</i>			
Human Resources Manager	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
General Administration Personnel Total	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Total
City Manager's Office	350,400	499,400	5,000	854,800
Human Resources	88,300	68,500	10,700	167,500
Total	438,700	567,900	15,700	1,022,300



CITY MANAGER'S OFFICE

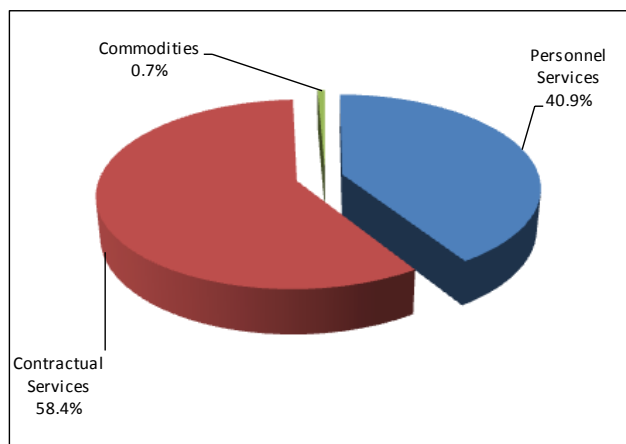
The City of University City uses the Council-Manager form government, under which elected City Council members hire the City Manager to carry out the following responsibilities:

- Ensure that the municipal code and policies approved by elected officials are implemented and equitably enforced throughout the city.
- Prepare the annual budget, submit it to elected officials for review and approval, and implement it once approved.
- Supervise department heads and other city employees.
- Submit policy proposals to elected officials and provides them with facts and advice on matters of policy as a basis for making decisions.
- Manage the day-to-day operations of the city.

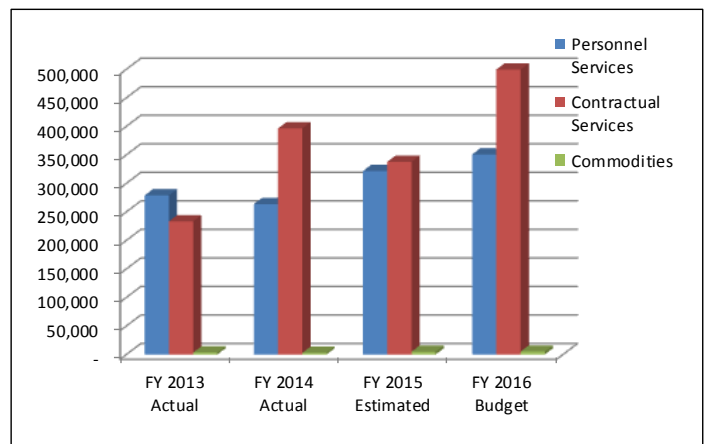
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY
Personnel Services	278,648	263,493	353,900	353,900	321,500	350,400	-1%
Contractual Services	233,266	396,136	324,100	324,100	337,500	499,400	54%
Commodities	3,281	2,686	7,700	7,700	4,700	5,000	-35%
Total	515,195	662,315	685,700	685,700	663,700	854,800	25%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

- Continue to work toward maintaining University City as a place for people to enjoy the cultural activities.
- Ensure that University City is a welcoming place for people of all races and backgrounds.
- Continue to create partnership opportunities through the Chamber and other community organizations to ensure University City remains a community of distinction.
- Continue to ensure that our customers receive the highest level of service possible.
- Continue to communicate with the residents and businesses through the bi-monthly newsletters.
- Continue to provide the residents and businesses the City annual calendar.

SIGNIFICANT CHANGES OVER FY 2015

1. Pension contribution increase due to an additional contribution made by City.
2. Professional Services increase due to providing consulting service assistance to Economic Development
3. Increase in legal services due to a negotiation between Fire Union and the City is still on going but expected to be completed by the first half of fiscal year 2016
4. Public relation programs include \$30,000 providing for Chamber of Commerce and \$10,000 for the annual Fair U City.
5. Printing services
6. Insurance Public Officials



Department	General Administrative
Program	City Manager's Office

Fund	General
Account Number	01-12-05

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services							
5001 Salaries - Full-Time	174,474	174,823	226,000	226,000	220,000	220,000	-3%
5340 Salaries - Part-Time & Temp	57,728	46,249	75,000	75,000	50,000	75,000	0%
5420 Workers Compensation	498	592	700	700	600	700	0%
5460 Medical Insurance	8,893	7,698	11,000	11,000	11,000	11,200	2%
5660 Social Security Contributions	12,797	10,751	15,000	15,000	15,000	19,000	27%
5740 Pension Contribution Nonunif.	18,428	17,309	21,400	21,400	21,400	20,000	-7%
5860 Unemployment	2,318	3,233	-	-	-	-	0%
5900 Medicare	3,306	2,816	4,800	4,800	3,500	4,500	-6%
Sub-Total Personnel Services	278,648	263,493	353,900	353,900	321,500	350,400	-1%
Contractual Services							
6010 Professional Services	86,001	108,316	124,000	124,000	124,000	150,000	21%
6020 Legal Services	90,724	198,035	120,000	120,000	120,000	200,000	67%
6040 Events & Receptions	-	-	500	500	500	1,000	100%
6050 Maintenance Contracts	5,000	6,000	6,000	6,000	6,000	6,000	0%
6070 Temporary Labor	-	-	3,000	3,000	3,000	-	-100%
6090 Postage	11,862	25,917	20,900	20,900	20,900	24,000	15%
6120 Professional Development	45	507	2,000	2,000	2,000	2,000	0%
6135 Public Relations Programs	-	291	-	-	500	40,000	100%
6150 Printing Services	23,413	40,022	38,000	38,000	38,000	50,000	32%
6170 Insurance - Liability	3,401	2,100	3,500	3,500	3,500	3,500	0%
6220 Insurance - Public Officials	-	12,078	-	-	13,000	13,200	100%
6270 Telephone & Pagers	903	1,023	1,000	1,000	1,100	1,200	20%
6400 Office Equipment Maintenance	3,271	1,819	2,200	2,200	2,000	2,500	14%
6610 Staff Training	-	-	1,000	1,000	1,000	1,000	0%
6650 Membership & Certification	8,579	-	2,000	2,000	2,000	5,000	150%
Sub-Total Contractual Services	233,266	396,136	324,100	324,100	337,500	499,400	54%
Commodities							
7001 Office Supplies	1,265	827	2,000	2,000	1,000	1,200	-40%
7050 Publications	91	76	500	500	500	500	0%
7090 Office & Computer Equip.	399	-	3,500	3,500	1,500	1,500	-57%
7335 Business Meeting	1,526	1,497	1,700	1,700	1,700	1,800	6%
Sub-Total Commodities	3,281	2,686	7,700	7,700	4,700	5,000	-35%
Total	515,195	662,315	685,700	685,700	663,700	854,800	25%

HUMAN RESOURCES

The Human Resources Office administers personnel policies of the City and the civil service rules and regulations. It is the goal of the city to provide exceptional internal and external human resource services with confidentiality and fairness. Day-to-day activities include:

1. Recruitment and hiring of employees
2. Maintenance of personnel records
3. Administering employee benefits
4. Evaluating employee training programs
5. Maintenance of classification and compensation plan
6. Labor relations
7. Support for the City's two Pension Board
8. Support for the Civil Service Board
9. Support for the Human Relation Board

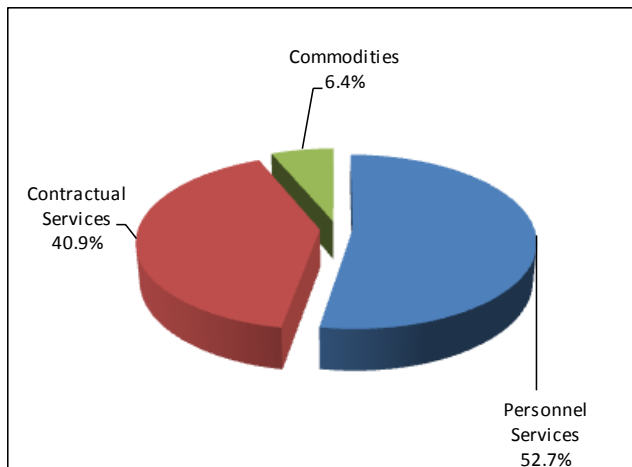
Mission Statement

Human resources department to provide quality services to the employees of the City of University City, recruiting qualified individuals, retention of valuable employees, providing training to encourage success and increase overall value of the City. Promote a safe and healthy working environment, inspire a high level of employees' morale through recognition, this includes effective communication and constant feedback.

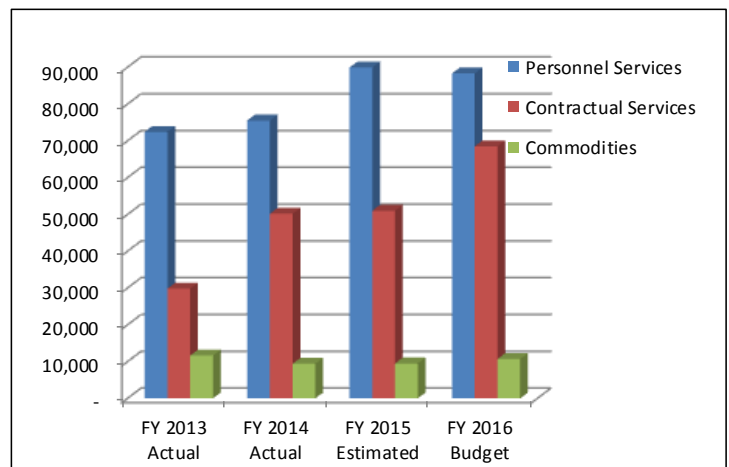
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	72,418	75,497	95,200	95,200	89,900	88,300	-7.2%
Contractual Services	29,795	50,169	34,500	34,500	51,000	68,500	98.6%
Commodities	11,624	9,397	10,500	10,500	9,500	10,700	1.9%
Total	113,837	135,063	140,200	140,200	150,400	167,500	19.5%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. Provide accurate and timely information to City Manager, contractors and employees on a large array of Human Resource questions.
2. To streamline policies and procedures that will improve relationships for all Departments and work practices.
3. Conduct internal audits that will improve space management and correct pertinent information in personnel and other required files.
4. Stay abreast on federal, local and other laws as it relates to the Public and City operations.
5. Maintain quality customer service to both internal and external customers.
6. Join a professional association to improve competency and productivity for the Department.
7. To foster relationships and communication among employees and Departments and handle all request with confidentiality and fairness.
8. Review and update the Administrative Regulations, Employee Handbook and assist with Civil Service Rule Updates.
9. Provide training opportunities that may align with performance management review, individual request, re-organization efforts, or supervisor observation.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

Human Resource provides support for City employees. Below is the accomplishment in FY 2015

- Diminished 32 boxes of unmarked records and created a database and files holding area to account and ensure proper control of permanent records
- Completed Sexual Harassment Training for all 249 employees
- Completed Department of Transportation (DOT) Training
- Re-established Department On-Line Training
- Completed updating Administrative Regulation (AR)

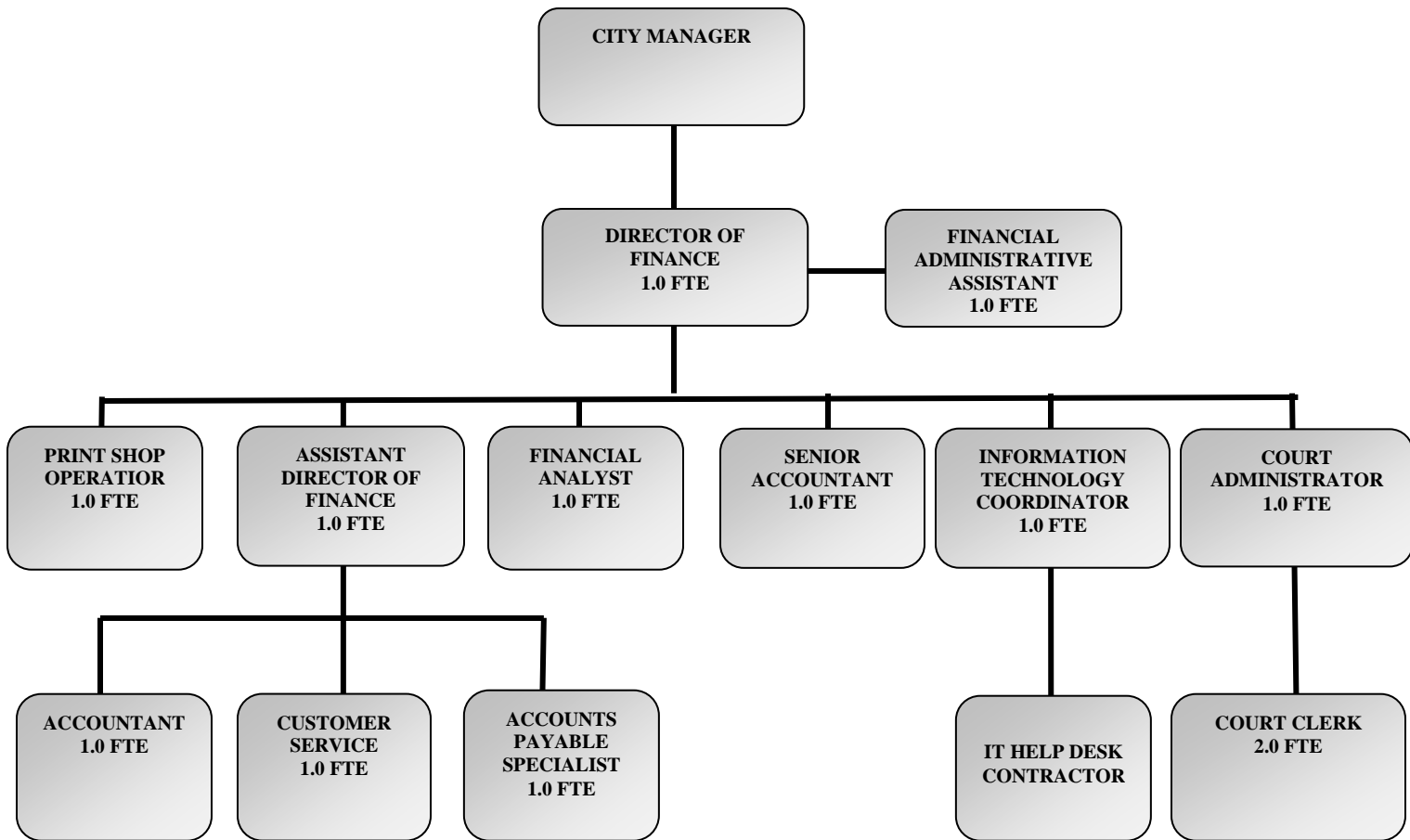


Department	General Administration
Program	Human Resources

Fund	General
Account Number	01-14-07

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	52,664	55,045	59,700	59,700	61,000	2%
5340 Salaries - Part-Time & Temp	-	-	5,000	2,000	2,000	-60%
5420 Workers Compensation	39	-	200	200	200	0%
5460 Medical Insurance	4,745	5,125	5,500	5,500	5,600	2%
5465 Medical Insurance - Retirees	-	-	5,000	5,000	-	-100%
5540 EAP	6,961	6,683	8,000	8,000	7,500	-6%
5660 Social Security Contributions	3,082	3,366	3,700	3,700	4,000	8%
5740 Pension Contribution Nonunif.	4,210	4,494	7,200	5,000	7,100	-1%
5900 Medicare	717	784	900	800	900	0%
Sub-Total Personnel Services	72,418	75,497	95,200	89,900	88,300	-7%
Contractual Services						
6010 Professional Services	4,517	5,557	6,000	6,000	6,000	0%
6030 Medical Service	4,007	9,748	4,000	5,000	6,000	50%
6050 Maintenance Contracts	7,853	8,216	8,000	8,000	8,000	0%
6120 Professional Development	-	1,122	1,000	1,000	1,000	0%
6130 Advertising & Public Notices	6,291	2,770	5,000	3,000	3,000	-40%
6170 Insurance - Liability	3,401	2,000	3,500	3,500	3,000	-14%
6190 Insurance - Miscellaneous	-	18,806	-	20,000	36,000	100%
6220 Insurance - Public Officials	-	319	-	500	500	100%
6400 Office Equipment Maintenance	3,131	848	2,500	1,000	1,000	-60%
6600 Tuition Reimbursement	-	-	500	500	500	0%
6610 Staff Training	9	-	2,500	1,000	2,000	-20%
6650 Membership & Certification	390	709	500	1,000	1,000	100%
6700 Misc. Operating Services	196	74	500	500	500	0%
Sub-Total Contractual Services	29,795	50,169	34,500	51,000	68,500	99%
Commodities						
7001 Office Supplies	1,940	2,491	1,000	1,000	1,000	0%
7050 Publications	2,416	515	2,000	1,000	1,000	-50%
7090 Office & Computer Equip.	1,191	-	1,000	1,000	1,200	20%
7330 Food	3,052	3,423	3,500	3,500	4,000	14%
7850 Awards & Gifts	3,025	2,969	3,000	3,000	3,500	17%
Sub-Total Commodities	11,624	9,397	10,500	9,500	10,700	2%
Total	113,837	135,063	140,200	150,400	167,500	19%

ADMINISTRATIVE SERVICES



The Administrative Services is comprised of the Finance Department, Information Technology and the Municipal Court Division. The department, under the direction of the Director of Finance, is charged with administering all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Managing the finances of the City includes several components:

Cashiering and Collections Services

- Annually received over 32,000 payments by customers for City collection services, of which, 23,000 payments were from refuse collections
- Process annually over \$11.0 million of revenue for off-site locations including parking meters revenue, and deposit funds daily in the bank
- Process and collect miscellaneous receivables for ambulance, weeds, demolition/clean up, street improvements, and various other miscellaneous billings, and follow up on delinquent accounts, and answer payment questions
- Process payments for gross receipts taxes in the amount of approximately \$6.8 million
- Provide overall supervision of Cashiering and Collections staff

Fiscal Services

- Provide billing services for approximately 12,000 accounts for trash collection for five (5) route billing cycle and miscellaneous billing approximately over 500 throughout the year
- Manage the delivery of the Municipal Services billing statement
- Provide quality customer service to both internal and external customers
- Maintain over 800 business license records and 68 liquor license records
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations
- Process nearly 400 purchase requisitions within a seven-day turnaround period
- Manage on-going procurement programs including the lease programs

Administration

- Provide policy direction, vision, and leadership enabling the department to achieve its goals while complying with federal, state, local and other requirements
- Oversee and coordinate long-term financial plan
- Promote sound fiscal policies and protect local revenues
- Ensure competent use of financial, human, and material resources

Accounting Services

- Prepare the Comprehensive Annual Financial Report
- Prepare the Annual Schedule of Financial Accounting for compliance with Federal Single audit guidelines
- Prepare the Administrative Annual Report
- Maintain the general ledger and various reconciliations
- Process nearly 9,000 accounts payable invoices within thirty days (30) of receipt and achieve less than one percent of voided checks
- Maintain accounts payable records and respond to departmental and vendor inquiries
- Process supplemental retirement payments and subsidies according to the required timelines
- Process over 134,000 pieces of mail annually
- Process over 13,000 payroll advices and checks annually
- Produce and distribute approximately over 450 W-2's , 75 of 1099R and 85 of 1099Misc annually



ADMINISTRATIVE SERVICES

- Provide updates for New World user security and training to other departments
- Maintain and trouble shoot problems in New World Financial system

Budget Management Division

- Manage and co-ordinate the annual budget preparation process
- Maintain the budget manual and coordinate the budget development process with departments by preparing consolidated budget requests for review by the City Manager
- Conduct budgetary analysis as needed
- Assist departments with budget monitoring and control

PERSONNEL SUMMARY

Full-Time

	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
Administrative Services Personnel			
<i>Finance</i>			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	1.0
Financial Analyst	-	1.0	1.0
Senior Accountant	1.0	-	1.0
Accountant	1.0	1.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Customer Service	2.0	2.0	1.0
Print Shop Operator	1.0	1.0	1.0
<i>Finance Personnel Total</i>	<u>9.0</u>	<u>9.0</u>	<u>9.0</u>
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
<i>Information Technology</i>			
Information Technology Coordinator	-	0.5	1.0
<i>Information Technology Total</i>	<u>-</u>	<u>0.5</u>	<u>1.0</u>
Administrative Services Personnel Total	<u>12.0</u>	<u>12.5</u>	<u>13.0</u>

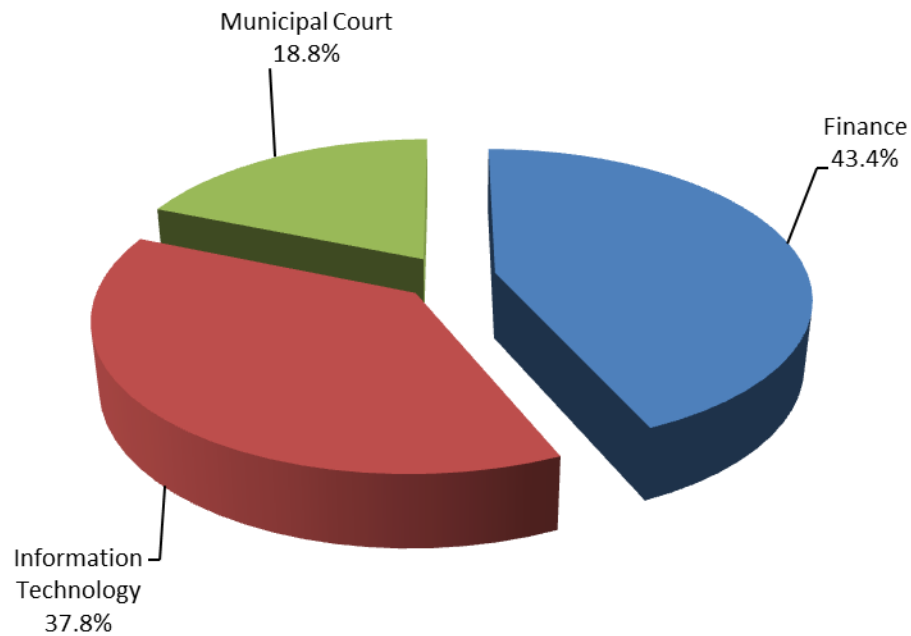
Notes: Variance FY 2016 vs FY 2015

- 1) In FY 2016, Finance has added back a position of Senior Accountant.
- 2) As a result of cross training, Finance is able to eliminate one Customer Service position.
- 3) In addition to outsourcing the Information Technology to outside contractor, the City added a position of Information Technology Coordinator. IT Division was included in General Administration for FY 2014 and the first half of FY 2015.

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Capital Outlay	Total
Finance	592,500	181,000	24,300	-	797,800
Information Technology	93,600	359,000	31,000	210,000	693,600
Municipal Court	238,200	103,000	3,500	-	344,700
Total	924,300	3,500	58,800	210,000	1,836,100

Expenditure Pie Chart



**FINANCE**

The Finance Department administers all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Management of City finances includes several components: maintenance of the financial management system; budget preparation and control; fund investment; revenue collection; disbursement control; purchasing and contract administration; payroll; payment of pension benefits; internal controls; audit of records; financial reporting; administering City insurance programs; risk management; fixed asset management; project accounting management; administering the public parking garage support contract and parking meters; and coordinating Federal, State, Local, and Community Development Block Grants. The Finance Department also performs mail and printing services for City departments, and parking meter maintenance and collection. The Director of Finance, under the supervision of the City Manager, manages all functions of the Finance Department.

Mission Statement

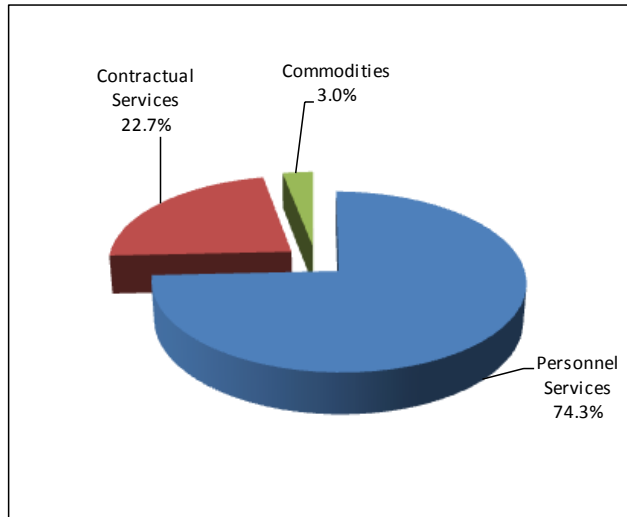
Finance ensures the long-term financial stability and health of University City; protects the City's financial integrity and credibility and improve to AAA bond rating; and strengthens the department for continued excellence.

Finance leads and coordinates the development and execution of the City's annual Budget and five-year Capital Improvement Program (CIP) Plan, including development, monitoring and reporting. Prepare financial projection, long-range planning and financial reporting.

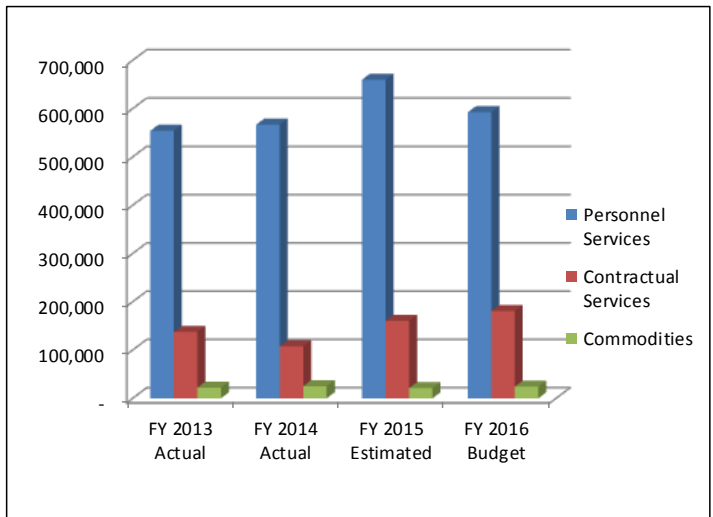
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget
Personnel Services	554,141	566,731	660,300	660,300	659,800	592,500
Contractual Services	137,201	107,591	166,200	166,200	160,400	181,000
Commodities	22,160	24,980	23,200	23,200	21,000	24,300
Total	713,502	699,301	849,700	849,700	841,200	797,800

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. Provide accurate and timely financial reporting to City Manager, City Council and the public.
2. Continue to foster relations and communication with other Departments to enhance better working relationships.
3. Continue to improve workflow, timeliness and accuracy.
4. Continue to perform internal audits to assist in fraud assessment control.
5. Monitor government affairs at both state and federal levels for potential cost/benefit to City operations.
6. Complete the FY15 Comprehensive Annual Financial Report by December 31, 2015 and apply for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting.
7. To maintain quality customer service in all telephone and personal contact with individuals interacting with the Finance staff.
8. Continue to encourage professional development of Finance personnel by active participation in professional associations and training activities to increase productivity, performance and competency.
9. Continue to promote eUtilities (Refuse On-Line Bill Pay) and eBilling (paperless bills) to our residents. By signing up, this would help reduce both postage and printing expenses.
10. To develop additional strategies for revenue collections on delinquent accounts.
11. To enhance teamwork within the Department.
12. To increase staff knowledge and understanding of various departmental functions.
13. Continue to pursue delinquent refuse and miscellaneous billing accounts owed to the City.
14. Continue to audit and reconcile business licenses by ensuring the statuses of active businesses are current; and further, locating businesses operating without licenses for the purpose of licensing them properly and bringing them into compliance with City code.
15. Continue to review and analyze current policies and procedures, data, and performance indicators within the department in order to improve the efficiency and effectiveness of the department.

SIGNIFICANT CHANGES SINCE FISCAL YEAR 2015

- Overtime – Decreases 33% (\$500) due to fewer hours needed to complete required projects.
- Professional Development – Decreases 13% (\$500) due to assistance in scholarships and to monitor the opportunity for everyone to take advantage of professional development.
- Advertising & Public Notices – Increases 25% (\$500) due to increase in fees to advertise public notices.
- Printing Services – Increases 25% (\$500) due to having additional printing functions in-house.
- Insurance-Miscellaneous – Decreases 100% (\$1,000) due to re-allocation to Insurance – Public Officials account.
- Insurance-Public Officials – Increases 100% (\$1,000) due to re-allocation from Insurance – Miscellaneous account.
- Office Equipment Maintenance – Decreases 20% (\$3,000) due to less service maintenance calls to fix copiers.
- Staff Training – Decreases 40% (\$2,000) due to monitoring the opportunity for everyone to take advantage of attending certain training.
- Membership & Certification – Increases 67% (\$800) due to staff willingness to become active members in professional associations.
- Misc. Operating Services – Decreases 50% (\$500) due to the need
- Bank & Credit Card Fees – Increases 1400% (\$14,000) due to increase in bank and credit card fees.
- Office Supplies – Increases 33% (\$4,000) due to additional printing functions in-house, the need to purchase additional copier paper.
- Office & Computer Equip – Decreases 57% (\$2,000) due to less anticipation of computer equipment purchases.
- Parking Meter Parts – Decreases 17% (\$1,000) due to having updated parking meters and parts.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

- Received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2014.
- Continued collecting delinquent refuse and miscellaneous bills owed to the City. Continue to work with collection agencies Valley Collection Services, LLC and Account Resolution Corporation, to collect on unpaid refuse and ambulance bills.
- Continued to coordinate a calendar basis delinquent refuse account shut-off cycle with the Public Works and Parks Department, Sanitation Division. The shut-off cycles continues to be encouraging, resulting in a nominal number of accounts paid in full and/or signing up for payment agreements.
- Continued to improve the budget document to ensure it is comprehensible to the public.
- Continued oversight and coordination of the City's calendar.
- Continued to convert paper records to electronic records.
- Continued oversight of U City ROARS newsletter, which is distributed to all residents and businesses.

PERFORMANCE MEASUREMENTS

	FY2013 Actual	FY2014 Actual	FY2015 Estimated	FY2016 Budget
Checks Issued	6,069	6,131	6,900	6,200
Refuse unit bills generated	30,287	22,789	30,000	23,000
Purchase Orders	450	349	460	400
Invoices (processed and paid)	8,998	9,053	9,000	9,000
Business Licenses Issued	825	828	800	800
Dog Tags Issued	619	468	680	500
Outgoing Mail Handled	134,125	134,443	136,000	135,000



Department	Administrative Services
Program	Finance

Fund	General
Account Number	01-16-08

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	412,634	427,111	499,000	499,000	436,000	-13%
5340 Salaries - Part-Time & Temp	1,279	-	2,000	2,000	-	-100%
5380 Overtime	1,699	337	1,500	1,000	1,000	-33%
5420 Workers Compensation	2,325	2,393	2,400	2,400	2,400	0%
5460 Medical Insurance	56,493	59,183	65,000	65,000	60,100	-8%
5660 Social Security Contributions	24,327	24,909	30,500	30,500	27,000	-11%
5740 Pension Contribution Nonunif.	37,540	45,495	52,800	52,800	60,000	14%
5860 Unemployment	12,156	1,484	-	-	-	0%
5900 Medicare	5,688	5,819	7,100	7,100	6,000	-15%
Sub-Total Personnel Services	554,141	566,731	660,300	659,800	592,500	-10%
Contractual Services						
6001 Auditing & Accounting	36,265	27,357	36,000	36,000	36,000	0%
6010 Professional Services	7,080	800	7,000	5,000	7,000	0%
6050 Maintenance Contracts	13,886	15,084	55,300	50,000	60,000	8%
6070 Temporary Labor	-	2,770	2,000	2,000	2,000	0%
6090 Postage	36,915	27,432	30,000	30,000	30,000	0%
6120 Professional Development	3,886	2,068	4,000	3,000	3,500	-13%
6130 Advertising & Public Notices	1,575	2,249	2,000	2,000	2,500	25%
6150 Printing Services	3,095	2,037	2,000	2,000	2,500	25%
6170 Insurance - Liability	3,401	3,000	3,500	3,500	3,500	0%
6190 Insurance - Miscellaneous	937	-	1,000	-	-	-100%
6220 Insurance - Public Officials	-	505	-	500	1,000	100%
6400 Office Equipment Maintenance	17,145	7,838	15,000	10,000	12,000	-20%
6610 Staff Training	4,882	-	5,000	2,500	3,000	-40%
6650 Membership & Certification	1,185	1,619	1,200	1,200	2,000	67%
6660 Laundry Services	62	235	200	200	500	150%
6700 Misc. Operating Services	3,458	168	1,000	500	500	-50%
6770 Bank & Credit Card Fees	3,430	14,348	1,000	12,000	15,000	1400%
Sub-Total Contractual Services	137,201	107,591	166,200	160,400	181,000	9%
Commodities						
7001 Office Supplies	18,352	17,877	12,000	12,000	16,000	33%
7050 Publications	-	294	500	300	500	0%
7090 Office & Computer Equip.	2,973	-	3,500	1,500	1,500	-57%
7410 License Plates & Badges	219	215	500	500	500	0%
7570 Hardware & Hand Tools	-	62	500	500	500	0%
7650 Parking Meter Parts	553	6,341	6,000	6,000	5,000	-17%
7770 Wearing Apparel	-	191	200	200	300	50%
Sub-Total Commodities	22,160	24,980	23,200	21,000	24,300	5%
Total	713,502	699,301	849,700	841,200	797,800	-6%

INFORMATION TECHNOLOGY (IT)

This program area is responsible for maintaining the City's centralized network, hardware and software support, telephone and telecommunications systems, administration of citywide applications and department-specific software and coordinates technology projects. This program also provides consulting on technology issues, communication, data and voice tools, software, and equipment to assist departments in providing efficient services to the public.

Goals are defined and developed by an Information Technology Core Committee (ITCC) composed of representatives from all City departments. The goals are translated into objectives by a member of the ITCC responsible for the management of IT. Execution of work to complete objectives and day-to-day support is accomplished by a contractual placement employee provided by Tech Electronics. Additional support is provided by Tech Electronics when circumstances require more assistance.

The IT program supports the City's network which has sixteen (16) physical servers, twenty-two (22) virtual servers, one hundred sixty (160) personal computers, eight (8) laptop computers, and other technology equipment. In addition, the program provides technical assistance and procurement for the Police Department.

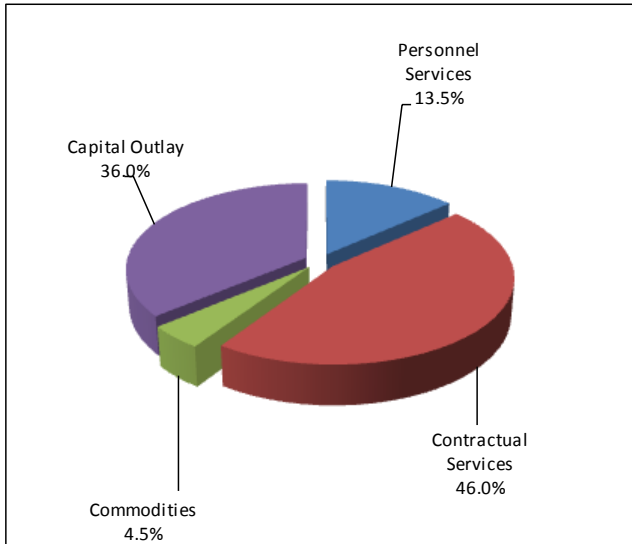
Mission Statement

Information Technology has become a vital component in every department's service delivery methods. As strategic plans are developed for each facet of the City, Information Technology plays a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology is driven by the organizational need and the necessity to provide public service that is significantly more effective.

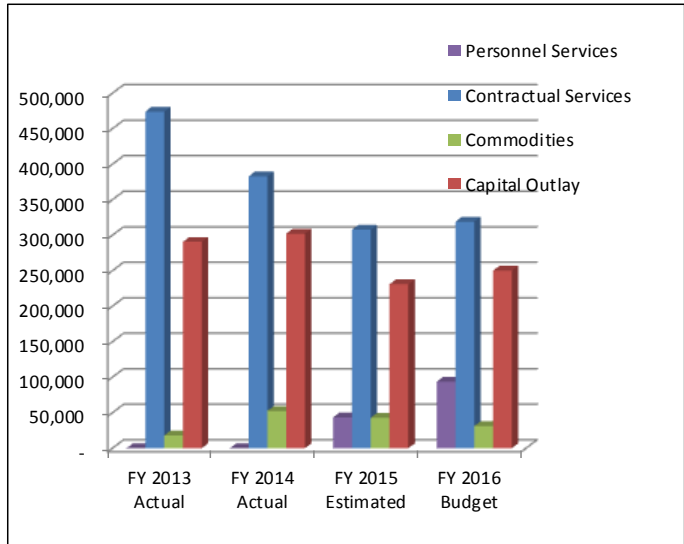
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	-	-	-	-	43,600	93,600	100%
Contractual Services	474,008	382,805	351,400	351,400	307,800	319,000	-9%
Commodities	17,874	52,609	43,000	43,000	43,000	31,000	-28%
Capital Outlay	290,622	302,201	231,000	231,000	231,000	250,000	8%
Total	782,504	737,615	625,400	625,400	625,400	693,600	11%

FY 2016 Proposed Budget



Expenditures Comparison



GOALS

1. Upgrade network infrastructure to provide more security
2. Server consolidation to improve efficiency of overall system
3. Server migration from aging 2003 to 2012 OS
4. Implement offsite Disaster Recovery solution
5. Wireless Microphones at Heman Park Community Center (HPCC)

SIGNIFICANT BUDGETARY ITEMS

1. **Network Infrastructure Upgrade (\$30,000)** – Upgrading switches with 10 GB connections while utilizing the City's existing Fiber (Dark Fiber) that connects the buildings. Taking into account Security Cameras, web based programs and Offsite Disaster Recovery there is a real need to increase the throughput of the City's branch connections.
2. **Offsite Disaster Recovery (\$40,000)** – Using the upgraded infrastructure IT will be putting an offsite Disaster Recovery appliance at Centennial Commons.
3. **Wireless Microphones at HPCC (\$30,000)** – IT would like to provide a more user friendly and reliable experience for the Boards and Commission meetings at HPCC. Installing a wireless microphone system will expedite setup and break down and also provide a more professional look.
4. **MS Licensing (\$15,000)** – IT plans on migrating old server Operating Systems to the most recent and will need to purchase new licenses.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

IT provides support for multiple projects and long-term goals. Below is a list of accomplishments in fiscal year 2014:

- **Internet Provider** – The City is now on a dedicated fiber circuit with a guaranteed Service Level Agreement
- **Access Control** – Access Control has been completed at all outlying City buildings.
- **Panic Buttons** – Panic buttons have been either replaced or installed at City Hall, Annex, Police Department Centennial Commons and Heman Park Community Center.
- **Guest Wireless at Centennial Commons** – Wireless access points have been installed throughout Centennial Commons to provide access for guests.
- **Computer Refresh** – Multiple Workstations have been refreshed throughout the City.
- **Fire House 1 Emergency Call and Door Bell** – Emergency call boxes and door bells were installed at both doors of Fire House 1.



Department	Administrative Services
Program	Information Technology

Fund	General
Account Number	01-18-11

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	-	-	-	35,000	68,500	100%
5420 Workers Compensation	-	-	-	300	300	100%
5460 Medical Insurance	-	-	-	5,500	14,000	100%
5660 Social Security Contributions	-	-	-	2,200	4,300	100%
5740 Pension Contribution Nonunif.	-	-	-	-	5,500	100%
5900 Medicare	-	-	-	600	1,000	100%
Sub-Total Personnel Services	-	-	-	43,600	93,600	100%
Contractual Services						
6010 Professional Services	152,766	131,388	159,500	120,000	130,000	-18%
6050 Maintenance Contracts	143,651	111,974	70,000	65,000	80,000	14%
6170 Insurance - Liability	3,401	2,000	4,500	4,500	4,500	0%
6175 Privacy Liability & Network Security	-	3,058	-	3,000	3,500	100%
6270 Telephone & Pagers	120,334	52,761	45,000	45,000	50,000	11%
6320 Internet Services	-	5,160	13,200	5,100	6,000	-55%
6400 Office Equipment Maintenance	291	198	1,000	1,000	1,500	50%
6560 Technology Services	48,779	76,267	55,000	61,000	40,000	-27%
6610 Staff Training	4,800	-	2,200	2,200	2,500	14%
6650 Membership & Certification	-	-	1,000	1,000	1,000	0%
Sub-Total Contractual Services	474,008	382,805	351,400	307,800	319,000	-9%
Commodities						
7001 Office Supplies	1,304	1,116	1,000	1,000	1,000	0%
7090 Office & Computer Equip.	16,570	51,493	42,000	42,000	30,000	-29%
Sub-Total Commodities	17,874	52,609	43,000	43,000	31,000	-28%
Capital Outlay						
8120 Computer Equipment	243,498	258,178	211,000	211,000	210,000	0%
8140 Software Systems	7,242	44,023	-	-	20,000	100%
8180 Office Furniture & Equip.	39,882	-	20,000	20,000	20,000	0%
Sub-Total Capital Outlay	290,622	302,201	231,000	231,000	250,000	8%
Total	782,504	737,615	625,400	625,400	693,600	11%

MUNICIPAL COURT

The Municipal Court staff processes violation complaints, collect fines, prepares the dockets for the court sessions, and prepares arrest warrants. Violations of the municipal code processed by this office include traffic and parking, housing, environmental, assault, trespassing and theft cases. Members of the staff also attend court sessions to collect fines and record disposition of the cases.

