



Park Commission

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

A G E N D A

PARK COMMISSION MEETING

HEMAN PARK COMMUNITY CENTER (HPCC), 975 PENNSYLVANIA
TUESDAY, September 20, 2016 – 6:30 PM

1. Roll Call
2. Approval of Minutes from July 19, 2016 meeting
3. Citizens' comments: Comments limited to 5 minutes. A comment form must be filled out by anyone wishing to speak. General comments may be made at this time. Comments related to specific agenda items may be made at this time or at the time the agenda item is discussed.
4. Department Reports
 - a. Public Works and Parks Operations – informational
 - b. Public Works and Parks Projects – informational
 - Presentation by SWT Design on Heman Park South Drainage Channel Improvements Design
 - c. Community Development/Recreation Division – informational
5. Council Liaison Report
6. Individual Park Reports
7. Old Business
 - a. Lewis Park Message Board - Informational
8. New Business
 - a. Storybook Walk – Informational
 - b. Cross-commission communication with Green Practices Commission – Informational
9. Other Business
10. Citizens' comments: Comments limited to three (3) minutes. A comment form must be filled out by anyone wishing to speak.
11. Adjournment

Enclosures:

- Draft – Minutes from July 19, 2016 Park Commission Meeting
- Monthly Reports for July-August 2016
 - Park Maintenance/Forestry/Golf Maintenance
 - Parks Projects
 - Park Sales Tax Budget Performance Report
 - Ruth Park Golf Course
 - Recreation Division Reports
 - Long Acre Farm – Relocation

Heman Park South Drainage Improvement plans and Fogerty Park DRAFT plans in DropBox:

<https://www.dropbox.com/sh/bcc4b3meaugke72/AADeBasklOP-H5bMUq4--yyya?dl=0>

*For more information regarding the Park Commission, please contact
Jenny Wendt, 314-505-8562 or email
jwendt@ucitymo.org*



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MINUTES OF THE PARK COMMISSION Heman Park Community Center (HPCC), 975 Pennsylvania Tuesday, July 19, 2016

President, Ed Mass called the meeting to order at 6:35 pm. Members present were:

Steve Goldstein
Clarence Olsen
Kathy Standley
Luther Baker
William Field

Sinan Alpaslan, Director of Public Works-Parks
Ewald Winker, Park Operations Superintendent
Lynda Euell-Taylor, Deputy Director of Recreation
Jenny Wendt, Project Manager
Sandy Bradford, Staff Liaison

Unexcused Absence: Nancy McClain

Deposition of Minutes from June 21, 2016

Mr. Goldstein moved to accept and approve the June 21, 2016 minutes with no changes, Ms. Standley seconded, vote taken – all approved.

Citizens' Comments – None.

Department Reports

Public Works and Parks Operations – Mr. Winker discussed projects he and his crews have been working on this past month:

Parks

- Mowing and herbicide applications continue due to timely rains. 4 inches of precipitation since July 1
- Pool pump issue was resolved and everything is functioning properly, the pool water looks fantastic
- Crews will be transitioning athletic fields from spring/summer activities to fall/winter sports in the next few weeks.

Golf

- The extremely high temperatures required additional watering and care of the golf greens
- Range update: Munie has installed the evergreens on the berm and have begun to lay sod. Park Maintenance personnel are installing concrete pad and protective fencing at the range shack.

Forestry

- Continue hazard tree removals and pruning operations
- St. Louis Composting has been contracted to grind logs and wood chips; plans are to use the finished product as mulch on the newly constructed berm at the driving range.



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Public Works and Parks Projects – Mr. Alpaslan gave updates about the active parks projects as reported to the Commission in their agenda packet and also mentioned that the City extended an offer to a Project Manager with primary responsibility for parks and stormwater projects and was waiting for a decision. Ms. Wendt added that the Janet Majerus Park Master Plan approval would be on the agenda later in the meeting for a vote and preliminary plan discussion of the Fogerty Park Phase I design would also be an informational discussion.

Community Development/Recreation Division – Mrs. Euell-Taylor stated that the Silver Sneakers program received 770 participants. A Money Smart Budget Exercise program was held on July 1, 2016 for enhancing financial literacy for the 2016 Summer Camp participants. Pastor Baker facilitated the event. Starlight Concert Series continued. The pool attendance was 15,628. Mrs. Euell-Taylor talked about the Summer Camp closing in 8 days and the first day of schools in University City was August 9. Registration for a Sports and Art Camp would start on July 20 and be offered only to kids that are already in the Summer Camp program. The pool hours were changed to 6 a.m.-8 p.m. Mon.-Thur., 12 p.m.-8 p.m. Fri., and 6 a.m.-8 p.m. on weekends with 6 a.m.-9 a.m. lap swim times.

