

# Municipal Park Grant Commission Electronic Application

Please see separate “Directions & Guidelines” Packet  
for instructions needed to complete this application



## FY 2016-2017 Grant Application Round #17 Part 1 (Also submit cost sheet, inventory, resolution & certification)

**SUBMIT BY FRIDAY, AUGUST 26, 2016, 4 PM**  
Please submit via email: [staff@stlmuni.org](mailto:staff@stlmuni.org)

1034 S. Brentwood Blvd.  
Richmond Heights, MO. 63117  
Phone: (314) 726-4747  
Fax: (314) 726-1520

The website of the Parks Commission is [www.muniparkgrants.org](http://www.muniparkgrants.org)

Municipality: University City	County Council District: #1
Contact: Jennifer Wendt	Phone: 314.505.8562
Email address: <a href="mailto:jwendt@ucitymo.org">jwendt@ucitymo.org</a>	Fax: 314.862.0694
Address: Public Works Department, 6801 Delmar Boulevard, University City, MO 63130	
Project Manager: Jennifer Wendt, City of University City	Phone: 314.505.8562
Email Address: <a href="mailto:jwendt@ucitymo.org">jwendt@ucitymo.org</a>	Fax: 314.862.0694
Park Name: Janet Majerus Park	
Park Address: 1300 Patridge Avenue, University City, MO 63130 (at Partridge Avenue and Raymond Avenue intersection)	
Estimated total project cost: \$584,877.50	Grant funding requested: \$525,000

Municipality population:  0 – 2,000       2,001 – 5,000       5,001 – 9,000  
 9,001 – 16,000       16,001 – 27,000       27,001 & up

Project Type:     Property Acquisition       Construction/Development       Program

### 1. Project Description

Describe the project as if writing a press release. Be specific.

#### **Three main components make up the proposal for renovations to Janet Majerus Park – Phase 1**

*In January 2016 the City entered into an agreement with the Municipal Parks Grant Commission to update the Majerus Park Master Plan. Planning Design Studio (professional consultant) prepared Master Plan (sections located in Attachment A). The project was separated into two phases which were approved by the Parks Commission and City Council (Attachment B and C).*

1 – The playground at the Park is dilapidated, not ADA accessible, and has inadequate safety surfacing. This was noted by the community, Parks Commission, and City Staff. This playground will be replaced with new, accessible playgrounds for both 2-5 year olds and 5-12 year olds, and the swings will be replaced and increased from 4 to 6 swings including an alternative swing type - like dual parent/child swings - that cater to more users. New adult exercise equipment will be added near the playgrounds so caregivers can exercise within view of their children. The addition of a tensile shade covered seating area near the new playgrounds will allow caregivers to comfortably sit and watch their children. New poured-in-place safety surfacing under all new playground and exercise areas will increase accessibility and improve maintainability.

2 – A new, wider walking path with a new ADA accessible entrance will replace the existing degraded circular walking trail and will be regraded so all parts will become fully accessible. The path north of the pond will be converted to a low boardwalk to allow for better drainage under the path and prevent future slipping hazards. Stairs, railing, and seating will be replaced and added for further comfort of the patrons. Improvements to the path were requested more than any other improvement.

3 – The existing pond's water quality and habitat will be renewed by restoring the water edge and adding a floating treatment wetland. A new water catchment area north of the pond will collect excess water runoff and direct it under the new walking path boardwalk and into the pond more safely. This improvement answers to the public concerns with geese droppings and improves sustainability in the Park.

*See Attachment A, page 12 for current park layout and pages 19-23 for the Master Plan.*

*(Grant Cap amounts- page 4 of the Directions Packet)*

If only partial funding is approved, will your community be able to carry this project/program forward?

No       Yes

#### **Explain how you would proceed with partial funding:**

*If full funding is not received, University City will only be able to proceed with part of this project. The priority of the improvements would be as listed above; the first priority is the playground, second is the trail, and the third is the water quality improvements.*

If you have previously provided a copy of a Master Plan or Site Plan involving this project list information below.

Master Plan Title: **Majerus Park Master Plan**

Year Submitted: **2016** (Waiting on final invoice before submittal, but full plan and resolution have been adopted by City Council)

Page Number: **16-21** (of Master Plan Report)

If upgrades are requested (sod instead of grass seed, concrete instead of asphalt, etc), provide the difference in the costs to upgrade item.

**Describe any upgrade request:**

**Pre-Application Workshops**

**0 – 2 points**

- 1) FRIDAY, JULY 8<sup>th</sup> - 8:30 a.m. - **Webster Groves** Recreation Center
- 2) TUESDAY JULY 12<sup>th</sup> - 4:30 p.m. - **Normandy** City Hall
- 3) THURSDAY, JULY 14<sup>th</sup> - 8:30 a.m. - **Maryland Heights** City Hall

**Person who attended workshop:** Jennifer Wendt, Ewald Winker **Workshop attended:** 3) Webster Groves

*\*Professional Consultants retained by the city qualify for attendance points provided consultants identify the cities they represent at the workshop.*

**2. City or Private Match**

**0 – 1 point**

*(See question 9 for match from governmental partner)*

If your municipality or any **non-public** partner (Kiwanis Club, sports league) will be providing in-kind donations or a monetary contribution of **at least 5% of the costs of items in Parts 1 and 3 of Cost Estimate Sheet:**

- 0 points – No meaningful match
- 1 point – 5% cash or in-kind match

Match items must be associated with Cost Estimate Sheet. If match is from a donor a letter of commitment must be submitted with the application.

If utilizing in-kind labor as part of a match, include listing of hours, labor rates, and equipment charges if applicable (administrative time is not an eligible match item, nor is existing city land).

**Describe match:**

The city will match 10.2% (\$59,878) of the project. This amount was approved at the August 8, 2016 city council meeting. See **Attachment C** for the approved City Council agenda item and City Resolution. See **Attachment D** for the cost estimate for phase 1 improvements. The cost estimate was determined by Planning Design Studio (professional consultant).

### 3. Plans/Public Input

0 – 2 points

#### New Project

- 0 points – No plan and limited discussion by city beyond resolution authorizing submittal of grant application.
- 1 point – Documentation (minutes, survey results, etc.)
  - A) Involved public discussion on specific details of project.
  - B) Professional plans (produced by qualified staff, consultant, or vendor) outlining project details without much public input, approved by governing body in an action separate from the resolution authorizing the submission of the grant.
- 2 points –Documentation of involved public discussion on project details AND Professional Plan outlining project details.
- 2 points –Projects for new facilities, change in use, etc. require substantial public input for 2 points.

#### Rehab Project

- Repair/replacement projects will be awarded 1 point; an additional 1 point may be awarded if applicant can demonstrate need/support though public input, or documentation in Master Plan.

In order to receive these points, relevant documents must be included with the application. If public input was noted in a formal plan, attach copies of relevant pages of Master Plan with this application.

Master Plan Title: **Majerus Park Master Plan**

Year Submitted: **2016**

Page Number: **2, 6-7, 12-15**  
*(of Master Plan Report)*

#### **Describe plan/public input:**

In January 2016 the City entered into an agreement with the Municipal Parks Grant Commission to update the Majerus Park Master Plan. Planning Design Studio (professional consultant) prepared the Master Plan. A public survey (**Attachment E**) was submitted to 200+ nearby residents (21 responses) and 2 public meetings were held to solicit input during the design process. The first public meeting was held on 4/19/2016 at the Heman Park Community Center. The second public meeting was held on 6/8/2016 at the park. Several meetings with the Parks Commission were advertised and open to the public discussing the Master Plan. This plan was approved by Parks Commission and adopted by the City Council on August 8, 2016. See **Attachment A** pages 13-18, documenting the Citizen Outreach. 200 Public surveys were delivered door to door as were notices before each public meeting. Laminated posters were also posted throughout the park (**Attachment E**).

### 4. Needs - Based on Facilities Inventory

2 – 8 points

*(Page 14 directions packet)*

- 1-4 points for need overall
- 1-4 points for project need items
- RESTROOMS MAY SCORE DIFFERENTLY *(Page 14 in directions packet)*

**5. Inventories**

*(Part 2 of Application - EXCEL Spreadsheet TAB BOTTOM LEFT)*

**2 Points**

**Attachment F**

Failure to submit an Inventory List will result in disqualification of application. (If applying with partner city, attach updated inventory for each city)

**6. Detailed Cost Estimate Based on the Project described in Item 1 above**

*(Part 2 of Application - EXCEL Spreadsheet TAB BOTTOM LEFT)*

**0 – 2 points**

**Attachment D**

- 0 points – Blank, incomplete, or inconsistent
- 1 point – Demonstrates background information for estimates or informal proposals that agree with project in a reasonable way.
- 2 points – Written proposals with itemized costs prepared within 180 days of the application due date and that agree with estimates completed by contractors, architects, or engineers. If planning or design firm completed application, data used to produce estimates must be included and attributed to the source indicate if updating previous documents or master plans.