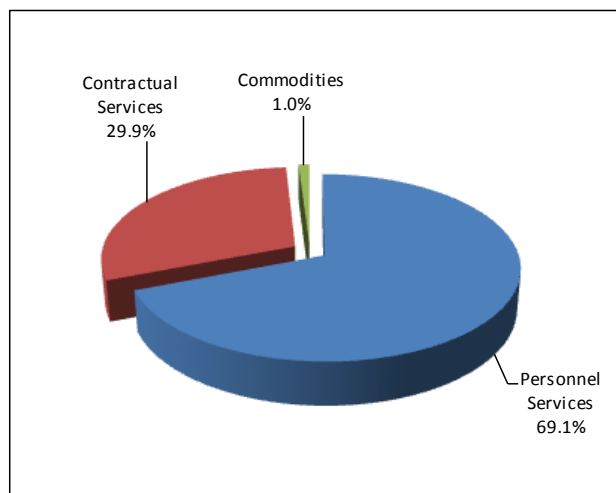
Mission Statement

University City Municipal Court is to implement the policies and procedures established by the Judiciary and the State Legislature in a professional and dedicated manner. The Clerks of the Court's office accurately maintains, safeguard and store all Court documents as well as collect and disburse all monies as directed by legal mandates. This will be accomplished through a knowledgeable and certified staff that strives to serve all who use this office to ensure accessibility, fairness and courtesy

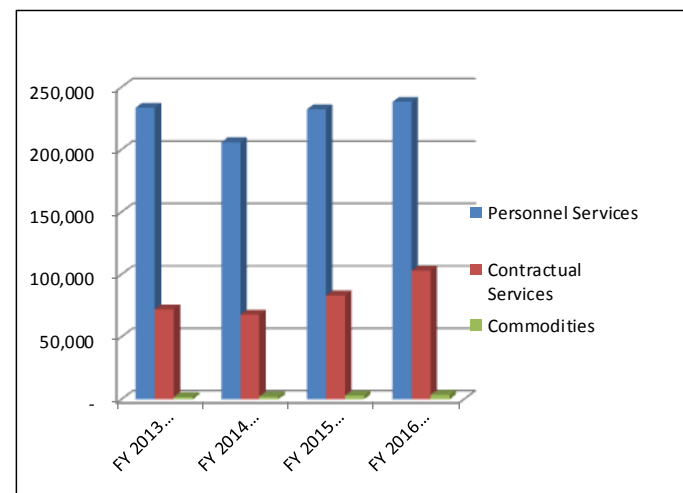
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2014
Personnel Services	233,538	205,861	241,400	241,400	232,200	238,200	-1%
Contractual Services	72,043	67,679	99,200	99,200	83,100	103,000	4%
Commodities	1,817	2,202	3,000	3,000	3,000	3,500	17%
Total	307,398	275,743	343,600	343,600	318,300	344,700	0%

FY 2016 Adopted Budget



Expenditures Comparison





ADMINISTRATIVE SERVICES

PERFORMANCE MEASUREMENTS

	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budget
Fines & Court costs	\$561,007	\$458,755	\$500,000	\$600,000
Parking Tickets issued	10,349	12,099	12,000	12,000
Moving violations (filed)	3,270	3,473	3,200	3,200
Housing & Environmental violations (filed)	1,385	1,038	1,300	1,300
Other violations (filed)	1,755	1,621	1,650	1,600
Total number of new court cases (filed)	28,239	17,582	18,150	18,100
Total number of trials set	420	380	380	380
Total number of trials heard	381	350	350	350

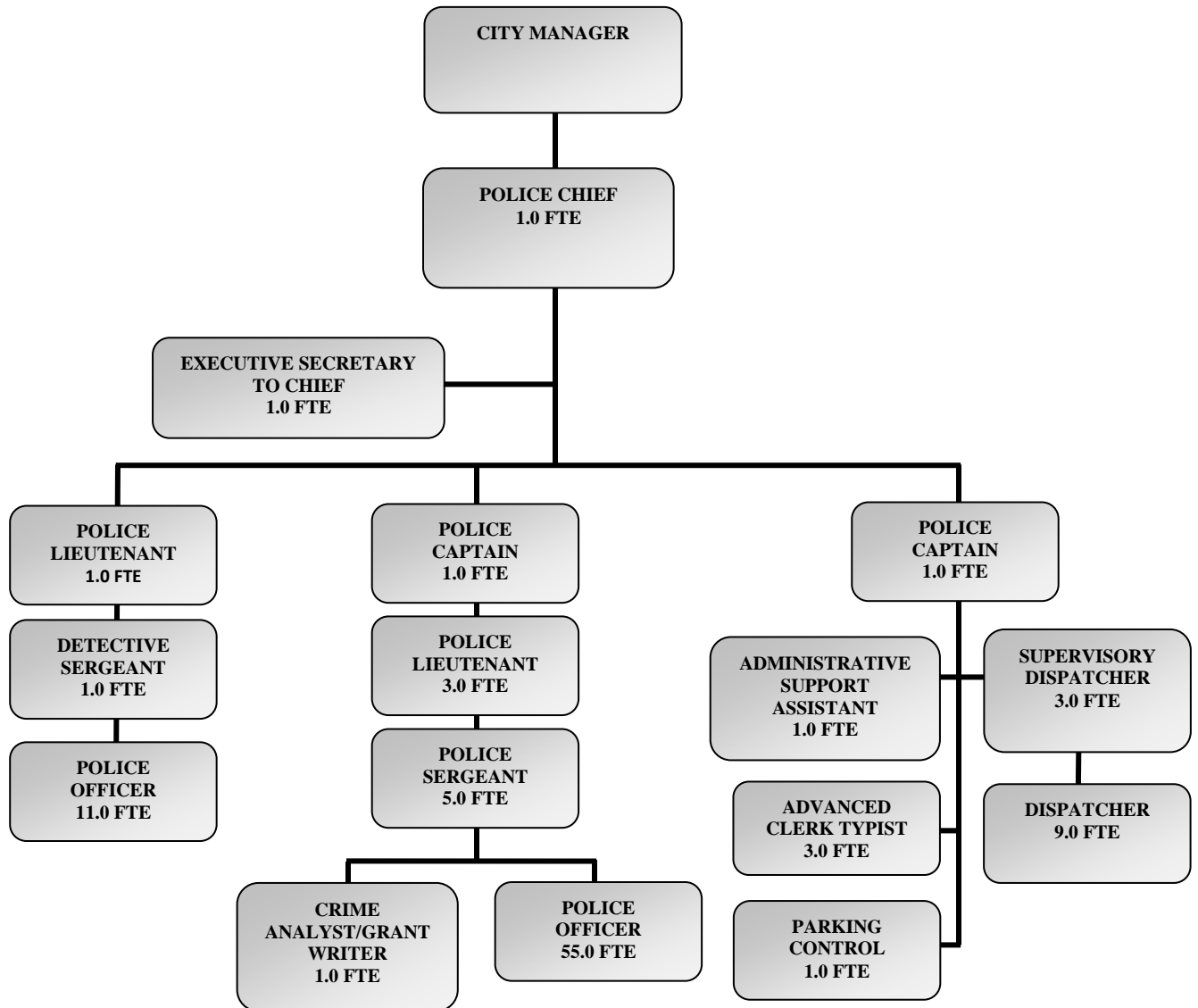


Department	Administrative Services
Program	Municipal Court

Fund	General
Account Number	01-20-14

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	127,811	130,531	138,000	150,000	160,000	16%
5340 Salaries - Part-Time & Temp	37,593	13,536	30,000	15,000	5,000	-83%
5380 Overtime	2,720	3,063	3,000	3,000	2,500	-17%
5420 Workers Compensation	393	332	500	500	500	0%
5460 Medical Insurance	43,752	34,369	40,000	35,000	38,000	-5%
5660 Social Security Contributions	9,142	8,190	11,000	10,000	12,000	9%
5740 Pension Contribution Nonunif.	9,992	13,921	16,300	16,300	17,400	7%
5900 Medicare	2,135	1,919	2,600	2,400	2,800	8%
Sub-Total Personnel Services	233,538	205,861	241,400	232,200	238,200	-1%
Contractual Services						
6010 Professional Services	31,650	36,621	50,000	40,000	50,000	0%
6050 Maintenance Contracts	11,754	869	12,000	10,000	15,000	25%
6120 Professional Development	-	40	1,600	1,000	1,500	-6%
6150 Printing Services	1,115	3,553	3,500	3,500	3,600	3%
6170 Insurance - Liability	3,401	2,000	3,500	3,500	3,700	6%
6400 Office Equipment Maintenance	3,175	1,011	3,500	2,000	2,500	-29%
6560 Technology Services	16,134	14,490	20,500	16,000	17,000	-17%
6600 Tuition Reimbursement	-	-	500	-	-	-100%
6650 Membership & Certification	100	-	100	100	200	100%
6700 Misc. Operating Services	341	3,520	500	3,500	3,500	600%
6770 Bank & Credit Card Fees	4,309	5,574	3,500	3,500	6,000	71%
Sub-Total Contractual Services	72,043	67,679	99,200	83,100	103,000	4%
Commodities						
7001 Office Supplies	1,817	2,202	2,500	2,500	2,500	0%
7090 Office & Computer Equip.	-	-	500	500	1,000	100%
Sub-Total Commodities	1,817	2,202	3,000	3,000	3,500	17%
Total	307,398	275,743	343,600	318,300	344,700	0%

POLICE DEPARTMENT





The University City Police Department provides quality police services to the community 24 hours a day, seven days a week. This includes, but is not limited to, answering calls for service, community policing initiatives, crime prevention, enforcement of laws, and protecting persons and property within the City limits.

Mission

The Police Department has embraced the “community policing philosophy” in its efforts to provide the highest level of service to all its citizens and those it is sworn to serve. By reaching out to partner with the community in our everyday pursuits, this agency can move forward with a vision and purpose. Professionalism and competence are barometers in determining our success. In changing times and demands, the department must continue to be versatile and mindful of the feelings and attitudes of our citizens as we answer the calls for service.

Administration

The Chief of Police, as executive officer of the Department, is responsible for all aspects of managing the Police Department in an efficient and effective manner and shall execute the policies established by the City Manager, pursuant to their statutory duties. The Chief shall be responsible for the observance and enforcement of all laws, ordinances, and regulations the Department has authority to execute, seeing that these rules are strictly observed and enforced.

The Chief of Police has a Civilian Executive Secretary assigned to his office.

The Police Department functions through three (3) bureaus which report directly to the Chief of Police:

- (1) Bureau of Field Operations (BFO)
- (2) Bureau of Investigation (BOI)
- (3) Bureau of Services (BOS)

Which are further subdivided into areas of expertise, manned by specially trained personnel.

Bureau of Field Operations (BFO):

The Bureau of Field Operations shall provide for the routine, systematic patrol of the City under such patrol plans as may be adopted by the Chief of Police and shall:

- Provide for the booking, custody and release of prisoners
- Enforce traffic ordinances and laws
- Investigate incidents, criminal and non-criminal, and make reports where necessary
- Preserve the public peace
- Prevent crime and arrest offenders
- Assist other governmental agencies when required; and
- Enforce all laws and ordinances

The Police Department does not currently support a dedicated Traffic Enforcement Unit. Traffic enforcement and traffic crash investigation are the responsibility of the patrol units. Patrol Units may be assigned to special traffic details when needed. The BFO Commander shall:

- Conduct investigations of a confidential nature into matters involving deficiencies of, and accusations made against, commissioned or civilian Department personnel
- Initiate investigations into areas of possible internal deficiencies in order to avoid or remedy adverse situations
- Control and coordinate the Department’s disciplinary procedures
- Serve as the Department Safety Officer

The BFO is commanded by a Captain, who reports directly to the Chief of Police. The Patrol Section of this Bureau is staffed by:

1. (3) Lieutenants (Platoon Commanders)
2. (5) Sergeants (Platoon Supervisors)
3. (54) Patrol Officers
4. (1) K-9 Officer
5. (1) Crime Analyst/Grant Writer

The BFO is a 24-hour operation, divided into two twelve-hour shifts. Additional shifts may be created as needed to meet special demands. Personnel are divided equally among the two shifts, with one platoon working each shift. The Patrol Commander is responsible for the police work therein and shall have control over all personnel attached to his/her command.

Platoon Commanders (Lieutenants) are responsible for the operation of their platoon and the actions of their officers. They report directly to the Bureau Commander.

Patrol Supervisors (Sergeants) are responsible for the proper functioning of the patrol officers under his/her supervision. Patrol Supervisors are responsible to their Platoon Commanders.

Patrol Officers are responsible for patrolling an assigned area, and taking whatever enforcement actions necessary for the proper maintenance of order. They shall be responsible to their Patrol Supervisors/Platoon Commanders.

The K-9 Team (Officer and K-9) are available to provide assistance to other patrol units and agencies, responding to crime scenes where tracking, narcotics detection, building searches, or crowd control are required.

The crime analyst prepares weekly crime reports and alerts for patterns of crime. The Analyst also serves the department by researching and writing grants that will assist the mission of the agency.

Bureau of Investigation (BOI):

The Bureau of Investigation is responsible for the investigation of criminal activities including, but not limited to:

- Conducting such criminal investigations of offenses which require advanced skills and training
- Providing specialized, technical investigative services in specific areas of criminal activity
- Assisting with matters involving juveniles
- Identifying and investigating specific crimes, such as white collar crimes, gang crimes, narcotic crimes, organized criminal crimes, and/or related incidents

The BOI is commanded by a Lieutenant, who reports directly to the Chief of Police. The Lieutenant shall have command over:

1. (1) Sergeant
2. (8) Detectives
3. (3) Resource/D.A.R.E Police Officers

The Detective Sergeant is responsible to the Lieutenant and supervises the activities of the Detectives. The Juvenile Division is responsible for both general and juvenile investigations. D.A.R.E/Resource Officers are uniformed officers that help to provide safety and security to the school as well as teach the Drug Abuse Resistance Education programs, as well as other programs.

Bureau of Services (BOS):

The Bureau of Services is under the direct command of a Captain. The Commander of the BOS shall have the responsibility of providing support services to include:

- Maintenance and issuance of uniforms and equipment, stationery and other related items
- Emergency communications, records, facilities, supplies and materials as may be required by the various components to enable them to perform their duties
- Department vehicle maintenance, computer equipment, radio and telephone equipment and service
- Maintain an efficient record system, providing security and effortless retrieval
- Staff a communications system, which will receive information, assess it, then determine the need for police service based on that assessment and dispatch accordingly
- Maintaining a secure storage space for property and evidence, and keeps records to assure the integrity and accessibility of the property and/or evidence

The BOS Commander shall have direct control over:

1. (3) Advanced Clerk Typists
2. (12) Dispatchers
3. (1) Administrative Support Assistant
4. (1) Parking Controller

Advanced Clerk Typists are responsible for all Record Room activities. The Records Department serves as the central repository for all reports generated by other units of the Police Department and duties include, but are not limited to:

- Processing of all offense/accident/arrest reports and traffic citations
- Processing all requests for report information from other government and law enforcement agencies, insurance companies, and citizens
- Processing and forwarding state-mandated records, such as DWI and accident reports to the State's central records repository in Jefferson City, MO
- Monthly submission of the Uniform Crime Report (UCR) to the State of Missouri for contribution to Federal Bureau of Investigation (FBI) crime statistics
- Providing professional and courteous service to all customers at the department information window

Dispatchers will be under the command Supervisory Dispatchers, who shall be responsible for the proper operation of the Communications Section, and report to the Commander of the BOS. The Administrative Support assistant serves as the IT coordinator, evidence custodian and school crossing Traffic Escort coordinator. The Parking Controller provided parking enforcements in designated areas of the City and assist with school crossings.

The BOS Commander is also the City's Neighborhood Watch and Community Safety Awareness Coordinator. This position includes:

- Training of Neighborhood Watch Units and attendance at established Neighborhood Watch Meetings
- Assistance with safety concerns and crime statistics for neighborhoods and businesses
- Providing home and business security audits
- Attendance of monthly meetings of the City Neighborhood Watch Focus Group
- National Night Out Against Crime Coordination
- Citizen's Police Academy Coordination
- Providing crime statistics to Neighborhood Watch Units

PERSONNEL SUMMARY

Full-Time

	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	67.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Support Assistant	-	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst/Grant Writer	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Parking Controller	1.0	1.0	1.0
<i>Police Operations Personnel Total</i>	98.0	98.0	98.0
Police Personnel Total	98.0	98.0	98.0

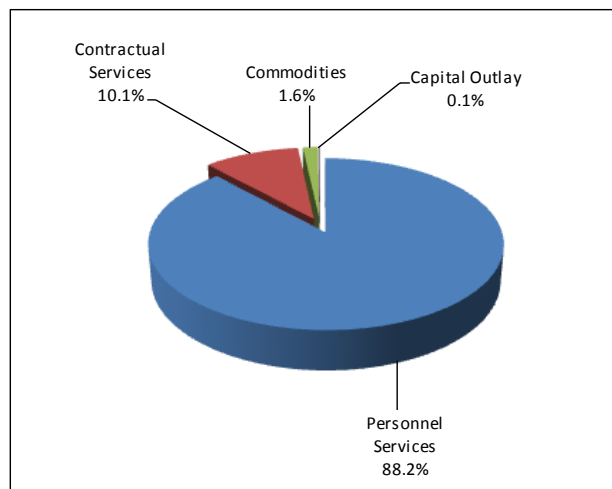
Part-Time

	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
Police			
<i>Police Operations</i>			
Dispatcher	0.8	0.8	0.8
Parking Controller	1.6	1.6	1.6
Traffic Escort	1.6	1.6	1.6
<i>Police Operations Personnel Total</i>	4.0	4.0	4.0
Police Personnel Total	4.0	4.0	4.0

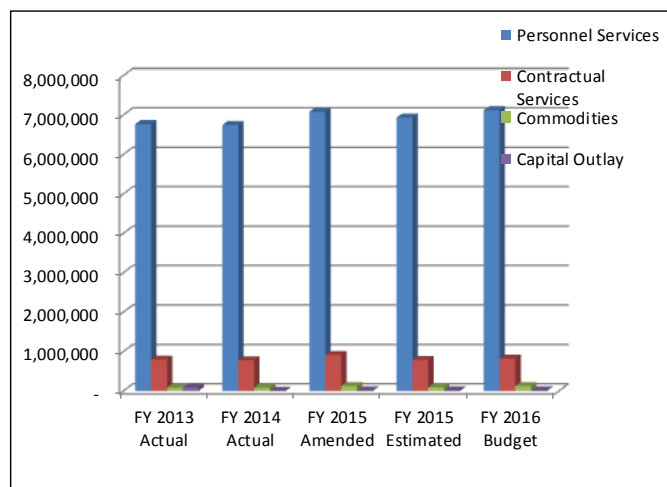
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	6,768,875	6,745,513	7,084,300	7,084,300	6,933,000	7,119,500	0%
Contractual Services	795,469	775,664	912,500	912,500	784,400	816,300	-11%
Commodities	84,196	85,097	122,000	122,000	88,100	122,200	0%
Capital Outlay	86,785	-	10,000	10,000	10,000	10,000	0%
Total	7,735,325	7,606,275	8,128,800	8,128,800	7,815,500	8,068,000	-1%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

- Continue to develop the knowledge, skills, and abilities of our police department by hiring quality applicants and continued training of current members. Accomplish this goal through the following strategy:
 - Supervisory training and continued staff performance evaluation.
 - External training opportunities for police staff, both sworn and civilian, such as academy sponsored and training opportunities dedicated to management/supervisory training.
 - Promote employee career development and succession training.
 - Review and enhance new employee and new supervisory training programs.
- Staff review and ensure proper allocation of resources for public safety and police services are used in an effective and efficient manner to promote reduced criminal activity, safe streets and neighborhoods, and the fear of crime. Accomplish this goal through the following strategy:
 - Research and identify emerging crime trends with directed and quick response.
 - Identify where high numbers of traffic crashes occur and deploy resources to promote traffic safety.

- b. Identify where high numbers of traffic crashes occur and deploy resources to promote traffic safety.
 - c. Institute enforcement initiatives that target career criminals and habitual traffic offenders.
 - d. Continuous monitoring and evaluating department's programs for fiscal effectiveness.
 - e. Active analysis of personnel staffing levels, deployment, and resource allocation to ensure effectiveness.
3. Encourage collaboration and partnerships with citizens and neighborhoods fostering problem solving and crime mitigation. Accomplish this goal through the following strategy:
 - a. Promote engagement and participations of citizens in active crime prevention and conflict resolution through neighborhood meetings and monthly exchanges.
 - b. Expand and enhance outreach programs which will strengthen partnerships with the community through neighborhood watch program and focus groups.
4. Expect and promote compliance with the department's values, especially personal integrity and ethical behavior by our members and the organization. Accomplish this goal through the following strategy:
 - a. Investigate, review, and finalize all complaints alleging unacceptable or unethical behavior in a timely manner.
 - b. Bi-annually evaluate all personnel for performance.
 - c. Ensure values-based behavior by regular review of department processes and effectiveness.
 - d. Promote teamwork and address conflicts that negatively affect cooperation.
 - e. Constantly reinforce vision, values, and mission of the department.

SIGNIFICANT CHANGES SINCE FY 15

1. Salaries – Part-Time & Temp – Increases 100% \$30,000 reflects actual prior year spending.
2. Pension Contribution – Increases 84% \$48,000 reflects actual year of services for non-uniformed employees.
3. Insurance-Police Liability – Increases 21% \$3,500 due to an increase in insurance claims for police cars.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

- Added Six (6) new Neighborhood Watch Units to the existing thirty-eight (38).
- Added thirteen (13) new members to the University City Police Community Focus Group.
- Conducted four (4) security audits of residences and businesses.
- Conducted Nine (9) Safety and Crime Prevention Training Sessions; two (2) Workplace Violence training sessions to City Business employees; two (2) Identity Theft/Fraud/Safety training sessions to Senior Citizen establishments to include the St. Louis Chapter of AARP.
- Distributed Crime Prevention and Safety Brochures at all Crime Prevention and Focus Group Meetings, the Annual National Night Out and Back to School Rally, Fair U. City, Washington University students, residents, and business owners.
- Participation in the quarterly Loop Business Listening Session.
- In the transition process for completion of the county wide interoperability radio plan and the Next Generation (NG) Emergency 911 System to be completed by 2015. University City was chosen by the St. Louis County Emergency Communications Commission to participate on the selection committee for the NG 911 System in selecting a vendor for this project.

- Continue implementation of security camera project to expand surveillance capabilities in critical and defined areas.
- Transitioned to automated police reporting by installation of computers in police vehicles. Police personnel utilize the Records Management and Criminal Justice Information Systems in police vehicles allowing additional time for patrol and having immediate access to critical information without the assistance of the Dispatchers.
- Ensured that mandated Federal and State Criminal Justice Information System (CJIS) were adhered to and enforced.
- Provided customer service to residents, business owners, and visitors.
- In the furtherance of our community policing philosophy, developed collaborative relationships with managers of large apartment complexes to address community concerns and problem tenants at their properties.
- Worked with residents in areas experiencing patterns of crimes to provide crime prevention materials and suggestions, while continuing to use “hot spot” policing strategies to apprehend those responsible and reduce crime.
- In collaboration with University City School District personnel, developed an active intruder training program for teachers and school Staff.
- Provided traffic coordination and security for various special events held in the University City Loop and throughout the City. This includes street festivals, bike races and running races.
- Provided uniformed police security for Fair U-City allowing for a safe and secure atmosphere for all that attended the weekend event.
- Participation in the quarterly Loop Business Listening Session.
- Continue to recruit and hire qualified Police Officers and Dispatchers. Hired four new Probationary Police Officers and six Police Dispatchers.
- In the transition process for completion of the county wide interoperability radio plan and the Next Generation Emergency 911 System to be completed by 2015. Continuing implementation of security camera project.
- Continuing training of departmental personnel:
 1. Computer aided automated records and report writing system.
 2. Two officers received certification as Type II Breathalyzer Operators. This certification allows them to train officers to be breathalyzer operators, as well as allows them to perform the required maintenance on the instrument.
 3. The K-9 team received national certification as a-Certified Utility Dog (the highest certification for police working dogs).
 4. Officers are assigned to continuing education classes in compliance with Missouri P.O.S.T requirements.
 5. All Department employees in process of completing mandated continuing education for certification through the State of Missouri.



Department	Police
Program	Police Operations

Fund	General
Account Number	01-30-20

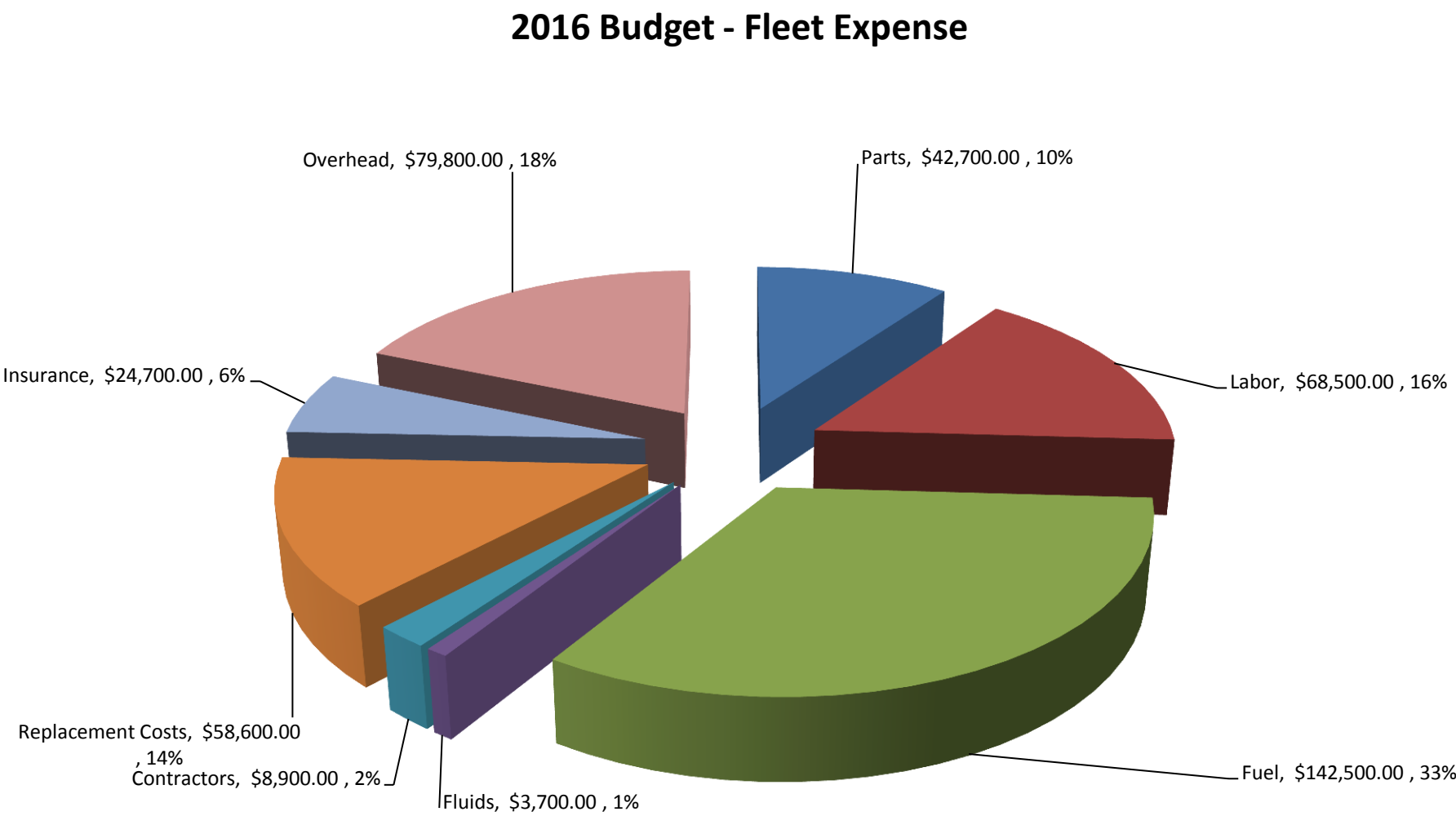
	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	5,196,831	5,233,285	5,676,300	5,465,000	5,645,000	-1%
5340 Salaries - Part-Time & Temp	30,261	62,888	30,000	30,000	60,000	100%
5380 Overtime	442,119	296,694	250,000	300,000	200,000	-20%
5420 Workers Compensation	159,657	152,451	160,000	160,000	165,000	3%
5460 Medical Insurance	730,379	761,711	750,000	760,000	780,000	4%
5660 Social Security Contributions	49,586	53,585	54,000	54,000	55,000	2%
5700 Clothing Allowance	6,416	6,008	7,000	7,000	7,500	7%
5740 Pension Contribution Nonunif.	59,121	86,366	57,000	57,000	105,000	84%
5780 Residency Allowance	21,155	20,878	20,000	20,000	22,000	10%
5900 Medicare	73,482	71,644	80,000	80,000	80,000	0%
Sub-Total Personnel Services	6,768,875	6,745,513	7,084,300	6,933,000	7,119,500	0%
Contractual Services						
6010 Professional Services	5,762	7,612	7,200	7,200	8,000	11%
6030 Medical Service	3,957	2,725	4,000	3,000	4,000	0%
6050 Maintenance Contracts	2,230	6,360	50,100	10,000	52,000	4%
6120 Professional Development	-	-	3,500	2,000	3,500	0%
6130 Advertising & Public Notices	465	-	500	-	500	0%
6150 Printing Services	5,378	4,982	8,600	5,000	8,600	0%
6170 Insurance - Liability	4,066	10,710	4,000	10,000	11,000	175%
6230 Insurance - Police Liability	16,244	20,022	16,500	20,000	20,000	21%
6270 Telephone & Pagers	16,843	17,014	20,800	18,000	20,800	0%
6380 Equipment Maintenance	10,147	26,930	25,000	25,000	25,000	0%
6400 Office Equipment Maintenance	39,016	44,294	52,700	45,000	52,700	0%
6530 Fleet Service & Replacement ¹	532,655	467,201	540,000	465,000	429,000	-21%
6560 Technology Services	143,560	151,766	152,500	152,000	152,500	0%
6570 Miscellaneous Rentals	1,049	1,156	2,000	1,200	2,000	0%
6600 Tuition Reimbursement	3,000	1,500	-	1,500	2,300	100%
6610 Staff Training	8,062	9,188	17,600	15,000	17,600	0%
6650 Membership & Certification	1,735	1,705	2,500	2,000	2,500	0%
6700 Misc. Operating Services	1,040	999	1,000	1,000	1,300	30%
6780 Investigation Expenses	-	1,500	3,000	1,500	3,000	0%
Sub-Total Contractual Services	795,469	775,664	912,500	784,400	816,300	-11%
Commodities						
7001 Office Supplies	13,224	14,392	19,300	15,000	19,300	0%
7050 Publications	1,332	443	1,500	500	1,500	0%
7090 Office & Computer Equip.	4,682	3,887	10,500	4,000	10,500	0%
7210 Chemicals	88	187	600	200	600	0%
7330 Food	13,115	13,247	12,900	13,000	12,900	0%
7370 Institutional Supplies	(346)	263	1,500	500	2,500	67%
7410 License Plates & Badges	661	676	2,000	1,000	2,000	0%
7450 Photographic Supplies	1,512	2,167	3,500	2,500	3,500	0%
7490 Building Materials	-	-	800	800	1,000	25%
7530 Medical Supplies	2,667	657	2,500	1,000	2,500	0%
7570 Hardware & Hand Tools	20,466	25,635	30,500	25,000	30,500	0%
7770 Wearing Apparel	26,579	23,148	35,000	24,000	34,000	-3%
7810 Sign Supplies	-	50	400	100	400	0%
7850 Awards & Gifts	216	346	1,000	500	1,000	0%
Sub-Total Commodities	84,196	85,097	122,000	88,100	122,200	0%
Capital Outlay						
8120 Computer Equipment	86,785	-	10,000	10,000	10,000	0%
Sub-Total Capital Outlay	86,785	-	10,000	10,000	10,000	0%
Total	7,735,325	7,606,275	8,128,800	7,815,500	8,068,000	-1%



Department	Police
Program	Police Operations

Fund	General
Account Number	01-30-20

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Police Department's allocation for these services for the 2016 budget is \$429,400. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Police Department currently has 32 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Marked Parking Enforcement Vehicles: 2010 (1)	6
Marked Canine Vehicles: 2006 (1); 2011 (1)	5
Marked Traffic Vehicles: 2012 (1)	5
Patrol Vehicles: 2011 (7); 2012 (5); 2013 (4)	3
Unmarked Supervisor: 2013 (1)	6
Police Chief's Vehicle: 2011 (1)	6
Prisoner Wagon: 2006 (1)	10
Unmarked Investigation Vehicles: 2006 (7); 2013 (1)	6
People Mover for Police: 2001 (1)	5

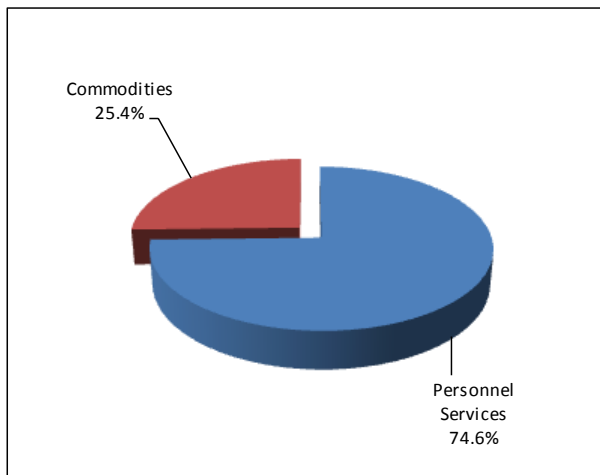
POLICE GRANTS

This program provides for various Police grants. The number and amount of grants will fluctuate from year to year.

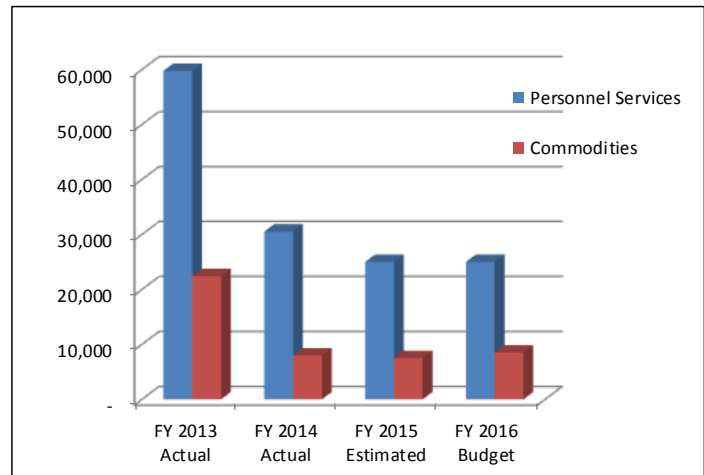
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	59,777	30,536	25,000	25,000	25,000	25,000	0%
Commodities	22,420	8,002	7,500	7,500	7,500	8,500	13%
Total	82,197	38,538	32,500	32,500	32,500	33,500	3%

FY 2016 Proposed Budget



Expenditures Comparison



Use of Funds

Community Development Block Grant (CDBG)* 25,000

Various Grants for Hardware and Hand Tools 8,500

**CDBG funds are used to compensate officers for providing additional patrol in CDBG qualified areas beyond what is funded city-wide.*

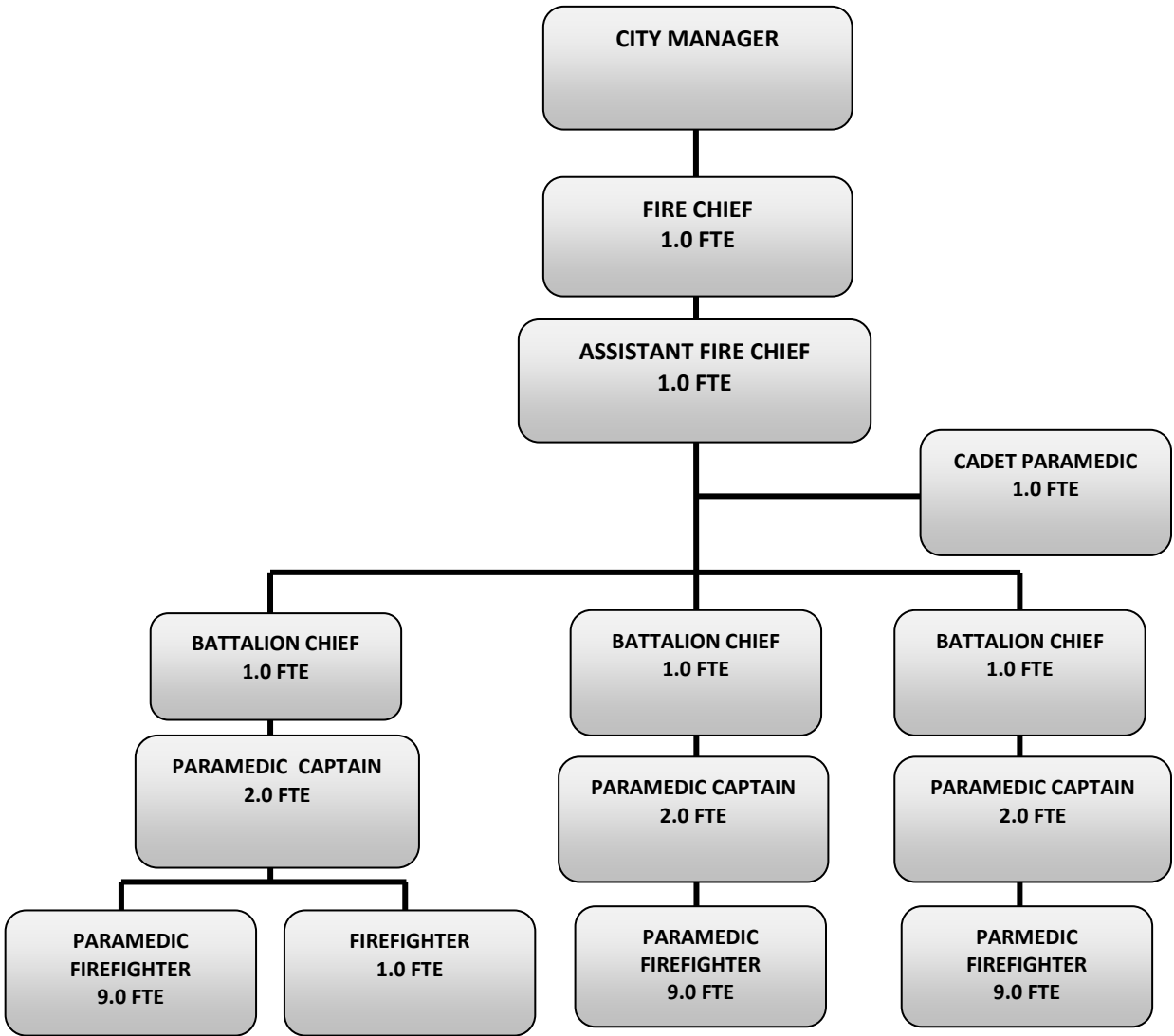


Department	Grants
Program	Police Grants

Fund	Grants
Account Number	22-30-95

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services							
5001 Salaries - Full-Time	33,124	-	-	-	-	-	0%
5380 Overtime	26,653	30,536	25,000	25,000	25,000	25,000	0%
Sub-Total Personnel Services	59,777	30,536	25,000	25,000	25,000	25,000	0%
Commodities							
7570 Hardware & Hand Tools	22,420	8,002	7,500	7,500	7,500	8,500	13%
Sub-Total Commodities	22,420	8,002	7,500	7,500	7,500	8,500	13%
Total	82,197	38,538	32,500	32,500	32,500	33,500	3%

FIRE DEPARTMENT



The University City Fire Department provides emergency services, emergency medical care, fire prevention guidance, and safety education in a professional, progressive, and economical manner to the citizens we serve.

The Fire Department protects the citizens and property of University City against the hazards of fire, natural and/or man-made disasters, and provides Emergency Medical Services and transportation. The Fire Department also plans, develops, and implements procedures, practices, and guidelines for the safety and welfare of our community.

Mission Statement

The University City Fire Department is a team of dedicated professionals who strive to provide quality emergency services, emergency medical care, fire prevention, and safety education in a professional and economical manner to the citizens and visitors we serve.

The City of University City, under the statewide mutual aid agreement, operates as a mutual aid partner with all municipalities and/or fire districts in St. Louis County, St. Louis City, Franklin, and St. Charles County areas, as well as statewide if requested.

- The Fire Department has control of all motorized fire apparatus, advanced life support ambulances, firefighting tools and equipment needed to adequately protect and serve the community.
- The Fire Department strives for excellence each year by providing advanced emergency medical care, fire protection, and fire prevention programs.
- The Fire Department participates in a number of public relations events during the year including block parties, neighborhood watch programs, children's birthday parties and other events in which the public meets the firefighters and views the tools and equipment used daily. In addition, the Fire Department has taught hundreds of school age children fire safety lessons.

Fire Prevention

The Fire Department conducts fire prevention activities throughout the year, in addition to the safety and fire prevention talks at each school during *Fire Prevention Week*. The Department has held fire safety and fire extinguisher classes for several businesses and multi-resident buildings in the City. The Fire Department also provides and installs smoke detectors and replacement batteries at no charge to any City resident in need.

Pre-Plan Summary

The Fire Department is in the final year of a three (3) year project to pre-plan all commercial, educational, and places of assembly for improving our firehouse database and to meet Insurance Services Office (ISO) criteria. These pre-plans will also improve efficiency of future commercial inspections and provide building and occupancy information in times of emergency operations.

Personnel Changes in FY 2016

Management Advisory Group International, Inc. a fire assessment consultant recommended to limit the number of budgeted Captain position to two (2) per shift or six (6) total. Limit the number of Paramedic/Firefighter to eight (8) per shift and overall staffing level to 40.

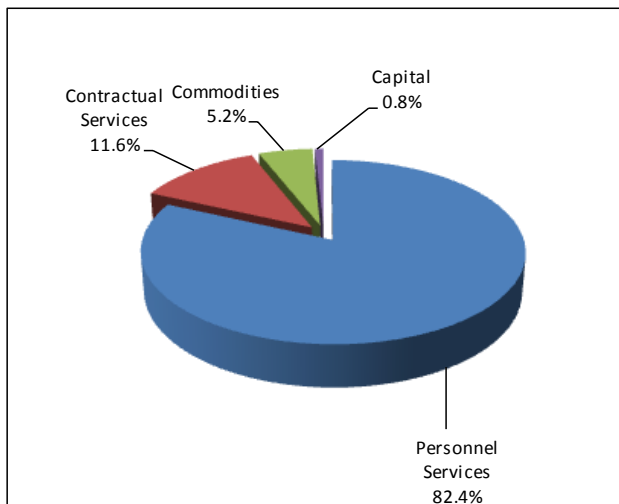
PERSONNEL SUMMARY

	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
Fire			
<i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Assistant Fire Chief	-	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	9.0	9.0	6.0
Paramedic Firefighter	29.0	30.0	27.0
Firefighter	1.0	1.0	1.0
Cadet Paramedic	-	1.0	1.0
Fire Personnel Total	44.0	47.0	40.0

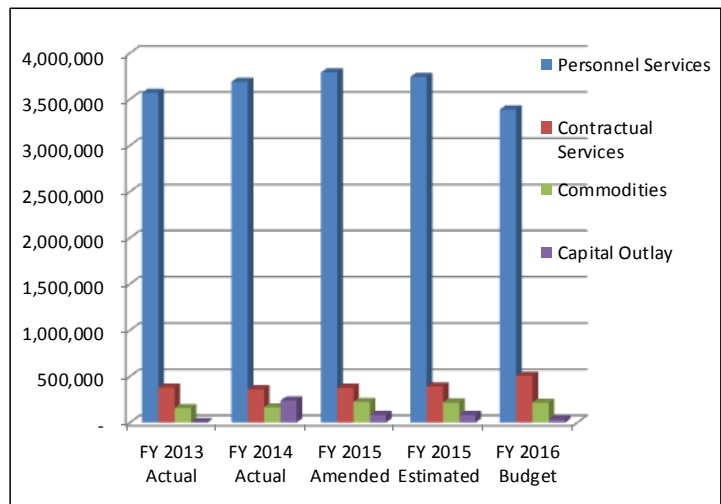
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	3,570,726	3,688,993	3,791,200	3,791,200	3,742,900	3,391,100	-11%
Contractual Services	380,201	360,578	382,100	377,100	392,300	505,600	34%
Commodities	157,108	167,031	219,300	224,300	217,100	216,800	-3%
Capital Outlay	4,931	238,044	85,000	85,000	85,000	33,000	-61%
Total	4,112,966	4,454,646	4,477,600	4,477,600	4,437,300	4,146,500	-7%

FY 2016 Adopted Budget



Expenditures Comparison



SIGNIFICANT CHANGES IN FY 2016 PROPOSED BUDGET

1. Tuition Reimbursement – Decrease 79% (\$7,100)
2. Hardware and Hand Tools – Decrease 40% (\$28,600)
3. Wearing Apparel – Increase 67% (\$29,300) to purchase ballistic vests for all shift positions (14 items @ \$550 each) and to purchase additional protective clothing i.e. helmets, boots, gloves, hoods, etc.

PERFORMANCE MEASUREMENTS

	FY2013 Actual	FY2014 Actual	FY2015 Projected	FY2015 Budget
Fires:				
Fire/Explosion	17	10	19	15
Structure fire	57	46	52	51
Outside of structure fire	5	4	6	5
Vehicle fire	19	18	23	20
Trees, brush, and grass fire	23	8	19	17
Refuse fire	21	22	25	23
Outside spill	0	0	0	0
Fire/Explosion (not classified)	0	0	1	1
Chimney fire	1	0	1	1
Cooking fire	50	80	55	62
Confined to container	4	0	3	2
Total Fires	197	188	204	197
Classification of All Fire Calls:				
Fire/Explosion	197	188	204	196
Over-pressure rupture	24	5	10	13
Rescue call and EMS	479	263	618	453
Hazardous Condition	165	69	142	125
False call	269	110	240	206
Service call	135	52	95	94
Good intent	312	142	292	249
Other situations	6	2	4	4
Total Classification of All Fire Calls	1,587	831	1,605	1340
Fire and Ambulance Calls:				
Fire call each year	1,587	831	1,605	1341
Assist to other Fire Departments	122	108	119	116
Assist from other Fire Departments	81	114	165	120
Ambulance call each year	3,845	3,318	3,802	3655
Assist to other Departments (ambulance service)	11	16	14	14
Assist from other Departments (ambulance service)	95	98	95	96
Total Fire and Ambulance Calls	5,741	4,485	5,800	5342

MOBILE EQUIPMENT

Quantity	Year	Make	Model	Description
1	2007	Chevrolet	Tahoe	Command Car
1	2012	Pierce	1500 GPM Pumper	Diesel Powered
1	1999	Saulsbury	1500 GPM Pumper	Diesel Powered
1	2003	100' Bronto		Sky Lift Ladder Truck
1	2012	International	Med Tech	Ambulance
1	2001	Freightliner	Med Tech	Ambulance
1	2009	Chevrolet	Med Tech	Ambulance
1	2004	Chevrolet	Pickup Truck	Reserve Command Car
1	2014	Kubota	RTV 1100CW	Event Ambulance Cart
1	2014	Chevrolet	Tahoe	Fire Chief Command Car
1	2008	Chevrolet	Trailblazer	Assistant Fire Chief Command Car

* All vehicles (except reserves) are equipped with two-way radios, cell phone and laptops.