Council Liaison Report – None.

Individual Park Reports – Mr. Field reported that the Golf Course looked good. Mr. Goldstein asked Mr. Winker about the status of Kaufman Park tennis courts project, which is in the capital improvements program budget for Fiscal Year 2017, and Mr. Winker explained that the department of public works-parks would start with the project implementation as soon as the budget was finalized. Mr. Olsen stated that he observed standing water on the Heman Park baseball field. Mr. Olsen picked up a few fireworks in the park and also saw a bee hive, which Mr. Winker said he would check. Ms. Standley said that all her parks were fine and Ruth Park Woods looked clean. Question was asked regarding the Park Commission's disposition of the removal of Lewis Park message boards. Ms. Bradford stated that she was working on obtaining information on the history of the parks system in University City and also particularly Lewis Park to display that information on the boards and Mr. Winker said that he needed to take pictures of the current and future locations of the boards per his consultation with the St. Louis County Municipal Parks Commission for the removal of the boards.

Old Business

- a. Janet Majerus Park Master Plan- Noel Fehr and Jonathan Corbett with Planning Design Studio presented the final draft master plan and talked about the process and community engagement efforts. Mr. Fehr stated and Ms. Wendt and Mr. Winker agreed that the improvements with higher priority due to their current condition and feedback from the community are the perimeter trail and an accessible entrance off of Partridge Ave. and playground renovations. Mr. Corbett spoke about the alternative concept plans developed for the Janet Majerus Park and also how the natural planted pond edge and 'concentrated floating wetland' would help with water quality and the pond-park interaction. A U. City in Bloom Seating Area was also included in the plan for viewing the nice plantings to be developed with the pond in the background. Mr. Fehr then explained four options for Park Commission's consideration of recommending one for the City's grant application for an improvement project at the Janet Majerus Park. The four phasing options of an improvement project that Mr. Fehr presented included different scopes from the Draft Master Plan and corresponding Grant and City amounts with a listing of the City match percentage. These phasing options also included the balance of the Master Plan work scope for future a



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future project phase. Mr. Fehr stated that the City would then take the Park Commission's recommendations for the Master Plan and a Municipal Parks Commission grant application to City Council on August 8 for their approval. The grant application is due on August 26, 2016.

Citizens' Comments for this agenda item:

Resident, Mr. Kevin Taylor, 7022 Canton Ave. stated that he opposed the Master Plan and the project phasing options. Mr. Taylor asked what percent of match the City has been doing the past on park improvement projects. The staff and commission members generally agreed that these percentages varied in a range up to 20% in the past projects and there was not one constant City match percentage. Mr. Taylor further stated his concern that the park improvement project components have not been consistent in the community and on this Master Plan he specifically disagrees with the pond treatment, shade area, playground and walking path components. Mr. Mass expressed his disagreement that in his opinion all the parks in University City didn't need to have the same components since that way these park improvements would respond best to the needs of park users in their specific areas.

After further deliberation of the Commission members on the Master Plan and the phasing options for a St. Louis County Municipal Parks Grant Commission grant application the following motions were voted on:

Mr. Goldstein moved that this Park Commission adopt the final draft Master Plan as presented and recommend this go to City Council for approval. Ms. Standley seconded, all approved. Motion passed.

Mr. Mass moved to recommend to Council for adoption of the phasing option number 3 as presented for a Municipal Parks Grant Commission application. The phasing option #3 is described as "Eliminate Lighting, Entry & U.City in Bloom Seating Areas & Tree/Shrub Plantings" for a total Phase I project cost of \$584,878 out of which \$59,878 or 10.2% is a City Match and the rest is Grant Amount. This selection leaves a project worth \$257,015 for a future phase. Mr. Olsen seconded, all approved. Motion passed.

- b. Fogerty Park Design/Construction Update – Jordan Wilkinson discussed the options of the amenities being suggested. Ewald recommended that items like the Dog Waste Station and the drinking fountain be the same as what is currently used at other parks. The Commission discussed and agreed on the Northern Skyline design of the pavilion/shelter. In response to a question it was noted that the splash pad seating area would be designed in Phase II. Resident, Mr. Kevin Taylor, 7022 Canton Ave expressed the need to take good records of the comments and decisions made during the planning stages to implement during the construction phase. Mr. Taylor also indicated that the Green Practices Commission could be involved in the design review of the Fogerty Park Phase I improvements.

Other Business

Resident, Mr. Kevin Taylor, 7022 Canton Ave. requested that adequate signage to prohibit fishing be posted at Janet Majerus Park. A discussion ensued on whether a standing ordinance regulating this matter existed and Mr. Winker and Mr. Alpaslan agreed to complete the necessary research to find that out.



