



MEETING OF THE CITY COUNCIL
CITY HALL, Fifth Floor
6801 Delmar Blvd.
University City, Missouri 63130
August 8, 2016
6:30 p.m.

A. MEETING CALLED TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. PROCLAMATIONS

E. APPROVAL OF MINUTES

1. July 25, 2016 Regular session minutes
2. July 29, 2016 Special session minutes

F. APPOINTMENTS to BOARDS & COMMISSIONS

G. SWEARING IN to BOARDS & COMMISSIONS

1. Donna Leach was sworn in to the Historic Preservation Commission in the City Clerk's office.
2. Jen Rieger was sworn in to the Loop Special Business District in the City Clerk's office.
3. Dorothy Merritt was sworn in to the Senior Commission in the City Clerk's office.

H. CITIZEN PARTICIPATION (Total of 15 minutes allowed)

I. PUBLIC HEARINGS

J. CONSENT AGENDA

K. CITY MANAGER'S REPORT

1. Approval of the Janet Majerus Park Master Plan.
VOTE REQUIRED
2. Approval to authorize the City Manager to purchase de-icing road salt from the City of Chesterfield for \$39,384.00 to be delivered/hailed by Beelman Logistics, LLC for \$6,256.00 with both services being provided under the City of Chesterfield Salt Co-op per their 2016-1017 rates
VOTE REQUIRED
3. Approval to change liquor license type for Dewey's Pizza, 559 North & South Rd.
VOTE REQUIRED
4. Approval of Picnic Liquor License for Kol Rinah
VOTE REQUIRED
5. Approval to grant the City Manager authority to sign a contract with Ross & Baruzzini to review Police Facility Space Needs Analysis.
VOTE REQUIRED

L. UNFINISHED BUSINESS

1. **BILL 9286** – An ordinance amending schedule VII, Table VII-A - Stop Intersections, Chapter 300 Traffic Code, of the University City Municipal Code to revise traffic regulation as provided herein.

M. NEW BUSINESS

RESOLUTIONS

1. **Resolution 2015 – 15** A resolution for submission of a Municipal Park Grant application to complete design and construction at Janet Majerus Park.
2. **Resolution 2016 – 16** A resolution for Fiscal Year 2015 – 2016 Budget Amendment #4
3. **Resolution 2016 – 17** A resolution for Committed Fund Reserves for various funds
4. **Resolution 2016 – 18** A resolution to amend Fiscal Year 17 budget to increase the city of University City's contribution to the non-uniformed pension fund. *Requested by Councilmembers Carr and Smotherson*
5. **Resolution 2016 – 19** A resolution to reassign monies for Annex remediation to cost of temporary police station. *Requested by Councilmembers Carr and Smotherson*
6. **Resolution 2016 – 20** A resolution to amend Fiscal Year 2017 budget to fund several Economic Development projects. *Requested by Councilmembers Carr and Smotherson*
7. **Resolution 2016 – 21** A resolution to amend the Fiscal Year 2017 budget to fund several Economic Development projects. *Requested by Councilmembers Glickert and Smotherson*

BILLS

8. **Bill 9289** – An ordinance amending Section 355.240 – closing time on Municipal Parking lots – exceptions, Chapter 355 traffic code of the University City Municipal Code, to revise traffic regulation as provided herein.
9. **BILL 9290** – An ordinance amending Chapter 10.48 of the University City Municipal Code, relating to parking meters, by repealing Sections 10.48.030, 10.48.070 and 103.48.100, thereof, relating to parking meter zones, fees and hours of operation, and enacting in lieu thereof new sections to be known as "Section 10.48.030 Parking Meters Zones, Section 10.48.040 Parking Time Limits, Section 10.48.070 Parking Meter Fees and Section 10.48.100 Hours of Operation," thereby amending said sections so as to re-designate Parking Meter Zones, increase Parking Meter Fees from seventy-five cents (\$0.75) to one dollar (\$1.00) each 60 minutes.
10. **BILL 9291** – An ordinance authorizing the City Manager to execute an agreement with the Metropolitan St. Louis Sewer District (MSD) for reimbursement of the cost of a Federal Corps of Engineers Flooding Reduction study for the upper River des Peres area.

N. CITIZEN PARTICIPATION (continued if needed)

O. COUNCIL REPORTS/BUSINESS

1. Boards and Commission appointments needed
2. Council liaison reports on Boards and Commissions
3. Boards, Commissions and Task Force minutes

4. Other Discussions/Business

P. COUNCIL COMMENTS

Q. ADJOURNMENT

MEETING OF THE CITY COUNCIL
CITY HALL, Fifth Floor
6801 Delmar Blvd.
University City, Missouri 63130
July 25, 2016
6:30 p.m.

A. MEETING CALLED TO ORDER

At the Regular Session of the City Council of University City held on the fifth floor of City Hall, on Monday, July 25, 2016, Mayor Shelley Welsch called the meeting to order at 6:31 p.m.

B. ROLL CALL

In addition to the Mayor the following members of Council were present:

Councilmember Rod Jennings
Councilmember Paulette Carr
Councilmember Terry Crow
Councilmember Michael Glickert
Councilmember Bwayne Smotherson

Also in attendance was City Manager, Lehman Walker.

C. APPROVAL OF AGENDA

Hearing no requests, voice vote to approve the agenda as presented carried unanimously.

D. PROCLAMATIONS

E. APPROVAL OF MINUTES

1. July 11, 2016 Study session minutes were moved for approval by Councilmember Glickert, were seconded by Councilmember Jennings and the motion carried unanimously.
2. July 11, 2016 Regular session minutes were moved for approval by Councilmember Jennings, were seconded by Councilmember Smotherson and the motion carried unanimously.
3. July 14, 2016 Study session minutes were moved for approval by Councilmember Jennings, were seconded by Councilmember Glickert and the motion carried unanimously.

F. APPOINTMENTS to BOARDS & COMMISSIONS

1. Donna Leach was nominated for appointment to the Historic Preservation Commission by Mayor Welsch, seconded by Councilmember Jennings and the motion carried unanimously.
2. Holston Black, Jr. was nominated for reappointment to the Pension Board by Councilmember Crow, seconded by Councilmember Glickert and the motion carried unanimously.
3. Richard Juang was nominated for reappointment to the Green Practices Commission by Councilmember Crow, seconded by Councilmember Carr and the motion carried unanimously.

G. SWEARING IN to BOARDS & COMMISSIONS

H. CITIZEN PARTICIPATION (Total of 15 minutes allowed)

Anika Porter, 8642 Old Bonhomme Road, University City, MO

Ms. Porter, owner of Fitness with Anika, and Board member of the Chamber of Commerce, discussed the Chambers' role in developing the Olive Link Business District:

- Concentration on lighting and safety-related issues, a top concern to local businesses
- The Senn Bierwerks, a significant new accomplishment scheduled to open next year
- The Olive Link Website features a property database for commercial realtors and profiles existing businesses
- The North & South Block Party, Sunday, July 31st, between 3 to 7 p.m., at Gannon & Delmar

Ms. Porter thanked staff for their diligence and hard work assisting the Chamber and the City for providing the funding to make these projects possible.

Pam Anderson, 7488 Stanford, University City, MO

Ms. Anderson, Secretary of the Chamber's Board, illustrated how the Chamber of Commerce supports the marketing of University City:

- The Fifth Annual Taste of U City attracted over 450 attendees.
- Promotional assistance to new restaurants
- Impending formulation of the North & South Business District
- The Lunar New Year Festival which attracted 2,000 attendees

Ms. Anderson stated that the Chamber's desire is to continue supporting the marketing activities of University City and asked for Council's support in doing so.

Mike Hobbs, 6683 Delmar, University City, MO

Mr. Hobbs, owner of The Melting Pot, asked Council to focus on the Chamber of Commerce and what it does for this community. He stated that as a businessman he has joined Chambers in other municipalities so that he can bring them in to what is being done in University City. If University City's Chamber ceased to exist, business-to-business, he would have nothing to talk about. Mr. Hobbs asked Council to give serious thought to of the impact of cutting the Chamber's programs and what it would take to reinvent the wheel in order to provide the type of services that the Chamber now provides.

Christine Mukulo Seremba, 8615 Olive Blvd., University City, MO

Ms. Seremba, owner of Olive Green International Cuisine, stated that she has been blessed by the Chamber's efforts to make her new business in the Olive Link feel included and welcome. This is the kind of effort and support that all new businesses need.

Ken Rice, 8505 Delmar, University City, MO

Mr. Rice, owner of American Family Insurance and President of the Chamber of Commerce, addressed the value that the Chamber's quarterly Small Business Workshops have brought to the City. He stated that he appreciated the City support the Chamber has received in the past and hoped that the same support will continue in the future.

Joe Edwards, 6504 Delmar, University City, MO

Mr. Edwards stated Council was sent a letter from The Loop Special Business District Board with four board members in favor of sending this letter, two abstained and two were not present. The letter requested that Council not vote to support EDRST funding for individual property owners and/or their tenants. He noted that he is strongly in favor of support to Olive development and receiving their proportionate charge of the special sale tax. Mr. Edwards noted that the Loop did not receive all of the funding they applied for but needed the ones that were approved. He asked that Council put these funds to work for University City and not let them set idle. If Council did not think something was worthwhile, Council needs to have an

alternative proposal. If there is no alternative proposal, he asked Council to move forward, vote tonight and suggests ideas for next year.

Bonnidette Lanz, 8429 Ann Avenue, St. Louis, MO

Ms. Lanz stated that she is one of the makers at the Create Space incubator on Delmar and prior to being accepted into the program she had no idea how to transform her idea into a business. After only two weeks into the program, Create Space provided her with the basic steps and vital skills needed to run and manage her own business. She is thankful for the City's support because she would never have come this far on her own.

I. PUBLIC HEARINGS

J. CONSENT AGENDA

K. CITY MANAGER'S REPORT

1. Approval of the Edward Byrne Memorial Justice Grant (JAG) Program

Councilmember Glickert moved to approve and the motion was seconded by Councilmember Jennings.

Councilmember Jennings asked Mr. Walker if the grant also included funds for buildings. Mr. Walker stated that this grant is restricted to this particular purchase.

Voice vote on Councilmember Glickert's motion carried unanimously.

2. Approval to award contract for the annual police uniform order to Leon Uniform for \$42,646.15

Councilmember Jennings moved to approve, was seconded by Councilmember Glickert and the motion carried unanimously.

L. UNFINISHED BUSINESS

1. **BILL 9287** – An ordinance amending Chapter 8.12 of the University City Municipal Code relating to solid waste management and disposal, by establishing and imposing fees for solid waste collection services, effective September 1, 2016. Bill Number 9287 was read for the second and third time.

Councilmember Glickert moved to approve and the motion was seconded by Councilmember Jennings.

Councilmember Carr stated that at the last meeting she asked that Council be provided with quantitative versus qualitative information. Council did receive some quantitative information; the vast majority was qualitative. Based on her research of the 10/26/2015 meeting minutes, where approval was granted to outsource composting, she obtained the following;

1. The cost of this outsourcing contract is \$300,000;
2. The City would spend \$36,000 for the purchase of 4,000 cubic yards of mulch for the Park's Division, U City in Bloom, and redistribution to residents would only be via deliveries, at a cost of \$50.00 per delivery;
3. Even though the City has not had to buy new trucks or hire personnel, over the course of one year, the City has increased expenditure to St. Louis Composting to \$336,000
4. The 12 percent proposed increase will generate \$348,000

Councilmember Carr stated that before she could vote to increase the fee, she would like to make sure she understands in quantitative detail, what was creating the deficit in this fund.

Sinan Alpaslan, Director of Public Works and Parks, stated that he could not speak to the creation of the deficit, however he could explain the cost of contracting out the leaf and yard waste haul-off services. \$36,000 will be used to buy the prepared product back from the vendor, which is then sold to residents at cost; \$9.00 a cubic yard. He stated that the City receives a 50 percent discounted rate from the vendor, whose normal retail price is \$18.00 a cubic yard. When staff evaluated the cost of the City's previous delivery charge of \$35.00 it was realized that it did not cover the expense of delivery, so the City's rate delivery rate has been increased to \$50.00. Mr. Alpaslan offered a way residents could cut their delivery cost would be to combine their delivery with neighbors'.

Mr. Walker stated that part of the problem associated with the deficit is that the City has not increased the fees for several years and is now playing catch-up.

Tina Charumilind, Director of Finance stated that previously this solid waste costs were included in the general fund, so it was hard to discern the actual salaries and benefits associated with the manpower utilized related to the solid waste program in the Departments of Finance and Public Works and Parks. The creation of the Enterprise Fund allowed each department to track the hours that members of their staff spend on a particular assignment outside of their department. It showed that the Finance Department personnel were spending a lot of time associated with the collection of fees and delinquent fees.

Councilmember Carr stated that it was her understanding that there has been a reduction in the amount of delinquencies. Ms. Charumilind stated that they have been reduced, but there is still a need to transfer these expenses from the general fund to sanitation or solid waste. Councilmember Carr asked if the outsourcing contract played a role in creating the deficit. Ms. Charumilind explained that the goal is for the Enterprise Fund to break even, not to make a profit. The purpose of increasing the fee by 12 percent would be to provide more service for residents; the real intent is just to break even.

Councilmember Carr asked if providing more service commensurate with the proposed fee increase. Mr. Walker stated that the goal is to maintain services. He noted that part of the issue is that when all of this was a part of the general fund, some of these waste programs were being subsidized by other programs within the general fund category. Now they are able to obtain specific information in terms of what this program is truly costing the City.

Councilmember Crow asked when the Enterprise Fund was created. Ms. Charumilind stated that it was created in 2010. He asked what Ms. Charumilind meant when she noted the City has been seeing an increase in the volume of unpaid trash bills. Ms. Charumilind stated that what she said was that the creation of the Enterprise Fund revealed an increase in the amount of additional work needed by the Department of Finance as a result of delinquent fees; the creation of a payment plan offering residents an opportunity to pay small amounts to reduce their delinquencies; preparation of delinquent lists; termination of services, removal of carts, paperwork associated with placing liens on property, etc. Councilmember Crow asked when the City started placing liens on property for non-payment. Ms. Charumilind stated two or three years ago.

Councilmember Crow stated that he came to the meeting with the intent to vote for approval of this increase but now was confused by all of these statements and has become concerned about the rationale behind the deficit and the request for a large increase. Ms. Charumilind informed Councilmember Crow that prior to 2011 delinquencies totaled roughly \$2 million dollars and today that amount has been reduced to \$1.5 million dollars.

Councilmember Smotherson stated that he was encouraged by the information provided by Mr. Walker regarding the selection of a new collection company, Valley Collections and the fact that they have collected 50 percent of the accounts in their possession. He asked when are all of the delinquent accounts going to be turned over to Valley Collections. Ms. Charumilind stated that initially they had sent all accounts to the previous company, but noted that one of the reasons that company gave for having difficulty making collections was because of the age of some of the delinquencies. Valley Collection's contract requires that they not be sent accounts that have been delinquent for an extended period of time because it hinders their ability to collect them.

Councilmember Smotherson stated there is a need to reassure residents who are being asked to pay more, that the City is doing all that it can to make residents who are causing these delinquencies accountable.

Mayor Welsch asked when the City had last increased the Solid Waste fees. Ms. Charumilind stated that it was in 2009. Mayor Welsch asked if the Enterprise Fund had ever been balanced. Ms. Charumilind stated that there was a surplus in the beginning because employee hours were still being charged to the general fund. Mayor Welsch asked if the fund had ever been balanced after the employee hours were allocated to the Enterprise Fund. Ms. Charumilind stated that it had been balanced, but only because when billing starts it is recognized as revenue even though you may not be able to collect all of your receivables. For the past two to three years the auditors have suggested that the City reserve an allowance for uncollectable accounts.

Mayor Welsch asked to verify that the cost for the mulching service in-house cost approximately \$450,000 a year and the revenue generated by the delivery of mulch was about \$28,000. Ms. Charumilind agreed it was correct. Mayor Welsch stated that from her perspective the City is still ahead from a financial and environmental standpoint as the City is no longer in violation of polluting the River des Peres. Ms. Charumilind stated that from the aspect of outsourcing the City is ahead. In addition, Public Works had noted the need to replace the grinder, at a cost of \$750,000.

Councilmember Jennings asked Ms. Charumilind for the costs associated with using the new collection agency. Ms. Charumilind stated that the company received 15 percent of amount collected. Councilmember Jennings asked what the previous company, Client Services, had charged. Ms. Charumilind stated that they received 18 percent. Councilmember Jennings asked if it would be correct to state that neither company has made a significant impact on these delinquencies. Ms. Charumilind stated that the reality is that staff does not have the ability to perform this collection function in-house.

Councilmember Smotherson questioned whether the City was also addressing the outstanding liabilities associated with EMS? Ms. Charumilind stated that all of the outstanding balances associated with EMS are included in the uncollectable account and when there is a collection that amount will be offset from the balance.

Mayor Welsch stated that the goal to make the Solid Waste Enterprise Fund balance, a goal which was established by Council in 2009. So even though she would rather not do, she believed that the 12 percent increase will help accomplish the goal of bringing this fund to a break-even point. The City is now able to accurately track the true cost of this service and therefore, this is a recommendation she will support.

Roll Call Vote on Councilmember Glickert's Motion Was:

Ayes: Councilmembers Jennings, Crow, Glickert, Smotherson and Mayor Welsch

Nays: Councilmember Carr

M. NEW BUSINESS

RESOLUTIONS

Introduced by Mayor Welsch

1. Resolution 2016 – 14 Requested by Mayor Welsch and Councilmember Glickert
A resolution approving amendments to the Fiscal Year 2016 – 2017 budget for the City of University City and appropriating said amounts. The motion was seconded by Councilmember Glickert.

Mayor Welsch stated she would ask Council to speak first, then allow citizen comments, and end with Council's final remarks.

Mayor Welsch stated that tonight, she and Councilmember Glickert asked Council to vote on the City Manager's original proposed budget amendments to the FY 2016-2017 budget, minus two items that Council has already addressed; the lease-purchase of a new Fire Department vehicle and the fee increase for Solid Waste.

With advice from the staff's expertise and EDRST Board's requested distribution of the funds raised from the quarter cent sales tax to enhance economic development, she believed the City Manager presented Council with a budget that was in the best interest of this City.

Items included within this resolution should be considered as one item and will not be voted on individually, as a Councilmember introduced on July 27, 2016, along with additional eleven supplementary amendments.

- To amend item related to sales taxes - **FAILED**
- To approve an increase in golf course fees as recommended by staff - **PASSED**
- Increase the fees for trash collection by 2 percent over the increase recommended by staff. - **FAILED**
- To increase the City's donation to the pension funds - **PASSED**
- To turn down Mr. Walker's amendment to take vacant positions off the City rolls - **FAILED**
- To turn down the recommendation to lease/purchase a fire truck - **FAILED**
- To delay reassignment of needed funds for the temporary police station - **FAILED**
- To send the recommendation for the Create Space funding back to the EDRST board - **FAILED**
- To remove funding for the Chamber of Commerce marketing efforts from the budget - **FAILED**

After hours of discussion and votes on 20 amendments, three members of Council voted against the City Manager's budget, so it failed.

Mayor Welsch noted the City Manager's budget presented in February of this year now goes into effect by default and none of the funding contained in his amendments will be included in the final budget package.

At stake were three extremely important items related to the future of this community:

1. Reassignment of funds for the temporary police facility. Failure to pass this amendment means that monies will have to be taken from the general fund, bringing the City's reserve percentage of its operating budget to a financially unsound level.
2. Funding for the Chamber of Commerce marketing initiatives. Failure to pass this amendment will have a direct impact on the City's future economic development and prosperity. The Chamber is not quite five years old and has grown to 130 members. Its mission is to be the voice of the business community by serving its members through networking, referrals, promotions, education, training, critical issues, and to promote University City as a great place to do business. The EDRST Board recommended that funding be provided to the Chamber to assist them with taking on additional marketing tasks to increase public awareness of businesses and available properties throughout the City. The Chamber established the Olive Link Website;

organized two Lunar Year Festivals to build on the City's strong Asian business community and the Annual Taste of U City. These events attract hundreds of thousands of people to University City, but if funding is not approved they will cease to exist and the community as a whole will suffer.

3. EDRST Board's recommended funding for Create Space. Failure to pass this amendment will hinder University City's robust efforts to develop the only creative incubator enterprise in the St. Louis Region.
4. Create Space is a non-profit organization that augments the City's tax revenue through the sale of items they create, and endorses the significance of this opportunity with their "Made in U City" label that is placed on every creative product developed in this program and within our borders.

The EDRST Board reviewed numerous applications on the basis of predetermined criteria designed to demonstrate how an applicant would fit into the long-term goals of the City and the Missouri statute governing the distribution of these funds. The board was very supportive of this concept based on their belief that Create Space would play a vital part in the ongoing efforts to build this City's business community and increase its tax base.

Mayor Welsch stated that the continuation of this project sends a clear message to everyone in the region that University City is open for business, welcomes the entrepreneurial spirit and understands that by helping others they are helping themselves. The delay has already created a negative impact on this community, i.e., an email from a gentleman currently installing high speed fiber, indicated that he will be pulling away from projects in University City; the frustration felt by residents who have complained year after year that nothing was being done to improve Ward 3; the discouragement felt by businesses along Olive who year after year have asked for increased lighting, and the heartache felt by immigrants, minorities, women and individuals who come from low income neighborhoods over the loss of an entity that offered them access, inclusion and newfound opportunities.

The businesses along Olive provide 32 percent of the funding for the EDRST compared to 21 percent funding from the Loop. The Mayor asked why this Council was set on pulling the funding from two organizations that are truly living the diversity that so many U Citizens reference so proudly, was distressing. Each of the boards is diverse in age, ethnicity and race, and their projects have brought younger residents into the economic development mix. The Chamber offers internships to our young people and educational programs, not only to their members, but to any resident of University City, free of charge.

Mayor Welsch stated that economic development takes time, but the Chamber of Commerce and the EDRST Board are a vital part of the long-term strategy for expanding economic development within University City. The Mayor believed that the City Manager, his staff and the EDRST Board, deserved an up or down vote on their well-reasoned budget.

Councilmember Carr provided Council with a copy of Resolution 2015-7, a budget amendment that she assumed was prepared by Ms. Charumilind, which unlike the resolution presented tonight, illustrated the money that will be needed, where it is to come from and where the money will go. So although it is appropriate to amend the budget, and in fact, Section 38 of the Charter, explicitly states that, Resolution 2016-14 does not provide specifics about the changes that are being requested or where funding will be derived, and therefore needs to be amended.

Councilmember Carr stated that there are several amendments contained in this resolution that she believed six members could agree on, so she noted that instead of an up or down vote, Council should vote on the ones that should be addressed immediately. Councilmember Carr made a motion that the resolution be amended to adhere to the format presented in Resolution 2015-7 and the motion was seconded by Councilmember Crow.

Mayor Welsch stated that she was surprised, since none of these questions were raised when Mr. Walker presented these amendments to Council on June 13th or June 27th. Mayor Welsch noted that there is no rule that a resolution must follow the format now being

recommended. She noted that the Mr. Walker's cover sheet on his budget resolution did explain that all of the EDRST funded projects were coming from the EDRST sales tax and funds set aside for renovation of the Police Station would be used for the temporary police facility. Mayor Welsch said she believed Mr. Walker would have been glad to put this in a different format, if he had been asked to do so. Mayor stated that this motion was a delay tactic that she is not willing to support.

Councilmember Glickert stated that was an appropriate resolution, so to paraphrase one of the residents who spoke tonight, let's move forward.

Roll Call Vote on Councilmember Carr's Motion Was:

Ayes: Councilmembers Carr, Crow and Smotherson

Nays: Councilmembers Glickert, Jennings and Mayor Welsch

Motion to delay failed

Councilmember Crow stated that he wanted to come back to Mr. Edward's comment about coming up with alternative proposals and not vote this resolution up or down. He stated that his believed every member of Council would be willing to find a common ground on some of the amendments and move forward. He noted that to force a zero sum vote had nothing to do with building consensus, and everything to do with making a point.

Councilmember Crow stated that he met with Ms. Li today, and was very candid about his feelings that a solid form of measurement should be attached to the Create Space funding amendment for \$150,000 and that he had not found any type of metrics. Another concern was that while almost all of the City's commissions are appointed by Council but the EDRST is appointed by the Mayor.

Councilmember Crow stated that trying to reach a consensus for the second time on this all or nothing strategy was not productive. He thought that the resolution contained several items Council would not be able to come to an agreement on. Councilmember Crow stated Council did not have to pass everything tonight and amendments can be brought forward at the next meeting.

Mayor Welsch respectfully stated that the Council had voted on items one at a time. If Council had voted to approve the budget as amended during the June 27th meeting, members would this evening be talking and trying to reach a consensus on the items where there was disagreement. That did not happen because the amended budget was voted down, and that is what has created this situation.

Councilmember Carr stated that she went through the amendments to the budget and was very careful not to ask anyone to vote anything down because she realized that some of these issues would need to be brought back. She stated that there were a lot of mistakes being made by the Mayor and the City Manager that usurp the rights of Council, but she has tried to hold the line by following the Charter and ordinances.

Mayor Welsch told members of the Council and audience she would be happy to share with them the minutes from the June 27, 2016 meeting.

Citizen Comments

Ellen Bern, 7001 Washington Avenue, University City, MO

Ms. Bern stated that she was glad to see her elected officials ask questions about these projects, but at the eleventh hour, right before the budget was supposed to be approved, was not the time to start asking. This Council needed to do their homework before they make a decision to start pulling funding. There is a detailed funding application process for the EDRST Board; a detailed rubric in terms of how to rank applicants and what should be funded, and there are very detailed quarterly reports that must be filed by any entity that receives

funding.

Ms. Bern stated that there has been a consistent desire expressed by residents and businesses for economic development on Olive, which is a long-term project and will take years and years of support to develop these programs. It takes the Chamber of Commerce many months of advanced planning to undertake events, promote the City's image and create a positive business climate in order to bring new businesses into the many vacancies that now exist. What is needed most is a well-run government that is willing to establish a strong partnership with its business community. Instead, all she sees is how the brand U City is being severely damaged, something else that will take years to transform. Ms. Bern stated that the City cannot afford to keep doing business like this, so she would encourage Council to pass this resolution tonight.

Brandin Vaughn, 7301 Trenton, University City, MO

Mr. Vaughn stated that the residents of this City are caught up in a political war that has now impacted the EDRST Board's mission to expand partnerships and encourage physical economic redevelopment on Olive and Delmar. He stated that tonight, he would like to provide Council with brochures that explain the concept of Create Space and let everyone know that their doors are open to anyone who has questions or possible solutions.

Elsie Glickert, 6712 Etzel, University City, MO

Ms. Glickert reminded everyone that it was the residents of University City who voted to approve the EDRST for the purpose of bringing economic development to Olive Street Road and the Delmar Loop. The Loop consists of three blocks, has a wonderful advocate, and as a result, has received hundreds of thousands of economic development monies. Olive Street Road, which is three miles long, has no advocate. She encouraged Council to support these projects because it is time to start concentrating on Olive.

Al Li, 7700 Olive Blvd, University City, MO

Mr. Li, President of the Asian-American Chamber of Commerce (AACC), stated that the AACC serves the entire St. Louis Pan-Asian population, has over 200 members and their desire is to express the need for leadership to embrace the union of diversity, community development, and the good business sense to drive economic growth. Mr. Li stated that he also wished to exhibit his support for Create Space by letting this Council know that he would be willing to help Julia Li (to whom he is no relation) execute any of the metrics established in order to acquire the funding that has been recommended for her business. He stated that what Council is contemplating today, is not just a budget line item, it is about envisioning what the entire metro area can be and where Asians, African-Americans, Caucasians and Latinos work together, instead of giving into the political rhetoric that keeps them apart. Mr. Li stated this City has to start investing in the next generation.

Frank Ollendorff, 8128 Cornell, University City, MO

Mr. Ollendorff stated the primary tool Council has for determining public policy is the budget process, which for the past fifty years has designated May as budget study month. This included public hearings on the budget where residents and Council could come together to discuss, debate, reach a consensus, and move on. The result of Council's failure to implement the correct administrative process is the reason they find themselves in the predicament they are in today.

Mr. Ollendorff expressed concerns about the elimination of the Solid Waste Superintendent's position, which has been documented to be vital to the continued high level of service to this City.

Mark Winer, 7703 Gannon, University City, MO

Mr. Winer, Chair of the EDRST Board stated that he has been passionate about University City for sixty years. Based on the knowledge that University City lacked the tax base that

many neighboring communities have, his goal has been to enhance that base in order to support public services and maintain excellent schools. He stated that growing up in University City, he was privy to the City's reputation for being a difficult place for development, and cited the example of Westroads (Galleria) trying to locate in the Delmar Loop. After encountering opposition, the May Company chose to build its store on Forsyth in Clayton and University City got their parking lot. The center of commerce for mid-County moved to Clayton/Richmond Heights and in recent years this commercial district has expanded to include Brentwood and Maplewood. He would like Council to imagine what University City's schools and municipal services would be like if only a portion of that revenue being raised by these other cities' commercial development was invested here.

Mr. Winer stated that he volunteered to serve on the EDRST Board because he really believed there is a need to encourage economic development and that the diversity and engagement of this community was one of the advantages that could help this City accomplish this goal. Mr. Winer noted that all of these factors that favor development can happen, if everyone works together. He noted that this Board has been allocating \$500,000 annually for ten years, went through the same public process to review all detailed proposals, and after an open discussion, voted on the set of recommendations that Council is considering.

University City has chosen as its brand, "*The Neighborhood to the World*," and this diversity is a point of pride for many residents. Mr. Winer stated that he believed the Board's recommendations for marketing the Loop, community events like the Farmers' Market, Loop Ice Carnival, new street lighting and the business incubator startups are good investments in this City's future. He encouraged Council to vote in favor of passing this resolution.