Department	Fire
Program	Fire Operations

Fund	General
Account Number	01-35-25

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	2,839,296	2,847,175	3,047,300	3,000,000	2,595,000	-15%
5340 Salaries - Part-Time & Temp	-	179	-	24,000	25,000	100%
5380 Overtime	128,610	225,165	94,000	94,000	137,300	46%
5420 Workers Compensation	191,246	175,163	180,000	180,000	182,000	1%
5460 Medical Insurance	341,812	368,297	390,000	370,000	375,000	-4%
5660 Social Security Contributions	2,652	3,078	3,000	3,000	4,000	33%
5700 Clothing Allowance	25,250	24,650	26,000	26,000	26,000	0%
5740 Pension Contribution Nonunif.	3,567	4,885	4,900	4,900	6,100	24%
5900 Medicare	38,293	39,166	46,000	41,000	40,700	-12%
Sub-Total Personnel Services	3,570,726	3,688,993	3,791,200	3,742,900	3,391,100	-11%
Contractual Services						
6010 Professional Services	105,980	19,915	28,000	20,000	6,500	-77%
6030 Medical Service	6,622	8,328	9,700	8,500	18,000	86%
6040 Events & Receptions	1,474	481	1,000	500	1,000	0%
6050 Maintenance Contract	-	96	7,800	800	400	-95%
6070 Temporary Labor	-	-	-	-	25,000	100%
6110 Mileage Reimbursement	-	-	-	1,000	500	100%
6120 Professional Development	3,401	2,947	8,900	8,900	3,600	-60%
6150 Printing Services	648	762	1,000	1,000	1,000	0%
6160 Insurance - Property & Auto	6,214	9,000	28,000	39,500	39,500	41%
6170 Insurance - Liability	3,401	8,170	5,500	5,500	5,500	0%
6210 Insurance - Flood	766	823	1,000	1,000	1,000	0%
6250 Natural Gas	2,738	4,168	10,000	10,000	10,000	0%
6260 Electricity	10,381	52,025	18,000	18,000	75,000	317%
6270 Telephone & Pagers	9,445	12,646	16,300	16,300	14,200	-13%
6280 Water	1,168	2,853	2,100	2,500	2,500	19%
6290 Sewer	708	1,481	2,400	2,400	2,400	0%
6360 Building Maintenance	1,642	9,775	9,000	10,000	13,000	44%
6380 Equipment Maintenance	22,664	27,756	29,000	29,000	33,700	16%
6400 Office Equipment Maintenance	5,787	8,787	8,200	12,000	13,000	59%
6530 Fleet Service & Replacement ¹	160,507	156,668	143,400	143,000	158,500	11%
6560 Technology Services	-	-	-	15,000	26,500	100%
6600 Tuition Reimbursement	4,093	1,966	9,000	2,000	1,900	-79%
6610 Staff Training	28,793	27,929	38,700	38,700	45,500	18%
6640 Exterminations	284	399	500	700	700	40%
6650 Membership & Certification	2,105	2,415	3,100	4,500	5,200	68%
6700 Misc. Operating Services	1,380	1,187	1,500	1,500	1,500	0%
Sub-Total Contractual Services	380,201	360,578	382,100	392,300	505,600	32%
Commodities						
7001 Office Supplies	3,356	4,272	4,500	4,500	4,500	0%
7050 Publications	3,806	3,456	10,200	5,000	8,500	-17%
7090 Office & Computer Equip.	21,826	1,098	12,200	12,200	2,200	-82%
7210 Chemicals	12,168	9,588	8,000	9,000	11,000	38%
7330 Food	650	448	1,000	1,000	1,000	0%
7370 Institutional Supplies	8,617	7,596	8,400	8,400	8,400	0%
7410 License Plates & Badges	1,381	711	1,500	1,500	2,000	33%
7450 Photographic Supplies	636	780	1,000	1,000	1,000	0%
7530 Medical Supplies	45,067	54,318	55,000	57,000	60,000	9%
7570 Hardware & Hand Tools	26,489	47,547	71,600	71,600	43,000	-40%
7770 Wearing Apparel	31,626	36,435	43,900	43,900	73,200	67%
7850 Awards & Gifts	1,486	782	2,000	2,000	2,000	0%
Sub-Total Commodities	157,108	167,031	219,300	217,100	216,800	-1%



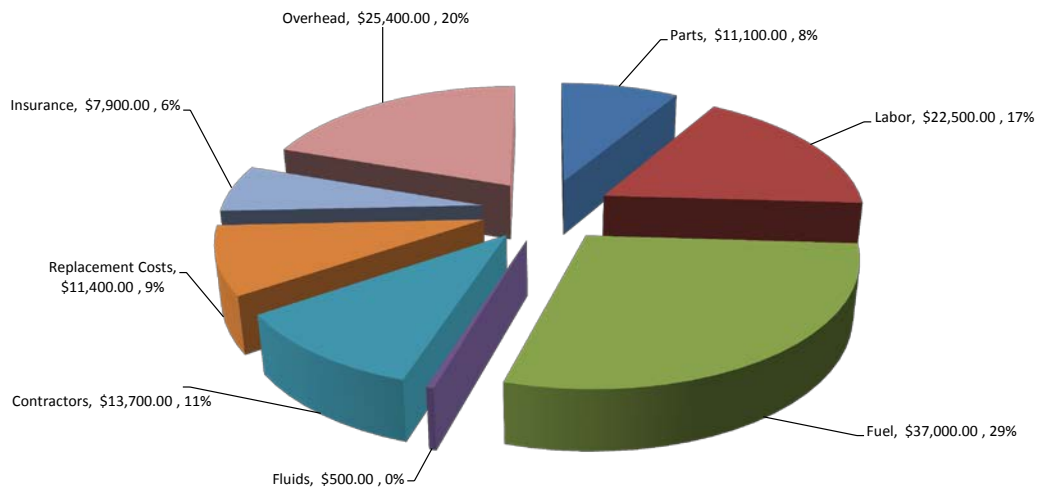
Department	Fire
Program	Fire Operations

Fund	General
Account Number	01-35-25

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Capital Outlay						
8120 Computer Equipment	4,931	-	5,000	5,000	5,000	0%
8200 Vehicles & Equipment	-	237,955	80,000	80,000	28,000	-65%
Sub-Total Capital Outlay	4,931	238,044	85,000	85,000	33,000	-61%
Total	4,112,966	4,454,646	4,477,600	4,437,300	4,146,500	-7%

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Fire Department's allocation for these services for the 2016 budget is \$158,500. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.

2016 Budget - Fleet Expense

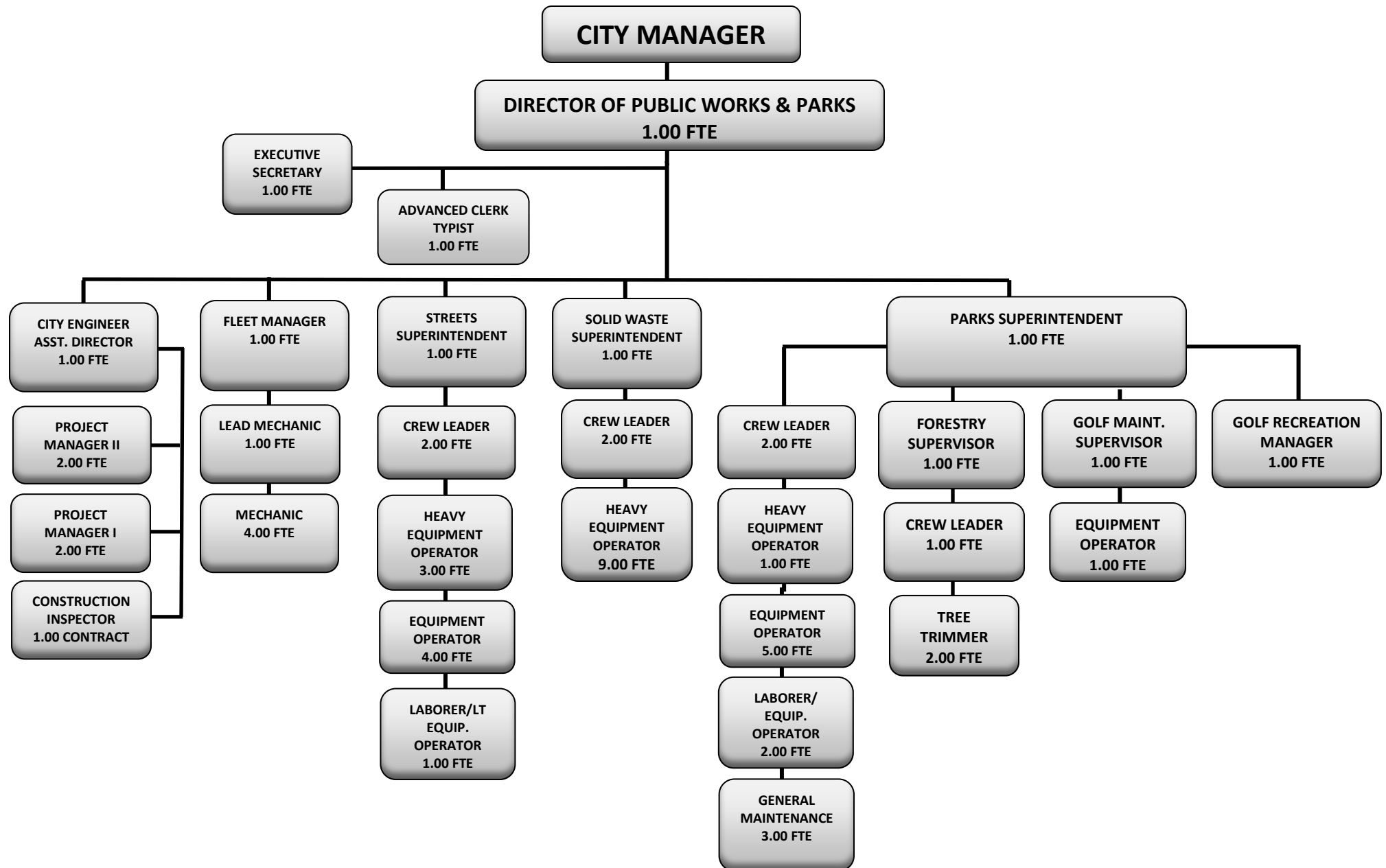


The Fire Department currently has 11 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Crew Cab: 2004 (1)	8
Chevy Medtec Ambulance: 2009 (1)	8
Chevy Trailblazer/Tahoe: 2007 (2)	8
Chevy Trailblazer: 2008 (1)	8
E-One Rescue/Bronto Ladder: 2004 (1)	15
International/Osage Ambulance: 2012 (1)	5
Medtec Ambulance: 2001 (1)	5
Saulsbury Rescue Pumper: 1999 (1)	10
Pierce Rescue Pumper: 2012 (1)	10
Chevrolet Tahoe: 2014 (1)	5

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PUBLIC WORKS AND PARKS



The Public Works and Parks Department provides the physical facilities (infrastructure) and services that serve public needs.

Mission Statement

The Public Works mission is to maintain integrity of all public systems and services vital to the health, safety, and quality of life of our community.

The Department is organized into five divisions:

1. Administration & Engineering
2. Streets, Parks and Forestry Maintenance
3. Golf Course Maintenance and Recreation
4. Solid Waste Management
5. Fleet Maintenance

Many traditional city services are provided by the Public Works and Parks Department. These services include: administration & engineering design, construction management, snow and ice control, leaf collection, street and bike trail maintenance, street lighting and traffic control, fleet service and maintenance, solid waste and recycling services, administration, and maintenance of City parks, including forestry services. This year Golf Course Recreation was added to Public Works and Parks responsibilities. The Department also represents the City on projects and issues with federal, state, local and community organizations.

The major infrastructure facilities and properties include:

- 81 centerline miles of street
- 7 miles of alley
- 24 bridges
- 4 parking lots
- 5 miles of bike trails
- 115 miles of sidewalk
- 160 vehicles
- 513 city-owned street lights
- 5,400 regulatory/street name signs
- 8 traffic signals
- 18 parks
- 129 boulevard strips
- 16 play equipment areas
- 14 ball diamonds
- 12 soccer and football fields
- 1 outdoor swimming pool
- 2 ponds
- 1 nine-hole golf course
- 1 community center
- 1 recreation facility
- 1 indoor soccer field
- Approximately 35,000 City-owned trees



PUBLIC WORKS AND PARKS

PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
Public Works and Parks			
<i>Administration & Engineering</i>			
Director of Public Works and Parks	1.0	1.0	1.0
Assistant Director of Public Works and Parks/City Engineer	1.0	1.0	1.0
Senior Public Works Manager	1.0	1.0	-
Project Manager II	1.0	1.0	2.0
Project Manager I	2.0	2.0	2.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
<i>Streets Maintenance</i>			
Streets Superintendent	0.5	0.5	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	4.0	3.0	3.0
Equipment Operator	4.0	4.0	4.0
Advanced Clerk Typist	1.0	1.0	-
Laborer/Light Equipment Operator	2.0	1.0	2.0
<i>Streets Maintenance Personnel Total</i>	<u>13.5</u>	<u>11.5</u>	<u>12.0</u>
<i>Park and Forestry Maintenance</i>			
Park Superintendent	0.5	0.5	1.0
Forestry Supervisor	1.0	1.0	1.0
Crew Leader	3.0	3.0	3.0
General Maintenance Worker	2.0	3.0	3.0
Heavy Equipment Operator	1.0	1.0	1.0
Tree Trimmer	2.0	2.0	2.0
Equipment Operator	5.0	5.0	5.0
Laborer/Light Equipment Operator	2.0	2.0	2.0
<i>Park and Forestry Maintenance Personnel Total</i>	<u>16.5</u>	<u>17.5</u>	<u>18.0</u>
<i>Golf Course Maintenance and Recreation</i>			
Golf Maintenance Superintendent	1.0	1.0	1.0
Golf Manager	-	-	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance and Recreation Personnel Total</i>	<u>2.0</u>	<u>2.0</u>	<u>3.0</u>
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>



PUBLIC WORKS AND PARKS

Full-Time Personnel Summary by Department/Program	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	1.0	1.0	2.0
Heavy Equipment Operator	9.0	9.0	10.0
<i>Solid Waste Management Personnel Total</i>	<u>11.0</u>	<u>11.0</u>	<u>13.0</u>
Public Works and Park Department Personnel Total	<u>57.0</u>	<u>57.0</u>	<u>60.0</u>

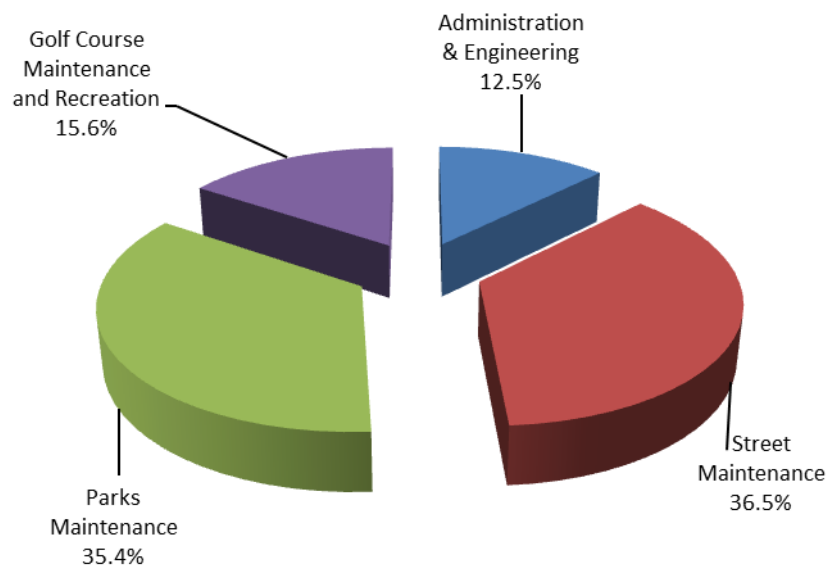
Notes: Variance FY 2016 vs FY 2015

- 1) Adding Street Superintendent to Street Division. This job duties was performed by Park Superintendent in FY 2015, the duties were reevaluated and created this new position.
- 2) Adding one Crew Leader and one Heavy Equipment Operator to the Solid Waste Management operation.
- 3) As a result of adding the above positions, part-time positions were eliminated by 1.6 EFT.

Part-Time Personnel Summary by Department/Program	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
Public Works and Parks Department			
<i>Administration & Engineering</i>			
Engineering Technician	0.6	0.7	-
Clerk Typist	-	-	0.7
<i>Administration & Engineering Personnel Total</i>	<u>0.6</u>	<u>0.7</u>	0.7
<i>Street/ Park and Forestry Maintenance</i>			
Parks Laborer	1.8	1.8	2.1
Streets Laborer	0.9	0.9	-
<i>Streets, Parks, and Forestry Maintenance Personnel Total</i>	<u>2.7</u>	<u>2.7</u>	2.1
<i>Golf Course Maintenance and Recreation</i>			
Golf Laborer	0.5	0.5	0.5
<i>Golf Course Maintenance Personnel Total</i>	<u>0.5</u>	<u>0.5</u>	0.5
<i>Fleet Maintenance</i>			
Fleet Laborer	-	0.7	0.7
<i>Fleet Maintenance Personnel Total</i>	<u>-</u>	<u>0.7</u>	0.7
<i>Solid Waste Management</i>			
Laborer	1.8	1.8	-
<i>Solid Waste Management Personnel Total</i>	<u>1.8</u>	<u>1.8</u>	-
Public Works and Parks Department Personnel Total	<u>4.9</u>	<u>5.6</u>	4.0

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET (General Fund)

Program	Personnel	Contractual	Commodities	Capital	Total
Administration & Engineering	419,200	88,300	6,400	-	513,900
Street Maintenance	433,300	986,300	75,000	-	1,494,600
Parks Maintenance	969,000	438,300	42,700	-	1,450,000
Golf Course Maintenance	316,400	157,000	137,900	30,000	641,300
Total	2,137,900	1,669,900	262,000	30,000	4,099,800



ADMINISTRATION & ENGINEERING

The Administration/Engineering Division of the Public Works and Parks Department is divided into two areas: Administration and Engineering.

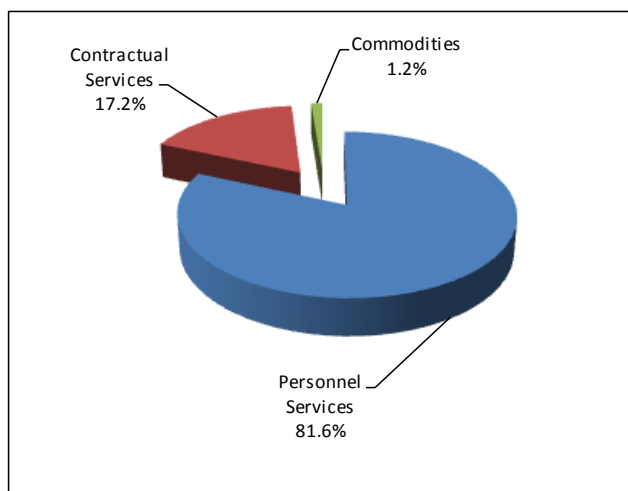
Administration manages functions such as human resources, approval of purchases and procurements, priority of work, annual goal setting, and overall strategic planning. Administration interprets existing city policies and guides the development of new policies to effectively implement the directions of the City Manager and City Council.

Engineering includes management, design, construction, and review of all projects containing public infrastructure and involving City right-of-way. Engineering oversees long-range planning of infrastructure improvements, plan review for development projects, and coordination with utilities and negotiation of easements.

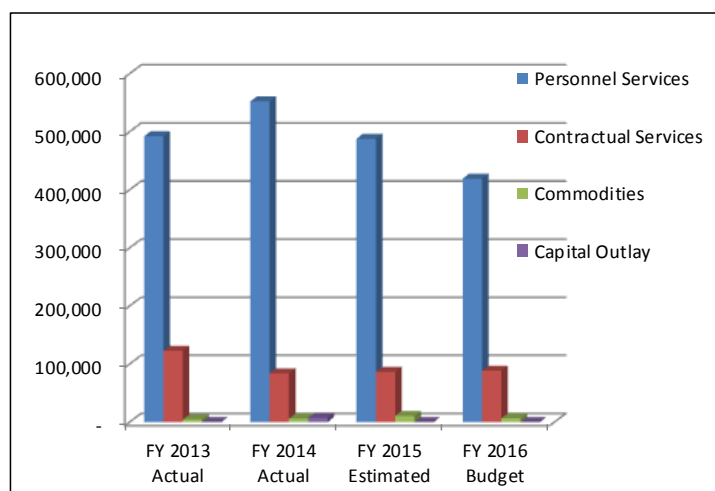
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	492,127	552,050	507,900	507,900	487,900	419,200	-17%
Contractual Services	122,495	84,023	87,200	87,200	86,400	88,300	1%
Commodities	4,275	5,715	13,500	13,500	10,750	6,400	-53%
Capital Outlay	-	7,450	-	-	-	-	0%
Total	618,897	649,238	608,600	608,600	585,050	513,900	-16%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. Continue to explore opportunities with adjacent communities or cross-jurisdictional agencies to jointly bid projects for street overlay, striping, streetscape improvements, or grant opportunities.
2. Implement the Request Tracking and Permits modules of MyGov for Public Works and Parks work orders and right-of-way permits.
3. Continue the process of developing an Americans with Disabilities Act Transition Plan for the public right-of-way.
4. Continue street sign replacement to meet the new federal Manual on Uniform Traffic Control Devices (MUTCD) standards.
5. Continue to inventory other City owned assets within the right-of-way, including bridges, dumpsters, curb ramps, striping, etc.
6. Complete Jackson Ave. – Balson Ave. Pedestrian Improvements construction.
7. Complete Kingsland Ave. Bridge Reconstruction construction.
8. Complete Forsyth Blvd. Americans with Disabilities Act Improvements and Resurfacing design.
9. Coordinate with other emergency first responders and train staff, as required.
10. Coordinate design and construction of the Annual Street, Sidewalk, and Curb Ramps (ADA – compliant) Maintenance Program.
11. Design and construct Heman Park Improvements per the approved Master Plan and subsequent phases of Lewis Park Improvements.
12. Continue to analyze traffic requests and provide recommendations to Traffic Commission.
13. Continue to collect traffic count data on City streets.

SIGNIFICANT CHANGES SINCE FY 2015 BUDGET

1. Temporary Labor – Increases 167% (\$16,700) due to increase in use of interns and construction inspector.
2. Advertising & Public Notices – Increases 38% (\$3,000) due to increase in number of bidding projects and need to meet minority requirements.
3. Misc. Operating Services – Increases 100% (\$2,000) due to adding DNR permit fees and application fees for grants.

SIGNIFICANT BUDGETARY ISSUES

1. Manual on Uniform Traffic Control Devices (MUTCD) requires upgrade on all city signs.
2. Aging infrastructure requires additional work and upgrading of sidewalk facilities to mandatory compliance with Americans with Disabilities Act.
3. Clean Water Act and Metropolitan St. Louis Sewer District Stormwater Phase II permit compliance costs more money in terms of additional monitoring and regulating duties, and require municipal operations & maintenance upgrades.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

1. Completed the construction of the sidewalk and curb ramp upgrades on Etzel, Kingsland, 82nd and Old Bonhomme.
2. Completed the construction of the Ferguson Bridge upgrade project.
3. Implemented a mock roundabout access modifications and traffic safety revisions at Delmar-Trinity intersection in Civic Plaza.
4. Completed the construction of Olive-Westgate Intersection Improvements project.
5. Completed the construction of Chamberlain Bridge Replacement project.
6. Completed a Community Development Block Grant sidewalk-curb ramp improvement project.
7. Completed design, bidding, and construction of the Annual Park and Street/Bridge Maintenance Program.

8. Completed bi-annual pavement ratings to update the maintenance records for public streets and sidewalks/curbs.
9. Continued plan review and permitting coordination for Loop Trolley project.
10. Completed project coordination for St. Louis County North&South Rd. and Hanley Rd. Infrastructure Upgrades projects.
11. Continued project coordination for Washington University Loop Student Living Initiative and Ackert Connector projects.
12. Completed the construction of Ackert Sign at Melville Plaza improvements.
13. Completed the construction of George St. Rehabilitation project.
14. Completed the design of Maplevue-Lafon Intersection drainage improvements.
15. Entered into Public Works mutual aid agreement with regional cities for emergencies.
16. Completed the design of Jackson Ave.-Balson Ave. Pedestrian Improvements.
17. Completed the construction of Lewis Park Phase 1 Improvements
18. Completed the construction of Millar Park Trail Improvements Project
19. Implemented MyGov software for Public Works and Parks Work Orders and Permits
20. Completed Heman Park Master Plan
21. Began redesign of HVAC systems at Centennial Commons and City Hall for energy efficiency measures in accord with the Missouri Department of Energy State Loan Program.
22. Retrofitted or replaced many indoor and outdoor lights for energy efficiency measures in accord with the Missouri Department of Energy State Loan Program.
23. Replaced pool pump with energy efficient pool pump in accord with the Missouri Department of Energy State Loan Program.
24. Replaced current message boards with digital message boards at Olive/Pennsylvania and at Centennial Commons.

PERFORMANCE MEASUREMENTS

	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budget
Number of Permits Issued	372	433	330	360
Number of development plans reviewed	4,175	3,444	2,100	2,500
Number of MSD and utility work plans reviewed	5	12	15	20
Tons of asphalt repairs/improvements	8,201	11,450	1,800	1,500
Sq. ft. of concrete repairs/improvements	82,100	83,000	57,300	45,000
Linear feet of concrete curb repairs	6,260	8,560	5,900	3,200
Number of blocks of streets improved PASER	47	54	5	3
Number of ADA Ramps made compliant	156	152	81	61
Number of traffic requests received/processed	34	36	37	40
Number of blocks traffic count data collected	11	10	20	40
Dollar amount of projects completed (<i>in thousands</i>)	\$2,563	\$2,692	\$2,960	\$1,888
Dollar amount of grants received (<i>in thousands</i>)	\$1,367	\$698	\$1,581	\$389



Department	Public Works and Parks	Fund	General
Program	Administration & Engineering	Account Number	01-40-30

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	372,605	394,724	356,000	356,000	265,000	-26%
5340 Salaries - Part-Time & Temp	601	22,157	24,000	4,000	18,000	-25%
5380 Overtime	101	-	500	500	500	0%
5420 Workers Compensation	7,888	7,433	9,000	9,000	8,500	-6%
5460 Medical Insurance	47,857	49,909	52,000	52,000	44,900	-14%
5660 Social Security Contributions	22,792	24,689	24,000	24,000	18,000	-25%
5740 Pension Contribution Nonunif.	34,939	47,402	36,900	36,900	59,800	62%
5900 Medicare	5,344	5,736	5,500	5,500	4,500	-18%
Sub-Total Personnel Services	492,127	552,050	507,900	487,900	419,200	-17%
Contractual Services						
6010 Professional Services	63,787	56,704	39,000	39,000	37,000	-5%
6040 Events & Receptions	140	-	200	-	-	-100%
6050 Maintenance Contracts	50	-	4,000	3,000	4,000	0%
6070 Temporary Labor	16,415	1,059	10,000	15,000	19,500	95%
6090 Postage	4	76	400	100	100	-75%
6110 Mileage Reimbursement	2,576	1,017	1,000	500	600	-40%
6120 Professional Development	1,206	2,088	3,500	3,500	3,500	0%
6130 Advertising & Public Notices	5,769	7,563	8,000	8,000	3,000	-63%
6140 Photo - Blueprinting Services	60	-	1,000	-	1,000	0%
6150 Printing Services	542	34	500	400	500	0%
6170 Insurance - Liability	3,401	4,000	3,500	3,500	4,000	14%
6270 Telephone & Pagers	2,733	3,094	3,400	2,400	2,600	-24%
6380 Equipment Maintenance	5	-	500	200	-	-100%
6400 Office Equipment Maintenance	8,905	5,448	6,000	6,000	6,000	0%
6560 Technology Services	11,000	349	-	500	500	100%
6610 Staff Training	1,226	331	4,600	3,000	2,500	-46%
6650 Membership & Certification	3,567	1,932	1,600	1,200	1,500	-6%
6700 Misc. Operating Services	-	-	-	-	2,000	100%
Sub-Total Contractual Services	122,495	84,023	87,200	86,400	88,300	1%
Commodities						
7001 Office Supplies	3,403	3,799	4,000	2,000	2,000	-50%
7050 Publications	49	20	1,000	300	400	-60%
7090 Office & Computer Equip.	210	-	3,600	3,600	3,000	-17%
7370 Institutional Supplies	53	-	500	500	500	0%
7530 Medical Supplies	184	(79)	100	50	100	0%
7570 Hardware & Hand Tools	295	1,956	4,100	4,100	200	-95%
7770 Wearing Apparel	-	-	200	200	200	0%
7850 Awards & Gifts	81	20	-	-	-	0%
Sub-Total Commodities	4,275	5,715	13,500	10,750	6,400	-53%
Capital Outlay						
8200 Vehicles & Equipment	-	7,450	-	-	-	0%
Sub-Total Capital Outlay	-	7,450	-	-	-	0%
Total	618,897	649,238	608,600	585,050	513,900	-16%

STREETS MAINTENANCE

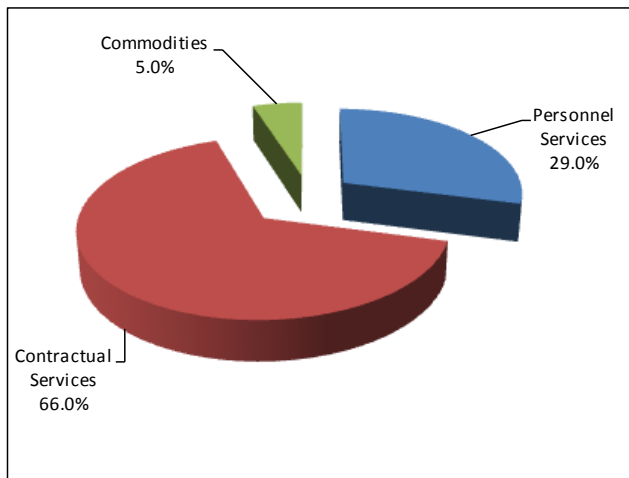
The Street Maintenance Division focuses on public infrastructure, including streets, sidewalks and alleys throughout the City.

Streets' major emphasis is on street maintenance and the preservation of streets, sidewalks, and bridges throughout the City. Street Personnel is also responsible for spring and fall curbside Leaf Collection, residential street sweeping, snow removal and the operation of the Ruth Woods composting facility.

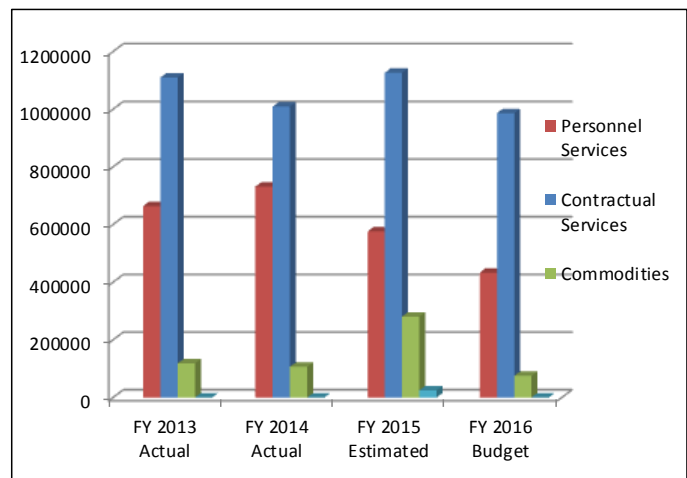
BUDGET EXPENDITURES

Street Maintenance	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	664,261	731,645	588,000	588,000	576,000	433,300	-26%
Contractual Services	1,110,036	1,008,902	1,246,500	1,246,500	1,126,400	986,300	-21%
Commodities	118,528	106,290	215,800	215,800	280,700	75,000	-65%
Capital Outlay	-	-	25,000	25,000	25,000	-	-100%
Total	1,892,825	1,846,837	2,075,300	2,075,300	2,008,100	1,494,600	-28%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. Continue to conduct crack sealing, pothole patching, asphalt base repairs, and other maintenance operations to extend the life expectancy of the City's streets.
2. Continue the process of inventory and assessment of the City's current street signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).

3. Increase the number of sidewalk grindings in an effort to lessen total sidewalk slab replacements and trip hazards.
4. Continue to conduct snow removal operations.
5. Increase the amount of training for staff.
6. Continue to respond to customer concerns.
7. Continue residential sweeping.
8. Continue to help with cleaning alleys during rainy days.
9. Continue Friday mulch deliveries.

SIGNIFICANT CHANGES SINCE FY 2015

1. Creation of Street Superintendent position.
2. Temporary Labor – Increases 27% (\$12,000) due to adding temporary manpower to get additional work completed.
3. Telephone & Pagers – Increases 100% (\$1,399) due to addition of computer tablets for supervisor and crew leaders.
4. Staff Training – Increases 110% (\$1,100) due to goal of having additional training for all staff.
5. Laundry Services – Increases 110% (\$3,000) due to budget change.
6. Asphalt Products – Increases 200% (\$2,900) due to goal of getting more asphalt patching completed.
7. Hardware and Hand tools – Increases 15% (\$2,200) due to requirement to purchase additional safety control devices.
8. Bridge Construction – Increases 100% (\$5,000) due to additional bridge repairs required.
9. Misc. Improvements – Increases 100% (\$12,000) due to purchase of beet juice tank.

SIGNIFICANT BUDGETARY ISSUES

1. The Manual on Uniform Traffic Control Devices MUTCD is a national standard, mandatory by law, for all traffic control devices installed on any street, highway, or bicycle trail, whether public or private. The Department must implement a method to maintain sign retro reflectivity and pavement markings at or above minimum levels. This will impact the commodities budget of the Public Works and Parks Department and may also have an impact on staff time to perform other duties.
2. The age of the infrastructure continues to deteriorate and require additional repairs.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

1. Continued to increase the amount of in-house crack sealing, pothole patching, and other maintenance operations to extend the life expectancy of the City's streets.
2. Continue the inventory and assessment of the City's current street signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).

PERFORMANCE MEASUREMENTS

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget
<u>Streets</u>				
Number of training courses				5
Number of streets to pour cracks				100
Number of mulch deliveries				-
Number of pedestrian crosswalks striped	20	16	16	20
Cubic yards of leaves collected	23,000	24,000	23,000	23,000
Number of snow/ice removal emergency	8	9	8	8
Number of times residential streets are swept	3	3	3	3
Number of signs erected	411	750	750	1,000
Tons of salt spread	500	1,200	1,200	1,200
Tons of asphalt placed	475	5,005	500	1,000
Number of sidewalk grindings	-	-	40	100



Department	Public Works and Parks
Program	Street Maintenance

Fund	General
Account Number	01-40-32

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	444,012	463,540	350,000	350,000	169,000	-52%
5340 Salaries - Part-Time & Temp	16,126	26,417	35,000	30,000	30,000	-14%
5380 Overtime	19,906	26,479	20,000	13,000	20,000	0%
5420 Workers Compensation	32,268	33,408	32,000	32,000	25,000	-22%
5460 Medical Insurance	73,580	88,518	75,000	75,000	105,900	41%
5660 Social Security Contributions	27,967	29,923	25,000	25,000	13,000	-48%
5740 Pension Contribution Nonunif.	40,684	50,881	45,000	45,000	65,000	44%
5860 Unemployment	3,200	5,525	-	-	-	0%
5900 Medicare	6,518	6,954	6,000	6,000	5,400	-10%
Sub-Total Personnel Services	664,261	731,645	588,000	576,000	433,300	-26%
Contractual Services						
6010 Professional Services	16,715	30,257	3,000	2,000	-	-100%
6050 Maintenance Contracts	50,081	10,629	203,000	150,000	140,000	-31%
6070 Temporary Labor	46,606	52,020	45,000	45,000	57,000	27%
6120 Professional Development	-	130	500	500	500	0%
6170 Insurance - Liability	3,401	5,378	3,500	3,500	4,000	14%
6250 Natural Gas	2,621	3,376	3,000	3,000	3,000	0%
6260 Electricity	625,767	619,493	640,800	600,000	616,800	-4%
6270 Telephone & Pagers	1,517	1,878	1,300	3,000	2,600	100%
6290 Sewer	697	998	1,200	1,000	1,000	-17%
6330 Decorative Street Lights	3,619	4,333	25,200	7,000	-	-100%
6370 Street & Sidewalk Repairs	19,661	9,353	10,400	10,400	3,000	-71%
6380 Equipment Maintenance	6,765	7,815	10,000	7,000	2,000	-80%
6410 Traffic Signal Maintenance	5,124	2,050	8,800	5,000	7,800	-11%
6530 Fleet Service & Replacement ¹	326,006	255,746	267,600	267,600	128,700	-52%
6540 Equipment Rental	248	-	11,000	11,000	5,000	-55%
6570 Miscellaneous Rentals	-	-	4,800	2,000	2,400	-50%
6610 Staff Training	369	345	1,000	-	2,100	110%
6650 Membership & Certification	-	-	400	400	400	0%
6660 Laundry Services	454	5,053	2,000	5,000	6,000	200%
6710 Waste Dumping Fees	-	47	4,000	3,000	4,000	0%
Sub-Total Contractual Services	1,110,036	1,008,902	1,246,500	1,126,400	986,300	-21%
Commodities						
7001 Office Supplies	2,257	1,652	1,000	1,000	1,000	0%
7090 Office and Computer Equipment	-	-	1,200	3,000	400	-67%
7130 Agriculture Supplies	796	(745)	1,000	500	1,000	0%
7170 Asphalt Products	23,848	14,151	36,700	36,700	-	-100%
7210 Chemicals	32,829	33,362	80,800	170,000	50,000	-38%
7290 Concrete & Clay Products	3,657	1,411	12,100	2,000	-	-100%
7330 Foods	-	-	300	300	300	0%
7370 Institutional Supplies	2,286	2,083	2,000	700	500	-75%
7490 Building Materials	2,969	1,502	6,500	2,000	-	-100%
7530 Medical Supplies	238	238	200	200	200	0%
7570 Hardware & Hand Tools	12,311	12,059	14,200	14,200	16,400	15%
7730 Metal Supplies	1,105	1,386	2,700	2,700	2,700	0%
7770 Wearing Apparel	1,505	4,470	2,400	2,400	2,500	4%
7810 Sign Supplies	34,727	34,722	54,700	45,000	-	-100%
Sub-Total Commodities	118,528	106,290	215,800	280,700	75,000	-65%



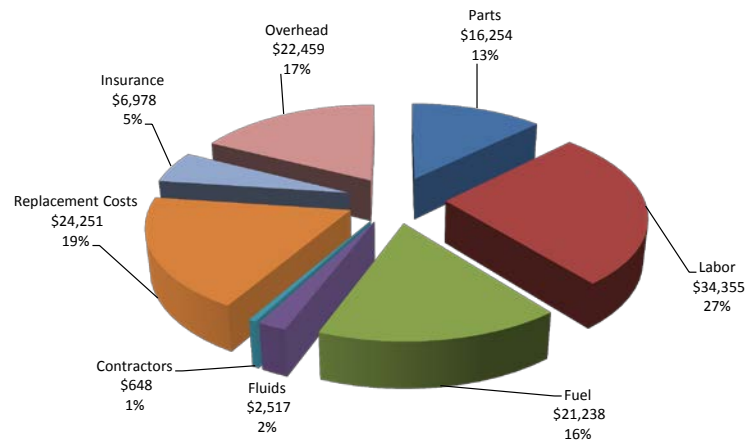
Department	Public Works and Parks
Program	Street Maintenance

Fund	General
Account Number	01-40-32

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Capital Outlay						
8040 Bridge Construction	-	-	5,000	5,000	-	-100%
8080 Street Construction	-	-	10,000	10,000	-	-100%
8100 Misc. Improvements	-	-	-	-	-	0%
8200 Vehicles & Equipment	-	-	10,000	10,000	-	-100%
Sub-Total Capital Outlay	-	-	25,000	25,000	-	-100%
Total	1,892,825	1,846,837	2,075,300	2,008,100	1,494,600	-28%

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Street Department's allocation for these services for the 2016 budget is \$128,700. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.

2016 Budget - Fleet Expense



The Street Department currently has 20 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Bucket Truck: 2001 (1)	12
Chevy Silverado: 2006 (1)	10
Chevy Silverado Crew Cab: 2006 (1)	8
Chevy Silverado Pickup: 2001 (1)	10
1 Ton Dump Truck: 2013 (1)	10
Dump Truck: 2012 (1)	10
Dump Truck: 2005 (5)	10
Dump Truck: 2003 (2)	10
Dump Truck: 2000 (1)	10
Elgin Sweeper: 1998 (1)	6
Elgin Sweeper: 2002 (1)	6
Elgin Sweeper: 2003 (2)	6
Elgin Sweeper: 2005 (1)	6
Pro Patch Truck w/Patcher: 1997 (1)	10

PARKS MAINTENANCE AND FORESTRY

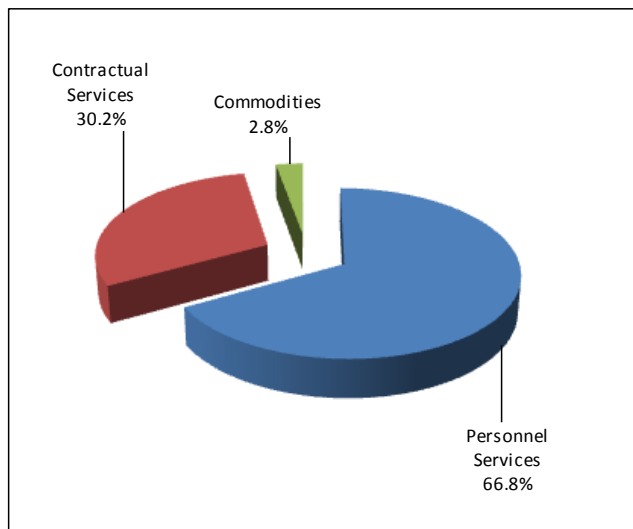
Park Maintenance and Forestry is responsible for the development and maintenance of the parks and greenways of the City. There are approximately 150 City-owned parcels (comprising 232 acres) which require grass trimming, snow removal, trash/litter collection; fixtures repaired and painted, trees and shrubs trimmed; buildings/facilities, roads, trails and bridges maintained; tennis and basketball courts, ball diamonds, soccer and football fields maintained and marked for play. The Division has recently taken charge of the maintenance and repair of 391 City owned street and pedestrian lights; as well as overseeing the reporting process for Ameren UE street light outages.

This Division is also responsible for the care and maintenance of all trees on public property and for the enforcement of the City's ordinance governing hazardous trees on private property. This includes removal and replacement of dead and diseased trees, pruning, storm damage cleanup, regular watering of new trees, and stump removal.

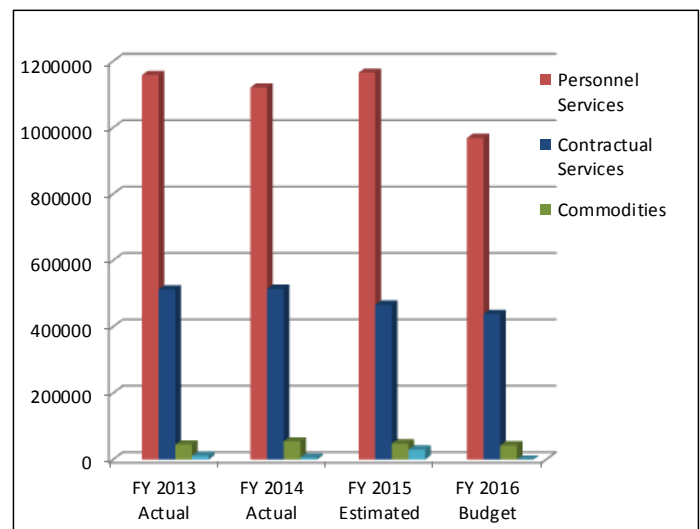
BUDGET EXPENDITURES

Parks & Forestry	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	1,158,696	1,121,074	1,171,000	1,171,000	1,165,627	969,000	-17%
Contractual Services	512,843	514,257	460,800	460,800	466,345	438,300	-5%
Commodities	45,396	54,767	60,600	60,600	48,550	42,700	-30%
Capital Outlay	11,405	5,764	30,000	30,000	30,000	-	-100%
Total	1,728,340	1,695,862	1,722,400	1,722,400	1,710,522	1,450,000	-16%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. Replace deteriorating playground equipment at Millar Park
2. Upgrade park facilities to meet ADA compliance
3. Acquire St. Louis County Municipal Grant for Fogerty Park improvements
4. Increase the number of new tree plantings throughout parks and public right of way
5. Upgrade facilities to meet Metropolitan Sewer District MS4 requirements

SIGNIFICANT CHANGES SINCE FY 2015

1. Salaries-Part-time Temp – Increase in the number of seasonal staff from two to three, due to the 28 hour work week restrictions (no increase in the budget).
2. Professional Services - Increases 150% (\$3,000) due to additional need to design ADA issues.
3. Maintenance Contracts – Increases 9% (\$16,000) due to addition of contract tree planting and increase in funding of U City in Bloom.
4. Telephone & Pagers – Increases 180% (\$1,800) due to addition of computer tablets for supervisor and crew leaders.
5. Decorative Street Lights – Increases 100% (\$18,800) due to work function being transferred from Street Maintenance to Park.
6. Equipment Maintenance – Increase 129% (\$9,000) due to MO One Call fee being transferred from Streets to Parks.
7. Laundry Services – Increases 185% (\$3,700) due to budget change.