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Adjournment

Mr. Mass moved to adjourn, Mr. Olsen seconded – vote taken, all approved. The meeting ended at 8:37 pm.

DRAFT



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Monthly Report for July 2016

Park Maintenance

Full scale mowing, trimming, and herbicide application operations continued due to above normal rain fall and warm weather conditions; accounting for 33% of the monthly man power.

Continued as needed infield grooming and marking ball field diamonds; began laying out soccer and football fields; and basketball nets were replaced where needed.

Majerus and Lewis ponds were treated for algae.

Tennis courts were cleaned, nets replaced as needed, roll dries replaced and windscreens repaired.

Performed eight park inspections and made needed repairs.

Changed City message boards weekly

Repaired pump pipe at center fountain in Lewis Pond

Continued weekly residential mulch deliveries

Repaired irrigation backflow device at Oakbrook garden

Swings and swing chain replaced where needed at park playgrounds

Repaired split rail fence at Kingsland Park

Provided Athletic Field Maintenance training for staff

Replaced shutoff valve on the irrigation line at the Community Center

Rearranged the mulch containment areas at the distribution area in Heman Park

Forestry and gardening

Continued weeding and planter bed clean up, performed tree pruning and removals. Cleared brush honeysuckle and overgrowth from the ROW behind Westmont, the dead end on Anna Avenue, and near a stop sign intersection at Carlyle and Mt. Olive. Forestry and park crews spent several days cleaning up trees limbs following storms during the month. Forestry crew continued hazardous tree removals and pruning.

Stumps removed 1



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Golf Course

Installed concrete forms for installation of new pad near the range shack.

Performed "A" service on the golf cart ball picker

Lighting

Performed weekly street light inspections, made needed repairs to City maintained fixtures and reports were made with Ameren UE as needed.

Repaired electrical contact in the panel serving the street lights in the 6900 block of Washington

Replaced photo cell serving the street lights in the 6900 block of Olive Boulevard

Began installation of new electric service for trash compactor at Central Garage

Replaced light bulbs on the pedestrian lights at Ackert Park, and the street light at 7026 Washington

Centennial Commons/Heman Pool

Assisted staff with weekly filter backwashing operation

Repaired handrail on steps leading to pool; repaired kiddie pool water line, irrigation back flow device and pool vacuum.

Specials

Delivered tables, benches and trash receptacles for block parties and special events at Ames Place, Majerus Park, C&D picnic shelter in Heman Park, and 7100 Waterman

Provided maintenance needs for Monday Night Concert in Heman Park, Summer Band, movie in the park at Millar, and Chamber of Commerce Block Party.

Delivered bandwagon to the City of Bridgeton

Installed National Night out & Back to School Rally banners for University City School District/UCPD; and Chamber Block Party.

Delivered wood chips to Jackson Park School for PTO garden clean up.

Installed butterfly garden sign at the U City in Bloom pavilion on Vernon

Removed illegally posted signs on City ROW for Community Development

Constructed wrought iron fence enclosures for openings along fence at temporary police station

Picked up yard waste bags at Clemens's Community Garden in Parkview



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July Goals Completed

Continued full scale mowing and herbicide applications; provided maintenance needs for summer concert and movie series; repaired leaking water line servicing grounds irrigation system at the community center; treated Lewis Pond for invasive algae; repaired water supply line at kiddie pool; and started transitioning athletic fields for fall sports.

August Goals

Install soccer/football post, perform over-seeding & fertilization on athletic fields; continue mowing operations as needed; provide maintenance needs for the remaining concert series, Movie in the Park, and National Night Out; continue hazardous tree removal and pruning operations; install gate enclosures in wrought iron fence at temporary police station location; complete electrical service installation to trash compactor at Central Garage; seed and sod construction damaged grounds in Millar Park.

Man Days

General outdoor maintenance	26%
General indoor maintenance	6%
Mowing, trimming & litter pick up	33%
Forestry	23%
Paid leave	12%

Man Days

Full time	297
Contractual	17
PT/Seasonal	19.6250

Man Days Lost

Suspension	5
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Forestry

Removed 13 trees in July, 233 man-hours were spent on removals.

Pruned 40 trees in July, man-hours spent on pruning were 108.

The division picked up 157 limbs down.