Council Comments

Councilmember Carr stated that the EDRST Board is advisory to the Council and staff is advisory to the City Manager, who works for the Council. No promises should be made by anyone with regard to funding until Council votes as a whole. Even though she thinks there is value to every project that is brought forward, the question that is always in her mind is whether they met the standards for increasing the City's revenue. Staff has done a good job with respect to establishing metrics, but it is not unusual for the recommendations made by the EDRST Board to not to be approved in total or for Council to request that items be removed for special consideration. What is unusual is that after two years, Council is actually able to have discussions and that her request to conduct a budget study session where all of these issues could have been hashed out was denied by her colleagues. Councilmember Carr stated that she believed that some of the items contained in this resolution should be looked at on an individual basis and if she is forced to make an all or nothing vote, she would vote no.

Councilmember Carr noted that the days of last minute crises and misinformation are over. Democracy is messy and uncomfortable, but she is willing to listen and accept any repercussions that come as a result of her ultimate decision.

Councilmember Glickert stated that Council has heard the impassioned pleas from residents and businesses and observed the energy and desires they have for this community. He stated that Mr. Winer and the Board did an incredible job on these recommendations, which cross every sector of University City. He noted that Olive's revenue provided 32 percent of the Economic Development Retail Sales Tax, Delmar provided 21 percent of the tax collected and 47 percent from City-wide. He found it hard to believe that there is anything in this resolution his colleagues would not like and simply reminded them that the passage of this resolution does not prevent Council from stopping any of these projects in the middle of the road, if they believe something is not being done in the proper manner. He asked his colleagues to change their minds and pass this resolution tonight.

Mayor Welsch stated that for clarification purposes she would like to note that her appointment of August 9, 2016 to the EDRST Board is mandated by the State. However, she is not an active

participant in their discussions and only responds to questions when she is asked.

Roll Call Vote on Resolution 2016-14 Was:

Ayes: Councilmembers Glickert, Jennings and Mayor Welsch

Nays: Councilmembers Crow, Carr and Smotherson

Resolution 2016 – 14 failed

BILLS

N. CITIZEN PARTICIPATION (continued if needed)

Andrew Roberts, 940 Alanson Drive, University City, MO

Mr. Roberts stated that the ACLU filed a lawsuit against the City in his name for violation of his civil rights and he looks forward to having an environment at public meetings where residents do not have to edit their comments for content. He asked that everyone support the ACLU, which does an important job of protecting the rights of everyone in society.

Bart Stewart, 714 Harvard, University City, MO

Mr. Stewart stated that he was speaking on behalf of U City United, a group of concerned citizens formed to address issues related to the City's future. He then expressed the group's concerns and desires regarding the selection of a replacement to fill the 1st Ward Council seat; the veracity of the comments made by Jan Adams regarding the recall of Mr. Kraft, and their efforts to recall Mayor Welsch. Mr. Stewart stated that U City United looks forward to brighter days with new officials to serve this great community.

O. COUNCIL REPORTS/BUSINESS

1. Boards and Commission appointments needed

Mayor Welsch made the appointments that were needed. She then encouraged anyone interested in serving on a Board or Commission to submit an application and contact the Councilmember which is appointing to that board.

2. Council liaison reports on Boards and Commissions

3. Boards, Commissions and Task Force minutes

Mayor Welsch thanked Mr. Walker for supplying Council with the minutes they had received.

4. Other Discussions/Business

- Presentation of final four candidates for Ward One open Council seat.

Mayor Welsch noted that 20 minutes would be allocated for each phase of this process which consists of presentations by the four finalists and a question and answer session by Council. Upon completion of this, Council would be given the opportunity to engage in discussion and then would be asked to cast one vote for the candidate of their choice. Each ballot would be read aloud at tonight's meeting.

- The successful candidate must obtain four votes in order to secure the open seat.
- Members of Council have the option to nominate someone from the floor but they must be one of the four finalists.
- If an applicant is not selected tonight and Council elects to do so, a second round of voting will be conducted on Tuesday, July 26th, at 6:30 p.m. here in chambers. A notice for this supplemental meeting has been posted.

Councilmember Smotherson thanked all of the candidates that applied and stated that he believed the process had given the 1st Ward some interesting and qualified individuals for future consideration. Since the Charter only states that Council should take steps to chose a replacement and does not suggest a process to follow, his initial suggestion was that the

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replacement be made through a special election process. Council elected to utilize this interview process and decided to go with the top three candidates. He stated that the unintended objective was met when one candidate received the most votes. He noted that if this process goes forward tonight it would end up in a deadlock. Councilmember Smotherson suggested that Council either accept the candidate with four votes as the replacement or allow each member of Council to have two votes rather than one.

Councilmember Jennings stated that Council operates as a democracy, it agreed on a process and in spite of the fact that everyone already knows the likely outcome, it is not correct for one member to ask that the process be changed tonight.

Councilmember Carr stated that the Mayor sent out an email asking for input and blind copied each member of Council. Only two members of Council gave public input and now suddenly there is a process even though no vote was taken. She stated that should be the first step Council needed to take, because previous minutes indicate that every discussion related to this type of an activity was conducted in open session, not via an email or private communication to the Mayor.

Mayor Welsch clarified that this entire process was discussed during Council's Study Session and based on those discussions, she sent out blind copies of an email to each member to ensure that no discussions were conducted online. She stated the feedback she received was in agreement of the process. Every member was advised that nominations would be allowed.

Councilmember Crow stated that when Council took the vote to select the four finalists everyone was under the impression that that was all they were doing; selecting a panel in order to move forward. His assumption was that all Councilmember Smotherson asked if there was a consensus to think about an alternative. In spite of the fact that one vote will probably result in the need to conduct a special election, he thought the process was handled pretty well. He questioned whether there was a right or wrong way to do this, as it was clear that this Council does not function very well.

Councilmember Smotherson made a motion that the process be amended to allow Council two votes rather than one and was seconded by Councilmember Carr.

Roll Call Vote on Councilmember Smotherson's Motion Was:

Ayes: Councilmembers Smotherson, Carr and Crow

Nays: Councilmembers Glickert, Jennings and Mayor Welsch
(The motion failed)

Presentations:

Steve McMahon, 8135 Stanford Avenue, University City, MO

Mr. McMahon thanked Council for the opportunity to discuss his aspiration to serve this City, Council. Mr. McMahon provided a brief history of his personal background and the reasons he still lives in University City. He stated that his decision to apply for this position is not about immediate honor, personal legacy, being appointed or elected, it's the obligation to those who came before him to continue their work by placing others before self and making choices that he believed would put University City on the best path. Mr. Mahon discussed his volunteer experiences on the Task Force for Year-Round Aquatics, Pension Board, Boy Scouts, PTO, and his commitment and vision for this community.

Councilmember Crow asked what changes would he propose or believe are necessary.

Mr. McMahon noted that any change he would make would be positive.

August 6, 2016 significant issues are handled by City Government. There seemed to have

- been minimal time spent on discussions, public engagement and ensuring that the whole community was moving in the same direction together.
- Change the way the City works with its school system. Everyone says that they support the schools. The City needs to make sure their actions match their words.
 - Change the way the public receives information from the City. There is a need to make sure that the City is providing accurate information to the people who request it.
 - Conduct consistent reviews of the individuals that Council employs.

Councilmember Carr asked Mr. McMahon what did he thought would be the most important thing he could do in the next eight months.

Mr. McMahon stated that it seems like the most important would be to address the amendments to the budget; tweak whatever needed to be tweaked, get these funds in people's hands, and their projects moving.

Jeff Hales, 7471 Kingsbury, University City, MO

Mr. Hales thanked Council for their consideration. He stated that he had addressed a number of the attributes he believed a Councilmember should possess during his initial interview, but added whoever is selected needs to be in touch with and connected to the residents of the 1st Ward. Mr. Hale stated he was proud to have worked alongside his neighbors in an effort to defeat Propositions S, P and H. He stated that his comment was not meant to be divisive, was mentioned because it emphasized the importance of choosing a candidate that has their finger on the pulse of this Ward. He believed that he is in a fairly unique position of being a candidate that can work with Council and best represent the ward he is appointed to serve. Mr. Hales stated that his goal would be to build trust amongst his constituents, which he knows can only occur through greater transparency and public engagement.

Councilmember Crow asked Mr. Hales what specific changes he would propose or believe are necessary to address the desires expressed by the residents of the 1st Ward?

Mr. Hales' response:

- The collection of fees associated with the City's trash collection by looking at whether the delinquent properties are rentals versus owner-occupied and possibly tie the issuance of an occupancy permit to any unpaid bills.
- Implementation of a standardized process as budget study sessions should be standardized and delineated in the rules.
- Establish a new process for the way the police department communicates with residents. The ability to receive information instantly would lead to a safer community.

Councilmember Glickert asked Mr. Hales what he would do to enhance economic development in University City.

Mr. Hales stated that in his opinion, when you think about redevelopment there is a need to first determine the area that has the most traffic. The ripest area for University City would be Olive at 170. A plan needs to be developed. He stated he got the sense that the City does what it does, because that's the way it has always been done.

Mr. Hales stated that even though he is unfamiliar with the way the EDRST Board makes their recommendations but felt that 50 to 75 thousand dollars was enough to lure establishment of a business. He stated that in the case of Create Space, the problem seemed to lie with the process and how all of this information was conveyed, which is largely a result of Council's failure to conduct those study sessions.

Maureen McDonnell, 7215 Crevling Dr., University City, MO

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Ms. McDonnell stated that she found herself presented with the opportunity to use her legislative, legal and real estate acumen to help this City, so she is honored to stand before Council tonight to state her interest. She noted that she would represent an expanding group of residents currently not reflected on this Council, as young homeowners. Her daughter compelled her to give every inch of herself to make their corner of the world better and was grateful to have the opportunity to raise her in a diverse and inclusive City, full of beautiful parks and locally-owned businesses.

University City is positioned to expand and excel, as millennials begin to buy homes and start families. She noted this City also offers one of the features most coveted by young homebuyers, walkability. According to the National Association of Realtors, 35 percent of homebuyers are thirty-five years old or younger and the most common type of home purchased continues to be the detached single family and young homeowners are looking for a short commute and walkability to a commercial district. All of these factors lead to one conclusion; University City is looking at a strong future with young homeowners and families rejuvenating this great community.

Ms. McDonnell stated that she would seek to work with every member of Council to ensure that together, this body lives up to its full potential.

Councilmember Jennings asked Ms. McDonnell what she would purpose as a solution for all of the distressed and vacant properties here in University City.

Ms. McDonnell stated that a large part of the solution is simply about letting people know that University City is here and open for business. Then you can begin to look at it as a whole, as opposed to a fractured vision, and what you will see is an opportunity to revitalize these distressed properties or alternatively, that the increase in residential or business population would take those properties with it.

Councilmember Jennings asked Ms. McDonnell what economic development in University City looked like to her.

Ms. McDonnell stated that the first phase of economic development involves reputation and communication. The second phase is to communicate with business owners and developers to make sure that that pipeline is open and have a chance to prosper here. The third phase would be to capitalize on the expansion that is happening in the central corridor making sure that the City does not get left out and that people don't forget about Olive.

Councilmember Jennings asked Ms. McDonnell how she envisioned resolving the stalemate that exists between the members of Council.

Ms. McDonnell stated that you simply have to talk to people face-to-face. She stated that it sounded like Council agrees on most things and it was the fine points at which there were large divisions. In order to suture a divide you need to narrow down the issues, talk to one another and hash things out, rather than showing up to meetings and talking out into the abyss.

Councilmember Crow asked Ms. McDonnell what specific changes she would propose or believe are necessary to address the desires expressed by the residents of the 1st Ward?

Ms. McDonnell stated that the obvious change would be to establish better communication between members of Council. Another good place to start is to make sure that realtors know and understand that University City is a perfectly situated community for young families or people who are relocating.

Councilmember Carr stated that since Ms. McDonnell is relatively new to the community, she

would like to know how she would make outreach to the residents in the 1st Ward and what she thought should be the most important thing to accomplish in the next eight months.

Ms. McDonnell stated the first thing would be present at activities in order to give people face time. She would also make herself available via an established schedule, at the coffee house or park, where residents could come by freely and talk to her. The first one hundred days would be about outreach and meeting with municipal department heads in order to build relationships and get to know who they are and what they do.

Mayor Welsch asked Ms. McDonnell for her understanding of the City's form of governance, which sets policy, who implements it, the role of the City Manager, and how she would fit into that system.

Ms. McDonnell stated that it is kind of a traditional legislative form where Council sets and changes policy and staff executes by and large.

Carol Wofsey, 7171 Kingsbury Blvd, University City, MO

Ms. Wofsey thanked Council for this opportunity. She stated that although she has probably had differences with every member of Council in the past, she has always recognized that all of them love University City and are working for the common good of its residents.

Ms. Wofsey stated that she has lived in the 1st Ward since 1982, is a retired business lawyer specializing in corporate matters, and has served on numerous Boards, which include Central Reform Congregation, U City in Bloom, and Chair of the Traffic Commission. She stated that she is energetic, driven, collaborative, has a commitment to public service and knowledge of University City.

Ms. Wofsey stated that although she has a lengthy agenda with numerous long-term projects, her primary goal is to keep her constituents informed, seek their input, and be their voice in the City's affairs. She would utilize emails, the old fashioned mail system, quarterly residential meetings located in various strategic locations to reach all areas within the ward, and annual quarterly meetings to accommodate seniors on the west side.

During the eight month interim appointment, she believed it would be important to address; succession planning; strategic planning; conduct ward meetings, and implement safer crossings at Delmar. Ms. Wofsey stated that acting on these issues would go a long way in resolving what she viewed as the most critical of the City's current issues, finances, infrastructure and restoring trust and confidence in our local government.

Councilmember Jennings asked Ms. Wofsey what economic development in University City looked like to her and how she would jumpstart development on Olive.

Ms. Wofsey stated that the City needs economic development in order to increase its tax base and although she does not pretend to be a development expert, there are several things Council and this administration could work together on, to provide a baseline for development.

1. A vision for what the City wants;
2. Marketing of the City and its schools;
3. Eliminate the City's reputation of being difficult to work with;
4. Talk about the areas that are available for development;
5. Capitalize on the development along the University City edges of Clayton;

She stated that the best plan she has heard of is the four marketing corridors that the Chamber of Commerce is actively promoting and the Lunar New Year – both are ways the City can support this initiative. She also agreed with developing the west end of Olive and 170, a plan that the City seemed to have abandoned.

Councilmember Jennings asked Ms. Wofsey how she envisioned resolving the stalemate that

exists between the members of Council.

Ms. Wofsey stated that it would not happen overnight, but she has a collaborative style and in addition to listening to her constituents, she would be listening to her colleagues and hoped they would listen back. She stated that change starts with one's self, and her objective is to model the behavior that she expects from all Councilmembers. Ms. Wofsey stated that this Council does not seem to trust each other, so building a relationship is essential. Ms. Wofsey stated that she would reach out to each member by trying to find some small project that they could work on together and build that trust.

Councilmember Carr asked Ms. Wofsey if she would elaborate on her ideas to institute an ombudsmen and an EMS Board to handle complaints, and how she might convince staff to embrace this concept.

Ms. Wofsey stated that convincing an employee to embrace an idea would be resolved if Council had a performance plan with measureable goals.

She sees the ombudsmen as a part-time position for a resident of University City who is charged with fielding citizen complaints, answering questions, and making sure they get addressed by the right member of staff. She stated that she realized that Councilmembers fulfill some of this function, but thought there should be a designated person residents can call when something happens.

The EMS concept was an outgrowth of all the rumors and social media reports that she has heard regarding the quality of these services. Ms. Wofsey stated that she does not think individual Councilmembers are qualified to deal with this type of issue; however it was not good for the City to have these reports hanging out in the media. There needs to be a mechanism in place for referrals, investigation and resolution. Her thought was to put together a board of professionals, as there are lots of people in University City who might be willing to volunteer for this position.

Councilmember Carr stated that currently there are issues with respect to the Sunshine Law and the ability to receive information. If these individuals receive a complaint, what measures do you envision should be in place to compel this administration to comply with any requests for information?

Ms. Wofsey stated that what Councilmember Carr seems to be suggesting was rank insubordination. If that was true, it was something Council would have to deal with in the ordinary course.

Councilmember Crow asked Ms. Wofsey what specific changes she would propose or believe are necessary to address the desires expressed by the residents of the 1st Ward?

Ms. Wofsey stated that there are about ten separate agenda items she would work on in the long-run, and most of them represent change. She felt the 1st Ward desired input, two-way conversations and the ability to trust their local government. She stated that the desire to change is driven by economics. If you invite citizens in on your transitional and strategic planning; if you talk to them; listen to them, and respect them, that will go a long way towards restoring some of that trust.

Council Discussion:

Hearing no requests for discussion, Mayor Welsch asked members of Council to cast their ballots.

Councilmember Glickert
Councilmember Carr
August 8, 2016

Carol Wofsey
Jeff Hales

E-1-16

Councilmember Smotherson	Jeff Hales
Councilmember Crow	Jeff Hales
Councilmember Jennings	Carol Wofsey
Mayor Welsch	Carol Wofsey

No one candidate received four votes.

Councilmember Jennings made a motion to nominate Maureen McDonnell and the motion was seconded by Mayor Welsch.

Councilmember Crow asked Mayor Welsch for an explanation on how this process was supposed to be handled? Mayor Welsch stated that she felt Council was following up on 2006, where there was a nomination from the floor for Mr. Munkel, which Council voted up or down, but also stayed in the process, as she understood.

Councilmember Crow stated that if that was the motion before Council, he is not sure that much more needs to be said at this point. He stated that as Council looked through the candidates they have before them, there are three that have had extensive experience in University City. While he has had the pleasure of meeting Ms. McDonnell and looked forward to her serving this community in any number of capacities, he thought that the level of community involvement and history of this community was something his colleagues would take into consideration as they move forward with this motion.

Point of Clarification: Councilmember Glickert questioned whether this was a nomination to take this vacant seat until April of 2017? Mayor Welsch stated that that was correct.

Mayor Welsch stated that she did mention in her written comments that were not delivered that she would be supporting Ms. Wofsey. She stated that Ms. McDonnell was an impressive candidate; would represent a voice on Council for the younger members of this community; has shown in her past work that she cares about government and governance, and maintains the belief that someday she will be a successful member of Council here in University City. She noted she would cast her vote in favor of this motion. Mayor Welsch stated that she would agree that Ms. McDonnell is the newest member to this community out of the group of applicants, however, the point she made about representing the voice of the new generation coming into this community resonate in her mind. University City is attracting many younger families to this community and thought that a younger voice would be beneficial.

Councilmember Jennings stated that his motion was about change, which he believed Ms. McDonnell represents. For the next seven months she would be the tie-breaker who provides a breath of fresh air and opens each member's eyes to what they could be doing differently.

Roll Call Vote on Councilmember Jennings Motion Was:

Ayes: Councilmembers Jennings, Glickert and Mayor Welsch

Nays: Councilmembers Smotherson, Carr and Crow

(The motion failed)

Mayor Welsch asked members of Council to express their pleasure on how this situation should be handled?

Councilmember Glickert stated that it seems to him that since the nomination failed, it now goes back to a special election between the two candidates identified in Council's vote.

Mayor Welsch stated that the way she understood it, is that another vote could be taken with all four candidates to establish whether there is any movement.

Councilmember Jennings stated that he believed Council reached an impasse and the only other option would be a special election.

Mayor Welsch stated a special election would come into play once Council has determined that they cannot reach a decision.

Councilmember Jennings stated realistically, how likely is it that Council is going to move past this impasse?

Councilmember Crow stated the process is that if Council does not reach an agreement; which he thinks is pretty clear will not happen. The next step would be to move to a special election. At that point, Council no longer has a role in the process, and this meeting should be adjourned.

Councilmember Carr stated that in her opinion, there will be no movement with one vote and allowing Council to make two votes seems unlikely. So other than to rank each candidate; one, two, three, four, she would also have to agree that Council has reached an impasse.

Mayor Welsch stated that she did not believe Council could come up with another process this evening. If the members of this Council feel that they are steadfast in their vote, she would suggest that the meeting be adjourned.

Mayor Welsch stated that based on the consensus of Council, this process was concluded and this seat will remain vacant until after the November election.

P. COUNCIL COMMENTS

Q. ADJOURNMENT

Mayor Shelley Welsch adjourned the meeting at 9:49 p.m.

Respectfully submitted,

Joyce Pumm
City Clerk, MRCC/CMC

McDonnell

Please place an X next to the name of your top candidate to fill the Council vacancy:
(Candidates are listed in alphabetical order by last name.)

Jeff Hales: _____

PH

Steve McMahon: _____

Maureen McDonnell: _____

Carol Wofsey: _____

X

PH

Submitted by: _____

Shelly Welch

City of University City
City Council Meeting
July 25, 2016

Please place an X next to the name of your top candidate to fill the Council vacancy:
(Candidates are listed in alphabetical order by last name.)

Jeff Hales: _____

Steve McMahon: _____

Maureen McDonnell: _____

Carol Wofsey: _____ **X**

Submitted by: Michael Glickson

City of University City
City Council Meeting
July 25, 2016

Please place an X next to the name of your top candidate to fill the Council vacancy:
(Candidates are listed in alphabetical order by last name.)

Jeff Hales: _____ X _____

Steve McMahon: _____

Maureen McDonnell: _____

Carol Wofsey: _____

Submitted by: Paula Carr _____

City of University City
City Council Meeting
July 25, 2016

Please place an X next to the name of your top candidate to fill the Council vacancy:
(Candidates are listed in alphabetical order by last name.)

Jeff Hales:

X

Steve McMahon:

Maureen McDonnell:

Carol Wofsey:

Submitted by:

Wayne Smothers

City of University City
City Council Meeting
July 25, 2016

Please place an X next to the name of your top candidate to fill the Council vacancy:
(Candidates are listed in alphabetical order by last name.)

Jeff Hales: _____

Steve McMahon: _____

Maureen McDonnell: _____

Carol Wofsey: _____ **X** _____

Submitted by: Councilman Rod Jennings

City of University City
City Council Meeting
July 25, 2016

MINUTES OF UNIVERSITY CITY COUNCIL
SPECIAL SESSION
City Hall, Second floor conference room
6801 Delmar Blvd
5:00 p.m.
July 29, 2016

Mayor Shelley Welsch called the Council session open at 5:00 p.m., July 29, 2016, at City Hall, second floor conference room, 6801 Delmar Blvd. The following members of the Council were present:

Councilmember Rod Jennings
Councilmember Michael Glickert
Mayor Shelley Welsch

those present by teleconference:

Councilmember Paulette Carr
Councilmember Terry Crow
Councilmember Bwayne Smotherson

Mayor stated this meeting was to choose a firm to interview from the five responses Council received from their RFQ for an independent consultant to review the March 14, 2016 Chiodini architect's report with regards to Chiodini's recommendations on the scope of work and the required methods proposed and the costs of the alternatives presented.

CITIZEN COMMENTS:

Frank Ollendorff, 8128 Cornell Ct

Mr. Ollendorff recommended selection of either Andy Trivers or the Lawrence Group to do the review. He noted that in 1980 Council made a decision that the National Registered Historic City Hall Annex be repurposed as a modern 21 century police station. Mr. Ollendorff noted that many including himself, worked for the past 30 years toward this goal. He stated the Chiodini study pointed in a different direction. He said that firm should have great expertise in historic repurposing building, expertise in the development in a modern up to date police station and with the limited time frame, should have the most detailed knowledge of the building in question. Mr. Ollendorff stated Andy Trivers had the most knowledge as well as a national reputation for historic renovation.

Councilmember Jennings spoke in response to Mr. Ollendorff. He stated that he has a background and a career in restoration and new building. He noted Mr. Ollendorff had 30 years to repurpose the Annex and he failed to act.

Mayor Welsch suggested the use of the process that was used earlier in the week and ask if each member of Council list their top three choices out of the five and see where it stands after that vote. She noted that Council was in a tight time frame and if Council would decide to put something on the November ballot, they needed to decide by August 23.

Councilmember Crow inquired as to whether the City Clerk received any member's top firms by email as originally requested by the Mayor. Mayor Welsch stated the City Attorney advised that it was not legal to proceed that way. Mayor Welsch said that she has not heard

from any members so far. Mayor asked each member if they were in consensus and all were in agreement.

Councilmembers' poll of their top three firms:

Councilmember Carr

1. Lawrence Group
2. Trivers
3. Ross & Baruzzini

Councilmember Smotherson

1. Lawrence Group
2. Trivers
3. Ross & Baruzzini

Councilmember Crow

1. Lawrence Group
2. Trivers
3. Ross & Baruzzini

Councilmember Jennings

1. FGM Architects
2. JEMA
3. Ross & Baruzzini

Councilmember Glickert

1. Ross & Baruzzini
2. JEMA
3. FGM Architects

Mayor Welsch

1. Ross & Baruzzini
2. JEMA
3. FGM Architects

Six Councilmembers voted for Ross & Baruzzini.

Mayor Welsch asked Council if they should ask staff on Monday to contact Ross & Baruzzini to work on a contract that staff can send to Council for approval before signature.

Councilmember Glickert moved to accept Ross & Baruzzini and was seconded by Councilmember Jennings. Voice vote was unanimous.

Meeting was adjourned at 5:22 p.m.

Joyce Pumm, MRCC/MCC,
City Clerk



Council Agenda Item Cover

MEETING DATE: August 8, 2016

AGENDA ITEM TITLE: Janet Majerus Park Master Plan

AGENDA SECTION: City Manager's Report

CAN THIS ITEM BE RESCHEDULED?: Yes

In January 2016, the City received a Municipal Park Grant to hire a consultant to update the Janet Majerus Park Master Plan. After surveying residents and users of the parks, meeting with the Park Commission and two (2) Public Meetings, a revised Master Plan for Janet Majerus Park was presented to the Park Commission for approval. At the July 19, 2016 Park Commission meeting, the commission voted unanimously to recommend approval of the updated Master Plan for Janet Majerus Park to City Council.

The major improvements of the master plan include several new and upgraded active elements within the park. These include widened and Americans with Disabilities Act (ADA) compliant accessible perimeter walking trail with new light emitting diode (LED) lighting and a new updated central playground area with two separate playgrounds based on age groups, an area for swings, and an adult exercise area.

The Master Plan also includes improvements to the landscape and pond area. Expansion of the U-City in Bloom plantings, a natural planted pond edge to improve water quality and reduce geese congregation, and new native plant area will result in less mowing and watering and create an improved natural park experience for Janet Majerus Park.

RECOMMENDATION: It is recommended that the City Council approve the Janet Majerus Park Master Plan.

ATTACHMENT: Draft Janet Majerus Park Master Plan

Janet Majerus Park Draft Master Plan

August 8, 2016



Prepared For:

City of University City
Department of Public Works & Parks



Prepared By:

Planning Design Studio



August 8, 2016

K-1-2

Acknowledgments

The following individuals and groups are acknowledged and thanked for their contribution to the development of the Majerus Park Master Plan.

Majerus Park Neighbors & University City Residents

Valuable local insight was shared by many individuals throughout the process and had a large impact in shaping the design of this Master Plan.

University City Elected/Appointed Officials and Staff

Shelley Welsch, Mayor
Ed Mass, Park Commission, President
Steven Goldstein, Park Commission, Vice President
Kathy Standley, Park Commission
Luther Baker, Park Commission
Nancy McClain, Park Commission
William Field, Park Commission
Kim Jones, Park Commission (past)
Stephen Kraft, Council Liaison (past)

Lehman Walker, City Manager
Sinan Alpaslan, Director of Public Works and Parks
Lynda Euell-Taylor, Deputy Director/Recreations
Andrea Riganti, Director of Community Development
Jenny Wendt, Project Manager
Ewald Winker, Park Maintenance Superintendent
Joyce Pumm, City Clerk
Megan Fuhler, Staff Liaison (past)

Planning Design Studio Staff

Noel Fehr, ASLA, Principal Landscape Architect
Jonathan Corbett, LEED AP BD+C, Urban Designer

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and PDS

03/15/2016

Kick Off Meeting Summary

Community Survey Form & Distribution
Area

Community Survey Summary

Community Input Meeting Sign-in Sheets

Community Meeting #1 / Park
Commission

Meeting #1 Boards

Community Meeting #2 Boards

Majerus Park Summary Sheet from 2008

Citywide Parks Master Plan

Master Planning Process

– **Project Kickoff**
(03/15/2016)

City staff and the design team at PDS kicked off the project at city hall to discuss the overall goals/objectives of the project. The city also shared background information and personal knowledge of the park and neighborhood to help the design team better understand the local needs and issues to address.

– **Community Survey**
(03/17/2016 - 04/05/2016)

PDS and City Staff developed a survey about the park which was then handed out to more than a hundred nearby residents and also uploaded to the city website.

– **Base Mapping, Site Inventory and Analysis**

The design team developed a site base map from aerials and LIDAR topographic data provided by MSDIS and GIS data provided by St. Louis County. Using the base map, the design team then developed a site inventor and analysis plan of the site.

– **Visioning & Alternative Concept Plans**

Three alternative concept site plans were developed based off of information gained through the surveys and site analysis.

– **1st Community Meeting & Park Commission Meeting**
(04/19/2016)

Results of the survey, inventory and analysis, and the three alternative concept plans were presented to both the community and the Park Commission. Both groups offered feedback and recommendations on how the plan could be improved and what they want/don't want in the park

Majerus Park Master Plan Community Survey

Complete and return the survey by April 5th to the Public Works & Parks Department at:
6801 Delmar Boulevard University City, MO 63130

OR
Visit www.ucitymo.org and search "survey" to locate and complete the survey online

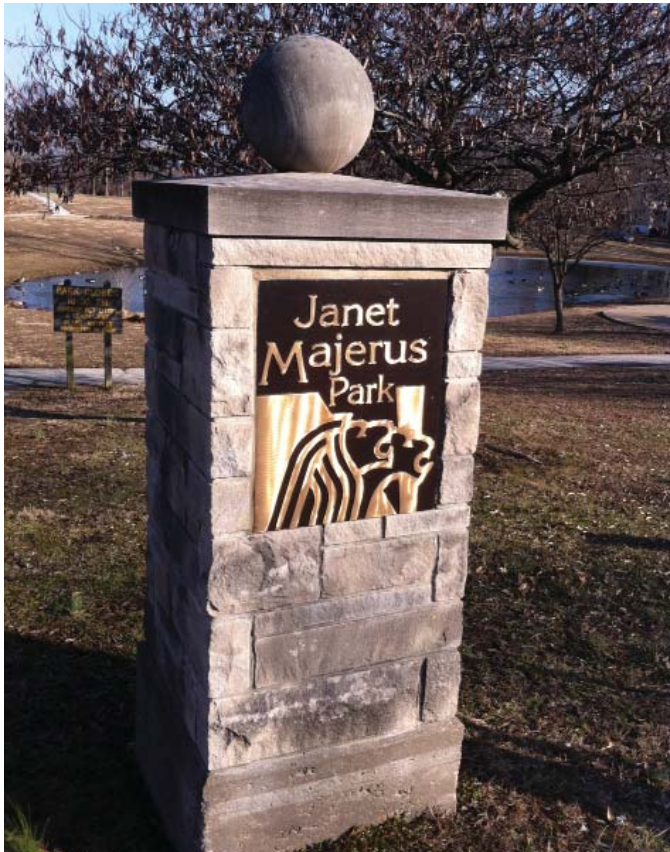
- How often do you go to Majerus Park?
(More than once a Week) (Weekly) (Monthly) (Seldom)
- How do you typically arrive:
a. ___ Walking or Biking b. ___ Automobile
- What facilities do you use in Majerus Park and how would you rate those facilities?