**7. Commitment to Maintenance and Operations**

**0 – 2 points**

A. Provide copy of the park maintenance budget. If project is on another property, submit agreement that describes BOTH maintenance and commitment to for public use for life of project. (**attach to application**)

- 0 points – No plan
- 1 point – Detailed operational plan OR budget with a line item dedicated to park and recreation services. Line item demonstrates allocation for maintenance and operations.
- 2 points – BOTH an operational plan and revenue spending plan as described above.

B. If this is a new program, how will the program be funded in future years?

- 0 points – No plan
- 1 point – Hope to use city staff to continue program.
- 2 points – Plan with identified city revenue to continue program.

**Describe funding source maintenance/operations:**

The proposed facility improvements will be maintained as part of University City's Public Works and Parks budget. A copy of the 2017 Budget is included as **Attachment G**, which also identifies the actual consistent expenditures in this area over the past three years. It is also anticipated that park improvements will increase the use of the facilities, but there will also be a reduction in the level of repairs necessary. The City also currently employs an inclusion coordinator and a certified playground inspector that will perform annual evaluations of the site to ensure that the improvements remain in compliance. For these reasons, the City does not see a significant change in the level of maintenance required due to this project.

**8. Project/Program Timeline**  
(page 7)

**0 – 2 points**

- 0 points – No timeline
- 1 point – Submit only a graph.
- 2 points – Submit a graph with text explaining major components listed.

**9. Governmental Partnerships**  
(Page 18 Directions)

**0 – 6 points**

Assistance from governmental partners will help add points for application. The partner’s contribution may come from any public source. The governmental partner(s) funds or in-kind contributions will generate points as follows:

0 points	1-5.99% of the overall project cost
1 point	6-10.99% of the overall project cost
2 points	11-20.99% of the overall project cost
3 points	21-30.99% of the overall project cost
4 points	31-40.99% of the overall project cost
5 points	41-50.99% of the overall project cost
6 points	51% or more of the overall project cost

**Explain Governmental Contribution:**

At this time, the City will be providing a 10.2% cash match for the project. Depending on the bids received, the City can explore the use of in-kind match to make up any differences. City staff has the experience necessary to install plants/landscaping/trees and complete minor pavement removals if necessary, but based on the cost estimates, the City does not anticipate having to complete in-kind work with City forces.

**10. Amount of Grant Funds Provided to Specific Municipalities in Prior Years**  
(pages 19-21 of Directions Packet)

**1 – 10 points**

Municipalities which have not received previous funding will automatically be awarded 10 points. Municipalities which have received funding in previous years will be awarded 1 to 9 points, based on the amount of per capita funds awarded or received to date.

**11. Benefits to Disabled**

**0 – 1 point**

How will this project or program benefit individuals with disabilities?  
<http://www.access-board.gov/ada/> for directions on improvements that meet ADA goals.

- 0 points – Complies with minimum ADA requirements; no special barrier is addressed.
- 1 point – Beyond minimum, a unique facility designed to largely serve the disabled.

**Describe benefit:**

The current playground, the entrances, and most if not all of the existing perimeter trail do not meet ADA accessibility requirements. This proposed plan will bring all playground surfaces and equipment, walking paths and entrances up to full ADA guidelines. In addition, several new accessible adult exercise equipment pieces are added near the playground area for the benefit of both parents and the disabled elderly residents at the nearby U-City Forest Manor retirement home located next to the park.

## Park Grant Timeline - Keep on One Page

	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Finalize Scope & Sign Agreement with Commission	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Finalize Bid Documents	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seek Bids	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select Contractor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Begin Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monitor Contractor & Enforce Timeline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pay Contractor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Seek Reimbursement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## Written Description of Timeline (In detail, describe grant project steps):

1. University City staff representatives will coordinate with the MPGC to define and refine the specific project scope of construction items during November 2016. During this time, staff will coordinate with the Park Commission and City Council as needed to complete execution of the agreement with the Commission.
2. University City Public Works & Parks staff will commission contract for design services. The design contract will then be approved by City Council before work commences. Some of the early work and scoping may be completed in December, but the design team will begin design in January and complete a draft final design and construction/bid documents by the end of March 2016. Work required will be completion of a site survey, coordination with utility companies, refinement of site and facility plans, construction detailing, cost estimating and preparation of technical specifications and front end bidding documents. These plans will be presented to the Park Commission, during which time the public will have the opportunity to provide additional input. Submittals and reviews will be required from the City's Public Works and Parks Department, the Building Division of the Department of Community Development, MSD, Missouri American Water, and Ameren. The final design and construction/bid documents will be completed by the end of August 2016.
3. Bidding of the construction work will take place for three (3) weeks, from approximately April 3 until April 24, 2016. During that time the Public Works and Parks staff and their design consultant will conduct a Pre-Bid Meeting and address questions and issue addenda as required.
4. Immediately after the bids are opened, the Public Works and Parks Department staff will review the bids, confirm contractor qualifications and make a recommendation to the City council for approval at their meeting in May, 2016.
5. The Contractor's Construction Period will run for about 6 months beginning in the middle of June 2016. The project will kick-off with a preconstruction meeting. The contractor will begin by completing removals and the playground areas, then continue with upgrading the paths, and finish up with pond water quality portion of the project at the end of the construction period.
6. Continually during the Construction Period, the Public Works & Parks staff and the design consultant will conduct Construction Period services to review and inspect the construction work to ensure that all work is being completed per the plans and specifications. City staff and the design consultant will monitor the schedule to make sure the interim milestone completion dates are met.
7. Throughout the construction period of the project, the Contractor will submit Applications for Payment to the design consultant for review and approval before submitting to the City. City staff will then review the Applications for Payment within 5 working days, and approved amounts will then be processed by the City.
8. Upon Substantial Completion, the Public Works and Parks Department staff and their consultant will conduct the Punch List inspection and issue a list of any unacceptable work or outstanding items that the contractor must complete by the last week of November 2017. From early November through mid-December, the City will finalize all required documentation work to seek reimbursement from the MPGC Commission.



# Municipal Park Grant Commission



## FY 2016-17 Grant Application Round #17

### Certification Page

*Complete the Checklist on last page of Application before signing this document.*

**Certification of appropriate official (Mayor/Chairman or City Manager/Administrator):**

"I hereby certify that the governing body of the municipality has approved the submission of this grant application and the information contained in the attached application is true and correct to the best of my knowledge. I understand that this application will be rated in part on the basis of the information submitted and that the submission of incorrect data can result in this application being rejected for consideration for funding."

Signature: Walker

Title: City Manager

Printed Name: Lehman Walker

Date: 8.25.16

Attested by City Clerk: Joyce Pumm

Date: 8.25.16

Application Completed by (Name and Title): Jennifer Wendt - Project Manager

## MUNICIPAL PARK GRANT APPLICATION CHECKLIST

**If any material items are not included by the due date, the application will not be considered.**

The following items **must** be included in any municipal park grant application. Samples of many items below are found in the directions packet. Please place a checkmark next to each item to ensure it is included in your submission and **submit with application**. Please only submit current information.

