



MEETING OF THE CITY COUNCIL
CITY HALL, Fifth Floor
6801 Delmar Blvd.
University City, Missouri 63130
May 23, 2016
6:30 p.m.

A. MEETING CALLED TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. PROCLAMATIONS

E. APPROVAL OF MINUTES

1. April 26, 2016 Regular session minutes
2. May 9, 2016 Study session minutes
3. May 9, 2016 Regular session minutes

F. APPOINTMENTS to BOARDS & COMMISSIONS

1. Clarence Olsen is nominated for appointment to the Park Commission by Mayor Welsch, replacing Kimberly Jones.

G. SWEARING IN to BOARDS & COMMISSIONS

1. Richard Massey is to be sworn in to the Arts & Letters Commission

H. CITIZEN PARTICIPATION (Total of 15 minutes allowed)

I. PUBLIC HEARINGS

1. Proposed FY 17 City Budget

J. CONSENT AGENDA

K. CITY MANAGER'S REPORT

1. Approval to purchase a 2016 Chevrolet Suburban for \$42,060, from Don Brown Chevrolet.
VOTE REQUIRED
2. Approval to purchase two (2) $\frac{3}{4}$ -ton trucks and two (2) 1-ton dump trucks for a total of \$145,520 from Don Brown Chevrolet.
VOTE REQUIRED
3. Approval to award contract to lowest bidder, Ford Asphalt Company for the City's Asphalt Overlays Project 1258, in the amount of \$321,000.00.
VOTE REQUIRED
4. Approval to grant the City Manager authority sign and enter into supplemental agreement with the Engineering Services' contract for \$45,000.00. The City's 20% portion is \$9,000.00.
VOTE REQUIRED

5. Approval to purchase two (2) refuse transfer trailers for \$115,912.00 from Downing Sales and Service.

VOTE REQUIRED

L. UNFINISHED BUSINESS

M. NEW BUSINESS

RESOLUTIONS

1. **RESOLUTION 2016 – 9** A resolution authorizing the City to conduct a greenhouse gas inventory and develop a climate action plan.

BILLS

N. CITIZEN PARTICIPATION (continued if needed)

O. COUNCIL REPORTS/BUSINESS

1. Boards and Commission appointments needed
2. Council liaison reports on Boards and Commissions
3. Boards, Commissions and Task Force minutes
4. Other Discussions/Business
 - Nominate Councilmember Michael Glickert as Mayor Pro- Tem requested by Councilmember Jennings and Kraft.

P. COUNCIL COMMENTS

Q. ADJOURNMENT

MEETING OF THE CITY COUNCIL
CITY HALL, Fifth Floor
6801 Delmar Blvd.
University City, Missouri 63130
April 26, 2016
6:30 p.m.

A. MEETING CALLED TO ORDER

At the Regular Session of the City Council of University City held on the fifth floor of City Hall, on Tuesday, April, 26, 2016, Mayor Shelley Welsch called the meeting to order at 6:30 p.m.

B. ROLL CALL

In addition to the Mayor the following members of Council were present:

Councilmember Rod Jennings
Councilmember Paulette Carr
Councilmember Terry Crow
Councilmember Arthur Sharpe, Jr.

Councilmembers Kraft and Glickert were excused
Also in attendance was City Manager, Lehman Walker.

C. APPROVAL OF AGENDA

Councilmember Sharpe stated that he had to leave the meeting early, and requested that the agenda be amended to put the first Citizen Comments section following Resolution 2016 – 7. His motion was seconded by Councilmember Jennings and the motion carried unanimously.

D. PROCLAMATIONS

E. APPROVAL OF MINUTES

1. April 11, 2016 Study session minutes were moved for approval by Councilmember Jennings, seconded by Councilmember Sharpe, and the motion carried unanimously.
2. April 11, 2016 Regular session minutes were moved for approval by Councilmember Jennings, seconded by Councilmember Sharpe, and the motion carried unanimously.
3. April 18, 2016 Special session minutes were moved for approval by Councilmember Sharpe, seconded by Councilmember Jennings, and the motion carried unanimously.

F. APPOINTMENTS to BOARDS & COMMISSIONS

G. SWEARING IN to BOARDS & COMMISSIONS

1. Steve Stone, Angela Fitzgerald, Dan Wald, Michael Alter, Ryan Patterson were sworn in to the Loop Special Business District Board by the City Clerk.
2. Lawanda Hinton was sworn in to the Arts & Letters Commission in the City Clerk's office.

M. NEW BUSINESS (to be handled by retiring Councilmembers)

RESOLUTIONS

Introduced by Councilmember Sharpe

1. **RESOLUTION 2016 – 7** April 5, 2016 Municipal Election results. The motion was seconded by Councilmember Carr and carried unanimously.

(Councilmember Sharpe was excused from the meeting at 6:33 p.m.)

H. CITIZEN PARTICIPATION (Total of 15 minutes allowed)

Suzanne Greenwald, 836 Barkley Square, University City, MO

Ms. Greenwald stated that she was speaking for the third time, to ask what happened to \$95,383 of the taxpayers' money associated with Summer Camp, and why the Mayor voted to cut a service to children that only cost the City \$4,617? She stated that she and the taxpayers of U City deserve a response. *(Ms. Greenwald asked that her written comments be attached as a part of the minutes.)*

Gloria Nickerson, 7576 Blackberry, University City, MO

Ms. Nickerson stated that her business, Ultimate Marketing, as well as numerous citizens will be presenting a plaque to Councilmember Sharpe for his many years of service to this community. Ms. Nickerson stated that although she lives in the 2nd Ward, Councilmember Sharpe was truly a friend to all residents.

I. PUBLIC HEARINGS

J. CONSENT AGENDA

K. CITY MANAGER'S REPORT

1. Approval to authorize the City Manager to execute and enter in an agreement with the U.S. Army Corps of Engineers for the completion of its Upper River des Peres University City Branch General Reevaluation Report and later seek full reimbursement under a reimbursement agreement with MSD.

Councilmember Carr moved to approve, was seconded by Councilmember Jennings and the motion carried unanimously.

Adjourn SINE DIE - Councilmember Carr made a motion to adjourn this session of Council Sine Die, seconded by Councilmember Jennings and the motion carried unanimously.

Swearing in of: Terry Crow, Councilmember Ward 1
Paulette Carr, Councilmember Ward 2
Bwayne Smotherson, Councilmember Ward 3

RECONVENE WITH NEW COUNCIL – Mayor Welsch reconvened the new session of Council at 6:38 p.m.

ROLL CALL

In addition to the Mayor the following members of Council were present:

Councilmember Rod Jennings
Councilmember Paulette Carr
Councilmember Terry Crow
Councilmember Bwayne Smotherson

Councilmembers Kraft and Glickert were excused.

L. UNFINISHED BUSINESS

May 28, 2016

M. NEW BUSINESS continued

RESOLUTIONS

Introduced by Councilmember Jennings

2. RESOLUTION 2016 – 8 Fiscal year 2015 – 2016 Budget Amendment #3.

The motion was seconded by Councilmember Smotherson and carried unanimously.

BILLS

Introduced by Councilmember Jennings

- 3. BILL 8856** – An ordinance renewing an existing franchise and granting for a period of ten (10) years to Laclede Gas Company, a Missouri Corporation, its successors and assigns, the right, permission and authority to construct, reconstruct, excavate for, place, replace, maintain, operate and use its mains, service pipes, conduits, conductors, tanks, vaults, vaporizers, regulators and other equipment, with all necessary or appropriate appliances and appurtenances in connection therewith, in, along, across over and under streets, roads, alleys, sidewalks, squares, bridges and other public places in the City of University City, Missouri and areas dedicated to the city for public utility use, for the purpose of transmitting, furnishing, transporting and distributing gas for light, heat, power and other purposes within and through said city, prescribing the terms and conditions of such grant and imposing certain obligations upon the grantee, its successors and assigns, successively, in connection therewith and providing that this ordinance shall not be effective unless Laclede Gas Company shall within sixty (60) days after the enactment of this ordinance, file with the city an acceptance of this ordinance. Bill 8856 was read for the first time.

N. CITIZEN PARTICIPATION (continued if needed)

O. COUNCIL REPORTS/BUSINESS

1. Boards and Commission appointments needed

Mayor Welsch noted the appointments that were needed.

2. Council liaison reports on Boards and Commissions

3. Boards, Commissions and Task Force minutes

4. Other Discussions/Business

P. COUNCIL COMMENTS

Councilmember Crow congratulated Councilmember Smotherson on his victory and stated that he looked forward to partnering with him to help serve the needs of the entire City. He then acknowledged Coach Ed Deitzler and the U City Robolions for being selected to compete in the world championship competition, which is being held this week at the Americas Center.

Councilmember Crow stated that it is also important to acknowledge the success of Proposition H, which won in every precinct. On the surface, this was about the retention of historic buildings. But his belief is that the underlying message demonstrated by the overwhelming results, is something that every member of Council should see that the public's lack of trust in this administration and want to see a change in how their government operates.

He stated that whoever suggested that Councilmember Kraft stay on for one more vote, should rethink this proposition, because there is a need for Council to move forward. Until Councilmember Kraft officially resigns every 4 to 3 vote is going to be tainted and every action, will be questioned.

Councilmember Crow stated that he also would have to take issue with some of the comments made last month. The residents of this City clearly know who the bully and aggressor has been on this Council, so to now claim to be a victim, is disingenuous, dishonest and not worthy of this chamber.

Councilmember Carr concurred with Councilmember Crow's comments regarding the public's loss of confidence in the way that this City is being managed. She stated that she too, is concerned about the services that are being delivered and whether the number of staff allocated to do this work is sufficient. Consequently, she looks forward to moving this Council in a different direction; ensuring that every member is treated the same, and that this government is operated with the people in mind. Councilmember Carr then welcomed Councilmember Smotherson to City Council.

Councilmember Smotherson stated that one of the things gleaned from this election, reminded him of the U City he remembered from years past, where everyone participated. So, he is honored to be voted into his seat, and wished to thank everyone who supported him in his campaign. He introduced his wife, Rose Smotherson and thanked his sister, mother in law, brother, daughter and grandkids for their help. Councilmember Smotherson also thanked other individual supporters: Kathy and Phyllis Straatman, Tom Sullivan, Kevin Taylor, Meg Ulman, Patricia McQueen, Byron Price, Sue Ann Whitener and Booker Terry and he spoke of how the rivalry of Hanley Junior High and Brittany Junior High worked together in his support. Councilmember Smotherson stated that it does not matter what ward you live in, everyone can, and should work together to build a better future for U City.

Mayor Welsch welcomed Councilmember Smotherson to Council, and then made the following announcements:

April 29th - The Men of Valor's ceremony which honors fathers of University City will be held at the high school auditorium at 7 p.m.

April 29th - U City in Bloom's Plant Sale Preview Party will be held at the Heman Park Community Center from 5 p.m. to 7:30 p.m. The Annual Plant sale will open to the public on Saturday, April 30th, from 9 a.m. to 2 p.m. and Sunday, May 1st, from 11 a.m. to 1 p.m.

May 2nd - The Sutter-Meyer Society's Annual Meeting will be held at the Julia Goldstein Early Childhood Center at 7 p.m.

May 12th - The Taste of U City, featuring over 30 restaurants, will be held at the Mandarin House Banquet Center from 5 p.m. to 8 p.m.

- Q. Roll-Call vote to go into a Closed Council Session according to RSMo 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.**

Councilmember Crow moved to go into Executive Session and was seconded by Councilmember Jennings.

Roll Call Vote Was:

Ayes: Councilmembers Carr, Crow, Smotherson, Jennings and Mayor Welsch.

Nays: None

R. ADJOURNMENT

Mayor Welsch closed the regular City Council meeting at 6:55 p.m. to go into a Closed Session on the second floor. The Closed Session reconvened in an open session at 8:15 p.m. and was then adjourned.

Joyce Pumm, City Clerk, MRCC/CMC

Testimony at the City Council, April 28, 2016. Suzanne Greenwald, 836 Barkley Square.

I am here for the third time to ask for an explanation about the discrepancy in the Summer Camp funding. The Mayor claimed that the City contributed “about \$100,000” to the Summer Camp. Cost analysis by the Parks Commission proves that the City contributed only \$4,617.

What happened to ~~the~~ \$95,383 of our money?

Why did the Mayor vote to cut a service to our children that cost the City only \$4,617?

I deserve a response; the taxpayers of U. City deserve a response.

(Please include this statement in the minutes of this Council meeting.)

UNIVERSITY CITY COUNCIL
STUDY SESSION
5th Floor of City Hall
6801 Delmar Blvd
May 9, 2016
5:30 p.m.

The City Council Study Session was held in the Council Chamber, 5th floor of City Hall, on Monday, May 9, 2016. Mayor Shelley Welsch called the meeting to order at 5:30 p.m. In addition to the Mayor the following members of the Council were present:

Councilmember Paulette Carr
Councilmember Arthur Sharpe, Jr.
Councilmember Terry Crow
Councilmember Michael Glickert.
Councilmember Rod Jennings arrived at 5:47 p.m.

Councilmember Stephen Kraft was excused.

Also present were the City Manager Lehman Walker, the Director of Finance Tina Charumilind and Financial Advisor from WM Financial Strategies Joy Howard.

Mayor Welsch asked if any members of Council would have any changes to propose on the upcoming agenda. There were no changes brought forward.

Mr. Walker opened the study session up for discussion on the finance options for the new police facility. He noted that staff was not making a recommendation to Council but this session was for discussion only with respect to the two options staff identified for funding the new police facility. He introduced Joy Howard the City's financial advisor who would be able to answer any specific questions related to these options. Mr. Walker said the two options for consideration were a General Obligation Bond GOB and the second being a Certificate of Participation, COP. Schedules for both options were provided to Council. He also distributed a tentative time schedule for Council's consideration. Mr. Walker said the Council could make a decision at the next Council meeting.

Councilmember Carr questioned why "election education" was listed under COP. Ms. Howard said she prepared the schedule under the assumption that procedure with General Obligation Bonds would follow the same path using a COP until it was determined the election was not successful. If the decision was to do just a COP, the election would not be of concern.

Councilmember Crow asked if she had a reason why that would be an appropriate course of action. Ms. Howard stated it was so one could see what it would look like going down a simultaneous path.

Questions:

- Would the interest rate be influenced with a unified vote?
Ms. Howard stated the biggest factor would be the City's rating. Since COPs are paid out of the general fund, this could possibly affect the rating. Presently the General Obligation Bonds are rated double A plus and the COPs are rated double A.
- Percentage difference between GOB and COP
Ms. Howard stated that at least a quarter of a percent to one-half of a percent.