Facility	Do you Use?	Rate the Facility
Playground	Yes - No	
Perimeter Walk/Trail	Yes - No	
Benches	Yes - No	
Exercise Stations	Yes - No	
Open Lawn Space	Yes - No	
- What are the most positive and negative aspects regarding Majerus Park?
Positive: _____
Negative: _____
- What improvements and/or new facilities would you like for Majerus Park?

Facility	Do you want?	Facility	Do you Want?
Repave Walking Trail	Yes - No	Small Shade Structure / Gazebo	Yes - No
Walking Trail Lighting	Yes - No	Picnic Tables	Yes - No
New Exercise Stations	Yes - No	Restrooms	Yes - No
New / Improved Playground	Yes - No	Stock Lake with Fish	Yes - No
List Others: _____			
- Are there any facilities that if built would concern you? (i.e. Picnic Shelter, Sports Field)

- What would be the playground equipment that you feel is most age appropriate for this park?
a. 2-5 Year Olds ___ b. 5-12 Year Olds ___ c. Both ___
- List comments or suggestions regarding Majerus Park? (Use back of page if needed.)

Please join a Community Input Meeting for Majerus Park Master Plan at 5:30 PM on April 19th at the Heman Park Community Center – 975 Pennsylvania



- Refined Concept Plan

Using feedback gained from the Community and Park Commission meetings, the design team further refined the concept plan
- 2nd Community Meeting
(06/08/2016)
A second community meeting was held in the park where the revised concept plan was presented and commented on.
- 2nd Park Commission Meeting
(06/21/2016)
A draft Master Plan report was created and submitted to the Park Commission for initial review.
- 3rd Park Commission Meeting
(07/19/2016)
A final Mater Plan report was submitted to the Parks Commissions for review and it was approved.
- City Council Meeting
(08/08/2016)
The Master Plan was distributed to the City Council prior to the April 8th meeting. During the meeting, the Council _____ the Majerus Park Master Plan

Park Context and Site Analysis

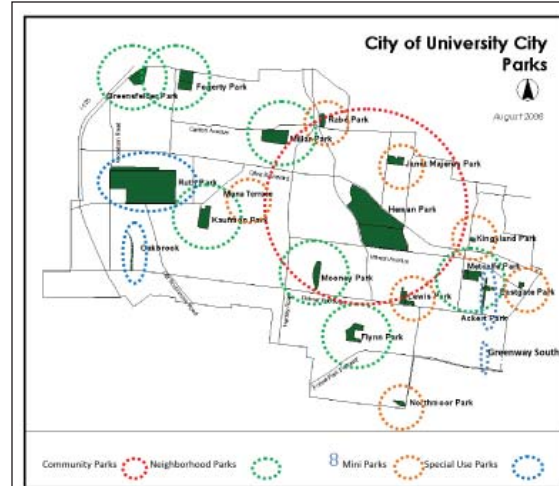
Majerus Park is a small 4.5 acre “Mini Park” situated in the NE corner of University City. The park land was acquired in 1995 from the neighboring Good Shepard Children and Family Services center.

As a mini park, Majerus park is only expected to serve the immediate residents located within a 5 min walk or a 1/4 mile radius. In University City, this makes up a little over 2,100 people or around 6% of the city’s total population.

The older, surrounding neighborhood was mostly developed in the 1940’s and 50’s as a first ring suburb.

Based off of interviews with locals and multiple visits to the site, the main users of the park include:

- Elderly residents walking in the park
- Grandchildren of residents playing in the playground
- Staff from Good Shepherd and U-City Forest Manor walking/exercising/eating during lunch and other breaks
- Young mothers and baby patients from Good Shepherd playing in the playground or walking
- Elderly patients from U-City Forest manor watching the lake and taking in the outdoors.



Majerus park is classified as a “Mini Park” - meaning it serves just the small, local neighborhood around it unlike nearby “Heman Park” which serves the greater community

Legend & Site Analysis

- (A) Existing Playground - surface and equipment not accessible, equipment is aging, not designed for separate age groups
- (B) Seating by Pond - could use some shade cover, better integration with pond
- (C) Existing Pond - past algae problems, Cut lawn edge encourages geese to leave pond and cause mess in park
- Benches or Exercise stations
- Existing trail - needs repaving, widening, possible lighting
- Existing trail - grades don't meet ADA
- Water Seep / Spring - overflows trail causing dangerous conditions
- U City in Bloom plantings
- ✳ Entrance Signs for park





Site Inventory and Analysis plan presented at the 1st Community Meeting.

Community Survey

A survey was sent out to over 200 nearby residents and also posted on the City's website. After about 2 weeks, we received back 21 responses. A summary of the results were then used to help shape the initial concept plan ideas and also presented at the 1st community and Park Commission meetings.

Overall, the results gave a fairly consistent message about what the local residents wanted and didn't want in the park.

What Residents Want

Keep the park as it is, just improve what is currently there.

- Fix Walking trail
- Make Playground better, safer
- Keep the park quiet and peaceful

What Residents Don't Want

Don't bring lots of new activity and amenities to the park

- No sports fields/ basketball courts
- No large pavilions for big group activities
- No restrooms or other structures that attract unwanted "Hanging Out" activities

1. How often do you go to Majerus Park?

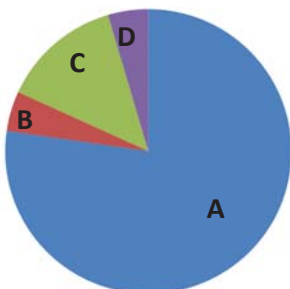


- A. More than Once a Week
- B. Weekly
- C. Monthly
- D. Seldom

3. What facilities do you use in Majerus Park and how would you rate those facilities? (13 RESPONDENTS)

FACILITY	USE	CONDITION RATING	
		Good to Fair	Not Good
Playground	85%	54%	0%
Perimeter Walk/Trail	92%	62%	15%
Benches	92%	85%	0%
Exercise Station	77%	46%	0%
Open Lawn Space	85%	46%	8%

2. How do you access the park?



- A. Walk
- B. Bike
- C. Automobile
- D. Other

4. What are the most positive aspects regarding Majerus Park?

POSITIVE

- Quiet Neighborhood Park – Close to home.
- Open Space & Lawn areas
- Lake, Pond, fountain and Ducks
- Flower Beds
- Regular Maintenance

4. What are the most Negative aspects regarding Majerus Park?

NEGATIVE

- Deteriorated Walkway – too narrow.
- Playground Needs Updates/TLC – More Swings
- More Benches & Tables
- Lack of Adequate Lighting.
- Suspicious “Hanging Out” - Better Patrols needed
- Dirty – not always Clean – (geese droppings)

7. What would be the playground equipment that you feel is most age appropriate for this park?

- 50% - 2 to 5 years old
- 12.5% - 5 to 12 years old
- 37.5% - Both Groups

5. What improvements and/or new facilities would you like for Majerus Park?

Facility/Improvement	Yes		No	
	Count	Percentage	Count	Percentage
Repave Walking Trail	17	81%	2	10%
Walking Trail Lighting	15	71%	4	19%
New Exercise Stations	10	48%	8	38%
New/Improved Playground	15	71%	3	14%
Small Shade Structure/Gazebo	12	57%	7	33%
Picnic Tables	13	62%	7	33%
Restrooms	8	38%	12	57%
Stock Lake with Fish	7	33%	12	57%

8. List any other comments or suggestions regarding Majerus Park.

- More Police Patrol. Keep safe for neighbors and nursing home patients. Discourage Suspicious Individuals from using park.
- Don't Close Park – it's great for walking dog
- No basketball, sportsfields, restrooms, large picnic shelters – anything with too much noise.
- Grandkids use often – needs more swings.
- Great Park – update facilities and amenities.
- Needs Adult activities & New Child Games Better Signing.

6. Are there any facilities that if built would concern you? (i.e. Picnic Shelter, Sports Field)

- No Sports Fields (7)
- Picnic Shelter (5)
- Restrooms (2)
- Basketball Court (2)
- No Dogs in Park (1)
- Any Activity that would Increase Noise

DESIGN PROGRAM for ALTERNATIVES

- Improve Walkways
- Replace Playground (both 2-5 and 5-12 yr. old)
- Improved Lighting
- More Benches
- Small Shade Structure/Gazebo
- New Exercise Stations
- More Naturalized Landscape Plantings
- Clean Up Edge of Pond & Adjacent Wet Areas

Alternative Concept Plans

After performing a site analysis and reviewing the public survey, three alternative concept plans were developed and presented at the first community meeting. These initial concept plans helped start a discussion with the park users, neighbors, and Park Commission members on the future vision and plan for Majerus Park.

There were several common themes shared by all three plans. These include:

- Perimeter Walking Trail - All walking paths are upgraded and expanded to 8' wide
- Shade Structure - A small, informal shade structure is added near the lake to allow visitors to sit near and enjoy the lake without the sun beating down on them.
- Maintain and expand the U-City in Bloom planted strip in the middle of the park.
- Improve and Expand the Playground - The playground is divided into two separate age groups with a third area for an expanded swing set. All play areas are suggested to include poured-in-place safety surfacing.

- Natural Planted Pond Edge - This improved water quality, habitat, and hopefully deters the geese from leaving the pond.
- Native - Low-Maintenance Planting Areas - Many surrounding areas that are currently mowed lawn would be converted into native planted grass areas that only require mowing 1-2 times a year.

Concept Plan - A

The current small plaza on the west side of the pond stays in a similar location but now has a shade structure. The new playground is located in the same location as the current one.

Concept Plan - B

Similar to Plan A, but the new playground is relocated to a more central location in the park near the U-city in bloom planting with easier access to the west park entrance.

Concept Plan - C

Similar to Plan B, but takes the pond shade structure and relocates it to the east side of the lake to be closer to the playground to make a more centralized activity area.



Concept 'A'



Concept 'B'



Concept 'C'

Alternative Concept Plans

Upgraded Site Elements

Separate playground areas for ages 2-5 and 5-12. New poured-in-place safety surface



Additional adult exercise stations



Upgraded site benches. Dual trash/recycling containers.



Gazebo / Shade Structure Example Options

Option 1 - Traditional / Wood



Option 2 - Metal



Option 3 - Fabric / Tensile → Preferred option by Park Commission for its “Shade without a formal ‘hang out’ structure”



Community Engagement & Feedback

At the first Community meeting, members of the community and the Park Planning Commission responded to the initial concept plans with many comments and suggestions. Below is a summary of the many comments made that was later used when revising the park design.

Comments made by the Park Planning Commission

- Electrical box by the lake should to be screened for all seasons (current ornamental grass is not enough)
- The west entrance path into the park is suspect to not meet ADA grades. Check the slope and correct as needed.
- The park is nice as it currently is. Don't change a lot, just enhance what is currently there.

Playground

- Add one of those new Parent/Child dual seat swings.
- Provide shaded seating near playground for parents/caregivers to sit while they watch their kids.
- Use more contemporary styled play equipment as is also being installed at other City parks rather than the older style "series of platforms" equipment.
- Keep playground in the current general location (don't move it closer to the lake since that makes the lake more inviting and dangerous to young kids)

Shade Structures

- One shade structure near current lake-side seating area and another one near playground.
- "Shade without an Architecture Statement"
- Think about using the thinner, more open profile tensile covers since they don't seem to invite the unwelcome, unsocial behavior that traditional "closed in" structures like gazebos do.
- A traditional gazebo structure is not appropriate architecturally for this park.

Lighting and Site Furniture

- Use similar light poles as installed at Millar Park.
- Make sure the LED fixtures installed have proper shielding to reduce any spillover light that can bother neighbors.
- Use similar Site Furniture that is used at other University City parks

Plantings

- Native plant areas should have signage to make it clear it is not a "Weed Patch"
- Include plants that provide food and habitat for Monarch Butterflies

Comments made by the general public:

- Look into the demographics (age breakdown, total # of nearby residents) of the neighborhood and users of the park. This data should be used to help shape our plan for this park.
- The only 21 responses to the survey is not very representative of all the people who live near the park and use it. (more than 200 were sent out to residents + made available on city website)

Community Meeting #1 at the Heman Park Community Center



Community Meeting #2 at Majerus Park



Park Master Plan

This Majerus Park Master Plan is based on site conditions and analysis, city staff and Park Commission input, and most importantly, local residents input and suggestions. The overriding theme or idea that we kept hearing again and again throughout the entire process was:

“We like the park as it is,
just enhance it!”

The following is a summary of how this Master Plan seeks to enhance the different elements of the park.

West Entrance

- Create an accessible path after the two existing entrance columns that connects to the pond seating area.
- Add connecting steps at the location of the old entrance path connection to the main circular park trail.

Pond Seating Area

- Keep the seating area where it currently is and add a minimal structure shade canopy.
- Add some shrubs or perennials around the seating area.

Pond

- Add a buffer of natural grasses and shrubs around the whole pond. This buffer should help improve the water quality some by filtering any pollutants or excess nutrients runoff before entering the water.
- Screen the electrical meter box with all season shrubs
- Add a small ‘concentrated floating wetland’ to the pond. This should greatly help the pond’s water quality and clarity.

North Pond Area

- Create a low land berm and swale to contain all water runoff from the uphill area and to let it infiltrate and then flow past the pathway in just one location. Plant this area with native grasses and other plants
- Build a low boardwalk in the section of trail that passes over the swale. This should only be at most 12-18” above grade and only needs low side rails (no handrails).
- The effect of this boardwalk and natural planted area that flows into the pond gives the illusion that this is the source of this pond’s water.

U-City in Bloom Seating Area

- Maintain and expand the existing U-City in Bloom planting strip along the east side of the pond.
- Add a small seating area in the middle that allows people to sit down and enjoy the nice plantings up close with the pond in the background.

Playground Area

- Shift the current location of the playground north a little to take advantage of the shade of the existing large trees in the center of the park.
- Create a central north/south connecting path that serves as a connecting axis for all the playground activities and links to both sides of the park loop trail.
- Add a central small paved seating area with a shade canopy over it. This area creates comfortable shaded seating area for parents and guardians to watch their children playing in any of the nearby play spaces.
- Create 2 separate play areas for ages 2-5 and 5-12. This makes the play areas safer for the younger kids and also allows for more fun and challenging equipment for the older kids.
- Expand the swings to now include 6 swings total (current is 4) and also provide alternative swing types like the joint parent/child swings.
- Create an adult exercise area where many types of exercise equipment are grouped in close proximity to allow for easy use by many people at once. This encourages adults to exercise and socialize/support each other while also allowing parents a place to exercise within sight distance of their children playing nearby.

Natural Planted Areas

- Convert large blocks of surrounding lawn area into natural planted grasses that only require minimal annual mowing and maintenance. This creates additional natural habitat for local butterflies and other pollinating insects and also reduces the maintenance cost the city spends on the park

Flowering Tree Orchard

- Plant a grove of flowering trees in the far eastern section of the park to enhance the walking environment. This creates a nice experience for walkers going through this far section of the park while also not attracting too much activity so close to the nearby residents' houses and backyards.

Walking Trail & Lighting

- Reroute or adjust the SW corner trail section so that it meets ADA grades while also trying to protect the large existing trees nearby.
- Expand all the walking trails to 8' wide and pave in a more durable material like concrete similar to the new trail at Millar Park.
- Add pedestrian lighting along all sections of the walking trails. The lighting should be efficient LED and also full cutoff and shielded to reduce spillover light onto residents' properties and the night sky.

Park Master Plan



Legend

-  Existing Trees
-  New Overstory Trees
-  New Flowering Trees
-  Shrub beds
-  Native Grasses

1. Accessible Entrance Ramp & Stairs
2. U City in Bloom Seating Area
3. Playground - 2-5 year olds
4. Playground - 5-12 year olds
5. Playground - Swings (6)
6. Adult Exercise Equipment
7. Tensile Shade Cover
8. Natural Planted Pond Edge
9. Floating 'Concentrated Wetland'
10. Flowering Tree Orchard
11. Low Boardwalk
12. Alternate path route to meet ADA



Park Master Plan



Legend

1. U City in Bloom Seating Area
2. Playground - 2-5 year olds
3. Playground - 5-12 year olds
4. Playground - Swings (6)
5. Adult Exercise Equipment
6. Tensile Shade Cover

- New and existing play areas are similar in size
- Better shade from new and existing trees
- Adult exercise equipment is now closer to other activities
- Playgrounds are now divided by child age
- 2 additional swings

Playgrounds - Ages 2-5 & 5-12



Swings & Adult Exercise



Seating Area near Plantings



Tensile Shade Cover



Park Master Plan



Legend

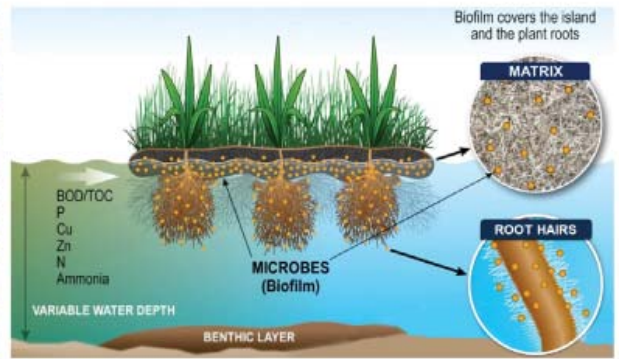
1. Accessible Entrance Ramp & Stairs
2. Natural Planted Pond Edge
3. Floating 'Concentrated Wetland'
4. Low Boardwalk
5. Tensile Shade Cover

- New accessible west entrance
- Natural plants around the pond edge helps keep geese in the lake and improves habitat
- Floating 'concentrated wetland' greatly improves water quality and clarity.
- Low boardwalk allows water from hill to naturally flow under the path

Natural Planted Pond Edge



Floating 'Concentrated Wetland'



Tensile Shade Cover



Low Boardwalk



Cost Estimate

This Cost Estimate is for the proposed improvements to Majerus Park. The costs are based on 2016 construction costs and available information. They include design and construction contingencies, as well as projected surveys, design, construction period services fees. In future years escalation should be added.

Master Plan Level - Order of Magnitude Cost Estimate

	<i>Description</i>	<i>Unit</i>	<i>Quantity</i>	<i>Unit Cost</i>	<i>Extended Cost</i>	<i>Item Total Cost</i>
1	CONCRETE SIDEWALKS, ACCESSIBLE ENTRANCE AND STAIRS					
	Site Preparation & SWPPP/Erosion Control	LF	1784	\$ 12.00	\$ 21,408	
	Concrete Walk - 8' width	SF	15744	\$ 7.50	\$ 118,080	
	Concrete Pad at Benches	SF	112	\$ 7.50	\$ 840	
	Concrete stairs	LFN	56	\$ 40.00	\$ 2,240	
	Railing	LF	16	\$ 55.00	\$ 880	
	Boardwalk	SF	233	\$ 35.00	\$ 8,155	
	Benches	EA	4	\$ 1,400	\$ 5,600	
	Trash & Recycle Receptacles	EA	4	\$ 1,100	\$ 4,400	
	Site and lawn restoration (10' on both sides)	SY	3974	\$ 1.00	\$ 3,974	
						\$ 165,577
2	ENTRY SEATING AREA AND SHADE STRUCTURE					
	Site Preparation & SWPPP/Erosion Control	SF	783	\$ 5.00	\$ 3,915	
	Concrete edger	SF	100	\$ 7.50	\$ 750	
	Permeable Paver Seating Area	SF	640	\$ 18.00	\$ 11,520	
	Tensile Shade Cover	EA	1	\$ 15,000	\$ 15,000	
	Benches	EA	3	\$ 1,400	\$ 4,200	
	Trash & Recycle Receptacles	EA	2	\$ 1,100	\$ 2,200	
	Site and lawn restoration (10' on both sides)	SY	98	\$ 1.00	\$ 98	
						\$ 37,683
3	U-CITY IN BLOOM WALK & SEATING AREA					
	Site Preparation & SWPPP/Erosion Control	LF	174	\$ 12.00	\$ 2,088	
	Concrete Walk - 8' width	SF	1043	\$ 7.50	\$ 7,823	
	Concrete edger	SF	130	\$ 7.50	\$ 975	
	Permeable Paver Seating Area	SF	645	\$ 18.00	\$ 11,610	
	Benches	EA	3	\$ 1,400.00	\$ 4,200	
	Trash & Recycle Receptacles	EA	2	\$ 1,100.00	\$ 2,200	
	Site and lawn restoration (15' one side)	SY	266	\$ 1.00	\$ 266	
						\$ 29,162

4	PLAYGROUND AREA					
	Site Preparation, SWPPP/Erosion Control & Grading	SF	9515	\$ 2.00	\$ 19,030	
	Concrete Walk - 8' width	SF	1469	\$ 7.50	\$ 11,018	
	Concrete edger	SF	472	\$ 7.50	\$ 3,540	
	Permeable Paver Seating Area	SF	859	\$ 18.00	\$ 15,462	
	Playground Equipment - 2-5 Year Old Area	LS	1	\$ 21,000.00	\$ 21,000	
	Playground Equipment - 5-12 Year Old Area	LS	1	\$ 57,000.00	\$ 57,000	
	Playground Equipment - Swings	LS	1	\$ 5,500.00	\$ 5,500	
	Playground Equipment - Adult Exercise	LS	1	\$ 15,000.00	\$ 15,000	
	Playground Equipment - Installation	LS	1	\$ 30,000.00	\$ 30,000	
	Playground Surfacing w/Underdrainage	SF	5040	\$ 17.00	\$ 85,680	
	Tensile Shade Cover	EA	1	\$ 15,000	\$ 15,000	
	Drinking Fountain (including Water Service)	EA	1	\$ 6,500.00	\$ 6,500	
	Benches	EA	4	\$ 1,400.00	\$ 5,600	
	Trash & Recycle Receptacles	EA	2	\$ 1,100.00	\$ 2,200	
	Site and lawn restoration (15' one side)	SY	735	\$ 1.00	\$ 735	
	TOTAL					\$ 293,265
5	GENERAL SITE DEVELOPMENT					
	Minor Grading & Shaping above Pond	SY	520	\$ 3.00	\$ 1,560	
	Minor Grading & Shaping - Lawn Meadow	SY	3233	\$ 3.00	\$ 9,699	
	Site Restoration & Lawn Seeding - Lawn Meadow	Ac	0.7	\$ 3,500.00	\$ 2,450	
	Amended Soil Disconnect Water Quality	CY	74	\$ 80.00	\$ 5,920	
	TOTAL -					\$ 19,629
6	PEDESTRIAN/SECURITY LIGHTING					
	Pole, fixture and electric service	EA	19	\$ 5,500	\$ 104,500	
						\$ 104,500
7	LAKE IMPROVEMENTS					
	Floating Island	LS	1	\$ 2,000.00	\$ 2,000	
	Natural Plantings - Perenials	EA	200	\$ 5.00	\$ 1,000	
						\$ 3,000
8	LANDSCAPE PLANTINGS					
	Trees (w/Mulch)	EA	65	\$ 300.00	\$ 19,500	
	Shrubs &/or Grasses (w/mulch)	EA	726	\$ 45.00	\$ 32,670	
	Water's Edge Natural Plantings - Perenials	EA	3534	\$ 5.00	\$ 17,670	
	North of Pond Natural Plantings - Perenials	EA	1605	\$ 5.00	\$ 8,025	
	Native Grasses	Ac	0.56	\$ 2,700.00	\$ 1,512	
	TOTAL -					\$ 79,377
	Subtotal Construction Cost Estimate					\$ 732,192
	SURVEY & DESIGN SERVICES					
	Topographic Survey & Design Services					\$ 65,800
	Designer's Construction Period Services					\$ 43,900
	Total Project Construction Cost Estimate					\$ 841,892



Council Agenda Item Cover

MEETING DATE: August 8, 2015

AGENDA ITEM TITLE: Annual Renewal with the City of Chesterfield on behalf of the St. Louis APWA Salt Cooperative (Co-op) for Road Salt Purchase and Delivery

AGENDA SECTION: City Manager's Report

CAN THIS ITEM BE RESCHEDULED? Yes

BACKGROUND: Each year University City joins twenty-five other municipalities with the City of Chesterfield Salt Co-op. The City of Chesterfield handles the bidding for the actual salt and the cost for the delivery of the salt to our Public Works Facility. This salt helps the Street Division Crews with removing most effectively the snow and ice from inclement weather events.

The Street Division requested purchasing eight hundred tons of de-icing road salt through the co-op from the City of Chesterfield to be used on residential streets during the winter of 2016 and 2017.

The City of Chesterfield advertised for bids for the salt and the delivery of the salt. Compass Minerals was low bid for the salt purchase and Beelman Logistics LLC for the delivery/hauling of the salt. The low bid for salt through Compass Minerals was \$49.23 per ton. The low bid for the delivery/hauling of the salt through Beelman Logistics was \$7.82 per ton. The bid proposal for each low bid is as follows (bid document attached):

City of Chesterfield (Amount for salt: \$39,384.00)

Attn: Kathy Juergens
690 Chesterfield Parkway West
Chesterfield, Mo. 63017

Beelman Logistics LLC (Amount for salt delivery/hauling \$6,256.00)

Attn: Sue Malick
One Racehorse Drive
East St. Louis, IL. 6225

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to purchase de-icing road salt from the City of Chesterfield for \$39,384.00 to be delivered/hailed by Beelman Logistics, LLC for \$6,256.00 with both services being provided under the City of Chesterfield Salt Co-op per their 2016-1017 Rates.

ATTACHMENT: Bid document for purchase and delivery/hauling of road salt



City Manager's Report Agenda Item Cover

MEETING DATE: August 8, 2016

AGENDA ITEM TITLE: Request to Change Liquor License Type
AED Enterprises LLC d/b/a Dewey's Pizza, 559
North & South Rd

AGENDA SECTION: City Manager's Report

CAN THIS ITEM BE RESCHEDULED? : Yes

BACKGROUND REVIEW: AED Enterprises LLC d/b/a Dewey's Pizza, would like to change their current liquor license type from **Malt Liquor not in Excess of 5% Beer and 14% Wine, by the Drink, Retail** to **All Kinds of Intoxicating Liquor, by the Drink, Retail**. This business already has an existing Sunday Sales license.

- The current license - Malt Liquor Not in Excess of 5% Beer and 14% Wine, by the Drink, Retail, with Sunday Sales was renewed December 2015.
- A background check by the Police Department revealed no disqualifying information.
- Department approval was granted from Community Development, with no additional comments.
- Current voter registration documentation for the Managing Officer, Lorean E. Samson was provided.

ATTACHMENTS: Background Check
Department Approvals

RECOMMENDATION: Approval



CITY OF UNIVERSITY CITY
APPLICATION FOR LIQUOR LICENSE
 University City Municipal Code, Chapter 600 Section 600.060

INSTRUCTIONS: Read each question carefully. Make certain that each question is answered completely and correctly before you submit this application. If you need additional space, use the additional sheet provided at the end of this application. If a question does not apply to you, write N/A in the space, do not leave any blank fields. Submit all documents as requested. **PLEASE PRINT CLEARLY.**

Please note that this application may only be completed and filed by a sole proprietor, corporate officer, managing partner, or managing officer of the business applying for this license.