- 1. Application Summary (Page 1)
- 2. Project Description with **detailed drawing of the park** showing the proposed location of items in the application.
- n/a 3. If this is a joint application with another city, 5% cash or in-kind support must be pledged and each city must include a letter committing to sign an intergovernmental agreement to support the betterment of the project. Attach the letter if this is a joint project
- 4. Documents detailing public input for project (Question 3). (12/10) Park Master Plan or Meeting Minutes showing support for the proposed project (NOTE: If a master plan has previously been submitted, please indicate the year so the staff can locate it. Another copy will not be needed.)
- 5. Indoor and Outdoor Facilities Inventory Spreadsheet (Part 2) (including City, County and State facilities in your city, and only school recreational facilities that have received Commission funding in the past). Include an inventory for **each** city if applying in partnership
- 6. Detailed Cost Estimate and Scope for items shown in #3 above (Part 2). **Include dimensions and number of items**. The estimates should be recent and professionally prepared. Include documentation to justify the estimates. (12/10)
- 7. Detailed plan for future care (Question 7). (12/10)
- 8. Project/Program Timeline on the form provided or one with similar details that you design.
- n/a 9. If there is a financial match from other entities (10% or more), include a pledge letter with amount from the CEO of that entity. Other letters of support are fine, but they do not count towards the scoring unless funding is pledged.
- 10. Application Certification (Page 7) Signed by Mayor or Chief Administrative Officer and City Clerk.
- n/a 11. If your project is dependent on buying, leasing or sharing land owned by another party, you must submit a written agreement or purchase agreement signed by the owner proving that the city may use the land, the length of time for use, any limits on its use, and responsibilities for maintenance.
- 12. Current Resolution (**within 6 months PRIOR to the application deadline**) of Support from Governing Body only (not the Park Board).
- 13. To show proper maintenance, submit recent, clear, COLOR (dated if possible) pictures by email or attach to this application. Show the grant round of previously funded projects supported with Commission funds. All previous grants are listed for each city in the annual report on the Commission website.
- 14. All attachments should be labeled and show the item number in the application that they relate to. (12/09)
- 15. **Scan and email this document to [staff@stlmuni.org](mailto:staff@stlmuni.org) with all application materials.**

Completed by (Name and Title): **Jennifer Wendt**

Date: **08/19/16**

Telephone Number: **314.505.8562**

Email Address: **[jwendt@ucitymo.org](mailto:jwendt@ucitymo.org)**

Municipal Park Grant Round #17

City of University City

Janet Majerus Park Phase 1 Improvements

**Attachments**

- A. Majerus Park Master Plan – referred to in Questions 1 and 3
- B. Phase 1 and 2 Memo – referred to in Question 1
- C. Approved Council Agenda items and Resolution – referred to in Questions 1 and 2
- D. Cost Estimate (*Part 2 of Application, Excel Spreadsheet **TAB BOTTOM LEFT***) – referred to in Questions 2 and 6
- E. Public Survey and Notices for Public Meetings – referred to in Question 3
- F. Facilities Inventory (*Part 2 of Application, Excel Spreadsheet **TAB BOTTOM RIGHT***) – referred to in question 5
- G. 2017 Budget – referred to in Question 7
- H. Photographs of past Municipal Grant funded projects
- I. Photographs of existing conditions at Janet Majerus Park



## Park Context and Site Analysis

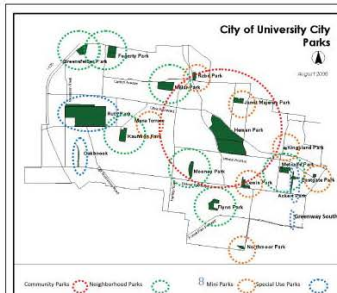
Majerus Park is a small 4.5 acre "Mini Park" situated in the NE corner of University City. The park land was acquired in 1995 from the neighboring Good Shepard Children and Family Services center.

As a mini park, Majerus park is only expected to serve the immediate residents located within a 5 min walk or a 1/4 mile radius. In University City, this makes up a little over 2,100 people or around 6% of the city's total population.

The older, surrounding neighborhood was mostly developed in the 1940's and 50's as a first ring suburb.

Based off of interviews with locals and multiple visits to the site, the main users of the park include:

- Elderly residents walking in the park
- Grandchildren of residents playing in the playground
- Staff from Good Shepherd and U-City Forest Manor walking/exercising/eating during lunch and other breaks
- Young mothers and baby patients from Good Shepherd playing in the playground or walking
- Elderly patients from U-City Forest manor watching the lake and taking in the outdoors.



Majerus park is classified as a "Mini Park" - meaning it serves just the small, local neighborhood around it unlike nearby "Heman Park" which serves the greater community

### Legend & Site Analysis

- (A) Existing Playground - surface and equipment not accessible, equipment is aging, not designed for separate age groups
- (B) Seating by Pond - could use some shade cover, better integration with pond
- (C) Existing Pond - past algae problems, Cut lawn edge encourages geese to leave pond and cause mess in park
- Orange circle: Benches or Exercise stations
- Yellow dashed line: Existing trail - needs repaving, widening, possible lighting
- Red dashed line: Existing trail - grades don't meet ADA
- Blue wavy line: Water Seep / Spring - overflows trail causing dangerous conditions
- Pink wavy line: U City in Bloom plantings
- Blue star: Entrance Signs for park



Site Inventory and Analysis plan presented at the 1st Community Meeting.

# Community Survey

A survey was sent out to over 200 nearby residents and also posted on the City's website. After about 2 weeks, we received back 21 responses. A summary of the results were then used to help shape the initial concept plan ideas and also presented at the 1st community and Park Commission meetings.

Overall, the results gave a fairly consistent message about what the local residents wanted and didn't want in the park.

## What Residents Want

Keep the park as it is, just improve what is currently there.

- Fix Walking trail
- Make Playground better, safer
- Keep the park quiet and peaceful

## What Residents Don't Want

Don't bring lots of new activity and amenities to the park

- No sports fields/ basketball courts
- No large pavilions for big group activities
- No restrooms or other structures that attract unwanted "Hanging Out" activities

### 1. How often do you go to Majerus Park?

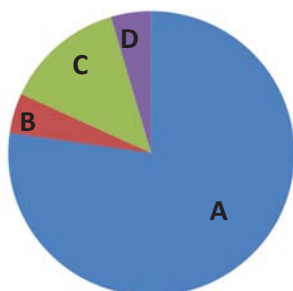


- A. More than Once a Week
- B. Weekly
- C. Monthly
- D. Seldom

### 3. What facilities do you use in Majerus Park and how would you rate those facilities? (13 RESPONDENTS)

FACILITY	USE	CONDITION RATING	
		Good to Fair	Not Good
Playground	85%	54%	0%
Perimeter Walk/Trail	92%	62%	15%
Benches	92%	85%	0%
Exercise Station	77%	46%	0%
Open Lawn Space	85%	46%	8%

### 2. How do you access the park?



- A. Walk
- B. Bike
- C. Automobile
- D. Other

### 4. What are the most positive aspects regarding Majerus Park?

#### **POSITIVE**

- Quiet Neighborhood Park – Close to home.
- Open Space & Lawn areas
- Lake, Pond, fountain and Ducks
- Flower Beds
- Regular Maintenance



#### 4. What are the most Negative aspects regarding Majerus Park?

##### NEGATIVE

- Deteriorated Walkway – too narrow.
- Playground Needs Updates/TLC – More Swings
- More Benches & Tables
- Lack of Adequate Lighting.
- Suspicious “Hanging Out” - Better Patrols needed
- Dirty – not always Clean – (geese droppings)

#### 7. What would be the playground equipment that you feel is most age appropriate for this park?

- 50% - 2 to 5 years old
- 12.5% - 5 to 12 years old
- 37.5% - Both Groups

#### 5. What improvements and/or new facilities would you like for Majerus Park?

Facility/Improvement	Yes		No	
	Count	Percentage	Count	Percentage
Repave Walking Trail	17	81%	2	10%
Walking Trail Lighting	15	71%	4	19%
New Exercise Stations	10	48%	8	38%
New/Improved Playground	15	71%	3	14%
Small Shade Structure/Gazebo	12	57%	7	33%
Picnic Tables	13	62%	7	33%
Restrooms	8	38%	12	57%
Stock Lake with Fish	7	33%	12	57%

#### 8. List any other comments or suggestions regarding Majerus Park.

- More Police Patrol. Keep safe for neighbors and nursing home patients. Discourage Suspicious Individuals from using park.
- Don't Close Park – it's great for walking dog
- No basketball, sportsfields, restrooms, large picnic shelters – anything with too much noise.
- Grandkids use often – needs more swings.
- Great Park – update facilities and amenities.
- Needs Adult activities & New Child Games Better Signing.

#### 6. Are there any facilities that if built would concern you? (i.e. Picnic Shelter, Sports Field)

- No Sports Fields (7)
- Picnic Shelter (5)
- Restrooms (2)
- Basketball Court (2)
- No Dogs in Park (1)
- Any Activity that would Increase Noise

#### DESIGN PROGRAM for ALTERNATIVES

- Improve Walkways
- Replace Playground (both 2-5 and 5-12 yr. old)
- Improved Lighting
- More Benches
- Small Shade Structure/Gazebo
- New Exercise Stations
- More Naturalized Landscape Plantings
- Clean Up Edge of Pond & Adjacent Wet Areas

# Community Engagement & Feedback

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At the first Community meeting, members of the community and the Park Planning Commission responded to the initial concept plans with many comments and suggestions. Below is a summary of the many comments made that was later used when revising the park design.

