



## Agenda of Meeting

Thursday, July 28, 2016 at 6:00 PM  
University City Public Library, Room 2, 6701 Delmar Blvd.

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
  - A. June 30, 2016
- IV. Treasurer's Report
  - A. June 2016
- V. Grant Round Grant Proposal Presentations
  - A. Paul Crane – Living in Tents (20 minute presentation)
  - B. Previous Grant Round Presentation Evaluations
- VI. Council Comments
- VII. Next Meeting Date: Thursday, August 25, 2016 at U City Library – Rm #2 at 6:00pm
- VIII. Adjournment

**CALOP Commission Meeting Minutes**  
**Thursday, June 30, 2016**  
**University City, U City Library, Auditorium**  
**6:00 PM**

**Members in Attendance:** Patricia McQueen, David Stokes, Kymal Dockett, Beth Norton; Councilmember Terry Crow; Claire Linzee

**Members Excused:** Dennis Riggs, Bob Wilcox

**Others in Attendance:** Christa Van Herreweghe, Courtney Gregory

**Call to Order**

The meeting was called to order by Ms. McQueen, Chairperson, at 6:16 pm.

**Approval of Agenda**

Mrs. Linzee moved to approve the amended agenda and seconded by Mrs. Norton. The motion carried unanimously.

**Approval of Minutes**

A motion was made to approve the May 26, 2016 minutes by Mrs. Linzee and seconded by Ms. Norton. The motion carried unanimously.

**Treasurer's Report**

Ms. Gregory reported the Treasurer's Report as of May 31, 2016. A motion was made to approve the Treasurer's Report by Mr. Dockett and seconded by Mrs. Linzee. The motion carried unanimously.

**Agenda Items**

Three grant round applicants presented their projects for a total of 20 minutes. All applicants were informed that they will be notified of the Commission's decision.

A follow up discussion pursued about the fourth installment check for Go Getter Productions. Ms. Mason was informed that according to her contract, the last payment will not be disbursed. A letter will be sent to Ms. Mason.

Discussion pursued to about the CALOP RFP agenda item. This agenda item was tabled all Commission members are present.

**Next Meeting Date (Tentative)**

The next meeting is scheduled for July 28, 2016, at 6:00 pm. Location is U City Library – Auditorium.

**Adjournment**

A motion was made to adjourn the meeting at 7:44pm. The motion carried unanimously.