◇ AN APPLICANT IS NOT PERMITTED TO OPERATE UNTIL LICENSE IS ISSUED ◇

Applications must be accompanied by a non-refundable application filing fee of \$25.00

Type of license requested- separate license shall be obtained for each of the following classes of sales:
 (Please check each classification that applies)

- | | | | |
|-------------------------------------|-----|---|----------|
| <input checked="" type="checkbox"/> | 2- | All kinds of intoxicating liquor, by the drink, retail | \$450.00 |
| <input type="checkbox"/> | 4- | CLUB: All kinds of intoxicating liquor, by the drink, retail | 200.00 |
| <input type="checkbox"/> | 5- | Malt liquor not in excess of 5% alcohol wholesaler to wholesaler | 75.00 |
| <input type="checkbox"/> | 6- | Intoxicating liquor not in excess of 22% alcohol wholesaler to wholesaler | 150.00 |
| <input type="checkbox"/> | 7- | Malt liquor not in excess of 5% alcohol wholesaler to retailer | 150.00 |
| <input type="checkbox"/> | 8- | Intoxicating liquor not in excess of 22% alcohol wholesaler to retailer | 300.00 |
| <input type="checkbox"/> | 9- | Malt liquor in excess of 3.2% and not in excess of 5% alcohol, by the package, retail | 75.00 |
| <input type="checkbox"/> | 10- | Malt liquor in excess of 3.2% and not in excess of 5% alcohol, by the drink, retail | 75.00 |
| <input type="checkbox"/> | 11- | Malt liquor not in excess of 5% beer and 14% wine, by the drink, retail | 75.00 |
| <input type="checkbox"/> | 12- | Intoxicating liquor not more than 22%, by the package, retail | 75.00 |
| <input type="checkbox"/> | 13- | Intoxicating liquor of all kinds, wholesaler to wholesaler | 375.00 |
| <input type="checkbox"/> | 14- | Intoxicating liquor of all kinds, wholesaler to retailer | 750.00 |
| <input type="checkbox"/> | 15- | Intoxicating liquor of all kinds, by the package, retail | 150.00 |
| <input checked="" type="checkbox"/> | | Sunday Liquor License | 300.00 |

I. BUSINESS APPLYING FOR LICENSE:		
A. BUSINESS NAME AND TYPE AED Enterprises, LLC d/b/a Dewey's Pizza		<input type="checkbox"/> Sole Owner <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Limited Liability Company
B. DESCRIPTION OF PREMISES AND ADDRESS: DESCRIPTION: <u>Ground floor of a one story building, including outdoor patio area</u> ADDRESS: <u>559 North & South Rd., University City, MO 63130</u> HOURS OF OPERATION: <u>11:00 a.m. - 11:00 p.m.</u>		C. PHONE: 314-726-3434
II. MANAGING OFFICER:		
A. NAME: (LAST) Samson	(FIRST) Lorenen	(MIDDLE INITIAL) E.
B. ADDRESS, CITY & ZIP CODE: 109 County Rd 600, Loose Creek, MO 65054		C. PHONE: 573-635-7166
D. DATE OF BIRTH: 1/15/1977	F. BUSINESS PHONE: (IF DIFFERENT FROM ABOVE)	
G. PREVIOUS ADDRESS: (IF NOT AT PRESENT ADDRESS FOR 5 YEARS OR MORE) 59 Scenic Acres, Bonnots Mill, MO 65016		
H. IF FOREIGN BORN, PLEASE STATE COUNTRY, PLACE AND STATE OF NATURALIZATION:		
I. MISSOURI RESIDENT SINCE: (MONTH & YR) 1/1977	K. TOWNSHIP: Loose Creek	L. COUNTY: Osage
M. CURRENT BUSINESS OR OCCUPATION OF APPLICANT: Paralegal		
N. NAME OF CORPORATION, PARTNERSHIP OR CLUB: (IF APPLICABLE)		
FOR PARTNERSHIP OR LIMITED PARTNERSHIP		NUMBER OF MEMBERS:
A2. STATE NAMES, ADDRESSES, PHONE NUMBERS AND DATES OF BIRTH OF ALL PARTNERS: (USE PAGE 7 IF NECESSARY)		
FOR CORPORATION OR LIMITED LIABILITY COMPANY		NUMBER OF MEMBERS:
A3. STATE NAMES, ADDRESSES, PHONE NUMBERS AND DATES OF BIRTH OF ALL OFFICERS, DIRECTORS AND STOCKHOLDERS OWNING 1% OR MORE INTEREST IN THE CORPORATION OR MEMBERS OF A LIMITED LIABILITY COMPANY. (USE PAGE 7 IF NECESSARY)		
On File		
OTHER PERSONS		NUMBER OF MEMBERS:
A4. LIST NAMES, ADDRESSES, PHONE NUMBERS AND DATES OF BIRTH FOR ALL OTHER PERSONS WHO HAVE AN INTEREST IN THE BUSINESS FOR WHICH LICENSE IS REQUESTED. (USE PAGE 7 IF NECESSARY)		
On File		
B4. IN WHAT TYPE OF BUSINESS IS EACH OF THE ABOVE PERSONS ENGAGED: (USE PAGE 7 IF NECESSARY)		
On File		

III. OTHER INFORMATION

<p>A. IS APPLICANT A QUALIFIED VOTER IN THE STATE OF MISSOURI? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p>B. IS APPLICANT AN ASSESSED, TAX PAYING CITIZEN IN THE STATE OF MISSOURI? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>												
<p>C. HAS APPLICANT PREVIOUSLY HELD A LIQUOR LICENSE OF ANY TYPE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (IF YES, EXPLAIN, SEE ITEM D)</p>	<p>D. EXPLAIN (WHEN, WHERE?) As managing officer only</p>												
<p>E. HAS APPLICANT, OR ANY EMPLOYEE, OR PROPOSED EMPLOYEES, EVER BEEN DENIED A LIQUOR LICENSE, OR HAD A LICENSE TO SELL LIQUOR REVOKED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (IF YES, EXPLAIN, SEE ITEM F)</p>	<p>F. EXPLAIN (WHEN, WHERE?)</p>												
<p>G. HAS APPLICANT EVER BEEN EMPLOYED IN ANY CAPACITY BY A BUSINESS WITH A BEER, WINE OR LIQUOR LICENSE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (IF YES, EXPLAIN, SEE ITEM H)</p>	<p>H. EXPLAIN (WHEN, WHERE?)</p>												
<p>I. HAS THE APPLICANT, EMPLOYEE, OR PROPOSED EMPLOYEE EVER BEEN CONVICTED OF A VIOLATION OF ANY LAW REGULATING, CONTROLLING, OR PROHIBITING THE SALES OR MANUFACTURING OF INTOXICATING LIQUOR? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (IF YES, EXPLAIN. USE PAGE 7 IF NECESSARY)</p>													
<p>J. HAS ANY DISTILLER, WHOLESALER, WINE MAKER, BREWER OR ANY EMPLOYEE, OR AGENT THEREOF, HAVE OR PROPOSE TO HAVE, ANY FINANCIAL INTEREST IN THE BUSINESS TO WHICH THIS APPLICATION APPLIES? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (IF YES, EXPLAIN. USE PAGE 7 IF NECESSARY)</p>													
<p>K. INDICATE THE TYPE OF BUSINESS, IF ANY, APPLICANT PROPOSES TO CONDUCT ON PREMISES IN ADDITION TO SALE OF INTOXICATING LIQUOR:</p> <p><input checked="" type="checkbox"/> RESTAURANT _____</p> <p><input type="checkbox"/> HOTEL DINING ROOM _____</p> <p><input type="checkbox"/> OTHER (PLEASE EXPLAIN) _____</p>													
<p>L. STATE ESTIMATE OF ANNUAL SALES VALUE: FOOD \$ _____ on file OTHER (INCLUDING LIQUOR) \$ _____ on file</p>													
<p>M. IS THERE A SCHOOL, CHURCH, SYNAGOGUE, PUBLIC PARK OR PLAYGROUND WITHIN ONE HUNDRED FIFTY (150) FEET OF THE PROPOSED BUSINESS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (IF YES, STATE THE NAME AND APPROXIMATE DISTANCES):</p>													
<p>N. IS THE APPLICANT INDEBTED TO ANY PERSON FOR MONEY OR PROPERTY, TO BE USED IN THE LICENSED BUSINESS? (IF YES, STATE AMOUNT OF INDEBTEDNESS AND TO WHOM IT IS OWED.)</p> <p style="text-align: center;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;">AMOUNT OWED:</td> <td style="width:30%;">NAME:</td> </tr> <tr> <td>\$ _____</td> <td>_____</td> </tr> <tr> <td colspan="2">ADDRESS, CITY, STATE, & ZIP:</td> </tr> <tr> <td colspan="2">_____</td> </tr> <tr> <td>PHONE:</td> <td>OCCUPATION:</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </table>	AMOUNT OWED:	NAME:	\$ _____	_____	ADDRESS, CITY, STATE, & ZIP:		_____		PHONE:	OCCUPATION:	_____	_____
AMOUNT OWED:	NAME:												
\$ _____	_____												
ADDRESS, CITY, STATE, & ZIP:													

PHONE:	OCCUPATION:												
_____	_____												

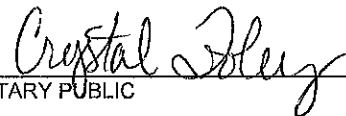
STATE OF MISSOURI)
) SS.
COUNTY OF ST. LOUIS)

Comes now Lorene Samson of lawful age, being first duly sworn upon oath, deposes and says that he or she: (1) is the sole proprietor, corporate officer, managing partner, or managing officer of the business applying for this license, (2) is authorized to make this application, (3) has read this application and understands same, (4) knows the contents of this application, (5) swears that the answers and statements contained in this application are true and correct, and (6) on behalf of the applicant, agrees to comply with all laws of the City of University City and the State of Missouri relevant to the applicant's business.



SIGNATURE OF APPLICANT/MANAGING OFFICER

SUBSCRIBED AND SWORN TO BEFORE ME ON THIS DAY 7th OF March 20 16.



NOTARY PUBLIC

MY COMMISSION EXPIRES: 10/13/2019

CRYSTAL FOLEY
Notary Public - Notary Seal
STATE OF MISSOURI
Miller County
Commission # 15497012
My Commission Expires: 10-13-2019

THIS SECTION FOR CITY USE ONLY

APPROVALS:

Police Chief _____	Date: _____
Comments:	
Community Development _____	Date: _____
Comments:	
City Manager _____	Date: _____
Comments:	



Police Department

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 725-2211

MEMORANDUM



TO: Colonel Charles Adams, Chief of Police

FROM: Lt. F. Lemons DSN 450

DATE: April 7th, 2016

SUBJECT: Liquor License -559 North and South

Sir,

I have reviewed the findings of the investigation completed by Detective Lee Hall concerning the liquor license application submitted by Lorean Samson Managing Agent for Deweys Pizza located at 559 North and South. Det. Hall's investigation was thorough and failed to disclose evidence that would justify a denial of the license application as applied for by Dewey's Pizza Restaurant.

Respectfully Submitted,

Lt. F. Lemons DSN 450
Lt. F. Lemons II DSN 450

4/7/2016
Approved
C. Adams

03/31/2016

- Application received by Detective Hall on 03/31/2016.
- Application is for "All kinds of intoxicating liquor, by the drink, retail".
- A "Record Check" utilizing the Rejis database, as well as Crime Matrix, on Lorean Samson revealed no criminal history, and no wants or warrants. Lorean Samson has a valid Missouri Operators License.
- The name of "Dewey's Pizza" was compared with the Better Business Bureau database and no matches were located.
- A check with Missouri Liquor Control Board revealed no problems or complaints for Dewey's Pizza.
- Dewey's Pizza is registered with the Missouri Secretary of State's Office.

General Information	Filings	Address	Owners	Contact(s)
Name(s) Dewey's Pizza		Address 559 North and South Road St. Louis, MO 63130		
Type Fictitious Name		Charter No. X00695992		
Status Fictitious Active				
				Date Formed 11/7/2005
				Expiration Date 11/7/2020

- No complaints have been located upon the Missouri Attorney General website for the names "Lorean Elizabeth Samson," or "Dewey's Pizza".
- Applicant states the purpose of obtaining said Sunday Liquor License; applicant states that at least fifty percent (50%) of the gross income of the restaurant bar at the above location is derived from the sale of prepared meals or food consumed on the premises, or which has an annual gross income of least two hundred seventy-five thousand dollars (\$275,000.00) from the sale of prepared meals or food.

Danella Lang

From: Andrea Riganti
Sent: Thursday, April 07, 2016 3:43 PM
To: Danella Lang
Subject: RE: Liquor License - Dewey's Pizza

I didn't see an approval signature required, so approved via this e-mail.

From: Danella Lang
Sent: Wednesday, March 23, 2016 11:43 AM
To: Charles Adams; Andrea Riganti
Cc: Tina Charumilind
Subject: Liquor License - Dewey's Pizza

Dewey's Pizza is wanting to change their liquor license type from Malt Liquor not in Excess of 5% Beer and 14% Wine, by the Drink, Retail to All Kinds of Intoxicating Liquor, by the Drink, Retail. This business already has an existing Sunday Sales license. Please review the attached materials for approval or let me know if your department has any objections. Please find attached:

1. New liquor license indicating new liquor license type
2. Original liquor license application
3. Applicant information – Lorene Samson

Thank you,



Danella Lang
Administrative Assistant
University City
Phone: (314) 505-8538
Fax: (314) 863-0921
dlang@ucitymo.org

IV. SUNDAY LIQUOR LICENSE

If application is for Sunday liquor license, complete the following section:

Under the provisions of Chapter 600, Section 600.260 of the Municipal code of the City of University City, application is hereby made for a license to sell intoxicating liquor between the hours of 9:00 A.M. and midnight on Sundays.

A. APPLICANT NAME: (LAST)	(FIRST)	(MIDDLE INITIAL)
Samson	Lorene	E.

B. BUSINESS NAME:	PHONE NUMBER:
AED Enterprises, LLC d/b/a Dewey's Pizza	314-726-3434

Type of Liquor License held or applied for:

- 1-2 All kinds of intoxicating liquor, by the drink, retail
- 9 Malt liquor in excess of 3.2% not in excess 5% alcohol, by the package, retail
- 10 Malt liquor in excess of 3.2% not in excess 5% alcohol, by the drink, retail
- 11 Malt liquor not in excess of 5% beer and 14% wine, by the drink, retail
- 12 Intoxicating liquor not more than 22%, by the package, retail
- 15 Intoxicating liquor of all kinds, by the package, retail

For the purpose of obtaining said Sunday Liquor license: applicant states that at least fifty percent (50%) of the gross income of the restaurant bar at the above location is derived from the sale of prepared meals or food consumed on the premises, or which has an annual gross income of at least two hundred seventy-five thousand dollars (\$275,000.00) from the sale of prepared meals or food.

Joanne Samson
Signature of Applicant

Managing Officer
Title of Applicant

March 7, 2016
Date

OSAGE COUNTY PAID TAX RECEIPT

Doris J. Keilholz, Collector
 205 E. Main - Admin. Bldg.
 P.O. Box 616
 Linn, MO 65051
 573-897-2135

SAMSON, LORENE
 109 COUNTY ROAD 600
 LOOSE CREEK, MO 65054

2015 REAL ESTATE PAID TAX RECEIPT

Tax Receipt 1515246
 Taxpayer ID 017032
 Account No.
 11-30-05-02-005-0013.00

PROPERTY DESCRIPTION

Parcel No. 11-30-05-02-005-0013.00
 Location 109 COUNTY ROAD 600
 Legal Description
 LOTS 1 & 2 PT W 1/2 LOT 1 NW LYING S & W OF CO RD BESCHEINEN
 SUBDIVISION SEC 5 T43N R9W

ASSESSED VALUATIONS		TAX AMOUNTS	
Agr Val	0		0.00
Acres 00.82 Res Val	26,630		1,218.03
Com Val	0		0.00
Special			0.00
Totals	26,630		1,218.03

ITEMIZATION OF TAX

Levy	District	Tax Amount
3.5209	SCHOOL R3	937.62
0.1800	AMBL OSG	47.93
0.2464	ROAD C-1	65.62
0.0000	SPEC RD NO	0.00
0.0300	STATE	7.99
0.0600	COUNTY	15.98
0.1741	LIBRARY	46.36
0.1000	HANDCAP	26.63
0.0000	SUR TAX*	0.00
0.0000	LAC*	0.00
0.2625	FIRE LIN	69.90
0.0000	CITY	0.00
	SPECIAL	0.00
4.5739	TOTALS	1,218.03

Assessments are made by the Assessor. INQUIRIES ON VALUATION SHOULD BE ADDRESSED TO ASSESSOR.
 It is the obligation of the taxpayer to see that their property is properly described and assessed on the tax books.
 Failure to receive a tax statement does not relieve the taxpayer of their obligation to pay their taxes when due.

AUDIT CONTROL INFORMATION

Date Paid 12-08-2015
 Audit No. 88017728
 Transaction 88008832
 Operator DJK
 Paid by :
 LORENE SAMSON

ADDITIONAL COSTS

CERT. MAIL 0.00
 TITLE SEARCH 0.00
 ADV. FEE 0.00
 REC. FEE 0.00
 MISC. FEE 0.00

PAYMENT SUMMARY

Total Tax 1,218.03
 Pen. & Int. 0.00
 12-08-2015
 Add'l Costs
 Total Paid 1,218.03

SAMSON, LORENE

109 COUNTY ROAD 600
 LOOSE CREEK, MO 65054

NON-CLEARANCE OF CHECKS VOIDS THIS RECEIPT

Doris J. Keilholz
 Doris J. Keilholz, Osage County Collector

PATRICK H. STEELE
Osage County Clerk
P.O. Box 826
Linn, MO 65051

RETURN SERVICE REQUESTED



To vote you must present a form of identification from the following list: an ID issued by the state of Missouri including a state agency, a local election authority of Missouri, the US government, or an institution of higher education of Missouri; a copy of a current utility bill, bank statement, government check, paycheck or other government document with your name and address; a driver's license or state identification card issued by another state; or an affidavit signed by you and two supervising election judges, one from each major political party, stating the election judges personally know you.

Voting Location

LOOSE CREEK COM. CENTER
173 COUNTY ROAD 403
LOOSE CREEK MO 65054

Election Districts

Osage Ambulance District
Osage Ambulance Subdistrict #1
LINN FIRE PROTECTION DISTRICT
State House District 61
SCHOOL DISTRICT R-3 WESTPHALIA
State Senate District 6
US Representative District 3

This is a Voter Identification Card



Osage County Voter ID #: 15405968

Ward/Precinct: 17.03 - LOOSE CREEK

County Registration Date: 01/25/1996

SAMSON, LORENE E

109 COUNTY ROAD 600
LOOSE CREEK MO 65054

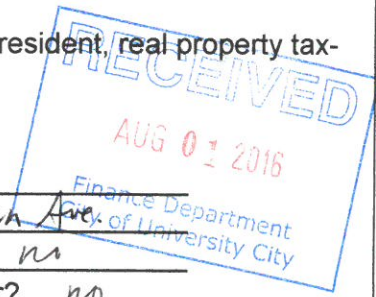
11 21



V. RECOMMENDATIONS- COMPLETE IF APPLYING FOR LICENSE TYPE 2, 10, OR 11

Five recommendations are required for Applicants petitioning for a license to sell intoxicating liquor by the drink at retail under section 600.080 of University City Municipal Code.

Each of the following recommendations is to be filled in and signed by a creditable resident, real property tax-paying citizen of University City, vouching for the character of the applicant.



1) Date: 7/29/2016 Name: Lauren Knight
Location of University City real property taxed in your name: 7167 Waterman Ave.
How long have you known applicant? 5 years Are you related? no
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? no
Do you vouch for applicant's moral character and reputation? yes
Phone Number: 215-840-6525 Signature: Lauren Knight

2) Date: 7/29/2016 Name: ANDREW KNIGHT
Location of University City real property taxed in your name: 7167 Waterman Ave
How long have you known applicant? 5 years Are you related? no
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
Do you vouch for applicant's moral character and reputation? Yes
Phone Number: 215-840-6524 Signature: Andrew Knight

3) Date: 7/29/2016 Name: Amanda Broderick
Location of University City real property taxed in your name: 2251 Cornell Ave
How long have you known applicant? 1 year Are you related? no
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? no
Do you vouch for applicant's moral character and reputation? yes
Phone Number: 314 494 1248 Signature: Amanda Broderick

4) Date: 7-29-2016 Name: Grant Broderick
Location of University City real property taxed in your name: 2251 Cornell Ave
How long have you known applicant? 1 year Are you related? NO
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
Do you vouch for applicant's moral character and reputation? yes
Phone Number: 314 421 9488 Signature: Grant Broderick

5) Date: 7/29/2016 Name: BRIAN WOODMAN
Location of University City real property taxed in your name: 7520 DREXEL DRIVE
How long have you known applicant? 8 YEARS Are you related? NO
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
Do you vouch for applicant's moral character and reputation? YES
Phone Number: 314-725-2070 Signature: Brian Woodman



6801 Delmar Ave
 University City, MO 63130
 Tel: (314) 862-6767
 Fax: (314) 863-0921

VI. PETITION- COMPLETE IF APPLYING FOR LICENSE TYPE 2, 10, OR 11

Under Chapter 600, Section 600.080, a petition must be submitted in favor of the license. **Please Note:** In the absence of valid petitions, the city council must have a five-sevenths vote to approve the license.

The undersigned taxpaying citizens, record owners of property within a radius of 200 feet of the primary public entrance of the premises in which the applicant proposes to sell intoxicating liquor, **and** owners occupying or conducting a business on the main or surface floor of buildings within such radius, hereby approve the foregoing application, and consent to the issuance to the applicant of a license to sell intoxicating liquor by the drink, to be consumed on the premises where sold:

NAME - Signature	ADDRESS
M. CAROLYN AMOS	
M. Carolyn Amos	
MANAGER, SPRINGS STATION U.C.	7640 DELMAR, ST. LOUIS MO
① Amy J. Hatten (Hatten)	546 DORNE AVE, UC, MO 63130
② K. Weigel (Weigel)	546 DORNE AVE, UC, MO 63130
Janet Masonella	540 North + South Rd # 306 63130
William S. Schaffer	540 North + South St 303 St. Louis, Mo. 63130
Catherine L. Schaffer	540 North + South St 303 St. Louis, Mo. 63130
Paul G. Jensen	OWN 540 NORTH + SOUTH #402 63130 RESIDENCE 1016 JOANNA 63122
David S. Donohue	540 North + South Rd. Unit 202 63130
BILL WOOTEN	559 NORTH + SOUTH RD.
CFO, DEWEY'S PIZZA	UNIVERSITY CITY, MO 63130

(Attach additional sheet if necessary)



6801 Delmar Ave
 University City, MO 63130
 Tel: (314) 862-6767
 Fax: (314) 863-0921

VI. PETITION- COMPLETE IF APPLYING FOR LICENSE TYPE 2, 10, OR 11

Under Chapter 600, Section 600.080, a petition must be submitted in favor of the license. **Please Note:** In the absence of valid petitions, the city council must have a five-sevenths vote to approve the license.

The undersigned taxpaying citizens, record owners of property within a radius of 200 feet of the primary public entrance of the premises in which the applicant proposes to sell intoxicating liquor, **and** owners occupying or conducting a business on the main or surface floor of buildings within such radius, hereby approve the foregoing application, and consent to the issuance to the applicant of a license to sell intoxicating liquor by the drink, to be consumed on the premises where sold:

NAME - Signature	ADDRESS
<i>[Signature]</i>	550 DONNE AVENUE ST. LOUIS, MO 63130
<i>Mark Gaudin</i>	540 NORTH SOUTH RD. #404 ST. LOUIS, MO 63130

<i>[Signature]</i>	540 North South Rd 302 St. Louis, MO 63130
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NAME - Signature	ADDRESS
<i>Charles Carrubing</i>	2565 Wellington Way St. Louis, MO 63108
<i>[Signature]</i>	559 N & South Rd 7700 Delmar Blvd

<i>[Signature]</i>	<i>[Signature]</i>	540 NORTH & SOUTH Rd Unit 401 63130
DAVID T HOSLER	CELIA L HOSLER	

<i>David M Seckler</i>	540 North-South Rd, #204 STL, MO 63130
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(Attach additional sheet if necessary)



City Manager's Report Agenda Item Cover

MEETING DATE: August 8, 2016

AGENDA ITEM TITLE: Picnic Liquor License for Kol Rinah

AGENDA SECTION: City Manager's Report

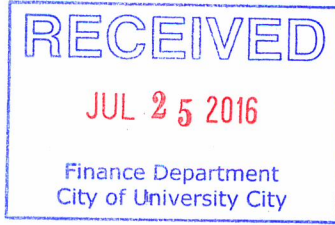
CAN THIS ITEM BE RESCHEDULED? : No

BACKGROUND REVIEW: Kol Rinah has applied for a picnic liquor license; type of liquor to be sold is beer. The applicant/representative for the above organization is David Weber, Executive Director.

- The event is scheduled to take place Saturday, August 28, 2016 at 829 North Hanley Road, University City.
- Missouri Department of Health and Senior Services records relating to applicant David Weber revealed no disqualifying information.

ATTACHMENTS: Application and background check

RECOMMENDATION: Approval



6801 Delmar Ave
University City, MO 63130
Tel: (314) 862-6767
Fax: (314) 863-0921

APPLICATION FOR PICNIC LICENSE

Under the provision of Title 5, Chapter 08, Section 030 of the Municipal Code of University City, I hereby make application for a liquor license to sell Intoxicating Liquor by the Drink at retail on the date specified below. The filing fee in the amount of \$25.00 made out to the City of University City is attached.

Name of Applicant: David Weber - Executive Director

Applicant Address: _____

Telephone Number: 314-727-1747

Organization Name: Kol Rinah

Organization Address: 829 North Hanley Rd

Date of Event: August 28, 2016

Location of Event: Kol Rinah

Type of Liquor to be sold: Beer

David Weber
Signature of Applicant

7/20/16
Date

.....

APPROVAL:

Finance Director

Date



Missouri Department of Health and Senior Services

P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010
RELAY MISSOURI for Hearing and Speech Impaired 1-800-735-2966 VOICE 1-800-735-2466

Peter Lyskowski
Acting Director



Jeremiah W. (Jay) Nixon
Governor

08/03/2016

FAMILY CARE SAFETY REGISTRY
Background Screening Results - Inquirer
Registrant: WEBER, DAVID STEWART
Registrant Number: 63588904

KOL RINAH EARLY CHILDHOOD CENTER
ATTN: ELIZABETH COLLINS
829 N HANLEY RD
ST LOUIS, MO 63130

The Family Care Safety Registry (FCSR) received your request for a background screening on 07/29/2016. The background screening, confirmation #117061112021, conducted on 08/03/2016, indicated the following:

No finding reported in the background screening.

The results above were confirmed by searching the following state databases that contain Missouri data only, using the above registrant's name, date of birth and Social Security number:

- Criminal history records maintained by the MO State Highway Patrol
- Sex Offender Registry records maintained by the MO State Highway Patrol
- Child abuse/neglect records maintained by the MO Department of Social Services
- Foster parent licensure records maintained by the MO Department of Social Services
- Child care licensure records maintained by the MO Department of Health and Senior Services
- Employee Disqualification List maintained by the MO Department of Health and Senior Services
- Employee Disqualification Registry maintained by the MO Department of Mental Health

A copy of this background screening has been provided to the individual registrant. If finding(s) were indicated, you may obtain specific information about these results by contacting the FCSR toll free at 866-422-6872, or by submitting your request in writing to the Missouri Department of Health and Senior Services, Family Care Safety Registry, PO Box 570, Jefferson City, MO, 65102. The request must be signed and must include your name, address, telephone number, the reason for requesting the information, the registrant's full name and Social Security number, and the confirmation number from the first paragraph above.

The FCSR provides background screening information for employment purposes only. Any person who uses the information obtained from the registry for any purpose other than that specifically provided for in sections 210.900 to 210.936 is guilty of a class B misdemeanor, RSMo §210.921.3. The FCSR bases criminal history identification on the name, Social Security number and date of birth provided by the inquirer, not by the use of fingerprints. Please be advised that you must contact your licensing representative or other agency contact to determine whether this background screening meets state agency requirements for licensure, certification or registration. If you have questions or need assistance, you may contact the FCSR's toll free call center at 866-422-6872, or visit our Internet site at <http://health.mo.gov/safety/fcsr/>.

www.health.mo.gov

August 8, 2016

Healthy Missourians for life.
The Missouri Department of Health and Senior Services will be the leader in promoting, protecting and partnering for health.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a non-discriminatory basis

K-4-3



Council Agenda Item Cover

MEETING DATE: August 8, 2016

AGENDA ITEM TITLE: Contract for review of Facility's Space Analysis

AGENDA SECTION: City Manager Report

CAN THIS ITEM BE RESCHEDULED? : No

City Council approval of the Ross & Baruzzini RFQ submittal at their July 29, 2016 Special session to review the Police Facility Space Analysis

It is recommended that the City Council grant authority to the City Manager to sign contract with Ross & Baruzzini to review the Police Facility Space Needs Analysis for the amount of \$40,000.

Proposal to grant authority to the City Manager to sign a contract with Ross & Baruzzini, Proposal/Contract for Architectural & Engineering Services for \$40,000, to review Police Facility Space Needs Analysis.

RECOMMENDATION: Staff recommends that City Council authorizes the City Manager to sign the attached contract with Ross & Baruzzini.

August 4, 2016

Mr. Lehman Walker
City Manager
City of University City
6801 Delmar
University City, MO 63130

Re: Proposal/Contract for Architectural & Engineering Services
Review Police Facility Space Needs Analysis
University City, Missouri

Dear Lehman:

Ross & Baruzzini, in conjunction with consultants Frontenac Engineering and Poettker Construction, are pleased to submit our *revised* Proposal for providing the professional architectural and engineering services for the above referenced project. Following are the Ross & Baruzzini Team assignments:

Ross & Baruzzini - Project Management, Police Operations Consulting, Architecture, Mechanical Engineering & Electrical Engineering
Frontenac Engineering – Structural Engineering
Poettker Construction – Cost Estimating

PROJECT UNDERSTANDING

We understand the project to include the review of a recently completed Police Facility Space Needs Analysis Prepared by Chiodini Associates dated March 14, 2016 as further defined in the attached RFQ prepared by University City. We further understand that the review shall focus on the assumptions made in the report and the cost estimates developed.

SUMMARY OF SERVICES

Our professional design services shall include the following phases:

1. **Kickoff Meeting** – Meet with University City Stakeholders to review the project schedule and further plan the 30 day project tasks.
2. **Obtain Documents** – In addition to the March 14, 2016, Chiodini Architect's Report already provided, obtain any other available documents (annex drawings and construction documents for current improvements).
3. **Document Review** – Operations/Space Needs Analyst, Architect, Structural Engineer, Mechanical Engineer and Electrical Engineer review documents provided by University City.

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Mr. Lehman Walker
University City
August 4, 2016

4. **Building Assessment** – Architect, Structural Engineer, Mechanical Engineer and Electrical Engineer perform fieldwork at the existing annex building to observe existing conditions.
5. **Analyze Operations and Space Needs** – Operations/Space Needs Analyst review and analyze the operational aspects of the report and the space needs identified as well as future growth needs.
6. **Analyze MEPFP Utility Infrastructure**– Mechanical Engineer and Electrical Engineer analyze the MEPFP utility infrastructure needs.
7. **Cost Analysis** – Review cost estimates included in the March 14, 2016 report. Perform independent cost analysis of both the annex renovation/upgrade and a new “greenfield” facility.
8. **Draft Report** – Analyze the assumptions and recommendations included in the March 14 Report and summarize findings. Coordinate, quality review, and assemble draft report and submit to University City.
9. **Review Meeting** – Participate in the review meeting with University City representatives.
10. **Incorporate Comments** - Address University City comments and finalize the report.
11. **Final Presentation** – A final presentation will be made by the Ross & Baruzzini Project Manager and Operations/Space Needs Analyst.

DELIVERABLES

A complete electronic copy of the analysis will be provided.

ASSUMPTIONS

1. Drawings of the existing annex facility are available for our use as well as construction documents for current improvements to the Annex Building.
2. Access to the Annex Building will be made available to the Ross & Baruzzini Team.