SIGNIFICANT BUDGETARY ISSUES

1. An assessment of our parks and playgrounds published by Mid-County Region indicate numerous suggestions to become compliant to meet Americans with Disabilities Act Guidelines.
2. The recent discovery of Emerald Ash Bore disease in St. Charles County will increase the number of tree removals and replanting needed in University City over the next several years.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

1. Acquired St. Louis County Municipal Grant for a new playground in Millar Park.
2. Acquired St. Louis County Municipal Grant for Park Master Plan for Fogerty Park.
3. Completed Phase I renovations at Lewis Park, which included pond and walkway improvements
4. Replaced the deteriorating retaining wall at the park maintenance garage
5. Improved quality of playing surfaces at the soccer and Jack Buck baseball fields in Heman Park

PERFORMANCE MEASUREMENTS

	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budget
Acres maintained	220	220	220	220
Mowing cycles	18	18	18	18
Separate parcels under maintenance	144	144	144	144
Trees removed	190	201	250	200
Trees planted	211	113	120	150
Trees pruned	2,393	2,043	1,500	1,500



Department	Public Works and Parks
Program	Park Maintenance

Fund	General
Account Number	01-40-45

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	812,838	790,781	810,000	810,000	636,800	-21%
5340 Salaries - Part-Time & Temp	15,188	4,555	25,000	21,000	25,000	0%
5380 Overtime	13,913	15,025	10,000	8,627	10,000	0%
5420 Workers Compensation	27,431	26,215	30,000	30,000	21,300	-29%
5460 Medical Insurance	147,934	149,571	150,000	150,000	129,300	-14%
5660 Social Security Contributions	48,881	46,576	50,000	50,000	41,900	-16%
5740 Pension Contribution Nonunif.	74,580	77,510	84,000	84,000	95,500	14%
5900 Medicare	11,531	10,839	12,000	12,000	9,200	-23%
Sub-Total Personnel Services	1,158,696	1,121,074	1,171,000	1,165,627	969,000	-17%
Contractual Services						
6010 Professional Services	-	-	2,000	2,000	-	-100%
6050 Maintenance Contracts	193,719	225,988	180,000	180,000	196,000	9%
6110 Mileage Reimbursement	2,980	1,452	200	-	-	-100%
6120 Professional Development	550	-	500	-	1,300	160%
6170 Insurance - Liability	4,901	8,450	3,500	3,500	8,500	143%
6210 Insurance - Flood	7,328	9,161	7,500	7,500	9,200	23%
6250 Natural Gas	5,480	5,244	4,000	3,000	3,000	-25%
6260 Electricity	38,664	41,146	30,000	35,000	35,000	17%
6270 Telephone & Pagers	696	417	1,000	1,200	2,800	180%
6280 Water	31,961	41,355	35,000	35,000	40,000	14%
6290 Sewer	10,491	14,475	9,000	9,000	9,000	0%
6380 Equipment Maintenance	9,372	3,354	7,000	7,000	16,000	129%
6530 Fleet Service & Replacement ¹	185,632	138,387	158,900	158,900	91,700	-42%
6540 Equipment Rental	25	-	300	300	300	0%
6570 Miscellaneous Rentals	-	184	1,000	200	1,000	0%
6610 Staff Training	-	120	500	200	700	40%
6650 Membership & Certification	175	185	400	225	200	-50%
6660 Laundry Services	2,933	5,519	2,000	5,720	5,700	185%
6680 Subdivision Fees & Taxes	17,936	18,190	17,500	17,500	17,500	0%
6710 Waste Dumping Fees	-	631	500	100	400	-20%
Sub-Total Contractual Services	512,843	514,257	460,800	466,345	438,300	-5%
Commodities						
7001 Office Supplies	384	261	300	150	300	0%
7130 Agriculture Supplies	9,547	16,170	10,000	10,000	10,000	0%
7210 Chemicals	2,476	4,459	3,000	3,000	3,000	0%
7290 Concrete & Clay Products	3,074	2,946	5,800	4,000	5,800	0%
7370 Institutional Supplies	3,484	2,484	2,000	2,000	2,000	0%
7490 Building Materials	3,302	8,027	8,000	6,000	8,000	0%
7530 Medical Supplies	67	229	400	300	400	0%
7570 Hardware & Hand Tools	15,771	11,123	15,000	10,000	10,000	-33%
7690 Recreational Supplies	5,662	6,597	12,000	10,000	-	-100%
7730 Metal Supplies	479	308	400	400	400	0%
7770 Uniform & Safety Gear	670	2,024	1,500	2,200	2,300	53%
7810 Sign Supplies	480	138	1,000	500	500	-50%
Sub-Total Commodities	45,396	54,767	60,600	48,550	42,700	-30%

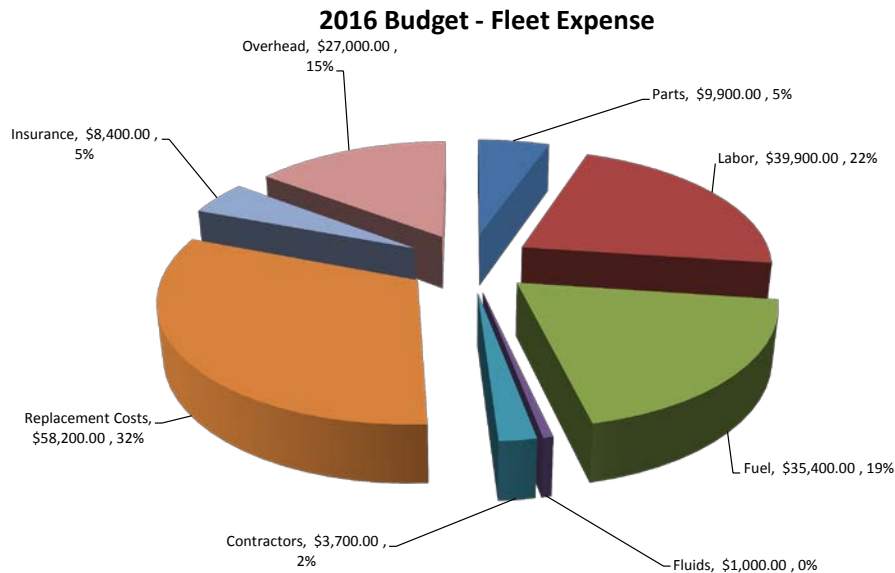


Department	Public Works and Parks
Program	Park Maintenance

Fund	General
Account Number	01-40-45

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Capital Outlay						
8100 Misc. Improvements	11,405	5,764	30,000	30,000	-	-100%
Sub-Total Capital Outlay	11,405	5,764	30,000	30,000	-	-100%
Total	1,728,340	1,695,862	1,722,400	1,710,522	1,450,000	-16%

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated out of the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Parks Department's allocation for these services for the 2016 budget comes to \$183,500. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Parks Department currently has 14 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Silverado: 2006 (5)	8
Chevy Silverado: 2005 (2)	8
1 Ton Dump Truck: 2013 (1)	10
Dump Truck: 2005 (2)	10
Dump Truck: 2003 (1)	10
Chevy Silverado: 2002 (2)	10
Ford Escape Hybrid: 2008 (1)	10

GOLF COURSE MAINTENANCE AND RECREATION

Ruth Park is a nine-hole golf course that covers nearly 70 acres and serves the University City golfing public and is open to non-residents as well. The course includes a 25 hitting station driving range.

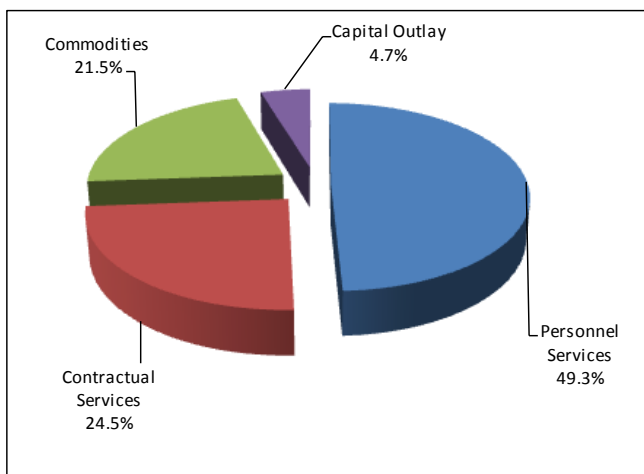
The golf course maintenance division is responsible for the development, and maintenance of the golf course grounds. The maintenance crew carries out a comprehensive maintenance program which includes: mowing, fertilizing, aerification, top-dressing, weed control, disease control, insect control, water management, seeding, sodding, irrigation system maintenance, equipment maintenance, tree planting/pruning, erosion control, drainage, and snow removal.

The golf course recreation is responsible for coordinating all league and individual play times as well as hosting tournaments and providing instructional classes.

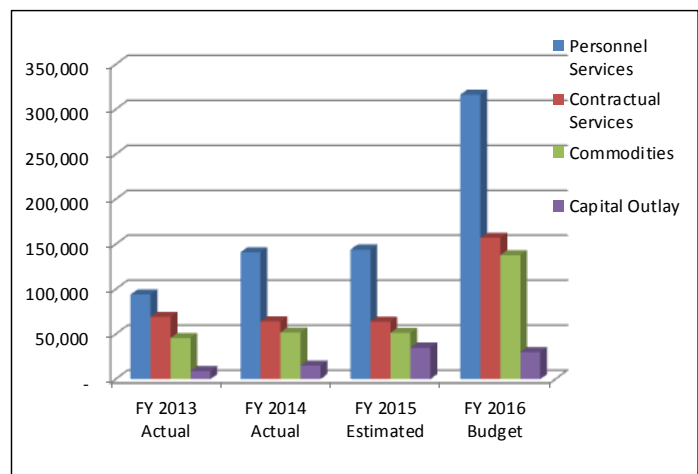
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	94,079	141,041	149,000	149,000	144,000	316,400	112%
Contractual Services	69,139	64,101	78,200	78,200	63,755	157,000	101%
Commodities	45,765	51,901	57,100	57,100	51,450	137,900	142%
Capital Outlay	8,949	14,870	35,000	35,000	35,000	30,000	-14%
Total	217,932	271,913	319,300	319,300	294,205	641,300	101%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. Construct forward tee on hole #3
2. Regrade and sod green surround on #6
3. Remove poa-anna on #6 fairway and sod with zoysia
4. Improve aesthetics of perimeters on holes #4 and #6
5. Install drainage and regrade hazard on #9
6. Improve grading on driving range and install irrigation system.

SIGNIFICANT CHANGES SINCE FY 2015

1. Misc. Repairs & Maintenance – Increases 50% (\$1,000) due to addition of DryJect treatments.
2. Misc. Improvements – Increases 150% (\$18,000) for installation of resilient surface on cart path #6 to lessen the amount of golf balls bouncing over the fence and improvements for MS \$ requirements

SIGNIFICANT BUDGETARY ISSUES

1. Future improvements necessary to the driving range because of erosion and drainage issues.
2. Necessary replacement of 28 year old supply valves for irrigation system.
3. Golf balls being hit over the sixth green onto private property

FISCAL YEAR 2015 PERFORMANCE SUMMARY

1. Forward tee on #2 will be complete in May.
2. Tree maintenance continues with seasonal pruning.
3. Erosion repair work on #2 fairway was completed and sodded.
4. Pond maintenance included removal of cattails in fore bay and algae control.
5. Aeration equipment upgraded and turf is responding to improved agronomics



Department	Public Works and Parks
Program	Golf Course Maintenance

Fund	General
Account Number	01-40-47

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services							
5001 Salaries - Full-Time	63,716	103,813	105,000	105,000	105,000	167,600	60%
5340 Salaries - Part-Time & Temp	4,026	1,815	10,000	10,000	5,000	67,300	573%
5380 Overtime	1,428	7,069	5,000	5,000	5,000	7,300	46%
5420 Workers Compensation	841	2,195	1,000	1,000	1,000	3,200	220%
5460 Medical Insurance	7,941	18,240	8,000	8,000	8,000	30,000	275%
5660 Social Security Contributions	3,619	6,416	7,500	7,500	7,500	15,300	104%
5740 Pension Contribution Nonunif.	11,645	-	10,700	10,700	10,700	22,000	106%
5900 Medicare	863	1,494	1,800	1,800	1,800	3,700	106%
Sub-Total Personnel Services	94,079	141,041	149,000	149,000	144,000	316,400	112%
Contractual Services							
6050 Maintenance Contracts	1,514	8,154	2,000	2,000	2,000	8,800	340%
6110 Mileage Reimbursement	-	-	-	-	-	1,300	100%
6120 Professional Development	605	883	500	500	500	15,500	3000%
6130 Advertising & Public Notices	-	-	-	-	-	20,000	100%
6150 Printing Services	-	-	-	-	-	2,000	100%
6170 Insurance - Liability	-	500	3,500	3,500	1,000	1,000	-71%
6250 Natural Gas	2,841	3,052	4,000	4,000	4,000	4,000	0%
6260 Electricity	10,540	9,981	11,500	11,500	10,500	10,500	-9%
6270 Telephone & Pagers	335	334	300	300	240	500	67%
6280 Water	29,943	17,891	29,000	29,000	20,000	23,000	-21%
6290 Sewer	1,727	731	1,500	1,500	1,000	1,000	-33%
6360 Building Maintenance	-	-	-	-	-	2,500	100%
6380 Equipment Maintenance	4,544	4,959	10,000	10,000	9,200	17,200	72%
6430 Misc. Repairs & Maintenance	347	2,840	2,000	2,000	2,000	13,000	550%
6530 Fleet Service & Replacement ¹	14,291	12,745	9,200	9,200	9,200	7,800	-15%
6540 Equipment Rental	-	-	2,000	2,000	1,200	22,000	1000%
6560 Technology Services	-	-	-	-	-	2,200	100%
6570 Miscellaneous Rentals	1,308	981	1,200	1,200	1,200	1,200	0%
6610 Staff Training	150	299	300	300	300	500	67%
6650 Membership & Certification	585	185	200	200	385	1,700	750%
6660 Laundry Services	148	565	500	500	780	800	60%
6710 Waste Dumping Fees	-	-	500	500	250	500	0%
Sub-Total Contractual Services	69,139	64,101	78,200	78,200	63,755	157,000	101%
Commodities							
7001 Office Supplies	-	-	-	-	-	1,400	100%
7090 Office & Computer Equip	-	-	1,200	1,200	1,200	-	-100%
7130 Agriculture Supplies	15,457	25,173	28,000	28,000	25,000	27,000	-4%
7210 Chemicals	10,708	8,305	9,000	9,000	9,000	9,000	0%
7290 Concrete & Clay Products	1,761	1,193	3,000	3,000	3,000	3,600	20%
7330 Food	-	-	-	-	-	25,500	100%
7370 Institutional Supplies	385	285	400	400	400	4,400	1000%
7490 Building Materials	1,302	222	1,500	1,500	1,000	1,000	-33%
7530 Medical Supplies	51	-	100	100	100	200	100%
7570 Hardware & Hand Tools	4,183	2,783	5,000	5,000	5,000	5,000	0%
7610 Fuel, Oil, and Lubricants	9,269	3,202	5,000	5,000	3,000	11,000	120%
7690 Recreational Supplies	1,827	10,567	3,000	3,000	3,000	48,000	1500%
7730 Metal Supplies	-	-	200	200	150	100	-50%
7770 Wearing Apparel	-	170	300	300	300	1,400	367%
7810 Sign Supplies	-	-	400	400	300	300	-25%
Sub-Total Commodities	45,765	51,901	57,100	57,100	51,450	137,900	31

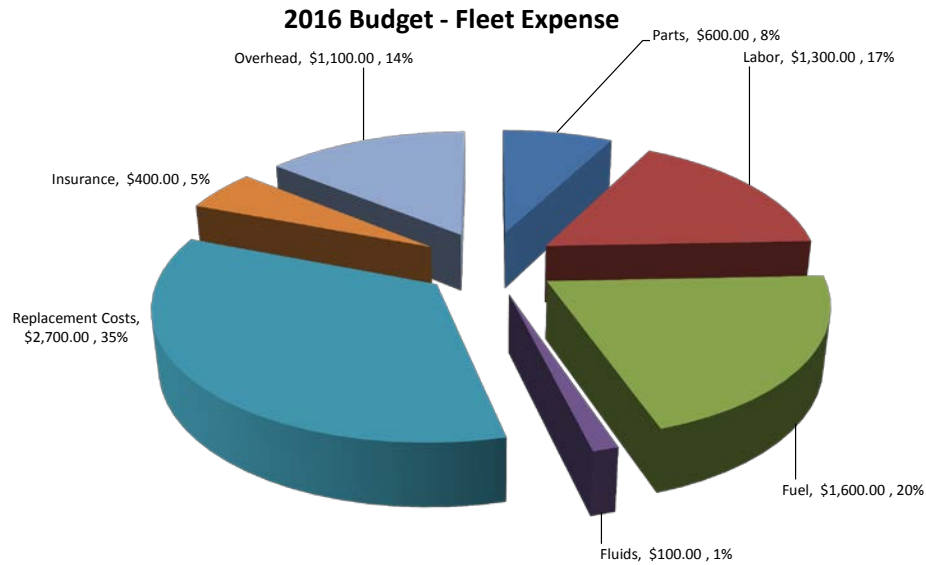


Department	Public Works and Parks
Program	Golf Course Maintenance

Fund	General
Account Number	01-40-47

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Capital Outlay							
8100 Misc. Improvements	-	-	12,000	12,000	12,000	30,000	150%
8200 Vehicles & Equipment	8,949	14,870	23,000	23,000	23,000	-	-100%
Sub-Total Capital Outlay	8,949	14,870	35,000	35,000	35,000	30,000	-14%
Total	217,932	271,913	319,300	319,300	294,205	641,300	101%

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated out of the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Golf Course Department's allocation for these services for the 2016 budget comes to \$7,800. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Golf Course Department currently has 1 vehicle in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Silverado: 2006 (1)	8

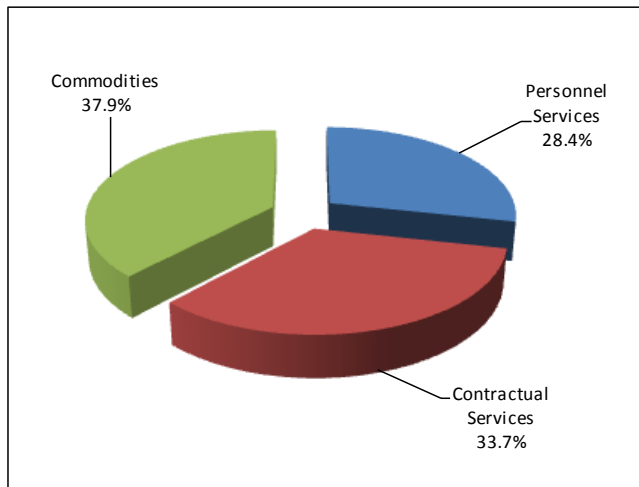
FLEET MAINTENANCE

The objective of the Fleet Maintenance Division is to provide vehicles, equipment, fuel, and maintenance for City operational needs. Fleet Maintenance charges all operating departments a rental fee that recovers all cost of operations on a revolving fund basis.

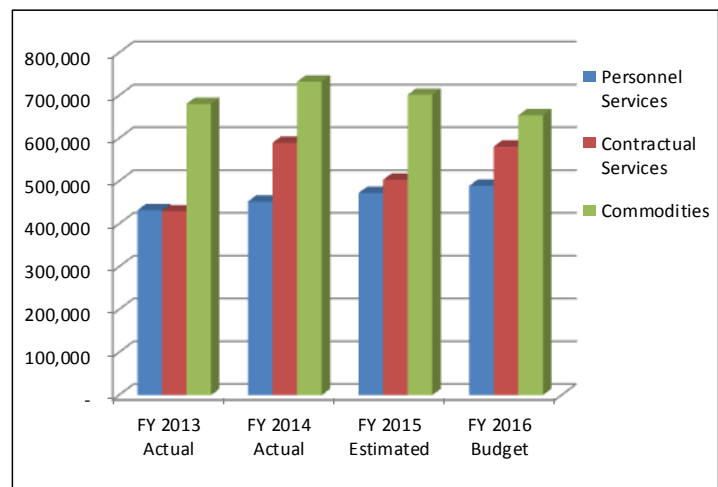
BUDGET EXPENDITURES

	FY 20123 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	431,992	452,560	468,400	468,400	472,400	489,100	4%
Contractual Services	429,787	589,772	467,200	467,200	503,300	581,000	24%
Commodities	680,695	690,124	673,300	673,300	702,000	653,900	-3%
Total	1,542,474	1,732,456	1,608,900	1,608,900	1,677,700	1,724,000	7%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. Stay current through ongoing training and education for computer systems and components on new generations of vehicle systems as they are released from the manufacturers.
2. Upgrade and standardize all snow removal equipment to ensure interchangeability between units.

SIGNIFICANT CHANGES SINCE FY 2015

1. Vehicle Maintenance– Increases 65% (\$45,000) due to increase in age of vehicles and need for repairs.
2. Vehicle Parts – Increase 20% (\$30,000) due to increase in age of vehicles and number of repairs.

SIGNIFICANT BUDGETARY ISSUES

1. Review the composition of the fleet and recommend changes to meet current workloads and increase operational efficiency. This includes capital purchasing and short-term rentals for specialty equipment.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

1. Maintained, repaired and disposed of vehicles in a manner that brought the highest possible return on investment.
2. Obtained competitive prices for all garage operations.
3. Continued to offer more professional development opportunities for fleet mechanics.
4. Pro-actively reduced equipment downtime by analyzing repair and road call information and regular inspections to identify trouble prone components.
5. Standardize units as replaced to increase operator and technician familiarization and reduce on hand parts inventory.
6. Increased Preventive Maintenance procedures continue to reduce road service calls.

PERFORMANCE MEASUREMENTS

	FY 2013	FY 2014	FY 015	FY 2016
	Actual	Actual	Projected	Budget
Vehicles/Equipment	164	167	160	155
Units serviced	2260	1969	2,500	2,500
Preventive maintenance	307	314	350	350
Tire replacement	243	226	260	200
Service calls	111	71	120	75



Department	Public Works and Parks
Program	Fleet Operations

Fund	Internal Service
Account Number	02-40-62

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services							
5001 Salaries - Full-Time	306,021	299,461	323,000	323,000	323,000	320,000	-1%
5340 Salaries - Part-Time & Temp	-	10,335	6,000	6,000	10,000	15,000	150%
5380 Overtime	3,731	7,645	5,000	5,000	5,000	5,000	0%
5420 Workers Compensation	9,072	10,028	9,000	9,000	9,000	10,000	11%
5460 Medical Insurance	67,474	71,872	65,000	65,000	65,000	74,000	14%
5660 Social Security Contributions	17,646	16,394	21,000	21,000	21,000	21,000	0%
5740 Pension Contribution Nonunif.	23,924	32,998	34,400	34,400	34,400	39,000	13%
5900 Medicare	4,124	3,827	5,000	5,000	5,000	5,100	2%
Sub-Total Personnel Services	431,992	452,560	468,400	468,400	472,400	489,100	4%
Contractual Services							
6001 Auditing & Accounting	-	2,000	2,500	2,500	2,500	2,500	0%
6050 Maintenance Contract	-	-	4,000	4,000	4,000	4,000	0%
6070 Temporary Labor	-	-	1,000	1,000	1,000	1,000	0%
6120 Professional Development	-	-	200	200	200	500	150%
6130 Advertising & Public Notices	-	-	2,500	2,500	2,500	2,500	0%
6160 Insurance - Property & Auto	67,638	70,808	65,000	65,000	65,000	70,000	8%
6170 Insurance - Liability	1,665	4,800	3,500	3,500	3,500	4,500	29%
6210 Insurance - Flood	8,627	10,793	9,000	9,000	9,000	10,000	11%
6250 Natural Gas	15,579	18,879	17,000	17,000	15,000	15,000	-12%
6260 Electricity	11,853	11,130	13,000	13,000	11,000	11,000	-15%
6270 Telephone & Pagers	286	284	400	400	400	400	0%
6280 Water	2,101	2,515	2,600	2,600	2,600	2,600	0%
6290 Sewer	1,383	1,426	1,200	1,200	1,200	1,200	0%
6360 Building Maintenance	7,861	5,193	12,500	12,500	12,500	12,500	0%
6380 Equipment Maintenance	11,694	10,802	8,000	8,000	3,900	3,900	-51%
6400 Office Equipment Maintenance	1,077	629	500	500	700	700	40%
6430 Misc. Repairs & Maintenance	-	-	5,000	5,000	5,000	5,000	0%
6460 Vehicle Maintenance	60,683	124,671	65,000	65,000	110,000	110,000	69%
6490 Depreciation - Rental Equipment	223,226	311,183	241,300	241,300	241,300	310,000	28%
6600 Tuition Reimbursement	-	-	1,000	1,000	1,000	1,000	0%
6610 Staff Training	-	(30)	500	500	500	500	0%
6650 Membership & Certification	892	372	500	500	500	1,200	140%
6660 Laundry Services	4,437	6,967	5,000	5,000	5,000	5,000	0%
6700 Misc. Operating Services	5,930	2,678	6,000	6,000	5,000	6,000	0%
Sub-Total Contractual Services	429,787	589,772	467,200	467,200	503,300	581,000	24%
Commodities							
7001 Office Supplies	454	122	500	500	300	500	0%
7090 Office & Computer Equip.	-	117	1,800	1,800	1,800	1,000	-44%
7210 Chemicals	6,065	7,586	4,500	4,500	4,500	4,500	0%
7370 Institutional Supplies	1,112	2,341	1,000	1,000	1,000	1,000	0%
7490 Building Materials	(18)	-	4,000	4,000	4,000	4,500	13%
7530 Medical Supplies	121	59	400	400	400	400	0%
7570 Hardware & Hand Tools	6,550	6,333	10,000	10,000	10,000	10,000	0%
7610 Fuel, Oil, and Lubricants	515,509	459,490	500,000	500,000	500,000	450,000	-10%
7770 Wearing Apparel	138	1,014	1,000	1,000	-	1,000	0%
7930 Vehicle Parts	150,379	170,721	150,000	150,000	180,000	175,000	17%
Sub-Total Commodities	680,695	647,890	673,300	673,300	702,000	647,900	-4%



Department	Public Works and Parks
Program	Fleet Operations

Fund	Internal Service
Account Number	02-40-62

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Capital Outlay							
8200 Vehicles & Equipment	-	42,234	-	-	-	6,000	100%
Sub-Total Capital Outlay	-	42,234	-	-	-	6,000	100%
Total	1,542,474	1,832,660	1,608,900	1,608,900	1,677,700	1,724,000	7%

The Fleet Department currently has 5 vehicles in service consisting of vehicles that are directly used by Fleet and Pool. The expenses for these vehicles are allocated out to the Parks, Sanitation, & Street Departments. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
E-Z Go Golf Cart: (1)	5
Chevy Silverado: 2006 (2)	10
Chevy Monte Carlo: 2001 (1)	5 *
Chevy Equinox: 2013 (1)	5 *

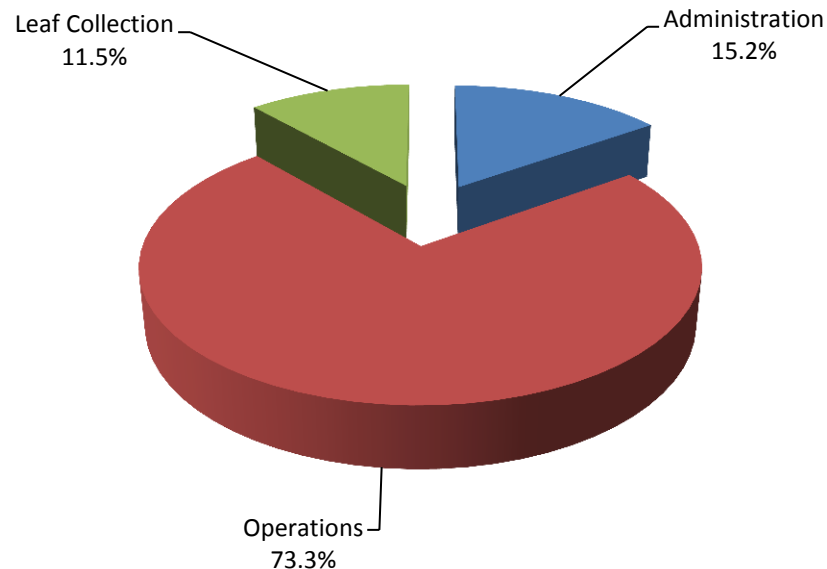
**SOLID WASTE FUND**

The City provides residential solid waste, recycling collection and disposal services to residents and non-residential properties. The Division collects, recycles, and disposes of trash, recyclables, and yard waste from approximately 11,000 residential and commercial accounts, including city facilities each week. Bulk items such as furniture and appliances are collected twice annually. Other services include:

- Operation and maintenance of the transfer station and recycling drop-off center;
- Transportation of solid waste to the landfill or recycling vendors;
- Maintenance and repair of solid waste equipment, including trash/recycling collection containers (carts), dumpsters and roll-offs;
- Coordination of special trash collection programs for neighborhood events, block parties, and special trash collection requests by delivering and removing trash/recycling containers;
- Provision of special back door trash collection for 80 residential accounts with qualifying medical conditions;
- Coordination with the Finance Department and removal and replacement of trash and recycling containers for shut-off accounts as a part of the Delinquent Trash Program;
- Tracking and reporting of trash volume and recycling materials to regulating agencies;
- Preparation of invoice and revenue reports for transfer station and special trash/recycling programs;
- City wide leaf collection twice per year;
- City wide residential street sweeping three times per year.
- City wide Special street sweeping nine times per year.
- City wide alley sweeping twice per year.
- City wide Christmas tree pick-up.

BUDGET EXPENDITURES

Program	Personnel	Contractual	Commodities	Capital Outlay	Total
Administration	350,100	60,200	50,000	-	460,300
Operations	861,000	1,221,700	122,600	18,000	2,223,300
Leaf Collection	246,300	101,900	500	-	348,700
Total	1,457,400	1,383,800	173,100	18,000	3,032,300



GOALS

1. Efficiently operate and maintain the Transfer Station and Recycling Drop-off Center. Keep the areas clean of litter, debris and foul odors. Ensure that the City passes the monthly St. Louis County Department of Health Facility Inspections.
2. Track and report solid waste volume including trash, recycling, yard waste and bulk household items, as required by St. Louis County Department of Health.
3. Explore opportunities to work with adjacent communities and organizations to provide public education about community solid waste programs/services and resources to properly dispose and recycle hard to manage materials.
4. Complete the direct mail recycling education program.
5. Use grant funds to develop a commercial Recycling Program by purchasing new commercial recycling and trash dumpsters and developing a commercial recycling program.
6. Make repairs to the transfer station ramp, roof, and wall, as well as the grinder pump.
7. Make improvements to the outdoor Recycling Drop-off Center.
8. Increase recycling throughout the City – residential, institutional, and commercial.

SIGNIFICANT CHANGES SINCE FY 2015

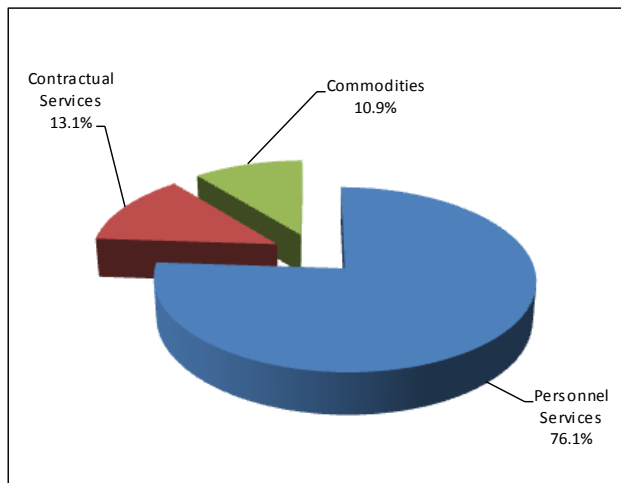
Solid Waste Administration

1. Collection Fees - Increases 150% (\$3,000) due to increases in demand on collecting past due bill.
2. Postage – Increases 19% (44,000) due to increases in contacting residents about pass due bills.

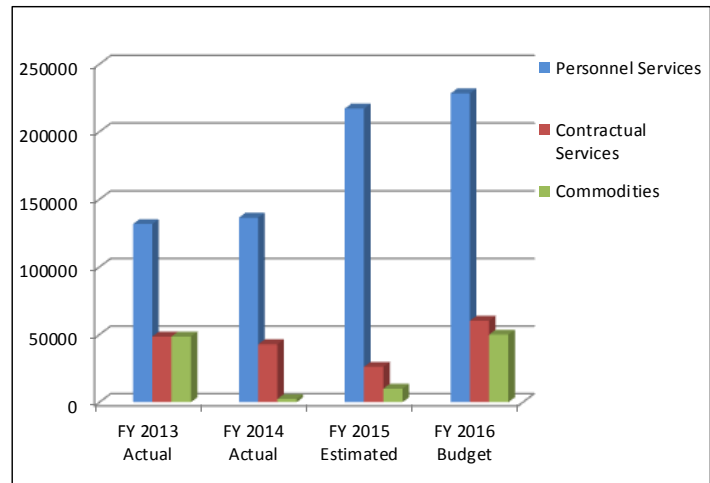
BUDGET EXPENDITURES

Adminstration	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	131,776	136,429	217,100	217,100	217,100	350,100	61%
Contractual Services	48,566	42,836	53,900	53,900	26,200	60,200	12%
Commodities	48,622	2,419	50,000	50,000	10,000	50,000	0%
Total	228,964	181,684	321,000	321,000	253,300	460,300	43%

FY 2016 Adopted Budget



Expenditures Comparison





Department	Public Works and Parks
Program	Solid Waste Administration

Fund	Solid Waste
Account Number	08-40-64

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services							
5001 Salaries - Full-Time	97,555	101,414	178,000	178,000	178,000	283,000	59%
5380 Overtime	1,135	158	1,200	1,200	1,200	-	-100%
5420 Workers Compensation	264	271	300	300	300	500	67%
5460 Medical Insurance	14,523	15,345	16,000	16,000	16,000	41,800	161%
5660 Social Security Contributions	5,753	5,865	11,000	11,000	11,000	18,000	64%
5740 Pension Contribution Nonunif.	11,185	12,000	8,000	8,000	8,000	2,500	-69%
5900 Medicare	1,361	1,376	2,600	2,600	2,600	4,300	65%
Sub-Total Personnel Services	131,776	136,429	217,100	217,100	217,100	350,100	61%
Contractual Services							
6001 Auditing & Accounting	2,500	3,000	2,500	2,500	2,500	2,500	0%
6005 Collection Fees	11,062	380	2,000	2,000	1,000	5,000	150%
6010 Professional Services	1,853	(6,506)	4,200	4,200	2,000	5,000	19%
6050 Maintenance Contracts	1,865	1,520	-	-	-	-	0%
6090 Postage	11,479	20,650	21,000	21,000	12,000	25,000	19%
6130 Advertising & Public Notices	-	915	-	-	-	-	0%
6150 Printing Services	5,583	549	5,000	5,000	3,000	5,000	0%
6170 Insurance - Liability	1,500	1,952	1,500	1,500	-	-	-100%
6650 Memberships & Certifications	-	417	700	700	700	700	0%
6730 Lien Recording Fees	3,836	7,452	10,000	10,000	3,000	10,000	0%
6770 Bank & Credit Card Fees	8,888	12,507	7,000	7,000	2,000	7,000	0%
Sub-Total Contractual Services	48,566	42,836	53,900	53,900	26,200	60,200	12%
Commodities							
7001 Office Supplies	-	349	50,000	50,000	10,000	50,000	0%
7090 Office & Computer Equip.	-	2,070	-	-	-	-	0%
Sub-Total Commodities	-	2,419	50,000	50,000	10,000	50,000	0%
Total	180,342	181,684	321,000	321,000	253,300	460,300	43%

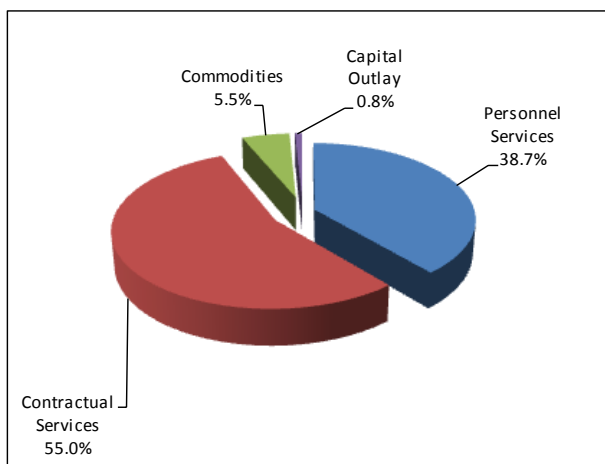
Solid Waste Operations

1. Temporary Labor – Increases 8% (\$5,000) due to decrease in part time labor.
2. Telephone & Pagers – Increase 230% (\$2,200) due to increase in phone allowance and use of tablets in the field.
3. Equipment Maintenance – Increase 100% (\$10,000) due to increase in cost to repair dumpsters.
4. Laundry Services – Increase 81% (\$2,700) due to budget correction.
5. Misc. Operating Services – Increases 160% (\$3,800) due to increase in cost to store materials at outside location.
6. Building Improvements – Increases 7% (\$1,000) due to improvements needed in transfer station.

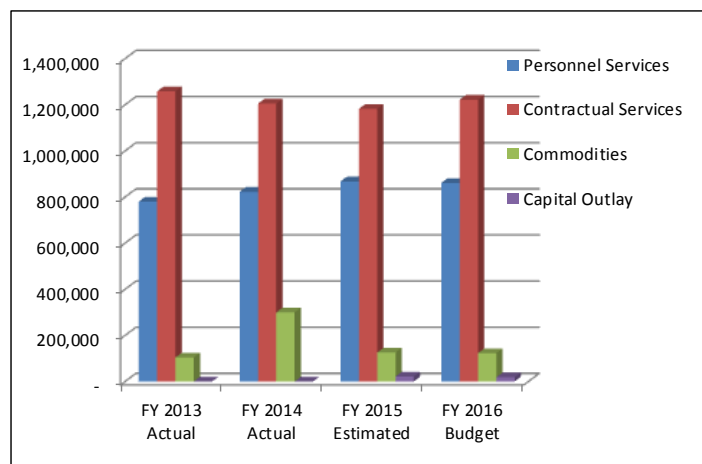
BUDGET EXPENDITURES

Operations	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	780,345	822,399	842,500	842,500	867,500	861,000	2%
Contractual Services	1,258,226	1,204,895	1,161,400	1,161,400	1,181,900	1,221,700	5%
Commodities	104,364	299,952	123,600	123,600	125,200	122,600	-1%
Capital Outlay	-	-	21,500	21,500	21,500	18,000	-16%
Total	2,142,935	2,327,246	2,149,000	2,149,000	2,196,100	2,223,300	3%

FY 2016 Adopted Budget



Expenditures Comparison





Department	Public Works and Parks
Program	Solid Waste Operations

Fund	Solid Waste
Account Number	08-40-66

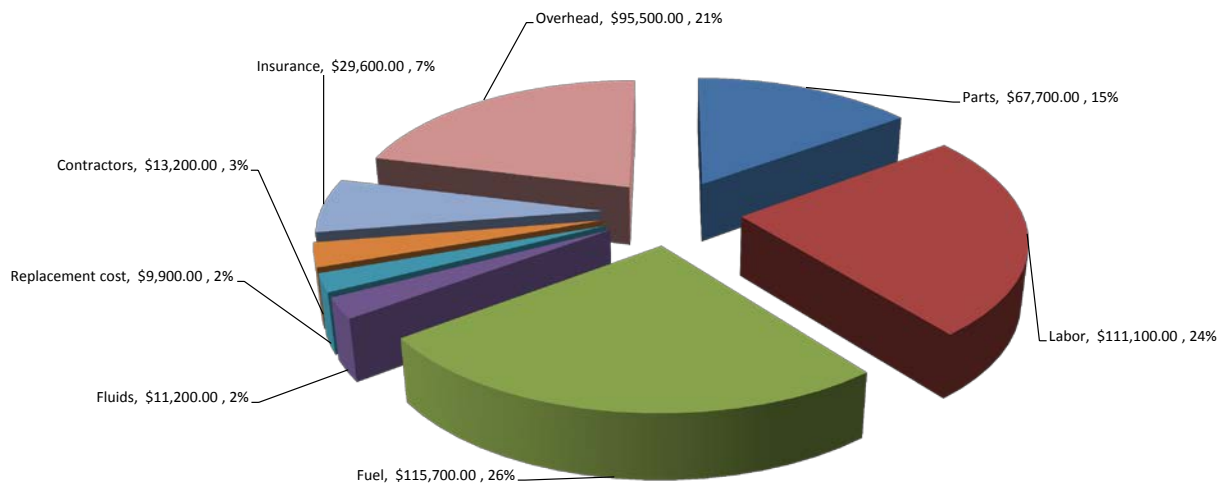
	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services							
5001 Salaries - Full-Time	523,285	518,890	560,000	560,000	560,000	554,000	-1%
5340 Salaries - Part-Time & Temp	17,363	28,398	20,000	20,000	35,000	12,000	-40%
5380 Overtime	32,033	40,259	20,000	20,000	30,000	34,000	70%
5420 Workers Compensation	46,895	49,633	45,000	45,000	45,000	44,000	-2%
5460 Medical Insurance	76,773	86,985	90,000	90,000	90,000	98,800	10%
5660 Social Security Contributions	33,021	34,167	38,000	38,000	38,000	37,500	-1%
5740 Pension Contribution Nonunif.	38,782	56,116	60,500	60,500	60,500	72,000	19%
5900 Medicare	7,713	7,952	9,000	9,000	9,000	8,700	-3%
Sub-Total Personnel Services	780,345	822,399	842,500	842,500	867,500	861,000	2%
Contractual Services							
6010 Professional Services	5,245	5,165	8,000	8,000	5,000	5,000	-38%
6070 Temporary Labor	80,980	78,901	60,000	60,000	80,000	65,000	8%
6090 Postage	39	3,003	4,000	4,000	1,000	4,000	0%
6120 Professional Development	5	879	1,500	1,500	500	1,000	-33%
6150 Printing Services	6,074	4,577	6,200	6,200	2,000	6,200	0%
6160 Insurance - Property & Auto	-	-	20,000	20,000	20,000	25,000	25%
6170 Insurance - Liability	3,416	4,000	3,500	3,500	3,500	4,000	14%
6260 Electricity	2,059	3,491	3,000	3,000	2,000	2,000	-33%
6270 Telephone & Pagers	1,234	1,262	1,000	1,000	2,200	3,300	230%
6360 Building Maintenance	13,052	27,397	14,000	14,000	14,000	14,000	0%
6380 Equipment Maintenance	15,190	21,620	10,000	10,000	10,000	20,000	100%
6400 Office Equipment Maintenance	1,122	503	700	700	700	800	14%
6490 Depreciation - Rental Equipment	153,155	202,110	150,000	150,000	150,000	200,000	33%
6530 Fleet Service & Replacement ¹	540,400	390,619	469,700	469,700	469,700	453,900	-3%
6610 Staff Training	290	800	1,500	1,500	500	1,500	0%
6650 Membership & Certification	1,419	1,290	2,000	2,000	1,000	2,200	10%
6660 Laundry Services	2,935	4,965	3,300	3,300	12,000	6,000	82%
6700 Misc. Operating Services	2,753	9,265	3,000	3,000	7,800	7,800	160%
6710 Waste Dumping Fees	428,858	445,047	400,000	400,000	400,000	400,000	0%
Sub-Total Contractual Service	1,258,226	1,204,895	1,161,400	1,161,400	1,181,900	1,221,700	5%
Commodities							
7001 Office Supplies	2,810	1,818	2,000	2,000	4,000	2,000	0%
7090 Office & Computer Equipment	-	32,156	2,500	2,500	1,000	2,500	0%
7210 Chemicals	5,111	3,438	3,400	3,400	3,000	3,400	0%
7250 Solid Waste Supplies	84,725	249,127	100,000	100,000	100,000	100,000	0%
7370 Institutional Supplies	-	-	2,000	2,000	1,000	1,000	-50%
7490 Building Materials	1,421	72	2,000	2,000	1,000	2,000	0%
7530 Medical Supplies	648	501	900	900	400	900	0%
7570 Hardware & Hand Tools	6,231	8,985	6,000	6,000	10,000	6,000	0%
7770 Wearing Apparel	3,418	3,855	4,800	4,800	4,800	4,800	0%
Sub-Total Commodities	104,364	299,952	123,600	123,600	125,200	122,600	-1%
Capital Outlay							
8001 Building Improvements	-	-	14,000	14,000	14,000	15,000	7%
8100 Misc. Improvement	-	-	7,500	7,500	7,500	3,000	-60%
Sub-Total Capital Outlay	-	-	21,500	21,500	21,500	18,000	-16%
Total	2,142,935	2,327,246	2,149,000	2,149,000	2,196,100	2,223,300	3%

Department	Public Works and Parks
Program	Solid Waste Operations

Fund	Solid Waste
Account Number	08-40-66

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Solid Waste Department's allocation for these services for the 2016 budget is \$453,900. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.