- Could political volatility or split vote affect rate since the recommendation goes to an underwriter and eventually to bond buyers.
Ms. Howard doubted it would have any effect on the interest rate
- In order to keep AA plus rating the City needs to keep 25% of operating cost in reserves. How significant is that.
Ms. Howard said the reserves are only one component of an overall rating system. It also takes into account the financial condition, management characteristics, economy and overall bond structure.
- Is the cost on the GOB bond is the interest rate plus a quarter of a percent and COP could go up to an interest rate plus three-quarter of a percent.
Ms. Howard agreed
- Council asked for the City's recent sales tax receipts in comparison with last year.
- What affect does previous draw down of reserves have on the interest rate
Ms. Howard stated that a part of accumulating reserves is a part of a rainy day function to address unknown needs.
- Was there anything in the proposal to address the use of the Annex
Mayor Welsch noted that there was \$2½ million shown in the material given that was approved for the Annex. An additional \$2½ million was taken from the \$7 million Council previously set aside. Mr. Walker said there is no additional money for remediation of the Annex.
- Where does the money for streets and pensions come from
Ms. Howard stated the administration was not pushing any particular structure buy as the City's financial advisor she would push for a GOB if you would think the voters would approve it.
- What to finance
Ms. Howard said it would depend if you wanted to cover the minimal amount or everything (the new building and remediation).
- Are GOB and COP handled through ordinances
Mr. Walker state it would first start by passing a resolution to approve use of a GOB or COP. Ms. Howard stated a GOB would next need an ordinance to approve an election and then an ordinance for the actual sale. COP includes a lease and other documents that would be approved by an ordinance.
- Would there be money left to fix the streets with doing a COP
Ms. Charumilind stated that only a portion of the Capital Improvement sales tax would be used to pay the debt and the remaining could be used for any improvement.
- Why is \$2.2 million being spent on remediation, if heading toward relocation of the police facility
Mr. Walker stated the City has 60 to 90 days to move the police. He said the tuck pointing being presently done is over ½ million dollars. He said he would supply Council with the specific number with respect to the drawing down of the \$2 million.
- Why are we continue to spend on the remediation since the police facility will be moved
Mr. Walker said if nothing is done, the building will continue to deteriorate. To preserve the Annex for anything, the tuck pointing has to be done.
- Is there a fourth option with the GOB. Is this an opportunity to take care of a bigger problem as renovating the Annex for a specific purpose
The GOB of \$15 million would be able to use remaining proceed to improve/repair the Annex building to the white-box phase. The proceeds cannot be used for other City buildings. Ms. Howard noted that it cannot be used to create space for future rentals.
- Experience with multiple bond issues placed on the ballot.

Dependent on voters

- Asked what the cost is to “white-box” the Annex
Ms. Howard said the way she saw it was the Annex was the present police station and the new police station would be built; one is temporary and one is permanent. She noted that this question should be proposed to bond counsel.
- If the City goes for a GOB and it fails can the City then do a COP
Ms. Howard stated that was the decision of how she did the schedule that was presented to Council.

Councilmember Crow asked the Council not to vote on this at the next meeting as he will be out of the country and not available.

Meeting was adjourned at 6:25 p.m.

Joyce Pumm, City Clerk, MRCC/CMC

MEETING OF THE CITY COUNCIL
CITY HALL, Fifth Floor
6801 Delmar Blvd.
University City, Missouri 63130
May 9, 2016
6:30 p.m.

A. MEETING CALLED TO ORDER

At the Regular Session of the City Council of University City held on the fifth floor of City Hall, on Monday, May 9, 2016, Mayor Shelley Welsch called the meeting to order at 6:31 p.m.

(The City Clerk was asked to complete a task and would return shortly)

B. ROLL CALL

In addition to the Mayor the following members of Council were present:

Councilmember Rod Jennings
Councilmember Paulette Carr
Councilmember Stephen Kraft; *(excused)*
Councilmember Terry Crow
Councilmember Michael Glickert
Councilmember Bwayne Smotherson

Also in attendance was City Manager Lehman Walker.

C. APPROVAL OF AGENDA

Hearing no requests, Councilmember Glickert moved to approve the agenda as presented. Seconded by Councilmember Jennings and the motion carried unanimously.

D. PROCLAMATIONS

E. APPROVAL OF MINUTES

1. April 26, 2016 Regular session minutes were moved by Councilmember Jennings and was seconded by Councilmember Smotherson.

Councilmember Smotherson made a motion to delay consideration of the minutes until the next meeting to allow him time to present a list of all the individuals mentioned in his comments of April 26th. Seconded by Councilmember Glickert and the motion carried unanimously.

Mayor Welsch informed Councilmember Smotherson that he could also provide written comments to the City Clerk, as an attachment to the minutes.

F. APPOINTMENTS to BOARDS & COMMISSIONS

1. Richard Massey is nominated for appointment to the Arts & Letters Commission by Councilmember Jennings, replacing Bwayne Smotherson, was seconded by Councilmember Glickert and the motion carried unanimously.

G. SWEARING IN to BOARDS & COMMISSIONS

1. Mary Gorman was sworn in the University City Loop Special Business District Advisory Commission by the City Clerk at the commission's April 12, 2016 meeting.

H. CITIZEN PARTICIPATION (Total of 15 minutes allowed)

Yvette Liebesman, 7570 Cornell Avenue, University City, MO

Ms. Liebesman provided a brief explanation of a dispute she encountered with an old privacy fence located along a common border of neighboring properties. She stated that the lack of definitive ownership; even after a new boundary line survey was performed, led to conflicts. In order to avoid similar conflicts in the future, she requested Council submit to the Plan Commission for analysis, who could then support an amendment to the Building Code regarding common fences. Her suggested language: *"Unless there is documented proof that a border fence belongs to one of the property owners, that any removal or replacement should be approved by both property owners."*

Jim Carr, 7901 Gannon, University City, MO

Mr. Carr stated that he has served as Chairman of the Pension Board, and since this is budget season and presented his thoughts on the City's pension funds for consideration in the FY 17 budget.

- **Reasons the pension funds are underfunded:**
 1. The City has not paid contribution as calculated by the Actuary for police and fire;
 2. The City did not adjust the tax rate that is dedicated to fund;
 3. The City did not make up the shortfall, and
 4. The City provided cost of living raises to retirees when it was not a part of their benefits plan
- **The options for fixing, changing or eliminating the pension funds, boils down to three categories:**
 1. How much it will cost;
 2. Who gets hurt, and
 3. How soon anyone will reap the benefits
- **Suggestions:**
 1. Compile all of the previous results and establish a starting point;
 2. New Councilmembers be made aware of where pensions are in their funding;
 3. Use staff or citizen experts on this subject to make recommendations to Council;
 4. The essentials of the options have been determined, all that is needed now are the numbers;
 5. If Council believes that defined contribution is the way to go, make a plan to get there,
 6. Utilize some of the benefits provided by ICMA.

I. PUBLIC HEARINGS

J. CONSENT AGENDA

K. CITY MANAGER'S REPORT

RESOLUTIONS

BILLS

L. UNFINISHED BUSINESS

BILLS

1. **BILL 8856** – An ordinance granting to Laclede Gas a Missouri Corporation operating a gas distribution system in the City of University City, Missouri, its successors or assigns, a franchise to operate a natural gas distribution system in said city and relating thereto.

Councilmember Glickert moved to approve and was seconded by Councilmember Jennings.

Roll Call Vote Was:

AYES: Councilmembers Jennings, Carr, Crow, Smotherson, Glickert and Mayor Welsch.

NAYS: None.

M. NEW BUSINESS continued

RESOLUTIONS

BILLS

N. CITIZEN PARTICIPATION (continued if needed)

Bart Stewart, 714 Harvard Avenue, University City, MO

Mr. Stewart addressed concerns regarding the resignation of Councilmember Kraft. He stated that either it is time for him to make good on his word by resigning immediately, or actions will continue with respect to his recall. Mr. Stewart stated that citizens deserve better representation, and they are ready to turn in over 2300 signatures in order to commence this process.

O. COUNCIL REPORTS/BUSINESS

1. Boards and Commission appointments needed

Mayor Welsch made the appointments that were needed.

2. Council liaison reports on Boards and Commissions

3. Boards, Commissions and Task Force minutes

Mayor Welsch noted that several sets of minutes were received in this week's packet.

4. Other Discussions/Business

P. COUNCIL COMMENTS

Councilmember Carr encouraged the City Manager to submit Ms. Liebesman's suggestion to staff and the Plan Commission, to see if there is anything that can be done to resolve this issue.

She stated that the Mayor's newsletter detailed the events that occurred in Council's closed session held last week, in direct violation of Rule No. 37 of Council's Rules and Procedures. Councilmember Carr stated that it is not okay to apply the rules indiscriminately to some and ignore it for others. She asked the Mayor to follow the rules and refrain from disbursing confidential information out to the public, unless that same right is granted to all members of Council.

Councilmember Glickert stated that he wanted to mention the passing of Rick Simonelli, a 30 plus year resident of U City. He stated that Mr. Simonelli was very active in the arts throughout the St. Louis region; was instrumental in the renovation of the St. Louis Public Library, and a member of the CALOP Commission. His memorial service will be held on Saturday, at Episcopal Church of the Holy Communion at 10:30 a.m.

He stated that he would also like to recognize AW Healthcare of U City, who was the recipient of the St. Louis District SBA Small Business Award for Women.

Councilmember Crow stated that he would like to congratulate U City's Robotics' team, who is now on their way to the State Robotics' Tournament in Sedalia.

He stated that tonight's Study session represented a level of Q & A, and collegial conversation that has not been seen in some time. This is an opportunity for everyone to work together and hopefully the information obtained will chart a path for what may be a successful resolution to issues associated with the police facility.

Councilmember Crow stated that Council will continue to operate with a cloud over its head and be called into question, where Councilmember Kraft is allowed to be at Council meetings in name only; allowed to show up for closed sessions and cast his vote and the residents of the 1st Ward must continue to be represented by someone who has announced their intent to resign.

Mayor Welsch made the following announcements:

- **May 12th** - The Taste of U City, featuring over 30 restaurants, will be held at the Mandarin House Banquet Hall from 5 p.m. to 8 p.m.

Mayor Welsch stated that there was nothing mentioned in her newsletter that had not already been discussed at a public meeting held last week.

Q. ADJOURNMENT

Mayor Shelley Welsch adjourned the meeting at 6:38 p.m.

Respectfully submitted,

Joyce Pumm
City Clerk, MRCC/CMC



Council Agenda Item Cover

MEETING DATE: May 23, 2016

AGENDA ITEM TITLE: 2016 Chevrolet Suburban Purchase

AGENDA SECTION: City Manager's Report

CAN THIS ITEM BE RESCHEDULED?: Yes

BACKGROUND:

The Fire Department has a 2007 Chevrolet Tahoe that has reached the end of its service life and requires replacement. The Fire Department requested that this vehicle be replaced with the Chevrolet Suburban due to its larger cargo capacity.

The State of Missouri awarded a statewide contract that was competitively bid for emergency vehicles to Don Brown Chevrolet. The vehicle's base contract price is \$41,412. The unit equipped with the required options is \$42,060.

The replacement of the referenced fleet vehicle was budgeted in the City's Fleet Division FY16 Replacement Plan, and is requested by the Fire Department.

RECOMMENDATION:

Staff recommends that the City Council approve an award for purchasing of one 2016 Chevrolet Suburban to Don Brown Chevrolet for a total amount of \$42,060.

ATTACHMENTS:

1. Missouri Department of Transportation Notification of Statewide Contract – Medium Duty Vehicles: Current Model Year
2. Vendor's Quote (Don Brown Chevrolet)



Missouri Department of Transportation
Bid Tabulation of Request 3-140926TV Light Duty Vehicles - 1st Renewal
 Multiple Awards

ITEM # 16 - New standard equipped 2016 or Newer 4WD Model Carryalls
Options A-J apply. See Options Tab for details.

VENDOR	Capital City Chrysler	Don Brown Chevrolet BID "A"	Don Brown Chevrolet BID "B"	Lou Fusz Chevrolet	Lou Fusz GMC	Putnam Chevrolet	Roberts Chevrolet Buick
MAKE/MODEL	NO BID	SUBURBAN 4WD	SUBURBAN 4WD	CHEVROLET SUBURBAN	GMC YUKON XL	CHEVROLET SUBURBAN	CHEVROLET SUBURBAN
GVWR	NO BID	7,500	7,500	7,500	7,500	7,500	7,500
GAS MPG CITY / HWY	NO BID	15 /22	15/22	15 / 22	15 / 22	15 / 22	15/22
FUEL CAP	NO BID	31	31	31	31	31	31
OIL CAP	NO BID	8. 1/2	8. 1/2	5	5	8.5	7
E-85 Compatible	NO BID	YES	YES	YES	YES	YES	YES
E-85 MPG CITY / HWY	NO BID	11 /15	11 /15	15 / 22	15 / 22	11 / 15	11/15
BASE PRICE	NO BID	\$41,491.00	\$41,412.00	\$41,910.00	\$42,979.00	\$41,690.00	\$41,804.00
OPTION 16A Deep Tinted Windows	NO BID	\$0.00	\$0.00	STD	STD	\$259.00	\$266.00
OPTION 16B HD Class 4 w/ Type III Adapter Trailer Hitch	NO BID	\$0.00	\$0.00	\$465.00	\$465.00	STD	STD
OPTION 16C Ext. Color Highway Yellow	NO BID	\$498.00	\$498.00	\$0.00	\$0.00	\$150.00	\$135.00
OPTION 16D DELETE 3rd Row	NO BID	(\$360.00)	(\$360.00)		\$0.00	N/A	\$380.00
OPTION 16E Std. diesel engine in lieu of gas engine	NO BID	N/A	N/A	N/A	N/A	N/A	N/A
OPTION 16F Cab Steps / Running Boards	NO BID	\$0.00	\$0.00	STD	STD	STD	STD
OPTION 16G Opt. Rear Axle Ratio	NO BID	N/A	N/A		\$0.00	\$585.00	
OPTION 16H Ltd. Slip Rear Axle	NO BID	\$0.00	\$0.00	STD	STD	STD	STD
OPTION 16I Vinyl Seats in lieu of Cloth	NO BID	\$0.00	\$0.00	\$1,215.00	\$1,215.00	N/C	N/C
OPTION 16J Bluetooth Capability	NO BID	\$0.00	\$0.00	STD	STD	STD	\$77.00



2244 S. Kingshighway, St. Louis, Missouri 63110
 (314)772-1400 (314)772-1022 Fax
dave@donbrownchevrolet.com

ATTN: TOM BRUSHWOOD
 UNIVERSITY CITY

DATE: 05/04/16

QUOTE

	DESCRIPTION		TOTAL
	MODOT CONTRACT 3-140926TV ITEM 16		
1	2016 CHEVROLET SUBURBAN 4WD	\$41,412.00	\$41,412.00
1	TGK AND 01U RED PAINT	\$550.00	\$550.00
1	9U3 REMOVE CENTER 20 OF FRONT SEAT	\$0.00	\$0.00
1	NQH TRANSFER CASE ROTARY CONTROL	\$98.00	\$98.00
1	VINYL FLOORING		\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
GRAND TOTAL			\$42,060.00

If you should have any questions, please don't hesitate to give me a call. Thank you!

 Dave Helterbrand
 Fleet Department Manager
This quote is good for 30 days
 K-1-3



Council Agenda Item Cover

MEETING DATE: May 23, 2016

AGENDA ITEM TITLE: Two ¾ Ton Trucks and Two 1 Ton Dump Trucks Purchase

AGENDA SECTION: City Manager's Report

CAN THIS ITEM BE RESCHEDULED?: Yes

BACKGROUND:

Two of the Public Works and Parks Department ¾ ton Trucks and two 1 Ton Dump Trucks in the City's vehicle fleet have reached the end of their service life and require replacement. The following chart indicates the required equipment for each truck and the total purchase price.