Related forestry work:

- 15 Loads of woodchips were taken to Ruth Park.
- 16 Loads of sweepings of bark and twigs were taken to recycle area in Ruth Park.
- 2 Loads of logs were taken to Heman Park.
- Performed daily chainsaw maintenance and 11 additional hours of shop work
- Spent 48 man hours on storm clean up.
- Assisted Street Maintenance with the removal of weed trees and brush at the Anna Ave. dead end- 15 man hours



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Golf Maintenance

July has been extremely wet and it has been a battle to keep up with the mowing. Greens were vented for air exchange to prevent algae growth. We had some minor storm damage in the middle of the month that was cleaned up. Other work included:

Mowing- Greens --- 5 days	Course set-up – 6 days
Fairways –7 days	Irrigation Maint.—2 days
Tee's ----- 5 days	Spray, greens, tee's- 4 days
Roughs ---7 days	fairways
Turf equipment maint.—2 days	
Aerating – 3 days	
Misc. work –4 days	
Paid leave taken – 1 day	
Native area maint. – 1 day	
Wet pond maint. – 2 days	

Monthly Report for August 2016

Park Maintenance

Full scale mowing, trimming, and herbicide application operations continued during the month due to higher than normal precipitation and warm temperatures; accounting for 34% of the monthly man power.

Continued as needed infield grooming and marking at Jack Buck and softball #6 in Heman Park; laid out soccer and football fields and installed goal post; moved bleachers and player's benches; and readied softball #6 for UCHS spring softball season. Over seeding athletic fields with rye grass were postponed due to excessive heat during the month, the work is now scheduled for early September.

Majerus and Lewis ponds were cleaned of algae and Ackert, Rain Man, and Memorial fountains were serviced and cleaned.

Repaired leaking main irrigation at football field #4

Tennis courts were cleaned, nets replaced as needed, roll dries replaced and windscreens repaired.

Performed eight park inspections and made needed repairs.

Replaced basketball nets and swing seats where needed.

Changed City message boards weekly

Repaired vandalized restroom fixtures at Fogerty Park

Removed graffiti at Millar and Kingsland Parks



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Began electrical service line installation for trash compactor at Central Garage Recycling Area

Cleared the trail of brush and made erosion repairs at Ruth Woods

Installed LWCF sign at Millar Park

Continued weekly residential mulch deliveries

Cleared Carleton Avenue of dirt and mud from runoff in Millar Park

Repaired broken water main servicing the south/east side of Heman Park

Forestry and gardening

Continued weeding and planter bed clean up, performed tree pruning and removals. Forestry crew continued hazardous tree removals and pruning. Crews dealt with tree limbs down from high winds during thunderstorms.

Stumps removed 4

Lighting

Changed light bulbs and reset timers at park pavilions and restrooms.

Performed weekly street light inspections; made needed repairs to City maintained lights, and reported outages to Ameren UE. Work included; replacing photo cell on pedestrian lights in Civic Plaza, replacing breaker box servicing street lights in the 6900 block of Washington, light wire repair servicing the pedestrian lights in Ackert Park, and changing light bulbs on directory signs in the Delmar Loop.

Heman Pool

Pump and filter system was inspected routinely, assisted with back washing of filters, and repaired chlorine feeders.

Replaced worn electrical breaker control on main pool pump, serviced slide pump, ordered replacement parts for pool vacuum, and replaced Strantrol feeder line.

Golf Course

Began repairs and "A" service of range ball picker

Began concrete patio and fence installation at the range shack

Specials

Delivered tables, benches and trash receptacles for block parties at Christ the King Church, Agape Church, 6700 Julian, 7100 White Oak and 1400 Coolidge

Provided maintenance needs and bandwagon for final Monday Night Concert in Heman Park, Movie in the Park,



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Chamber of Commerce Block Party and National Night Out/Back to School Rally

Removed National Night Out/Back to School Rally and Movie in the Park banners

Delivered mulch for UCIB work day
 Delivered bandwagon to the City of Berkeley

Removed illegally placed signs from City right-of-ways

Installed garden sign at Flynn Park Elementary School for PTO

Constructed and installed wrought iron fence sections to enclose the openings in the fence surrounding the UCPD modular building location.

August Goals Completed

Installed soccer and football goals and readied most fields for play; continued mowing operations as needed; provided maintenance needs for final Monday Night Concerts, Movie in the Park, and National Night Out; continued hazardous tree removal and pruning operations; installed gate enclosures in wrought iron fence at temporary police station location; did not complete the electric line installation to the trash compactor due to a delay with trenching operation, nor the seeding of the grounds at Millar Park due to extremely high temperatures.

September Goals

Shut down Heman Park Pool mechanical systems and winterize; continue fall seeding and fertilization on established turf, over seed Midland athletic fields, over seed and repair damaged grounds in Millar Park; complete patio and fence installation at the range shack; continue hazardous tree removal and pruning operations; and complete electric service line installation to trash compactor at recycling area at Central Garage.