ADDITIONAL SERVICES

The following services are not included in Ross & Baruzzini's scope of work for the project unless otherwise indicated:

1. Design services beyond the initial peer review study phase.
2. Testing services of any kind.
3. Services associated with uncovering and correcting existing asbestos or other hazardous materials.
4. Utility improvements outside of the building envelope.
5. Renderings and models.

The attached Hourly Rate Schedule is submitted for work exceeding the scope of this proposal.

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 Mr. Lehman Walker
 University City
 August 4, 2016

SCHEDULE

This proposal is based on the following milestone schedule:

PROPOSED TIMELINE						
Task	Duration in Weeks					
	1	2	3	4	5	
Kickoff Meeting						◆
Obtain March 14, 2016 Report and Other Available Documents	■					
Review Available Documents	■	■				
Perform Fieldwork at Annex Building		■	■			
Assess Building, MEPFP, Security & Communications			■	■		
Analyze Operations & Space Needs			■	■		
Analyze MEPFP Needs			■	■		
Cost Analysis - Annex Renovation/Upgrade vs. New "Greenfield Facility"				■	■	
Prepare & Submit Draft Report					■	
Review Meeting to Address University City Comments						◆
Incorporate Comments and Submit Report					■	
Final Presentation						◆

UNIVERSITY CITY'S RESPONSIBILITIES

It is understood that it is University City's responsibility to:

1. Review documents and make decisions that affect design in a timely manner to avoid schedule delays.
2. Provide full information regarding requirements for the project.
3. Designate a representative authorized to act in the Owner's behalf with respect to the project.
4. Furnish record drawings of existing conditions.

LIMIT OF LIABILITY

All parties agree that Ross & Baruzzini's liability and exposure shall be limited to the applicable insurance coverage carried by Ross & Baruzzini.

It is understood that any and all professional liabilities imposed on Ross & Baruzzini, Inc., by this contract or law, and throughout the course of rendering professional services under this Project shall be limited to a maximum of the net fee received by Ross & Baruzzini for the services rendered on the project.

By executing this Agreement, the Owner assumes full liability for any errors or negligence contained in any documentation or information they furnish.

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Mr. Lehman Walker
University City
August 4, 2016

FEES AND PAYMENT

Ross & Baruzzini, Inc. proposes to provide the above noted services for a lump sum fee of Forty Thousand Dollars (\$40,000).

Invoices shall be submitted monthly based on a percentage of completion.

Payment will be due upon receipt of an invoice. An account will become delinquent thirty days after the date of billing. It is agreed that a late charge will be added to a delinquent account at the rate of one and one-half percent (1-1/2%) for each thirty days of delinquency. In the event of failure to make payment within thirty days of receipt of an invoice, we may, after giving seven days written notice to you, suspend services.

REIMBURSABLE EXPENSES

Reimbursable expenses are in addition to the above-stated lump sum fee and will be invoiced at cost. Reimbursable expenses are expected to include the following:

1. Reproduction of documents in addition to the amount stated in this proposal.

ATTACHMENTS

1. University City RFQ
2. Hourly Rate Schedule.
3. Attachment A – Services Terms and Conditions.

Acceptance of this proposal will serve as a Contract Agreement by you signing both originals and returning one to our office.

We appreciate the opportunity to provide this proposal and look forward to working with you toward the successful completion of the project.

Respectfully,

ROSS & BARUZZINI, INC.



Michael E. Shea, AIA
Senior Vice President

Enclosure

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Mr. Lehman Walker
University City
August 4, 2016

ACCEPTED BY:

ROSS & BARUZZINI, INC.



Michael E. Shea, AIA
Senior Vice President

August 4, 2016

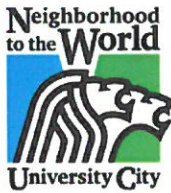
Date

ACCEPTED BY:

CITY OF UNIVERSITY CITY

Lehman Walker
City Manager

Date



**CITY OF UNIVERSITY CITY, MISSOURI
REQUEST FOR QUALIFICATIONS
FOR PROFESSIONAL SERVICES**

I. PURPOSE OF REQUEST

The City Council of the City of University City (“Council”) is accepting qualifications from consulting firms with public safety design experience and specializing in architecture, historic reconstruction/renovation, cost estimation, design/build or a combination thereof to review a recently completed Police Facility Space Needs Analysis (“Analysis”). Specifically, the Council is seeking professional services to review and evaluate the veracity, accuracy and completeness of the information presented in the Analysis, including the scope of work and required methods proposed for the alternatives and the cost of the alternatives presented.

II. BACKGROUND

The City of University City engaged the architecture firm of Chiodini and Associates in December 2014 to perform a Police Facility Space Needs Analysis. The Scope of Work for the Police Facility Analysis is included in this Request for Qualifications (“RFQ”) as Appendix A. Tasks included: evaluating the existing physical and operational conditions of the existing police facility; identifying existing and future space needs for the Police Department; and determining the cost and feasibility of either renovating the Police Department building or constructing a new facility. The Analysis was completed in March 2016 and was presented to Council for consideration. It can be found online at: <http://www.ucitymo.org/DocumentCenter/View/10102>

The University City Police Department (“Department”) is one of the largest municipal Police departments in St. Louis County, with seventy-nine (79) commissioned officers, nineteen (19) civilians, and six (6) part-time employees. There are three bureaus that comprise the Department, which are Investigation, Field Operations, and Services.

From 1938 – 2016, the Department was located in the City Hall “Annex”, at 6801 Delmar Boulevard. The Annex was constructed in 1903 as a printing press for the Women’s Magazine publication. It was retrofitted over the years for the Department, which operated out of three floors of the building. The Department is in the process of being relocated from the Annex to temporary facilities.

III. SCOPE OF WORK

A resolution adopted by Council on July 11, 2016 stated that:

“The City will provide funding of up to \$40,000 out of the General Reserve Fund to hire an architectural and/or design and build firm to serve as an independent consultant to review the March 14, 2016 Chiodini Architect’s report, with regard to Chiodini recommendations on the scope of work and required methods proposed and the cost of the alternatives presented.”

IV. REQUIREMENTS

Ten (10) hard copies and one (1) electronic copy (.pdf version) of the RFQ should be submitted to the City of University City by Monday July 25, 2016, 4:00 p.m. CST at the following address:

Joyce Pumm, City Clerk
City of University City
Department of Community Development
6801 Delmar Blvd.
University City, MO 63130

Questions regarding this RFQ must be submitted to Joyce Pumm, City Clerk via e-mail at jpumm@ucitymo.org. Questions and responses may be shared with other respondents. Telephone inquiries will not be accepted.

Submittals must include the following:

1. Description of firm.
2. Identification of key personnel to provide services directly for the project, including resumes/ bios.
3. A list of representative projects. List a maximum of three (3) projects that are most similar to the project.
4. A proposed timeline. Timing is of the essence. The analysis must be complete within 30 days of engagement.
5. Description of services to be provided by firm's staff. Identify those services to be provided by other entities comprising the team, such as by a professional estimator. Expertise in building codes, specifically essential facilities requirements for public safety, is required.
6. A list of three (3) references from similar projects.
7. Information regarding bonding and licensure.

City shall furnish all available plans for the Annex upon engagement.

Responses will be evaluated on criteria established by the Council.

V. SELECTION PROCESS

A short list of qualified candidates will be developed for interview by Council in accordance with applicable State and local laws regarding engagement of professional services. Council will conduct the interviews, select the consultant, and manage the project.

APPENDIX A

CITY OF UNIVERSITY CITY REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL SERVICES POLICE DEPARTMENT FACILITY – CITY HALL ANNEX

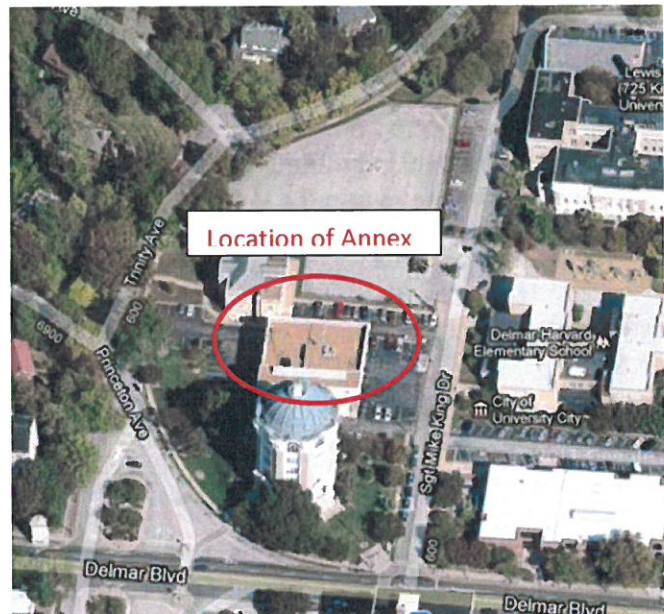
I. PURPOSE OF REQUEST

The City of University City (“City”) is accepting responses from qualified experienced architectural or engineering consultants to evaluate the existing Police Department (“Department”) facility in order to determine whether building renovation or new construction will provide the most practical and cost effective solution to meet the Department’s existing and future space needs.

II. BACKGROUND

The Department is one of the largest municipal Police departments in St. Louis County, with seventy-nine (79) commissioned officers, nineteen (19) civilians, and six (6) part-time employees. The Department strictly adheres to professional standards in the police protection field. Currently, there are three bureaus that comprise the Department, which are Investigation, Field Operations, and Services (Attachment A).

The Department is currently located in the City Hall Annex (“Annex”), 6801 Delmar Boulevard. The Annex was built in 1903 to serve as a press building for the publishing operation of the City’s founder, E.G. Lewis. The building once included thirteen bays that produced magazines. After the City acquired the building, a fire in 1938 damaged part of the annex and several bays were demolished. The remaining section, which is attached to City Hall, was converted for use by the City’s Police and Fire Departments. The Fire Department was relocated to a new site in August 2013 and that portion of the Annex is vacant.



The Department is currently spread throughout three separate floors which does not allow for proper functional and operational relationships. The Annex does not meet modern building codes, is in disrepair and is inadequate to meet current public safety and security standards. It does not provide opportunity for expansion of the Department in a practical manner.

III. SCOPE OF SERVICES

The minimum scope of professional services shall include:

1. Identify existing and future space needs for the Department, in consultation with the Police Department, City Administration, and national, state and local public safety standards; include square footages, current and projected staff levels;
2. Assess the physical conditions of the existing facility, including building code compliance, health, safety and maintenance issues, and space and operational deficiencies;
3. Evaluate the feasibility of renovating the Annex and/or the construction of a new facility to meet identified Department needs.

For the renovation of the Annex identify:

- a. Issues associated with preserving and maintaining the historic integrity of the interior and exterior of the Annex in accordance with any applicable local, state and federal historic preservation acts, ordinances, or guiding documents,
- b. Strategies for the sensitive restoration, rehabilitation, or preservation of historic features of the Annex in accordance with local district standards and plans. Local district standards include Division 400.1740 of the Zoning Code-University City Civic Complex Historic District. Local plans include, but may not be limited to, the University City Civic Plaza Historic District Plan.
- c. Conceptual rendering of renovated space, including schematic floor plans showing proposed space planning.

For the construction of a new facility option, identify:

- a. Potential sites, based on probability, land acquisition costs, Department response time and other factors,
 - b. Conceptual renderings, including schematic floor plans showing proposed space planning.
 - c. Conceptual site and elevation plans.
4. Prepare preliminary cost estimates for both options, to include scope of work narrative, cost-related assumptions, construction scope items, FF&E estimates and project soft costs.

Additional Information

1. The RFQ should include a component to solicit citizen participation in the development of the study and its recommendations. Consultation with appropriate City boards, commissions, staff and City Council will also be a required part of the study process.
2. Time is of the essence; the Scope of Work must be completed well in advance of April 2015, when a bond issue may be presented to City voters regarding the funding of Police Department facility needs.

IV. REQUIREMENTS

Four (4) hard copies and one (1) electronic copy (.pdf version) of the RFQ should be submitted to the City of University City by October 10, 2014, 4:00 p.m. CST at the following address:

City of University City
Department of Community Development
6801 Delmar Blvd.
University City, MO 63130

Questions regarding this RFQ must be submitted to Andrea Riganti, Director of Community Development via e-mail at ariganti@ucitymo.org. Questions and responses may be shared with other respondents. Telephone inquiries will not be accepted

Submittals must include the following:

1. Description of firm (not more than three pages).
2. Identification of key personnel to provide services directly for the project, including resumes/ bios, and relevant Missouri work experience. Include an organization chart for the project team.
3. A list of representative projects. List a maximum of three (3) projects that are most similar to the project and that have been completed within the last five (5) years.
4. A proposed timeline. Please indicate the firm's present workload.
5. Description familiarity and knowledge of City Hall Annex.
6. Description of services to be provided by firm's staff. Identify those services to be provided by other entities comprising the team, such as by a professional estimator.
7. A list of three (3) references from similar projects.

Responses will be evaluated on the following criteria:

1. Understanding of the project's objectives, nature and scope.
2. Firm and staff's demonstrated competence, qualifications, and experience.
3. Experience with similar projects involving feasibility and specific knowledge of the subject site.
4. Current workload or clearly established capacity to complete scope of work on a qualitative, timely basis.
5. Completeness of proposal submitted by each firm; and
6. Any other criteria considered relevant to the project.

Ross & Baruzzini

STANDARD HOURLY RATES

As of January 1, 2016
 Good through December 31, 2016

<i>Classification</i>	<i>Rates</i>
Project Principal	\$235.00
Senior Design Consultant	\$200.00
Senior Project Manager	\$175.00
Design Consultant	\$164.00
Project Manager	\$156.00
Commissioning Authority	\$150.00
Senior Engineer/Architect	\$142.00
Construction Engineer/Architect	\$130.00
Project Engineer/Architect	\$125.00
Commissioning Agent	\$120.00
Engineer	\$112.00
Architect	\$106.00
Senior Designer	\$95.00
Commissioning Field Engineer	\$82.00
Designer	\$80.00
Senior Project Coordinator	\$78.00
Interior Designer	\$65.00
Technician	\$60.00
Project Coordinator	\$58.00
Intern	\$45.00

ARTICLE 1
ARCHITECT'S RESPONSIBILITIES

1A. *Architect's Basic Services:* The Architect's services are determined by the Scope of Services described in the Letter of Agreement. Any services required during the course of the work outside the defined Scope of Services provided for in the Letter of Agreement will be billed as an additional service.

1B. *Schedule:* The Architect's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Work. The time for Architect's performance shall be extended to the extent of delays that are outside of Architect's reasonable control. The Architect does not guarantee completion by any specific date and, in no event shall the Architect be held liable for damages arising from delays.

1C. *Construction Administration:* The Architect and its subconsultants shall visit the site to become generally familiar with the progress and quality of the Work, and to determine in general if the Work is proceeding in accordance with the Construction Documents. The Architect shall keep the Client informed of the progress and quality of the Work, shall identify compliance and non-compliance in general conformance with the Construction Documents, and shall endeavor to guard the Client against defects and deficiencies in the Work of the Contractor(s) or Subcontractor(s). The Architect shall not have control or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, for the acts or omissions of the Contractor(s) or Subcontractor(s) or any other persons performing any of the Work, or for the failure of any of them to carry out the Work in accordance with the Construction Documents. Review of submittals and shop drawings shall be for the sole purpose of determining conformance with the design intent expressed in the Construction Documents. The Architect shall have reasonable access to the Work wherever it is in preparation or progress.

1.D. *Investigation of New Technologies and Methods:* Unless otherwise specified in the Scope of Services, the Architect's services do not include the detailed investigation of new or existing products, energy conservation and sustainable techniques, indoor air quality, construction techniques for the prevention of mold or the reduction of irritant and allergens contained in certain building products. As a result, the Architect shall have the right to rely upon the representations and instructions of manufacturers and proponents of the various products, techniques, methods and uses and shall not be liable for inaccuracies contained in such information, unforeseen conditions or results or unrealized benefits and cost savings.

1.E. *Existing Conditions:* In the event the Project includes any remodeling, alterations or rehabilitation work, the Client understands and acknowledges that certain design and technical decisions are made on assumptions based upon readily available documents and visual observations of existing conditions. The Architect shall not perform any destructive testing or opening of any concealed portions of the building in order to ascertain its actual condition. The Architect shall not be held responsible for latent conditions subsequently discovered. In the event that the Architect's assumptions, made in accordance with the standard of care, prove to be incorrect, the Client agrees that the Architect shall not be held responsible for any additional work or costs that are required to correct any ensuing problems. The Client further agrees to indemnify the Architect from and against claims arising as a result of the performances of any work that was based on such assumptions.

ARTICLE 2
CLIENT'S RESPONSIBILITIES

2A. *Information:* The Client shall provide or cause others to provide full information regarding requirements for the Project upon which the Architect is entitled to rely for completeness and accuracy.

2B. *Budget:* The Client shall establish and update an overall budget for the Project.

2C. *Legal and Financial Information:* The Client shall promptly furnish the Architect with (1) a legal description of the property, (2) the name and address of the property owner, and (3) the name and address of the Project's

construction lender(s), (4) the Lease terms affecting the design and/or construction of the leased premises, (5) the rules affecting work in the building, (6) any other agreements that may affect or impact the design, construction, costs, schedule, and work pertaining to work to be performed.

2D. *Client's Representative Approvals:* The Client shall designate a representative authorized to act on the Client's behalf with respect to the Project. The Client or such authorized representative shall render decisions in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services. The Architect shall commence its services only after receiving the Client's written authorization to proceed. If the Architect is required to make multiple presentations in order to secure approval, such shall be compensated as Additional Services.

2E. *Existing or Base Building Information:* The Client shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The Client shall provide or cause others to provide to the Architect all drawings, specifications and other information describing the existing work or base building construction, spaces and systems in which the Project is to be located, which are necessary for the Architect to perform the services under this Agreement.

2F. *Tests:* The Client shall furnish structural, mechanical, chemical, air and water pollution and hazardous materials tests, and other laboratory and environmental tests, inspections and reports required by (1) law, (2) the authorities having jurisdiction over the Project, or (3) the Contract Documents, (4) conditions deemed necessary by the Architect.

2G. *Record Drawings:* If record drawings are required, the Client shall require the Contractor to provide the Client with complete record drawings that indicate (1) the location and size of all underground or imbedded construction and (2) all changes to the original drawings including those that have resulted from change orders, field orders, supplemental drawings or Shop Drawings. Any review or handling of record documents by the Architect shall not be construed as an assumption of any responsibilities for accuracy or completeness of such documents. Any time spent preparing, reviewing or handling Record Drawings by the Architect shall be performed as an Additional Service.

2H. *Compliance & Interpretation of Building Laws and Codes:* The Architect will exercise the standard of care to interpret the applicable laws and regulations affecting its design and to advise the Client of areas of material uncertainty. However, it is understood and agreed that certain issues of code compliance and regulation are subject to subjective or discretionary interpretation or application, by code enforcement agencies or officials. Further, laws like the Americans with Disabilities Act (ADA) have unclear standards that may conflict with building codes, industry standards and be subject to judicial interpretation. In such cases, the Architect strongly recommends that the Client to obtain appropriate legal and financial counsel with respect to compliance with such laws and regulations as well as, the ADA. The Client understands that adverse interpretations can be made not only during the project design review, but also during and after the project's construction and that approval by one official may not guarantee approval by another official. The Architect will alert the Client of such uncertainties, when known, and advise the Client of the possible courses of action. The Client shall be responsible for selecting the course of action based on the advice of the Architect, the Client's other consultants, and the Project's requirements. The Architect shall not be responsible or liable for the course of action taken, adverse interpretations, ruling or determinations where they are subject to discretionary, subjective or unpredictable interpretation or application. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the Architect to a reasonable adjustment in the schedule and additional compensation. The Client shall not knowingly attempt to violate any law or code and shall not attempt to require the Architect to in any way violate any law, code, code of ethics or the standard of care.

ARTICLE 3
CONSULTANTS

3A. *Other Consultants:* The Client shall furnish the services of other consultants not provided for in the Scope

of Services when such services are required by the Architect or required by the scope of the Project.

3B. *Client's Consultant:* If the Client hires consultants directly, the Client's separate consultants shall coordinate their work with the Architect's documents. In no event shall the Architect be held responsible for the technical adequacy or accuracy of the consultants' work or for coordination of the Client's consultants.

3C. *Consultant's Responsibility:* It is acknowledged and agreed that any Client's Consultants, design/build contractors, third party consultants and Architect's subconsultants, (collectively the "Consultants") who perform services relating to the Project are independent, professional consultants who are solely responsible for the technical aspects of their work. The Architect will not be responsible for the errors, omissions or acts of the Consultants and the Client agrees to seek any remedy for any breach or negligent performance of this agreement or the Consultant's agreement directly from the Consultant and shall not name the Architect in any such action or arbitration. The Client shall be a third-party beneficiary to the contract between the Architect and any Consultant and the Architect shall assign such rights, it may have against the Consultant, so that the Client shall have a direct cause of action against the Consultant for any breach or negligent performance of this agreement or the Consultant's agreement.

3D. *Design Build:* If Design/Build Contractors or subcontractors are required to perform the work and are to be retained directly by the Client, Owner or Contractor for specified portions of the design and construction of the Project, each Design/Build Contractor or subcontractor shall be responsible for (1) preparing sealed Architecting and other drawings and specifications for all components of its Design/Build contract, (2) complying with the Project requirements and space limitations, (3) coordinating and interfacing with other trades and consultants, and (4) obtaining approvals from authorities having jurisdiction over the Project including the furnishing of seals and certifications by professional Architects or architects. The Design/Build Contractor or subcontractor shall be the Professional of Record for its portion of the Work, responsible directly to the Client and the Architect shall have the right to rely upon their work without review. Review by the Architect of Design/Build proposals for a Design/Build trade shall be compensated as Additional Services.

ARTICLE 4
CONSTRUCTION COST

4A. *Construction Cost:* The Construction Cost, unless otherwise defined in the Project Budget, shall be the total cost or estimated cost of the labor, materials, overhead and profit that needs to be expended to construct the project. The Construction Cost does not include the compensation of the architect or any consultants, land and right a way costs, financing charges and other costs typically paid directly by the project owner.

4B. *Estimates:* Evaluations of the Client's Project Budget, preliminary estimates of Construction Cost and detailed estimates of Construction Cost, if any, prepared by the Architect, represent the Architect's best judgment as a design professional familiar with the construction industry. The Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Client's Project budget or from any cost estimate or evaluation prepared or reviewed by the Architect.

4C. *Fixed Limit:* No limit of Construction Cost shall be established as a condition of this Agreement by the furnishing, proposal or establishment of a Project budget.

4D. *Contingency Fund:* The Client and the Architect agree that while the Architect's services are performed in accordance with the standard of care, that due to the complexities involved in designing a project the Architect cannot produce a perfect set of documents and the documents are expected to contain a reasonable amount of omissions, ambiguities or inconsistencies. The Client agrees to set aside or require the Owner to set aside a reasonable reserve of 5% of the Project construction costs as a contingency to be used, as required, to pay for costs and changes associated with addressing the omissions, ambiguities or inconsistencies and any resulting increase in the cost of construction. This contingency shall apply to additional services by the Architect in addressing RFI's, change orders and addendums and any increases in the construction costs resulting directly from the omissions,

ambiguities or inconsistencies, but shall not apply to unforeseen/hidden conditions, changes by the Client or Owner, any betterment of the project or other increases not resulting from omissions, ambiguities or inconsistencies in the documents. The Client waives and releases any claim against the Architect or its consultants with respect to any increased costs paid out of the contingency.

4E. *Delayed Bidding, Re-Bidding or Negotiation:* If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Client, any Project Budget shall be adjusted to reflect changes in the general level of prices between the date of submission of the Contract Document to the Client and the date on which proposals are sought. Subsequent re-bidding of the Project, the re-design of the Projects, value Architecting or extended negotiations shall be billed as an additional service.

4F. *Compensation If Not Constructed:* The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

4G. *Early Bid Documents/ Fast Track Design and Construction:* In the event Client chooses to take advantage of the potential time and cost savings benefits of an accelerated project delivery or fast track process, Client acknowledges that it has been advised that the Project will be affected. Some of the effects of either process include the necessity of making early or premature commitments to design decisions and the issuance of incomplete and uncoordinated Construction Documents for permitting, bidding, and construction purposes. Client acknowledges that the Project, if developed on either basis, will likely require associated coordination, design, and redesign of parts of the Project after Construction Documents are issued and the Construction Contract is executed, and may require removal of work-in-place, all of which events may cause an increase in the Cost of the Work and/or an extension of the Project construction schedule. As such, in such event, Client agrees to maintain or require the Owner to maintain a contingency fund equal to 5% of the Project Construction Costs to pay for such additional costs. This contingency is in addition to the contingency set forth in Section 4D. In consideration of the risk and benefits to the Client of employing early bid documents (when issued for pricing or bid purposes in advance of full completion of construction documents by the Architect) and/ or the fast track process (in which some of the Architect's design services overlap the construction work and are out of sequence with traditional project delivery method), The Client acknowledges that the occurrence of such events are not the result of any negligence on the part of the Architect and the Client agrees to release and waive all claims against the Architect for design changes and modification of portions of the Work already constructed due to the Client's decision to employ early bid documents and/ or the fast track process.

ARTICLE 5
USE OF ARCHITECTS DRAWINGS, SPECIFICATIONS AND OTHER DOCUMENTS

5A. *Instruments of Service:* Drawings, Specifications and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service for use solely with respect to this project. The Architect shall be deemed the author and owner of the Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights.

5B. *Client's License:* So long as Client remains current on its payment obligations to Architect under the terms of this Agreement, the Architect grants to the Client a nonexclusive license to reproduce the Architect's Instruments of Service for purposes of constructing, using and maintaining the Project, provided that the Client shall comply with all obligations, including prompt payment of all sums when due, under this Agreement. Any use of the Instruments of Service after the termination of this Agreement shall be at the Client's risk and the Client agrees to release, defend, indemnify and hold the Architect and the Architect's Consultants harmless from any liability or expense arising out of the Client's subsequent use.

5C *Use of Electronic Files and Project Websites:* Client recognizes that the Instruments of Service may be generated, stored, transmitted or published in various media, including, but not limited to traditional hard-copy

(i.e., blue-prints), CADD formats, via Internet or Extranet websites and the Instruments of Service may be subject to tampering, modifications by parties over whom Architect has no control. The Instruments of Service are also subject to discrepancies as a result of numerous factors, including, transmission and translation errors resulting from differences in computer software, hardware and equipment-related problems, disc malfunctions and user error. If requested, Architect shall provide Client with the Instruments of Service in electronic form. Client releases Architect from any claims as a result of differences between Architect's filed hard copy and the electronic form of Instruments of Service. For each recipient to whom Client provides the Instruments of Service in electronic form or to whom Architect provides the Instruments of Service in electronic form at Client's request or under this Agreement Client agrees to defend, indemnify and hold Architect harmless from all claims, causes of action, suits, demands and damages, arising from any differences between the filed hard copy and the electronic form. Client acknowledges and agrees that it is responsible for the initiation and maintenance of any Project Internet or Extranet site and any related computer software and hardware (collectively, the "Site") and for all costs associated therewith, including without limitation, any monthly fees for users of the Site charged by the service provider which shall be retained by Client. The Client shall obtain all copyright and intellectual property licenses for all content and software to use the Site in the manner prescribe. Architect shall have no responsibility for fine initiation or maintenance of the Site or for any costs associated with the Site. Architect shall also have no responsibility or liability for any delays or damages caused by the failure of the Site to function properly and shall not be liable to Client or to any contractor, consultant or any third party for any delays, errors or omissions in Architect's services caused by the failure of the Site to function properly. Client agrees that all Project-related contracts shall provide that each user of the Site is granted a limited license to utilize the content of the Site provided by the Architect in connection with the Project only, with no right to sublicense or resell, consistent with and subject to the terms and conditions of this Agreement. Client shall also obtain a release from each user of the Site naming Architect as a releasee from all claims, causes of action, suits, demands and damages arising from or related to publication of the Instruments of Service or use of materials and software on the Site.

ARTICLE 6
CLAIMS AND DISPUTES

6A. *Indemnification Where Not Attributable to Architect:* The Client agrees to indemnify the Architect from and against claims arising out of the performance or nonperformance of obligations under this Agreement, except for that portion of the loss or damages found to be attributable to the negligent errors or omissions of the Architect.

ARTICLE 7
TERMINATION, SUSPENSION OR ABANDONMENT

7A. *Termination:* This Agreement may be terminated by either party upon not less than seven days written notice and opportunity to cure should the other party fail substantially to perform in accordance with the terms of this Agreement. Further, the Architect may terminated this Agreement upon not less than seven days written notice and opportunity to cure by the Client, if the Architect determines in its sole discretion that the Client is attempting to violate any law or code or has attempted to require the Architect to in any way violate any law, code, code of ethics or the standard of care.

7B. *Suspension:* If the Client for more than 30 consecutive days suspends the Project, the Architect shall be compensated for services performed prior to written notice of such suspension. The Architect's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the Architect's services.

7C. *Failure to Make Payments:* Failure of the Client to make payments to the Architect in accordance with this Agreement is a material default and cause for termination. In the event of a termination of this Agreement for non-payment, the Architect shall have no liability to the Client for delay or damage caused to the Client or any party because of such termination. The Architect shall have the right to retain possession of all Drawings, Specifications and other documents prepared for this Project until full payment of all amounts due for services performed has

been received. The Architect shall not be held liable for any claims, liabilities, and costs, damages or losses that may result from such withholding of Drawings, Specifications or other documents. No work shall be issued by the Architect unless all payments due to the Architect are current.

ARTICLE 8
MISCELLANEOUS PROVISIONS

8A. *Law:* This Agreement shall be governed by Missouri law. The Parties agree exclusive venue and jurisdiction for resolving any dispute between them shall rest in the Circuit Court of St. Louis County, Missouri or the U.S. District Court for the Eastern District of Missouri. Further, the parties hereby waive their right to a jury trial with respect to all matters that may arise between them.