Unit	4x4	Plow	Lift Gate	4.0 YD Dump Bed	2.5 YD Dump Bed	1 Ton	Division	Total Price
31			X	X		X	Solid Waste	\$39,665
70					X	X	Parks-Forestry	\$34,969
79	X	X	X				Solid Waste	\$35,443
135	X	X	X				Golf Course	\$35,443

The Missouri Department of Transportation awarded a statewide contract that was competitively bid for Medium Duty Vehicles to various vendors across the state, the closest of which is Don Brown Chevrolet.

The replacement of the ¾ ton Trucks and 1 Ton Dump Trucks was budgeted in the City's Fleet Division FY16 Replacement Plan, and is requested by the Public Works and Parks Department.

RECOMMENDATION:

Staff recommends that the City Council approve an award to Don Brown Chevrolet for two ¾ Ton Trucks and two 1 Ton Dump Trucks with required equipment for a total amount of \$145,520.

ATTACHMENTS:

- Pictures of fleet units to be replaced
- Missouri Department of Transportation Notification of Statewide Contract – Medium Duty Vehicles: Current Model Year
- Vendor's Quote (Don Brown Chevrolet)



Representative picture for
Units #79 and 135



Picture of Unit #31



Representative picture for
Unit #70



**Missouri Department of Transportation
 Bid Tabulation of Request 3-141204TV Medium Duty Vehicles
 Multiple Awards**

ITEM # 13 - New standard equipped 2016 or Newer Model 1 Ton 2WD Regular Chassis-Cab with DRW and 60" CA
 Options A-BB apply. See Options Tab for details.

VENDOR	Don Brown Chevrolet w/ Knapheide	Putnam Chevrolet w/ Knapheide	Roberts Chevrolet Buick w/ Knapheide	Lou Fusz GMC w/ Knapheide	Lou Fusz GMC w/ Kranz
MAKE/MODEL	Silverado 3500	Silverado 3500	Silverado 3500	Sierra 3500	Sierra 3500
GVWR	13,200	13,200	13,200	13,200	13,200
FUEL CAP	63.5 gallons	63.5 gallons	63.5 gallons	63.5 gallons	63.5 gallons
OIL CAP	12 quarts	12 quarts	10 Qts	12 quarts	12 quarts
BASE PRICE	\$31,996.00	\$31,072.00	\$31,996.00	\$32,559.00	\$32,559.00
OPTION 13A.1 Mounted 9' platform body	\$2,280.00	\$2,280.00	\$2,280.00	\$2,280.00	\$2,678.00
OPTION 13A.2 Mounted aluminum 9' platform body	\$5,960.00	\$5,960.00	\$5,960.00	\$5,960.00	\$5,655.00
OPTION 13B.1 Mounted 9' platform dump body	\$4,597.00	\$4,597.00	\$4,597.00	\$4,597.00	\$5,119.00
OPTION 13B.2 Mounted aluminum 9' platform dump body	\$10,385.00	\$10,305.00	\$10,385.00	\$10,385.00	\$10,028.00
OPTION 13C.1 Mounted 9' dump body	\$6,772.00	\$6,772.00	\$6,772.00	\$6,772.00	\$9,214.00
OPTION 13C.2 Mounted aluminum 9' dump body	\$10,305.00	\$10,305.00	\$10,305.00	\$10,305.00	\$11,183.00
OPTION 13D Bulkhead	\$980.00	\$980.00	\$980.00	\$980.00	\$945.00
OPTION 13E Live Hydraulics for hoist only	\$4,097.00	\$4,097.00	\$4,097.00	\$4,097.00	\$4,358.00
OPTION 13F Hydraulics for dump body only	\$535.00	\$535.00	\$535.00	\$535.00	\$394.00
OPTION 13G Mounted utility body	\$5,997.00	\$5,997.00	\$5,997.00	\$5,997.00	\$6,694.00
OPTION 13H Mounted fiberglass utility body	N/A	N/A	N/A	N/A	N/A
OPTION 13I Six tool drawers	\$1,960.00	\$1,960.00	\$1,960.00	\$1,960.00	\$1,864.00
OPTION 13J Two full length sliding tool trays	\$730.00	\$803.00	\$730.00	\$730.00	\$720.00
OPTION 13K Flip top for utility body	\$545.00	\$545.00	\$545.00	\$545.00	\$525.00
OPTION 13L Double Bottle gas drop wall	\$535.00	\$535.00	\$535.00	\$535.00	\$525.00
OPTION 13M Panel extension cover	\$3,730.00	\$3,730.00	\$3,730.00	\$3,730.00	\$4,200.00
OPTION 13N 3 piece telescopic sliding roof	\$2,745.00	\$2,745.00	\$2,745.00	\$2,475.00	\$3,019.00
OPTION 13O Raise telescopic roof	\$615.00	\$615.00	\$615.00	\$615.00	\$420.00
OPTION 13P Crane mount reinforcement	\$995.00	\$995.00	\$995.00	\$995.00	\$1,129.00
OPTION 13Q Spray on bed liner	\$650.00	\$650.00	\$650.00	\$650.00	\$919.00

May 23, 2016

K-2-3



Missouri Department of Transportation
Bid Tabulation of Request 3-141204TV Medium Duty Vehicles
Multiple Awards

ITEM # 17 - New standard equipped 2016 or Newer Model 1 Ton 2WD Regular Chassis-Cab with DRW and 84" CA
 Options A-AA apply. See Options Tab for details.

VENDOR	Don Brown Chevrolet w/ Knapheide	Putnam Chevrolet w/ Knapheide	Roberts Chevrolet Buick w/ Knapheide	Lou Fusz GMC w/ Knapheide	Lou Fusz GMC w/ Kranz
MAKE/MODEL	Silverado 3500	Silverado 3500	Chevrolet Silverado 3500	Sierra 3500	Sierra 3500
GVWR	13,200	13,200	13,200	13,200	13,200
FUEL CAP	63.5 gallons	63.5 gallons	63.5 gallons	63.5 gallons	63.5 gallons
OIL CAP	12 quarts	12 quarts	10 quarts	12 quarts	12 quarts
BASE PRICE	\$31,675.00	\$31,232.00	\$32,266.00	\$32,665.00	\$32,665.00
OPTION 17A.1 Mounted 11' platform body	\$2,576.00	\$2,833.00	\$2,576.00	\$2,576.00	\$2,678.00
OPTION 17A.2 Mounted aluminum 11' platform body	\$6,505.00	\$7,155.00	\$6,505.00	\$6,505.00	\$6,248.00
OPTION 17B.1 Mounted 11' platform dump body	\$4,841.00	\$5,325.00	\$4,841.00	\$4,841.00	\$5,303.00
OPTION 17B.2 Mounted aluminum 11' platform dump body	\$10,915.00	\$12,006.00	\$10,915.00	\$10,915.00	\$10,605.00
OPTION 17C Bulkhead	\$980.00	\$1,078.00	\$980.00	\$980.00	\$945.00
OPTION 17D Live Hydraulics for all applications	\$4,097.00	\$4,506.00	\$4,097.00	\$4,097.00	\$4,359.00
OPTION 17E Hydraulics for dump body only	\$535.00	\$587.00	\$535.00	\$535.00	\$525.00
OPTION 17F Mounted utility body	\$7,199.00	\$7,919.00	\$7,199.00	\$7,199.00	\$7,797.00
OPTION 17G Mounted fiberglass utility body	N/A	N/A	N/A	N/A	N/A
OPTION 17H Six tool drawers	\$1,960.00	\$2,156.00	\$1,960.00	\$1,960.00	\$1,864.00
OPTION 17I Two full length sliding tool trays	\$730.00	\$803.00	\$730.00	\$730.00	\$720.00
OPTION 17J Flip top for utility body	\$755.00	\$830.00	\$755.00	\$755.00	\$735.00
OPTION 17K Panel extension cover	\$4,430.00	\$4,543.00	\$4,430.00	\$4,430.00	\$6,563.00
OPTION 17L 3 piece telescopic sliding roof	\$2,830.00	\$3,113.00	\$2,830.00	\$2,830.00	\$3,765.00
OPTION 17M Raise telescopic roof	\$962.00	\$1,058.00	\$962.00	\$962.00	\$814.00
OPTION 17N Crane mount reinforcement	\$995.00	\$1,094.00	\$995.00	\$995.00	\$1,129.00
OPTION 17O Double bottle gas drop well	\$535.00	\$588.00	\$535.00	\$535.00	\$525.00
OPTION 17P Spray in bed liner	\$770.00	\$847.00	\$770.00	\$770.00	\$1,056.00
OPTION 17Q Manual Transmission	N/A	N/A	N/A	N/A	N/A

May 23, 2016

K-2-4



**Missouri Department of Transportation
 Bid Tabulation of Request 3-141204TV Medium Duty Vehicles
 Multiple Award**

ITEM # 3 - New standard equipped 2016 or Newer Model 2WD Crew Cab ¾ Ton Pickup
 Options A-S apply. See Options Tab for details.

VENDOR	Don Brown Chevrolet w/ Knapheide	Putnam Chevrolet w/ Knapheide	Roberts Chevrolet Buick w/ Knapheide	Lou Fusz GMC w/ Knapheide	Lou Fusz GMC w/ Kranz
MAKE/MODEL	Silverado 2500	Silverado 2500	Chevrolet Silverado 2500	Sierra 2500	Sierra 2500
GVWR	9,500	9,500	9,500	9,500	9,500
FUEL CAP	36	36	36	36	36
OIL CAP	6	6	6	6	6
E-85 Compatible	YES	YES	Yes	YES	YES
BASE PRICE	\$26,380.00	\$26,018.00	\$26,520.00	\$26,446.00	\$26,446.00
OPTION 3A Manual Trans	N/A	N/A	N/A	N/A	N/A
OPTION 3B Ext. Color Highway Yellow	\$440.00	\$318.00	\$135.00	\$0.00	\$0.00
OPTION 3C Alt. Diesel Engine	\$7,522.00	\$7,650.00	\$7,556.00	\$7,987.00	\$7,987.00
OPTION 3D Alt. CNG Engine	\$8,534.00	\$9,500.00	\$8,550.00	\$8,960.00	\$9,325.00
OPTION 3E Full length cab steps	\$573.00	\$350.00	\$630.00	\$505.00	\$505.00
OPTION 3F Power windows and locks	\$0.00	STD	STD	\$0.00	\$0.00
OPTION 3G Bluetooth	\$182.00	\$182.00	\$180.00	\$237.00	\$237.00
OPTION 3H Opt. Rear Axle Ratio	\$90.00	\$95.00	\$90.00	\$0.00	\$0.00
OPTION 3I Limited Slip	\$0.00	STD	STD	NC	NC
OPTION 3J 6 1/2 foot bed	(\$178.00)	(\$175.00)	(\$177.00)	(\$180.00)	(\$180.00)
OPTION 3K Spray on Bed Liner	\$490.00	\$450.00	\$428.00	\$655.00	\$600.00
OPTION 3L Trailer Brake	\$256.00	\$250.00	\$248.00	\$249.00	\$165.00
OPTION 3M Bed Delete	(\$594.00)	(\$500.00)	(\$511.00)	(\$500.00)	(\$600.00)
OPTION 3N.1 8' platform body	\$2,260.00	\$2,260.00	\$2,260.00	\$2,260.00	\$2,468.00
OPTION 3N.2 8' aluminum platform body	\$5,310.00	\$5,310.00	\$5,310.00	\$5,310.00	\$4,988.00
OPTION 3O Bulkhead	\$420.00	\$420.00	\$420.00	\$420.00	\$420.00
OPTION 3P Utility Body	\$5,275.00	\$5,275.00	\$5,275.00	\$5,275.00	\$5,497.00
OPTION 3Q Fiberglass Utility Body	N/A	N/A	N/A	N/A	N/A
OPTION 3R Telescopic sliding utility body roof	\$2,397.00	\$2,397.00	\$2,397.00	\$2,397.00	\$2,484.00
OPTION 3S Receiver Hitch	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00
STD ARO (DAYS)	90	60-90	60-90 Days Truck only	90-120	90-120



2244 S. Kingshighway, St. Louis, Missouri 63110
 (314)772-1400 (314)772-1022 Fax
dave@donbrownchevrolet.com

ATTN: TOM BRUSHWOOD
 UNIVERSITY CITY

DATE: 04/14/16

QUOTE (University City Unit #31)

	DESCRIPTION		TOTAL
	MODOT CONTRACT 3-141204TV ITEM 13		
1	1 TON 2WD CAB CHASSIS 84 CA	\$32,542.00	\$32,542.00
1	BJA FUEL KIT	\$50.00	\$50.00
1	TRW PROVISIONS FOR ROOF TOP BEACON	\$30.00	\$30.00
1	KNAPHEIDE QUOTE ID BJ0000095	\$14,565.00	\$14,565.00
1	ITEM 13 U DELETE DIESEL	(\$7,522.00)	(\$7,522.00)
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
		GRAND TOTAL	\$39,665.00

If you should have any questions, please don't hesitate to give me a call. Thank you!

Dave Helterbrand
 Fleet Department Manager
This quote is good for 30 days

May 23, 2016

K-2-6



2244 S. Kingshighway, St. Louis, Missouri 63110
 (314)772-1400 (314)772-1022 Fax
dave@donbrownchevrolet.com

ATTN: TOM BRUSHWOOD
 UNIVERSITY CITY

DATE: 04/14/16

QUOTE (University City Unit #70)

	DESCRIPTION		TOTAL
	MODOT CONTRACT 3-141204TV ITEM 13		
1	1 TON 2WD CAB CHASSIS 60 CA	\$31,996.00	\$31,996.00
1	BJA FUEL KIT	\$50.00	\$50.00
1	TRW PROVISIONS FOR ROOF TOP BEACON	\$30.00	\$30.00
1	KNAPHEIDE QUOTE ID BJ00000109	\$10,415.00	\$10,415.00
1	ITEM 13 U DELETE DIESEL	(\$7,522.00)	(\$7,522.00)
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
GRAND TOTAL			\$34,969.00

If you should have any questions, please don't hesitate to give me a call. Thank you!

Dave Helterbrand
 Fleet Department Manager
This quote is good for 30 days

May 23, 2016



2244 S. Kingshighway, St. Louis, Missouri 63110
 (314)772-1400 (314)772-1022 Fax
dave@donbrownchevrolet.com

ATTN: TOM BRUSHWOOD
 UNIVERSITY CITY

DATE: 04/14/16

QUOTE (University City Units #79 and 135)

	DESCRIPTION		TOTAL
	MODOT CONTRACT 3-141204TV ITEM 4		
2	2500 4WD SILVERADO 2500	\$25,346.00	\$50,692.00
2	LOCKING DIFFERENTIAL IN CONTRACT	\$0.00	\$0.00
2	4S SNOW PLOW PACKAGE	\$385.00	\$770.00
2	6 EXTRA KEYS	\$270.00	\$540.00
2	4J LINE X SPRAY BED LINER	\$490.00	\$980.00
2	UPFITTER SWITCHES	\$125.00	\$250.00
2	TRAILER PACKAGE IN CONTRACT	\$0.00	\$0.00
2	KNAPHEIDE QUOTE ID BJ00000092	\$8,827.00	\$17,654.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
GRAND TOTAL			\$70,886.00

If you should have any questions, please don't hesitate to give me a call. Thank you!