Man Days

General outdoor maintenance	31%
General indoor maintenance	5%
Mowing, trimming & litter pick up	34%
Forestry	21%
Paid leave	9%

Man Days

Full time 344.250
 Contractual 20.4375
 PT/Seasonal 27.65625

Forestry

Total trees removed in August, 18, 382 man-hours spent on removals. 31 total removals for year to date.

A total of 85 trees were pruned in August, 61 man-hours spent on pruning, 125 trees have been pruned year to date.



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- 19- loads of woodchips taken to Ruth Park
- 13- loads of sweepings of bark and twigs were taken to recycle area in Ruth Park.
- 6.5- loads of logs on the crane truck were taken to Heman Park.
- 154 fallen tree limbs were picked up off of Public Right of Way.
- 48 man hours were used in the cleanup of storm damage
- Daily chainsaw maintenance was performed and 2 hours of shop work

Golf Course Maintenance

In August we core aerated and top-dressed greens. The greens were also thatched and inter-seeded with bent grass seed. Other work for the month included:

Mowing- Greens --- 5 days
Fairways -8 days
Tee's ----- 5 days
Roughs ---8 days

Course set-up – 6 days
Irrigation Maint.—3 days
Spray, greens, tee's- 3 days
fairways

Turf equipment maint.—2 days
Aerating – 5 days
Misc. work -4 days
Paid leave taken – 0 day
Native area maint. – 2 day
Wet pond maint. – 2 days



Department of Public Works and Parks

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MEMORANDUM

TO: Park Commission
FROM: Jenny Wendt, Park Commission Liaison
DATE: September 20, 2016
SUBJECT: Update on Parks Projects

Please see below for an update on all of the park related projects for the Department of Public Works and Parks:

- **Fogerty Park (Phase 1 construction bid)** – Received bid documents from DG2. Project to be bid out by end of month.
- **Heman Park South Drainage Channel Improvement** – The consultant has applied for a US Army Corps of Engineers permit based on the project design and will present project information to the Park Commission on September 20.
- **Janet Majerus Park Master Plan (Municipal Parks Grant Commission Construction Grant)** – Grant application submitted. Results due this winter.
- **Millar Park Phase 2 (Trail)** – Project close-out in progress for Grant reimbursement. There is a light issue that Graybar is working on and getting the turf to germinate
- **Millar Park Playground, Athletic Fields, and Parking** – Project close-out in progress for Grant reimbursement. Parks plans to reseed the area of the park on the Carleton side.
- **Ruth Park Driving Range Improvements** – The project work has substantially been completed with work on the plantings of the landscaping berm and mulch cover to start on the week of Monday September 19.
- **Wilson Ave** – talked to Community Development about rezoning into one parcel. Waiting to hear back. In talks with Great Rivers Greenway (GRG) about a bike trail.



City of University City
Budget Performance Report - Park and Storm Water Sales Tax
Fiscal Year 2017 - As of August 31, 2016

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions
Fund 14 - Park and Storm Water Sales Tax							
REVENUE							
<i>Sales and Use Taxes</i>							
4120	Park Sales Tax (pt of sale)	\$ 1,250,000	\$ -	\$ 1,250,000	\$ -	\$ -	\$ -
	<i>Sales and Use Taxes Totals</i>	1,250,000	-	1,250,000	-	-	-
	REVENUE TOTALS	1,250,000	-	1,250,000	-	-	-
EXPENSE							
Department 40 - Public Works							
Program 90 - Park Improvement							
<i>Personal Services</i>							
5001	Salaries-Full-time	190,000	-	190,000	15,345	-	27,564
5340	Salaries-Part-time	-	-	-	308	-	551
5380	Overtime	-	-	-	212	-	343
5420	Workers Compensation	-	-	-	674	-	1,325
5460	Medical Insurance	-	-	-	3,107	-	4,660
5660	Social Security Contributions	10,000	-	10,000	908	-	1,664
5740	Pension Contribution Nonunif	-	-	-	-	-	-
5900	Medicare	3,600	-	3,600	212	-	430
	<i>Personal Services Totals</i>	203,600	-	203,600	20,766	-	36,537
<i>Contractual Services</i>							
6010	Professional Services	-	-	-	-	-	-
6210	Insurance Flood	-	-	-	-	-	-
6270	Telephone & Pagers	-	-	-	27	-	54
6330	Decorative Street Lights	18,000	-	18,000	-	-	-
6530	Fleet Service & Replacement	43,600	-	43,600	-	-	-
	<i>Contractual Services Totals</i>	61,600	-	61,600	27	-	54



City of University City
Budget Performance Report - Park and Storm Water Sales Tax
Fiscal Year 2017 - As of August 31, 2016