8B. *Statute of Repose:* Any cause of action or arbitration by either the party against the other shall be brought within the applicable statute of limitations, but in no event later than five (5) years after the date of substantial completion.

8C. *Successors and Assigns:* Neither Client nor Architect shall assign this Agreement or any claim arising out of or in connection with this Agreement without the written contents of the other.

8D. *Entire Agreement:* This Agreement represents the entire and integrated agreement between the Client and Architect and supersedes all prior negotiations, representations or agreements, either written or oral.

8E. *Hazardous Materials:* The Client agrees to indemnify the Architect from and against any and all claims arising out of Hazardous Substances found at the site. The Client is responsible for discovery, identification, the hiring of environmental consultants and handling of the Hazardous Substances.

8F. *Limitations of Assurance:* Notwithstanding any other provision in this Agreement to the contrary, nothing herein contained shall be construed as: (1) constituting a guarantee, warranty or assurance, either expressed or implied that the services under this Agreement will yield or accomplish a perfect or other particular outcome for the Project; or (2) obligating the Architect to exercise professional skill or judgment greater than that which is ordinarily expected from other Architects under like circumstances for the Project locale; or (3) an assumption by the Architect of the liability of any other party.

Nothing in this Agreement shall imply any undertaking by the Architect for the benefit of any third party, which may be enforced by any person, entity, the Contractor, construction manager, subcontractors, or other persons or entities performing or supplying work to the Project, or the sureties or insurers of any of them.

8G. *Risk Allocation:* In consideration of the Architect's reduced fee agreed to under this Agreement, the Client hereby agrees that to the fullest extent permitted by law, the Architect's total liability to Client for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the Project or this Agreement from any cause or causes whether sounding in tort or contract, including but not limited to the Architect's negligence, errors, omissions, breach of contract or breach of warranty shall not exceed the amount of insurance coverage available to the Architect at the time of settlement of the claim or the rendering of a judgment. The Client acknowledges that it can purchase project insurance to increase this limit of liability.

8H. *Promotional Materials:* Architect shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among Architect's promotional and professional materials. Architect's materials shall not include Client's confidential or proprietary information if Client has previously advised Architect in writing of the specific information considered by Client to be confidential or proprietary. Client shall provide professional credit for Architect on the construction sign and in promotional materials which are directly or indirectly associated with the Architect for the Project.

8I. *Mediation:* Any controversy, claim or dispute arising out of or relating to the interpretation, construction, or performance of this Agreement, or breach thereof, shall be referred to voluntary, nonbinding mediation to be

to the extent permitted by law

to the extent permitted by law

conducted by a mutually acceptable mediator prior to resorting to litigation or arbitration.

the Architect has been found to be legally liable for such amounts.

ARTICLE 9
PAYMENTS TO THE ARCHITECT

9A. *Hourly Rates:* Where services are to be compensated on an hourly basis, compensation shall be based on the flat hourly rates set forth in the Architect's and Architect's consultants' agreement. Such rates may be adjusted annually.

9B. *Reimbursable Expenses:* Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and Architect's employees and consultants, if any, in the interest of the Project, except if otherwise specified in the Letter of Agreement, including expenses in connection with transportation in connection with the Project; authorized out-of-town travel time; long-distance communication; sales taxes; fees paid for securing approval of authorities having jurisdiction over the Project; reproductions, postage, messengers, delivery, telecopying, facsimile, and handling of Drawings, Specifications and other documents, and other data communications and telecommunications; overtime work if authorized in advance by the Client; personnel time, travel and other Reimbursable Expenses for additional or special meetings or presentations requested by the Client that are in addition to those required under the Basic Services renderings, models, mock-ups, photography, and reprographics, excluding preliminary study sketches and rough study models included under Basic Services; additional insurance coverage or limits requested by the Client in excess of that normally carried by the Architect and Architect's consultants; computer-assisted design, drafting, and plotting (CADD) equipment time, and other computer equipment time in connection with the Project, excluding invoicing, accounting, and non-technical word processing, at the Architect's standard rates.

9C. *Initial Payment:* An initial payment may be specified in the Letter of Agreement, and shall be paid upon commencement of the Architect's services and is the minimum payment under this Agreement.

9D. *Progress Payments:* Payments for Basic and Additional Services and Reimbursable Expenses shall be due and payable upon receipt of the Architect's invoice. Architect's invoices for progress payments shall be based on hours incurred during the previous billing period, unless the basis of compensation is a lump sum, unit rate, or percentage fee, in which case progress payments shall be based on the Architect's determination of the percentage of services performed through the previous billing period, and in accordance with the progress payment schedule stipulated in the Letter of Agreement or subsequently mutually agreed upon by Client and Architect. Disputes or questions regarding an invoice or a portion of an invoice shall not be cause for withholding payment for the remaining portions due. Amounts unpaid thirty (30) days after the issue date of the Architect's invoice shall be assessed a service charge of 1 1/2% per month on balances outstanding. In addition, in the event that Architect engages in litigation or arbitration to collect past due amounts in addition to the amount due, the Architect shall also be entitled to recover its costs of collection, including but not limited to attorney fees, expert witness fees and costs and expenses of litigation or arbitration.

9E. *Time Extensions:* In the event that the time initially established is extended beyond the date of issuance of the final Certificate for Payment, or 30 days after the date of Substantial Completion of the Work, or if the Architect's services are delayed or interrupted and have not been completed within the time limitations set forth in the Letter of Agreement, whichever date is earliest, compensation for any services rendered during the additional period of time shall be computed as an Additional Service.

9F. *Payment for Additional or Hourly Services; Consultants:* For Additional Services or hourly services, compensation shall be based on Architect's hourly flat rates plus one and one-tenth (1.1) times any consultants' invoices to the Architect for such services.

9G. *Payment for Reimbursable Expenses:* For Reimbursable Expenses, the Architect's compensation shall be computed based on 1.15 times the amounts invoiced to the Architect.

9H. *Deductions:* No deductions, offsets or withholdings shall be made from the Architect's compensation unless



Council Agenda Item Cover

MEETING DATE: August 8, 2016

AGENDA ITEM TITLE: Stop Sign at Westgate Avenue and Enright Avenue

intersection **AGENDA SECTION:** Unfinished Business

CAN THIS ITEM BE RESCHEDULED? : Yes

BACKGROUND REVIEW:

The Traffic Commission reviewed a request to approve the permanent installation of stop signs and widen pedestrian crosswalks at Westgate and Enright Avenues to improve the safe crossing of pedestrians and cyclists through the enhancement of the intersection design.

Due to the increased use of Enright Ave, as a pedestrian and bicycle way, and stop sign warrants based on current conditions were met per the Manual on Uniform Traffic Control Devices, the proposed improvements are recommended to be implemented.

At the May 2016 Traffic Commission meeting, the Traffic Commissioners reviewed the request and recommended approval by City Council.

The Traffic Code will have to be amended at Schedule VII, Stop Intersections, Table VII-A Stop Intersections to include this location.

RECOMMENDATION:

Staff recommends approval of this request; therefore amend the Traffic Code Chapter 300 – Schedule VII Stop Intersections, Table VII-A Stop Intersections as proposed.

ATTACHMENTS:

- Bill amending Chapter 300 – Schedule VII Stop Intersections.
- Minutes of the May 11, 2016 Traffic Commission Meeting
- Staff Report



Traffic Commission

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

CITY OF UNIVERSITY CITY MINUTES OF THE TRAFFIC COMMISSION May 11, 2016

At the Traffic Commission meeting of University City held in the Heman Park Community Center, on Wednesday, May 11, 2016, Chairwoman Carol Wofsey called the meeting to order at 6:30 p.m. In addition to Chairwoman Wofsey, the following members of the commission were present:

- Bob Warbin
- Jeff Hales
- Mark Barnes
- Eva Creer
- Derek Helderman

Also in attendance:

- Angelica Gutierrez (non-voting commission member – Public Works Liaison)
- Police Department Sergeant Shawn Whitley (non-voting commission member – Police Department Liaison) (arrived at 6:39pm)

Absent:

- Curtis Tunstall (excused)
- Councilmember Stephen Kraft (non-voting commission member – Council Liaison) (excused)

1. Approval of Agenda

Mr. Barnes moved to approve the agenda. Mr. Hales seconded the motion and was unanimously approved.

2. Approval of the Minutes

A. April 13, 2016 minutes – Amended

Mr. Barnes moved to approve the minutes from the October 14, 2015 meeting as amended. Ms. Creer seconded the motion. The minutes were unanimously approved.

3. Agenda Items

A. Stop Sign request at Julian Ave and Ursula Ave Intersection

Ms. Gutierrez reported a request for a stop sign requested following a recent accident. It was the only accident in the last 3 years. Staff recommended the installation of two yield signs at the intersection giving the right of way to traffic on Ursula Ave.

Dr. Warbin indicated that he believed stop signs would be a better solution because they more force with drivers and expressed concern over two vehicles arriving at the intersection at the same time presenting confusion as to which vehicle should yield.



Traffic Commission

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Ms. Gutierrez informed the commission that yield signs could be installed right away without council enacting an ordinance as is needed for a stop sign and suggested that the yield signs could be installed and the intersection could be monitored for 60 to 90 days.

Mr. Hales asked if a yield sign was acceptable to the petitioner, Mr. Smotherson.

Ms. Gutierrez indicated that she did not know if the yield signs were acceptable to Mr. Smotherson, but that he had received a copy of the recommendation for yield signs.

Ms. Wofsey has asked if a similar situation has come before the commission in the last few years.

Ms. Gutierrez indicated that the commission has rejected stop sign requests in the past.

Mr. Hales made a motion to approve the staff recommendation of the installation of yield signs as proposed by staff and was seconded by Mr. Barnes. The commission voted to approve the motion. Ayes: Mr. Helderman, Ms. Creer, Ms. Wofsey, Mr. Barnes. Nays: Dr. Warbin

B. Stop Sign request and pedestrian crosswalks at Westgate Ave. and Enright Ave. intersection

Ms. Gutierrez reported that staff received a request to improve pedestrian safety at this location. There is currently one stop sign on westbound Enright. The request would install three additional stop signs as well as pedestrian crosswalks and trim trees and foliage to improve safety.

Mr. Hales indicated that the report indicated there had been seven accidents in three years and asked what staff considers to be a large number of accidents in a three year period.

Ms. Gutierrez indicated that more than five accidents in three years is considered to be a large number of accidents.

Ms. Wofsey asked who owned the trees and foliage.

Ms. Gutierrez indicated that the trees and foliage were in the right of way but maintained by the Parkview Gardens Association.

Ms. Wofsey asked if the association was aware of the proposed changes.



Traffic Commission

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Ms. Gutierrez indicated that the association was not yet aware but would be made aware before implementation.

Dr. Warbin stated there was an existing sign post at the southwest corner of the intersection with no sign on it and asked if there was an existing ordinance for a stop sign that is no longer there.

Ms. Gutierrez stated that she had checked and the existing ordinance only covers the one existing stop sign at the intersection.

Petitioner Cheryl Adelstein spoke to the commission and provided additional context for the request. She discussed the recent loft project and construction of a mixed use bike/pedestrian sidewalk. Additionally, the recent implementation of the alternative bike route for Delmar routes bike traffic down Enright. They want to encourage all pedestrian and bike traffic to safely cross. She also indicated that Washington University planned to do all ADA upgrades at that intersection as part of the project.

Mr. Barnes made a motion to approve the recommendation as proposed and was seconded by Dr. Warbin. The motion was unanimously approved.

C. Forsyth Blvd. and Bland Drive Intersection – No Left Turn from Gas Station Driveway

Ms. Wofsey received an email late that afternoon that the owner of the gas station has just received notice of the request and has requested additional time to respond. She indicated that Ms. Gutierrez advised that the commission would wait until the June meeting to address the request.

Dr. Warbin strongly recommended that the commissioners go the site and observe the intersection.

Mr. Hales moved to postpone consideration of this request until the next meeting and was seconded by Mr. Barnes. The motion was unanimously approved.

Ms. Wofsey also recommended that each commissioner visit the site.

D. Delcrest Dr. Parking Restriction

Ms. Gutierrez indicated that affected property owners were notified of the changes following the April meeting advising them of the proposed parking restrictions. Staff did not receive any feedback from residents. She indicated that she had heard from the petitioner requesting an update on when the signs would go in and was advised that commission had requested the affected residents be notified and given the opportunity for input.



Traffic Commission

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Mr. Hales stated that he recalled that the commission had approved the recommended parking restrictions on a temporary for 90 days.

Mr. Hales asked if the commission needed to approve the recommended permanent restrictions.

Dr. Warbin recalled that the commission recommended that the signs be installed on a temporary basis for 60 to 90 days to allow for feedback and the commission would revisit making the recommendation permanent.

Dr. Warbin moved to make the proposed parking restriction recommendation permanent and was seconded by Mr. Helderman. The motion passed unanimously.

4. Council Liason Report

None

5. Miscellaneous Business

Ms. Wofsey expressed concern about pedestrian crossings on Delmar, not just in the Loop but across from Lewis Park and out west and heard from numerous concerned residents and suggested the commission take a look at the issue.

Mr. Hales shared his concerns about the crosswalks in the western section of Delmar as well as the crosswalk at Gannon and North and South. He asked if there is any way the city could urge the county to install solar crosswalk lights, particularly on the Delmar crosswalks.

Ms. Wofsey believes it is a persistent problem and perhaps the county council representatives should be contacted.

Ms. Gutierrez indicated that staff is well aware of the issues and have contacted the county for signals as well as wider crosswalks without success. The county maintains the crossings meet MUTCD standards. She indicated that the crosswalk at Delmar and Center is particularly concerning because of the hill and the sitelines. She indicated that when she first raised concerns to the county, the county indicated that as many as 30 years ago, the city requested the crosswalks on Delmar for the synagogues. She indicated that she had approached the Rabbi at Agudas Israel about removing the crosswalks out of safety concerns or installing electronic solar signals and was advised that they wanted the crosswalks to remain but that they could not use the electronic signals at certain times because of their religious beliefs, even if the signal had a sensor that would detect their presence at the crosswalk. She indicated that the options are limited and it's a challenging issue.



Traffic Commission

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Dr. Warbin asked if there was any state requirement to stop while pedestrians are in the crosswalk and inquired if a yellow sign could be placed in the center of the road that instruct traffic to stop for pedestrians.

Ms. Gutierrez informed the commission that that was one of the first requests she made to the county and the county did not want to do that because it would have complicated maintenance such as snow plowing.

Sgt. Whitley discussed the challenges of the Delmar Crossings which include poor lighting at night, traffic volume, traffic speed, visibility and the fact that many of those who use the crosswalks wear traditional clothing that is mostly black which makes them difficult to see after dark. He indicated that cars are required to yield to pedestrians in the crosswalk and that it is a problem and informed the commission that he would take the commissions feedback to the police department to see what additional efforts could be taken.

Ms. Wofsey also stated that she had heard complaints that the signal at Old Bonhomme and Delmar is too short for pedestrians to cross.

Ms. Gutierrez indicated that the timing had been adjusted in the last several years at the request of the synagogue.

Mr. Hales stated that he believed signalized crosswalks was extremely important on Delmar because it is a four lane road and while a truck, van or SUV may be slowing down in the outside lane for a pedestrian, traffic in the inside lane may have an obstructed view of the pedestrians in the crosswalk because of the vehicle in the outside lane which can potentially make it impossible to see the pedestrians until you are nearly at the crosswalk.

Sgt. Whitley stated that pedestrians often can see one car yielding to them and enter the crosswalk and other cars fail to yield.

Mr. Barnes stated that he believed the traffic light timing at Vernon and Kingsland had been changed and thanked the staff for the change as the red light used to last for 3 minutes.

Mr. Barnes asked for an update on the Starbucks traffic issue on North and South.

Ms. Gutierrez indicated that there was an email sent to the commission with an update. Starbucks made a number of improvements to their lot and widened the driveway. Additionally, an additional lane was striped for southbound traffic.

6. Adjournment.

The meeting was adjourned at 7:11 pm

Minutes prepared by Jeff Hales, Traffic Commission Secretary

STAFF REPORT

MEETING DATE: May 11, 2016
APPLICANT: Matthew Bernstine, Washington University in St. Louis
Location: Intersection of Westgate and Enright Avenues
Request: Stop Sign installation
Attachments: Traffic Request Form

Existing Conditions:

Westgate Ave and Enright Ave intersection – Stop sign location request



At this intersection, there is a Stop Sign on Enright at Westgate Ave, but there are no Stop Signs on Westgate at Enright Ave. It is a wide intersection with visibility problems for Enright westbound traffic upcoming traffic viewing both Westgate Ave north and south bound approaches.

Per the University City Police Department, there were seven (7) accidents reported for the last 3 years.

According to the Manual on Uniform Traffic Control Device MUTCD, the use of YIELD or STOP signs should be considered at the intersection of two minor streets or local roads where the ability to see conflicting traffic on an approach is not sufficient to allow a road user to stop or yield in compliance with the normal right-of-way rule if such stopping or yielding is necessary; the conditions to consider are: Accident history (more than 5 accidents in the last 3 years), visibility conditions, vehicular and pedestrian conflicts, unusual conditions and unique geometrics.

Request:

Install Stop Signs on both north and south bounds of Westgate Ave at Enright Ave.

Conclusion/Recommendation:

It is recommended that stop signs be installed as requested. The warrants for stop signs are met per the Manual on Uniform Traffic Control Devices based on current conditions. There are more than 5 accidents, pedestrian/bicycles conflicts exist at the intersection, which will benefit from the Stop Signs and pedestrian crosswalks installation, and there is a sight distance problem at the intersection.

Westgate & Enright Intersection Improvements Drawing Narrative

The proposed changes to the intersection as shown on the preliminary plan are described below:

- At the northeast corner of the intersection it is proposed to widen the width of the two existing ramps from 5 foot to 10 foot wide to make more accessible for pedestrians and bikes. Also the existing stop sign on Enright is proposed to be relocated to the east slightly and a stop bar added for this new wider crosswalk.
- At the southeast corner it is proposed to widen the width of the existing ramp from 5 foot to 10 foot wide to make more accessible for pedestrians and bikes. It is also proposed to add a new 10 foot wide ramp to the west for the crossing of Westgate. A stop sign and stop bar are also proposed at this location for this new crosswalk crossing Westgate, as shown.
- At the southwest corner it is proposed to remove and relocate the existing curb inlet to the south on Westgate to allow for a proposed larger, more accessible ramp as shown, like the ramp at the northwest corner of the intersection. There will be some street pavement and curb removal and replacement required at this location to slightly adjust the grades to allow for positive drainage to the new inlet location, as shown.
- At the northwest intersection it is proposed to reconstruct the existing ramp as shown to make it larger and more accessible for pedestrians and bikes. It is also proposed to add a stop sign and stop bar at this location for the proposed crosswalk crossing Westgate at this location.
- The plan also proposes to add 10 foot wide crosswalks connecting all 4 corners of the intersection, as shown, to allow for pedestrian and bike crossings.

INTORDUCED BY:

DATE: June 13, 2016

BILL NO. 9286

ORDINANCE NO. _____

AN ORDINANCE AMENDING SCHEDULE VII, TABLE VII-A – STOP INTERSECTIONS, CHAPTER 300 TRAFFIC CODE, OF THE UNIVERSITY CITY MUNICIPAL CODE, TO REVISE TRAFFIC REGULATION AS PROVIDED HEREIN.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY CITY, MISSOURI, AS FOLLOWS:

Section 1. Schedule VII, Table VII-A. Stop Intersections of Chapter 300 of the Traffic Code, of the University City Municipal Code is amended as provided herein. Language to be added to the Code is **emphasized**. This Ordinance contemplates no revisions to the Code other than those so designated; any language or provisions from the Code omitted from this Ordinance is represented by an ellipsis and remains in full force and effect.

Section 2. Chapter 300 of the University City Municipal Code is hereby amended to add a new location where the City has designated as a stop intersection, to be added to the Traffic Code – Schedule VII, Table VII-A, as follows:

Schedule VII: Stop Intersections

Table VII-A. Stop Intersections

Stop Street	Cross Street	Stops
Enright Ave	Westgate Avenue	ALL WAY

* * *

Section 3. This ordinance shall not be construed so as to relieve any person, firm or corporation from any penalty heretofore incurred by the violation of the sections revised by this amendment nor bar the prosecution for any such violation.

Section 4. Any person, firm or corporation violating any of the provisions of this ordinance shall be punished in accordance with the provisions of the University City Municipal Code.

Section 5. This ordinance shall take effect and be in force from and after its passage as provided by law.

PASSED THIS _____ day of _____ 2015

MAYOR

ATTEST:

CITY CLERK

CERTIFIED TO BE CORRECT AS TO FORM:

CITY ATTORNEY



Council Agenda Item Cover

MEETING DATE: August 8, 2016

AGENDA ITEM TITLE: Municipal Park Grant Resolution – Janet Majerus Park

AGENDA SECTION: New Business

CAN THIS ITEM BE RESCHEDULED?: Yes

In January 2016, the City received a Municipal Park Grant to hire a consultant to update the Janet Majerus Park Master Plan. After surveying residents and users of the parks, meeting with the Park Commission and two (2) Public Meetings, a revised Master Plan for Janet Majerus Park was presented to the Park Commission for approval. At the July 19, 2016 Park Commission meeting, the commission voted unanimously to recommend approval of the new Master Plan for Janet Majerus Park to City Council.

The Master Plan has been separated into two different Phases:

Phase I: Phase I of the master plan includes construction of the perimeter sidewalk and American with Disabilities Act (ADA) compliant entry, playground, general grading, shaping, and site restoration, native landscaping, and pond and water's edge improvements. The preliminary cost estimate based on conceptual design for this phase is \$584,878.

Phase II: This phase of the plan includes installation of the pedestrian LED lighting, an upgraded seating area with shade structure adjacent to pond, and improvements and expansion to the U-City in Bloom walk and new seating area. The preliminary cost estimate based on conceptual design for Phase II is \$257,015.

Based on these priorities, Park Commission then voted to recommend to the City Council the submission of a Municipal Park Grant to begin improvements to the park per the master plan based on the phasing above. This grant application will focus on the Phase I construction. The overall budget for the Phase 1 portion of the project is \$584,878, with the grant providing \$525,000 and a City match of \$59,878. The City's Park and Stormwater Tax Fund account of 14-40-90_8010 Park Improvements is proposed to be used for the City match in FY2017.

RECOMMENDATION: It is recommended that the City Council approve the submission of a Municipal Park Grant application to complete design and construction of the elements of the Janet Majerus Park Master Plan as listed under Phase I above.

ATTACHMENTS: Required resolution to be submitted with grant application.

Resolution 2016 - 15

RESOLUTION FOR MUNICIPAL PARK GRANT

WHEREAS, the Park Commission of University City deems it necessary to improve a public park or facility, more specifically known as Janet Majerus Park, to serve its citizens as well as those in the metropolitan area.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY CITY, MISSOURI AS FOLLOWS:

1. An application is made to the Municipal Parks Grant Program in the County of St. Louis for a grant-in-aid for some or all the costs to complete Phase 1 of the Janet Majerus Park Master Plan; including but not limited to the construction of a playground area, improved perimeter path, and pond and landscape improvements, reimbursable by the Commission upon completion by the City.
2. That a project proposal be prepared and submitted to the Municipal Parks Grant Commission.
3. The governing body hereby authorizes the City Manager to sign and execute the necessary documents for forwarding the project proposal application and later execute an agreement for a grant-in-aid from the Municipal Parks Grant Commission.
4. If a grant is awarded, the City of University City will enter into an agreement or contract with the Commission regarding said grant.

PASSED AND RESOLVED THIS _____ DAY OF _____, 2015.

Shelley Welsch, Mayor

Attest: _____
Joyce Pumm, City Clerk



Council Agenda Item Cover

MEETING DATE: August 8, 2016

AGENDA ITEM TITLE: Resolution for Fiscal Year 2015-2016- Budget Amendment # 4

AGENDA SECTION: New Business

CAN THIS ITEM BE RESCHEDULED? : No

BACKGROUND REVIEW: Attached is the fourth and final budget amendment for the fiscal year 2016. This amendment incorporates the adjustment of revenues and expenditures between divisions and departments that have significant variances to the adopted budget and previously approved transfers from the fund reserve for all funds.

General Fund

1) Revenues

- Ambulance Services – Reduction of \$300,000 from the adopted budget because the services were sourced out to Gateway Ambulance Services, Inc.
- Some changes in the most recent statutes have had a direct impact on municipal court revenue. Reduction of parking fines, court fines and court cost are needed in the amount of \$100,000, \$40,000 and \$60,000, respectively.

2) General Administration

In March , 2016, City Council approved a one-time transfer of \$400,000 from General Fund reserve to be spent on litigation regarding a business in the Delmar Loop known as “Social House”.

3) Finance

A transfer of \$30,000 in technology services from Information Technology to cover the cost of KRONOS Time and Attendance implementation.

4) Police

A transfer of \$130,000 from Salaries Full-time to cover overtime.

5) Fire

A transfer of \$120,000 from Medical Insurance to cover \$90,000 Salaries Full-time and \$30,000 of overtime.

6) Public Works – Street

A transfer of \$35,000 from Fleet Services to cover Salaries Full-time.

7) Facilities Maintenance

A transfer of \$56,000 of salaries full-time from Community Center Division to Facilities Maintenance as a result of consolidating custodian employees into one Division.

8) Aquatics

A transfer of \$30,000 from Salaries Full-time and Demolition in Community Development to pay for additional increase of water usages at the pool. It was discovered that the water

meters at the pool had not been working accurately.

9) Centennial Commons

A transfer of \$27,000 from Salaries Part-time in City Manager's Office, Staff Training and Technology Services in Community Development, to cover \$20,000 paid for the Starlight Concert series and events organized by the Arts and Letters Commission, and \$7,000 for printing and mailing recreational guides.

Other Funds

10) Solid Waste Fund

- On October 26, 2015, City Council approved the St. Louis Composting proposal for the compost operation. A transfer of \$290,000 from fund reserve needed to be made for this purpose.
- On May 23, 2016, City Council approved purchase of the dump truck. A transfer of \$116,000 from fund reserve is needed.

11) Sewer Lateral Fund

To cover the cost of future sewer lateral projects to be approved and to avoid an interruption of program services to residents that need them and per the County tax regulations, a transfer of funds is requested as detailed above. For this fiscal year the program has already approved 170 repairs. An additional \$50,000 needs to be transferred from the fund reserve.

12) Economic Development Sales Tax Fund

A transfer of \$61,900 need to cover the sharing cost of the Ackert Plaza renovation.

13) Capital Improvement Sales Tax Fund

The City budgeted grant matching portions for various improvement projects in the Capital Improvement Sales Tax Fund. These budget amounts needed to be transferred to Grant Fund. These funds are for Kingsland Bridge, Jackson/Balson and Forsyth Blvd. in the amount of \$21,400, \$4,300 and \$19,000, respectively.

14) Park and Storm Water Sales Tax Fund

- The City budgeted grant matching portions for various park improvement projects in the Park and Storm Water Sales Tax Fund. These budget amounts needed to be transferred to Grant Fund. These funds are for Lewis Park and Millar Park in the amount of \$54,800 and \$57,100, respectively.
- A transfer of salaries and benefits of \$30,000 from the Capital Improvement Sales Tax to cover the cost for Street employees that were assigned to work on park improvement projects.
- A transfer of \$122,000 from Fleet Services in Capital Improvement Sales Tax Fund to cover same expense, to adjust a proper allocation from Fleet Division.

15) Grant Fund

To adjust grant revenues and expenditures as a result of transfers from Capital Improvement and Park and Storm Water Sales Tax Funds.

The changes in budget amendment # 4 will have the impact, approximately \$400,000 to the General Fund unassigned fund reserve while the changes in the Sewer Lateral, Solid Waste, Economic Development Sales Tax and Park and Storm Water Sales Tax will also reduce the fund reserve by \$50,000, \$406,000, \$61,900 and \$71,000, respectively.

The resolution for approval of the amendment is attached, as well as details of the budget amendment. The details of budget transfers for the amounts up to \$25,000 that were delegated to the City Manager are also attached for information only.

RECOMMENDATION: Approval

FY 16 Budget Amendment # 4
To be Approved by the City Council
August 8, 2016

GENERAL FUND

<u>Account</u>		<u>Revenue</u> <u>Increase</u>	<u>Revenue</u> <u>Decrease</u>	<u>Description</u>
1)	4540 Ambulance Service		(300,000)	
	4703 Parking Fines		(100,000)	
	4705 Court Fines		(40,000)	
	4710 Court Cost		(60,000)	
<u>Account</u>		<u>Expenditure</u> <u>Increase</u>	<u>Expenditure</u> <u>Decrease</u>	<u>Description</u>
2)	City Manager's Office			
	6020.01 Legal Services	400,000		One time expense, associated with Social House
3)	Finance			
	6560 Technology Services	30,000		KRONOS Time & Attendance
	8120 Computer Equipment		(30,000)	Implementation
4)	Police			
	5380 Overtime	130,000		Increase Overtime
	5001 Salaries Full-time		(130,000)	
5)	Fire			
	5001 Salaries Full-time	90,000		Increase Overtime
	5380 Overtime	30,000		
	5380 Medical Insurance		(120,000)	
6)	PW Street			
	5001 Salaries Full-time	35,000		Increase salaries for Park's assignment
	6530 Fleet Services		(35,000)	
7)	Facilities Maintenance			
	5001 Salaries Full-time	56,000		From Community Center
	5001 Salaries Full-time		(56,000)	
8)	Aquatics			
	6280 Water	30,000		
	5001 Salaries Full-time		(10,000)	From Community Development
	6510 Demolition & Board-up		(20,000)	From Community Development
9)	Centennial Commons			
	6010 Professional Services	27,000		
	6510 Demolition & Board-up		(20,000)	
	6560 Technology Services		(5,000)	
	6610 Staff Training		(2,000)	

TOTAL GENERAL FUND	
REDUCTION IN FUND BALANCE	\$ (400,000)

FY 16 Budget Amendment # 4 (Continued)
To be Approved by the City Council
August 8, 2016

SOLID WASTE

<u>Account</u>	<u>Expenditure</u> <u>Increase</u>	<u>Expenditure</u> <u>Decrease</u>	<u>Description</u>
4) 6160 Insurance Property & Auto	34,500		SW Admin
7001 Office Supplies		(\$34,500)	
6070 Temporary Labor	90,000		SW Operation
7250 Solid Waste Supplies	75,000		
6530 Fleet Service		(165,000)	
6050 Maintenance Contract	290,000		St. Louis Composting
8200 Vehicles & Equipment	116,000		Purchased of Dump Truck
TOTAL SOLID WASTE MANAGEMENT FUND		\$ 406,000	
REDUCTION IN FUND BALANCE			

SEWER LATERAL FUND

<u>Account</u>	<u>Expenditure</u> <u>Increase</u>	<u>Expenditure</u> <u>Decrease</u>	<u>Description</u>
5) 6450 Sewer Lateral Expenses	\$50,000		
TOTAL SEWER LATERAL FUND		\$ (50,000)	Increase volume of repairs
REDUCTION IN FUND BALANCE			

ECONOMIC DEVELOPMENT SALES TAX

<u>Account</u>	<u>Expenditure</u> <u>Increase</u>	<u>Expenditure</u> <u>Decrease</u>	<u>Description</u>
6) 8100 Mis. Improvement	\$61,900		Ackert Plaza renovation
TOTAL ECONOMIC DEVELOPMENT SALES TAX FUND		\$ 61,900	
REDUCTION IN FUND BALANCE			

CAPITAL IMPROVEMENT SALES TAX FUND

Grant Matching Portion

8040 Bridge Construction		(21,400)	Kingsland Bridge
8080 Street Construction		(4,300)	Jackson/Balson
8080 Street Construction		(19,000)	Forsyth Blvd.