## Comments made by the Park Planning Commission

- Electrical box by the lake should to be screened for all seasons (current ornamental grass is not enough)
- The west entrance path into the park is suspect to not meet ADA grades. Check the slope and correct as needed.
- The park is nice as it currently is. Don't change a lot, just enhance what is currently there.

### Playground

- Add one of those new Parent/Child dual seat swings.
- Provide shaded seating near playground for parents/caregivers to sit while they watch their kids.
- Use more contemporary styled play equipment as is also being installed at other City parks rather than the older style "series of platforms" equipment.
- Keep playground in the current general location (don't move it closer to the lake since that makes the lake more inviting and dangerous to young kids)

### Shade Structures

- One shade structure near current lake-side seating area and another one near playground.
- "Shade without an Architecture Statement"
- Think about using the thinner, more open profile tensile covers since they don't seem to invite the unwelcome, unsocial behavior that traditional "closed in" structures like gazebos do.
- A traditional gazebo structure is not appropriate architecturally for this park.

### Lighting and Site Furniture

- Use similar light poles as installed at Millar Park.
- Make sure the LED fixtures installed have proper shielding to reduce any spillover light that can bother neighbors.
- Use similar Site Furniture that is used at other University City parks

### Plantings

- Native plant areas should have signage to make it clear it is not a "Weed Patch"
- Include plants that provide food and habitat for Monarch Butterflies

## Comments made by the general public:

- Look into the demographics (age breakdown, total # of nearby residents) of the neighborhood and users of the park. This data should be used to help shape our plan for this park.
- The only 21 responses to the survey is not very representative of all the people who live near the park and use it. (more than 200 were sent out to residents + made available on city website)

Community Meeting #1 at the Heman Park Community Center



Community Meeting #2 at Majerus Park





# Park Master Plan

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This Majerus Park Master Plan is based on site conditions and analysis, city staff and Park Commission input, and most importantly, local residents input and suggestions. The overriding theme or idea that we kept hearing again and again throughout the entire process was:

“We like the park as it is,  
just enhance it!”

The following is a summary of how this Master Plan seeks to enhance the different elements of the park.

## West Entrance

- Create an accessible path after the two existing entrance columns that connects to the pond seating area.
- Add connecting steps at the location of the old entrance path connection to the main circular park trail.

## Pond Seating Area

- Keep the seating area where it currently is and add a minimal structure shade canopy.
- Add some shrubs or perennials around the seating area.

## Pond

- Add a buffer of natural grasses and shrubs around the whole pond. This buffer should help improve the water quality some by filtering any pollutants or excess nutrients runoff before entering the water.
- Screen the electrical meter box with all season shrubs
- Add a small ‘concentrated floating wetland’ to the pond. This should greatly help the pond’s water quality and clarity.

## North Pond Area

- Create a low land berm and swale to contain all water runoff from the uphill area and to let it infiltrate and then flow past the pathway in just one location. Plant this area with native grasses and other plants
- Build a low boardwalk in the section of trail that passes over the swale. This should only be at most 12-18” above grade and only needs low side rails (no handrails).
- The effect of this boardwalk and natural planted area that flows into the pond gives the illusion that this is the source of this pond’s water.

## U-City in Bloom Seating Area

- Maintain and expand the existing U-City in Bloom planting strip along the east side of the pond.
- Add a small seating area in the middle that allows people to sit down and enjoy the nice plantings up close with the pond in the background.

### Playground Area

- Shift the current location of the playground north a little to take advantage of the shade of the existing large trees in the center of the park.
- Create a central north/south connecting path that serves as a connecting axis for all the playground activities and links to both sides of the park loop trail.
- Add a central small paved seating area with a shade canopy over it. This area creates comfortable shaded seating area for parents and guardians to watch their children playing in any of the nearby play spaces.
- Create 2 separate play areas for ages 2-5 and 5-12. This makes the play areas safer for the younger kids and also allows for more fun and challenging equipment for the older kids.
- Expand the swings to now include 6 swings total (current is 4) and also provide alternative swing types like the joint parent/child swings.
- Create an adult exercise area where many types of exercise equipment are grouped in close proximity to allow for easy use by many people at once. This encourages adults to exercise and socialize/support each other while also allowing parents a place to exercise within sight distance of their children playing nearby.

### Natural Planted Areas

- Convert large blocks of surrounding lawn area into natural planted grasses that only require minimal annual mowing and maintenance. This creates additional natural habitat for local butterflies and other pollinating insects and also reduces the maintenance cost the city spends on the park

### Flowering Tree Orchard

- Plant a grove of flowering trees in the far eastern section of the park to enhance the walking environment. This creates a nice experience for walkers going through this far section of the park while also not attracting too much activity so close to the nearby residents' houses and backyards.

### Walking Trail & Lighting

- Reroute or adjust the SW corner trail section so that it meets ADA grades while also trying to protect the large existing trees nearby.
- Expand all the walking trails to 8' wide and pave in a more durable material like concrete similar to the new trail at Millar Park.
- Add pedestrian lighting along all sections of the walking trails. The lighting should be efficient LED and also full cutoff and shielded to reduce spillover light onto residents' properties and the night sky.

# Park Master Plan



- Legend**
-  Existing Trees
  -  New Overstory Trees
  -  New Flowering Trees
  -  Shrub beds
  -  Native Grasses
1. Accessible Entrance Ramp & Stairs
  2. U City in Bloom Seating Area
  3. Playground - 2-5 year olds
  4. Playground - 5-12 year olds
  5. Playground - Swings (6)
  6. Adult Exercise Equipment
  7. Tensile Shade Cover
  8. Natural Planted Pond Edge
  9. Floating 'Concentrated Wetland'
  10. Flowering Tree Orchard
  11. Low Boardwalk
  12. Alternate path route to meet ADA



# Park Master Plan

---



## Legend

1. U City in Bloom Seating Area
2. Playground - 2-5 year olds
3. Playground - 5-12 year olds
4. Playground - Swings (6)
5. Adult Exercise Equipment
6. Tensile Shade Cover

- New and existing play areas are similar in size
- Better shade from new and existing trees
- Adult exercise equipment is now closer to other activities
- Playgrounds are now divided by child age
- 2 additional swings

### Playgrounds - Ages 2-5 & 5-12



### Swings & Adult Exercise



### Seating Area near Plantings



### Tensile Shade Cover



# Park Master Plan

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## Legend

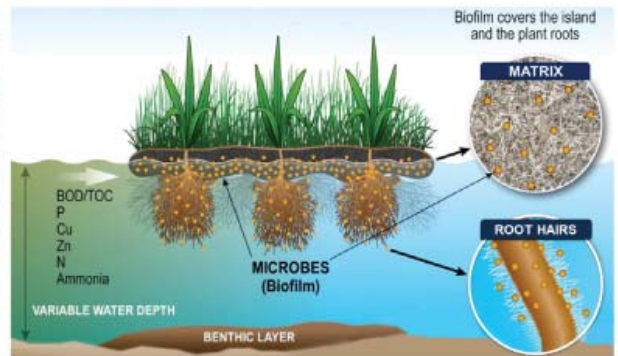
1. Accessible Entrance Ramp & Stairs
2. Natural Planted Pond Edge
3. Floating 'Concentrated Wetland'
4. Low Boardwalk
5. Tensile Shade Cover

- New accessible west entrance
- Natural plants around the pond edge helps keep geese in the lake and improves habitat
- Floating 'concentrated wetland' greatly improves water quality and clarity.
- Low boardwalk allows water from hill to naturally flow under the path

### Natural Planted Pond Edge



### Floating 'Concentrated Wetland'



### Tensile Shade Cover



### Low Boardwalk





# MEMORANDUM

<i>Date:</i>	July 14, 2016	Page 1 of 1
<i>To:</i>	<b>Jennifer Wendt</b> , Project Manager Department of Public Works and Parks City of University City 6801 Delmar Boulevard University City , Missouri 63130	
<i>From:</i>	Noel Fehr, PLA, ASLA	
<i>RE:</i>	<b>Updated Draft Master Plan, Cost Estimate &amp; Phasing Options</b>	
<i>Project:</i>	Majerus Park	
<i>PDS Job #:</i>	J-1601	

Attached please find a updated draft Majerus Park Master Plan with requested revisions, including the requirement that the walk in the southwest corner meet ADA requirements. Additionally we have reviewed, refined and updated the cost estimate, which also follows the requirements of the County Municipal Park Grant Commission. The cost estimate in the report addresses the cost for the entire project. We will update that by showing phases after we meet and receive direction from your Park Commission.