May 23, 2016

 Dave Helterbrand
 Fleet Department Manager
This quote is good for 30 days



Council Agenda Item Cover

MEETING DATE: May 23, 2016

AGENDA ITEM TITLE: Asphalt Resurfacing Project – Project# 1258

AGENDA SECTION: City Manager’s Report

CAN THIS ITEM BE RESCHEDULED?: YES

BACKGROUND: The City resurfaces streets that are beyond routine maintenance such as pot hole patching and spot repairs. Every two years, the City rates streets on a scale of 1 (poor condition) to 10 (excellent condition), using the Pavement Surface Evaluation and Rating (PASER) method developed by the University of Wisconsin’s Transportation Information Center. After PASER street ratings are completed city-wide, streets are prioritized for maintenance and repair and programmed into the City’s capital improvement plan. The budget for this project is \$400,000.00 and will come from account number 12-40-90_8080 – Street Construction.

The City advertised for bids to resurface asphalt streets and opened them on May 10, 2016. The tabulation of bid proposals is as follows:

Contractor	Base Bid Price
Ford Asphalt Company	\$321,000.00
Gershenson Contracting	\$346,057.00
Spencer Contracting	\$354,850.00
Krupp Construction	\$449,700.00

The low bidder Ford Asphalt Company previously completed University City asphalt resurfacing projects to the City’s specifications with one project in fiscal year 2013 and two projects in fiscal year 2014.

RECOMMENDATION: It is recommended that the City Council approve the award for the Asphalt Overlay Project to the lowest responsible bidder, Ford Asphalt Company, in the amount of \$321,000.00.

ATTACHMENT: Project Location List

Project 1258 Asphalt Overlays Project Locations

BLOCK	STREET	FROM	TO
7000-7200	Northmoor	Big Bend	Del-Lin
7000-7200	Maryland	Big Bend	Dead end
800	Oakbrook	Delmar	Gannon
8300	Archer	Grant	Coolidge



Council Agenda Item Cover

MEETING DATE: May 23, 2016

AGENDA ITEM TITLE: Kingsland Ave. "Alley Bridge" Section Reconstruction Project – Supplemental Agreement for Engineering Services

AGENDA SECTION: City Manager's Report

CAN THIS ITEM BE RESCHEDULED? : YES

BACKGROUND REVIEW: The City of University City has been granted a Transportation Improvement Program Grant to reconstruct a portion of the Kingsland Ave. Bridge over the Alley "Alley Bridge" just north of Chamberlain Ave. The City and Missouri Highways and Transportation Commission will execute a program agreement for this grant project.

In August of 2015 the City and CDG Engineers, Inc. negotiated an Engineering Services Contract, for the Kingsland Ave Bridge Replacement Project (Project # BRM-5582(604)), previously awarded a Bridge Rehabilitation Grant through the Missouri Highways and Transportation Commission.

In December 2015 as part of their bi-annual bridge inspection program, MoDOT inspected and discovered severe deterioration at the "Alley Bridge" portion (Unit 30 of the longer 33 unit 1,300' ± long Kingsland Avenue Bridge No. 4320014) and requested it be immediately closed to all vehicular traffic by the City. The City, CDG, MoDOT St. Louis District Local Roads Group and East-West Gateway representatives met and agreed the "Alley Bridge" portion was part of the same Bridge No. 4320014 and could be submitted as a new Surface Transportation Program (STP) project and later combined with the larger BRM Kingsland Avenue Bridge Replacement Project, for the two portions to be designed and constructed as one project to save funds and time versus two separate projects. That STP Application for the Alley Bridge was submitted by the City on March 3, 2016.

In early summer 2016, the City will request a one-time 9 month extension for Replacement Project BRM-5582(604) from East-West gateway so the projects can be bid and constructed together in their entirety in the 2017 construction season to minimize the impact to adjacent residents and road users. This will also be the most economical solution with the least construction duration and associated closures.

The original Engineering Services Contract with CDG Engineers, Inc. provided a maximum compensation of \$245,000.00 as follows: \$145,000.00 for design services and \$100,000.00 for construction engineering services proposed to be funded from 22-40-95_8040 Bridge Construction account.

The engineering services are grant funded and the City's match is twenty percent (20%) with MoDOT responsible for the rest of the engineering cost, which corresponds to the eighty percent (80%).

A Supplemental Agreement #1 was drafted and presented to the City to add engineering services to the "Alley Bridge" section of the Kingsland Bridge structure, for the amount of \$45,000.00, as eighty percent (80%) reimbursable. This amount is proposed to be taken out of the Construction funds and later on compensated through the new STP funding grant to the Kingsland Avenue bridge reconstruction main project. The City's funding responsibility is 20% of the contract dollar amount of the proposed supplemental agreement to the original Engineering Services Contract.

RECOMMENDATION: After review of the proposed Supplemental Agreement for the "Alley Bridge" section of the Kingsland Bridge structure staff recommends that City Council approve to grant authority to City Manager to sign and enter into this supplemental agreement with the consultant CDG Engineers, Inc.

ATTACHMENT: Proposed Supplemental Agreement for Engineering Services



One Campbell Plaza
St. Louis, Missouri 63139
T. 314 781 7770 F. 314 781 9075

March 17, 2016
REV. April 18, 2016

www.cdgenineers.com

Ms. Angelica Gutierrez
Project Manager II
CITY OF UNIVERSITY CITY
6801 Delmar Boulevard
University City, Missouri 63130

**RE: City of University City, Missouri
Kingsland Avenue Bridge Reconstruction
BRM-5582(604)
Supplemental Agreement No. 1
Addition of Kingsland Avenue Alley Bridge
Engineering Design
CDG Project No. 15122.05**

Dear Ms. Gutierrez:

In accordance with our recent discussions and meetings, the City of University City ("City") has agreed to add the required engineering design and plan preparation by CDG Engineers ("CDG") for the "Alley Bridge" portion of Bridge No. 4320014 into the Kingsland Avenue Bridge reconstruction project (BRM-5582(604)) using a Supplemental Agreement. With CDG assistance, the City will request East-West Gateway Council of Governments ("East-West Gateway") and MoDOT transfer "PE" (Preliminary Engineering) funds for this engineering Supplemental Agreement from programmed construction funds under BRM 5582(604).

In December 2015 as part of their bi-annual bridge inspection program, MoDOT inspected and discovered severe deterioration at the "Alley Bridge" portion (Unit 30 of the longer 33 unit 1,300' ± long Kingsland Avenue Bridge No. 4320014) and requested it be immediately closed to all vehicular traffic by the City. The City, CDG, MoDOT St. Louis District Local Roads Group and East-West Gateway representatives met and agreed the "Alley Bridge" portion was part of the same Bridge No. 4320014 and could be submitted as a new STP project and later hopefully combined with the larger BRM Kingsland Avenue Bridge project so the two portions can be designed and constructed as one project to save funds and time versus two separate projects. That STP Application for the Alley Bridge was submitted by the City on March 3, 2016 with CDG compensated application preparation assistance.

In early Summer 2016, the City (with CDG assistance) will request a one-time 9 month extension for Project BRM-5582(604) from East-West gateway so the projects can be bid and constructed together in their entirety in the 2017 construction season to minimize the impact to adjacent residents and road users. This will also be the most economical solution with the least construction duration and associated closures.

SCOPE OF ADDED WORK:

Please refer to Attachment A for the Scope of Services proposed.



Ms. Angelica Gutierrez
Kingsland Alley Bridge SA No. 1
REV. April 18, 2016
Page 2

PERIOD OF SERVICE:

Please revise "Article V – Period of Service" from the Original Engineering Services Contract ("ESC") executed 10/05/15 to the following:

PS&E Approval by MODOT shall be completed by September 30, 2017.

PROFESSIONAL SERVICES FEE:

For services provided under this Supplemental Agreement No. 1, the Local Agency will compensate the Engineer as follows:

- A. For design services, including work through the construction contract award stage, the Local Agency will pay the Engineer the additional actual costs incurred plus a predetermined fixed fee of **\$ 3,120.89**, with a ceiling established for said design services in the amount of **\$35,000.00**, which amount shall not be exceeded.
- B. For construction inspection services, the Local Agency will pay the Engineer the additional actual costs incurred plus a predetermined fixed fee of **\$ 927.61**, with a ceiling established for said inspection services in the amount of **\$ 10,000.00**, which amount shall not be exceeded.
- C. The compensation outlined above has been derived from estimates of cost which are detailed in Attachment B. Any major changes in work, extra work, exceeding of the contract ceiling, or change in the predetermined fixed fee will require a supplement to this contract, as covered in Article III - ADDITIONAL SERVICES.
- D. Actual costs in Sections A and B above are defined as:
 - 1. Actual payroll salaries paid to employees for time that they are productively engaged in work covered by this contract, plus
 - 2. An amount estimated at 57.404% of actual salaries in Item 1 above for payroll additives, including payroll taxes, holiday and vacation pay, sick leave pay, insurance benefits, retirement and incentive pay, plus
 - 3. An amount estimated at 87.181% of actual salaries in Item 1 above for general administrative overhead, based on the Engineer's system for allocating indirect costs in accordance with sound accounting principles and business practice, plus
 - 4. Other costs directly attributable to the project but not included in the above overhead, such as vehicle mileage, meals and lodging, printing, surveying expendables, and computer time, plus



Ms. Angelica Gutierrez
Kingsland Alley Bridge SA No. 1
REV. April 18, 2016
Page 3

- 5. Project costs incurred by others on a subcontract basis, said costs to be passed through the Engineer on the basis of reasonable and actual cost as invoiced by the subcontractors.

- E. Cost of starting, stopping or delaying the project: The fees for professional services identified in this proposal are based on the project schedule provided within this proposal. If the project is delayed, or stopped and restarted by the client for an extended period of time, the overall project fee may be subject to an adjustment depending upon the impact of the delay on CDG project efficiency. This adjustment will be determined by identifying actual increased costs and determined in negotiations with the client.

TERMS AND CONDITIONS:

Terms and Conditions for this engineering agreement will be in accordance with the original Kingsland Avenue Bridge contract executed on 10/05/15.

AUTHORIZATION:

If you would like to authorize CDG to perform the professional services outlined in this Supplemental Agreement No. 1, please indicate your acceptance of the terms and conditions of this proposal letter by issuing a professional services agreement or by communicating some other form of written acceptance.

Respectfully submitted,
CDG Engineers, Inc.

Acceptance:
City of University City, Missouri

James S. Newcomer, P.E., S.E.
Vice President

By _____

Glenn A. Smith, P.E.
Project Principal

Title _____

Date _____

GAS/la

- Attachments:
- Attachment A – Scope of Services
 - Attachment B - Fee/Man-hour Estimate
 - Project Layout Plan for Alley Bridge

ATTACHMENT A

SCOPE OF SERVICES (SA No. 1)

I. Programming Phase

- A. Setup project in Engineer's project system.
- B. Receive the MoDOT Programming Data for this project which should include a categorical exclusion under 23 CFR771.
- C. Forms and information that will be included within and submitted with the main Kingsland Avenue bridge submittals include the following:
 - 1. "Cultural Resources Assessment Questionnaire Form", and "Bridge Inventory Survey Form" to be submitted to the Missouri Department of Natural Resources. It is anticipated that an archaeological survey will NOT be required by the Department of Natural Resources and a Phase I survey of the area is therefore NOT included.
 - 2. Complete the required information for the State Historic Preservation Officer assuming the same alignment and a construction cost over \$150,000.00.
 - 3. Complete and submit information to the Missouri Conservation Department to obtain a Threatened and Endangered (T and E) review of the project area. To be included in project bid specifications.
 - 4. A project "Farmland Protection" review by the Soil Conservation Service should not be required for this project and is not included in this scope.
 - 5. The project construction for the Kingsland Alley Bridge may affect the adjacent City owned Kingsland Park. Complete and submit information to the Missouri Department of Natural Resources showing the temporary construction impact to the park. It is anticipated that further reviews and/or studies for mitigation will NOT be required and are not included in the associated man-hour/fee estimate. If required, that work can be added as a future Supplemental Agreement.
 - 6. Complete and submit a U.S. Army Corps of Engineers "404 Permit) application form. An application for Section 401 Water Quality Certification Permit shall be completed and submitted to the Missouri Department of Natural Resources. A letter shall also be submitted to the Missouri Department of Conservation requesting their review of the project area. (IF NECESSARY)

7. Complete a limited asbestos survey and sampling meeting the requirements per section 136.6.4.10.1 (Renovation and Demolition of Structure) of MoDOT's EPG manual. The survey shall provide sufficient information to complete MoDNR's Asbestos Project Notification form (MO 780-1226).
8. Complete testing for regulated heavy-metal based (lead) paint that meets the requirements per section 136.6.4.10.2 (Painting Bridges and Demolition of Painted Structures) of MoDOT's EPG manual.
9. If necessary, submit documentation to achieve approval with applicable noise abatement and air quality regulations.

II. Field Surveys and Data Collection Phase

- A. Field topographic survey and pickup of man-made features for the Kingsland Avenue Alley Bridge portion of Bridge #4320014, existing bridge and surrounding area as described below. (All bridge references to existing bridge.)
- B. Above Ground Survey Limits shall be as follows:
 1. Alley (Immediately south of Bartmer Avenue) topo shall be surveyed **20'** beyond both ends (east and west) of the existing Alley Bridge. Extend topo limits on both sides along Alley out to **20'** BEYOND the back of curb or up to a fence. No need to survey beyond fences.
 2. An additional **25'** of Alley centerline profile and edge of pavement (8'± offset, left and right) to be surveyed beyond the road topo limits described above.
 3. Find and document monuments and survey existing City Right-of-Way and Easement lines along both sides of this Alley within topo limits described above.
 4. Property lines perpendicular to Alley need not be researched or surveyed for this portion of the project.
 5. Locate all trees 6" diameter and greater and all bushes/shrubs within the survey limits.
 6. Utilities will be located according to maps supplied by utility companies, as well as field surveyed from Missouri One Call identifications. Locate all visible utility features in survey area. Measure distance from pavement/ground to all overhead utility lines. Survey elevations on all drainage structures and manholes along with pipe diameter and type up to the nearest structure outside the R/W. Provide all MSD structure ID numbers.