PARK AND STORM WATER SALES TAX

5001 Salaries Full-time	30,000		Transfer from Cap. Imp.
5001 Salaries Full-time		(30,000)	
5420 Workers' Comp.	9,000		
5460 Medical Insurance	18,000		
6530 Fleet Service & Replacement	122,000		
6530 Fleet Service & Replacement		(35,000)	Transfer from Cap Imp.
7170 Asphalt Products		(15,000)	Transfer from Cap Imp.
7810 Sign Supplies		(28,000)	Transfer from Cap Imp.
Grant Matching Portion			
8010 Park Improvement		(54,800)	Lewis Park
8010 Park Improvement		(57,100)	Millar Park

TOTAL PARK AND STORM WATER SALES TAX FUND		\$ 71,000	
REDUCTION IN FUND BALANCE			

FY 16 Budget Amendment # 4 (Continued)
To be Approved by the City Council
August 8, 2016

GRANT FUND

<u>Account</u>	<u>Revenue</u> <u>Increase</u>	<u>Expenditure</u> <u>Increase</u>	<u>Description</u>
7) 4205 Grant - Capital Improvement	44,700		
4205 Grant - Park Improvement	111,900		
8010 Park Improvement		111,900.00	
8040 Bridge Construction		21,400	
8080 Street Construction		23,300	
TOTAL GRANT FUND		\$ -	
REDUCTION IN FUND BALANCE			

Resolution 2016 - 16

**A RESOLUTION AMENDING THE FISCAL YEAR 2015-2016 (FY16)
BUDGET – AMENDMENT # 4 AND APPROPRIATING SAID AMOUNTS**

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of University City, Missouri, that the Annual Budget for the fiscal year beginning July 1, 2015, was approved by the City Council and circumstances now warrant amendment to that original budget.

BE IT FURTHER RESOLVED, that in accordance with the City Charter, the several amounts stated in the budget amendment as presented, are herewith appropriated to the several objects and purposes named.

Adopted this 8th day of August, 2016

Mayor

Attest:

City Clerk

Certified to be Correct as to Form:

City Attorney



Council Agenda Item Cover

MEETING DATE: August 8, 2016

AGENDA ITEM TITLE: Committed Fund Reserves for Various Funds

AGENDA SECTION: New Business

CAN THIS ITEM BE RESCHEDULED? : No

BACKGROUND REVIEW: This resolution approves the committed fund reserves:

General Fund

- Unfinished maintenance projects including pavement preservation and crack sealing in total of \$100,000.
- In October 2015 and March 2016, City Council approved a total of \$2.4 million from General Fund reserve to fix critical exterior and interior issues at the Annex facility. Approximately \$1.4 million was spent for this purpose. In May 2016, it was decided that the Police Department must vacate the Annex and be relocated to temporary building. The remaining \$1.0 million was recommended to be used for renting the modular units and leasing the land in FY 2017.

Other Funds

Various projects were in progress at the end of FY 2016. These projects were budgeted as Capital Improvement Program in FY 2016, in Solid Waste, Capital Improvement Sales Tax and Park and Storm Water Sales Tax Funds. Therefore, these funds needed to be committed to cover all expenditures incurred in FY 2017.

RECOMMENDATION: Approval

Resolution 2016 - 17

A Resolution Approving the Committed Fund Reserves

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of University City, Missouri, that the City Council directs the fund reserves to be committed to and applied to items previously budgeted in FY 16 and previous years, but were not spent, and additional items recommended by City Council.

BE IT FURTHER RESOLVED, that the City Council directs the fund reserves to be committed to and applied to the following items:

General Fund:

Remaining fund from remediation the Annex Building	\$	1,000,000
Crack Sealing		40,000
Pavement Preservation		60,000
	\$	<u>1,100,000</u>

Solid Waste Fund:

Recycling Drop-Off Area	\$	54,000
St. Louis County Commercial Recycling		68,000
Transfer Station Grinder Pump		25,000
	\$	<u>147,000</u>

Capital Improvement Sales Tax Fund:

Jackson Balson ADA Improvement	\$	223,000
Street Resurfacing		370,000
	\$	<u>593,000</u>

Park and Storm Water Sales Tax Fund:

Heman Park South Drainage Channel	\$	<u>24,000</u>
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Adopted this 8th day of August, 2016

Shelley Welsch, Mayor

Attest:

Joyce Pumm, City Clerk

Resolution 2016-18

A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 (FY17) BUDGET TO INCREASE THE CITY OF UNIVERSITY CITY'S CONTRIBUTION TO THE NON-UNIFORMED PENSION FUND, AND APPROPRIATING SAID AMOUNT.

WHEREAS, the Annual Budget presented by the City Manager in February 2016 for the fiscal year beginning July 1, 2016, was adopted; and

WHEREAS, the City Council of University City desires to amend the original budget to increase the City's Contribution to the Non-uniformed Pension Fund to \$1,026,700. The increase in contribution will come from the General Fund.

NOW THEREFORE BE IT RESOLVED, that in accordance with the City Charter, the amount stated in the budget amendment as presented above, is herewith appropriated to the object and purpose named above.

Passed and adopted by the City Council of the City of University City, Missouri on this 8th day of August, 2016.

Shelley Welsch, Mayor

Attest:

Joyce Pumm, City Clerk

Certified to be Correct as to Form:

City Attorney

August 8, 2016

Resolution 2016-19

A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 (FY17) BUDGET TO REASSIGN MONIES PREVIOUSLY SET ASIDE TO REMEDIATE THE POLICE STATION IN THE ANNEX TO COVER THE COSTS ASSOCIATED WITH THE TEMPORARY POLICE STATION, AND APPROPRIATING SAID AMOUNT.

WHEREAS, the Annual Budget presented by the City Manager in February 2016 for the fiscal year beginning July 1, 2016, was adopted; and

WHEREAS, the City Council of the City of University City now desires to amend the original budget to reassign the remaining \$1,000,000 previously set aside in FY2016 to remediate the Annex to cover some of the \$1,260,000 costs of the rental of temporary units and lease of land for a temporary police station.

NOW THEREFORE BE IT RESOLVED, that in accordance with the City Charter, the amount stated in the budget amendment as presented above, is herewith appropriated to the object and purpose named above.

Passed and adopted by the City Council of the City of University City, Missouri on this 8th day of August, 2016.

Shelley Welsch, Mayor

Attest:

Joyce Pumm, City Clerk

Certified to be Correct as to Form:

City Attorney

August 8, 2016

Resolution 2016-20

A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 (FY17) BUDGET TO FUND SEVERAL ECONOMIC DEVELOPMENT PROJECTS, AND APPROPRIATING SAID AMOUNTS

WHEREAS, the Annual Budget presented by the City Manager in February 2016 for the fiscal year beginning July 1, 2016 was adopted; and

WHEREAS, the City Council of University City now desires to amend the original budget to fund several items presented for funding from the Economic Development Retail Sales Tax Board detailed in "Attachment A". The funding for these projects will come from the Economic Development Retail Sales Tax Fund and the Economic Development Retail Sales Tax Fund Reserves.

NOW THEREFORE BE IT RESOLVED, that in accordance with the City Charter, the amounts stated in the budget amendment as presented above, are herewith appropriated to the objects and purposes named above.

Passed and adopted by the City Council of the City of University City, Missouri on this 8th day of August, 2016.

Shelley Welsch, Mayor

Attest:

Joyce Pumm, City Clerk

Certified to be Correct as to Form:

City Attorney

August 8, 2016

ATTACHMENT A:

FY17 EDRSTB RECOMMENDED BUDGET: PROJECT DETAILS

CITYWIDE PROJECTS • \$10,123

City-Wide Marketing: \$10,123

City-wide marketing efforts by the Department of Community Development include business attraction efforts, partnerships for joint advertising to promote citywide programs, Lion Pages printing, etc.

DELMAR BOULEVARD PROJECTS - \$177,605

Marketing: \$5,000

EDRST funds will be used for marketing needs by The Loop Special Business District.

Loop Brochures and Directory: \$14,000

The Loop brochure and directory is an important promotional and marketing product. Funds will be used for the printing and distribution of Loop brochures and updating the directories in the Loop. The brochure will also be included in the City's economic development marketing materials.

Loop Events: \$60,000

EDRST funds will be used for four events in the Delmar Loop over the course of the year. The EDRST Board did not specify which events the LSBSD can use the funds. This amount does include funds for the Ice Loop Carnival.

Official St. Louis Visitors Guide: \$10,500

Funds will be used for advertising space in the Official St. Louis Visitors Guide.

Farmers Market Events and Marketing: \$21,000

The Midtown Farmers Market will use the funds to provide additional music events and chef demonstrations at the Saturday Farmers market located in the Delmar Loop.

Delmar Pedestrian Lighting: \$59,097

Funds will allow U City Department of Public Works and Parks to upgrade existing pedestrian lights in The Loop to LED bulbs which provide increased light coverage, safety, energy efficiency, and savings.

Delmar Planters: \$8,008

U City in Bloom will use EDRST funds to provide care and maintenance of 90 existing planters on Delmar.

OLIVE BOULEVARD PROJECTS - \$215,272

Olive Beautification: \$60,272

UCB will install and maintain hanging baskets on the decorative lampposts between Midland and Grant (\$20,140); Olive Tree Care (\$8,109); care and maintain nine Olive Gardens(\$14,218); install new decorative planters on Olive in the Interchange District (\$9,997); and provide ground cover for the trees on Olive (\$7,808).

Lunar New Year Celebration: \$15,000

The Chamber will organize and market a Lunar New Year celebration on Olive Boulevard. In 2016, the event had record-breaking attendance from the public and wide support.

Olive Streetscape Project: \$80,000

EDRST funds will allow the U City Department of Community Development to install and update 13 high-use frequency bus stops on Olive Blvd. All shelters will receive trash and recycling containers and a decorative art component. Five of the shelters will be completely new.

Facade Improvement Program: \$60,000

The City provides up to \$15,000 to assist a business seeking to restore, replace, or improve, the exterior facade of a property. The existing Facade Improvement Program is out of funds due to the success of the program and interested property owners.

EDRSTB RECOMMENDED BUDGET: USE OF RESERVES

Olive Boulevard Projects: \$63,000

U City Department of Public Works and Parks: \$60,000 Upgrade 120 pedestrian light bulbs on Olive Blvd. to LED which will provide increased light coverage, safety, energy efficiency, and savings.

Delmar Boulevard Projects: \$3,000

EDRSTB recommends allocating an additional \$3,000 from reserves to upgrade pedestrian lighting in the Delmar Loop.

Resolution 2016-21

A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 (FY17) BUDGET TO FUND SEVERAL ECONOMIC DEVELOPMENT PROJECTS, AND APPROPRIATING SAID AMOUNTS

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of University

City, Missouri, that the Annual Budget presented by the City Manager on February

2016 for the fiscal year beginning July 1, 2016, was adopted, and the City Council now wants to amend

the original budget to fund several items presented for funding from the Economic Development Retail Sales

Tax Board detailed in Attachment A. The funding for these projects will come from the Economic

Development Retail Sales Tax Fund Reserves.

BE IT FURTHER RESOLVED, that in accordance with the City Charter, the

amounts stated in the budget amendment as presented, are herewith appropriated to the

objects and purposes named above.

Adopted this 8th day of August, 2016

Mayor

Attest:

City Clerk

Certified to be Correct as to Form:

City Attorney

ATTACHMENT A:

CITYWIDE PROJECTS – \$57,123

Public Relations, Marketing, and Advertising: \$30,000

The Chamber of Commerce has created a robust citywide PR and Marketing, and Advertising Campaign. EDRST funding will enable the Chamber to build an annual marketing plan with quarterly activities goals and milestones outlined and to finance a citywide advertising campaign.

Training Program: \$10,000

The Chamber will expand upon the existing Small Business Workshop series by offering additional training classes, seminars, and workshops for University City businesses, residents, and others. Training will be curriculum based offering classes in: banking, accounting, legal, marketing, insurance and basic business planning.

Taste of U City: \$7,000

The Chamber would use EDRST funds to advertise and promote the event regionally. Additionally the Chamber will promote the event City-wide via street banners and through various partnerships most notably with the School District

City-Wide marketing: \$10,123

City-wide marketing efforts by the Department of Community Development include business attract efforts, partnerships for joint advertising to promote citywide programs, Lion Pages, printing, etc.

EDRSTB RECOMMENDED BUDGET: USE OF RESERVES

Olive Boulevard Projects: \$68,000

EDRSTB recommends using \$8,000 in Olive Reserves to allow the Chamber to continue to manage and update TheOliveLink.com website.

The U City Department of Public Works and Parks will utilize \$60,000 to upgrade 120 pedestrian light bulbs on Olive Blvd. to LED which will provide increased light coverage, safety, energy efficiency, and savings.

Delmar Boulevard Projects: \$3,000

EDRSTB recommends allocating an additional \$3,000 from reserves to upgrade pedestrian lighting in the Delmar Loop.



Council Agenda Item Cover

MEETING DATE: August 8, 2016

AGENDA ITEM TITLE: Municipal Parking lot No.1 – Closing Time change

AGENDA SECTION: City Manager's Report

CAN THIS ITEM BE RESCHEDULED? : Yes

BACKGROUND REVIEW:

The Traffic Commission reviewed a request to approve extension of the hours allowed to park on Municipal parking lot No. 1 (next to Tivoli Theater). The request is to extend the parking lot closing time to 3:30am from 2:30am to accommodate a number of businesses that operate 24 hours as well as businesses who have staff that stay late after closing.

At the June 2016 Traffic Commission meeting, the Traffic Commissioners reviewed the request and recommended approval by the City Council.

The Traffic Code will have to be amended at Section 355.130, Closing Time on Municipal Parking Lots – Exceptions to change the closing hours.

RECOMMENDATION:

Staff recommends approval of this request; therefore amend the Traffic Code Section 355.130, Closing Time on Municipal Parking Lots – Exceptions.

ATTACHMENTS:

- Bill amending Section 355.130, Closing Time On Municipal Parking Lots – Exceptions.
- Minutes of the June 8, 2016 Traffic Commission Meeting
- Staff Report

STAFF REPORT

MEETING DATE: June 8, 2016
 APPLICANT: Jessica Bueler, LSBD Director of Marketing
 Location: Municipal Parking Lot #1- Delmar Loop
 Request: Extension of Parking Hours
 Attachments: Traffic Request Form

Existing Conditions:

Municipal Parking Lots #1 and #2



Current Municipal Code Regulations regarding municipal parking lots are as shown below:

“Section 355.130 Closing Time On Municipal Parking Lots — Exceptions.

[R.O. 2011 §10.40.140; Prior Code §21-150.1; Ord. No. 6064 §1, 1996; Ord. No. 6119 §3, 1997]

A. Municipal parking lot No. 1 and municipal parking garage on Delmar Boulevard shall be closed for public use from 2:30 A.M. to 6:00 A.M. every day of the week.

...

Requests:

1. Closing of parking lot #1 during the hours of 3:30am-6am.

Conclusion/Recommendation:

MUNICIPAL PARKING LOT #1

Current restriction is in place and in force. Staff recommends approval of the request to change the hours from 2:30 am – 6 am to 3:30 am – 6 am.



Department of Public Works and Parks

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

TRAFFIC REQUEST FORM

LOCATION OF REQUEST:

Municipal parking lot #1 located next to the Tivoli Building, parking lot #3 located behind Fitz's and parking lot #4 located behind Cicero's to Starbuck's.

STATE THE NATURE OF YOUR REQUEST:

Close parking lot #1 between the hours of 3:30am-6am.

Currently, parking lot #1 is closed from 2:30am-6am. We would like to provide Loop patrons an extra hour in the parking lot because some places do not close until 3am. The Loop Special Business District would like to ensure that Loop patrons have a great experience while visiting our business district, and do not receive an unexpected ticket on their vehicle while supporting the area.

Parking lots #3 and #4 do not have a maximum time limit in which customers or residents may park in the lot. This has become an issue as residents on the surrounding neighborhood streets have been parking their cars in parking lot #3 and #4 for extended periods of time, including vacations. We request that parking lots #3 and #4 provide a 24-hour maximum time limit for patrons to park their car. After much discussion, the Loop Special Business District would like to suggest this 24-hour time limit to allow customers a safe place to leave their car in the event that they need to call a taxi or a friend for a ride home if they feel they should not be driving. We feel that this provides a safe alternative for them and others.

WHAT ACTION ARE YOU REQUESTING THAT THE CITY TAKE CONCERNING YOUR REQUEST? The Loop Special Business District requests that Public Works consider our suggestion to create an ordinance that will reflect the closing of parking lot #1 during the hours of 3:30am-6am and to implement a 24-hour maximum time limit in which patrons may park in parking lots #3 and #4. We would also like to request that signage be installed in parking lots #1, #3, and #4 notifying customers and residents of the new ordinances.

WHAT IMPACT WOULD THE ACTION HAVE ON ANY ADJACENT RESIDENTS OR STREETS? Implementing a 24-hour maximum time limit for patrons to park in parking lots #3 and #4 will prevent nearby residents from parking and leaving their cars in the parking spaces designated for Loop customers for extended periods of time. As we all know, one of the biggest challenges in The Loop is the lack of parking. Although we may not be able

to create additional parking, we can make sure that we protect the spaces that we do have so that they are available for Loop patrons. Currently, University City residents can park their cars for weeks or months at a time in parking lots #3 and #4 because there is no enforcement that the spaces be used for Loop customers and employees. Enacting this ordinance will create a better experience for all those visiting the Delmar Loop.

NOTE: The Public Works Department staff will review this request and, if warranted, this matter will appear as an agenda item for a traffic commission meeting. If a meeting is held, you will be encouraged to attend so that you may state your concerns.

NAME: Jessica Bueler, LSBDD Director of Marketing
ADDRESS: 8420 Delmar, University City, MO 63124
PHONE (HOME): 314-583-2025 PHONE (WORK): 314-721-1483
Email: VisitTheLoop@gmail.com
Date: 3/16/2016

Please return the completed form to the Public Works and Parks Department, 3rd floor of the City Hall, attention Angelica Gutierrez, Public Works Liaison of the Traffic Commission, via email at agutierrez@ucitymo.org.

Or, by mail/fax: Traffic Commission
C/O Public Works Department
6801 Delmar Blvd. 3rd Floor
University City, MO 63130
(314) 505-8560
(314) 862-0694 (fax)

www.ucitymo.org



Traffic Commission

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

CITY OF UNIVERSITY CITY MINUTES OF THE TRAFFIC COMMISSION June 8, 2016

At the Traffic Commission meeting of University City held in the Heman Park Community Center, on Wednesday, June 8, 2016, Chairwoman Carol Wofsey called the meeting to order at 6:30 p.m. In addition to Chairwoman Wofsey, the following members of the commission were present:

- Curtis Tunstall
- Jeff Hales
- Eva Creer
- Derek Helderman

Also in attendance:

- Angelica Gutierrez (non-voting commission member – Public Works Liaison)
- Police Department Sergeant Shawn Whitley (non-voting commission member – Police Department Liaison)

Absent:

- Mark Barnes (excused)
- Bob Warbin (excused)

1. Approval of Agenda

Mr. Tunstall moved to approve the agenda. Mr. Helderman seconded the motion and was unanimously approved.

2. Approval of the Minutes

A. May 11, 2016 minutes

Mr. Helderman moved to approve the minutes from the May 11, 2016 meeting. Ms. Creer seconded the motion. The minutes were unanimously approved.

3. Agenda Items

A. Municipal Parking Lots – Parking Regulations – Delmar Loop

Ms. Gutierrez presented a request from the Loop Special Business District Director of Marketing, Jessica Bueler. The applicant requested an extension of parking hours on municipal lot #1 and a new 24 hour parking restriction on municipal lots 3 and 4.

Ms. Gutierrez indicated that there is a 2 hour parking restriction on weekdays between 6pm and 6am in the code for parking lot 4, but there are no signs present and the restriction is not enforced. She stated that it is unclear as to why the signs came down. On parking lot number 1, the request is to extend the parking lot closing time to 3:30am from 2:30am to accommodate a number of businesses are 24 hours as well as businesses who have staff who stay late after closing.



Traffic Commission

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

Sgt. Whitley informed the commission that the Loop Diner is open 24 hours as Club Fitness.

Ms. Wofsey suggested addressing each parking lot individually starting with Lot 1, the request to extend the closing hour by one hour.

Ms. Wofsey asked if there had been any complaints from the Parkview neighborhood about noise on Lot 1 late at night.

Ms. Gutierrez stated there had not been complaints from neighbors about noise on the lot late at night.

Mr. Hales made a motion to recommend the proposed change for Municipal Parking Lot 1 as presented. It was seconded by Mr. Helderman and unanimously approved.

Ms. Gutierrez presented the request that parking lot number 3 restrictions be changed to allow for 24 hour parking to allow for patrons to have a safe place to park their car overnight should they need to leave their car and take a cab home or get a ride.

Sgt. Whitley informed the commission he observed the parking lot on the late shift for about a week and found overnight parking to average 44 cars per night on lots 3 and 4 combined which have over 400 spaces. He observed some business vehicles including two vans and food trucks. He also noted there was an apartment complex nearby on Kingsland and found a concentration of cars in the southwest corner of the lot.

Mr. Tunstall asked if the request was a recommendation from staff or a petition.

Ms. Gutierrez indicated it was a request from Ms. Bueler and a recommendation from staff and indicated that staff would like the recommendations to be the same for lots 3 and 4. She also indicated that enforcement of 24 hour parking on those lots would not be feasible for enforcement according to the police department. Based on that information staff was questioning the need for a 24 hour restriction.

Mr. Tunstall indicated that he thought that if he lived in the nearby apartments on Kingsland, he would likely park in Lot 4.

Ms. Gutierrez stated that she felt that the nearby residents deserved special consideration. Ms. Wofsey stated that the lot is a municipal lot and perhaps those residents should be charged for use of the lot. She stated that while she's not there at 4am trying to park, parking is difficult on that lot during the day. Ms. Wofsey asked if there was a problem with longer term parking on Lots 3 and 4.

Sgt. Whitley indicated that the city has in the past received requests from church groups to use the lots to leave their cars on the lots for events and trips. He indicated that the department has not found the longer term parking to be a problem.



Traffic Commission

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

Mr. Hales asked Sgt. Whitley if the city code related to not leaving vehicles parked on a street for more than 5 days extended to the municipal lots.

Sgt. Whitley indicated that it does not to his knowledge.

Mr. Hales expressed that his concern was if someone had an extra car and leaves it parked on the lot for weeks at a time. Mr. Hales stated that without having metered spaces, he didn't know how it would be feasible to track how long vehicles were parked on the lot. He stated that a 24 hour restriction may serve as a deterrent for long term parking but questioned whether it posed a problem currently.

Ms. Gutierrez indicated that this was the first time this has been brought to the city's attention and she did not believe it posed a problem currently. She stated that it was suggested to her as an idea that parking could be restricted on the lots between 3:30 am and 6:30 am and allow for businesses to have passes for their staff that may need to stay late.

Ms. Wofsey asked if a car would be ticketed or towed for parking during the restricted hours.

Sgt. Whitley stated that cars may be ticketed but would not be towed unless they had previous violations which would first result in a boot being applied to one of the wheels.

Mr. Hales stated he didn't believe it would be a good idea to restrict parking on lots 3 and 4 because of the potential impact it may have on businesses and residents. He suggested if the commission were to recommend a restriction in the future, the commission might consider making it on just one of the two lots and stated that he would like to hear from Jessica Bueler as to her rationale for the request. Mr. Hales asked if staff was no longer making the recommendation presented in the Traffic Commission packet.

Ms. Gutierrez confirmed that city staff is no longer making the recommendation for lots 3 and 4 as presented in the meeting packet and would like to dismiss the recommendation.

Ms. Wofsey stated that she personally was not in favor of recommending a parking restriction because she was not clear if the business owners believe there is an issue and whether a restriction would solve the issue.

Mr. Tunstall stated that he believed we needed to hear from the business owners before proposing a restriction because staff was no longer making a recommendation.

Mr. Hales stated that he did not believe the commission needed to make any motion if it did not want to make any recommendation.

Ms. Wofsey asked that we let Ms. Bueler know that the commission would like more information before proceeding with any recommendations on lots 3 and 4.



Traffic Commission

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

B. Forsyth Blvd. and Bland Drive Intersection – No Left Turn from Gas Station Driveway

Ms. Gutierrez indicated that there have only been 2 accidents reported in the last 3 years and staff then changed their recommendation because there was not enough evidence to warrant a restriction. She indicated the city plans to closely monitor intersection to gather more information and the commission will revisit the issue in September. She stated that the petitioner was informed and was not pleased. She also indicated that the owner of the property has changes planned for the property but did not provide any specifics.

No motions were made on the issue.

4. Council Liaison Report

None

5. Miscellaneous Business

None

6. Adjournment.

The meeting was adjourned at 7:05 pm

Minutes prepared by Jeff Hales, Traffic Commission Secretary

INTRODUCED BY:

DATE: August 8, 2016

BILL NO. 9289

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 355.130 – CLOSING TIME ON MUNICIPAL PARKING LOTS - EXCEPTIONS, CHAPTER 355 TRAFFIC CODE, OF THE UNIVERSITY CITY MUNICIPAL CODE, TO REVISE TRAFFIC REGULATION AS PROVIDED HEREIN.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY CITY, MISSOURI, AS FOLLOWS:

Section 1. Section 355.130, Closing Time On Municipal Parking Lots – Exceptions of Chapter 355 of the Traffic Code, of the University City Municipal Code is amended as provided herein. Language to be deleted from the Code is represented as ~~stricken through~~; language to be added to the Code is **emphasized**. This Ordinance contemplates no revisions to the Code other than those so designated; any language or provisions from the Code omitted from this Ordinance is represented by an ellipsis and remains in full force and effect.

Section 2. Chapter 355 of the University City Municipal Code is hereby amended to change the closing time of municipal parking lot No.1, from 2:30 A.M. to 6:00 A.M. every day of the week, to be closed from 3:30 A.M. to 6:00 A.M. every day of the week, to the Traffic Code – Section 355.130, as follows:

Section 355.130 Closing Time On Municipal Parking Lots — Exceptions.

[R.O. 2011 §10.40.140; Prior Code §21-150.1; Ord. No. 6064 §1, 1996; Ord. No. 6119 §3, 1997]

A. Municipal parking lot No. 1 on Delmar Boulevard shall be closed for public use from ~~2:30~~ **3:30** A.M. to 6:00 A.M. every day of the week.

...

E. Municipal parking garage on Delmar Boulevard shall be closed for public use from 2:30 A.M. to 6:00 A.M. every day of the week.

* * *

Section 3. This ordinance shall not be construed so as to relieve any person, firm or corporation from any penalty heretofore incurred by the violation of the sections revised by this amendment nor bar the prosecution for any such violation.

Section 4. Any person, firm or corporation violating any of the provisions of this ordinance shall be punished in accordance with the provisions of the University City Municipal Code.

Section 5. This ordinance shall take effect and be in force from and after its passage as provided by law.

PASSED THIS _____ day of _____ 2016

MAYOR

ATTEST:

CITY CLERK

CERTIFIED TO BE CORRECT AS TO FORM:

CITY ATTORNEY



Council Agenda Item Cover

MEETING DATE: August 8, 2016

AGENDA ITEM TITLE: Parking Meters – Increase Hourly Fee

AGENDA SECTION: New Business

CAN THIS ITEM BE RESCHEDULED? : Yes

BACKGROUND: After completing a Parking Meter Assessment, staff determined there is the potential to generate additional revenue for the City by increasing the current hourly meter rate from \$0.75 per hour to \$1.00 per hour.

The City of St. Louis and the City of Clayton have also recently increased their meter rates from \$0.75 to \$1.00 per hour.

There are a total of 283 meters city-wide. Currently, the meter rate is \$.75 per hour which generates approximately \$120,000 annually. Depending on the amount of new hours used for parking, staff estimates these changes will add approximately \$40,000 to the annual parking meters revenue.

In addition, a similar rate increase will be applied to transient parking at the Municipal Parking Garage, from \$4.00 to \$5.00 as stated in Section 10.48.070 item C.

Traffic Commissioners discussed the rate increase but considered the fee increase proposal as a financial decision for the City Council to approve. If the Council believes the Traffic Commission should further review this item, it can be reviewed upon specific request.

RECOMMENDATION: Staff recommends increasing the parking fees from \$0.75 per hour to \$1.00 per hour, and from \$4.00 to \$5.00 at the Municipal Parking Garage.