2016 Budget - Fleet Expense



The Solid Waste Department currently has 21 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Pickup: 2004 (1)	10
Chevy Pickup: 2005 (1)	10
Chevy 1 Ton Dump Truck: 2013 (1)	10
Refuse Side Load: 2002 (1)	8
Refuse Side Load: 2003 (1)	8
Refuse Side Load: 2004 (3)	8
Refuse Side Load: 2005 (1)	8
Refuse Side Load: 2007 (2)	8
Refuse Side Load: 2010 (1)	8
Refuse Side Load: 2012 (2)	8
Refuse Truck/Trailer: 1996 (2)	10
Refuse Truck/Trailer: 2005 (2)	10
Truck: 2001 (1)	15
Truck: 2003 (1)	10
Truck: 2006 (1)	15

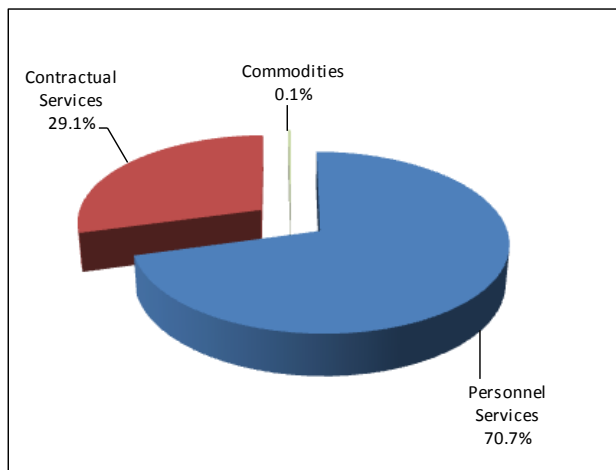
Leaf Collection

1. Salaries – Increases 53% (\$74,000) due to transfer of labor hours from Streets and Parks to leaf collection.
2. Maintenance Contracts – Increase 1882% (\$47,000) due to increase in demand to get leaf collection done in timely manner.

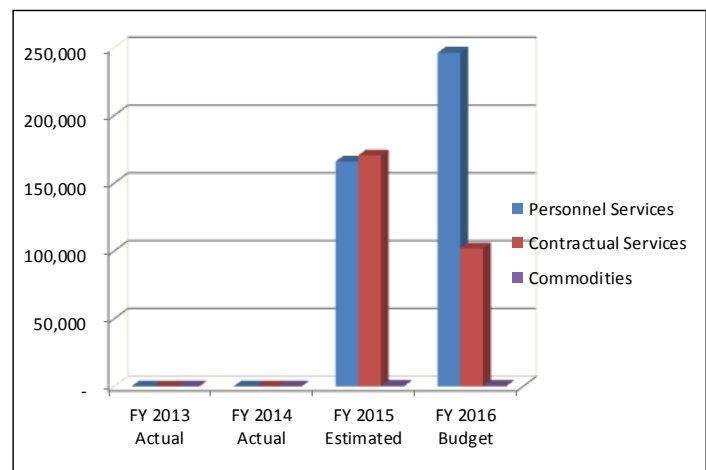
BUDGET EXPENDITURES

Leaf Collection	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	-	-	166,000	166,000	166,000	246,300	48%
Contractual Services	-	-	75,500	75,500	170,500	101,900	35%
Commodities	-	-	500	500	500	500	0%
Total	-	-	242,000	242,000	337,000	348,700	44%

FY 2016 Adopted Budget



Expenditures Comparison



SIGNIFICANT BUDGETARY ISSUES

1. Street and alley sweeping man hours from the Street Division have been transferred to the Solid Waste budget.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

Waste Tonnage:

13,888	Tons of solid waste
102	Tons of cardboard recycled
2,475	Tons of residential single stream (mixed) materials recycled
14,876	Cubic yards of yard waste recycled (3,143 tons)
7	Tons of textiles recycled (clothing, shoes, bedding, curtains, etc.)
27,220	Cubic yards of leaves collected and recycled (5,750 tons)



PUBLIC WORKS AND PARKS

5	Tons of scrap tires recycled (City vehicles)
31	Tons of consumer electronics recycled
102	Tons of cardboard collected at the U City Recycling Drop-Off Center
34%	Annual average recycling rate (includes yard waste not including bulk leaves)
9,972	Total tons of recycled materials (includes yard waste, not including bulk leaves)
6,829	Tons of recycled materials (not including yard waste or bulk leaves)
5,570	Tons of bulk leaves
33	Tons of old trash and recycle carts

Solid Waste Revenue:

\$81,536	Total yard waste sticker sales
\$37,177	Mulch and compost sales
\$11,420	Total special bulk and trash collection program
\$13,486	Total recycling revenue (includes single stream, metals, textiles)
\$50,772	Total transfer station disposal fees collected

Special Projects:

1. Received an \$8,800 waste diversion grant. This money was used for advertising and hosting an electronics recycling event, special-recycling education, and general recycling education through direct mail. No City match was required.
2. Received a \$45,000 grant for updating and promoting the recycling drop-off area. A 10% City match is required.
3. Increased promotion of commercial solid waste service in order to increase the commercial recycling.
4. 2015 - Increased revenue from recycling by reassessing the contract with Recycling Vendor.

PERFORMANCE MEASUREMENTS

	FY2013 Actual	FY2014 Actual	FY2015 Projected	FY2016 Budget
No. of new single recycling carts	580	624	700	700
No. of new trash carts delivered	770	1069	800	800
No. of trash carts repaired/replaced	602	439	690	650
No. of alley dumpsters repaired/recycled	140	150	150	160
No. of special bulk item collection requests	90	93	95	95
No. of special roll-off trash container rentals	280	260	290	290
No. of trash and recycling cart returned/replaced to restored accounts	52	97	100	100



Department	Public Works and Parks
Program	Leaf Collection

Fund	Solid Waste
Account Number	08-40-68

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services							
5001 Salaries	-	-	140,000	140,000	140,000	214,000	53%
5380 Overtime	-	-	10,000	10,000	10,000	10,000	0%
5420 Workers Compensation	-	-	5,000	5,000	5,000	6,000	20%
5660 Social Security Contributions	-	-	9,000	9,000	9,000	13,000	44%
5900 Medicare	-	-	2,000	2,000	2,000	3,300	65%
Sub-Total Personnel Services	-	-	166,000	166,000	166,000	246,300	48%
Contractual Services							
6050 Maintenance Contracts	25,000	31,551	25,000	25,000	120,000	75,000	200%
6070 Temporary Labor	72,749	111,564	50,000	50,000	50,000	26,400	-47%
6260 Electricity	129	130	500	500	500	500	0%
Sub-Total Contractual Services	97,878	143,244	75,500	75,500	170,500	101,900	35%
Commodities							
7570 Hardware & Hand Tools	-	786	500	500	500	500	0%
Sub-Total Commodities	-	786	500	500	500	500	0%
Total	97,878	144,030	242,000	242,000	337,000	348,700	44%

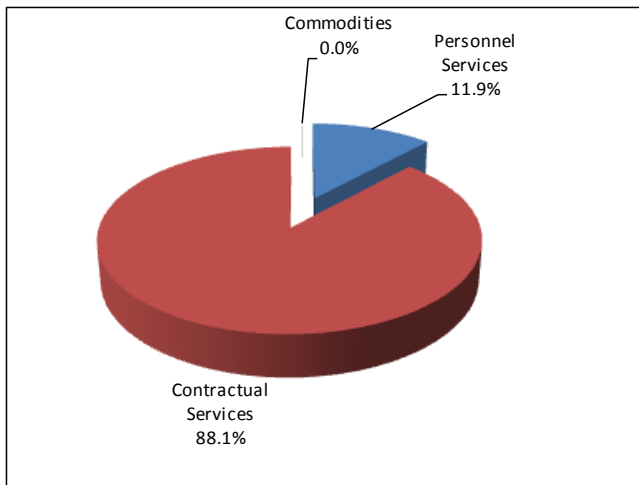
SEWER LATERAL REPAIR FUND

This program involves assessing, preparing specifications, soliciting bidders and overseeing the repair of sewer laterals from residential units of 6 units or less. The program reviews information obtained from homeowners and licensed plumbers to determine any defects and ensures the repairs are competitively bid and the sewer lateral repaired and the right-of-way restored to City specifications.

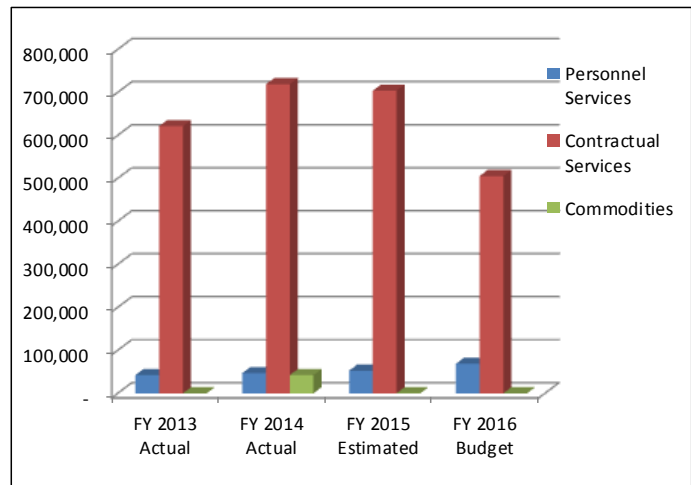
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	42,512	46,876	55,500	55,500	52,600	68,500	23%
Contractual Services	621,496	719,155	512,300	512,300	703,850	505,400	-1%
Commodities	-	-	200	200	200	100	-50%
Total	664,008	766,031	568,000	568,000	756,650	574,000	1%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. Provide quicker turnaround time on repairs.
2. Repair more sinkholes associated with lateral defects.
3. Replace more old clay traps with new cleanout while replacing laterals.
4. Perform more pipe lining on repairs that are able to be lined.
5. Continue to implement yearly contract with a minimum of three (3) contractors.

SIGNIFICANT CHANGES SINCE FY 2015

1. Sewer Lateral Expenses – Decreases 8% (\$42,000) due to the revenue budget constraint. The budget amendment may be needed if the number of repairs increases during the budget year.

SIGNIFICANT BUDGETARY ISSUES

1. Due to aging infrastructure, the number of repairs continues to increase.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

1. Program continues to use perma-liner with minimal excavation on certain sewer lateral defects.
2. Program mailed 15 notification letters to residents with defective laterals.
3. Program received 205 new applications.
4. Program approved 200 new applications.
5. Program denied five (5) applications due either tree roots, defect was under the house, or property had more than six (6) units.
6. Program had 25 additional work orders from repairs that were found to be more defective than originally scoped.
7. MSD notified the City of 15 positive lateral defects.
8. Implemented a yearly contract with one contractor performing a majority of sewer lateral repairs, has increased productivity, timely repairs, less complaints from residents, and consistency with the manner of the repairs.



Department	Public Works and Parks
Program	Sewer Lateral Repair

Fund	Sewer Lateral Repair
Account Number	05-40-82

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services							
5001 Salaries - Full-Time	29,609	32,345	40,000	40,000	40,000	55,000	38%
5420 Workers Compensation	1,299	1,303	1,700	1,700	1,700	1,600	-6%
5460 Medical Insurance	6,625	7,423	7,500	7,500	7,500	7,500	0%
5660 Social Security Contributions	1,672	1,820	2,800	2,800	2,800	3,400	21%
5740 Pension Contribution Nonunif.	2,892	3,500	3,000	3,000	-	-	-100%
5900 Medicare	378	424	500	500	600	1,000	100%
Sub-Total Personnel Services	42,512	46,876	55,500	55,500	52,600	68,500	23%
Contractual Services							
6090 Postage	-	-	200	200	50	100	-50%
6110 Mileage Reimbursement	-	-	100	100	-	-	-100%
6150 Printing Services	-	-	200	200	200	200	0%
6170 Insurance - Liability	3,402	4,000	3,500	3,500	3,500	4,000	14%
6270 Telephone & Pagers	127	117	100	100	-	900	800%
6450 Sewer Lateral Expenses	617,967	715,038	508,000	508,000	700,000	500,000	-2%
6610 Staff Training	-	-	200	200	100	200	0%
Sub-Total Contractual Services	621,496	719,155	512,300	512,300	703,850	505,400	-1%
Commodities							
7001 Office Supplies	-	-	100	100	100	-	-100%
7770 Wearing Apparel	-	-	100	100	100	100	0%
Sub-Total Commodities	-	-	200	200	200	100	-50%
Total	664,008	766,031	568,000	568,000	756,650	574,000	1%

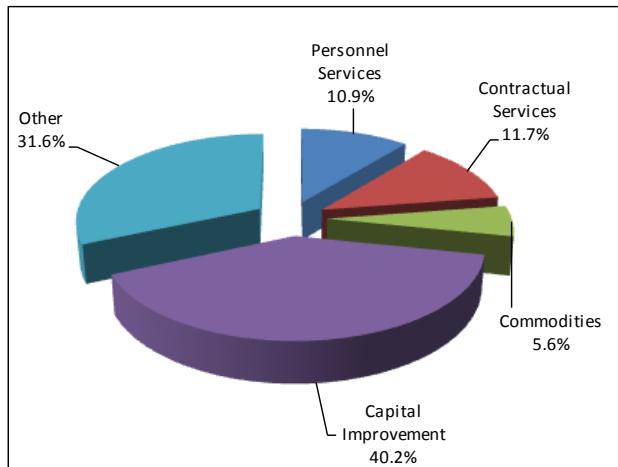
CAPITAL IMPROVEMENT SALES TAX FUND

Capital Improvement Sales Tax Fund is used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for an approximately of 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs 2012) as well as the City's capital projects for annual infrastructure maintenance.

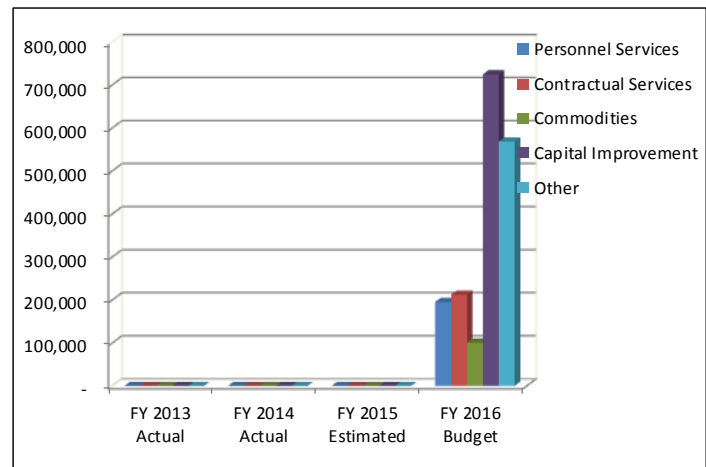
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	-	-	-	-	-	195,000	100%
Contractual Services	-	-	-	-	-	211,800	100%
Commodities	-	-	-	-	-	100,700	100%
Capital Improvement	-	-	-	-	-	724,300	100%
Other	-	-	-	-	-	568,000	100%
Total	-	-	-	-	-	1,799,800	100%

FY 2016 Adopted Budget



Expenditures Comparison





Department	Public Works and Parks
Program	Capital Improvement

Fund	Capital Improvement Sales Tax
Account Number	12-40-90

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	-	-	-	-	170,000	100%
5420 Workers Compensation	-	-	-	-	200	100%
5460 Medical Insurance	-	-	-	-	10,000	100%
5660 Social Security Contributions	-	-	-	-	10,500	100%
5740 Pension Contribution Nonunif.	-	-	-	-	1,900	100%
5900 Medicare	-	-	-	-	2,400	100%
Sub-Total Personnel Services	-	-	-	-	195,000	100%
Contractual Services						
6010 Professional Services	-	-	-	-	3,000	100%
6530 Fleet Service & Replacement	-	-	-	-	208,800	100%
Sub-Total Contractual Services	-	-	-	-	211,800	100%
Commodities						
7170 Asphalt Products	-	-	-	-	39,600	100%
7290 Concrete & Clay Products	-	-	-	-	8,900	100%
7490 Building Materials	-	-	-	-	5,900	100%
7810 Sign Supplies	-	-	-	-	46,300	100%
Sub-Total Commodities	-	-	-	-	100,700	100%
Capital Outlay						
8040 Bridge Construction	-	-	-	-	10,000	100%
8060 Curbs and Sidewalks	-	-	-	-	380,000	100%
8080 Street Construction	-	-	-	-	152,000	100%
8100 Misc. Improvement	-	-	-	-	175,300	100%
8180 Office Furniture & Equip.	-	-	-	-	7,000	100%
Sub-Total Capital Outlay	-	-	-	-	724,300	100%
Other						
9150 Debt Service - Principal	-	-	-	-	529,000	100%
9200 Debt Service - Interest	-	-	-	-	39,000	100%
Sub-Total Other	-	-	-	-	568,000	100%
Total	-	-	-	-	1,799,800	100%

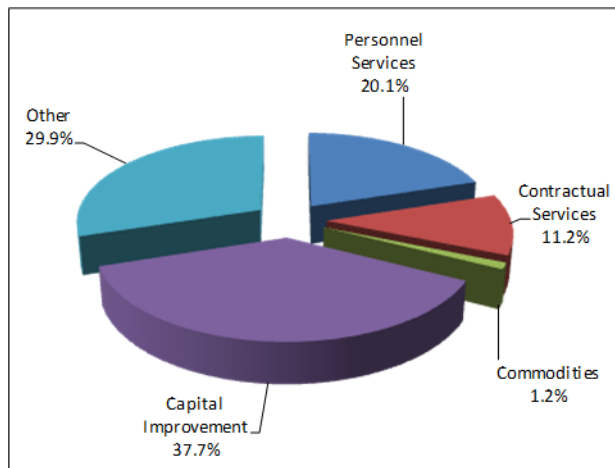
PARK AND STORM WATER SALES TAX FUND

Parks Sales Tax Fund is used to account for a revenue resource from the one-half cent parks sales tax passed by voters in November 2001. All parks and recreation activity is tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012, approximately 35% is made from revenue generated within this fund.

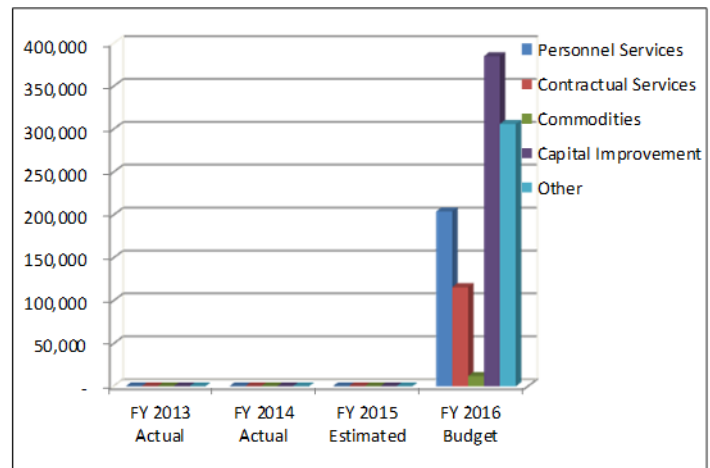
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	-	-	-	-	-	204,000	100%
Contractual Services	-	-	-	-	-	115,600	100%
Commodities	-	-	-	-	-	12,000	100%
Capital Improvement	-	-	-	-	-	385,000	100%
Other	-	-	-	-	-	305,900	100%
Total	-	-	-	-	-	1,022,500	100%

FY 2016 Adopted Budget



Expenditures Comparison





Department	Public Works
Program	Park Sales Tax

Fund	Park Sales Tax
Account Number	14-40-90

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	-	-	-	-	175,000	100%
5420 Workers Compensation	-	-	-	-	200	100%
5460 Medical Insurance	-	-	-	-	12,000	100%
5660 Social Security Contributions	-	-	-	-	10,800	100%
5740 Pension Contribution Nonunif.	-	-	-	-	3,400	100%
5900 Medicare	-	-	-	-	2,600	100%
Sub-Total Personnel Services	-	-	-	-	204,000	100%
Contractual Services						
6010 Professional Services	-	-	-	-	5,000	100%
6330 Decorative Street Lights					18,800	100%
6530 Fleet Service & Replacement					91,800	100%
Sub-Total Contractual Services	-	-	-	-	115,600	100%
Commodities						
7001 Office Supplies	-	-	-	-	12,000	100%
Sub-Total Commodities	-	-	-	-	12,000	100%
Capital Outlay						
8010 Parks Improvement	-	-	-	-	380,000	100%
8180 Office Furniture & Equip.	-	-	-	-	5,000	100%
Sub-Total Capital Outlay	-	-	-	-	385,000	100%
Other						
9150 Debt Service - Principal	-	-	-	-	284,900	100%
9200 Debt Service - Interest	-	-	-	-	21,000	100%
Sub-Total Other	-	-	-	-	305,900	100%
Total	-	-	-	-	1,022,500	100%

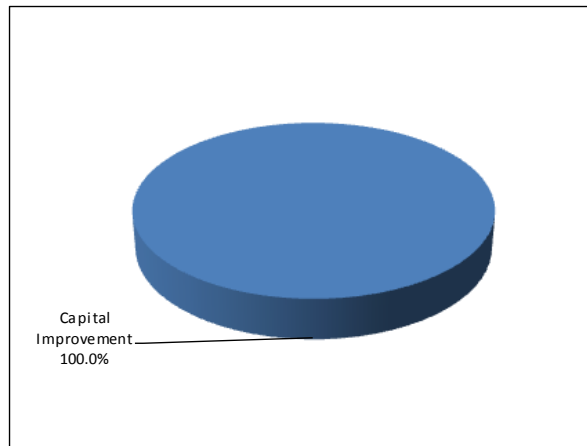
PUBLIC WORKS AND PARKS GRANTS

This program provides for various Public Works and Parks Grants. The number and amount of grants will fluctuate from year to year.

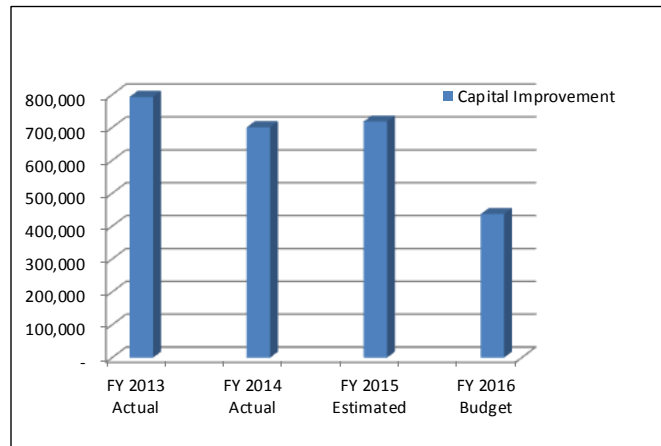
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Public Works Grants							
Capital Improvement	793,444	700,722	718,200	718,200	718,200	436,900	-39%
Total	793,444	700,722	718,200	718,200	718,200	436,900	-39%

FY 2016 Adopted Budget



Expenditures Comparison



Use of Funds

Forsyth Improvement	\$120,000
Jackson Avenue and Balson Avenue Pedestrian Improvement	194,000
Recycling Project	47,900
Sidewalk and Curb Maintenance (CDBG)	75,000
	\$436,900



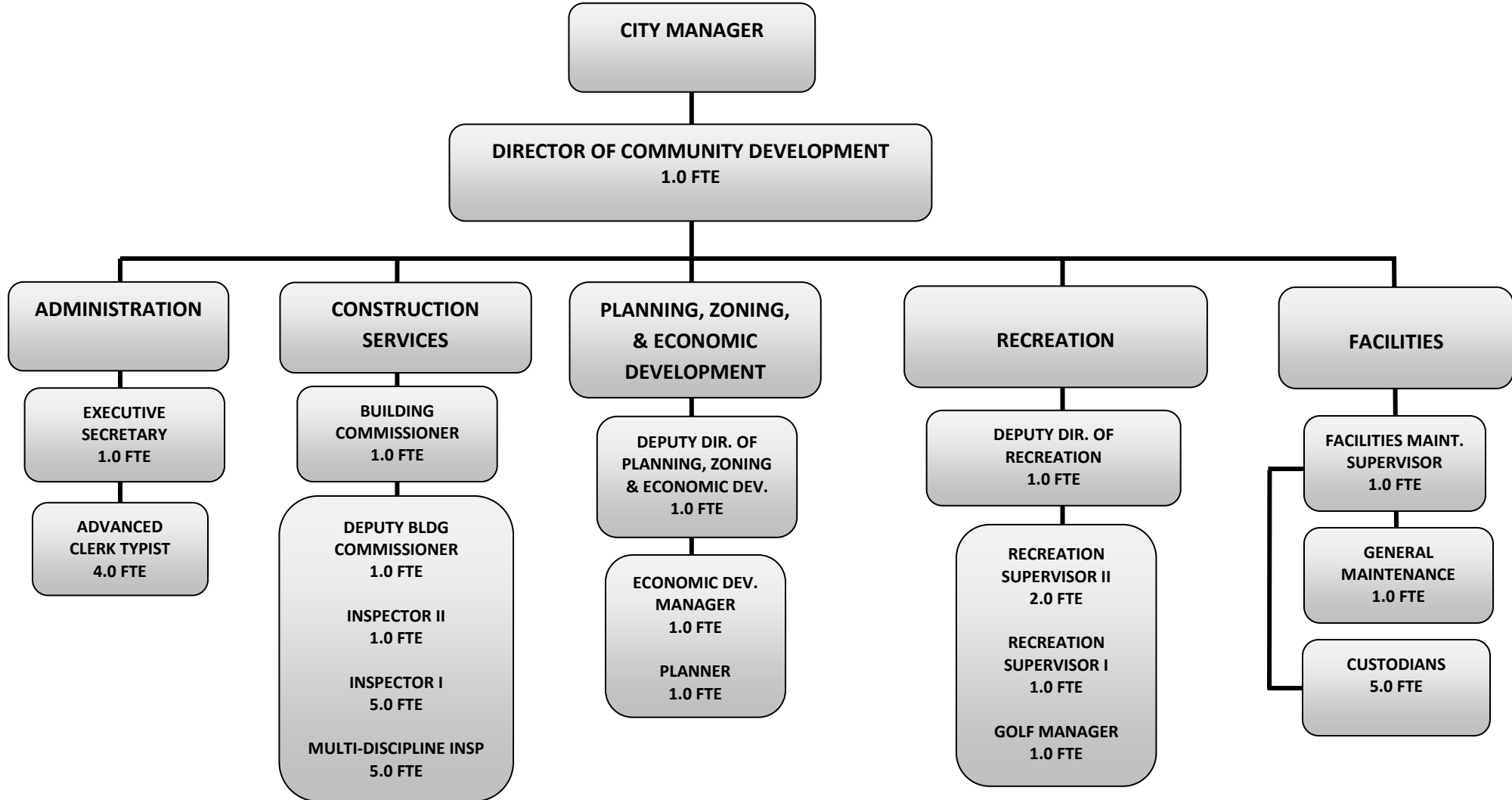
Department	Grants
Program	Public Works Grants

Fund	Grants
Account Number	22-40-95

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contractual Services							
6010 Professional Services	-	36,694	-	-	-	1,000	100%
6070 Temporary Labor	-	1,515	-	-	-	6,900	100%
6090 Postage	-	-	-	-	-	4,000	100%
6150 Printing Services	-	2,521	-	-	-	-	0%
Sub-Total Contractual Services	-	40,729	-	-	-	11,900	100%
Commodities							
7250 Solid Waste Supplies	-	431	-	-	-	36,000	100%
Sub-Total Commodities	-	467	-	-	-	36,000	100%
Capital Improvement							
8010 Parks Improvement	-	101,250	300,000	300,000	300,000	-	-100%
8030 Traffic Signal	-	-	308,000	308,000	308,000	-	-100%
8040 Bridge Construction	489,401	20,035	-	-	-	-	0%
8060 Curbs, Sidewalk & Alleys	221,228	-	75,000	75,000	75,000	269,000	259%
8080 Street Construction	-	-	-	-	-	120,000	100%
8100 Misc. Improvements	82,815	538,241	35,200	35,200	35,200	-	-100%
Sub-Total Capital Improvement	793,444	659,526	718,200	718,200	718,200	389,000	-46%
Total	793,444	700,722	718,200	718,200	718,200	436,900	-39%

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COMMUNITY DEVELOPMENT & RECREATION





The Community Development Department is responsible for a wide range of functions related to community change, enhancement and preservation. Areas of responsibility include planning and zoning, building inspection and plan review, recreation services, and economic development. The Department also oversees the maintenance and operation of City-owned buildings and the municipal-owned parking garage located in the Delmar Loop. Together, these interrelated functions help ensure that University City is the most attractive and livable community in the region.

The Department provides staff support for eleven (11) boards, commissions, and authorities that serve in an advisory capacity to City Council or City staff. These bodies are comprised of citizens who participate in University City processes as per the enabling Charter or ordinance, and help shape public policy. City Plan Commission, the Historic Preservation Commission, the Land Clearance Redevelopment Authority, the Industrial Development Authority, the Tax Increment Financing Commission, the Board of Adjustment, the Infill Review Board, the Board of Appeals, the Economic Development Retail Sales Tax Board, the Parks Commission, and the Municipal Commission on Arts and Letters are supported by staff from the Department.

Community Development Department Services are offered in four Divisions:

- (1) Administration
- (2) Construction Services and Facilities Maintenance
- (3) Recreation
 - a. Golf Course
 - b. Community Center
 - c. Aquatics
 - d. Centennial Commons
- (4) Planning & Zoning, and Economic Development.

Mission Statement

The Community Development Department is committed to providing high quality, equitable and efficient services to enhance University City's livability, in keeping with community values and vision.



PERSONNEL SUMMARY

Full-Time

	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
Community Development Personnel			
<i>Community Development Operations</i>			
Director of Community Development	1.0	1.0	1.0
Deputy Director of Construction & Facilities Maintenance	1.0	1.0	1.0
Deputy Director of Economic & Community Development	1.0	1.0	1.0
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	1.0	1.0	1.0
Multi-Discipline Inspector	5.0	5.0	5.0
Inspector II	1.0	1.0	1.0
Inspector I	5.0	5.0	5.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
<i>Community Development Operations Personnel Total</i>	20.0	20.0	20.0
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	1.0	1.0
Custodian	5.0	5.0	6.0
General Maintenance Worker	1.0	1.0	1.0
<i>Facilities Maintenance Personnel Total</i>	7.0	7.0	8.0
<i>Recreation</i>			
Deputy Director of Recreation	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Recreation Supervisor II	1.0	1.0	1.0
Recreation Supervisor I	2.0	2.0	2.0
<i>Recreation Personnel Total</i>	5.0	5.0	5.0
<i>Economic Development</i>			
Economic Development Manager	1.0	1.0	1.0
<i>Economic Development Personnel Total</i>	1.0	1.0	1.0
Community Development Personnel Total	33.0	33.0	34.0

Notes: Variance FY 2016 vs FY 2015

Facilities Maintenance Division added a new Custodian. This position is responsible for Centennial Commons building.



COMMUNITY DEVELOPMENT

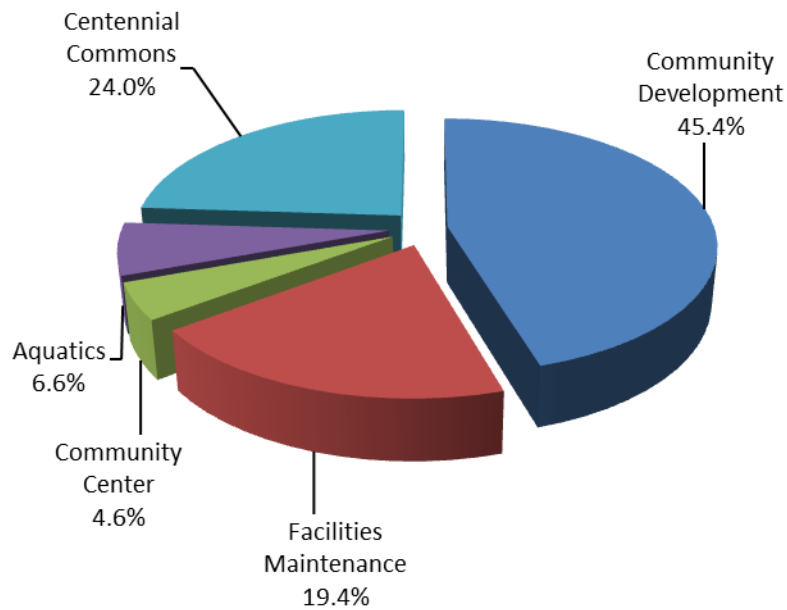
Part-Time

	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
Community Development Personnel			
<i>Community Development Operations</i>			
Advanced Clerk Typist	0.5	0.5	0.5
<i>Community Development Operations Personnel Total</i>	0.5	0.5	0.5
<i>Recreation</i>			
Custodian	0.8	0.8	0.8
Recreation Supervisor	1.3	1.3	1.3
Camp Manager	0.2	0.2	0.2
Pool Manager	0.4	0.4	0.4
Assistant Pool Manager	0.5	0.5	0.5
Recreation Specialist III	1.4	1.4	1.4
Recreation Specialist II	11.4	11.4	11.4
Recreation Specialist I	6.7	6.7	6.7
Park Attendant	0.2	0.2	0.2
Lifeguards	4.5	4.5	4.5
Cashier	1.1	1.1	1.1
<i>Recreation Personnel Total</i>	28.5	28.5	28.5
Community Development Personnel Total	29.0	29.0	29.0

PROGRAM AS A PERCENTAGE OF DEPARTMENT OF BUDGET

Program	Personnel	Contractual	Commodities	Capital	Total
Community Development	1,494,300	266,500	17,700	-	1,778,500
Facilities Maintenance	334,400	390,500	22,700	15,000	762,600
Community Center	113,000	53,500	9,000	6,000	181,500
Aquatics	140,400	80,300	38,000	-	258,700
Centennial Commons	583,000	323,700	32,900	-	939,600
Total	2,665,100	1,114,500	120,300	21,000	3,920,900

Expenditure Pie Chart



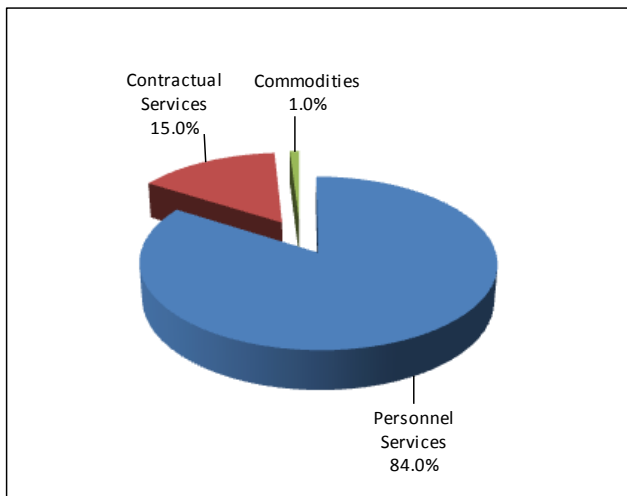
ADMINISTRATION

The Administrative Division directs the Department's workplan to ensure that it achieves community goals and objectives. Specific task areas include support services for construction services, customer service activities, and general clerical and office management work. The Community Development Director supervises the day-to-day activities of the department, and reports to the City Manager.

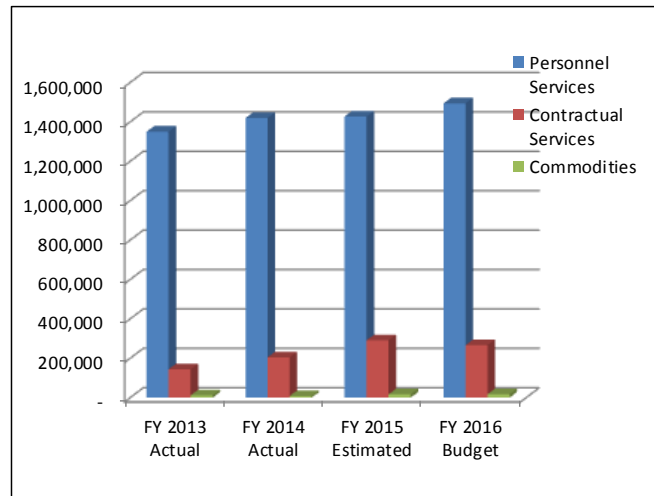
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	1,350,358	1,419,908	1,427,200	1,427,200	1,427,200	1,494,300	5%
Contractual Services	144,357	204,880	256,000	256,000	291,300	266,500	4%
Commodities	11,584	8,560	16,200	16,200	16,824	17,700	9%
Total	1,506,299	1,633,348	1,699,400	1,699,400	1,735,324	1,778,500	5%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. To continue to build a strong, effective Department through the retention of quality employees. Provide additional opportunities for professional development and staff training.
2. To maintain excellent customer service; to continue to be respectful public servants who are responsive to the diverse needs and customers of our department.
3. To maintain expedient permit processing and inspection scheduling time.
4. To continue to streamline the permitting processes; improve online opportunities for scheduling and project tracking.
5. To continue to improve reporting systems for finance and inspections.
6. To continue to improve facility scheduling for City Hall events.
7. To improve clerical support for professional staff.

SIGNIFICANT CHANGES SINCE FISCAL YEAR 2015

- In FY16, Demolition & Board-Up costs for nuisance abatement of problem property were increased to reflect FY15 estimated costs. The cost of demolition and board-up is to be borne by a property owner, but is not often recouped for various reasons (absentee owner, foreclosed property etc.).

FISCAL YEAR 2015 PERFORMANCE SUMMARY

- Over the past year, the Administrative Division has continued to improve processes associated with the online permitting system and helped to educate contractors, other departments, and the general public about the use of the system.
- A property nuisance hotline was established, and provides a dedicated telephone line for complaints.
- Staff continues to improve response time for incoming telephone calls.
- Staff improved several interdepartmental procedures, including better division of duties and cross training.



Department	Community Development
Program	Community Development

Fund	General
Account Number	01-45-40

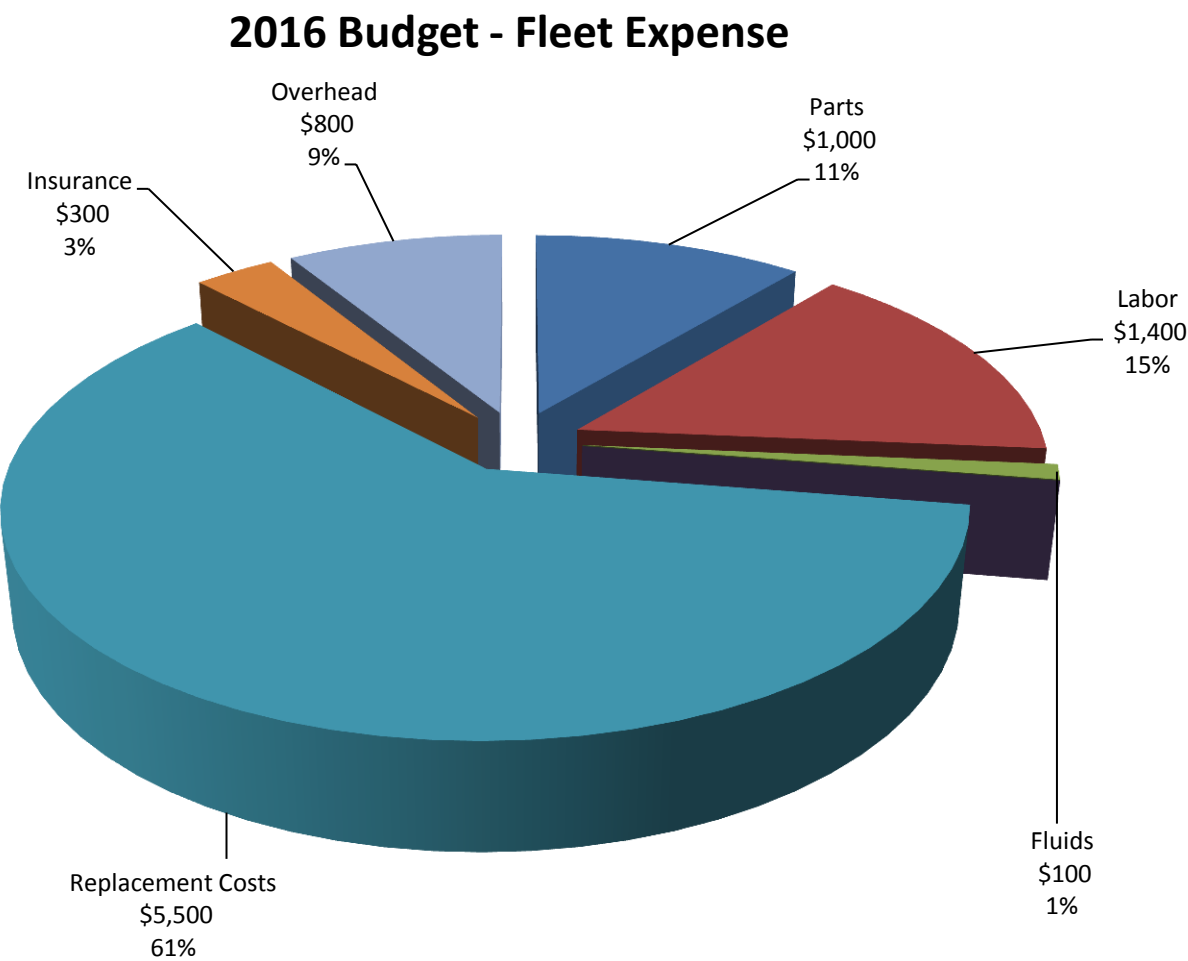
	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	996,042	1,024,317	1,019,000	1,019,000	1,080,000	6%
5340 Salaries - Part-time & Temp	895	1,991	2,000	2,000	2,000	0%
5380 Overtime	4,217	2,775	4,300	4,300	4,300	0%
5420 Workers Compensation	33,114	34,576	35,000	35,000	35,000	0%
5460 Medical Insurance	168,067	173,767	170,000	170,000	170,000	0%
5660 Social Security Contributions	56,421	58,536	65,000	65,000	67,000	3%
5740 Pension Contribution Nonunif.	72,024	109,053	116,600	116,600	120,000	3%
5860 Unemployment	6,400	1,242	-	-	-	0%
5900 Medicare	13,178	13,651	15,300	15,300	16,000	5%
Sub-Total Personnel Services	1,350,358	1,419,908	1,427,200	1,427,200	1,494,300	5%
Contractual Services						
6010 Professional Services	20,302	49,679	65,000	98,000	50,000	-23%
6020 Legal Services	-	-	5,000	5,000	7,500	50%
6050 Maintenance Contracts	8,852	45,041	50,200	50,200	62,200	24%
6070 Temporary Labor	-	-	8,000	4,000	8,000	0%
6090 Postage	624	1,346	4,000	4,000	4,000	0%
6110 Mileage Reimbursement	19,357	22,157	20,000	22,000	22,400	12%
6120 Professional Development	2,734	1,989	5,500	5,500	6,000	9%
6130 Advertising & Public Notices	1,132	1,581	2,500	2,000	2,000	-20%
6140 Photo & Blueprinting Services	91	31	500	500	500	0%
6150 Printing Services	4,504	812	5,000	5,000	4,000	-20%
6170 Insurance - Liability	3,401	4,000	3,900	3,900	4,000	3%
6270 Telephone & Pagers	13,342	18,738	15,000	15,000	15,000	0%
6400 Office Equipment Maintenance	13,759	10,919	13,000	12,000	13,000	0%
6510 Demolition & Board Up	15,750	8,800	15,000	15,000	20,000	33%
6530 Fleet Service & Replacement ¹	16,347	15,961	15,700	15,700	9,100	-42%
6560 Technology Services	3,450	(3,867)	-	-	5,000	100%
6610 Staff Training	5,675	3,748	7,000	7,000	7,300	4%
6650 Membership & Certification	2,813	4,065	6,700	6,500	6,400	-4%
6700 Misc. Operating Services	4,188	5,785	6,000	6,000	6,000	0%
6730 Lien Recording Fees	24	74	-	-	100	100%
6770 Bank & Credit Card Fees	7,485	14,030	8,000	14,000	14,000	75%
Sub-Total Contractual Services	144,357	204,880	256,000	291,300	266,500	4%
Commodities						
7001 Office Supplies	4,320	3,728	6,500	6,500	7,000	8%
7050 Publications	2,750	1,484	2,400	2,400	2,000	-17%
7090 Office & Computer Equip.	1,590	692	3,000	3,000	3,000	0%
7330 Food	45	855	300	924	600	100%
7450 Photographic Supplies	254	-	1,000	1,000	1,000	0%
7570 Hardware & Hand Tools	1,401	1,099	1,500	1,500	2,000	33%
7770 Wearing Apparel	1,224	703	1,500	1,500	2,100	40%
Sub-Total Commodities	11,584	8,560	16,200	16,824	17,700	9%
Total	1,506,299	1,633,348	1,699,400	1,735,324	1,778,500	5%



Department	Community Development
Program	Community Development

Fund	General
Account Number	01-45-40

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Community Development Department's allocation for these services for the 2016 budget is \$9,100. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Community Department currently has 4 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy 3500 Dog Catcher Body: 2000 (1)	12
Silverado Pickup: 2005 (1)	10
Chevy Silver Sedan: 2005 (1)	5
Chevy Truck: 2013 (1)	10

CONSTRUCTION SERVICES AND FACILITIES MAINTENANCE

Construction Services

The Construction Services Division facilitates the construction of development projects and ensures compliance with building, mechanical, plumbing, electrical and property maintenance codes. Specific task areas include building plan review, permitting and inspections and occupancy permitting and inspections. The division also identifies, investigates and responds to complaints concerning property maintenance, environmental and animal control issues.