7. Tie this Alley bridge survey into the main Kingsland Avenue bridge reconstruction survey Horizontal and Vertical datum control

C. Below Ground Survey Limits shall be as follows:

1. Minimal plans of the existing Alley Bridge structure can be located. The structural dimensions and elevations of the existing Alley Bridge structure need to be surveyed.
2. For the full 18'± width and 35' ± length of the underground Alley Bridge structure survey the following:
 - a.) Measure and tie the above described above ground survey to the underground survey at a **minimum of two (2) locations** along the length of the Alley Bridge underground structure. In survey notes describe in detail how tie was made (so it can be replicated by the contractor).
 - b.) At a minimum, take a survey “cross section” along each side of the Alley Bridge and tie them into the main Kingsland Avenue bridge surveying. Survey the elevation of the underside of the “ceiling” concrete slab (lowest point) at each cross section. At each cross section survey the top of stone wall/bottom of concrete wall addition and the concrete structure bearing elevation along both outside walls.
 - c.) Note and survey any irregularities in the bottom concrete slab between the “cross sections” described above.
 - d.) Survey the exterior stone walls in additional detail within the Alley bridge underground structure. Survey the horizontal location and elevation of points at a minimum of **10' on center** along each exterior wall (top and bottom). Survey enough points to establish horizontal location of these exterior walls.
 - e.) Survey visible utilities and pipes within the underground structure.
3. The portion of the underground structure under Kingsland Park southeast to the outlet end just south of Chamberlain Avenue need not be surveyed as part of this project.

D. Miscellaneous:

1. Drawings to be completed using Modified State Plane Coordinates established by G.P.S. observations.
2. Reference temporary onsite benchmarks elevations to a MSD benchmark and USGS datum as typically requested by MSD.

III. Preliminary Design Phase (To be completed in conjunction with larger Kingsland Avenue bridge reconstruction project)

- A. A hydraulic study for the 25, 50 and 100 year floods and the applicable waterway opening requirements. Complete a FEMA No-Rise Certificate based on the 100-year hydraulic study performed and the existing FEMA DATA, certifying that the proposed improvement will not increase the FEMA calculated base flood elevation (if required).
- B. Develop preliminary above grade typical structure and roadway sections and details as needed showing the roadway, curb and gutter, sidewalks and other site conditions.
- C. Review steel (to maintain current structure depth) cast-in-place and precast concrete bridge super-structure options to reconstruct the Alley Bridge. These options must provide the required hydraulic bridge opening.
- D. Review and show preliminary structural and other repair details to be made to bridge components including exterior walls, center walls and floor.
- E. Detailed measurements of the existing bridge showing the previously reconstructed portions of the bridge and the proposed reconstructed areas.
- F. A waterproof membrane will NOT be placed over the Alley Bridge.
- G. It is assumed this Alley will remain closed at the bridge during reconstruction and will occur in one construction stage.
- H. Preliminary roadway plan and profile sheet(s) at a scale that shows the plan clearly. Said plan to include the following:
 - 1. Topographic information (below and above grade) of the existing roadway, bridge and channel within the limits described above.
 - 2. Existing Right-of-Way, easements and limited property lines (based on existing documents and field surveys, as described above in Data Collection phase).
 - 3. Existing utilities, including any known wells and individual waste systems.
 - 4. Proposed improvements.
 - 5. Preliminary roadway profile and channel revisions, if any.
 - 6. Roadway and channel cross-sections.

- I. Meet and discuss proposed project area planned improvements with all known affected utilities regarding their existing facilities under bottom channel slab and/or at and around the Kingsland Avenue Bridge structure and incorporate comments as needed. *(To be completed in conjunction with larger Kingsland Avenue bridge reconstruction project)*
- J. Complete coordination for utility adjustments needed to construct the project. Use Utilities Scoping Checklist (MoDOT LPA Manual Fig. 136.7.8).
- K. Submit preliminary plans to MSD and obtain a “P Number” from MSD. *(To be completed in conjunction with larger Kingsland Avenue bridge reconstruction project.)*
- L. Submit preliminary plans to MSD and obtain a “P Number” from MSD. *(To be completed in conjunction with larger Kingsland Avenue bridge reconstruction project)*
- M. Apply to MoDOT for required design variances. *(If Necessary)*.
- N. Submit Preliminary Plans (including results of the above described data collection and preliminary engineering) to Local Agency and MoDOT for review and comment. Address review comments received from Local Public Agency and MoDOT and incorporate review comments into preliminary plans where applicable.
- O. Geotechnical investigations will not be needed for this project based on the anticipated scope and work and are therefore not included in the Scope or Fee/Manhour estimate.
- P. Provide Local Agency with preliminary estimate of construction cost.
- Q. Discuss the right-of-way needs and requirements of the Local Agency before proceeding with the right-of-way plan development stage.

IV. Right-of-Way Phase *(To be completed in conjunction with larger Kingsland Avenue bridge reconstruction project)*

- A. Right-of-way plans need not be submitted to Local Agency or MoDOT for this project. Engineer shall submit a letter, seeking Right-of-Way clearance certification from MoDOT, confirming project can be constructed within existing City Right-of-Way and that existing Right-of-Way was obtained within FHWA required guidelines.

- B. At this time, it is anticipated that all work for the proposed improvements will be accomplished in existing City right-of-way or easements and no new right-of-way or easements will be needed. Engineer will endeavor to design project within that existing City R/W and easements.
- C. Preparation of permanent / temporary easement or new right-of-way plats or legal descriptions are not anticipated and are not included in the Scope or Fee/Manhour estimate.

V. Final Design Phase (To be completed in conjunction with larger Kingsland Avenue bridge reconstruction project)

After preliminary plans are approved by Local Agency and MoDOT, Engineer shall prepare the final design and include the following information.

- A. Cover Sheet with location map, sheet index, and legend of symbols.
- B. Plan and profile sheets at a scale of 1" = 20' horizontally and 1" = 5' vertically, showing existing topography, the proposed improvements including roadway pavement reconnections, existing and proposed easements, existing utilities and relocations (if required), channel modifications (if required), construction limits, profile grade and approximate creek flow line, and incorporate review comments from Local Agency, U.S. Army Corps of Engineers, MSD and other affected utility companies, and MoDOT.
- C. Typical creek channel sections (if modifications are required).
- D. Roadway and site work details, as needed, for proposed improvements.
- E. Show existing City right-of-way along streets and alleys in project area.
- F. Final cross-sections of the proposed improvements at a scale of 1" = 10' horizontally and vertically at maximum 50 foot intervals.
- D. Alley to remain closed, Traffic detour plan not needed.
- E. Complete structure plans per AASHTO bridge design criteria, for HL-93 Live Loading, using LFD to match the previous reconstruction. Also check the bridge for commercial zone loadings since this structure lies within Commercial Zone boundaries. The structure will not be designed for Seismic Loading.
- F. Provide technical specifications including tabulations of bid quantities. Signed and sealed by a Professional Engineer.

- G. Submit final P,S&E, (Plans, Technical Specifications and Estimate) to Local Agency and MoDOT for review and approval.
- H. Provide a complete structural inventory data sheet and rating of the new structure with the P,S&E, including signed and sealed load rating calculations, and new Plate 14.
- J. Incorporate final comments from MoDOT and Local Agency into the plans and technical specifications.
- K. Utilities: Engineer shall contact utilities that may be affected by this project, and shall ask utilities to make arrangements as necessary (temporary or permanent), that said utilities will not impede the contractor when he begins the project. Local Agency will help coordinate with utilities. Engineer shall assist Local Agency with submission of utility status statement to MoDOT and assist with obtaining utility clearances in order to obtain authorization to advertise project for bids. This item shall be completed prior to advertising for construction bids.
- L. Obtain MSD approval of proposed improvements. *NOTE:* The Contract Scope and Fee does not include design or detailing for Water Quality Improvements because it is not believed they will be needed. If needed, that engineering can be added by a future Supplemental Agreement.
- M. Perform all customary services required to complete applicable design and bidding phase activities as currently required by MoDOT.
- N. An estimate of construction costs.
- O. Plans to include "B" Sheet showing the breakdown of quantity locations.
- P. Provide an electronic copy of the Final Plans and Specifications to the Local Agency and assemble bid documents for construction bidding.
- Q. Copies of plans, specifications, and bid documents for bidding shall be provided as a reimbursable expense.
- Provide up to five (5) bound sets of half-size (11" x 17") and one electronic pdf copy of the final drawings sealed and signed by a Professional Engineer registered in the State of Missouri for use by the Electronic Plan Room engaged by the Local Agency and for Local Agency use during bidding and construction.
 - Provide up to five (5) bound copies and one electronic pdf copy of the final specification booklet sealed and signed by a Professional Engineer registered in the State of Missouri for use by the Electronic Plan Room engaged by the Local Agency and for Local Agency use during bidding and construction.
 - One copy of the estimate of probable construction cost.

- One copy of the list of bid items and estimated quantities.
- R. Complete County Elevation Certificate. (If Necessary).
- S. Compile a list of qualified bidders, and inform them of the project.

VI. Construction Phase Services (To be completed in conjunction with larger Kingsland Avenue bridge reconstruction project)

- A. Answer contractors' questions during bidding and issue addenda (if required).
- B. Review submitted contractor bids, investigate low bidder(s) as required to evaluate their competency, create a Bid Tabulation with the latest Engineer's estimate and all bids received, and consult with Local Agency on award of bid. Assist Local Agency in requesting MoDOT concurrence of award of bid.
- C. Attend a preconstruction meeting with the selected contractor, Local Agency, MoDOT and affected Utility Companies. Prepare meeting minutes following the meeting.
- D. Prepare project start-up submittal and send to MoDOT and compile construction specification
- E. Review shop drawings, concrete mix designs, asphalt mix designs, product information, contractor schedules and shop drawings submitted by Contractor as directed by the Local Agency for compliance with the contract documents.
- F. For contractor work not in compliance or conforming with contract documents or standard construction practices, recommend to Local Agency that the work be rejected and remedied by Contractor to the satisfaction of the Local Agency.
- G. Respond to Requests for Information (RFIs) during construction.
- H. Prepare Change Orders for issuance by the Local Agency and help to obtain proper approvals prior to contractor beginning additional work.
- I. Attend and participate at progress meetings according to the Local Agency's and/or Contractor's schedule. Prepare and distribute meeting minutes following meetings.
- J. Provide periodic construction observation visits, documentation and record keeping in conformance with the MoDOT LPA Manual. Be present during critical construction operations, including but not limited to the following:
- a. Structure Layout;
 - b. Excavation and backfilling;

- c. Driving of piles (if used);
- d. Check reinforcing steel prior to concrete placement;
- e. Concrete placing;
- f. Placement of beams/girders;
- g. Placement of surfacing materials.

Work Layout Review: Review ongoing work by Contractor for compliance with contract documents during site visits.

Engineer to maintain field books, documents, papers, accounting records and other evidence pertaining to costs incurred. Such materials will be available at their office at all reasonable times during the contract period and for three (3) years after completion of the final audit, for inspection by the County, State and Federal Highway Administration or their authorized representatives.

- K. To help reduce the cost of these services, this Scope of Work assumes some of the monitoring of the Contractor's actual process will be accomplished by Engineer via telephone. If the Engineer is not planning to be at the site on a given day, the Local Agency is asked to visit the site and report visible site progress to Engineer. On certain days of limited or no work activity by contractor, Engineers' personnel may not visit site if quantity work is not being accomplished and that will be noted in project record.
- L. The actual time and related expenses expended by Engineer during construction is greatly dependent on MoDOT and which Contractor is successful in the upcoming construction bidding process. These items will affect the time and services available under the herein estimated man-hours and associated fees.
- M. Engineer will submit a monthly Progress Report to the MoDOT representative, copied to Local Agency, stating the progress of the work. Reporting forms shall be similar to sample in LPA manual.
- N. Inspect materials, review material certifications furnished by contractor, sample concrete and other materials as required, and perform laboratory testing of samples (by TSi Geotechnical Inc. as a sub to Engineer). Independent assurance samples and tests will be performed by MoDOT and such sampling and testing is excluded from the work to be performed by Engineer under this contract.
- O. Review wage rates, postings, equal employment opportunity and other related items per the contract documents.
- P. Review Contractor's pay requests and make payment recommendation to Local Agency.
- Q. Engineer to conduct Labor Wage Rate Interviews of contractors' workers every two (2) weeks. Engineer to conduct periodic Job Site interviews of Contractor

DBE subcontractors to confirm compliance with Commercially Useful Function (CUF) requirements. Document on a form similar to sample in LPA Manual.

- R. Attend and write final inspection reviews and punch lists in the MoDOT approved format. Monitor corrective work and prepare final punch list review for Local Agency and MoDOT approval.
- S. Engineer to prepare LPA Manual required Final Certifications with informant from Contractor to Local Agency for review and submission to MoDOT.
- T. Perform all customary services required to complete applicable construction phase activity as currently required by MoDOT.
- U. Prepare and furnish record drawings in accordance with information and markups provided by Contractor.

NOTE: Engineer is not a guarantor of the Contractor's work; responsible for safety in, or about the job site; or in control of the safety or adequacy of any equipment, building component, scaffolding, forms or other work aids.

VII. Services not Included or By City

- A. This scope and associated man-hour/fee estimate assume this Alley Bridge engineering work will be completed in conjunction with the main portion of the Kingsland Avenue Bridge and NOT as a separate stand-alone project.
- B. City to provide funding background or ownership records for Kingsland Park as may be required by Mo DNR.
- C. A formal Public Hearing or Public Meeting is not deemed necessary for this project and those services are not included under this agreement.
- D. Construction surveying. Construction surveying shall be performed by the Contractor and included in his bid.
- E. Right-of-way plan submittal or acquisition services beyond those specifically described above.
- F. Construction phase services other than those specifically described above.