**CALOP Completed & Terminated Projects Statement as of 06/30/2016  
Fiscal Year 2016 (July 1, 2015 - June 30, 2016)**

Grantee	Liason	Project	Completion / Termination Date	Completed / Library	Grant Amount	Payments to Date	Refunded to CALOP	Balance Remaining to Grantee
<b>Completed Projects</b>								
Streeter	Brandt	St. Louis Brick City		9/12/11; 01/23/12	4,500.00	3,375.00	3,375.00	-
Barnard	Creer	U City Sleuths	9/26/2008	9/15/10; 11/3/11	7,500.00	7,500.00	-	-
Antkowiak	Riggs	Tennessee Williams	1/30/2009	10/25/10; 11/2/11	6,500.00	6,500.00	-	-
Jaimes	Simoncelli	A Different Way of Life (final submitted 6/2010)	3/23/2007	6/30/2010	7,500.00	7,500.00	-	-
Busch	Weston	Read-Green-Grow (Born to Learn)	1/30/2009	5/31/2010	10,000.00	10,000.00	-	-
Noble	Wilcox	Roof on Fire	3/16/2006	LIB 2009	5,000.00	5,000.00	-	-
Steinberg	Friedman	A.O.R. STL (OLD DOG NEW TRICK; PRIDE)	1/22/2008	LIB 11/15/11	7,000.00	7,000.00	-	-
Sistrunk	Reeves	Easy Access - FOCUS	1/30/2009	LIB 2009	6,000.00	6,000.00	-	-
Diaz	Nickels	Sutter Meyer House	2/13/2006		5,000.00	5,000.00	-	-
Lippa	Creer	Hidden Children of the Holocaust	12/3/2007	LIB 2009	5,830.00	5,830.00	-	-
Behrends	Nickels	# 15 Princeton Renovation	8/28/2007	LIB 2009	10,500.00	10,500.00	-	-
Welsch	Mullin	Oral History Project	5/12/2007		25,000.00	25,000.00	-	-
Pickup	TBA	A Sewer Runs Through It (added funding)	7/10/2008	LIB 11/2/11	7,500.00	7,500.00	-	-
Pickup	TBA	A Sewer Runs Through It	3/23/2007	LIB 11/2/11	7,500.00	7,500.00	-	-
Kanzler	Mullin	St. Benedict's Rule	12/3/2007	LIB 11/2/11	7,000.00	7,000.00	-	-
Gantz		Old St. Ferndinand Shrine	3/23/2007	LIB 209	5,000.00	5,000.00	-	-
Rivas	Nickels	Knock, Knock America	3/16/2006		8,000.00	8,000.00	-	-
Guzzardo		Digital City Remix	10/16/2007		10,000.00	10,000.00	-	-
Behrends		Centennial Celebration Documentation #15 Princeilton		LIB 2007	15,000.00	15,000.00	-	-
Century City		University City The First Century		LIB 2006	40,000.00	40,000.00	-	-
Video Audio		University City The First Century		LIB 2006	717.55	717.55	-	-
KDHX TV		Filmmakers Workshop Grant			2,000.00	2,000.00	-	-
KDHX TV		Albert Maysles Filmmaker Workshop			500.00	500.00	-	-
Billinsky		The Bracelet - Hidden Treasures			5,000.00	5,000.00	-	-
Whyte		Silver Spurs (Home on the Range)			10,000.00	10,000.00	-	-
Kelly Twins	Creer	Sustainable St. Louis	4/11/2012		10,000.00	10,000.00	-	-
Jaimes	Wilcox	Penrose Velodrome	12/14/2012		7,890.00	7,890.00	-	-
Oros	Wilcox	A Show of Strength	12/19/2012		12,800.00	12,800.00	-	-
Spath	Simoncelli	Comic Geeks	12/28/2012		8,000.00	8,000.00	-	-
Barnard	Friedman	Victims Voices	2/11/2014		10,000.00	10,000.00	-	-
Ward-Brown	Wilcox	Jim Crow to Barack Obama	2/11/2014		10,000.00	10,000.00	-	-
Paulsen	Dean/Totherow	Elegy to Connie	3/31/2014		8,000.00	8,000.00	-	-
Corley	Friedman	School Project Equipment (\$10,000)			10,000.00	10,000.00	-	-
Corley	McQueen	CALOP School Project	2/6/2008		10,000.00	9,112.21	887.79	-
<b>Sub-Total Completed Projects</b>					305,237.55	303,224.76	4,262.79	-

Note: due to a motion which was made and approved at the June 2015 meeting, the remaining balance of \$887.79 (CALOP School Project) was moved back to the Fund Balance.

**CALOP Completed & Terminated Projects Statement as of 06/30/2016**  
**Fiscal Year 2016 (July 1, 2015 - June 30, 2016)**

<u>Grantee</u>	<u>Liason</u>	<u>Project</u>	<u>Completion / Termination Date</u>	<u>Completed / Library</u>	<u>Grant Amount</u>	<u>Payments to Date</u>	<u>Refunded to CALOP</u>	<u>Balance Due To CALOP</u>
<b>Terminated Projects *</b>								
Byington	Wilcox	Wehrenberg Theatres First 100 Years	10/27/2011		7,500.00	6,375.00	-	6,375.00
Snyder		St. Louis - Brau	1/30/2009		7,500.00	1,875.00	1,700.00	175.00
Tabscott		Elijah Lovejoy Society	4/23/2010		6,500.00	3,250.00	3,250.00	-
Tudor		Mississippi Ironclads	4/23/2010		6,500.00	4,875.00	-	4,875.00
Minor		Trailblazers	4/19/2010		4,500.00	1,125.00	-	1,125.00
McCahan		Monument in Skip Bergers Garage	7/9/2007		7,500.00	1,875.00	1,875.00	-
Martin		A Portrait of Edward Dowling	6/30/2008		5,000.00	1,250.00	-	1,250.00
Harness		Searching for Dred Scott			10,000.00	7,500.00	-	7,500.00
Flamingo	Simoncelli	There's No Place Like It	9/1/2011		11,650.00	5,825.00	5,825.00	-
<b>Sub-Total Terminated Projects</b>					<u>66,650.00</u>	<u>33,950.00</u>	<u>12,650.00</u>	<u>21,300.00</u>
<b>Total Completed &amp; Terminated Projects</b>					<u>\$ 371,887.55</u>	<u>\$ 337,174.76</u>	<u>\$ 16,912.79</u>	<u>\$ 21,300.00</u>

\* McCahan terminated contract with CALOP approval. Martin & Harness did not complete their films as agreed, therefore CALOP terminated both contracts and requested repayment of grant funds issued.

Note: due to a motion which was made and approved at the June 2015 meeting, the remaining balance of \$5,825.00 (There's No Place Like It) was moved back to the Fund Balance.