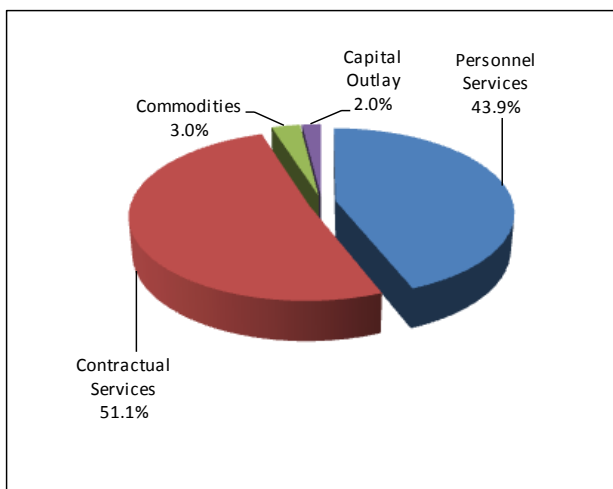
Facilities Maintenance

The Facilities Maintenance Division ensures the proper maintenance and operation of various City-owned buildings and facilities, such as City Hall and the parking garage. This division identifies, investigates, and responds to complaints concerning the building. It also is responsible for coordinating and setting up meeting space in various City-owned buildings and facilities.

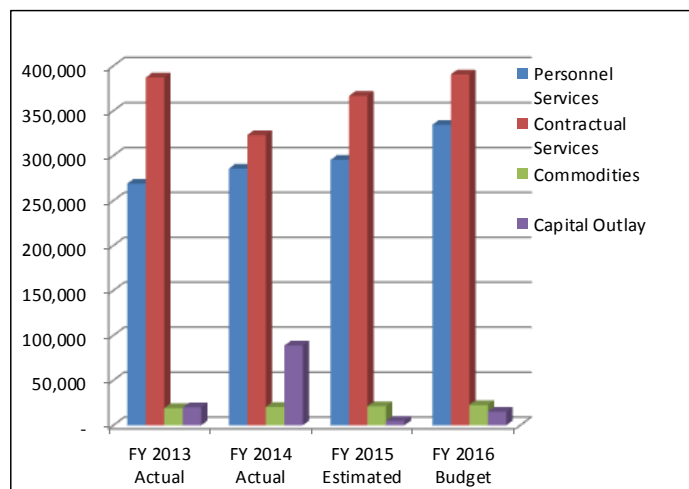
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	268,959	285,654	295,300	295,300	295,300	334,400	13%
Contractual Services	386,963	323,038	356,700	356,700	366,640	390,500	9%
Commodities	19,057	20,519	21,600	21,600	21,250	22,700	5%
Capital Outlay	19,873	88,733	15,000	15,000	5,000	15,000	0%
Total	694,852	717,943	688,600	688,600	688,190	762,600	11%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. To continue to preserve the safety and quality of residential and commercial neighborhoods through consistent and sound code enforcement.
2. To administer standards and codes in a balanced, consistent, efficient, professional and timely manner.
3. To continue to improve inspection scheduling and convenience options for the public and contractors.
4. To increase the number of professional certifications held by property maintenance and construction inspectors.
5. To continue education efforts on property maintenance issues, environmental nuisances and animal control.
6. To continue to be proactive with facility repair and improvements to City-owned buildings.

SIGNIFICANT CHANGES SINCE FISCAL YEAR 2015

- Significant improvements are needed to City Hall, including exterior painting, roof repair, and windows/weather-proofing.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

- Over the past year, staff continues to train contractors and the public on the use of online permitting software.
- Staff continues to improve reporting mechanisms for violation notices.
- A significant number of open construction permits were closed as a result of improved contact.
- Staff focused on improving customer service to contractors and property owners on issues relating to the Division.
- A number of inspection staff received certifications; continued in-house training opportunities.
- Staff responded to significant repair work at City facilities, such as the sewer and boiler.
- Staff issued a Request for Qualifications for a Police Department Facility Space Needs analysis; provided project oversight and management.



PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Property Maintenance Inspections¹				
Inspections and Re-inspections	12,909	13,000	13,000	13,000
Commercial inspections	150	150	150	150
Inspection of building exteriors	1,200	1,20	1,000	1,000
Construction inspections	12,900	13,000	13,000	13,000
Building and Occupancy Permits²				
Building/Plumbing/Mechanical Permits	3,825	3,850	4,000	4,000
Electrical permits issued	1,210	1,250	1,500	1,500
Residential occupancy permits/amendments	4,225	4,225	4,225	4,300
Commercial occupancy permits issued	110	110	130	130
Vacant building registrations	115	115	120	120
Environmental inspections	9,080	9,000	9,000	9,000
Facilities Maintenance Calls (minor, custodial, heating, air conditioning, plumbing and electrical)	4,500	4,500	4,500	4,500

¹ Community Development enforced the requirements of the municipal code, when violations were not corrected court action followed. Please note that revenue generated by courts, as the result of construction and property maintenance violations is not attributed to revenue generated by the Community Development Department. It is included in the Municipal Court revenue.



Department	Community Development
Program	Facilities Maintenance

Fund	General
Account Number	01-45-36

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	202,202	203,567	210,000	210,000	230,000	10%
5380 Overtime	751	3,152	3,000	3,000	3,000	0%
5420 Workers Compensation	7,056	7,093	7,500	7,500	7,500	0%
5460 Medical Insurance	31,745	35,117	36,000	36,000	45,000	25%
5660 Social Security Contributions	12,014	12,124	14,000	14,000	14,500	4%
5740 Pension Contribution Nonunif.	12,387	21,767	21,700	21,700	31,000	43%
5900 Medicare	2,804	2,833	3,100	3,100	3,400	10%
Sub-Total Personnel Services	268,959	285,654	295,300	295,300	334,400	13%
Contractual Services						
6010 Professional Services	7,390	6,402	40,000	40,000	50,000	25%
6050 Maintenance Contracts	46,546	45,888	35,000	45,000	50,000	43%
6160 Insurance - Property & Auto	68,981	78,600	75,000	75,000	80,000	7%
6170 Insurance - Liability	3,901	4,000	3,600	3,600	4,000	11%
6250 Natural Gas	24,423	26,279	25,000	26,000	26,000	4%
6260 Electricity	81,776	81,839	70,000	82,000	84,000	20%
6270 Telephone & Pagers	-	-	500	500	600	20%
6280 Water	23,492	20,919	25,000	25,000	27,000	8%
6290 Sewer	18,245	16,094	20,000	17,000	20,000	0%
6360 Building Maintenance	84,677	15,011	20,000	20,000	20,000	0%
6380 Equipment Maintenance	25,750	25,373	40,000	30,000	25,000	-38%
6610 Staff Training	950	40	1,000	40	200	-80%
6640 Exterminations	-	1,124	500	500	1,200	140%
6650 Membership & Certification	95	-	100	-	-	-100%
6660 Laundry Services	737	1,469	1,000	2,000	2,500	150%
Sub-Total Contractual Services	386,963	323,038	356,700	366,640	390,500	9%
Commodities						
7001 Office Supplies	189	196	200	250	300	50%
7210 Chemicals	-	1,243	2,000	1,500	1,500	-25%
7370 Institutional Supplies	1,831	11,952	11,000	11,000	12,000	9%
7490 Building Materials	9,749	2,770	2,400	2,500	2,800	17%
7530 Medical Supplies	2,190	-	100	100	100	0%
7570 Hardware & Hand Tools	4,713	3,847	5,000	5,000	5,000	0%
7610 Fuel, Oil, & Lubricants	305	263	400	400	500	25%
7810 Sign Supplies	80	248	500	500	500	0%
Sub-Total Commodities	19,057	20,519	21,600	21,250	22,700	5%
Capital Outlay						
8001 Building Improvements	14,133	47,927	10,000	-	10,000	0%
8100 Misc. Improvements	5,740	40,806	5,000	5,000	5,000	0%
Sub-Total Capital Outlay	19,873	88,733	15,000	5,000	15,000	0%
Total	694,852	717,943	688,600	688,190	762,600	11%

RECREATION

The Recreation Division includes:

- (1) Heman Park Community Center
- (2) Aquatics programs
- (3) Centennial Commons Recreational Center

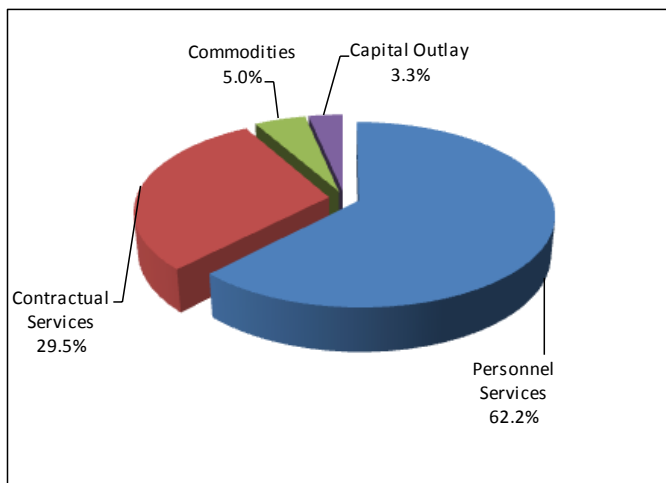
Heman Park Community Center

The Heman Park Community Center provides space for meetings and activities for City Boards and Commissions and other agencies, organizations, and private groups on a rental basis. Weekend rentals are primarily used for special occasions such as birthday, graduation, retirement, and anniversary parties, and wedding receptions. Rental of the community center is available to both residents and non-residents.

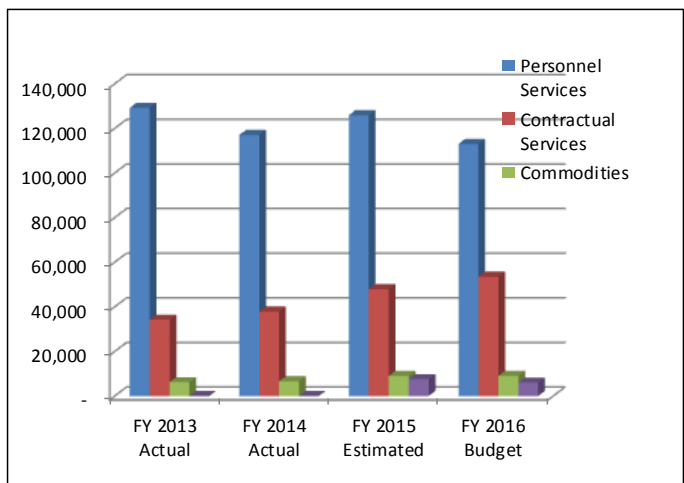
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	129,172	117,018	126,900	126,900	125,900	113,000	-11%
Contractual Services	34,196	37,850	47,600	47,600	47,900	53,500	12%
Commodities	6,150	6,645	6,200	6,200	9,000	9,000	45%
Capital Outlay	-	-	6,000	6,000	7,500	6,000	0%
Total	169,518	161,513	186,700	186,700	190,300	181,500	-3%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. To increase paid rentals.
2. To increase marketing and promotion efforts.
3. To improve the physical appearance of the facility; improve maintenance.
4. To develop a plan for the long-term use of the facility.



Department	Community Development
Program	Community Center

Fund	General
Account Number	01-45-49

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	66,062	66,316	69,000	69,000	70,000	1%
5340 Salaries - Part-Time & Temp	31,150	21,589	20,000	20,000	10,000	-50%
5380 Overtime	3,687	955	3,000	2,000	2,000	-33%
5420 Workers Compensation	3,629	3,200	3,700	3,700	3,500	-5%
5460 Medical Insurance	14,349	15,027	16,200	16,200	16,000	-1%
5660 Social Security Contributions	5,868	5,089	6,400	6,400	5,700	-11%
5740 Pension Contribution Nonunif.	3,055	3,651	7,100	7,100	4,500	-37%
5900 Medicare	1,372	1,190	1,500	1,500	1,300	-13%
Sub-Total Personnel Services	129,172	117,018	126,900	125,900	113,000	-11%
Contractual Services						
6050 Maintenance Contracts	1,572	1,009	2,000	1,500	1,500	-25%
6170 Insurance - Liability	3,401	4,000	3,500	3,500	4,000	14%
6210 Insurance - Flood	3,419	3,592	3,500	3,500	3,600	3%
6250 Natural Gas	6,172	6,318	6,000	6,000	6,500	8%
6260 Electricity	11,795	12,137	12,000	12,000	15,000	25%
6270 Telephone & Pagers	182	168	100	100	100	0%
6280 Water	1,962	2,379	2,700	3,000	3,000	11%
6290 Sewer	1,898	2,173	2,000	2,500	3,000	50%
6360 Building Maintenance	935	3,657	8,000	8,000	8,000	0%
6380 Equipment Maintenance	2,573	1,682	4,000	4,000	4,000	0%
6430 Misc. Repairs & Maintenance	287	-	3,000	3,000	4,000	33%
6640 Exterminations	-	734	800	800	800	0%
Sub-Total Contractual Services	34,196	37,850	47,600	47,900	53,500	12%
Commodities						
7370 Institutional Supplies	5,208	5,880	5,200	8,000	8,000	54%
7490 Building Materials	728	467	500	500	500	0%
7570 Hardware & Hand Tools	214	251	500	500	500	0%
Sub-Total Commodities	6,150	6,645	6,200	9,000	9,000	45%
Capital Outlay						
8001 Building Improvements	-	-	6,000	7,500	6,000	0%
Sub-Total Capital Outlay	-	-	6,000	7,500	6,000	0%
Total	169,518	161,513	186,700	190,300	181,500	-3%

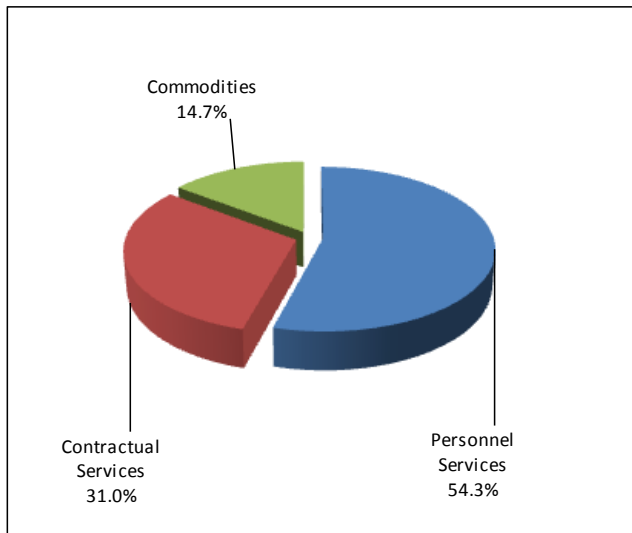
Aquatics

The Recreation division operates the Heman Park municipal swimming pool during the summer months, and the public swimming program offered at the University City High School Natatorium throughout the fall and winter. Heman Park municipal pool offers public swim, group and private swim instruction, lifeguard training, morning lap swim, concessions, and other aquatic recreational programs.

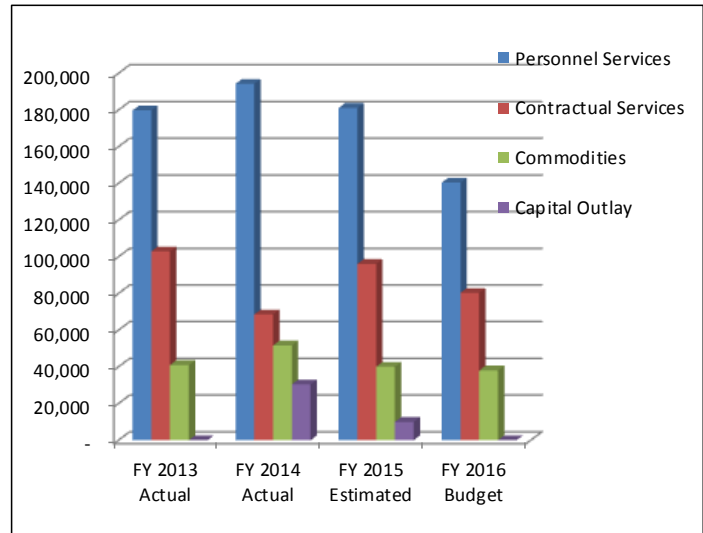
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	179,772	194,258	181,100	181,100	181,100	140,400	-22%
Contractual Services	102,852	68,553	100,900	100,900	96,100	80,300	-20%
Commodities	40,929	51,630	40,600	40,600	40,000	38,000	-6%
Capital Outlay	-	30,403	10,000	10,000	10,000	-	-100%
Total	323,553	344,844	332,600	332,600	327,200	258,700	-22%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. To increase the year-round programs offered.
2. To increase attendance at the Natatorium and Heman Park pool.
3. To continue to implement task force recommendations, where appropriate, for the physical needs of the Natatorium and the Heman Park pool.
4. To increase marketing and promotion efforts.
5. To identify opportunities to develop partnerships with other communities..



Department	Community Development
Program	Aquatics

Fund	General
Account Number	01-45-51

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5340 Salaries - Part-Time & Temp	156,092	167,868	160,000	160,000	125,000	-22%
5380 Overtime	6,148	9,224	5,000	5,000	-	-100%
5420 Workers Compensation	3,549	3,287	3,500	3,500	3,000	-14%
5660 Social Security Contributions	10,108	11,002	10,200	10,200	10,000	-2%
5900 Medicare	2,353	2,525	2,400	2,400	2,400	0%
Sub-Total Personnel Services	179,772	194,258	181,100	181,100	140,400	-22%
Contractual Services						
6050 Maintenance Contracts	-	468	-	2,300	1,000	100%
6060 Instructors & Sports Officials	280	560	300	1,000	1,000	233%
6120 Professional Development	-	661	1,500	1,000	500	-67%
6170 Insurance - Liability	3,401	4,000	4,000	4,000	4,000	0%
6250 Natural Gas	580	627	700	700	700	0%
6260 Electricity	28,771	30,774	32,000	30,000	30,000	-6%
6280 Water	36,997	12,330	20,000	20,000	15,000	-25%
6290 Sewer	29,128	10,656	25,000	22,000	15,000	-40%
6360 Building Maintenance	150	5,394	10,000	10,000	10,000	0%
6380 Equipment Maintenance	3,210	934	4,800	4,000	2,000	-58%
6430 Misc. Repairs & Maintenance	-	112	500	500	500	0%
6610 Staff Training	335	1,741	2,000	500	500	-75%
6640 Exterminations	-	112	100	100	100	0%
Sub-Total Contractual Services	102,852	68,553	100,900	96,100	80,300	-20%
Commodities						
7210 Chemicals	16,219	13,305	15,000	14,000	14,000	-7%
7330 Food	10,175	15,642	10,500	11,000	12,000	14%
7370 Institutional Supplies	2,360	4,138	3,000	3,000	3,000	0%
7490 Building Materials	4,444	5,614	1,500	1,500	1,500	0%
7530 Medical Supplies	-	197	400	300	300	-25%
7570 Hardware & Hand Tools	2,191	1,108	1,200	1,200	1,200	0%
7690 Recreational Supplies	4,273	6,109	6,000	6,000	3,000	-50%
7770 Wearing Apparel	204	5,513	3,000	3,000	3,000	0%
7810 Sign Supplies	1,063	-	-	-	-	0%
Sub-Total Commodities	40,929	51,630	40,600	40,000	38,000	-6%
Capital Outlay						
8001 Building Improvements	-	2,000	-	-	-	0%
8100 Misc. Improvements	-	28,403	10,000	10,000	-	-100%
Sub-Total Capital Outlay	-	30,403	10,000	10,000	-	-100%
Total	323,553	344,844	332,600	327,200	258,700	-22%

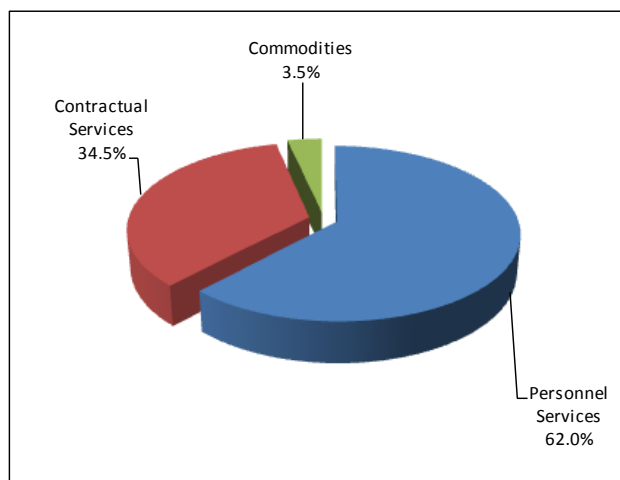
Centennial Commons

The Recreation Division provides operational support and planning, organizing and programming for activities that occur at Centennial Commons Recreation Center. The facility has an indoor soccer facility, fitness area, free weights area, two full size gymnasiums, meeting rooms, an indoor track, and a child care area with an indoor playground. During weekday mornings, portions of the facility are utilized by the Mid-East Area on Aging (MEAA), which provides lunch and activities for our area's older adult population. The Division is responsible for the rental of gymnasiums, indoor soccer field, tennis courts, outdoor athletic fields, meeting rooms, park pavilions, and the mobile stage. The Division coordinates facility usage and programming with the University City Sports Association and the University City Soccer Club to provide youth athletic opportunities for football, baseball, tee ball and soccer. The Division also maintains fitness equipment, programs and manages fitness classes, personal training, summer day camp, birthday parties and special events, and other recreational programs.

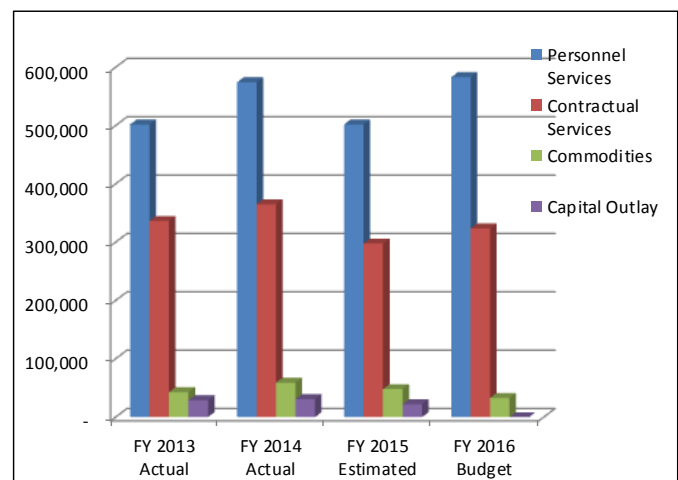
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	502,018	574,358	502,100	502,100	502,100	583,000	16%
Contractual Services	336,465	365,182	301,800	301,800	297,720	323,700	7%
Commodities	42,987	59,159	48,000	48,000	48,200	32,900	-31%
Capital Outlay	29,030	30,849	22,000	22,000	22,000	-	-100%
Total	910,500	1,029,547	873,900	873,900	870,020	939,600	8%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. To increase membership at Centennial Commons.
2. To increase facility rental rates.
3. To expand programs and course offerings, including special events.
4. To increase marketing and promotion efforts. To identify target populations not currently utilizing the facility.
5. To complete the upgrade of fitness and cardio equipment.
6. To continue to meet the needs of the Mid-West Area Agency on Aging participants.
7. To increase offerings for the senior citizen population.
8. To continue to provide staff support for special events, such as 'Make a Difference Day', 'National Kids to Parks' and others.
9. To increase summer camp attendance and offerings.

SIGNIFICANT CHANGES SINCE FISCAL YEAR 2015

- Increase budget in printing for new score cards.
- Increase budget for repair of range picker.
- Improvements needed to recreation facilities for items in disrepair.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

- Staff coordinated 'Make a Difference Day', the National Day of serving; Kids to Park National event and several other local and national special events.
- Staff increased marketing efforts.
- Staff improved offerings for senior citizens, including Silver Sneakers and Silver 'n Fit.
- Staff improved other recreation program offerings in response to participant demands, including expanded swimming pool hours, additional recreation classes.
- Staff increased the number of the use of various facilities including Heman Park Community Center.



COMMUNITY DEVELOPMENT

PERFORMANCE MEASUREMENTS

	FY2013 Actual	FY2014 Actual	FY2015 Projected	FY2016 Budget
Community Center bookings	150	200	250	200
Citizens attending community center activities	25,000	30,000	26,000	28,000
Rounds of Golf played:				
Resident	10,000	11,000	10,000	10,000
Non-resident	18,000	19,000	21,000	21,000
Attendance at Heman Park pool	52,200	53,000	35,000	40,000
Attendance at Natatorium	1,200	1,400	1,600	1,600
Attendance at Centennial Commons	160,000	162,000	160,000	160,000
Hours of field rentals	1,400	1,500	1,400	1,400
Daily users	12,000	12,500	12,600	12,800
Day camp attendance	6,500	6,600	6,600	6,500



Department	Community Development
Program	Centennial Commons

Fund	General
Account Number	01-45-53

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services						
5001 Salaries - Full-Time	193,064	212,759	217,000	217,000	220,000	1%
5340 Salaries - Part-Time & Temp	216,453	252,217	200,000	200,000	246,000	23%
5380 Overtime	4,194	3,761	3,500	3,500	-	-100%
5420 Workers Compensation	9,579	10,247	15,000	15,000	15,000	0%
5460 Medical Insurance	35,524	39,675	28,000	28,000	42,000	50%
5660 Social Security Contributions	24,554	27,314	24,000	24,000	29,000	21%
5740 Pension Contribution Nonunif.	12,893	21,652	9,600	9,600	24,000	150%
5900 Medicare	5,667	6,449	5,000	5,000	7,000	40%
Sub-Total Personnel Services	502,018	574,358	502,100	502,100	583,000	16%
Contractual Services						
6010 Professional Services	36,351	46,524	25,000	25,000	30,000	20%
6040 Events & Receptions	3,872	13,853	5,500	5,500	5,000	-9%
6050 Maintenance Contracts	6,368	20,505	15,000	15,000	15,000	0%
6060 Instructors & Sports Officials	103,183	99,578	98,000	98,000	96,000	-2%
6090 Postage	7,408	8	2,000	-	2,000	0%
6120 Professional Development	320	1,514	1,000	1,000	4,000	300%
6130 Advertising & Public Notices	13,769	3,039	4,000	4,000	3,750	-6%
6150 Printing Services	19,569	21,399	1,250	1,000	20,950	1576%
6170 Insurance - Liability	3,401	4,000	3,500	3,500	4,000	14%
6210 Insurance - Flood	9,538	11,933	9,500	9,500	10,000	5%
6250 Natural Gas	8,752	10,615	8,000	8,000	8,000	0%
6260 Electricity	67,132	71,806	75,000	72,000	75,000	0%
6270 Telephone & Pagers	338	247	350	720	700	100%
6360 Building Maintenance	1,418	7,083	21,000	21,000	4,000	-81%
6380 Equipment Maintenance	12,385	14,258	12,000	12,000	12,000	0%
6400 Office Equipment Maintenance	6,218	4,672	4,500	4,500	3,000	-33%
6430 Misc. Repairs & Maintenance	100	1,176	200	1,000	1,000	400%
6540 Equipment Rental	-	-	-	-	800	100%
6560 Technology Services	1,119	2,093	-	-	5,000	100%
6610 Staff Training	27	194	-	-	500	100%
6640 Exterminations	-	1,153	-	-	1,000	100%
6650 Membership & Certification	1,641	1,178	1,000	1,000	2,000	100%
6700 Misc. Operating Services	10,764	3,860	5,000	5,000	5,000	0%
6770 Bank & Credit Card Fees	22,802	23,992	10,000	10,000	15,000	50%
Sub-Total Contractual Services	336,465	365,182	301,800	297,720	323,700	7%
Commodities						
7001 Office Supplies	3,877	5,647	4,500	4,500	4,000	-11%
7050 Publications	227	278	500	500	500	0%
7090 Office & Computer Equip.	1,395	2,221	1,000	1,000	1,000	0%
7130 Agriculture Supplies	33	7	200	200	200	0%
7330 Food	3,687	3,395	5,000	5,000	4,000	-20%
7370 Institutional Supplies	8,345	13,925	8,000	8,000	8,000	0%
7490 Building Materials	5,325	2,440	5,000	5,000	4,000	-20%
7530 Medical Supplies	258	338	300	400	600	100%
7570 Hardware & Hand Tools	1,785	161	500	600	600	20%
7610 Fuel, Oil & Lubricants	232	267	300	300	300	0%
7690 Recreational Supplies	12,219	24,806	16,500	16,500	6,500	-61%
7770 Wearing Apparel	5,363	4,586	5,000	5,000	2,000	-60%
7810 Sign Supplies	241	1,088	1,200	1,200	1,200	0%
Sub-Total Commodities	42,987	59,159	48,000	48,200	32,900	-31%



Department	Community Development
Program	Centennial Commons

Fund	General
Account Number	01-45-53

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Capital Outlay						
8001 Building Improvements	-	4,725	7,000	7,000	-	-100%
8100 Misc. Improvements	29,030	9,789	15,000	15,000	-	-100%
8180 Office Furniture & Equip	-	16,335	-	-	-	0%
Sub-Total Capital Outlay	29,030	30,849	22,000	22,000	-	-100%
Total	910,500	1,029,547	873,900	870,020	939,600	8%

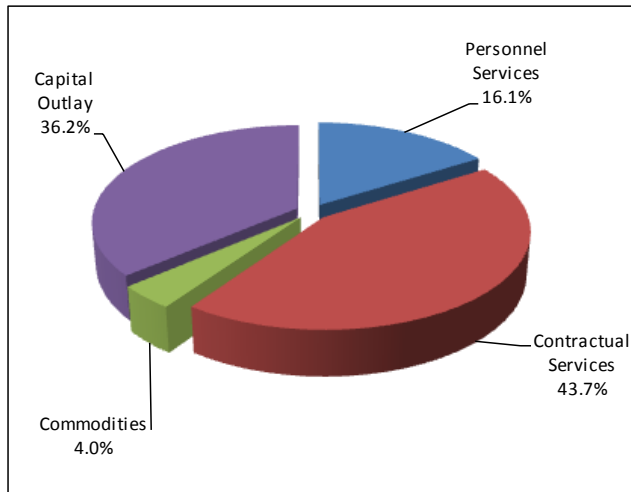
PLANNING, ZONING, AND ECONOMIC DEVELOPMENT

This Division facilitates land use planning efforts for the City consistent with local, state and federal ordinances and is responsible for the City's economic development retention, expansion and attraction efforts. Specific tasks include the administration and enforcement of the zoning code, preparation and implementation of City's Comprehensive Plan, and developing and implementing economic development plans, programs and projects.

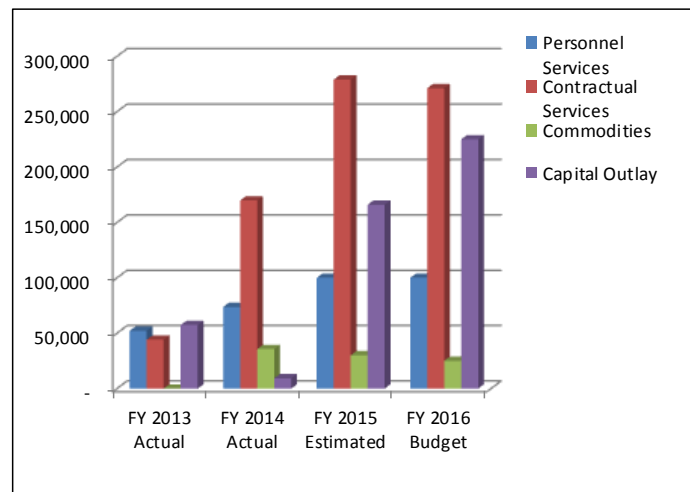
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2014
Personnel Services	52,232	73,759	100,000	100,000	100,000	100,000	0%
Contractual Services	44,141	169,808	279,000	279,000	279,000	271,200	-3%
Commodities	-	35,697	30,000	30,000	30,000	25,000	-17%
Capital Outlay	57,433	9,267	166,000	166,000	166,000	225,000	36%
Total	153,806	288,531	575,000	575,000	575,000	621,200	8%

FY 2016 Adopted Budget



Expenditures Comparison



GOALS

1. To initiate minor adjustments to the Zoning Code to address the most pressing issues.
2. To continue the planning efforts for the Comprehensive Plan Update.
3. To implement the Economic Development Work-plan, which includes business retention, attraction and expansion efforts. Focus efforts on revitalization of Olive Boulevard.
4. To continue to partner with organizations for the infill redevelopment in the City's northeast quadrant.
5. To continue to support and provide staff technical expertise for various boards, commissions, and task forces.

6. To continue to administer federal grants; seek additional grant opportunities where appropriate.
7. To expand the City's partnership with the State Historic Preservation Office and the Certified Local Government program.
8. To expand the City's partnership with the State Historic Preservation Office and the Certified Local Government program.
9. To continue to provide education and training to Boards and Commissions on various topics, such as Robert's Rules, Sunshine Law, Ethics, and Roles and Responsibilities.
10. To continue to streamline regulations to improve the City's systems and business climate.
11. To continue to partner with various economic development agencies such as the University City Chamber of Commerce, the Regional Commerce and Growth Association and the St. Louis Economic Development Partnership.
12. To continue process improvements and tracking mechanisms for the Economic Development Retail Sales Tax (EDRST) and EDRST Board.
13. To review the City's development subsidy policy.
14. To improve the City's economic development marketing materials. To continue to publish "*The Lion Pages*", the City's newsletter to the business community.

FISCAL YEAR 2015 PERFORMANCE SUMMARY

- Staff continued to assist with various long range planning efforts, including, but not limited to: the Parkview Gardens Neighborhood Sustainable Planning project and the Comprehensive Plan Update.
- Staff continued to identify suitable developers for infill residential construction in the City's northeast neighborhood. The City partnered with By-Water Development Company on a proposed development and application for tax credits through the Missouri Housing Development Corporation.
- Staff marketed available commercial properties for appropriate uses and tenants, including City-owned properties.
- Staff continued to provide economic development materials to prospective businesses and developers. Staff developed and distributed "*The Lion Pages*", a newsletter to the business community.
- Staff provided technical assistance for the Loop Special Business District and University City Chamber of Commerce. Staff continued to assist developers on sites identified for redevelopment, such as the Delmar-Harvard site, Delmar/I-170 and Olive Boulevard.
- Staff provided support for the Economic Development Retail Sales Tax Board and administration of sales tax funds. Projects initiated with EDRST funds include façade improvement program, creation of a for sale/for lease database of available properties on Olive Boulevard, partnership with the Chamber of Commerce and U City in Bloom, Loop Special Business District projects and events.
- Staff continued to seek grant opportunities and make applications when appropriate.
- Staff partnered with the City of St. Louis and other regional communities on coordinating historic preservation efforts and workshops.
- Staff partnered with the University City School District on the joint marketing and promotion efforts of the University City Schools and community.
- Staff coordinated flood education and outreach programs and meetings.



COMMUNITY DEVELOPMENT

PERFORMANCE MEASUREMENTS

	FY2013 Actual	FY2014 Actual	FY2015 Projected	FY2016 Budget
Zoning and Land Use Permits				
Site-plan review	5	5	5	5
Conditional use permit	10	10	10	10
Variance appeal	6	6	5	5
Rezoning	4	4	2	2
Subdivision	2	2	2	2



Department	Community Development	Fund	Econ Dev Sales Tax
Program	Economic Development Operations	Account Number	11-45-78

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services							
5001 Salaries - Full-Time	47,289	62,946	82,500	82,500	82,500	82,500	0%
5420 Workers Compensation	333	1,956	500	500	500	500	0%
5460 Medical Insurance	992	4,218	5,000	5,000	5,000	5,000	0%
5660 Social Security Contributions	2,932	3,765	5,500	5,500	5,500	5,500	0%
5740 Pension Contribution Nonunif.	-	-	5,000	5,000	5,000	5,000	0%
5900 Medicare	686	875	1,500	1,500	1,500	1,500	0%
Sub-Total Personnel Services	52,232	73,759	100,000	100,000	100,000	100,000	0%
Contractual Services							
6001 Auditing & Accounting	1,000	-	1,000	1,000	1,000	1,100	10%
6010 Professional Services	43,141	68,242	173,000	173,000	173,000	79,200	-54%
6040 Events and Receptions	-	30,508	30,000	30,000	30,000	81,500	172%
6050 Maintenance Contracts	-	50,973	63,000	63,000	63,000	86,900	38%
6130 Advertising & Public Notices	-	9,500	-	-	-	10,500	100%
6150 Printing Services	-	10,585	12,000	12,000	12,000	12,000	0%
Sub-Total Contractual Services	44,141	169,808	279,000	279,000	279,000	271,200	-3%
Commodities							
7535 Decorative Supplies		35,697	20,000	20,000	20,000	-	-100%
7855 Promotional Supplies	-	-	10,000	10,000	10,000	25,000	150%
Sub-Total Commodities	-	35,697	30,000	30,000	30,000	25,000	-17%
Capital Outlay							
8100 Misc. Improvements	57,433	9,267	166,000	166,000	166,000	225,000	36%
Sub-Total Capital Outlay	57,433	9,267	166,000	166,000	166,000	225,000	36%
Total	153,806	288,531	575,000	575,000	575,000	621,200	8%

PUBLIC PARKING GARAGE FUND

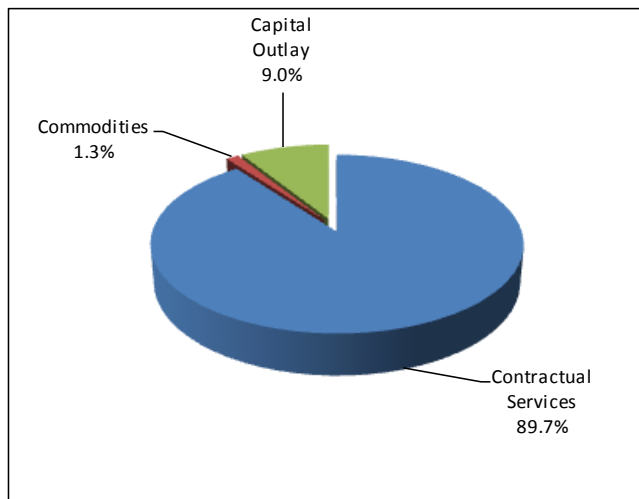
The City operates a three-level, 120 space parking garage at 6319 Delmar Boulevard. The City issued debt of \$1,415,000 in Certificates of Participation, Series 1997. The proceeds of the Certificates were used to pay a portion of the construction cost and to equip the municipal parking facility (together with retail space constructed on the ground floor of the parking facility), to fund a debt service reserve fund for the Certificates, and to pay the cost of issuing the Certificates.

Parking permits and meter revenue, along with leased rental space on the ground floor of the parking facility, pay the debt service on the certificates.