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions
<i>Capital Outlay</i>							
8010	Parks Improvement	675,500	-	675,500	-	-	-
8020	Golf Improvement	-	-	-	-	116,754	-
8100	Misc. Improvements	-	-	-	-	-	-
	<i>Capital Outlay Totals</i>	675,500	-	675,500	-	116,754	(1)
<i>Other</i>							
9150	Debt Service - Principal	290,000	-	290,000	-	-	-
9200	Debt Service - Interest	18,600	-	18,600	-	-	9,124
	<i>Other Totals</i>	308,600	-	308,600	-	-	9,124
	Program 90 - Park Improvement	1,249,300	-	1,249,300	20,793	-	45,715
	Department 40 - Public Works Totals	1,249,300	-	1,249,300	20,793	-	45,715
	EXPENSE TOTALS	1,249,300	-	1,249,300	20,793	116,754	45,715
Fund	14 - Park and Storm Water Sales Tax	\$ 700	\$ -	\$ 700	\$ (20,793)	\$ (116,754)	\$ (45,715)

Note:

(1) PO 2017 -45 Munie Greencare Professional - Driving Range Berm

MONTHLY REPORT - July 2016					
GOLF COURSE ATTENDANCE/REVENUE					
Attendance	July 2016	July 2015	2016-17 Fiscal Year	2015-16 Fiscal Year	2016 Calendar YTD
Weekend Res	244	192	244	192	996
Weekend Non Res	821	880	821	880	4,460
Weekend Sr-Res	129	111	129	111	514
Weekend Sr-Non Res	146	98	146	98	584
Weekday Res	214	164	214	164	1,471
Weekday Non Res	1,409	1,804	1,409	1,804	6,935
Weekday Sr-Res	225	275	225	275	1,109
Weekday Sr-Non Res	207	196	207	196	1,157
Junior	87	134	87	134	407
Creve Coeur Res	54	42	54	42	183
Courtesy & Coupon	115	74	115	74	217
Play all day Res	9	7	9	7	64
Play all day Non Res	53	37	53	37	198
Total	3,713	4,014	3,713	4,014	18,295
Group Lessons	-	24	-	24	-
Pvt Lesson - Adult	3	2	3	2	4
Pvt Lesson - Child	3	-	3	-	4
Semi Pvt Lesson Ad	-	-	-	-	-
Semi Pvt Lesson Ad/Ch	-	-	-	-	-
Semi Pvt Lesson Ch	-	-	-	-	-
Semi Pvt Lesson Ch2	-	-	-	-	-
Pvt Lesson 5 Pkg	-	4	-	4	1
Total	6	30	6	30	9
Revenue					
Weekend Res	\$ 2,943.00	\$ 2,058.00	\$ 2,943.00	\$ 2,058.00	\$ 11,186.00
Weekend Non Res	\$ 12,552.00	\$ 11,911.75	\$ 12,552.00	\$ 11,911.75	\$ 63,086.75
Weekend Sr-Res	\$ 1,417.00	\$ 1,104.00	\$ 1,417.00	\$ 1,104.00	\$ 5,599.50
Weekend Sr-Non Res	\$ 1,750.00	\$ 1,073.00	\$ 1,750.00	\$ 1,073.00	\$ 6,859.50
Weekday Res	\$ 1,996.00	\$ 1,629.00	\$ 1,996.00	\$ 1,629.00	\$ 9,696.00
Weekday Non Res	\$ 17,824.50	\$ 20,650.50	\$ 17,824.50	\$ 20,650.50	\$ 85,494.50
Weekday Sr-Res	\$ 2,243.00	\$ 2,466.00	\$ 2,243.00	\$ 2,466.00	\$ 10,843.00
Weekday Sr-Non Res	\$ 2,269.00	\$ 1,916.00	\$ 2,269.00	\$ 1,916.00	\$ 12,555.00
Junior	\$ 783.00	\$ 1,206.00	\$ 783.00	\$ 1,206.00	\$ 3,620.00
Creve Coeur Res	\$ 606.00	\$ 402.00	\$ 606.00	\$ 402.00	\$ 2,175.00
Play all day Res	\$ 178.00	\$ 136.00	\$ 178.00	\$ 136.00	\$ 1,314.00
Play all day Non Res	\$ 1,431.00	\$ 925.00	\$ 1,431.00	\$ 925.00	\$ 5,285.00
Total	\$ 45,992.50	\$ 45,477.25	\$ 45,992.50	\$ 45,477.25	\$ 217,714.25
Group Lessons	\$ -	\$ 600.00	\$ -	\$ 600.00	\$ 90.00
Pvt Lessons - Adult	\$ 189.00	\$ 90.00	\$ 189.00	\$ 90.00	\$ 319.00
Pvt Lessons - Child	\$ 75.00	\$ -	\$ 75.00	\$ -	\$ 100.00
Semi Pvt Lesson Ad	\$ -	\$ -	\$ -	\$ -	\$ -
Semi Pvt Lesson Ad/Ch	\$ -	\$ -	\$ -	\$ -	\$ -
Semi Pvt Lesson Ch	\$ -	\$ -	\$ -	\$ -	\$ -
Semi Pvt Lesson Ch 2	\$ -	\$ -	\$ -	\$ -	\$ -
Pvt Lessons - 5 Pkg	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 99.00
Total	\$ 264.00	\$ 1,190.00	\$ 264.00	\$ 1,190.00	\$ 608.00
Cart Revenue					
Cart revenue - Pull	\$ 646.00	\$ 576.00	\$ 646.00	\$ 576.00	\$ 3,102.00
Cart rev - Motorized	\$ 15,791.00	\$ 16,388.50	\$ 15,791.00	\$ 16,388.50	\$ 67,394.00
Total	\$ 16,437.00	\$ 16,964.50	\$ 16,437.00	\$ 16,964.50	\$ 70,496.00
Other Revenue					
Shack-Range Sales	\$ -	\$ 12,162.00	\$ -	\$ 12,162.00	\$ -
Small Range Bucket	\$ -	\$ 411.00	\$ -	\$ 411.00	\$ -
Medium Range Bucket	\$ -	\$ 755.00	\$ -	\$ 755.00	\$ 5.00
Large Range Bucket	\$ -	\$ 536.00	\$ -	\$ 536.00	\$ -
Teaching Bucket	\$ -	\$ -	\$ -	\$ -	\$ -
HS Practice Bkt	\$ -	\$ -	\$ -	\$ -	\$ -
E-Range Key Pack 1	\$ -	\$ 390.00	\$ -	\$ 390.00	\$ 50.00
E-Range Key Pack 2	\$ -	\$ 225.00	\$ -	\$ 225.00	\$ -
E-Range Key Pack 3	\$ -	\$ 800.00	\$ -	\$ 800.00	\$ -
Total Range	\$ -	\$ 15,279.00	\$ -	\$ 15,279.00	\$ 55.00
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
GHIN	\$ 30.00	\$ -	\$ 30.00	\$ -	\$ 240.00
Gift Certificate	\$ -	\$ 260.00	\$ -	\$ 260.00	\$ 1,377.00
Club Rentals	\$ 228.00	\$ 156.00	\$ 228.00	\$ 156.00	\$ 1,251.00
Club Repairs	\$ 105.00	\$ 244.95	\$ 105.00	\$ 244.95	\$ 1,249.00
Pro Shop Sales	\$ 5,198.03	\$ 4,581.35	\$ 5,198.03	\$ 4,581.35	\$ 31,354.37
Concessions	\$ 6,884.50	\$ 8,077.75	\$ 6,884.50	\$ 8,077.75	\$ 19,675.93
Total Other Revenue	\$ 12,445.53	\$ 13,320.05	\$ 12,445.53	\$ 13,320.05	\$ 55,147.30
Grand Total	\$ 75,139.03	\$ 92,230.80	\$ 75,139.03	\$ 92,230.80	\$ 344,020.55