**CALOP FINANCIAL STATEMENT as of 06/30/2016**  
**Fiscal Year 2016 (July 1, 2015 - June 30, 2016)**

FUND BALANCE, JULY 1, 2015

424,835.00

	Original Budget	Amended Budget	Month Actual	Year to Date Actual	Prior Year Actual	
<b>REVENUES</b>						
CALOP Fees	-	-	-	-	-	
Misc. Revenue	-	-	-	-	-	
Prior Year Grant Refund	-	-	-	-	-	
Interest	-	-	-	-	-	
<b>Total Revenues</b>	-	-	-	-	-	-
<b>EXPENSES</b>						
Accounting Fees for City Services	-	-	-	-	-	
Professional Services	-	-	-	-	-	
Legal Services	-	-	-	525.00	840.00	
Events & Reception	-	-	-	-	-	
Postage	-	-	-	-	23.89	
Advertising & Public Notices	-	-	-	-	-	
Printing Services	-	-	-	-	-	
Memberships & Certifications	-	-	-	-	-	
Misc. Operating Services	-	-	-	47.76	580.00	
Office Supplies	-	-	-	-	-	
Contingency	-	-	-	-	-	
Film Grants / Grant Allocations	-	-	5,960.00	30,180.00	917.50	
<b>Total Expenses</b>	-	-	<b>5,960.00</b>	<b>30,752.76</b>	<b>2,361.39</b>	<b>(30,752.76)</b>
<b>SUB-TOTAL FUND BALANCE</b>						<b>394,082.24</b>
Less: Remaining Balance of Outstanding Projects (Encumbered)						(5,000.00)
Less: Remaining Balance of Outstanding Projects (Current Year)						(5,960.00)
<b>FUND BALANCE, APRIL 30, 2016</b>						<b>383,122.24</b>

**CALOP Projects Statement as of 06/30/2016**  
**Fiscal Year 2016 (July 1, 2015 - June 30, 2016)**

<u>Grantee</u>	<u>Liason</u>	<u>Project</u>	<u>Contract Date</u>	<u>Completion / Extension Date</u>	<u>Grant Amount</u>	<u>Prior Year Payments to Date</u>	<u>Current Year Payments to Date</u>	<u>Balance Remaining</u>
<b>Outstanding Projects - Prior Fiscal Year</b>								
Holliday	Riggs	Johnnie Be Good (added Funding)	10/20/2006		20,000.00	20,000.00	-	-
Holliday	Riggs	Johnnie Be Good (supplement in 10/2006)	3/1/2006		20,000.00	20,000.00	-	-
Rubbelke	Riggs	The Fred Wehrenberg Story						
				E6/30/14; E3/25/15; E9/25/15; E11/25/15; <b>E6/25/16</b>				
			12/7/2012		10,000.00	5,000.00	-	5,000.00
<b>Sub-Total Outstanding Projects - Prior Fiscal Year</b>					<u>50,000.00</u>	<u>45,000.00</u>	<u>-</u>	<u>5,000.00</u>
<b>Outstanding Projects - Current Fiscal Year</b>								
Mason	McQueen	Keeping Saddam Alive: An American Soldier's Story	9/24/2015		23,840.00	-	17,880.00	5,960.00
<b>Sub-Total Outstanding Projects - Current Fiscal Year</b>					<u>23,840.00</u>	<u>-</u>	<u>17,880.00</u>	<u>5,960.00</u>
<b>Total Outstanding Projects</b>					<u>\$ 73,840.00</u>	<u>\$ 45,000.00</u>	<u>\$ 17,880.00</u>	<u>\$ 10,960.00</u>

**CALOP Revenue and Expenses by Month as of 06/30/2016**  
**Fiscal Year 2016 (July 1, 2015 - June 30, 2016)**

	<u>BUDGET</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>Year to Date</u>	<u>2015 Actual</u>
<b>REVENUE</b>															
CALOP Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Prior Year Grant Refund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENSES</b>															
Accounting Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Legal Services	-	-	-	437.50	-	-	87.50	-	-	-	-	-	-	525.00	840.00
Events & Receptions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	23.89
Advertising & Public Notices	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Printing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Memberships & Certifications	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Misc. Operating Services	-	-	47.76	-	-	-	-	-	-	-	-	-	-	47.76	580.00
Office Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Film Grants/Allocations	-	-	-	-	12,300.00	5,960.00	-	5,960.00	-	5,960.00	-	-	-	30,180.00	917.50
<b>Total Expenses</b>	<b>-</b>	<b>-</b>	<b>47.76</b>	<b>437.50</b>	<b>12,300.00</b>	<b>5,960.00</b>	<b>87.50</b>	<b>5,960.00</b>	<b>-</b>	<b>5,960.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,752.76</b>	<b>2,361.39</b>