The City has previously indicated you intend to submit an application for a Municipal Park Grant next month. Based on the population of University City, the maximum grant amount is \$525,000. The application receives an additional scoring point if the City provides at least a 5% match of the grant amount. We understand the City wants to submit an application close the maximum amount and provide the required match to score as many points as possible. With a total project cost estimate of about \$842,000 being significantly higher than this amount, the project will need to be phased. To assist the Commission in their review and preparation for a discussion of phasing, I have provided below a Summary Table showing a few options to consider and the entire project cost as a base line for comparison.

<b>SUMMARY TABLE OF PHASING OPTIONS</b>						
#	<i>Option Description</i>	<i>Phase 1 Cost</i>	<i>Grant Amt.</i>	<i>City Match</i>	<i>% City Match</i>	<i>Phase 2</i>
	Entire Project	\$ 841,892	\$ 525,000	\$ 316,892	37.6%	0
1	Entire Project, but save Playground & Tree Shrub Plantings at Playground for phase 2	\$ 492,958	\$ 468,310	\$ 24,648	5.0%	\$ 348,935
2	Entire project, but save Perimeter Sidewalk, ADA Entry, Ped. Lighting & some Landscape, for phase 2	\$ 487,190	\$ 462,831	\$ 24,360	5.0%	\$ 354,702
*	3 Entire Project, but save Lighting, Entry & UCity-in-Bloom Seating Areas & Tree/Shrub Plantings, for phase 2	\$ 584,878	\$ 525,000	\$ 59,878	10.2%	\$ 257,015
4	Entire Project, but save Ped Lighting, Adult Exercise Area & Tree/Shrubs for phase 2	\$ 617,342	\$ 525,000	\$ 92,342	15.0%	\$ 224,550

I look forward to meeting with you and the Park Commission next week.

\* 4 options were developed for phasing the Master Plan. The Parks Commission and staff decided option 3 was the best option for Phase 1. This option completes the ADA deficiencies and items most mentioned through public input.



### Council Agenda Item Cover

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**MEETING DATE:** August 8, 2016

**AGENDA ITEM TITLE:** Janet Majerus Park Master Plan

**AGENDA SECTION:** City Manager's Report

**CAN THIS ITEM BE RESCHEDULED?:** Yes

---

In January 2016, the City received a Municipal Park Grant to hire a consultant to update the Janet Majerus Park Master Plan. After surveying residents and users of the parks, meeting with the Park Commission and two (2) Public Meetings, a revised Master Plan for Janet Majerus Park was presented to the Park Commission for approval. At the July 19, 2016 Park Commission meeting, the commission voted unanimously to recommend approval of the new Master Plan for Janet Majerus Park to City Council.

The major improvements of the master plan include several new and upgraded active elements within the park. These include widened and ADA accessible perimeter walking trail with new LED lighting and a new updated central playground area with two separate playgrounds based on age groups, an area for swings, and an adult exercise area.

The Master Plan also includes improvements to the landscape and pond area. Expansion of the U-City in Bloom plantings, a natural planted pond edge to improve water quality and reduce geese congregation, and new native plant area will result in less mowing and watering and create an improved natural park experience and for Janet Majerus Park.

At the July 19, 2016 Park Commission meeting, the commission voted unanimously to recommend approval of the new Master Plan for Janet Majerus Park to City Council.

**RECOMMENDATION:** It is recommended that the City Council approve the Janet Majerus Plan.

### Council Agenda Item Cover

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**MEETING DATE:** August 8, 2016

**AGENDA ITEM TITLE:** Municipal Park Grant Resolution – Janet Majerus Park

**AGENDA SECTION:** City Manager’s Report

**CAN THIS ITEM BE RESCHEDULED?:** Yes

---

In January 2016, the City received a Municipal Park Grant to hire a consultant to update the Janet Majerus Park Master Plan. After surveying residents and users of the parks, meeting with the Park Commission and two (2) Public Meetings, a revised Master Plan for Janet Majerus Park was presented to the Park Commission for approval. At the July 19, 2016 Park Commission meeting, the commission voted unanimously to recommend approval of the new Master Plan for Janet Majerus Park to City Council.

The Master Plan has been separated into two different Phases:

Phase I: Phase I of the master plan includes construction of the playground, general grading, shaping, and site restoration, native landscaping, and pond and water’s edge improvements. The preliminary cost estimate based on conceptual design for this phase is \$584,878.

Phase II: This phase of the plan includes installation of the pedestrian LED lighting, an upgraded seating area with shade structure adjacent to pond, and improvements and expansion to the U-City in Bloom walk and new seating area. The preliminary cost estimate based on conceptual design for Phase II is \$257,015.

Based on these priorities, Park Commission then voted to recommend to the City Council the submission of a Municipal Park Grant to begin improvements to the park per the master plan based on the phasing above. This grant application will focus on the Phase I construction. The overall budget for the Phase 1 portion of the project is \$584,878, with the grant providing \$525,000 and a City match of \$59,878.

**RECOMMENDATION:** It is recommended that the City Council approve the submission of a Municipal Park Grant application to complete Phase I of the Janet Majerus Park Master Plan.

**ATTACHMENTS:** Required resolution to be submitted with grant application.

Resolution 2016 - 15

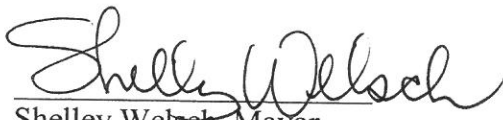
RESOLUTION FOR MUNICIPAL PARK GRANT

WHEREAS, the Park Commission of University City deems it necessary to improve a public park or facility, more specifically known as Janet Majerus Park, to serve its citizens as well as those in the metropolitan area.

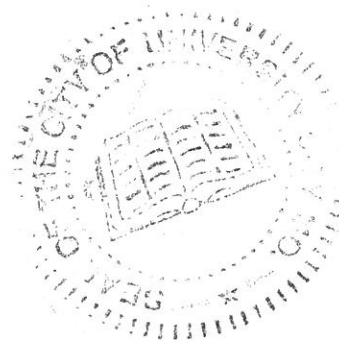
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY CITY, MISSOURI AS FOLLOWS:

1. An application is made to the Municipal Parks Grant Program in the County of St. Louis for a grant-in-aid for some or all the costs to complete Phase 1 of the Janet Majerus Park Master Plan; including but not limited to the construction of a playground area, improved perimeter path, and pond and landscape improvements, reimbursable by the Commission upon completion by the City.
2. That a project proposal be prepared and submitted to the Municipal Parks Grant Commission.
3. The governing body hereby authorizes the City Manager to sign and execute the necessary documents for forwarding the project proposal application and later execute an agreement for a grant-in-aid from the Municipal Parks Grant Commission.
4. If a grant is awarded, the City of University City will enter into an agreement or contract with the Commission regarding said grant.

PASSED AND RESOLVED THIS 8<sup>th</sup> DAY OF AUGUST, 2016.