**Centennial Commons
Monthly Report - August 2016**

	August 2016	August 2015	2016-17 Fiscal Year
Attendance			
Daily Visit/ID Card Attendance	749	1,017	1,560
Membership Attendance	5,513	5,247	10,984
Program Attendance	1,510	1,181	2,421
Room Rentals	465	2,140	1,874
Soccer Turf Rental Attendance	525	620	3,000
Totals	8,762	10,205	19,839
Daily Visit/ID Cards Sold	249	308	787
Memberships Sold	105	125	250
Revenue			
Cub Care	\$ 102.00	\$ 170.50	\$ 268.50
Daily Visits/ID Cards	\$ 4,133.00	\$ 4,094.00	\$ 10,435.00
Memberships*	\$ 18,581.50	\$ 18,850.50	\$ 36,117.00
Personal Training	\$ 5,085.00	\$ 5,930.00	\$ 9,215.00
Programs**	\$ 2,456.96	\$ 1,045.03	\$ 16,399.21
Room Rentals	\$ 3,269.00	\$ 2,978.00	\$ 7,526.00
Soccer Turf Rentals	\$ 1,324.00	\$ 800.00	\$ 2,924.00
Athletic Field Rentals	\$ 1,210.00	\$ 1,891.00	\$ 1,215.00
Mobile Stage Rentals	\$ 1,300.00	\$ 2,500.00	\$ 2,000.00
Picnic Pavilions Rentals	\$ 730.00	\$ 1,030.00	\$ 2,160.00
Tennis Courts Rentals	\$ -	\$ -	\$ -
Miscellaneous Revenue (Gift Certificates, Front Desk Items)	\$ -	\$ 650.00	\$ -
Totals	\$ 38,191.46	\$ 39,939.03	\$ 88,259.71
Turf rental hours: 41			
Resident: 33.5 , NonResident: 7.5			
Department Programs: U. City Soccer Club:			
U. City High School: 18 City of U-City: UCSA:			