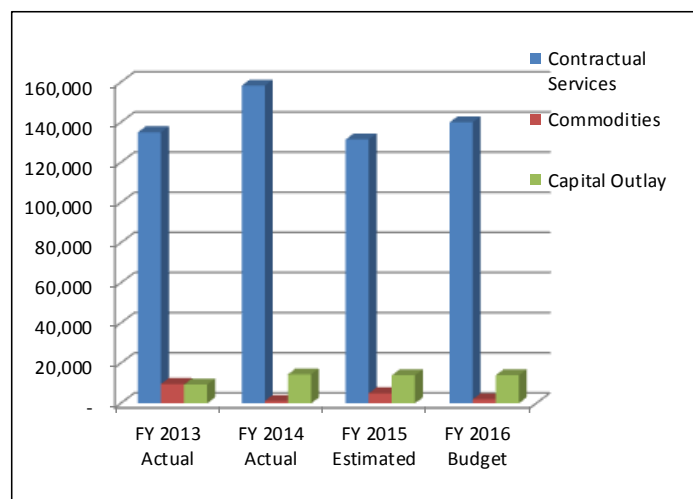
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contractual Services	135,120	158,358	136,500	136,500	131,500	140,000	3%
Commodities	9,668	1,233	7,500	7,500	5,000	2,000	-73%
Capital Outlay	9,405	14,478	14,000	14,000	14,000	14,000	0%
Total	154,193	174,069	158,000	158,000	150,500	156,000	-1%

FY 2016 Adopted Budget



Expenditures Comparison



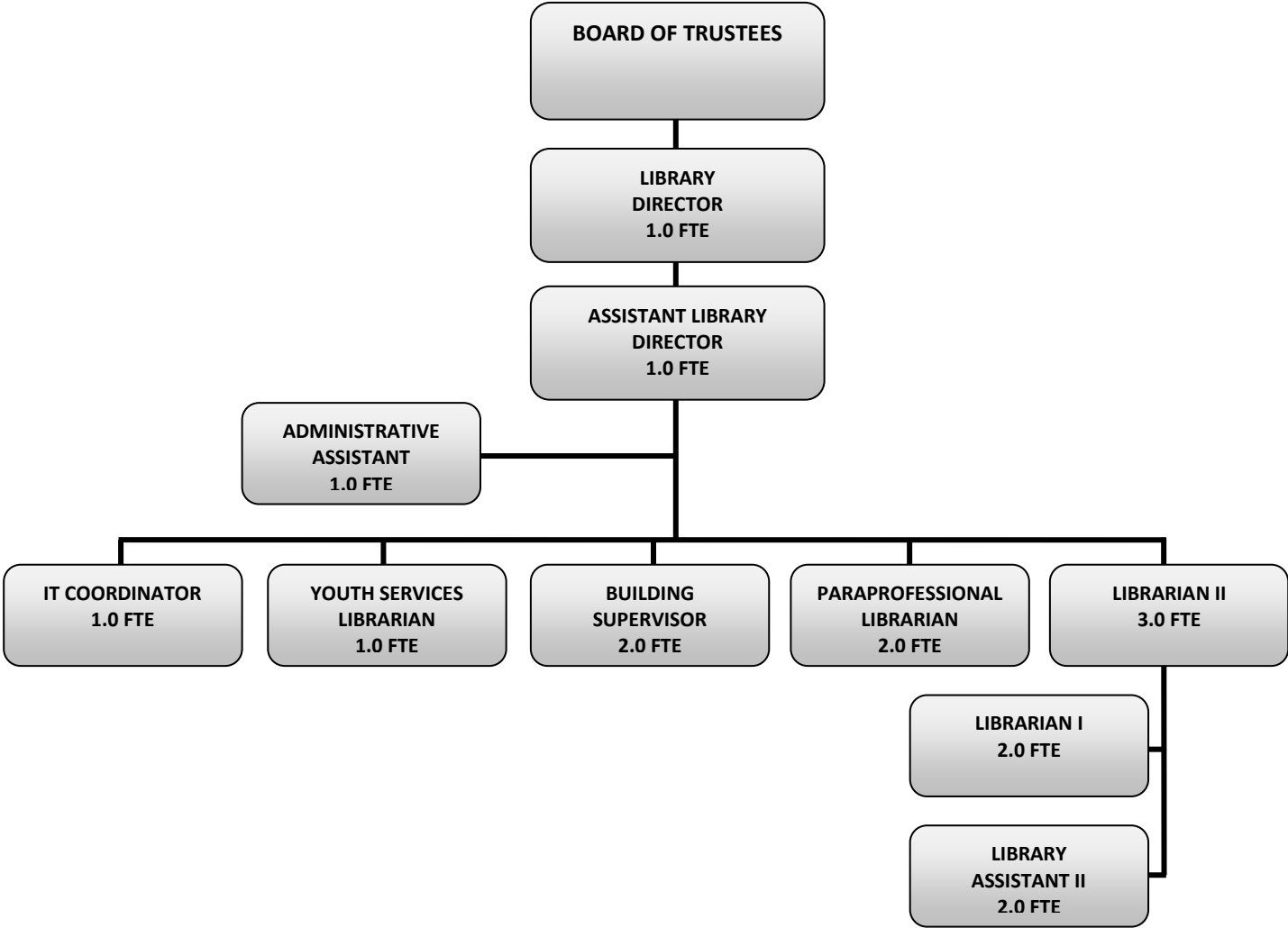


Department	Community Development
Program	Public Parking Garage

Fund	Public Parking Garage
Account Number	27-70-81

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contractual Services							
6001 Auditing & Accounting	1,410	2,000	1,000	1,000	1,000	1,000	0%
6010 Professional Services	239	1,425	1,000	1,000	1,000	1,000	0%
6050 Maintenance Contracts	32,315	33,363	25,000	25,000	25,000	30,000	20%
6080 Accounting Fees	6,000	6,200	6,000	6,000	6,000	6,000	0%
6160 Insurance - Property & Auto	11,500	13,089	12,000	12,000	12,000	14,000	17%
6170 Insurance - Liability	5,614	6,488	5,500	5,500	5,500	6,000	9%
6270 Telephone & Pagers	2,563	2,499	2,500	2,500	2,500	2,500	0%
6310 Utilities	13,489	11,396	13,000	13,000	13,000	13,000	0%
6340 Safety/Security Services	-	8,166	-	-	-	-	0%
6430 Misc. Repairs & Maintenance	-	36	2,000	2,000	2,000	2,000	0%
6440 Maintenance & Repairs	6,033	2,203	10,000	10,000	5,000	3,000	-70%
6490 Depreciation - Rental Equip	45,750	45,750	48,000	48,000	48,000	48,000	0%
6700 Misc. Operating Services	566	576	1,000	1,000	1,000	1,000	0%
6740 Payroll Taxes	2,399	2,881	2,500	2,500	2,500	2,500	0%
6810 Lot Cleaning	7,284	22,330	7,000	7,000	7,000	10,000	43%
Sub-Total Contractual Services	135,120	158,358	136,500	136,500	131,500	140,000	3%
Commodities							
7001 Office Supplies	9,413	1,131	7,500	7,500	5,000	2,000	-73%
Sub-Total Commodities	9,668	1,233	7,500	7,500	5,000	2,000	-73%
Other							
9100 Debt Service - Expense	(2,122)	965	-	-	-	-	0%
9200 Debt Service - Interest	2,333	4,319	5,000	5,000	5,000	5,000	0%
9250 Amortization Expenses	9,194	9,194	9,000	9,000	9,000	9,000	0%
Sub-Total Other	9,405	14,478	14,000	14,000	14,000	14,000	0%
Total	154,193	174,069	158,000	158,000	150,500	156,000	-1%

LIBRARY





LIBRARY

The University City Public Library selects, organizes, and makes available library materials in print and electronic formats for the recreational, informational, educational, and cultural needs of all our citizens, from preschool through maturity. The Library strives to achieve its vision and its goals with a philosophy that embraces change and supports superior service.

The Library Director hires and administers the staff, develops the annual budget, initiates policy, and reports to the Library Board of Trustees.

The Reference Staff provides information that is quick and accurate, utilizing print and electronic resources most effectively, and delivers the information in the format preferred by the patron. They offer a wide variety of computer-related and eReader classes, lead book discussion groups, and plan and host interesting and informative programs for adults and seniors.

The Technical Services Department orders, receives, processes, and catalogs library materials in a timely manner so that new materials are constantly available to our patrons.

The Information Technology Department maintains the computer networks the library depends upon. They are responsible for implementing the \$330,000 MOREnet Research Project with all of its equipment and software, over the next three years and the rest of the professional staff keep abreast of new technology and ways of delivering library service.

The Circulation Staff gives efficient, friendly service at the circulation desk, helping patrons find and check out the books and items they require.

The Youth Services Department serves children and young adults, as well as their parents, caregivers and teachers. They provide print materials, audio-visual and computer resources, and special activities, including Storytimes, the Summer Reading Program.

The Home Services staff, along with our volunteers, provide library materials to University City Residents who, due to health reasons, are not able to come to the Library in person.

The Building Supervisor maintains the building and grounds as an attractive and inviting destination for our citizens.

Those librarians charged with materials' evaluation select the best of new and classic materials using traditional and non-traditional reviewing sources and respond to requests from patrons. The library serves special populations such as homebound patrons, new adult readers, patrons with special physical needs, and those who speak English as a second language. The Library director and staff are always open to opportunities to improve service through collaboration with the library systems of neighboring communities and seek to engage in partnerships with other community groups and organizations.

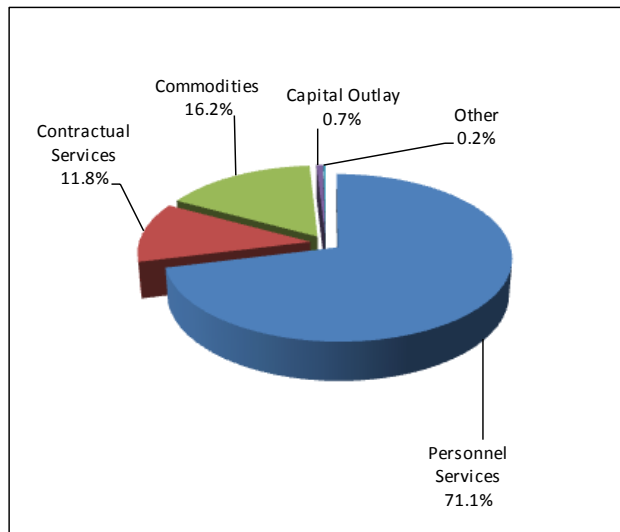
PERSONNEL SUMMARY

Full-Time			
	FY 2014 Authorized	FY 2015 Authorized	FY 2016 Authorized
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0
IT Coordinator	1.0	1.0	1.0
Librarian II	1.0	3.0	3.0
Librarian I	3.0	2.0	2.0
Paraprofessional	3.0	2.0	2.0
Library Assistant II	1.0	2.0	2.0
Library Assistant I	1.0	0.0	0.0
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
Library Personnel Total	16.0	16.0	16.0

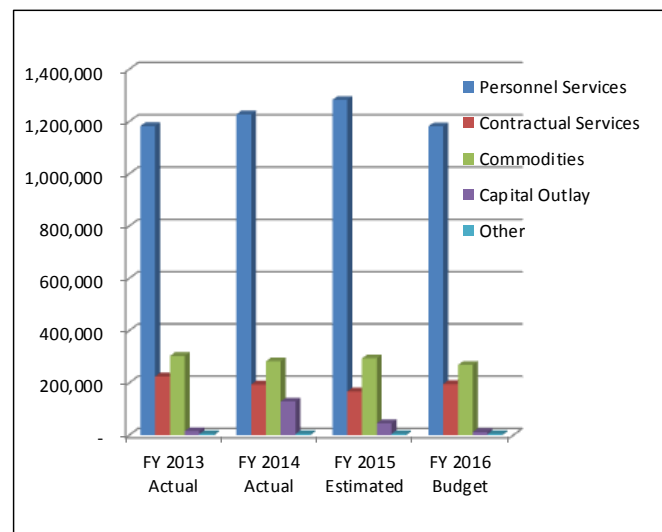
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	1,182,241	1,226,899	1,282,400	1,282,400	1,282,400	1,181,500	-8%
Contractual Services	224,106	193,429	166,800	166,800	166,800	195,200	17%
Commodities	302,756	282,381	293,300	293,300	293,300	268,500	-8%
Capital Outlay	15,261	128,409	45,000	45,000	45,000	11,500	-74%
Other	4,000	4,000	4,000	4,000	4,000	4,000	0%
Total	1,728,364	1,835,118	1,791,500	1,791,500	1,791,500	1,660,700	-7%

FY 2016 Adopted Budget



Expenditure Comparison



GOALS

1. Overall
 - Work with MOREnet on implementing the \$330,000 research project.
 - Formulate the Library's strategic plan.
 - Implement the initial objectives of the strategic plan.
2. Building and Grounds
 - Upgrade ventilation and electrical power for grant-funded equipment.
 - Replace large window seals and waterproof sections of the building.
 - Continue to improve attractiveness of building interior.
3. Community Relations and Marketing
 - Improve the promotion of library collections, programs, and services.
 - Continue to improve the library's social media presence.
4. Technology
 - Installation of Audio / Video recording and editing equipment.
 - Installation of new Self-check machines.
 - Installation of a laser cutter, and vinyl printer as part of a fabrication makerspace.
 - Installation of two new self-check machines
5. Customer Service
 - Through increased and more effective staff training, increase our patrons' satisfaction with the Library.
 - Emphasize through all we do that our patrons are the Library's first priority.
6. Programming
 - Increase literacy outreach to preschoolers in University City.
 - Work with community groups on StoryCorp based program.
 - Increase the number of programs that promote lifelong learning.
 - Continue to work with community groups on cooperative programs.
7. Resource Sharing
 - Work with the Municipal Library Consortium to offer our users the best catalog system possible.
 - Work with the Municipal Library Consortium and other Library organizations to offer the widest array of eresources possible to our residents and library users.

SIGNIFICANT CHANGES SINCE FY 15

In the past fiscal year the University City Public Library has made the following improvements:

- With the help of MOREnet, we are increasing our internet bandwidth from 20 MB to 30 MB, increasing the speed of our patrons' internet connections on our computer workstations and with our wireless service.
- An grant from CALOP allowed us to provide six camcorders for patron use.
- An LSTA grant allowed the Library to purchase two early learning literacy stations for our young patrons.
- UCPL replaced the chiller and condensers on our aging HVAC system.
- Security cameras were installed at the Library's entrances.
- Our 3D printer, 3D scanner, VHS to DVD converter

SIGNIFICANT BUDGETARY ISSUES

- The Library has budgeted \$45,000 from its reserve funds for waterproofing and replacing window seals for the 2014-2015 fiscal year.

PERFORMANCE SUMMARY

In the 2013-2014 fiscal year the Library loaned 436,428 traditional materials, and 12,369 eBooks and downloadable audio, for a total of 448,797 circulations. Almost 2,200 meetings were held in the library's meeting rooms and large auditorium, and 12,852 children and young adults attended 361 programs sponsored by the library. Adult programs such as book clubs, author events, gallery openings, and discussions were attended by 2,018 people. As of June 30, 2014, there were 37,187 cardholders. The library provided 1,602 items to other libraries through interlibrary loan and borrowed 519 items from other libraries outside of our Consortium for our patrons. In addition, 32,669 items were received from other Consortium libraries for our patrons and 37,662 of our items were loaned to other consortium libraries. These requested materials are delivered by van five days a week, often arriving within a day of the patron's placing the hold.

The Summer Reading Program kept the Youth Services staff on the go during much of June and July. 671 children enjoyed weekly special programs while working toward their reading goals, and 423 children finished with at least 12 hours read. The staff was assisted by 118 teen volunteers. During the school year, frequent story times, after-school movies, and other activities engaged youngsters. The Friends of the Library continued to present programs for adults featuring several well-received readings and book signings by local authors. They also make an annual financial contribution to the library at their April Annual meeting. This year, they gave the library \$10,000 to support this past year's *Fizz, Bang, Boom* summer reading program and to help with the adult summer reading program. The library also presented a wide variety of programs for adults, including our fourth annual summer reading program for adults, the *Middlemarch* book discussion series; our *Urban Thoughts* and *History* book groups; movie nights; the regular book club meetings; our monthly several cooperative programs with other organizations.

The library continues to receive donations from patrons to help support its materials budget. This year through our 75th Anniversary Gala and generous support from our Friends organization, University City resident and local businesses, performers, and restaurants, the Library raised \$40,000. UCPL received many other donations as well, often in memory or in honor of a friend or loved one, these gifts have allowed us to add many new titles to our collection. The library also supplements its income by applying for competitive grants and through participation in the annual University City Memorial Day Run. The library cooperates with the Green Center, and U. City in Bloom to coordinate this popular annual event, which netted over \$10,000 for the library this past May. We were also very gratified to have received a matching grant of \$5,000 from Washington University to help support our MOREnet technology grant. Over the past 15 years, the library has received over \$800,000 in grant income.



Department	Library
Program	Library

Fund	Library
Account Number	06-65-60

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services							
5001 Salaries - Full-Time	657,159	696,868	709,400	709,400	709,400	713,000	1%
5340 Salaries - Part-Time & Temp	273,926	262,347	277,000	277,000	277,000	282,500	2%
5380 Overtime	28,234	27,653	31,200	31,200	31,200	31,500	1%
5420 Workers Compensation	4,545	4,745	5,000	5,000	5,000	5,000	0%
5460 Medical Insurance	78,210	81,152	85,700	85,700	85,700	73,000	-15%
5540 EAP	455	455	500	500	500	500	0%
5660 Social Security Contributions	56,184	57,873	64,300	64,300	64,300	63,700	-1%
5740 Pension Contribution Nonunif.	59,963	71,690	81,100	81,100	81,100	80,000	-1%
5820 Defined Contribution Plan	10,690	10,786	12,200	12,200	12,200	12,500	2%
5860 Unemployment	-	-	1,000	1,000	1,000	1,000	0%
5900 Medicare	12,875	13,329	15,000	15,000	15,000	14,900	-1%
Sub-Total Personnel Services	1,182,241	1,226,899	1,282,400	1,282,400	1,282,400	1,277,600	0%
Contractual Services							
6001 Auditing & Accounting	1,500	1,000	2,000	2,000	2,000	2,000	0%
6010 Professional Services	41,627	16,616	13,000	13,000	13,000	13,000	0%
6050 Maintenance Contracts	33,335	28,389	13,100	13,100	13,100	28,300	116%
6090 Postage	5,262	2,747	2,000	2,000	2,000	2,000	0%
6120 Professional Development	8,971	9,757	7,500	7,500	7,500	7,500	0%
6130 Advertising & Public Notices	300	602	700	700	700	700	0%
6150 Printing Services	1,683	577	2,500	2,500	2,500	2,500	0%
6160 Insurance - Property & Auto	11,500	13,089	10,000	10,000	10,000	13,200	32%
6170 Insurance - Liability	3,521	3,075	3,500	3,500	3,500	3,500	0%
6250 Natural Gas	5,453	11,150	7,000	7,000	7,000	7,000	0%
6260 Electricity	44,789	48,189	38,000	38,000	38,000	41,000	8%
6270 Telephone & Pagers	3,943	978	5,000	5,000	5,000	5,000	0%
6280 Water	2,627	3,176	3,500	3,500	3,500	3,500	0%
6290 Sewer	1,554	1,467	2,600	2,600	2,600	2,600	0%
6360 Building Maintenance	31,596	31,883	30,000	30,000	30,000	30,000	0%
6420 MLC Repairs & Maintenance	17,182	12,832	15,000	15,000	15,000	40,000	167%
6550 Office Equipment Rental	7,790	5,947	8,000	8,000	8,000	8,000	0%
6600 Tuition Reimbursement	-	-	1,000	1,000	1,000	1,000	0%
6610 Staff Training	-	-	600	600	600	600	0%
6640 Exterminations	325	344	400	400	400	400	0%
6650 Membership & Certification	1,370	1,610	1,400	1,400	1,400	1,400	0%
Sub-Total Contractual Services	224,106	193,429	166,800	166,800	166,800	213,200	28%
Commodities							
7001 Office Supplies	21,605	18,619	20,000	20,000	20,000	20,000	0%
7050 Publications	243,258	238,330	245,000	245,000	245,000	245,000	0%
7090 Office & Computer Equip.	13,067	3,515	7,000	7,000	7,000	6,000	-14%
7130 Agriculture Supplies	4,764	4,988	4,800	4,800	4,800	4,800	0%
7330 Food	1,067	1,141	2,000	2,000	2,000	1,200	-40%
7370 Institutional Supplies	6,522	6,302	6,500	6,500	6,500	6,500	0%
7570 Hardware & Hand Tools	12,473	9,485	8,000	8,000	8,000	9,000	13%
Sub-Total Commodities	302,756	282,381	293,300	293,300	293,300	292,500	0%
Capital Outlay							
8001 Building Improvements	15,261	128,409	45,000	45,000	45,000	45,000	0%
Sub-Total Capital Outlay	15,261	128,409	45,000	45,000	45,000	45,000	0%
Other							
9950 Operating Transfer Out	4,000	4,000	4,000	4,000	4,000	4,000	0%
Sub-Total Other	4,000	4,000	4,000	4,000	4,000	4,000	0%
Total	1,728,364	1,835,118	1,791,500	1,791,500	1,791,500	1,832,300	2%

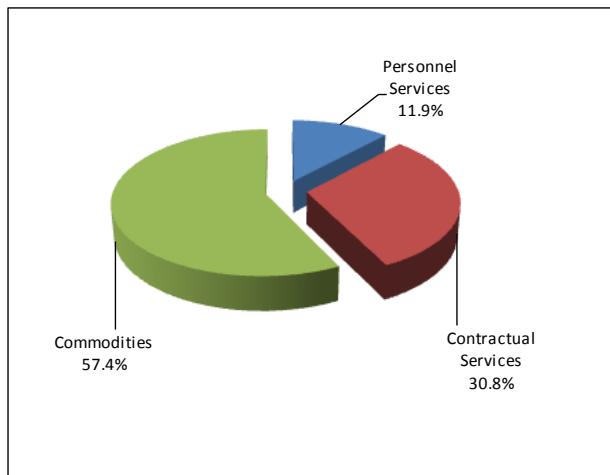
LIBRARY GRANTS

This program provides for various Library grants. The number of grants will fluctuate from year to year. The Library will continue to seek Library Services and Technology Act (LSTA) grants through the Missouri State Library, programming grants from the American Library Association (ALA) and the Regional Arts Commission (RAC), and grants from other agencies.

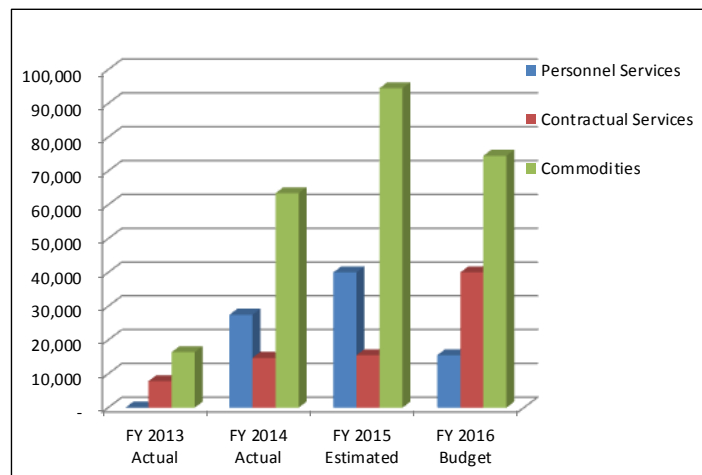
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services	-	27,484.13	40,000	40,000	40,000	15,500	-61%
Contractual Services	7,856	14,733	15,500	15,500	15,500	40,000	158%
Commodities	16,429	63,447	94,500	94,500	94,500	74,500	-21%
Total	24,285	105,664	150,000	150,000	150,000	130,000	-13%

FY 2016 Adopted Budget



Expenditures Comparison



So far, in fiscal year 2014-2015, the Library had been awarded and/or completed the following grants:

- MOREnet Library Research Project \$110,000
- Regional Arts Commission Grant \$1,750
- LSTA Technology Mini-Grant Self Check Machines \$7,458
- Missouri Humanities Council Grant \$2,500
- LSTA Racing to Read Grant \$15,000
- LSTA Summer Reading Program \$12,000



Department	Library
Program	Library Grants

Fund	Grants
Account Number	06-65-95

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Personnel Services							
5001 Salaries Full time	-	24,557	33,400	33,400	33,400	13,000	-61%
5460 Medical Insurance	-	1,180	3,700	3,700	3,700	1,000	-73%
5660 Social Security Contributions	-	1,386	2,100	2,100	2,100	800	-62%
5820 Defined Contribution Plan	-	-	300	300	300	400	33%
5900 Medicare	-	307	500	500	500	300	-40%
Sub-Total Personnel Services	-	27,484	40,000	40,000	40,000	15,500	-61%
Contractual Services							
6010 Professional Services	1,946	6,799	6,000	6,000	6,000	40,000	567%
6090 Postage	2,597	1,875	3,500	3,500	3,500	-	-100%
6120 Professional Development	-	1,635	3,000	3,000	3,000	-	-100%
6150 Printing Services	3,313	4,425	-	-	-	-	0%
6610 Staff Training	-	-	3,000	3,000	3,000	-	-100%
Sub-Total Contractual Services	7,856	14,733	15,500	15,500	15,500	40,000	158%
Commodities							
7001 Office Supplies	364	213	12,000	12,000	12,000	12,000	0%
7050 Publications	500	3,319	5,000	5,000	5,000	5,000	0%
7090 Office & Computer Equip.	15,187	59,822	77,500	77,500	77,500	57,500	-26%
Sub-Total Commodities	16,429	63,447	94,500	94,500	94,500	74,500	-21%
Total	24,285	105,664	150,000	150,000	150,000	130,000	-13%

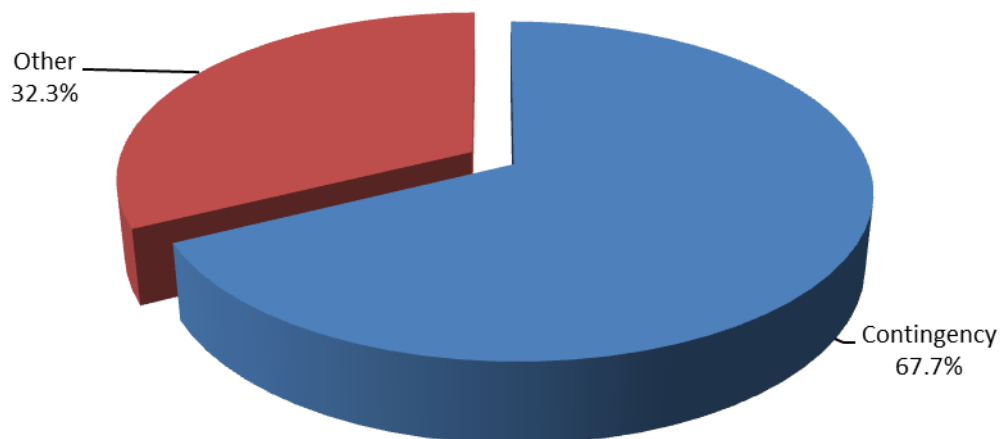
DEBT SERVICE AND CONTINGENCY (General Fund)

In accordance with provisions from the City Manager, this account provides for the repayment of debt from Certificates of Participation and Special Obligation Bonds. It also provides for a contingency for emergency expenditures. See the introduction section of this document for debt schedule.

BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contingency	-	-	100,000	100,000	100,000	130,000	30%
Other	889,360	935,776	939,000	939,000	939,000	62,000	-93%
Total	889,360	935,776	1,039,000	1,039,000	1,039,000	192,000	-82%

Expenditure Pie Chart





Department	Debt Service & Contingency
Program	Special Obligation Bonds 2005

Fund	General
Account Number	01-60-98

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Other							
9050 Contingency	-	-	100,000	100,000	100,000	130,000	30%
9100 Debt Service - Expense	3,615	860	5,000	5,000	5,000	5,000	0%
9150 Debt Service - Principal	799,369	848,300	854,000	854,000	854,000	45,000	-95%
9200 Debt Service - Interest	86,376	86,616	80,000	80,000	80,000	12,000	-85%
Sub-Total Other	889,360	935,776	1,039,000	1,039,000	1,039,000	192,000	-82%
 Total	 889,360	 935,776	 1,039,000	 1,039,000	 1,039,000	 192,000	 -82%

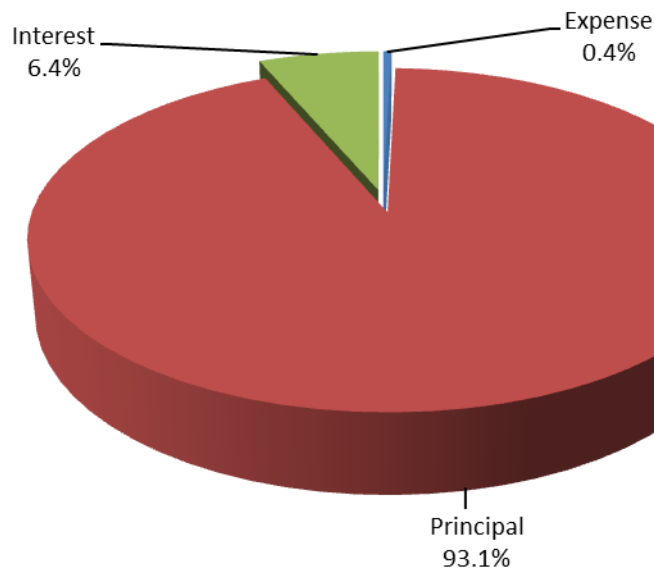
DEBT SERVICE (Capital Improvement Sales Tax Fund)

In accordance with City Council directions, this account provides for the repayment of 65% of principal and interest on Certificates of Participation Series 2012.

BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Expense	-	-	-	-	-	2,500	100%
Principal	-	-	-	-	-	529,000	100%
Interest	-	-	-	-	-	36,500	100%
Total	-	-	-	-	-	568,000	100%

Expenditure Pie Chart





Department	Debt Service & Contingency
Program	Certificates of Participation 2012

Fund	General
Account Number	12-40-98

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Other							
9100 Debt Service - Expense	-	-	-	-	-	2,500	100%
9150 Debt Service - Principal	-	-	-	-	-	529,000	100%
9200 Debt Service - Interest	-	-	-	-	-	36,500	100%
Sub-Total Other	-	-	-	-	-	568,000	100%
 Total	 -	 -	 -	 -	 -	 568,000	 100%

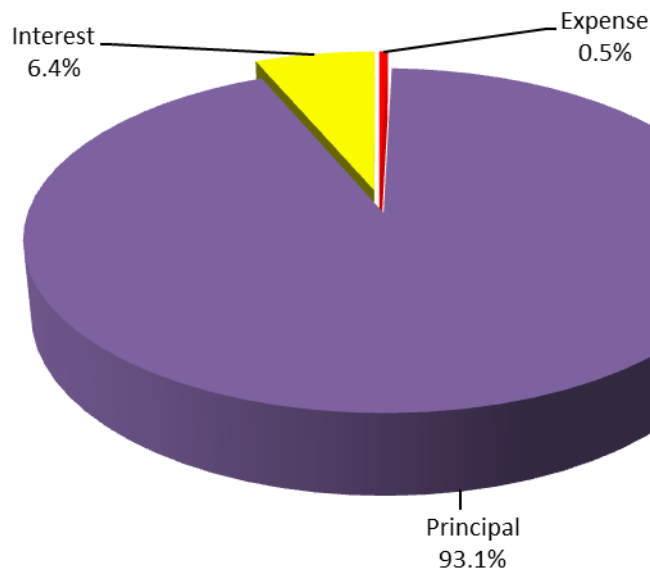
DEBT SERVICE (Park and Storm Water Sales Tax Fund)

In accordance with City Council directions, this account provides for the repayment of 35% of principal and interest on Certificates of Participation Series 2012.

BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Expense	-	-	-	-	-	1,400	100%
Principal	-	-	-	-	-	284,900	100%
Interest	-	-	-	-	-	19,600	100%
Total	-	-	-	-	-	305,900	100%

Expenditure Pie Chart





Department	Debt Service & Contingency
Program	Certificates of Participation 2012

Fund	General
Account Number	14-40-98

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Other							
9100 Debt Service - Expense	-	-	-	-	-	1,400	100%
9150 Debt Service - Principal	-	-	-	-	-	284,900	100%
9200 Debt Service - Interest	-	-	-	-	-	19,600	100%
Sub-Total Other	-	-	-	-	-	305,900	100%
 Total	 -	 -	 -	 -	 -	 305,900	 100%

LOOP SPECIAL BUSINESS DISTRICT

The University City Loop Special Business District (LSBD) was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri.

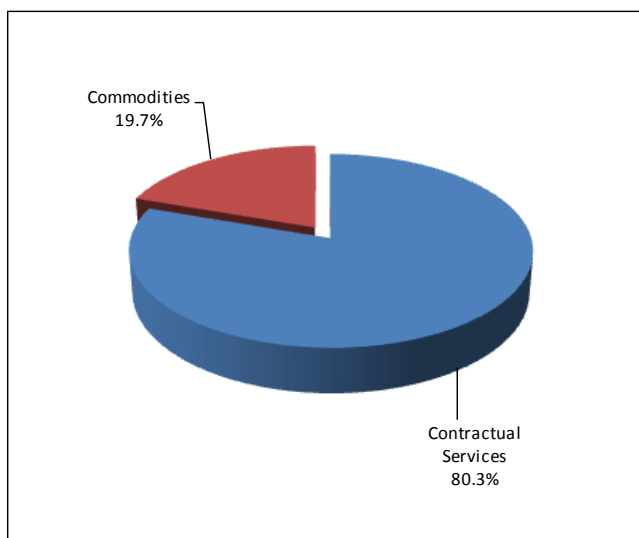
The City Council is responsible for imposing business license fees for the LSBD and for levying dedicated taxes to provided funding for the entity. Additionally, the City Council, through the district board, has discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

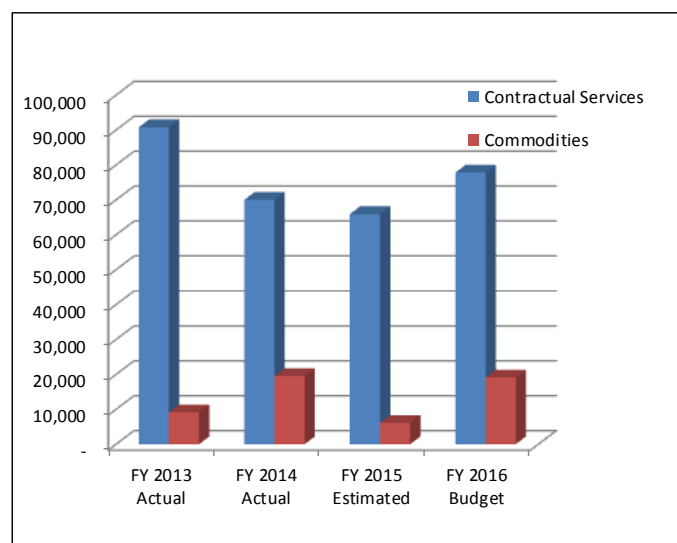
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contractual Services	90,759	69,989	65,900	65,900	65,900	77,800	18%
Commodities	9,097	19,514	6,100	6,100	6,100	19,100	213%
Total	99,856	89,503	72,000	72,000	72,000	96,900	35%

FY 2016 Adopted Budget



Expenditures Comparison





Department	Non-Departmental	Fund	Loop Business
Program	Loop Special Business District	Account Number	18-70-74

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contractual Services							
6001 Auditing & Accounting	600	-	1,000	1,000	1,000	600	-40%
6010 Professional Services	44,073	31,201	25,000	25,000	25,000	20,000	-20%
6040 Events & Receptions	27,619	16,832	19,000	19,000	19,000	40,600	114%
6050 Maintenance Contracts	83	5,334	9,400	9,400	9,400	5,800	-38%
6070 Temporary Labor	-	-	-	-	-	500	100%
6090 Postage	209	759	600	600	600	500	-17%
6130 Advertising & Public Notices	3,597	10,788	5,000	5,000	5,000	5,000	0%
6150 Printing Services	10,881	992	1,000	1,000	1,000	500	-50%
6270 Telephone & Pagers	1,945	1,081	1,500	1,500	1,500	1,500	0%
6320 Internet Services	503	1,902	1,000	1,000	1,000	1,000	0%
6650 Membership & Certification	385	615	400	400	400	1,800	350%
6700 Misc. Operating Services	864	484	-	-	-	-	0%
Sub-Total Contractual Services	90,759	69,989	63,900	63,900	63,900	77,800	22%
Commodities							
7001 Office Supplies	197	299	500	500	500	500	0%
7130 Agriculture Supplies	8,900	6,000	-	-	-	6,000	100%
7690 Recreational Supplies	-	2,120	2,000	2,000	2,000	2,000	0%
7850 Awards & Gifts	-	4,108	600	600	600	7,000	1067%
7890 Miscellaneous	-	6,987	5,000	5,000	5,000	3,600	-28%
Sub-Total Commodities	9,097	19,514	8,100	8,100	8,100	19,100	136%
Total	99,856	89,503	72,000	72,000	72,000	96,900	35%

PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT

The Parkview Gardens Special Business District was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri. The District was established to provide for a mechanism for property owners to enhance their environment.

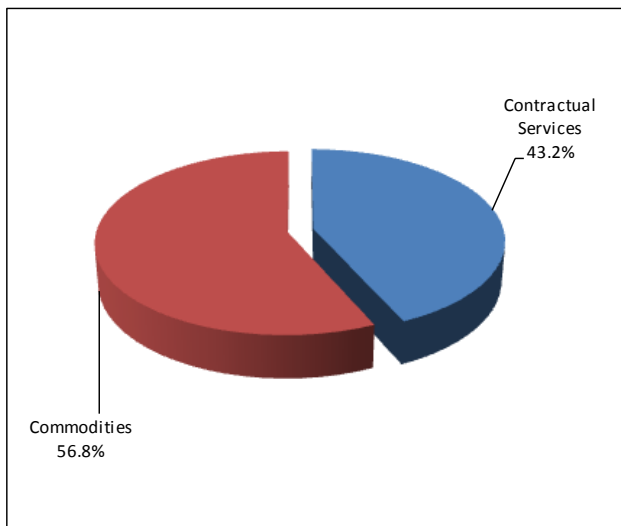
The City Council is responsible for levying dedicated taxes to provide funding for the entity. Additionally, the City Council, through the district board, has the discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

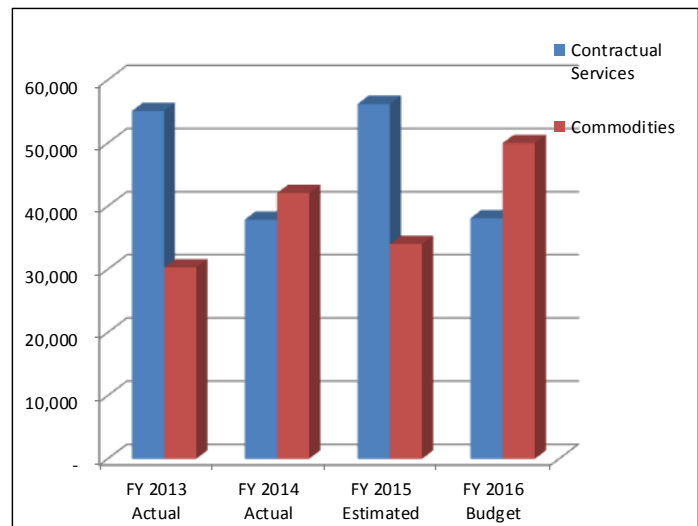
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contractual Services	55,087	37,882	56,200	56,200	56,200	38,100	-32%
Commodities	30,315	42,084	34,000	34,000	34,000	50,000	47%
Total	85,402	79,966	90,200	90,200	90,200	88,100	-2%

FY 2016 Adopted Budget



Expenditures Comparison





Department	Non-Departmental
Program	Parkview Gardens

Fund	Parkview Gardens
Account Number	19-70-76

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contractual Services							
6001 Auditing & Accounting	1,150	600	1,000	1,000	1,000	1,000	0%
6010 Professional Services	23,475	-	17,000	17,000	17,000	4,000	-76%
6050 Maintenance Contracts	13,762	15,073	15,000	15,000	15,000	13,100	-13%
6090 Postage	-	3,600	-	-	-	-	0%
6130 Advertising & Public Notices	13,408	11,808	20,000	20,000	20,000	20,000	0%
6150 Printing Services	3,292	3,819	3,200	3,200	3,200	-	-100%
6360 Building Maintenance	-	2,983	-	-	-	-	0%
Sub-Total Contractual Services	55,087	37,882	56,200	56,200	56,200	38,100	-32%
Commodities							
7850 Awards & Gifts	30,315	42,084	34,000	34,000	34,000	50,000	47%
Sub-Total Commodities	30,315	42,084	34,000	34,000	34,000	50,000	47%
Total	85,402	79,966	90,200	90,200	90,200	88,100	-2%

POLICE AND FIRE PENSION

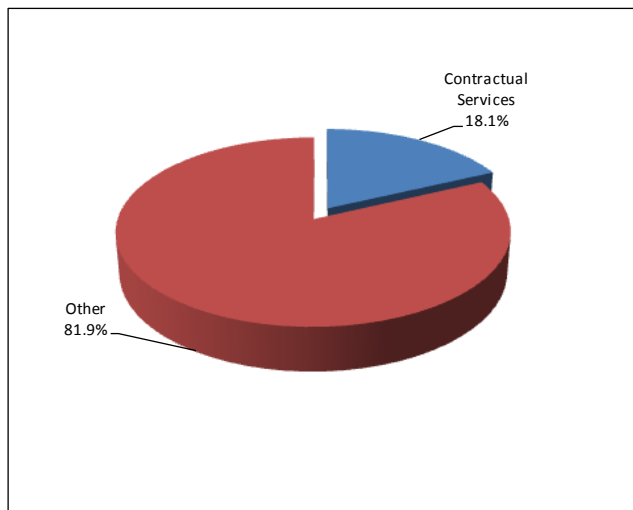
The *Pension Administration* program provides retirement benefit administration for all eligible sworn police and firefighters of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors, and other estimated expenses.

