

CALOP Commission Meeting Minutes
Thursday, September 24, 2015
University City, U City Library, Room #2
6:00 PM

Members in Attendance: Patricia McQueen, David Stokes, Claire Linzee, Edward Luby, and Bob Wilcox

Members Excused: Beth Norton, Dennis Riggs

Members Absent: Councilmember Terry Crow

Others in Attendance: Patrick Wall, Keith Cole

Call to Order

The meeting was called to order by Ms. McQueen, acting Chairperson for the meeting, at 6:02pm.

Approval of Agenda

A motion was made to approve the agenda by Ms. Linzee and seconded by Mr. Stokes. The motion carried unanimously.

Approval of Minutes

A motion was made to approve the July 23, 2015, minutes as distributed. The motion carried unanimously.

Question was raised about if the City attorney got back in regards to the matching funds question. The City Attorney response was if you require some grantees to have matching funds, but not others, this may cause problems. If CALOP wants to require matching funds in order to give out grants, then CALOP would need to do so for all grant requests to avoid the appearance of discrimination or favoritism.

Treasurer's Report

Mr. Cole reported as of August 31, 2015, the current year to date expenses and ending fund balance. A motion was made to approve the Treasurer's Report. The motion carried unanimously.

The Fred Wehrenberg Story – a motion was made to extend the project another 60 days, until 11/25/15, by Mr. Stokes and seconded by Ms. Linzee. The motion carried unanimously.

Question was brought up about investing part of the money in CD's. The current interest rates on CD's are less than 1%. It would not be advantageous to lock in on a CD for 6 or 9 months when the interest rates are low and the direction of CALOP is uncertain.

Agenda Items

A motion was made to table the By-Laws discussion till the next meeting by Ms. Linzee, and seconded by Mr. Luby. The motion carried unanimously.

A motion was made to resend the previous motion made at the July 23, 2015 meeting, to approve the Keeping Saddam Alive: An American Soldier Story proposal in the amount of \$23,840.00 subject to matching funds in the amount of \$11,920.00 by Mr. Stokes, and seconded by Ms. Linzee. The motion carried unanimously.

A motion was made to approve the Keeping Saddam Alive: An American Soldier Story proposal in the amount of \$23,840.00 by Mr. Luby, and seconded by Mr. Stokes. The motion carried by four (4) yes and one (1) abstained.

A motion was made to approve the Library proposal request in the amount of \$12,300.00 by Mr. Stokes, and seconded by Ms. Linzee. The motion carried unanimously. Note: the original amount requested was \$14,800.00; however, a previous motion was made, July 23, 2015 meeting, and approved unanimously to remove the "Movie Contest" in the amount of \$2,500.00.

Discussion pursued on the Media Collaborative RFP. There were two individuals not related to the City or CALOP who reviewed the RFP. They made several good recommendations on formatting and verbiage.

A motion was made to move forward with the draft Media Collaborative RFP and make the recommended changes to have a final draft at the October 22, 2015 meeting to review by Mr. Stokes, and seconded Mr. Wilcox. The motion carried unanimously.

Next Meeting Date (Tentative)

The next meeting is scheduled for October 22, 2015, at 6:00 pm. Location is U City Library – Room 2.

Adjournment

A motion was made to adjourn the meeting at 7:16pm. The motion carried unanimously.