ATTACHMENT B
SUPPLEMENTAL AGREEMENT NO. 1
ESTIMATE OF COST (03/17/16)

DESIGN PHASE			
	<u>Hours</u>	<u>Rate</u>	<u>Cost</u>
I. <u>Programming Phase</u>			
Principal (QA/QC Reviewer)	0	\$ 56.05	\$ -
Senior Project Manager	1	\$ 53.94	\$ 53.94
Project Manager	4	\$ 40.53	\$ 162.12
Project Engineer I	0	\$ 36.49	\$ -
Project Engineer II	0	\$ 30.53	\$ -
Junior Engineer	0	\$ 27.53	\$ -
Technician	0	\$ 27.16	\$ -
Clerical	1	\$ 24.65	\$ 24.65
Subtotal	<u>6</u>		\$ 240.71
II. <u>Field Surveys and Data Collection Phase</u>			
Principal (QA/QC Reviewer)	0	\$ 56.05	\$ -
Senior Project Manager	1	\$ 53.94	\$ 53.94
Project Manager	4	\$ 40.53	\$ 162.12
Project Engineer I	0	\$ 36.49	\$ -
Project Engineer II	0	\$ 30.53	\$ -
Junior Engineer	0	\$ 27.53	\$ -
Technician	0	\$ 27.16	\$ -
Clerical	1	\$ 24.65	\$ 24.65
Subtotal	<u>6</u>		\$ 240.71
III. <u>Preliminary Design Phase</u>			
Principal (QA/QC Reviewer)	2	\$ 56.05	\$ 112.10
Senior Project Manager	8	\$ 53.94	\$ 431.52
Project Manager	20	\$ 40.53	\$ 810.60
Project Engineer I	4	\$ 36.49	\$ 145.96
Project Engineer II	12	\$ 30.53	\$ 366.36
Junior Engineer	0	\$ 27.53	\$ -
Technician	12	\$ 27.16	\$ 325.92
Clerical	2	\$ 24.65	\$ 49.30
Subtotal	<u>60</u>		\$ 2,241.76
IV. <u>Right-of-Way Phase</u>			
Principal (QA/QC Reviewer)	0	\$ 56.05	\$ -
Senior Project Manager	1	\$ 53.94	\$ 53.94
Project Manager	4	\$ 40.53	\$ 162.12
Project Engineer I	2	\$ 36.49	\$ 72.98
Project Engineer II	0	\$ 30.53	\$ -
Junior Engineer	0	\$ 27.53	\$ -
Technician	0	\$ 27.16	\$ -
Clerical	1	\$ 24.65	\$ 24.65
Subtotal	<u>8</u>		\$ 313.69

V. **Final Design Phase**

Principal (QA/QC Reviewer)	4	\$ 56.05	\$ 224.20
Senior Project Manager	16	\$ 53.94	\$ 863.04
Project Manager	40	\$ 40.53	\$ 1,621.20
Project Engineer I	32	\$ 36.49	\$ 1,167.68
Project Engineer II	32	\$ 30.53	\$ 976.96
Junior Engineer	0	\$ 27.53	\$ -
Technician	60	\$ 27.16	\$ 1,629.60
Clerical	12	\$ 24.65	\$ 295.80
Subtotal	196		\$ 6,778.48

Total (Phases I, II, III, IV,V) 276 \$ 9,815.35

Payroll Overhead (Est. at 57.404%)	\$ 5,634.40
General and Administrative Overhead (Est. at 87.181%)	\$ 8,557.12
Subtotal (CDG Labor Fee)	\$ 24,006.87
Fixed Fee (0.13 * \$24,006.87)	\$ 3,120.89
Subtotal	\$ 27,127.77

Other Direct Costs

Travel - 4 Round Trips at 30 miles (@ \$0.540/mile)	\$ 64.80
Printing (Miscellaneous)	\$ 100.00
Miscellaneous Non-Administrative (Field supplies, etc.)	\$ 201.43
Subtotal (Other Direct Costs)	\$ 366.23

Subcontract (Pass-Thru Costs)

Topo Ground Surveying (EDSI)	\$ 2,757.00
Existing Right-of-Way & Property Line Surveying (No Plats) (EDSI)	\$ 2,224.00
Geotechnical Investigations (TSi Geotechnical, Inc.)	\$ -
Asbestos and Lead Paint Review (Maurice-Benjamin Co.)	\$ 2,525.00
Subtotal (Subcontracts)	\$ 7,506.00

TOTAL FEE CEILING (PE SERVICES) \$ 35,000.00

VI. **Construction Phase Services**

Principal (QA/QC Reviewer)	2	\$ 56.05	\$ 112.10
Senior Project Manager	12	\$ 53.94	\$ 647.28
Project Manager	20	\$ 40.53	\$ 810.60
Project Engineer I	8	\$ 36.49	\$ 291.92
Engineer II	0	\$ 32.00	\$ -
Junior Engineer	0	\$ 27.53	\$ -
Construction Technician	48	\$ 25.00	\$ 1,200.00
Clerical	4	\$ 24.65	\$ 98.60
Subtotal	94		\$ 3,160.50

Payroll Overhead (Est. at 57.404%)	\$ 1,814.25
General and Administrative Overhead (Est. at 87.181%)	\$ 2,755.36
Subtotal (CDG Labor Fee)	\$ 7,730.11
Fixed Fee (0.12 * \$7,730.11)	\$ 927.61
Subtotal	\$ 8,657.72



Other Direct Costs	
Travel - 10 Round Trips at 30 miles (@ \$0.54/mile)	\$ 162.00
Miscellaneous Non-Administrative (Field supplies, etc.)	\$ 180.28
Subtotal (Other Direct Costs)	\$ 342.28

Subcontract (Pass-Thru Costs)	
Construction Material Testing (TSi Geotechnical, Inc.)	\$ 1,000.00

TOTAL FEE CEILING (CE SERVICES) **\$ 10,000.00**



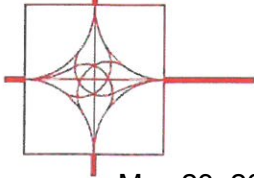
PLAN
 SCALE: 1" = 30'

- LEGEND:**
-  BRM-5585(604) RECONSTRUCTION
 -  PROPOSED ALLEY BRIDGE RECONSTRUCTION (STP-FUNDED)

REV.	DATE	DESCRIPTION	BY	APP.
0	03/02/16	STP FUNDING APPLICATION		

PLOT SCALE FACTOR: 0.5

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EDSI

ENGINEERING DESIGN SOURCE, INC.
16141 SWINGLEY RIDGE RD.
SUITE 300
CHESTERFIELD, MO. 63017
(636) 537-5585

May 23, 2016

Project: Kingsland Ave Bridge - Add Survey

Prepared by: Brett Brooks

Date Prepared: March 11, 2016

Topographic Survey	\$2,757 *
Right of Way Survey	\$2,224 *
Total Estimated Fee	\$4,981

*See Attached Sheets For Details

Date Prepared: March 11, 2016

Engineering Design Source, Inc.
Project Name: Kingsland Ave Bridge - Add Survey
Service Group: Topographic Survey

Task Item	Principal	Sr. Surveyor	Surveyor	Sr. Tech	Crew Chief	Crew Member	Admin.	Total
1. Control								
1.1 Control Search & Plan								
1.2 Horizontal Control - Modified State Plane Datum								0
1.3 Vertical Control - NAVD88 Datum								0
1.4 Control Verification on Underground Survey								0
1.5 Balance/Process Coordinates								0
1.6 Three Point Ties								0
1.7 Three Point Tie Drawings								0
1.8 Meetings / Project Coordination / QA/QC								0
SUB-TOTAL HOURS	0	0	0	0	0	0	0	0
2. Utility Surveys								
2.1 Coordination & Scheduling			0.5					0.5
2.2 Submitting One Call Tickets				1				1
2.3 Map Requests & Meetings					0.5	0.5		1
2.4 Survey Locations of Marked Utilities								0
2.5 Log Utility Data								0
2.6 Process Basefile & Incorporate Record Facility Data			0.5					0.5
2.7 QA/QC				1	3	0.5	0.5	5
SUB-TOTAL HOURS	0	0	0	1	3	0.5	0	4.5
3. Topographic Survey								
3.1 Coordination & Scheduling			0.5					0.5
3.2 Field Work					6	6		12
3.3 Process Data & Merge				4				4
3.4 Annotate Drawings				0.5				0.5
3.5 Create TIN & Merge				3				3
3.6 QA/QC			0.5					0.5
SUB-TOTAL HOURS	0	0	0	7.5	6	6	0	20.5
4. Below Ground Survey								
4.1 Coordination & Scheduling			0.5					0.5
4.2 Field Work					1.5	1.5		3
4.3 Process Data & Merge				1				1
4.4 Annotate Drawings				0.5				0.5
4.5 Create TIN & Merge				1				1
4.6 QA/QC			0.5					0.5
SUB-TOTAL HOURS	0	0	0	2.5	1.5	1.5	0	6.5
5. Final Base Drawings								
5.1 Finalize Basemap			0.5					0.5
5.2 Final QA/QC & Submittal				0.5				0.5
SUB-TOTAL HOURS	0	0	0	0.5	0.5	0	0	1
MAN HOURS BY CLASSIFICATION								
Principal	0	0	3.5	13.5	8	8	0	33
Sr. Surveyor	0	0	0	0	0	0	0	0
Surveyor	0	0	0	0	0	0	0	0
Sr. Tech	0	0	0	0	0	0	0	0
Crew Chief	0	0	0	0	0	0	0	0
Crew Member	0	0	0	0	0	0	0	0
Admin.	0	0	0	0	0	0	0	0
Unburdened Rate	\$59.00	\$46.37	\$40.00	\$29.35	\$28.98	\$21.76	\$24.86	
Overhead Rate 154.71%	\$91.28	\$71.74	\$61.88	\$45.41	\$44.83	\$33.66	\$38.46	
Profit 12%	\$18.03	\$14.17	\$12.23	\$8.97	\$8.86	\$6.65	\$7.60	
Average Hourly Billing Rate	\$168.31	\$132.28	\$114.11	\$83.73	\$82.67	\$62.08	\$70.92	
COST BY CLASSIFICATION	\$0	\$0	\$399	\$1,130	\$661	\$497	\$0	\$2,688

Direct Costs	Item Cost	Unit Price	Quantity	Unit
Printing/Copying - Small	\$2.50	\$0.25	10	Each
Printing/Copying - Large	\$2.00	\$1.00	2	Each
Courier	\$0.00	\$15.00	0	Each
Vehicle Usage	\$45.00	\$45.00	1	Per Day
Misc. Survey Supplies	\$20.00	\$20.00	1	Lump Sum
DIRECT COST - TOTAL	\$69.50			

Assumptions:
 EDSI will complete a topographic survey for the area shown on the attached map.
 Scope is per CDG 08/13/2015 Survey Scope Document.

Topographic Survey Total Fee \$2,757

Engineering Design Source, Inc.

Project Name: Kingsland Ave Bridge - Add Survey

Service Group: Right-of-Way Survey

Task Item	Principal	Sr. Surveyor	Surveyor	Sr. Tech	Crew Chief	Crew Member	Admin.	Total
1. Property Research								
1.1 Record Research		0.5		2				2.5
1.2 Review Record Documents				0.5				0.5
1.3 Calculate and Draw Record Data				2				2
1.4 QA/QC		0.5						0.5
SUB-TOTAL HOURS	0	1	0	4.5	0	0	0	5.5
2. Right-of-Way Survey								
2.1 Coordination & Scheduling			0.5					0.5
2.2 Corner Search					2			2
2.3 Corner Locate					2			2
2.4 Process Data & Resolution		4		4				8
2.5 QA/QC		1						1
SUB-TOTAL HOURS	0	5	0.5	4	4	4	0	17.5
MAN HOURS BY CLASSIFICATION	0	6	0.5	8.5	4	4	0	23
Unburdened Rate	Principal	\$46.37	Surveyor	Sr. Tech	Crew Chief	Crew Member	Admin.	
Overhead Rate 154.71%		\$71.74		\$29.35	\$28.98	\$21.76	\$24.86	
Profit 12%		\$18.03		\$45.41	\$44.83	\$33.66	\$38.46	
Average Hourly Billing Rate		\$132.28		\$12.23	\$8.86	\$6.65	\$7.60	
COST BY CLASSIFICATION	\$0	\$794	\$57	\$83.73	\$82.67	\$62.08	\$70.92	LABOR-TOTAL
								\$2,141

Direct Costs	Item Cost	Unit Price	Quantity	Unit
Printing/Copying - Small	\$2.50	\$0.25	10	Each
Printing/Copying - Large	\$2.00	\$1.00	2	Each
Courier	\$15.00	\$15.00	1	Each
Deed Copies	\$10.00	\$5.00	2	Per Parcel
Subdivision Plats	\$0.00	\$10.00	0	Each
Assessors Maps	\$8.00	\$8.00	1	Each
Vehicle Usage	\$45.00	\$45.00	1	Per Day
Plat and Description	\$0.00	\$650.00	0	Each
DIRECT COST - TOTAL	\$82.50			

Right-of-Way Survey Total Fee \$2,224

Assumptions:
EDSI will not be preparing easement plats or descriptions.

EDSI will not be preparing the Right of Way Plans.

No boundary survey will be done as part of the proposal.

Scope is per CDG 08/13/2015 Survey Scope Document.



MAURICE-BENJAMIN COMPANY

PO Box 211322 • St. Louis, MO 63121 • bus 314.222.1717 • fax 314.222.3716

March 11, 2016

Mr. Glenn Smith, PE
CDG ENGINEERS
One Campbell Plaza
St. Louis, Missouri 63139

RE: Cost Proposal
Kingsland Alley Bridge-Asbestos and Lead Inspections
University City, Missouri
MBC Proposal No. 1660

Dear Mr. Smith:

Maurice Benjamin Company (MBC) is pleased to present this proposal to conduct an asbestos inspection and lead-based paint inspection for the above referenced project. MBC understands that this project will be subject to the guidelines of the Missouri Department of Transportation (MoDOT). This information is also based on site details reviewed during a walkthrough of the site on August 7, 2015.

TASK 1-ASBESTOS INSPECTION

MBC will inspect the subject site and associated structures for suspect asbestos-containing surfacing materials, thermal system insulation and miscellaneous materials that may be impacted by this proposed reconstruction work. Bulk material samples will be collected of each material and analyzed by polarized light microscopy (PLM) to determine the presence or absence of asbestos. MBC will also define homogeneous areas and quantify asbestos-containing materials. Each asbestos-containing material will be appropriately classified regulated friable, Category I nonfriable or Category II nonfriable according to the U.S. Environmental Protection Agency and the Missouri Department of Natural Resources (MDNR).

The cost to perform the asbestos inspection and report on the findings is **\$1,125.00**, which includes professional fees, travel and supplies. Bulk material asbestos samples will be billed separately at a cost of **\$25.00** per sample. We anticipate approximately 10 asbestos samples. If asbestos-containing materials are found to be present and require removal, separate costs for remediation, air monitoring and oversight will have to be developed to support the project.

TASK 2-LEAD-BASED PAINT INSPECTION

A lead-based inspection will be performed in accordance with MoDOT guidelines related to bridge demolition activity and Housing and Urban Development (HUD) sampling protocols for lead-based paint. The purpose of the inspections is to identify paint types and substrates and to determine whether bridge components being demolished or disturbed are covered with lead-based paint. Select painted and/or finished components will be tested according to the



Mr. Glenn Smith
March 11, 2016
Page 2 of 2

specifications described in the protocols for LBP testing in HUD guidelines and all applicable Federal, State and Local regulations. The inspections shall be completed by a certified and trained inspector using an approved XRF lead paint analyzer or by destructive sampling (scraping loose paint). A report will be prepared that documents field observations, tabulates the results of the inspections, and show the locations and condition of lead-based paint identified during the inspection. The cost to perform the lead-based paint inspection and submit the report is **\$1,150.00**. If lead-based paint is present which impacts the project, removal and/or selective demolition costs along with final testing fees to support the renovation work should be developed.

MBC appreciates the opportunity to work with you on this project. If you have any questions, please feel free to contact me at (314) 941-5018 mobile.

Sincerely,
MAURICE-BENJAMIN COMPANY

Sylvester Douglas
President

If this proposal meets with your approval, please sign below, date and return a copy to our office.

Accepted by: _____

Date signed: _____

TERMS OF AGREEMENT

The contents of this proposal are confidential and shall not be distributed to any person(s) other than those this proposal was intended. Signature and return of this proposal or a verbal acceptance with an accompanying purchase order number shall serve as notice to proceed. Payment for professional services rendered shall be due upon receipt of our invoice to you and subject to a 1.5% penalty per month of the unpaid due balance.