*Includes Electronic Fund Transfers

**2016 Summer Camp Registration - \$1,186

**Heman Park Community Center
Monthly Report - August 2016**

	August 2016	August 2015	2016-17 Fiscal Year	2015-16 Fiscal Year
Total Groups	25	31	61	66
Department Events*	8	8	22	24
Free Groups **	5	1	8	4
Attendance		2,874	2,902	5,864
Rental Fee	\$9,489.25	\$4,098.75	\$15,069.25	\$11,158.75
Food Preparation Fee	\$605.00	\$1,005.00	\$1,675.00	\$1,930.00
Totals	\$10,094.25	\$5,103.75	\$16,744.25	\$13,088.75
* Department Events				
August 3, 9 and 17				
Municipal Courts				
August 11				
Public Works/Parks - Green Practices				
August 15				
Mayor's Office - Sr. Service Mtg				
Mayor's Office - Senior Commission				
August 18				
Community Development - EDRST Mtg				
Human Resources - Human Relations Mtg				
** Free Events				
August 2				
Board of Elections				
August 4				
U City Library Finisher's Party				
August 6				
University City Participates Mtg				
August 18				
Centennial Commons Senior Summer Celebration				
August 30				
Third Ward Resident Public Mtg				



Department of Community Development

MEMORANDUM

TO: University City Park Commission
FROM: Jodie Lloyd, Manager of Economic Development
DATE: September 14, 2016
SUBJECT: Former Bus Shelters at Leland Ave and North Loop Ave – Potential use
CC: Sinan Alpaslan, Director, Public Works and Parks

The City of University City has been approached by Long Acres Farm to occupy a portion of city-owned land at the corner of Leland Ave and North Loop. See map below (Exhibit 1). The land currently has two bus shelters, not in use and a pathway connection to Leland and North Loop from Ackert Walkway.

Long Acres Farm has been located in the Delmar Loop for over 40 years. The current landlord is not renewing the lease. Exhibit 2 shows existing location. The owners, Debbie and Jim Schneider want to remain in the Loop. The market operates from Thursday-Saturday. They are proposing to use the existing bus shelter canopies (see Exhibit 3 for photos). They would paint and renovate the structures and add a small additional building that would blend into the existing area. They would set-up the market on Thursday morning and tear-down on Saturday evening. All materials would be stored in the small building to remain onsite. The operations would not impact the existing walkway from Ackert Walkway to Leland Ave. The small building could be placed to the north of the walkway. No existing trees would be removed.

The University City community is very supportive of produce markets. Long Acres Farm serves many University City residents and restaurants. In addition, over the years the business has donated thousands of pounds of produce to local organizations and charities including the U City Library, schools, St. Vincent de Paul, etc.

The former bus shelter location is a good location for the produce market to relocate and to remain the Loop. According to the police department, the area is now used by homeless and teens engaging in illegal behavior. They are not opposed to improving the area and using it for a part-time market. Washington University Real Estate and the Loop Special Business District were also contacted. Neither has issues with relocating Long Acres Farm to this property.

Community Development is seeking any feedback or concerns from the Park Commission. Next step, City staff will draft a lease agreement with Long Acres Farm for use of the property. The lease would include improving the existing structures, maintaining pedestrian and bicycle access to Ackert Walkway from Leland and Loop North, and other terms beneficial to the community.

Exhibit 1 – City-owned land proposed for Long Acres Farm



Exhibit 2 – Long Acres existing location, behind the former Market Pub House

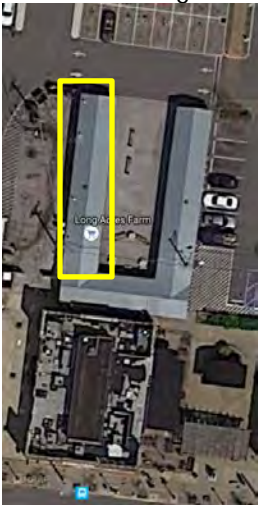


Exhibit 3 – Former Bus Shelters – Now Vacant