  
Shelley Welsch, Mayor

Attest:   
Joyce Pumm, City Clerk



<b>COMPONENT COST ESTIMATE - ATTACH DOCUMENTS/BIDS THAT SUPPORT FIGURES BELOW</b>						
(This page is for physical improvements. An example of a form for programs is in the "directions" packet.)						
<u>List each component</u> in priority order. Include the number and size or type of each item. <u>Break down large projects into smaller elements. No contingency allowed.</u> Estimates should match bids, quotes or vender sheet dated <u>within 90 days</u>	<b>A. Grant Request</b> <u>Including acquisition, capital, contracted labor, site work, etc.</u>	<b>City or Private Match</b> (Must exceed 5% for points)		<b>Public Partner Contributions</b> (Must exceed 10% for points)		<b>F. Total Cost</b> (A+B+C+D+E=_)  (Will sum automatically)
		Monetary	In-Kind	Monetary	In-Kind	
<b>Project</b>						
<b>Part 1: Grant Items funded up to 100%. List most important first. Be specific: list number of pieces, size, etc.</b>						
1. 1- Playground Equipment - 2-5 Year Olds	\$18,850.10	\$2,149.90				\$21,000.00
2. 1-Playground Equipment - 5-12 Year Olds	\$51,164.56	\$5,835.44				\$57,000.00
3. 1-Playground Equipment - Swings	\$4,936.93	\$563.07				\$5,500.00
4. 1-Playground Equipment - Adult Exercise	\$13,464.36	\$1,535.64				\$15,000.00
5. Playground Equipment - Installation	\$26,928.72	\$3,071.28				\$30,000.00
6. 5,040 s.f. Playground Surfacing w/Underdrainage	\$76,908.42	\$8,771.58				\$85,680.00
7. 1-Tensile Shade Structure	\$13,464.36	\$1,535.64				\$15,000.00
8. 856 s.f. Permeable Pavement Seating Area	\$13,879.06	\$1,582.94				\$15,462.00
9. 1,469 s.f. Playground Area 8' Sidewalk	\$9,889.57	\$1,127.93				\$11,017.50
10. 472 s.f. Playgorund Area Concrete Edger	\$3,177.59	\$362.41				\$3,540.00
11. 9515 s.f. Playground Area Site Preparation & SWPPP/Erosion Control	\$17,081.78	\$1,948.22				\$19,030.00
12. 1 Drinking Fountain (including Water Service)	\$5,834.56	\$665.44				\$6,500.00
13. 735 SY. Playground Area Site Restoration	\$659.75	\$75.25				\$735.00
14. 15,744 s.f. Circular Path 8' Sidewalk	\$105,991.43	\$12,088.57				\$118,080.00
15. 56 L.f. Concrete Stairs	\$2,010.68	\$229.32				\$2,240.00
16. 16 L.f. Stair Railing	\$789.91	\$90.09				\$880.00
17. 233 s.f. Boardwalk	\$7,320.12	\$834.88				\$8,155.00
18. 1,784 L.f Circular Path & Entrance Area- Site Preparation & SWPPP/Erosion Control	\$19,216.33	\$2,191.67				\$21,408.00
19. 4,709 SY Circular Pathway Site restoration	\$3,567.16	\$406.84				\$3,974.00
20. 8 Benches	\$10,053.38	\$1,146.62				\$11,200.00
21. 6 Trash & Recycling Receptacles	\$5,924.32	\$675.68				\$6,600.00
22. 112 s.f. pavement pad for benches	\$754.00	\$86.00				\$840.00
23. Grading North of Pond & Restoration	\$8,603.72	\$981.28				\$9,585.00

<b>24. 3233 SY Minor Grading Lawn Meadow</b>	\$8,706.05	\$992.95				\$9,699.00
<b>25. Lawn Meadow Site Restoration</b>	\$3,556.39	\$405.61				\$3,962.00
<b>26. 74 CY Amended Soil Disconnect - Water Quality</b>	\$5,313.93	\$606.07				\$5,920.00
<b>27. 1 Floating Treatment Wetland</b>	\$2,692.87	\$307.13				\$3,000.00
<b>28. Pond Edge Water Quality &amp; Stabilization</b>	\$15,861.01	\$1,808.99				\$17,670.00
<b>29</b>						\$0.00
<b>30.</b>						\$0.00
<b>PART 1 TOTAL</b>	<b>\$456,601.06</b>	<b>\$52,076.44</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$508,677.50</b>
<b>Part 2: AESTHETIC ITEMS: May be funded up to 50 %. Example are ornate lighting, landscaping, decorative fencing, large signs, artwork, sprinkler systems (except fields and golf courses), fountains, ponds, etc.</b>						
<b>31.</b>						\$0.00
<b>32.</b>						\$0.00
<b>33.</b>						\$0.00
<b>34.</b>						\$0.00
<b>35.</b>						\$0.00
<b>PART 2 TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Part 3: Architectural or design costs (and/or 9% for bidding and 6% for site supervision). See “A-Eligible Costs” for more information. Professional fees would apply to the total project cost, not the grant amount.</b>						
<b>36. Topographic Survey &amp; Design Services</b>	\$41,021.41	\$4,678.59				\$45,700.00
<b>37. Designer's Construction Period Services</b>	\$27,377.53	\$3,122.47				\$30,500.00
<b>PART 3 TOTAL</b>	<b>\$68,398.94</b>	<b>\$7,801.06</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$76,200.00</b>
<b>Total Project Costs (Will sum automatically)</b>	<b>\$525,000.00</b>	<b>\$59,877.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$584,877.50</b>

Note: You may add rows as necessary to accommodate additional line items. However, you should verify that the totals are updating appropriately.

\* Contractors must pay prevailing wage rates, carry insurance and meet other state and local legal requirements.

# Majerus Park Master Plan Community Survey



Complete and return the survey by April 5<sup>th</sup> to the Public Works & Parks Department at:  
6801 Delmar Boulevard University City, MO 63130

OR

Visit [www.ucitymo.org](http://www.ucitymo.org) and search "survey" to locate and complete the survey online

1. How often do you go to Majerus Park?  
(More than once a Week)      (Weekly)      (Monthly)      (Seldom)

2. How do you typically arrive:  
a. \_\_\_ Walking or Biking      b. \_\_\_ Automobile

3. What facilities do you use in Majerus Park and how would you rate those facilities?

Facility	Do you Use?	Rate the Facility: Good / Fair / Bad
Playground	Yes - No	
Perimeter Walk/Trail	Yes - No	
Benches	Yes - No	
Exercise Stations	Yes - No	
Open Lawn Space	Yes - No	

4. What are the most positive and negative aspects regarding Majerus Park?

Positive: \_\_\_\_\_  
\_\_\_\_\_

Negative: \_\_\_\_\_  
\_\_\_\_\_

5. What improvements and/or new facilities would you like for Majerus Park?

Facility	Do you want?	Facility	Do you Want?
Repave Walking Trail	Yes - No	Small Shade Structure / Gazebo	Yes - No
Walking Trail Lighting	Yes - No	Picnic Tables	Yes - No
New Exercise Stations	Yes - No	Restrooms	Yes - No
New / Improved Playground	Yes - No	Stock Lake with Fish	Yes - No
List Others:			

6. Are there any facilities that if built would concern you? (i.e. Picnic Shelter, Sports Field)

\_\_\_\_\_

7. What would be the playground equipment that you feel is most age appropriate for this park?

a. 2-5 Year Olds \_\_\_      b. 5-12 Year Olds \_\_\_      c. Both \_\_\_

8. List comments or suggestions regarding Majerus Park? (Use back of page if needed.)

\_\_\_\_\_

**Please join a Community Input Meeting for Majerus Park  
Master Plan at 5:30 PM on April 19<sup>th</sup>  
at the Heman Park Community Center – 975 Pennsylvania**



*You're invited to the April 19....*

# Public Meeting

## for Majerus Park – 5:30 pm



Location of meeting: Heman Park Community Center, 975 Pennsylvania,  
a Park Commission meeting immediately following.

The City of University City is currently in the process of creating a master plan for Majerus Park and its facilities. This master plan will propose improvements to the park and facilities!

**WE WANT YOUR INPUT!**



# **PUBLIC MEETING**

## **June 8, 2016 – 6:00 PM**

***The City of University City is currently in the process of creating a master plan for Majerus Park and its facilities. This master plan will propose improvements to the park and facilities!***



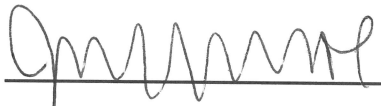
## **at Janet Majerus Park 1300 Partridge**

## Recreational Facilities Inventory

\*Follow Instructions in Directions Packet\*

Name of Facilities and Parks	Acreage	Athletic Fields	Outdoor Courts	Play/Spray Grounds	Picnic Shelters	Trails (in miles)	Aquatic Facilities	Rec Centers	Golf Courses	Ice Rinks
1) Ackert	3.8	0	0	1	0	0.34	0	0	0	0
2) Eastgate	0.93	0	1	1	0	0	0	0	0	0
3) Flynn	6.61	0	5	1	0	0	0	0	0	0
4) Fogerty	11.81	1	0	1	1	0.45	0	0	0	0
5) Greensfelder	6.75	0	0	1	0	0	0	0	0	0
6) Greenway South	1.83	0	0	0	0	0.22	0	0	0	0
7) Heman	85.26	10	11	2	4	2.11	1	1	0	0
8) Kaufman	7.8	0	4	1	0	0	0	0	0	0
9) Kingsland	0.84	0	0	1	0	0	0	0	0	0
10) Lewis	4	0	0	1	0	0.24	0	0	0	0
11) Majerus	5	0	0	1	0	0.31	0	0	0	0
12) Metcalfe	5.6	2	0	1	0	0	0	0	0	0
13) Millar	12.19	2	0	1	1	0.5	0	0	0	0
14) Mooney	5.2	0	1	1	0	0	0	0	0	0
15) Northmoor	1.6	0	0	0	0	0	0	0	0	0
16) Rabe	2	0	0	1	0	0	0	0	0	0
17) Ruth	70.6	0	0	0	0	0.5	0	0	1	0
18) Ruth Woods	23	0	0	0	0	1	0	0	0	0
19)										
20)										
<b>Totals</b> (will add automatically)	<b>254.82</b>	<b>15</b>	<b>22</b>	<b>15</b>	<b>6</b>	<b>5.67</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>

Note: You may add rows as necessary to accommodate additional line items. However, you should verify that the totals.