Council Agenda Item Cover

MEETING DATE: May 23, 2016

AGENDA ITEM TITLE: Two Refuse Transfer Trailers Purchase

AGENDA SECTION: City Manager's Report

CAN THIS ITEM BE RESCHEDULED?: Yes

BACKGROUND:

The Public Works and Parks Department has two refuse transfer trailers that have reached the end of their service lives and require replacement. Invitations to Bid for these units were advertised, placed on the City's website and vendors on the City's vendor list were notified. Bids were opened on May 10, 2016 with responses from three vendors as below:

Vendor	Price per Unit	Total
Spector Manufacturing, Inc	\$57,559	\$115,118
Downing Sales and Service	\$57,956	\$115,912
Elliott Equipment Co.	No Bid	No Bid

The replacement of the two transfer trailers was budgeted in the City's Fleet Division FY16 Replacement Plan and is requested by the Public Works and Parks Department.

RECOMMENDATION:

Staff recommends that the City Council approve an award to Downing Sales and Service for the amount of \$115,912. Downing Sales and Service is a local company that can provide warranty repairs, parts, and service whereas Spector Manufacturing is based in Pennsylvania and has no product support in our region at this time.

ATTACHMENTS:

- Unit Picture
- Quotes received



City of University City

PROPOSAL FORM

The undersigned hereby declares that they have carefully examined any instructions to bidders and requirements of the specifications contained herein, and propose to furnish and deliver to the City of University City the Refuse Transfer Trailers listed below.

Two (2) New and Unused Refuse Transfer Trailers.

BODY MAKE: SPECTEC MODEL: SEC389696

PURCHASE PRICE: (EACH @) \$ 57,559.00

PURCHASE PRICE TOTAL \$ 115,118.00


TOTAL PRICE IN WORDS: ONE HUNDRED FIFTEEN THOUSAND ONE HUNDRED

EIGHTEEN DOLLARS
QUOTE IS VALID FOR: 60 DAYS

OPTIONAL PRODUCT ENHANCEMENTS:

OPTION		\$ EACH	\$TOTAL
1.	<u>N/A*****</u>		
2.			
3.			
4.			

Name of Bidder: SPECTOR MANUFACTURING INC.

Signed:  Date: 5-9-2016

Printed Name: CHARLES SPECTOR

Title: SALES

City of University City

PROPOSAL FORM

The undersigned hereby declares that they have carefully examined any instructions to bidders and requirements of the specifications contained herein, and propose to furnish and deliver to the City of University City the Refuse Transfer Trailers listed below.

Two (2) New and Unused Refuse Transfer Trailers.

BODY MAKE: STECO
MODEL: SEC3896

PURCHASE PRICE: (EACH @) \$ 57,956.00

PURCHASE PRICE TOTAL \$ 115,912.00

TOTAL PRICE IN WORDS: One Hundred Fifteen Thousand Nine Hundred Twelve

QUOTE IS VALID FOR: Prices Valid Until 08/10/16

OPTIONAL PRODUCT ENHANCEMENTS:

OPTION	\$ EACH	\$TOTAL
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
-		

Name of Bidder: Downing Sales & Service, Inc.

Signed:  Date: 5/10/2016

Printed Name: Harry Gaab

Title: Sales Rep

Estimated Delivery is Approximately 24-26 Weeks ARO Based On Current Production Schedules. Subject to Change at Time of Order.



3100 WEST 76TH STREET
P. O. BOX 2070
DAVENPORT, IA 52806
PHONE: (563) 391-4840
FAX: (563) 391-8823

4000 S. E. BEISSER DRIVE
GRIMES, IA 50111
PHONE: (515) 986-4840
FAX: (515) 986-9530

ELLIOTT SANITATION EQUIP. CO.
1245 DAWES AVENUE
LINCOLN, NE 68521
PHONE: (402) 474-4840
FAX: (402) 474-4881

14001 BOTTS RD.
GRANDVIEW, MO 64030
PHONE: (816) 761-4840
FAX: (816) 761-4844

Pat Wisor
Elliott Equipment Company
14001 Botts Rd
Grandview, MO 64030

May 9, 2016

City of University City
Solid Waste Division
6801 Delmar Blvd
University City, MO 63130

Mr. Tom Brushwood:

Thank you for sending me the bid opportunity for a transfer trailer. Unfortunately, Elliott Equipment does not offer a trailer that is full eject, only tip to dump or live floor. Due to your desire to purchase a full eject trailer only, we have decided not to submit a proposal to this bid. I am enclosing literature for MAC transfer trailers for your reference.

Thank you again, and please keep Elliott Equipment in mind for other refuse, sewer, and street equipment needs.

Sincerely,

Pat Wisor
Sales Representative
Elliott Equipment Company

Enclosure:

MAC Transfer Trailer brochure



Council Agenda Item Cover

MEETING DATE: May 23, 2016

AGENDA ITEM TITLE: Regional Environmental Internship Program – Climate Action Internship

AGENDA SECTION: New Business – Resolution

CAN THIS ITEM BE RESCHEDULED?: Yes

BACKGROUND REVIEW:

The Regional Environmental Internship Program (REIP) is an opportunity for local governments, universities, and non-profits to work together in a cost-effective way to achieve common goals: goals important to each municipality individually and to the St. Louis region as a whole. These include having a meaningful impact on the environment, especially climate change; maximizing energy efficiency, thereby reducing energy costs and extending the life of our energy supplies; building the capabilities of local governments throughout the region; and supporting local educational institutions.

The program has developed a Climate Action Internship where an intern funded by the program serves to perform a Greenhouse Gas (GHG) Inventory and estimate future GHG emission trends. An entity desiring to take part of the Climate Action Internship should first pass a resolution for participation in the program. A draft resolution for this purpose is attached for review.

University City last performed a GHG inventory in 2010. A follow-up GHG inventory is as important as an initial GHG inventory to determine where the City has improved and where focus is needed in the future. On April 14, 2016 the Green Practices Commission voted that the City Council pass a resolution fostering collaboration to secure an intern for the purposes of an energy consumption and carbon pollution inventory to help develop a carbon pollution reduction plan. Utilizing the Climate Action Internship will create cost savings for the City while accomplishing the inventory development task.

The scope of the technical internship under the program is to perform a GHG inventory by studying energy use in the major sectors of the local government's operations and the major sectors of the community as a whole. Using this data, the intern is able to construct an estimate of the amount of energy used, its cost, and the amount of GHG emitted. In addition, using estimates of future economic, population, and energy intensity trends, the intern is able to construct an estimate of future energy use, energy costs, and GHG emissions. The work of the intern will be supervised and guided by a staff member of the Public Works and Parks department.

RECOMMENDATION:

Staff recommends that the City Council pass the attached resolution to secure an intern for performing a Greenhouse Gas Inventory and estimating future Greenhouse Gas emission trends in University City.

ATTACHMENT: Draft Resolution

RESOLUTION 2016 - 9

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY CITY, MISSOURI AUTHORIZING THE CITY TO CONDUCT A GREENHOUSE GAS INVENTORY AND DEVELOP A CLIMATE ACTION PLAN.

WHEREAS, many scientists are concerned that greenhouse gases released into the atmosphere as a result of human activity have a harmful effect on the earth's climate; and

WHEREAS, economic opportunities exist to reduce energy use; and

WHEREAS, a strong business case exists for the reduction of energy use and the emission of greenhouse gases; and

WHEREAS, an agreement to reduce energy use and greenhouse gas emissions has been signed by more than 1,000 mayors in the United States; and

WHEREAS, local government actions taken to reduce greenhouse gas emissions and increase energy efficiency provide multiple local benefits by improving the desirability of their city, protecting the health and welfare of their citizens, creating jobs, reducing energy expenditures, and saving money for the local government, its businesses, and its residents; and

WHEREAS, the City of University City has signed the US Mayors' Climate Protection Agreement; and

WHEREAS, Regional Environmental Internship Program (REIP) has established a Climate Action Internship Program for the purpose of placing interns at local governments in the St Louis Metropolitan Statistical Area to conduct a greenhouse gas inventory and to help develop a climate action plan; and

WHEREAS, participating in REIP is a cost-effective way to conduct a greenhouse gas inventory and develop a climate action plan;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF UNIVERSITY CITY AS FOLLOWS:

SECTION 1: That University City will undertake the Cities for Climate Protection Campaign's five milestones to reduce both greenhouse gas and air pollution emissions throughout the community, and specifically:

- Conduct a greenhouse gas emissions inventory and forecast to determine the source and quantity of greenhouse gas emissions in the jurisdiction;
- Establish a greenhouse gas emissions reduction target;
- Develop an action plan with both existing and future actions which when implemented will meet the local greenhouse gas reduction target;
- Implement the action plan; and

- Monitor and report progress.

SECTION 2: That University City requests assistance from the International Council for Local Environmental Initiatives (ICLEI) Cities for Climate Protection Campaign as it progresses through the milestones.

SECTION 3: That to conduct the greenhouse gas emissions inventory and to assist in development of a climate action plan, the City of University City will engage a summer intern(s) by participating in the REIP.

SECTION 4: That the City Manager of University City shall execute the necessary applications and documents for participation in the REIP.

SECTION 5: That the City Manager of the City of University City shall designate an appropriate staff member to serve as the primary staff contact with ICLEI, to provide support and supervision to the intern(s), and to secure the cooperation necessary for completion of the greenhouse gas inventory.

SECTION 6: This resolution shall become effective upon its passage.

PASSED AND RESOLVED THIS _____ DAY OF _____, 2016.

Shelley Welsch, Mayor

Attest: _____
Joyce Pumm, City Clerk

Meeting Minutes – University City Green Practices Commission

April 14, 2016

Location: Heman Park Community Center
Attendees Present: Dianne Benjamin, Bob Elgin, Tim Michels, Jeff Mishkin,
Jenny Wendt (Staff Liaison)

Absent: Richard Juang, Scott Eidson, Lois Sechrist

1. Meeting called to Order, Roll Call at 6:06 p.m.
2. Opening Round
 - a) Jeff attended the University City Chamber of Commerce Meeting. He also mentioned “Happy Birthday” to Lois.
 - b) Tim will be attended a session at Hawthorn Foundation organization that promotes economic development for Missouri with an emphasis on encouraging more renewable energy.
 - c) Dianne attended the Recycling Extravaganza and talked to Prescription Pill and Drug Disposal (P2D2) about prescription drug disposal. At this point the City of University City will not work with P2D2 on prescription drug disposal.
 - d) Bob attended a housing code meeting at St. Louis County headquarters. No firm decision was made on building code pertaining to energy efficiency for residential housing.
 - e) Jenny announced the Loop Clean-up Event on April 23rd in relation to Earth Day as well as the Electronics Recycling Event on May 7th.
3. Approval of Minutes
 - a) February 11, 2016 Meeting Minutes were approved.
 - b) March 10, 2016 Meeting Minutes were approved.
4. Special Presentations
 - a) None
5. New Business
 - a) US Green Building Council – Missouri Gateway Chapter – Regional Environmental Internship Program (REIP) resolution
 - i. Jenny discussed the need for a resolution stating that the City is interested in reducing climate change and agrees to utilize the REIP for a greenhouse gas inventory.
 - ii. The Commission moved that the City Council pass a resolution fostering collaboration with United States Green Building Council (USGBC) to secure an intern for the purposes of an energy consumption and carbon pollution inventory to help develop carbon pollution reduction plan.
 - iii. The Commission requests that staff create exact language from a draft resolution provided by REIP and bring this to City Council for approval.
 - b) Schedule Council Meeting and Study Session
 - i. The Commission tentatively decided that a Study Session and Council presentation be scheduled for either the June 13 or 27 City Council meeting date to review the GPC’s successes and future goals.

- c) Decision/Consensus on Ameren Pure Power
 - i. The Commission agreed that the City should not join the Ameren Pure Power Challenge and will not endorse the program through City avenues.
 - ii. The Commission agreed that money should go toward its own renewable projects. Ameren's advertising opportunities are such that the City's endorsement is not needed for that program's success. .
 - iii. In addition, if the City endorses this program, an opening is created for other requests for endorsement.

- d) Discussion – Waste to Energy (Sebright Industries)
 - i. The Commission would like to know more details about the process before any further discussion.
 - ii. Sebright has been asked to provide information to the Commission.

- 6. Old Business – NONE
 - a) Proposed Solar Installations - Tabled

- 7. Reports – NONE
 - a) Ecosystems/ Habitat – Dianne Benjamin
 - i. Majerus Park Master Plan – Dianne expressed the need for GPC to have a representative at the April 19th public meeting to cover items such as: Solid waste collection, stormwater management, energy efficient lighting, native planting, etc. Jenny will be present and will make sure these items are included.
 - ii. Dianne found the Parks Master Plan on the City's website and found that there was no mention of sustainability. Jenny will find out when the next Master Plan is due.
 - iii. Weeding was successfully completed at the butterfly garden on Vernon – about a dozen volunteers attended. A similar garden will soon be planted at the Sutter-Meyer House.

- 8. Closing Round – Commission unanimously agreed that Councilmember Kraft will be missed as he was very dedicated to the Commission's goals and encouraging the Commission's endeavors.

- 9. Meeting adjourned at 6:52pm

**Board of Adjustment
April 18, 2016 Meeting Minutes
(approved 5-16-16)**

A Board of Adjustment meeting was held on Monday April 18, 2016 at the Heman Park Community Center located at 975 Pennsylvania Ave., University City, Missouri. The meeting commenced at 6:30 pm.

Members Present

John Solodar, Chairperson
Deborah Arbogast, Vice-Chairperson
Kathy Straatmann
Charles Marentette, Alternate
Denise Anderson, Alternate

Members Absent (excused)

Roger McFarland
Peggy Holly

Non-Voting Members Present

Rod Jennings, Council Liaison

Staff Present

Raymond Lai, Deputy Director of Community Development
Zach Greatens, Planner

1. Approval of Minutes

The minutes from the November 16, 2015 Board of Adjustment meeting were approved.

2. Case # BOA 16-01 – 7026 Lindell Blvd.

Mr. Adam Zucker, property owner of 7026 Lindell Blvd., requested a variance to construct a detached garage maintaining a side yard setback of two and one-half (2.5) feet in lieu of five (5) feet from the western property boundary and a rear yard setback of three (3) feet in lieu of five (5) feet from the southern property boundary as required by Sections 400.160.B and 400.1090.A of the Zoning Code.

Mr. Zucker explained the proposal and situation with the existing shared detached garage (shared with adjacent property to west – 7030 Lindell) with the property line going down the middle of the garage. He stated that if a new detached garage were to be constructed in conformance with the five foot side yard setback requirement, the existing tree in the middle of the rear yard would be damaged. If a garage were to be constructed in conformance with the five foot rear yard setback requirements, it would be too close to the existing steps and retaining wall to have access. He stated they would like to construct a one-car garage. Mr. Zucker stated there were other garages in the neighborhood that were less than five feet from the property lines.

Board members discussed the proposal and the concerns about the tree in the yard. Based on feedback from the City Forestry Supervisor, if a new structure were to be constructed in the rear yard, it would have to be at least 4.5 feet from the tree for it to have a chance of survival and the further from the tree, the better chance it would have. It was also stated that

a garage was not an out of the ordinary request and it was clear that the proposal was not intended to increase financial gain.

Public Comments

Diane Roman – 7031 Lindell Avenue. Ms. Roman stated that the applicant had lived at the property for 12 years and she was not sure why a garage variance is being requested now. She also stated there were concerns with stormwater in the neighborhood and the construction of a new garage would only make the drainage issues worse.