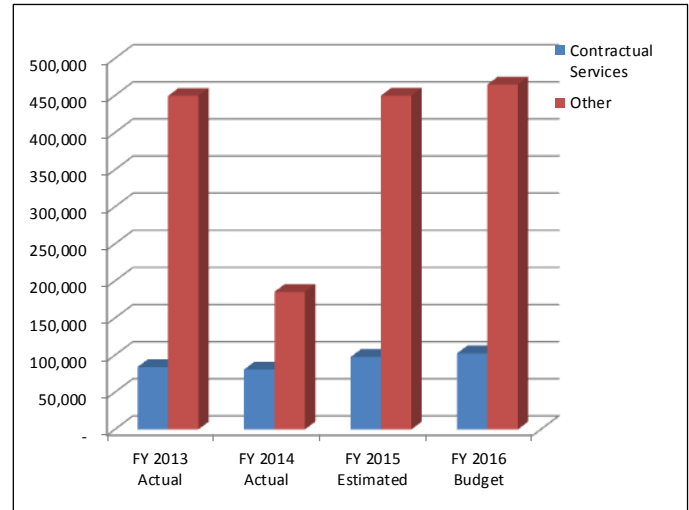
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contractual Services	84,234	80,771	97,600	97,600	97,600	102,600	5%
Other	449,612	185,518	450,000	450,000	450,000	465,000	3%
Total	533,846	266,290	547,600	547,600	547,600	567,600	4%

FY 2016 Adopted Budget



Expenditures Comparison





Department	Pension
Program	Pension Administration

Fund	Police & Fire Pension
Account Number	03-73-85

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contractual Services							
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%
6010 Professional Services	16,180	20,201	20,000	20,000	20,000	25,000	25%
6020 Legal Services	4,748	1,903	6,000	6,000	6,000	6,000	0%
6130 Advertising & Public Notices	-	-	600	600	600	600	0%
6240 Insurance - Disability	31,191	28,622	35,000	35,000	35,000	35,000	0%
6245 Group Life	26,583	24,379	30,000	30,000	30,000	30,000	0%
6580 Insurance - Fiduciary	3,032	3,166	3,500	3,500	3,500	3,500	0%
Sub-Total Contractual Services	84,234	80,771	97,600	97,600	97,600	102,600	5%
Other							
9500 Administrative Expenses	61,687	61,422	50,000	50,000	50,000	65,000	30%
9750 10-Year City Contribution	363,270	124,096	400,000	400,000	400,000	400,000	0%
Sub-Total Other	449,612	185,518	450,000	450,000	450,000	465,000	3%
Total	533,846	266,290	547,600	547,600	547,600	567,600	4%

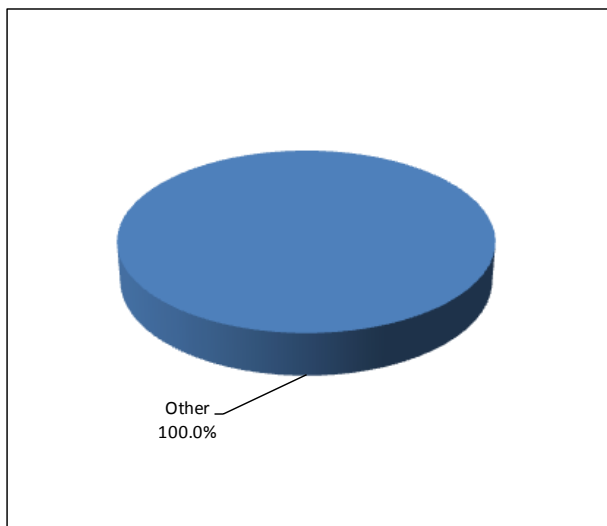
The *Pension Benefits* program provides retirement benefits for all eligible sworn police and firefighters of the City and also provides benefits for the survivors of uniformed employees.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

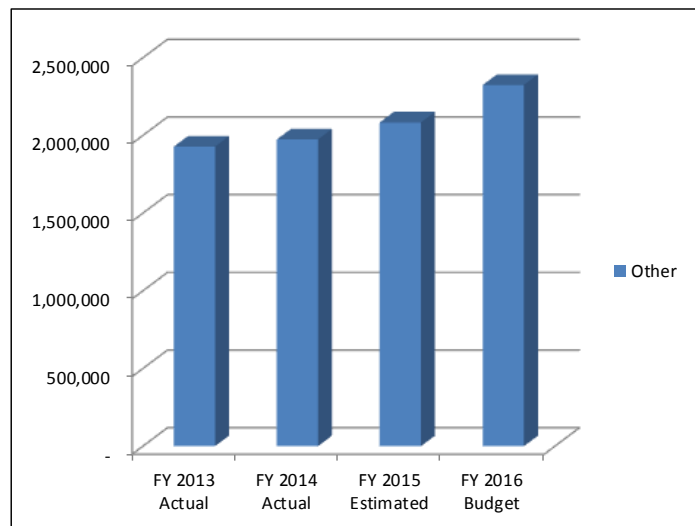
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Other	1,927,874	1,974,058	2,084,000	2,084,000	2,084,000	2,325,000	12%
Total	1,927,874	1,974,058	2,084,000	2,084,000	2,084,000	2,325,000	12%

FY 2016 Adopted Budget



Expenditures Comparison





Department	Pension
Program	Pension Benefits

Fund	Police & Fire Pension
Account Number	03-73-86

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Other							
9300 Retirement Benefits	1,675,543	1,715,475	1,800,000	1,800,000	1,800,000	2,040,000	13%
9350 Disability Benefits	120,533	120,533	124,000	124,000	124,000	125,000	1%
9400 Survivor's Benefits	136,930	132,929	140,000	140,000	140,000	150,000	7%
9450 Death Benefits	(5,132)	5,121	20,000	20,000	20,000	10,000	-50%
Sub-Total Other	1,927,874	1,974,058	2,084,000	2,084,000	2,084,000	2,325,000	12%
Total	1,927,874	1,974,058	2,084,000	2,084,000	2,084,000	2,325,000	12%

NON-UNIFORMED EMPLOYEE PENSION

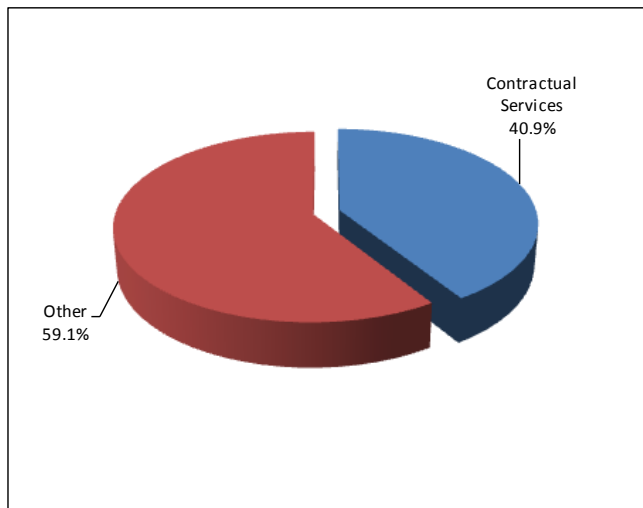
The *Pension Administration* program provides retirement benefit administration for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

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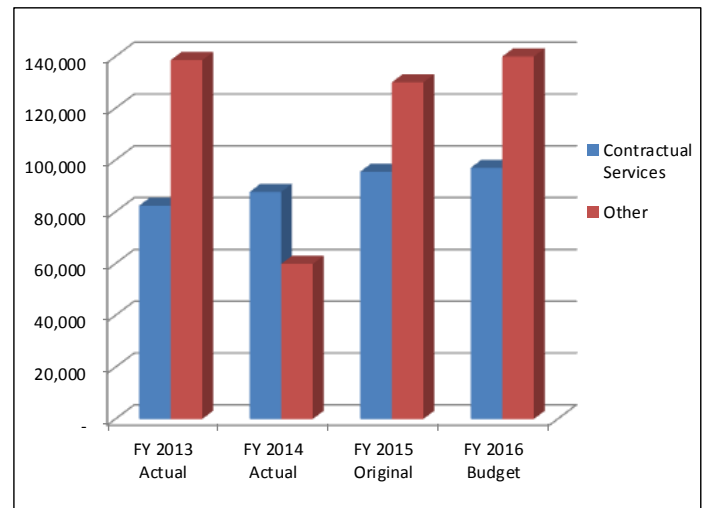
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contractual Services	82,360	87,689	95,500	95,500	95,500	97,000	2%
Other	138,571	59,876	130,000	130,000	130,000	140,000	8%
Total	220,931	147,565	225,500	225,500	225,500	237,000	5%

FY 2016 Adopted Budget



Expenditures Comparison





Department	Pension
Program	Pension Administration

Fund	Non-Uniformed Pension
Account Number	10-74-85

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Contractual Services							
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%
6010 Professional Services	11,750	15,942	18,500	18,500	18,500	20,000	8%
6020 Legal Services	4,348	1,903	6,000	6,000	6,000	6,000	0%
6240 Insurance - Disability	32,701	34,197	35,000	35,000	35,000	35,000	0%
6245 Group Life	28,029	29,981	30,000	30,000	30,000	30,000	0%
6580 Insurance - Fiduciary	3,032	3,166	3,500	3,500	3,500	3,500	0%
Sub-Total Contractual Services	82,360	87,689	95,500	95,500	95,500	97,000	2%
Other							
9500 Administrative Expenses	45,596	46,417	50,000	50,000	50,000	65,000	30%
9600 Refund of Contributions	72,820	13,460	80,000	80,000	80,000	75,000	-6%
9650 Loss on Sales of Securities	-	-	-	-	-	-	0%
Sub-Total Other	138,571	59,876	130,000	130,000	130,000	140,000	8%
Total	220,931	147,565	225,500	225,500	225,500	237,000	5%

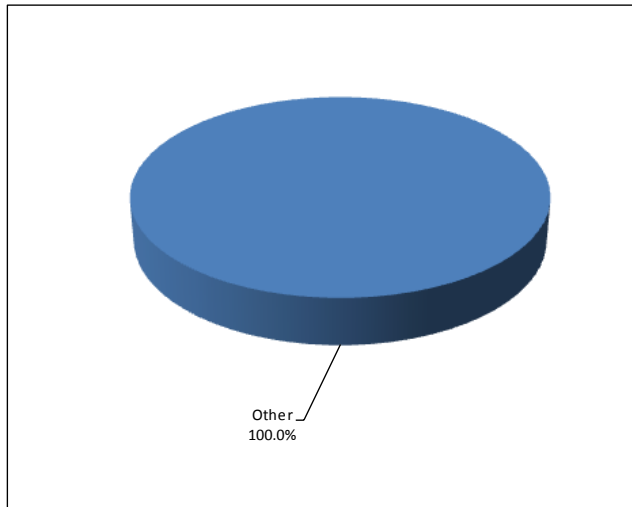
The *Pension Benefits* program provides retirement benefits for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

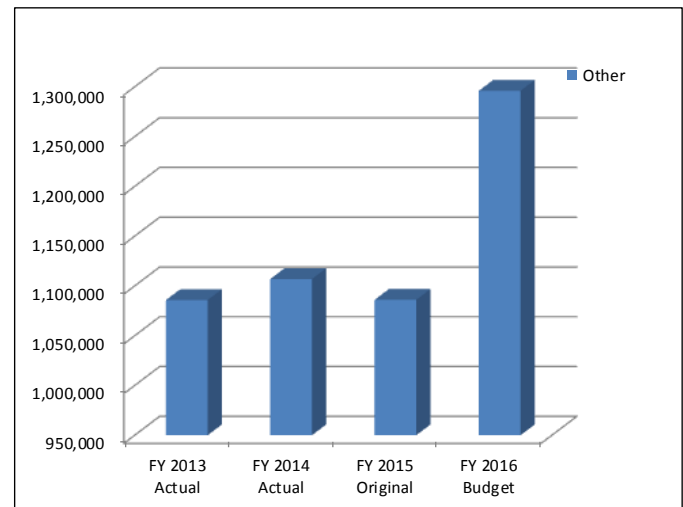
BUDGET EXPENDITURES

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Other	1,085,827	1,106,916	1,086,000	1,086,000	1,086,000	1,296,000	19%
Total	1,085,827	1,106,916	1,086,000	1,086,000	1,086,000	1,296,000	19%

FY 2016 Adopted Budget



Expenditures Comparison





Department	Pension
Program	Pension Benefits

Fund	Non-Uniformed Pension
Account Number	10-74-86

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	FY 2016 Budget	% over FY 2015
Other							
9300 Retirement Benefits	947,854	968,943	940,000	940,000	940,000	1,140,000	21%
9350 Disability Benefits	5,952	5,952	6,000	6,000	6,000	6,000	0%
9400 Survivor's Benefits	132,021	132,021	140,000	140,000	140,000	150,000	7%
Sub-Total Other	1,085,827	1,106,916	1,086,000	1,086,000	1,086,000	1,296,000	19%
Total	1,085,827	1,106,916	1,086,000	1,086,000	1,086,000	1,296,000	19%



Capital Improvement Program Fiscal Year 2016

The Capital Improvement Plan (CIP) is a five-year roadmap for creating, maintaining and paying for University City's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the city will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets, or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city's existing infrastructure, and respond to and anticipate the future growth of the city. A wide range of projects comprise capital improvements as illustrated by the examples below:

- Fire and police stations;
- Libraries, court facilities and office buildings;
- Parks, trails, open space, pools, recreation centers and other related facilities;
- Roads, bridges, traffic signals and other traffic control devices including fiber optic infrastructure needed for the operation of intelligent transportation systems;
- Landscape beautification projects;
- Computer software and hardware systems other than personal computers and printers;
- Flood control drainage channels, storm drains and retention basins; and
- Major equipment purchases such as landfill compactors, street sweepers and sanitation trucks.

Municipalities, like University City, face a special set of complex problems. The cities need to maintain roads, repair public amenities such as parks, and expand public safety services to accommodate both residential and non-residential citizens. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, buildings and underground pipes for the water and sewer system. University City also has completed many capital projects that involved renovating, rehabilitating or expanding existing infrastructure or buildings.

Paying for Capital Improvements

In many respects, the city's planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of realistic completion timeframes.

If the purchase plan moves forward, a decision must be made about the down payment. A good planner might have started a replacement fund a few years ago in anticipation of the need. Other cash sources might include a savings account or a rainy day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable, a negative event, such as a flood or unanticipated medical expense, might delay the plan.

Similarly, most large capital improvements cannot be financed solely from a single year's revenue stream or by simply increasing income or decreasing expenses. For a more detailed discussion about this issue see the "Impacts of the CIP on the Operating Budget."

Guidelines and Policies Used in Developing the CIP

City Council's strategic goals and key objectives and the city's financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

- Does a project support City Council's strategic goals?
- Does a project qualify as a capital project, i.e., cost more than \$25,000 and have an expected useful life of at least five years?
- Does a project satisfactorily address all federal, state and city legal and financial requirements?
- Does a project support the city's favorable investment ratings and financial integrity?
- Does a project prevent the deterioration of the city's existing infrastructure?
- Does a project respond to and, if possible, anticipate future growth in the city?
- Does a project encourage and sustain quality economic development?
- Can a project be financed through growth in the tax base or fees, when possible, if constructed in response to residential or commercial development?
- Is a project responsive to the needs of residents and businesses within the constraints of reasonable taxes and fees?
- Does a project leverage funds provided by other units of government where appropriate?

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population loss, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

University City's Annual CIP Development Process

In conjunction with the annual budgeting process, the Finance Department coordinates the citywide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Council's commitment to the needs and desires of University City's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Council. The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. City Council makes the final decision about whether and when to fund a project. Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Council's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time or emergency services when needed. The City Council reviews the recommended CIP. Council also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.

Citizen Involvement in the CIP Process

The CIP is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's long-term direction for capital improvements and a better understanding of the city's ongoing needs for stable revenue sources to fund large or multi-year capital projects. Input into the annual CIP updating process is obtained from citizens who serve on many different city boards and commissions, as well from individual citizens through the public hearing and comment process. Through these public input venues, residents and businesses have alerted staff about infrastructure development and renovation needs, important quality-of-life enhancements, and environmental and historic preservation issues that should be addressed in the capital plan. Citizens have additional opportunities for input when participating in committees that consider voter authorization proposals.

We encourage and welcome your comments and suggestions for improving University City's annual CIP. Please share your thoughts, concerns and suggestions with the city staff in the Finance Division.

Capital Improvement Plan Budget

The City annually updates the *Five-Year Capital Improvement Program (CIP)* plan, which is now based on FY 2016 through FY 2020 and includes \$1.1 million in projects. **The first year of the plan is the only year appropriated by City Council.** The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. The final decision to fund a project is made by City Council. Projects include street, sidewalk and curb improvements including pavement preservation, and police and fire department vehicle replacements.

Impact of the CIP on the Operating Budget

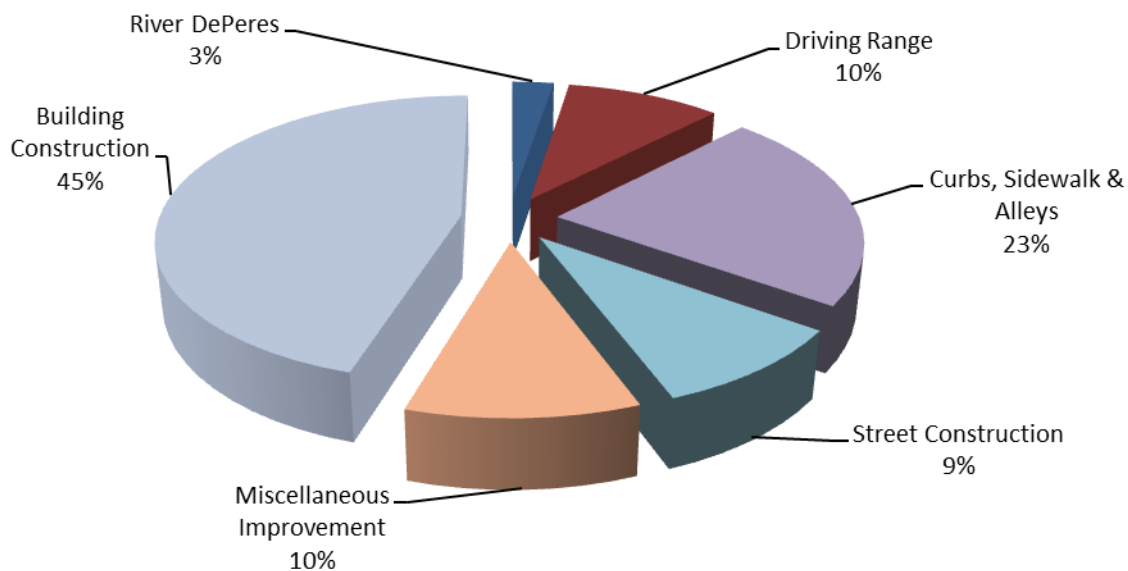
University City's operating budget is directly affected by the CIP. Almost every new capital improvement entails additional ongoing expenses for routine operation, repair and maintenance upon completion or acquisition that must be incorporated into the operating budget. Older facilities usually involve higher maintenance and repair costs as well. Grant matching funds also come directly from the operating budget. The cost of future operations and maintenance for new CIP projects are estimated by each department based on a detailed set of cost guidelines that is provided to all departments each year. These guidelines are updated annually in conjunction with the various departments that are experts on different types of operating costs. For fiscal year 2016 to 2020 CIP reflects the following estimated operating cost for capital projects:

CAPITAL IMPROVEMENT

	PROGRAM	GENERAL FUND RESERVE	ECONOMIC SALES TAX	CAPITAL IMPROVEMENT SALES TAX	PARK SALES TAX	GRANT FUND	TOTAL
	Park Improvement						
1	River DePeres	\$ -	\$ -	\$ -	\$ 80,000	\$ -	\$ 80,000
	Curbs, Sidewalk & Alleys						
2	Jackson-Balson Pedestrian Improvement	-	-	48,300	-	194,000	242,300
3	Sidewalk and Curb Maintenance	-	-	380,000	-	75,000	455,000
	Street Construction						
4	Street Resurfacing	-	-	140,000	-	-	140,000
5	Forsyth Improvement	-	-	30,000	-	120,000	150,000
	Miscellaneous Improvement						
6	Digital Message Boards	-	-	47,000	-	-	47,000
7	Driving Range	-	-	-	300,000	-	300,000
8	Mapleview Dr. -Lafon PI Drainage Improvement	-	-	50,000	-	-	50,000
9	In-Store Retail Program	-	50,000	-	-	-	50,000
10	Make Space on Olive Boulevard	-	50,000	-	-	-	50,000
11	Security Camera - Parking Lot #3 and # 4	-	75,000	-	-	-	75,000
12	Melville/Ackert Plaza Improvement	-	50,000	-	-	-	50,000
	Building Construction						
13	Police Building (renovating or new)	1,400,000	-	-	-	-	1,400,000
		\$ 1,400,000	\$ 225,000	\$ 695,300	\$ 380,000	\$ 389,000	\$ 3,089,300

Of the total \$3,089,300 impact on the operating budget, \$695,300 comes from the Capital Improvement Sales Tax, \$380,000 from Park Sales Tax, \$225,000 from Economic Sales Tax, \$1,400,000 from General Fund reserve and \$389,000 from Grant.

Capital Improvement by Program



Summary of Capital Improvement Program	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Total
GENERAL FUND						
Police Building (renovating or new)	1,400,000	1,400,000	1,400,000	-	-	-
TOTAL GENERAL FUND	1,400,000	1,400,000	1,400,000	-	-	-
CAPITAL IMPROVEMENT SALES TAX FUND						
Public Works and Parks Department						
Digital Message Boards	47,000	47,000	47,000	47,000	47,000	235,000
Forsyth Improvement	30,000	4,000	184,000	-	-	218,000
Jackson Ave and Balson Ave Pedestrian Imp	48,300	-	-	-	-	48,300
Mapleview Dr-Lafon Pl Intersection Drainage Improveme	50,000	-	-	-	-	50,000
Sidewalk and Curb Maintenance	380,000	600,000	600,000	500,000	450,000	2,530,000
Street Resurfacing	140,000	300,000	400,000	1,100,000	1,100,000	3,040,000
Total Public Works and Parks Department	695,300	951,000	1,231,000	1,647,000	1,597,000	6,121,300
PARK SALES TAX FUND						
Public Works and Parks Department						
Driving Range	300,000	-	-	-	-	300,000
River Des Peres	80,000	90,000	100,000	110,000	120,000	500,000
Total Public Works and Parks Department	380,000	90,000	100,000	110,000	120,000	800,000
ECONOMIC SALES TAX FUND						
Community Development						
In-Store Retail Program	50,000	-	-	-	-	50,000
"Make Space" on Olive Boulevard	50,000	-	-	-	-	50,000
Security Cameras - Parking Lot #3 and #4	75,000	-	-	-	-	75,000
Melville/Ackert Plaza Improvement	50,000	-	-	-	-	50,000
Total Economic Sales Tax Fund	225,000	-	-	-	-	225,000
GRANT FUND						
Public Works and Parks Department Grants						
Forsyth Improvement	120,000	16,000	736,000	-	-	872,000
Jackson Ave and Balson Ave Pedestrian Imp	194,000	-	-	-	-	194,000
Sidewalk and Curb Maintenance (CDBG)	75,000	75,000	75,000	75,000	75,000	375,000
Total Grants	389,000	91,000	811,000	75,000	75,000	1,441,000
GRAND TOTAL OF CIP PROGRAM	\$ 3,089,300	\$ 2,532,000	\$ 3,542,000	\$ 1,832,000	\$ 1,792,000	\$ 8,587,300

Five-Year Capital Improvement Projects
July 1, 2015 through June 30, 2020

Department: Public Works and Parks
Program: Capital Improvements
Project: Digital Message Boards
Amount: \$235,000

Project Details

Project Description:

Current message boards are to be upgraded to digital message boards and digital message boards are to be added in new locations to provide better and additional communication to City residents. Digital technology will bring University City's communication up to date by using more modern methods and by reviving the appearance of the signs, as well as to have the capability of providing numerous messages throughout the day and week. The overall plan is to upgrade two signs per year.

Current Conditions:

Currently University City has seven standard message boards located at four sites throughout the City. The messages on these boards are updated approximately once a week. Each sign and each letter has to be changed individually. The current message boards are mostly clustered in the center of the City.

Project Goals:

Improve aesthetics, increase communications, update the signs with current technology, as well as increase the number of signs.

Financial Implications:

The new signs would reduce labor costs.



Project Funding Services & Schedule

Source	Prior Year	FY16	FY17	FY18	FY19	FY20	Total
Capital Improvement	44,000	47,000	47,000	47,000	47,000	47,000	235,000
Sales Tax							
Total	44,000	47,000	47,000	47,000	47,000	47,000	235,000

Five-Year Capital Improvement Projects
July 1, 2015 through June 30, 2020

Department: Public Works and Parks
Program: Public Works and Parks Capital Improvement
Project: Driving Range
Amount: 300,000

Project Details

Project Description:

Evaluate the current conditions to determine the necessary improvements to the drainage, grading and grass coverage. Design and construct those improvements.

Current Conditions:

The driving range has newly placed concrete pads for the golfers to drive from, but the grass area beyond the concrete is in poor condition. The area also includes some drainage issues to create problems during rainy days.

Project Goals:

- Improve drainage on the driving range.
- Improve grading throughout the range.
- Improve aesthetics of the golf course complex.

Financial Implications:

Possibly increase the number of users of the driving range, which would provide additional revenue.



Project Funding Services & Schedule

Source	Prior Year	FY16	FY17	FY18	FY19	FY20	Total
Park & Storm Water Sales Tax	20,000	300,000		-	-	-	300,000
Total	20,000	300,000	-	-	-	-	300,000

Five-Year Capital Improvement Projects July 1, 2015 through June 30, 2020

Department: Public Works and Parks
Program: Capital Improvement
Project: Forsyth Improvements Project
Amount: \$1,090,000

Project Details

Project Description:

The proposed improvements include resurfacing of the road, ADA improvements (curbs, curb ramps and sidewalks), Traffic Signal improvements at Forsyth and Asbury, and bicycle facilities (Share the road signage and markings) in accordance with the Gateway Bike Plan and the Bicycle and Pedestrian Master Plan for the City of University City. Traffic safety at the intersection of Forsyth and Lindell Blvd will be studied and improved.

Current Conditions:

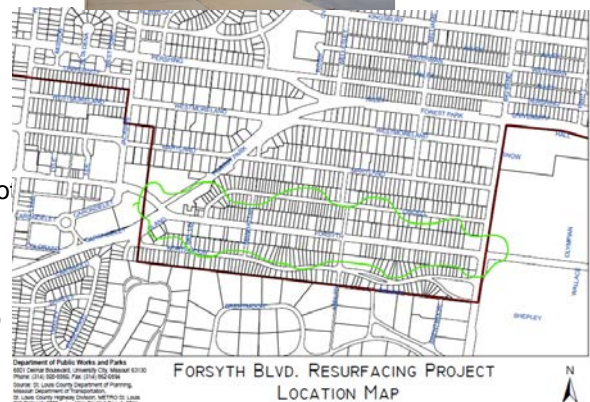
Forsyth Boulevard is a City owned and maintained street which interconnect City of Clayton and the City of St. Louis. The current pavement conditions are deteriorated, and sidewalks need to be made ADA accessible. There is lack of bicycle facilities on the Forsyth Corridor traffic signal need upgrading.

Project Goals:

- Provide a comfortable, safe and economical road and sidewalk surface for motorist, bicycles and pedestrians and individuals with disabilities.
- Improve safety at Forsyth - Lindell Ave intersections for vehicular and pedestrian traffic movements.

Financial Implications:

Reduce the need for additional capital improvement dollars expenditure for pavement deterioration. New sidewalks will not need maintenance for many years and will reduce emergency repairs for trip hazards and eliminate standing water which causes rapid deterioration of the street pavement. Traffic Signal will continue to be maintained by St. Louis County at no additional rates. Pavement markings will be included in a pavement marking contract for City wide pavement markings.



Project Funding Services & Schedule

Source	Prior Year	FY16	FY17	FY18	FY19	FY20	Total
Capital Improvement Sales Tax	-	30,000	4,000	184,000	-	-	218,000
Fed Grant	-	120,000	16,000	736,000	-	-	872,000
Total	-	150,000	20,000	920,000	-	-	1,090,000

Five-Year Capital Improvement Projects
July 1, 2015 through June 30, 2020

Department: Public Works and Parks
Program: Capital Improvement
Project: Jackson Ave. and Balson Ave. Pedestrian Improvement
Amount: \$241,400

Project Details

Project Description:

This Federal-aid grant project is intended to further improvements included in another grant project for replacing a pedestrian traffic signal on Jackson Ave. to the south of the traffic circle in this highly pedestrian school area.

Current Conditions:

There are several Americans with Disabilities Act (ADA) non-compliant sidewalk sections along the three blocks proposed to be improved in this project. These areas include several curb ramps and their crossing of median islands in front of two schools to be replaced with raised pedestrian crossings (speed tables) and new striping for better visibility and traffic calming effects.

Project Goals:

- Provide a safe and economical walking surface.
- Provide safe pedestrian crossings with better visibility.
- Provide traffic calming added to new traffic signal control.

Financial Implications:

New sidewalks and curb ramps will not need maintenance for many years and will improve safe accessibility for better attendance numbers for two City schools.



Project Funding Services & Schedule

Source	Prior Year	FY16	FY17	FY18	FY19	FY20	Total
Capital Improvement	8,052	48,300	-	-	-	-	48,300
Sales Tax							
Grant Fund	32,211	193,100	-	-	-	-	193,100
Total	40,263	241,400	-	-	-	-	241,400

Five-Year Capital Improvement Projects
July 1, 2015 through June 30, 2020

Department: Public Works and Parks
Program: Capital Improvement
Project: Mapleview-Lafon Intersection Drainage Improvements
Amount: \$50,000

Project Details

Project Description:

The northeast corner of Mapleview Dr. and Lafon Pl. intersection does not have an established drainage pattern, which traps surface run-off at the interface of the two pavements sloped toward each other. This creates several issues including ice hazard in the winter, environmental problems due to standing water, and accelerated pavement deterioration.

Current Conditions:

Mapleview Dr. has been built with a combination curb & gutter, however, Lafon Pl. does not have a curb & gutter. Mapleview surface drainage is directed toward Lafon Pl., but Lafon Pl. is not designed to properly convey this drainage to a stormwater drain. Lafon Pl. pavement elevation is also higher than Mapleview, which effectively creates the effect of a dam for the flow of Mapleview drainage water. The result is a pond of water at the northeast corner of the intersection.

Project Goals:

- Grade streets or add drainage structures to convey stormwater to an inlet.
- Adjust street elevations or construct a curb&gutter for improvement in drainage, if neighbors on Lafon Pl. participate in the additional cost.



Financial Implications:

- Lessen the rate of deterioration on public street pavement assets reducing the need for additional capital improvement dollars expenditure for premature deterioration.
- Increase the safety and aesthetics of the area of this intersection for both pedestrians and motorists as the pedestrians must use the street pavement due to the lack of a sidewalk network.

Project Funding Services & Schedule

Source	Prior Year	FY16	FY17	FY18	FY19	FY20	Total
Capital Improvement	-	50,000	-	-	-	-	50,000
Sales Tax	-						
Total	-	50,000	-	-	-	-	50,000

Five-Year Capital Improvement Projects
July 1, 2015 through June 30, 2020

Department: Public Works and Parks
Program: Public Works and Parks Capital Improvement
Project: River des Peres Improvements
Amount: \$500,000

Project Details

Project Description:

In FY15, the began the removal of some of the invasive species along the upper banks of the south drainage area of the River des Peres. The City will also contract to have more of the species removed from the lower banks. The City will continue to remove invasive species, and start to lay back the banks of this section near the basketball courts.

Current Conditions:

The drainage area is completely overgrown with invasive species and other undergrowth. Litter and debris along the banks, stuck in the invasive species and filling the bed of the river. This decreases the volume of water that can be moved through this area during rainy seasons.

Project Goals:

- Increase the volume of water that can be stored during flooding. Thus potentially reducing flooding upstream.
- Improve aesthetics within Heman Park.
- Improve site visibility into the park from Vernon Avenue.

Financial Implications:

Minimal increase to the cost of maintenance of this area once improvements are completed in order to ensure that the invasive species do not take over again. Once the plants on the banks have been established, the maintenance required will decrease.



Project Funding Services & Schedule

Source	Prior Year	FY16	FY17	FY18	FY19	FY20	Total
Park & Storm Water Sales	40,000	80,000	90,000	100,000	110,000	120,000	500,000
Total	40,000	80,000	90,000	100,000	110,000	120,000	500,000

Five-Year Capital Improvement Projects
July 1, 2015 through June 30, 2020

Department: Public Works and Parks
Program: Capital Improvement
Project: Sidewalk and Curb Maintenance
Amount: \$2,905,000

Project Details

Project Description:

Each year, the City performs concrete sidewalk, curb, and alley repairs. The amount of maintenance that can actually be performed is based on funding levels.

Current Conditions:

Every two (2) years, all City sidewalks and curbs are inspected and rated. Sidewalks and curbs are rated on a scale of one (poor) to 10 (excellent). Concrete repairs are performed on the most poorly rated sidewalks and curbs. For any block the City performs maintenance, the sidewalks and curbs are constructed to current ADA standards including the curb ramps at

Project Goals:

- Provide a safe and economical walking surface. Improve the drainage of the streets. Curb maintenance helps to eliminate standing water.
- Replace all the curbs and sidewalks per current ADA standards before street paving.

Financial Implications:

New sidewalks will not need maintenance for many years and will reduce emergency repairs for trip hazards and eliminate standing water which causes rapid deterioration of the pavement.



Project Funding Services & Schedule

Source	Prior Year	FY16	FY17	FY18	FY19	FY20	Total
Capital Improvement	409,000	380,000	600,000	600,000	500,000	450,000	2,530,000
Sales Tax							
CDBG	75,000	75,000	75,000	75,000	75,000	75,000	375,000
Total	484,000	455,000	675,000	675,000	575,000	525,000	2,905,000

Five-Year Capital Improvement Projects
July 1, 2015 through June 30, 2020

Department: Public Works and Parks
Program: Capital Improvement
Project: Street Resurfacing
Amount: \$3,040,000

Project Details

Project Description:

More than 95% of the City's streets are constructed of asphalt. Each year, the City performs street resurfacing to improve the condition of the pavement.

Current Conditions:

Every two (2) years, Public Works and Parks inspects and rates all City pavement on a scale of one (poor) to 10 (excellent). Streets rated five or below require significant repair. Streets rated a seven or above are in good condition, but require maintenance and repairs for further preservation.

Project Goals:

- Provide a comfortable, safe and economical road surface.
- Perform repairs to streets with significant deterioration to prevent them from failing, at which point the cost of replacement is higher.

Financial Implications:

When a paved road reaches about 75% of its service life, deterioration accelerates. If routine maintenance is not performed, restoration costs are four to five times higher. With a program of planned pavement maintenance, major savings in rehabilitation costs may be achieved.



Project Funding Services & Schedule

Source	Prior Year	FY16	FY17	FY18	FY19	FY20	Total
Capital Improvement Sales	470,000	140,000	300,000	400,000	1,100,000	1,100,000	3,040,000
Total	470,000	140,000	300,000	400,000	1,100,000	1,100,000	3,040,000

History of University City, Missouri

The Early Years

In 1902, Edward Gardner Lewis purchased 85 acres of farmland just northwest of the 1904 St. Louis World's Fair Forest Park construction site. Lewis was the publisher of the Woman's Magazine and the Woman's Farm Journal, which had outgrown two locations in downtown St. Louis. The 85-acre area would be the headquarters for the Lewis Publishing Company, as well as the site for a "high-class residential district." Lewis decided to develop the area as a model city, a real "City Beautiful."

Lewis broke ground for the publishing company's headquarters in 1903. The Magazine Building (now City Hall), an ornate octagonal tower standing 135 feet tall, dominated the view of the area. An eight ton beacon beamed from atop the building. Soon, other architecturally significant structures and developments were erected - an austere Egyptian temple, the Lion Gates and the Art Academy.

The first subdivision was carefully designed around the landscape park and private place movements. The design included varying lot sizes, and a great mix of architectural style, size, and price of houses were represented. Before the subdivision was fully developed, it was important to the 1904 St. Louis World's Fair. Instead of letting the acres stand idle, Lewis built a tent city to house families visiting the Fair. The popular "Camp Lewis" offered comfortable and convenient accommodations and catered meals.

A City Realized

The City of University City was formally incorporated in September 1906 and Lewis became the first mayor. The city's name reflected the community's proximity to Washington University, and Lewis' hope was that it would become a center of learning and culture.

Over the next few years with Lewis' guidance, subdivisions developed, banks opened, and commercial activity prospered. The University City School District formed and in 1915, University City was one of the first cities in the country to develop a junior high school system.

During the 1920s, thousands of people resettled to less populated communities to the west of St. Louis. The 1920 Census revealed that University City had a population of 6,702, an increase of 177% - the largest percent increase recorded during that decade in any Missouri town. Between 1920 and 1930 more than 19,000 people moved to the City, bringing its population to 25,809. Many of the residents were foreign-born.

On February 4, 1947, University City voters adopted home rule charter and firmly established a new Council-Manager form of municipal government. The city expanded to its current boundaries by the 1960s and comprised 5.8 square miles. During the decades following final annexation, the City has seen much population change, development and redevelopment, and political controversy and stability. Robert H. Salisbury, in an introduction to *Legacy of the Lions* wrote the following:

How has University City (or U City as the locals say) maintained this distinctiveness? One factor has been the early realization by Lewis and his successors that housing development would be more interesting, attractive and stable if the bulldozer were restrained, the contours of the land respected, and the residential areas made into viable neighborhoods rather than mere housing tracts. A second force of great importance was (and is) the schools. Early on U. City created a school system, made it a high priority item on the civic agenda, and recognized that excellent schools helped build a first class community. Third, there were some remarkable men and women who gave enormously of themselves to build and sustain a community that they and their children could live in proudly and happily. U City has been, above all, a community of devoted citizens ...

Sources

Tim Fox, editor, *Where We Live: A Guide to St. Louis Communities* (Missouri Historical Society Press, 1995) 162-164.
NiNi Harris. *Legacy of Lions*. The Historical Society of University City, University City, Missouri, 1981.
The Historical Society of University City, University City, Missouri. *University City, Missouri: History in*

Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal Years (amounts expressed in thousands)

Fiscal Year Ended June 30	Real Property ¹	Personal Property	Railroad and Utilities ²	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Estimated Actual Taxable Value
2005	387,731	60,800	7,609	456,140	(see table below)	2,167,365	21.05%
2006	468,756	63,352	7,881	539,989	(see table below)	2,594,407	20.81%
2007	474,395	64,458	7,969	546,822	(see table below)	2,627,047	20.82%
2008	560,796	65,229	8,078	634,103	(see table below)	3,054,891	20.76%
2009	534,918	60,788	8,324	604,030	(see table below)	3,059,619	19.74%
2010	537,172	52,639	8,474	598,285	(see table below)	2,911,594	20.55%
2011	537,029	53,033	8,474	598,536	(see table below)	2,885,607	20.74%
2012	532,495	53,577	9,129	595,201	(see table below)	2,886,720	20.62%
2013	506,945	59,389	8,993	575,327	(see table below)	2,725,910	21.11%
2014	506,322	61,776	9,332	577,420	(see table below)	2,730,428	21.15%

Total Direct Tax Rate

Fiscal Year Ended June 30	Residential	Commercial	Personal Property	Agricultural
2005	0.958	1.029	1.002	0.000
2006	0.845	0.950	1.015	0.000
2007	0.906	1.014	1.077	0.000
2008	0.927	1.033	1.236	0.000
2009	0.922	1.069	1.229	0.000
2010	0.987	1.114	1.211	0.000
2011	0.761	0.866	0.923	0.000
2012	0.753	0.892	0.909	0.000
2013	0.753	0.776	0.909	0.000
2014	0.753	0.731	0.879	0.000

¹ Assessments are based on January 1st valuations. Assessed valuations are determined and certified by the Assessor of St. Louis County.

² Railroad and Utilities are State Assessed. Locally assessed are included in Commercial Real and Personal. Laclede Gas Company and St. Louis County Water Company are included with personal assessments as they are local concerns.

Sources:

St. Louis County Department of Revenue

www.revenue.stlouisco.com/pdfs

www.revenue.stlouisco.com/collection/yourtaxrates.aspx

Demographic And Economic Statistics-Last Ten Years

Fiscal Year	Population ¹	Personal Income ¹	Per Capita Personal Income ¹	Median Age ¹	Education Level % Bachelor's Degree or Higher Age 25+ ¹	Public School Enrollment ²	Unemployment Rate ³
2005	37,428	1,006,850,628	26,901	35.4	87.4%	3,608	5.7%
2006	37,428	1,006,850,628	26,901	35.4	87.4%	3,515	5.2%
2007	37,428	1,006,850,628	26,901	35.4	87.4%	3,495	5.3%
2008	37,428	1,006,850,628	26,901	35.4	87.4%	3,262	5.3%
2009	37,428	1,006,850,628	26,901	35.4	87.4%	3,135	7.6%
2010	37,428	1,006,850,628	26,901	35.4	87.4%	3,141	7.6%
2011	35,371	1,223,624,374	34,594	37.4	91.0%	3,160	8.6%
2012	35,371	1,223,624,374	34,594	37.4	91.0%	3,160	7.2%
2013	35,371	1,223,624,374	34,594	37.4	91.0%	3,155	6.0%
2014	35,371	1,223,624,374	34,594	37.4	91.0%	3,160	6.2%

Sources:

¹U.S. Census Bureau 2010

²City of University City School District, 2013-2014

³Missouri Economic Research and Information Center, Missouri Department of Economic Development

Principal Property Tax Payers - Fiscal Year 2014

Rank	Taxpayer	Type of Business	Taxable Assessed Value (in thousands)	Percentage of Total Taxable Assessed Value
1	Wyncrest Holdings, Inc	Apartments	\$ 6,533	1.09%
2	McKnight Place Partnership I LLLP	Apartments	6,251	1.05%
3	McKnight Place Partnership II LLP	Apartments	1,903	0.32%
4	MCW RD University City Square LLC	Retail Outlet	1,894	0.32%
5	Missouri American Water Company	Utilities	1,819	0.30%
6	U City Lions LLC A Missouri LTD Liability	Retail/Office Space	1,723	0.29%
7	Mansions on the Plaza LP	Apartments	1,596	0.27%
8	Laclede Gas Company	Utilities	1,564	0.26%
9	McKnight Place Extended Care LLC	Apartments	1,205	0.20%
10	Deutsch Family Investments LLC	Property Investment	1,155	0.19%
Total			\$ 25,643	4.30%

Sources:

St. Louis County Department of Revenue Collection Division

Principal Employers

Employer	Employees ¹	Type of Business	Percentage of Total City Employment ²
City of University City ³	451	Local Government	6.04%
University City School District	400	School District	5.36%
Gatesworth Community	265	Retirement/Independent Living/Nursing Community	3.55%
Winco Window Company Inc	135	Manufacturer – Commercial Aluminum Windows	1.81%
Schnucks Supermarket	135	Supermarket/Grocer	1.81%
McKnight Place Extended Care	125	Retirement/Independent Living/Nursing Community	1.67%
Cintas	125	Document Management/Uniforms-Workwear	1.67%
Wiese Planning & Engineering	120	Industrial Truck Sales & Leasing	1.61%
McKnight Place Assisted Living	76	Retirement/Independent Living/Nursing Community	1.02%
Blueberry Hill	70	Restaurant	0.94%
U City Forest Manor LLC	70	Nursing Facility	0.94%

Sources:

¹Results of survey conducted by University City staff, June 2014

²Total City Employment: 9,028

³City of University City total represents full-time, part-time and seasonal staff employed at fiscal year end June 30, 2014

Glossary

Account: A record used in the general ledger to document related revenues and expenditures.

Appropriation: The legal authorization granted by the City Council allowing the City to incur obligations and make expenditures of resources.

Assessed Valuation: Estimated value of property used to levy taxes. Assessed valuation is set by the Assessor of St. Louis County, Missouri.

Assigned Fund Balance: The portion of the net position of a governmental fund that represents resources set aside ("earmarked") by the government for a particular purpose.

Balanced Budget: The principle of financing current expenditures with current revenues and the accumulated unrestricted fund balance.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Basis of Budgeting: Method used to determine when revenues and expenditures are recognized for budgetary purposes.

Bonds: A written promise to pay a specified sum of money, including periodic interest at a specified rate, at a specified date in the future.

Budget: A financial plan indicating the revenue and expenditures that an organization anticipates for a given time period.

Capital Improvement Program (CIP): A long-range plan for the development and/or replacement of long-term assets such as streets, buildings, and park improvements. The City's Capital Budget Policy describes Capital Improvement Program (CIP) as construction, installations, or acquisitions having a long life expectancy, a fixed nature and a unit value of \$25,000 or more.

Capital Outlay: Capital Outlay accounts are normally reserved for buying assets which are required for operations which have a relatively short-term use, such as vehicles, computers, and other equipment. These items must be purchased with an initial cost of more than \$5,000 and an estimated useful life in excess of one year that adds a fixed asset to a business or increase the value of an existing fixed asset.

Cash Basis: Basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.

Certificates of Participation: A form of financing in which investors purchase a share of a lease agreement made by the city.

Committed Fund Balance: The portion of net position of governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remain legally binding unless removed in the same manner.

Commodities: Supplies and products purchased by the City.

Community Development Block Grant: Grant funds received by the City and administered through the St. Louis County to help enhance Community Development Block Grant qualified areas.

Contingency: An appropriation of funds used to cover unexpected or extraordinary events.

Contractual Services: Expense incurred for a service provided by a contractor or vendor to the City based on an agreement of terms.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related cost.

Department: A component of an organization that is comprised of divisions and programs that share a common purpose or perform similar duties.

Enterprise Fund: A fund which accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expenditure: A decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

Fees: A term used for any charge levied by the City for providing a service, permitting an activity, or imposing a fine or penalty.

Fiscal Year: The period used to account for the City's financial activity. The City of University City's fiscal year begins July 1 and continues through June 30 of the following year.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Balance: Net position of governmental fund (difference between assets, liabilities). The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitation, fund balance may be used to balance the subsequent year's budget.

Fund Balance Policy: Policy to maintain fund balance at a predetermined target level.

General Fund: The primary operating fund of the City which is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bond (GO Bond): The Missouri Constitution provides that, subject to voter approval, cities may issue general obligation bonds in an amount not exceeding 10% of the total assessed valuation of the taxable property of the City.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time; they include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Governmental Funds: This type of fund accounts for how general government services are financed in the short term and what financial resources remain available for future spending.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Gross Receipts Tax: Levy on utility bills paid to electric, gas, telephone, water and sewer companies.

Intergovernmental Revenue: Revenue collected and reimbursed by other governments, such as the county, state, and federal government.

Internal Service Fund: This fund is used to account for services provided to other departments of the City by the Fleet Maintenance division. Charges for services are allocated to various City programs on a cost recovery basis.

Levy: The total amount of taxes, special assessments or service charges imposed by a government.

Modified Accrual Basis: Basis of accounting recommended for use by governmental funds. Revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Nonspendable Fund Balance: The portion of the net position of a governmental fund that cannot be spent either because the underlying resources are not in spendable form or because the government is legally or contractually required to maintain the resources intact.

Object Code: An accounting classification which identifies the type of expenditure incurred.

Pay-as-you-go: A governmental unit that finances all of its capital outlays from current revenues rather than by borrowing.

Per Capita: For each person.

Personal Services: Payment of salaries, wages and fringe benefits to and for City employees.

Program: A budgetary unit which includes specific and distinguishable lines of work carried out by an organization.

Property Tax: An annual tax on the values of certain types of personal or business wealth, represented by real or personal property.

Proposed Budget: The recommended budget presented to City Council by the City Manager.

Restricted Fund Balance: The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

Revenue: An increase in fund balance caused by an inflow of assets, usually cash.

Special Obligation Bond: The obligation typically carry higher interest than GO Bond and lease obligations.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Transfer: A transfer is a movement of monies from one fund, activity, department or account to another. This includes budgetary funds and/or movement of assets.

Unassigned Fund Balance: The difference between total fund balance in a governmental fund and its nonspendable, restricted, committed, and assigned components.

Acronyms

CALOP	Commission for Access and Local Original Programming
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
EAP	Employee Assistance Program
EMS	Emergency Management Services
FED	Federal
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
HEO	Heavy Equipment Operator
LSBD	University City Loop Special Business District
LSV	Life Saving Vehicle
MLC	Municipal Library Consortium of St. Louis County
MSD	Metropolitan St. Louis Sewer District
NID	Neighborhood Improvement District
PGSD	Parkview Gardens Special District
SBD	Special Business District
SEMA	State Emergency Management Agency
SLAIT	St. Louis Area Insurance Trust Pool
U CITY	University City