Signed: 

Dated: 8.23.16



## PUBLIC WORKS AND PARKS

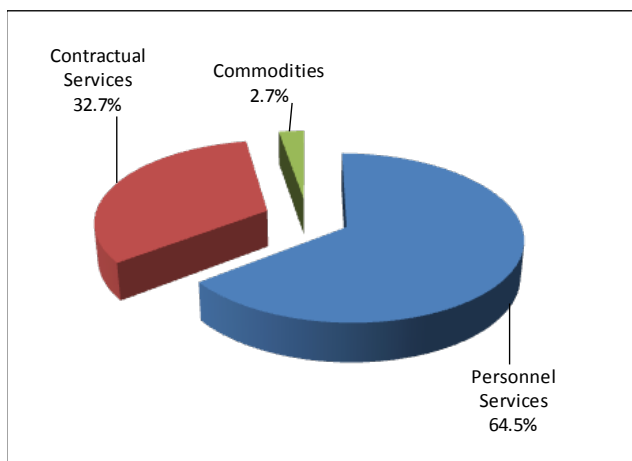
### PARKS MAINTENANCE AND FORESTRY

Park Maintenance and Forestry is responsible for the development and maintenance of the parks and greenways of the City. There are approximately 150 City-owned parcels (comprising 232 acres) which require grass trimming, snow removal, trash/litter collection; fixtures repaired and painted, trees and shrubs trimmed; buildings/facilities, roads, trails and bridges maintained; tennis and basketball courts, ball diamonds, soccer and football fields maintained and marked for play. The Division has recently taken charge of the maintenance and repair of 391 City owned street and pedestrian lights; as well as overseeing the reporting process for Ameren UE street light outages.

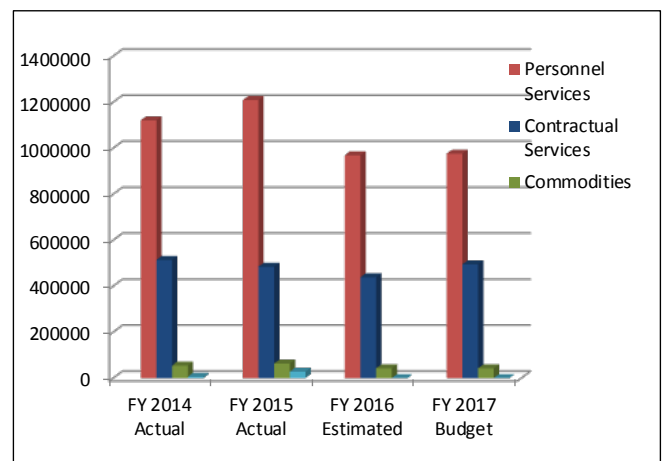
This Division is also responsible for the care and maintenance of all trees on public property and for the enforcement of the City's ordinance governing hazardous trees on private property. This includes removal and replacement of dead and diseased trees, pruning, storm damage cleanup, regular watering of new trees, and stump removal.

### BUDGET EXPENDITURES

**FY 2017 Proposed Budget**



**Expenditures Comparison**



### GOALS

1. Replace deteriorating playground equipment at Millar Park
2. Upgrade park facilities to meet ADA compliance
3. Acquire St. Louis County Municipal Grant for Fogerty Park improvements
4. Increase the number of new tree plantings throughout parks and public right of way
5. Upgrade facilities to meet Metropolitan Sewer District MS4 requirements



**PUBLIC WORKS AND PARKS**

**SIGNIFICANT CHANGES SINCE FY 2016**

1. 6050 Maintenance Contracts – Decreases due to in-house performance of tree planting work.
2. 6070 Temporary Labor – Increases to supplement in-house crews for flexibility.
3. 6380 Equipment Maintenance – Decrease due to budget change.
4. 6660 Laundry Services – Increases due to budget change.
5. 7130 Agricultural Supplies – Increase due to supplement contracted work on Millar Athletic Field improvements project.
6. 7690 Recreational Supplies – Increases due to regular needs to respond to community recreational needs (benches, water fountains, etc.).

**SIGNIFICANT BUDGETARY ISSUES**

1. An assessment of our parks and playgrounds published by Mid-County Region indicate numerous suggestions to become compliant to meet Americans with Disabilities Act Guidelines.
2. The recent discovery of Emerald Ash Bore disease in St. Charles County will increase the number of tree removals and replanting needed in University City over the next several years.

**FISCAL YEAR 2016 PERFORMANCE SUMMARY**

1. Acquired St. Louis County Municipal Grant for a new playground in Millar Park.
2. Acquired St. Louis County Municipal Grant for Park Master Plan for Fogerty Park.
3. Completed Phase I renovations at Lewis Park, which included pond and walkway improvements
4. Replaced the deteriorating retaining wall at the park maintenance garage
5. Improved quality of playing surfaces at the soccer and Jack Buck baseball fields in Heman Park

**PERFORMANCE MEASUREMENTS**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budget
Acres maintained	220	220	220	220
Mowing cycles	18	18	18	18
Separate parcels under maintenance	144	144	144	144
Trees removed	190	201	250	200
Trees planted	211	113	120	150
Trees pruned	2,393	2,043	1,500	1,500