ATTACHMENTS:

- Bill amending Chapter 10.48 Parking meters
- Bill amending Section 10.44.030 Parking prohibited on certain streets at all times
- Bill amending Section 10.44.070 Parking meter fees

INTRODUCED BY:

DATE: August 8, 2016

BILL NO. **9290**

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 10.48 OF THE UNIVERSITY CITY MUNICIPAL CODE, RELATING TO PARKING METERS, BY REPEALING SECTIONS 10.48.030, 10.48.070 AND 10.48.100, THEREOF, RELATING TO PARKING METER ZONES, FEES AND HOURS OF OPERATION, AND ENACTING IN LIEU THEREOF NEW SECTIONS TO BE KNOWN AS "SECTION 10.48.030 PARKING METERS ZONES, SECTION 10.48.040 PARKING TIME LIMITS, SECTION 10.48.070 PARKING METER FEES AND SECTION 10.48.100 HOURS OF OPERATION," THEREBY AMENDING SAID SECTIONS SO AS TO REDESIGNATE PARKING METER ZONES, INCREASE PARKING METER FEES FROM SEVENTY FIVE CENTS (\$0.75) TO ONE DOLLAR (\$1.00) EACH 60 MINUTES.

BE IT ORDAINED BY THE COUNCIL OF THE City of University City, MISSOURI, AS FOLLOWS:

Section 1. Chapter 10.48 of the University City Municipal Code, relating to parking meters, is hereby amended by repealing Sections 10.48.030, 10.48.040, 10.48.070 and 10.48.100 thereof, relating to parking meter zones -Designated, increase parking meter fees from seventy five cents (\$0.75) to one dollar (\$1.00) each 60 minutes; so that said section, as so amended, shall read as follows:

Chapter 10.48 PARKING METERS

Sections:

10.48.030 Parking meter zones--Designated.

There is established in the city of University City designated parking meter zones which shall include the following streets or parts of streets:

Zone A

Parking lot No. 1: Second parking stall from entrance, on the western half of the parking lot at 6320 Delmar Blvd.

Zone B

Limit Avenue: Both sides from Delmar Boulevard south to the alley.

Zone C

North and South Boulevard: Both sides from Gannon Avenue to a point one hundred fifty (150) feet south of the south line of Gannon Boulevard.

Zone D

Delmar Boulevard: Both sides from Sgt. Mike King Drive to the east city limits.

Forsyth Boulevard: North side thereof from a point seventy-five (75) feet of the west line of Lindell Boulevard to a point ninety-eight (98) feet to the west. And, north side thereof from a point twenty-two (22) feet of the east line of Lindell Boulevard to a point thirty-six (36) feet to the east.

Gannon Avenue: The south side from the alley east of North and South Boulevard to the alley west of North and South Boulevard.

Kingsland Avenue: Both sides from Loop South to Washington Avenue.

Leland Avenue: East side thereof from Delmar Boulevard to Loop South.

Loop South: South side from Kingsland Ave to Leland Ave

Melville Avenue: Both sides from Delmar Boulevard to a point two hundred and twenty five (225) feet south thereof.

Parking Lot No.6: Northwest corner of the intersection of Lindell Boulevard and Forsyth Boulevard.

Westgate Avenue: Both sides from Delmar Boulevard to Enright Avenue.

Westgate Avenue: Both sides from Delmar Boulevard to the alley south thereof.

Zone E

Parking Lot No. 1: South side of Delmar Boulevard, at 6320 Delmar Blvd, except for those spaces in Zone A.

Parking Lot No. 2: Parking Garage at 6319 Delmar Boulevard.

Parking Lot No. 3: North side of Delmar Boulevard, west of 6639 Delmar Blvd.

Zone F

Parking Lot No. 5: Southeast corner of the intersection of Kingsland Avenue and Loop South (Post Office).

10.48.040 Parking time limits.

In parking zones established by Section 10.48.030, it is unlawful for a vehicle to park in excess of the time indicated in the following zones:

Zone A: Fifteen minutes limitation.

Zone B: Four-hour limitation.

Zone C: One-hour limitation.

Zone D: Two-hour limitation.

Zone E: Three-hour limitation.

Zone F: Eight-hour limitation.

10.48.070 Parking meter fees--Manner of payment and schedule--Parking without depositing fee in meter.

A. For the purpose of defraying the cost to the city of purchasing and installing parking meters and of regulating, supervising and policing the exercise of the privilege of parking in parking meter zones, there is established a parking fee for the parking zones enumerated in Section 10.48.030, in the following amounts, for the privilege of parking a vehicle in a parking space, which fee shall be paid by depositing a coin or coins in the parking meter adjacent to the parking space in which a vehicle is parked:

Parking meter zones	Rates	
	\$	Minutes
Zone A - 15 minutes	\$ 0.25	15
Zone B – four hours,	\$ 0.25	15
Zone C – one hour,		
Zone D – two hours,	\$ 0.50	30
Zone E – three hours	\$ 1.00	60

Zone F <i>Eight hours</i>	\$ 0.25	15
	\$ 3.00	8 hours

B. It is unlawful for any person not having a parking permit issued pursuant to this chapter to park a vehicle in any parking space without there having been deposited in the parking meter the money to pay the fee imposed by this chapter. If the timing device shows that the time for which the fee is paid has expired, and if a vehicle is parked in a parking space adjacent to such meter, then this shall be prima facie evidence that the fee required by this chapter for the privilege of parking such a vehicle in such space has not been deposited in the parking meter, unless, however, the vehicle has a parking permit issued under this chapter. Each meter shall designate the type of coin to be deposited.

C. When the City's authorized attendant is on duty at the Municipal Parking Garage, Parking Lot No.2 on Zone E, a flat fee of five dollars (\$5.00) will be imposed on each vehicle upon entering the parking garage, excluding vehicles parked under a permit issued according to this chapter. This flat fee of \$5.00 increases from \$4.00. The current rate generates \$75,000 revenue annually. This increase would generate additional of approximately \$18,000 per year based on the same volume of usages. The flat fee will be applied by the following schedule:

Days	Time Period	Parking Fee
Wednesday through Thursday	4:00 p.m. until close (10:00 p. m.)	\$5.00
Friday	3:00 p.m. until close (12:00 a. m.)	\$5.00
Saturday	2:00 p.m. until close (12:00 a. m.)	\$5.00

10.48.100 Hours of operation--Adjustment of meters to show legal and illegal parking.

It is unlawful for any person to cause, allow, permit or suffer any vehicle registered in his name or operated or controlled by him to be upon any street or right-of-way, public parking lot, or public parking garage within a parking meter zone in any parking space adjacent to where a parking meter is showing a signal indicating that the fee has not been paid, and such space is illegally in use between the hours of eight a.m. and eight p.m. of any day, Sundays and legal holidays excepted, for Zones A through F as provided in Section 10.48.030.

Parking meters shall be adjusted so as to show legal parking during the period for which payment has been made, as provided in this chapter, and to show when the period expires for which payment has been made, and the parking thereafter in such parking space is illegal; provided, however, that nothing in this section shall apply to a vehicle holding a parking permit issued under this chapter.

Section 2. This ordinance shall not be construed so as to relieve any person, firm or corporation from any penalty heretofore incurred by the violation of Chapter 10.48, Section 10.48, nor bar the prosecution for any such violation.

Section 3. Any person, firm or corporation violating any of the provisions of this ordinance shall, upon conviction thereof, be subject to the penalty provided in Chapter 1.12, section 1.12.010 of the University City Municipal Code.

Section 4. This ordinance shall take effect and be in force on December 1, 2016 , after its passage as provided by law.

PASSED THIS _____ day of _____ 2016.

MAYOR

ATTEST:

CITY CLERK

CERTIFIED TO BE CORRECT AS TO FORM:

CITY ATTORNEY



Council Agenda Item Cover

MEETING DATE: August 8, 2016

AGENDA ITEM TITLE: Metropolitan St. Louis Sewer District (MSD) Intergovernmental Agreement – U.S. Army Corps of Engineers Flood Study

AGENDA SECTION: New Business

CAN THIS ITEM BE RESCHEDULED?: Yes

BACKGROUND: On April 26, 2016 the City Council authorized entering into an Offer of Contributed Funds letter agreement with the U.S. Army Corps of Engineers (Army Corps) to perform a flood study (a.k.a. federal flooding reduction study). This study will be used for Army Corps' completion of a General Reevaluation Report and cost share for implementation of Upper River Des Peres University City Branch nonstructural measures for flood risk management (specifically buyouts of residential structures in the 5-year floodplain). The Army Corps estimates the total cost of the study at \$650,000. By having signed the letter agreement, the City of University City as the sponsor, has offered to pay for the above cost of the study (a copy of the City's Offer of Contributed Funds letter agreement with the Army Corps is attached).

The Metropolitan St. Louis Sewer District (MSD) has included, in its FY2017 budget, \$650,000 to reimburse University City for sponsor costs to complete the federal flooding reduction study. MSD Board of Trustees on August 11, 2016 is anticipated to appropriate the necessary funds and authorize entering into an Intergovernmental Agreement with the City of University City (a copy of this agreement is attached).

An Ordinance authorizing the City Manager to execute an agreement with MSD is attached.

RECOMMENDATION: It is recommended that the City Council passes the attached Ordinance authorizing the City Manager to execute an Intergovernmental Agreement for MSD's reimbursement of the City's costs to enable completion of the federal flooding reduction study in the amount not to exceed \$650,000.

ATTACHMENTS:

- An Ordinance Authorizing the City Manager to Execute an Agreement with the Metropolitan St. Louis Sewer District (MSD) for Reimbursement of the Cost of a Flooding Reduction Study for the Upper River Des Peres Area.
- A copy of University City's Offer of Contributed Funds letter agreement with the Army Corps.
- A copy of MSD's Intergovernmental Agreement with University City.

AGREEMENT

THIS AGREEMENT made and entered into this ____ day of _____, 2016, by and between the Metropolitan St. Louis Sewer District (MSD) and the City of University City (CITY), regarding the University City Branch of River Des Peres – Corps of Engineers Study (10780).

WHEREAS, the MSD Charter Plan empowers the District to contract with municipalities, districts, other public agencies, individuals, or private corporations, or any of them whether within or without the District, for the construction, use, or maintenance of common or joint sewers, drains, outlets, or disposal plants, or for the performance of any service required by the District; and

WHEREAS, CITY desires to complete a federal flooding reduction study for the Upper River Des Peres area and has requested that MSD participate in the cost of the study; and

WHEREAS, the completion of the federal flooding reduction study is a necessary prerequisite to a federal flooding reduction project in the area; and

WHEREAS, MSD recognizes the public benefit to be derived from a federal flooding reduction project in the area and desires to provide financial assistance; and

WHEREAS, this Intergovernmental Agreement allows the District the ability to provide cost sharing and financial assistance to the City to enable the completion of the federal flooding reduction study; and

WHEREAS, MSD Ordinance No. 14418 adopted August 11, 2016 appropriated the necessary funds and authorized the Executive Director and Secretary-Treasurer on behalf of the District to enter into an intergovernmental agreement under Contract. No. 20450 with the City.

NOW THEREFORE, in consideration of certain mutual benefits inuring to the parties hereto, and to the public, the receipt of which are hereby acknowledged, the parties hereto agree as follows:

1. MSD will provide financial assistance to CITY as reimbursement for CITY's costs to enable completion of the federal flooding reduction study in an amount not to exceed \$650,000 (Six Hundred Fifty Thousand dollars) related to the University City Branch of River Des Peres – Corps of Engineers Study (10780) project.
2. Prior to any payment of said financial assistance by MSD to CITY, CITY will invoice MSD, providing details of costs incurred supported with copies of canceled checks verifying CITY's costs. Only the direct cost of CITY's local match cash contributions to the US Army Corps of Engineers are eligible for reimbursement.
3. CITY will provide MSD with record copies of all work products related to this federal flooding reduction study.
4. Reimbursements shall be completed within 36 months from the date of execution of this agreement by both parties, unless additional time is agreed upon in writing.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

METROPOLITAN ST. LOUIS
SEWER DISTRICT

BY: _____

Brian Hoelscher
Executive Director

ATTEST:

APPROVED AS TO FORM
OFFICE OF GENERAL COUNSEL

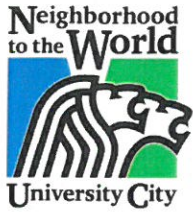
Timothy Snoke
Secretary-Treasurer

BY: _____

CITY OF UNIVERSITY CITY, MISSOURI

ATTEST:

BY: _____
Lehman Walker
City Manager



Lehman Walker, City Manager

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8534, Fax: (314) 863-9146

May 2, 2016

COL Anthony P. Mitchell
Commander, St. Louis District
U.S. Army Corps of Engineers
1222 Spruce Street
St. Louis, MO 63103-2833

RE: Proposal for Acceptance of Voluntarily Contributed Funds for General Reevaluation Report (GRR) on the River des Peres, Missouri, University City Branch

Dear COL Mitchell,

As you are aware, the U.S. Army Corps of Engineers, St. Louis District (District) studied the feasibility of providing urban flood damage reduction and related improvements in the River des Peres watershed in St. Louis City and County, Missouri. The District approved a Feasibility Report, Supplementary Information Report, Environmental Assessment and Finding of No Significant Impact (FONSI) on May 23, 1989. A Chiefs Report was signed in 1989 and the project authorized for construction in 1990. The FY2004 Energy and Water Development Appropriations Act, Public Law 108-137, provided funds for the District to initiate design of a structural channel modification along the University City Branch of the River Des Peres, located in University City, Missouri. Updates to the hydraulic model and a Value Engineering Study in 2009 revealed that the authorized plan would induce flooding downstream.

The District initiated reanalysis of the recommended plan in 2009 to reformulate and modify the plan evaluating a nonstructural buyout in the 5-year floodplain. We understand that the District received its last Federal work allowance in FY10 and has been unable to move forward with the reanalysis due to the lack of a Federal work allowance.

University City offers contributed funds in the amount of \$650,000 to reflect the Federal and non-Federal share necessary for the District to complete the GRR. We understand that credit cannot be afforded or repayment authorized for our voluntary contribution of funds. We also understand that the District's acceptance of funds will not constitute or imply any commitment to budget or appropriate funds for the project in the future.

Best regards,

Lehman Walker
City Manager
City of University City

INTRODUCED BY:

DATE: August 8, 2016

BILL NO. 9291

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE METROPOLITAN ST. LOUIS SEWER DISTRICT (MSD) FOR REIMBURSEMENT OF THE COST OF A FEDERAL CORPS OF ENGINEERS FLOODING REDUCTION STUDY FOR THE UPPER RIVER DES PERES AREA.

WHEREAS, the City of University City wishes to enter into an agreement for reimbursement with MSD for the City's costs to complete the Corps of Engineers federal flooding reduction study; and

WHEREAS, MSD recognizes the public benefit of a federal flooding reduction project in the area and agrees to provide financial assistance; and

WHEREAS, MSD will reimburse the City an amount not to exceed \$650,000 for the cost of the study; and

WHEREAS, the Council has determined that the completion of the federal flooding reduction study is a necessary prerequisite to a federal flooding reduction project in the area.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY CITY, MISSOURI, AS FOLLOWS:

Section 1. The City Manager is hereby authorized and directed to execute the Agreement with MSD for reimbursement for the federal flooding reduction study of the Upper River Des Peres area, the terms and conditions of which are set forth in Exhibit "A" attached hereto and incorporated herein by reference.

* * *

Section 2. This ordinance shall take effect and be in force from and after its passage as provided by law.

PASSED THIS _____ day of _____ 2016

MAYOR

ATTEST:

CITY CLERK

CERTIFIED TO BE CORRECT AS TO FORM:

CITY ATTORNEY

**Economic Development Retail Sales Tax Board
Meeting Minutes
April 14, 2016
4:00 p.m.**

The Economic Development Retail Sales Tax Board (EDRSTB) held a meeting at the Heman Park Community Center located at 975 Pennsylvania, University City, Missouri. The meeting commenced at 4:05 p.m.

Voting Members Present:

Mr. O'Brien
Mr. Adegboye
Mr. Winer
Mr. Kuhlman

Voting Members – Not Present:

Mr. Coleman
Ms. Williams
Mr. Lenard

Non-Voting Members Present:

Ms. Welsch, Mayor
Mr. Edwards, Loop Special Business District

Non-Voting Members – Not Present:

Tim O'Donnell, University City Chamber of Commerce

Staff Present:

Andrea Riganti, Director of Community Development
Jodie Lloyd, Manager of Economic Development

Roll Call:

Meeting was called to order, three voting members not present.

Approval of Minutes:

The minutes of the February 18, 2016 were reviewed and approved by a vote of 4-0.

Old Business:

None

New Business:

a. 3/17/16 Public Hearing Meeting Summary

Mr. Winer indicated that public hearing on the proposed EDRST budget for FY17 was held at University City Library. Staff indicated that a meeting summary had been provided in the packet. There were public comments from nine members of the community.

b. Fiscal Year 2017 Budget

Mr. Winer stated that a staff recommendation had been prepared for EDRSTB consideration based on statutory criteria and EDRSTB policy. Ms. Riganti reminded the EDRSTB of on the use of the sales tax per the City's Ordinance. The staff recommendation was weighted from the Board's criteria and ranked the applications on a three-point system. Ms. Riganti indicated that the EDRSTB would be making recommendations based on anticipated available revenues of \$550,000, which meant that some requests will need to be reduced or eliminated.

Other Business, Public Comments:

Mr. Edwards, representing Loop Special Business District, 6504 Delmar, President of Loop Special Business District, endorsed the recommendation for Loop brochures and Directory, and Loop Ice Carnival being funded. He would like the tree grate improvements to occur, perhaps funded by general revenues. He strongly encouraged the EDRSTB to recommend funding the "Welcome to the Loop" sign.

Ms. Deborah Henderson, 6124 Victoria Avenue, spoke on behalf of the Midtown Farmer's Market. She spoke of the benefits of farmer's markets and her experience in the City of Clayton. and the need the farmer's market to be supported. Ms. Henderson stated that her if her request was not fully funded, she would like the EDRSTB to maintain the \$21,000 they received last year.

Mr. Kevin Taylor, 7022 Canton Avenue asked for clarification on fund reserves, when used, and by what criteria. He asked the Board to have a dialogue in public, to have an understanding of their knowledge about the particular process.

Mr. Kuhlman then responded to Mr. Taylor and stated, the Board met several years ago to put a lot of structure into this process, so it is not a subjective exercise, it is a scientific exercise. The Board considers whether or not the project has an impact on the long-term economic impact of the city; we recommend funds. Nobody meets outside this meeting. The staff takes time to take data from projects, and track existing projects. He stated that the Board is trying to allocate money across the whole city. That is why they maintained a reserve for Olive; they are ready to give money for someone who wants to develop Olive.

Mr. O'Brien stated it makes sense to him that the city keeps a reserve; as things progress it should be noted the amount in the fund; it is important not to flush the account in case something comes along. The process, although not perfect, seems to be working.

Mayor Welsch stated this was a volunteer board; she was impressed that as Mr. Kuhlman said, the process has been professionalized; the rating system has been very much improved.

Regarding the reserves, in the past they had an opportunity to use all the reserves for property acquisition, but the City's efforts were not successful due to another favorable contract.

b. Fiscal Year 2017 Budget

Mr. Winer stated that the Board should review staff recommendations line by line and vote for each request.

The Board voted to approve the majority of staff's recommendation with the following changes:

- Move Chamber's Olive Link funds (\$8,000) to Olive Reserves
- Reduce Delmar Pedestrian Lighting Project by \$3k to \$59,097. Add \$3,000 to reserves to fund rest of the lights.
- Increase Midtown Farmers Market funding to \$21,000
- Olive Reserves to be increased to \$118,000. Use \$3,000 in general reserves for Delmar Lighting Project. Total reserves - \$121,000

The Board members discussed the Welcome to the Loop sign. The Board members stated that they were open to funding the Loop sign and suggested that Mr. Edwards come back in November with the request, with community input, a survey of people in the Loop, and more firm numbers. Mayor Welsch requested that the minutes show that more research will be done and be expected regarding follow-up for the project. Mr. Edwards indicated that he would get public support for the sign and come back with additional information such as cost, design details, and electricity information, who pays for it, and other details.

The Board also discussed the Create Space \$50,000 reserves recommended by staff. Create Space will have to come back to the Board to provide an update and status report on the programs and construction before the additional \$50,000 will be recommended for approval. Staff will work on a number of metrics for Create Space.

Reports

a. City Council Liaison

Mayor Welsch stated the city will relocate the Police Department by fall. The city approved the option to construct a new police facility, estimated to cost \$12.5 million. There is \$7million set aside in reserves for that purpose, leaving a funding gap. Council will work to identify how to obtain the additional funds .Ms. Riganti stated that the police facility is not mandated to be in a certain location, such as in the center of the City. Staff identified potential sites and is in confidential discussions. .

Councilmember Steven Kraft will be stepping down in the future. No process has been discussed about how to appoint his successor.

The budget review will occur over the next 6-7 weeks. Fair UCity, Jazz Festival (proceeds to UCity Comm. Foundation, are setting up their inaugural board and looking for people in the city to serve on that board.)

b. Staff Report

Ms. Lloyd announced the Spring Lion Pages will be out soon with a new listing of businesses in the community. There will be a neighborhood cleanup in the Loop, Sat. April 23rd, and the City has published a new guide – How to Open A Business in University City.

The meeting adjourned at 5:55 p.m.

**Historic Preservation Commission
June 16, 2016 Meeting Minutes
(Approved 7-21-16)**

The Historic Preservation Commission held a meeting in the Heman Park Community Center located at 975 Pennsylvania Avenue, University City, Missouri on Thursday, June 16, 2016. The meeting commenced at 6:30 pm.

1. Roll Call

Voting Members Present

Donna Marin, Chairperson
Esley Hamilton, Vice-Chairperson
Richard Wesenberg
Sandy Jacobson

Voting Members Absent

Bill Chilton
Mark Critchfield

Non-Voting Members Present

Rod Jennings, Council Liaison

Staff Present

Andrea Riganti, Director of Community Development
Zach Greatens, Planner

2. Approval of Minutes / Summary

2.a. April 21, 2016 Historic Preservation Commission meeting minutes

A motion was made by Mr. Hamilton to approve the April 21, 2016 meeting minutes as written. The motion was seconded by Mr. Wesenberg and carried unanimously.

2.b. May 12, 2016 Historic Preservation Commission study session summary

A motion was made by Mr. Wesenberg to approve the May 12, 2016 study session summary as written. The motion was seconded by Mr. Hamilton and carried unanimously.

3. Old Business – None

4. New Business – None

5. Other Business

5.a. File Number: HPC 16-02 – 630 Trinity Avenue – Zoning Code Text Amendment to include the Old University City Library in the Civic Complex Historic District boundary (Local Historic District)

Mr. Greatens provided a brief overview of the proposed Text Amendment including a map depicting the proposed change to the historic district boundary.

Questions, Comments, and Discussion:

- Additional historical significance of this building and other buildings in the area around City Hall was stated in a book published by the Historical Society of University City about the University City Civic Plaza. It was recommended that the book (*“The University City Civic Plaza: A Brief History of Its Planning and Architecture”* published

by the Historical Society of University City in 1995) should be included as a reference similar to the paragraph after the full description of the boundary (400.1740.B).

A motion was made by Mr. Hamilton to recommend approval of the Zoning Code Text Amendment, expanding the boundary of the Civic Complex Historic District to include the Old University City Library, with the addition of language referencing the University City Civic Plaza book as discussed. The motion was seconded by Ms. Jacobson and carried unanimously.

Mr. Greatens stated that the proposed Text Amendment would be forwarded to the Plan Commission for their consideration. The recommendation of the Plan Commission would then be considered by City Council.

5.b. Public Comments

There were no public comments.

6. Reports

6.a. Council Liaison Report – None

6.b. Department Report: Update from staff

Ms. Riganti stated that construction of the Loop Trolley was still moving forward and the next area for construction would be the intersection of Delmar Blvd. and Kingsland Avenue. The Comprehensive Plan Update was still underway and a draft document would soon be ready for presentation to the public. The Police Department was in the process of moving out of the Annex and into modular units to be located north of City Hall. This would occur sometime in August. Maintenance and repair to the City Hall Annex was ongoing.

Questions, Comments, Discussion

- Commission members asked about further discussions about the formation of a committee to consider the reuse of the City Hall Annex and Old Library
- Ms. Riganti stated that the discussions about the committee and possible uses of the buildings that were held at the study session in May, there had been no further action from City Council at this time. However, HPC feedback could still be gathered. A tour of the Annex was still not possible until the building was vacated by the Police Department. However, a tour of the Old Library building could be arranged.
- It was stated that not much could be done until Council provided further direction and the Commission members could see the buildings.
- Commission members stated that there could be further discussion on ideas for committee formation and who should be on the committee. There would be no reason to not provide input early and the full HPC should provide advice on committee membership.
- Commission members stated that ideas for committee membership should be discussed at the July 21 HPC meeting. Discussions about the repurposing of the buildings should wait until after touring the buildings.

Public Comments

Barb Chicherio, 720 Harvard Avenue, stated that it would be important that someone representing University Heights Subdivision should be on the committee due to its proximity to the buildings.

HPC members agreed they should consider a wide representation from the community and a general cross-section of residents. Discussion about various groups should occur prior to submittal of specific names.

7. Adjournment

The meeting adjourned at 7:10 pm.

**Plan Commission
February 24, 2016 Meeting Minutes
(approved 7-27-2016)**

The Plan Commission held their regular meeting at the Heman Park Community Center located at 975 Pennsylvania Avenue, University City, Missouri on Wednesday, February 24, 2016. The meeting commenced at 6:30 pm.

1. Roll Call

Voting Members Present

Linda Locke (Chairperson)
Cirri Moran (Vice-Chairperson)
Rick Salamon
Rosalind Williams
Michael Miller
Andrew Ruben
Samuel Jones

Voting Members Absent (excused)

None

Non-Voting Council Liaison Absent (excused)

Michael Glickert

Staff Present

Zach Greatens, Planner

2. Approval of Minutes

2.a. December 23, 2015 Plan Commission meeting

A motion was made by Mr. Salamon to approve the December 23, 2015 meeting minutes. The motion was seconded by Ms. Williams and carried unanimously.

3. Public Hearings – None

4. Hearings – None

5. Old Business – None

6. New Business

6.a. Zoning Text Amendment – PC 16-01 – Proposed Zoning Code Text Amendments pertaining to adult businesses

Mr. Greatens explained the proposal and provided background information. The proposal was to revise the regulations pertaining to adult businesses including pertinent definitions and location restrictions for such businesses. He stated that at the Code Review Committee (CRC) meeting yesterday, the CRC members recommended approval of the proposed Text Amendments, with some minor revisions related to measuring distance in the location restriction language for adult

businesses. Staff recommended approval of the proposed Text Amendments as recommended by the CRC.

Questions, Comments, and Discussion

- Plan Commission members discussed the wording in the Missouri Revised Statutes and the location restrictions for adult businesses. The proposed language would be in keeping with the definitions established in the Missouri Revised Statutes and that the distance restricting the location of such businesses must be a distance that would still allow such a business to locate within the City. Due to First Amendment rights and protected speech, municipalities can specify where such businesses can or cannot locate, but not prohibit them.
- Plan Commission members also discussed the importance of regulating such businesses based on what else they bring to a community, such as detrimental impact on surrounding properties and things of that nature. They must be regulated in order to protect the community and this does not just apply to adult businesses.
- Plan Commission members suggested that there could be issues similar to this in the future and they should be addressed in the Comprehensive Plan. It would be important to be proactive in matters such as these.

Mr. Miller, CRC Chairperson, stated that the CRC met and discussed the proposed Text Amendments and recommended approval with some minor revisions related to how the location restriction should be measured, as stated by Mr. Greatens. Those revisions had been incorporated into what was distributed to the Plan Commission. Mr. Miller made a motion to approve the proposed Text Amendments as reflected in the material distributed to the Plan Commission. The motion was seconded by Mr. Salamon.

Prior to taking a vote, the Chairperson asked if there were any public comments.

- Mr. Peter Klarmann, 6911 Cornell Avenue, asked about the 300 foot restriction from churches and residential property and what would happen if a church were to move within 300 feet of an adult business after it was in operation. Plan Commission members discussed the concept of grandfathered uses and the regulations that apply to them, as well as the concerns related to any potential law that might exclude adult businesses and that the City could be subject to a lawsuit.
- Ms. Sandy Jacobson, 6621 Waterman, asked about the liquor license process for such businesses. Plan Commission members stated that they do not get involved in the liquor license process and that the proposal is related to the language in the Zoning Code, not the liquor license process.
- Ms. Patricia McQueen, 1132 George Avenue, asked if there were changes to the definition of sexually oriented material. Mr. Greatens stated there was no proposed change to that definition.

The Chairperson stated that a motion had been made and seconded to approve the Text Amendments. The Plan Commission voted and the motion carried unanimously.

7. Other Business

7.a. Public Comments

There were no further public comments.

7.b. Election of Officers – Nomination and election of Chairperson, Vice-Chairperson, and Designated Alternate

Mr. Salamon nominated Ms. Locke to continue to serve as Chairperson, Ms. Moran to continue to serve as Vice-Chairperson, and Mr. Miller to continue to serve as Designated Alternate. The nominations were seconded by Ms. Williams and carried unanimously.

Mr. Salamon stated that since the Comprehensive Plan Update was still in progress, he recommended the membership for the Comprehensive Plan Committee and Code Review Committee should remain the same.

8. Reports

8.a. Code Review Committee Report

Mr. Miller stated that the Code Review Committee met yesterday to consider the proposed Text Amendments previously discussed and there was no further information to add.

8.b. Comprehensive Plan Committee Report

Ms. Moran stated that further discussions were recently held with the consultant to share general feedback and comments from the group review sessions. Another Comprehensive Plan Advisory Committee (CPAC) meeting was currently being scheduled to finalize review and comment on the draft chapters submitted from the consultants. Once all comments had been gathered, they would be sent to the consultants so revisions can be made all together, rather than piecemeal. Once all revisions were made, CPAC would have an opportunity to review the revised draft document prior to public review.

8.c. Council Liaison Report – None

8.d. Department Report

Mr. Greatens stated that the Final Plat to convert the two-family building at 6709-6711 Plymouth Avenue to condominiums, approved by the Plan Commission at their December 2015 meeting, was recently approved by City Council.

9. Adjournment

The meeting adjourned at 7:15 pm.