Mr. Zucker stated that the existing garage was in serious disrepair and would need over \$12,000 to repair it, if it was even possible. Due to its conditions, the garage needed to be addressed.

Board members agreed that a garage was something that homebuyers expect in today's market. They discussed whether a garage could be constructed without the need for a variance, for example, construction of a 12-foot wide garage rather than the 15-foot width as shown in the applicant's proposal. While a 12-foot wide garage was safer for the tree, Board members agreed that the variance requested would still allow for more room to keep the tree from potential damage.

The variance request was approved by a vote of five (5) to zero (0).

3. Election of Officers

Mr. Marentette made a motion for Mr. Solodar to continue serving as Chairperson. The motion was seconded by Ms. Straatmann and carried unanimously.

Mr. Marentette made a motion for Ms. Arbogast to continue serving as Vice-Chairperson. The motion was seconded by Ms. Straatmann and carried unanimously.

4. Adjournment

The meeting adjourned at 7:15 p.m.



Park Commission

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

MINUTES OF THE PARK COMMISSION Heman Park Community Center (HPCC), 975 Pennsylvania Tuesday, March 15, 2016

President Ed Mass called the meeting to order at 6:38 pm. Members present were:

Kathy Standley
Nancy McClain
Steven Goldstein
William Field

Ewald Winker, Park Operations Superintendent
Lynda Euell-Taylor, Deputy Director of Recreation
Sandy Bradford, Staff Liaison
Stephen Kraft, City Council Liaison (*arrived 6:50 pm*)

Unexcused Absence: Luther Baker

Deposition of Minutes from February 16, 2016

Mr. Goldstein stated that under the section New Business the paragraph should be revised to read Ruth Park Golf Course in place of Lewis Park. Mr. Goldstein moved to approve the February 16, 2016 minutes of the Park Commission meeting as corrected, Mr. Field seconded – vote taken, all approved.

Citizens' Comments

Mr. Kevin Taylor, 7022 Canton Avenue, University City, MO 63130 inquired if the Park Commission had the opportunity to review the submitted budget for Parks and Recreation FY16-17 budget that Council is reviewing now and will vote on in a month. Mr. Taylor is asking that this Commission look at Parks and Recreation as they relate to the indoor/outdoor facilities, land and everything associated with Parks in total and Recreation in total as they are different departments that are structured differently and have different budgets. Mr. Taylor feels this Commission should be more knowledgeable to the things that are being requested that are not being done. Mr. Mass requested the entire budget be sent to this Commission or at least the Parks Component and Community Development Facilities parts of the budget as well as the CIP section be shared with this Commission via email.

Department Reports

Public Works and Parks Operations – Mr. Winker discussed projects he and his crews have been working on this past month:

Forestry Crews

- Continued hazardous tree removals and pruning.
- Contractor block pruning underway.

Golf Crews

- Completing Equipment Maintenance and no mow area clean-up.
- Wet pond maintenance including cat tail removal in fore-bay.
- Ordering supplies for the golf shop and preparing spring play (*fee increases for golf and range approved by Council, will go into effect April 1, 2016*).

Parks Crews

- Performed grounds clean-up, gumballs, etc. when conditions allow.
- Preparing softball and baseball fields for spring play.
- Completing off season Equipment Maintenance and transitioning snow removal equipment to mowing.



Park Commission

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

- Completed City's portion of demolition work at the golf course.

Golf Range Work Update

- Large Oak tree and protective netting on range removed.
- Trees and stumps removed from berm installation area.
- Undesirable trees and stumps removed along #7 fairway on the range.
- Abandoned cart path on the range removed.
- Fence supplies ordered for range shack area.
- Working on agreement with light company to remove stadium lights at no charge in exchange for the poles and fixtures.
- Working on agreement with contractor to transplant pines along #7 fairway on the range to other areas of the course.

Public Works and Parks Projects

- Mr. Winker attended a preliminary meeting with the Majerus Park Design team to discuss the need for possible Public Meetings. It has been decided this Commission will hold a public meeting before the April 19 Park Commission meeting so that design team can answer the resident's questions and concerns. Discussed the possibility of having a second public meeting at the park.
- Verbiage to be changed on the Update of Parks Projects under the Municipal Parks Grant Commission Construction Grant to include Fogerty Park at the end of the sentence that reads Grant awarded of \$525,000 with a City match of approximately \$145,000 has been awarded.
- Millar Park Playground irrigation pipes were discussed. Anticipate work being completed within next three (3) weeks.
- Ackert Plaza concrete work is moving forward.

Community Development/Recreation Division – Ms. Euell-Taylor reported:

- Monthly Silver Sneaker program as of end of February 715 active senior memberships. For one month there were 1,042 visits.
- Session II classes started March 14. There were two new classes added, Saturday Zumba Total Body & Tone and Tai Chi Fundamentals.
- March 15 started the Annual March Mania Fitness Challenge.
- March is National Nutrition month.
- April 2 is the Annual Spring Job Fair, will be looking for part-time and seasonal staff for Centennial Commons, Heman Park Pool, summer camp counselors, concession stand workers, life guards, pool manager, driving range attendants, etc.
- April 6 is National Walking Day. Staff is developing a map with a walking trail, the first 50 people who show up to participate will get a pedometer.
- In 2002 U City East partnered with St. Louis Cardinals and brought in Jack Buck Field. There was an unwritten agreement in regards to the St. Louis Cardinals providing funds for the maintenance of the Jack Buck field in turn University City would allow the Sports Association for summer sports to use our fields free of charge. The St. Louis Cardinals will be providing an annual amount of \$3,500 to Park Maintenance for the care of Jack Buck Field, it will start sometime in 2016.
- Breakdown of 2015 Summer Camp Program was provided to this Commission and discussed. Ms. Euell-Taylor is in the process of working on changing rates in the near future.



Park Commission

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

Council Liaison Report

Councilmember Kraft did not have anything to bring to the Commission's attention.

Individual Park Reports

- Mr. Goldstein reported that the infant and toddler playground at Kaufman Park had mud and erosion on the play surface, it has since been cleaned. All other parks look good.
- Ms. Standley reported that the Millar Park sign was down. Mr. Winker reported it is now back- up. No dog waste bags were available on Sunday. All other parks look good.
- Mr. Field reported that this winter has taken a toll on the golf course. There are some areas of erosion, across #1 fairway and near where the pond intersects the slop of the fairway coming down. All other parks look good.
- Ms. McClain reported that trash was at on the ground Eastgate Park, it is understood that it is picked up daily. All other parks look good.
- Mr. Mass reported that to get to the playground from the east side of the park on Vanderbilt there is no path it is all dirt. A one point a resident suggested putting in a pavement path. Would like this to be put on the misc. improvement list if possible. It was noticed that there are yellow tags on some plants at Lewis Park due to a one year warranty on landscape those plants will be replaced soon. Good reports on the renovation. Nothing to report at Flynn Park.

Old Business

Park and Storm Water Sales Tax Fund – was briefly discussed.

New Business

None

Other Business

None

Additional Citizens' Comments

Mr. Kevin Taylor, 7022 Canton Avenue, University City, MO 63130 is concerned how this Commission and the public are being updated on the driving range progress. He is asking the Commissions to help facilitate and encourage staff to tell the public what is going on by asking staff to use the many communication vehicles available to keep the public informed. He wants this Commission to consider giving the same amount of effort and excitement to all facilities equally so that none are forgotten. There was a discussion about the possibility of planning a field trip/tour, in the future, so this Commission can see all the facilities and the importance they serve to the City.

Adjournment

Mr. Goldstein moved to adjourn, Ms. Standley seconded – vote taken, all approved. The meeting ended at 8:03 pm.



Traffic Commission

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

CITY OF UNIVERSITY CITY MINUTES OF THE TRAFFIC COMMISSION April 13, 2016

At the Traffic Commission meeting of University City held in the Heman Park Community Center, on Wednesday, April 13, 2016, Commissioner Jeff Hales served as the Acting Chairperson and called the meeting to order at 6:30 p.m. In addition to Acting Chairperson Hales, the following members of the commission were present:

- Eva Creer
- Bob Warbin
- Derek Helderman

Also in attendance:

- Angelica Gutierrez (non-voting commission member – Public Works Liaison)

Absent:

- Carol Wofsey (excused)
- Curtis Tunstall (excused)
- Mark Barnes (excused)
- Councilmember Stephen Kraft (non-voting commission member – Council Liaison) (excused)
- Police Department Sergeant Shawn Whitley (non-voting commission member – Police Department Liaison) (excused)

1. Approval of Agenda

Prior to the approval of the agenda, Mr. Hales welcomed newly appointed commissioner Derek Helderman and thanked longtime commission member Jackie Womack for his years of service. Dr. Warbin moved to approve the agenda and was seconded by Ms. Creer and unanimously approved.

2. Approval of the Minutes

A. December 9, 2015 minutes

Ms. Creer moved to approve the minutes from the December 9, 2015 meeting and was seconded by Dr. Warbin. The minutes were unanimously approved.

3. Agenda Items

A. Delcrest Drive Parking Restriction

Ms. Gutierrez presented the parking restriction request for a 25ft parking restriction on either side of the entrances to the Vanguard Crossing Apartment entrances. The staff recommendation was to recommend implementing the restrictions as requested.



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Dr. Warbin asked if 25ft was an adequate distance and indicated that from his visit, he thought it might be too small of a distance and found it very difficult to see in either direction and recommended a greater distance out of concerns for safety.

Ms. Gutierrez suggested the commission could recommend two car lengths, or 40ft instead.

Mr. Hales found the street visibility to be better because of the curved nature of the street and indicated he was pleased with the recommendation not to seek 75% of the property owners in favor of giving notice to the property owners and residents of the apartment buildings and the opportunity to come to the next traffic commission meeting for consideration. Mr. Hales asked if the commission needed to pick a distance or notify residents that the commission was considering a restriction of 25 to 40 ft.

Dr. Warbin stated that there were a car length open space on each side of the driveway on his visit and he found it difficult to see and asked if we needed to know the proposed distance restriction by the next meeting.

Ms. Gutierrez asked if the commission wanted to delay consideration of the recommendation until the next meeting.

Mr. Hales stated that his thought was to inform the property owners and renters of the proposed restriction and notice of the proposed restriction at the next commission meeting to give them an opportunity to attend.

Ms. Gutierrez indicated that staff was requesting a recommendation at the meeting so that they could get the signs installed.

Ms. Creer asked if the petitioner was satisfied with the 25ft proposed restriction.

Dr. Warbin stated that the petitioner is asking for 25ft but he found that to be too short a distance to provide an unobstructed view, but indicated that he was comfortable with 25ft as requested.

Ms. Gutierrez indicated that the MUTCD code recommends 125ft for clear visibility, but that is not necessarily wanted by residents.

Mr. Hales asked Ms. Gutierrez if she was asking the commission for a recommendation on the proposed restriction distance or asking the commission for a recommendation on the proposed restriction for the council.

Ms. Gutierrez stated that the commission has the authority to make the recommendation and that she was requesting the commission to make the



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recommendation and determine the list of affected households to notify citizens of the recommended restriction and implementation. Since the 25ft restriction is compliant with the city traffic code, a recommendation to restrict parking can be implemented immediately without going to the council for approval.

Mr. Hales expressed while he didn't have a concern about the proposed restrictions, he was concerned about making a recommendation without giving notice to the affected residents prior to voting on a recommendation. Mr. Hales stated he would be more comfortable if the affected properties could be notified and given the opportunity to come to the next commission meeting.

Ms. Creer stated that she agreed, and thought we should seek input from the affected residents before making a recommendation.

Mr. Hales asked if the commission should consider codifying a standard for applying the 25ft city code when new apartment complexes are built.

Dr. Warbin stated that he believed that there should be something in the city code to provide for adequate visibility and parking restrictions along the driveways of apartment complexes like the Vanguard and should be approved as part of the planning process.

Ms. Gutierrez agreed and said she would make a note and stated that she believed that this decision could be made since it only restricted three parking spaces; if it were 20 spaces, she would recommend notifying residents first.

Mr. Helderman asked if both apartment owners had been notified of the proposed restriction. Ms. Gutierrez indicated they had not yet been notified.

Dr. Warbin indicated 3 spaces or 20 spaces presented a slippery slope. Dr. Warbin stated that the restriction can be implemented without any council action and asked if the commission was being asked to put a stamp of approval on the recommendation and asked why if the city has the authority to restrict parking according to the city traffic code, why the city does not just do so.

Ms. Gutierrez stated that this was an unusual circumstance and the city would like to provide notice.

Mr. Hales agreed with Dr. Warbin and stated he would be more comfortable if there were something codified to implement parking restrictions on driveways for multifamily buildings of a certain size, or that are on streets less than a certain width, or have speed limits of more than a certain speed, so that the code is applied uniformly.



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Ms. Creer asked to Ms. Gutierrez to clarify what the commission was being asked to do.

Ms. Gutierrez said that the staff was seeking a recommendation from the commission about the affected households for notification of the restriction.

Mr. Hales suggested the two properties should be 8342 Delcrest Dr. and 4 Delcrest Ct. but indicated he was uncomfortable with the process and felt the process would be better if notice were given to the affected residents prior to implementing a restriction.

Dr. Warbin stated that the issue of process is something the commission should consider, but that is separate from what the commission was being asked to do. Dr. Warbin suggested that the notice to the residents include the intention to restrict parking and questioned whether this should come before the traffic commission.

Ms. Gutierrez stated that the city could also implement the restriction on a temporary basis.

Mr. Hales asked if the restriction could be done on a temporary basis so that notice could be given to the affected residents and the item placed on the next meeting agenda so residents can have the opportunity to come to the meeting.

Dr. Warbin expressed that the notice to the commission was effectively a courtesy and the city has the right to implement the restrictions pursuant to the city traffic code and found it logical that that be done and questioned the need for it to come before the commission.

Mr. Hales agreed that it would be logical to implement the restriction in accordance with the code, but expressed concern that the code is not applied uniformly and suggested the commission recommend approving the temporary implementation of the signs and that the residents be notified and the issue restriction placed on the next agenda so that residents have an opportunity to speak to the commission.

Mr. Helderman agreed with Mr. Hales' suggestion and indicated that if there was no opposition from residents, the commission could recommend the implementation be permanent at the next meeting.

Mr. Helderman moved that the commission recommend implementation of the parking restrictions as recommended by staff on a temporary basis and that notice be given to the owners and residents of 8342 Delcrest Dr. and 4 Delcrest Ct. for the restriction to be discussed at the next commission meeting



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at which time the commission could make a recommendation on making the restriction permanent. Ms. Creer seconded the motion.

Ayes: Ms. Creer, Mr. Helderman, Mr. Hales

Nays: Dr. Warbin

4. Council Liaison Report

None

5. Miscellaneous Business

A. Loop Trolley Update

1. Bicycle Safety – Alternate Bicycle Route Implementation

Ms. Gutierrez presented the alternate bicycle route implementation to avoid bicycle traffic on Delmar because of the safety concerns presented by the trolley tracks.

6. Adjournment.

The meeting was adjourned at 7:13 pm

Minutes prepared by Jeff Hales, Traffic Commission Secretary