Department	Public Works and Parks
Program	Park Maintenance

Fund	General
Account Number	01-40-45

	FY 2014 Actual	FY 2015 Actual	FY 2016 Original	FY 2016 Amended	FY 2016 Estimated	FY 2017 Budget	% over FY 2016
<b>Personnel Services</b>							
5001 Salaries - Full-Time	790,781	741,197	636,800	636,800	636,800	625,000	-2%
5340 Salaries - Part-Time & Temp	4,555	18,398	25,000	25,000	25,000	20,000	-20%
5380 Overtime	15,025	10,500	10,000	10,000	10,000	10,000	0%
5420 Workers Compensation	26,215	20,703	21,300	21,300	21,300	21,000	-1%
5460 Medical Insurance	149,571	148,465	129,300	129,300	129,300	128,800	0%
5660 Social Security Contributions	46,576	44,198	41,900	41,900	41,900	40,000	-5%
5740 Pension Contribution Nonunif.	77,510	214,566	95,500	95,500	95,500	96,000	1%
5900 Medicare	10,839	10,715	9,200	9,200	9,200	9,600	4%
<b>Sub-Total Personnel Services</b>	<b>1,121,074</b>	<b>1,208,742</b>	<b>969,000</b>	<b>969,000</b>	<b>969,000</b>	<b>950,400</b>	<b>-2%</b>
<b>Contractual Services</b>							
6010 Professional Services	-	-	-	-	-	5,000	100%
6050 Maintenance Contracts	225,988	181,322	196,000	196,000	196,000	186,000	-5%
6070 Temporary Labor	-	-	-	-	-	10,000	100%
6120 Professional Development	-	245	1,300	1,300	1,300	1,300	0%
6170 Insurance - Liability	8,450	6,100	8,500	8,500	8,500	6,000	-29%
6210 Insurance - Flood	9,161	8,091	9,200	9,200	9,200	8,000	-13%
6250 Natural Gas	5,244	5,404	3,000	3,000	3,000	3,000	0%
6260 Electricity	41,146	40,921	35,000	35,000	35,000	35,000	0%
6270 Telephone & Pagers	417	2,735	2,800	2,800	2,800	3,000	7%
6280 Water	41,355	37,835	40,000	40,000	40,000	45,000	13%
6290 Sewer	14,475	11,219	9,000	9,000	9,000	9,000	0%
6380 Equipment Maintenance	3,354	6,519	16,000	16,000	16,000	12,000	-25%
6530 Fleet Service & Replacement <sup>1</sup>	138,387	158,855	91,700	91,700	91,700	154,400	68%
6540 Equipment Rental	-	103	300	300	300	500	67%
6570 Miscellaneous Rentals	184	92	1,000	1,000	1,000	1,000	0%
6610 Staff Training	120	225	700	700	700	700	0%
6650 Membership & Certification	185	175	200	200	200	200	0%
6660 Laundry Services	5,519	6,165	5,700	5,700	5,700	6,700	18%
6680 Subdivision Fees & Taxes	18,190	18,444	17,500	17,500	17,500	17,500	0%
6710 Waste Dumping Fees	631	-	400	400	400	400	0%
<b>Sub-Total Contractual Services</b>	<b>514,257</b>	<b>484,451</b>	<b>438,300</b>	<b>438,300</b>	<b>438,300</b>	<b>504,700</b>	<b>15%</b>
<b>Commodities</b>							
7001 Office Supplies	261	25	300	300	300	300	0%
7130 Agriculture Supplies	16,170	13,138	10,000	10,000	10,000	10,000	0%
7210 Chemicals	4,459	3,988	3,000	3,000	3,000	2,500	-17%
7290 Concrete & Clay Products	2,946	2,491	5,800	5,800	5,800	5,800	0%
7370 Institutional Supplies	2,484	3,226	2,000	2,000	2,000	2,000	0%
7490 Building Materials	8,027	6,800	8,000	8,000	8,000	8,000	0%
7530 Medical Supplies	229	256	400	400	400	400	0%
7570 Hardware & Hand Tools	11,123	13,914	10,000	10,000	10,000	10,000	0%
7610 Fuel, Oil, and Lubricants	-	601	-	-	-	-	0%
7690 Recreational Supplies	6,597	13,951	-	-	-	-	0%
7730 Metal Supplies	308	1,753	400	400	400	400	0%
7770 Uniform & Safety Gear	2,024	2,594	2,300	2,300	2,300	2,500	9%
7810 Sign Supplies	138	-	500	500	500	500	0%
<b>Sub-Total Commodities</b>	<b>54,767</b>	<b>62,738</b>	<b>42,700</b>	<b>42,700</b>	<b>42,700</b>	<b>42,400</b>	<b>-1%</b>
<b>Total</b>	<b>1,695,862</b>	<b>1,784,220</b>	<b>1,450,000</b>	<b>1,450,000</b>	<b>1,450,000</b>	<b>1,497,500</b>	<b>3%</b>

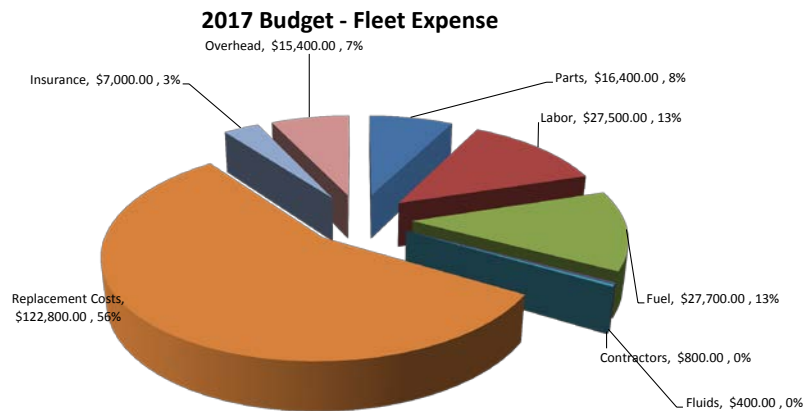


Department	Public Works and Parks
Program	Park Maintenance

Fund	General
Account Number	01-40-45

FY 2014 Actual	FY 2015 Actual	FY 2016 Original	FY 2016 Amended	FY 2016 Estimated	FY 2017 Budget	% over FY 2016
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<sup>1</sup>Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated out of the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Parks Department's allocation for these services for the 2017 budget comes to \$174,400. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Parks Department currently has 20 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Silverado: 2006 (5)	8
Chevy Silverado: 2005 (2)	8
1 Ton Dump Truck: 2013 (1)	10
Dump Truck: 2005 (2)	10
Chevy Silverado: 2002 (2)	10
Ford Escape Hybrid: 2008 (1)	10
F-550 Aerial Truck: 2015 (1)	5
Compact Track Loader: 2015 (1)	5
624 K Wheel Loader: 2015 (1)	5
Chevy Silverado: 2015 (4)	5



**PUBLIC WORKS AND PARKS**

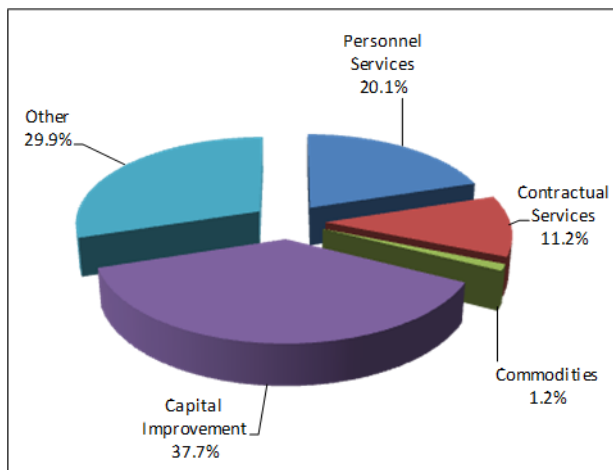
**PARK AND STORM WATER SALES TAX FUND**

Parks Sales Tax Fund is used to account for a revenue resource from the one-half cent parks sales tax passed by voters in November 2001. All parks and recreation activity is tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012, approximately 35% is made from revenue generated within this fund.

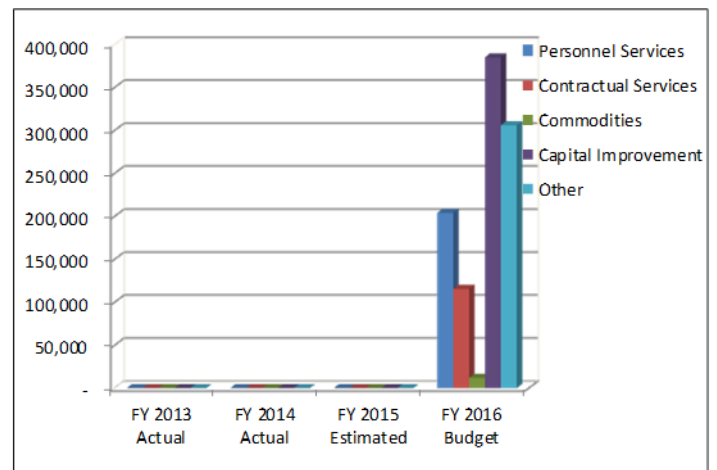
**BUDGET EXPENDITURES**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	<b>FY 2016 Budget</b>	% over FY 2015
Personnel Services	-	-	-	-	-	204,000	100%
Contractual Services	-	-	-	-	-	115,600	100%
Commodities	-	-	-	-	-	12,000	100%
Capital Improvement	-	-	-	-	-	385,000	100%
Other	-	-	-	-	-	305,900	100%
<b>Total</b>	-	-	-	-	-	<b>1,022,500</b>	<b>100%</b>

**FY 2016 Adopted Budget**



**Expenditures Comparison**





Department	Parks Sales Tax
Program	Parks Sales Tax

Fund	General
Account Number	14-40-90

	FY 2014 Actual	FY 2015 Actual	FY 2016 Original	FY 2016 Amended	FY 2016 Estimated	FY 2017 Budget	% over FY 2016
<b>Personnel Services</b>							
5001 Salaries - Full-Time	-	-	175,000	175,000	175,000	190,000	9%
5420 Workers Compensation	-	-	200	200	200	-	-100%
5460 Medical Insurance	-	-	12,000	12,000	12,000	-	-100%
5660 Social Security Contributions	-	-	10,800	10,800	10,800	10,000	-7%
5740 Pension Contribution Nonunif.	-	-	3,400	3,400	3,400	-	-100%
5900 Medicare	-	-	2,600	2,600	2,600	3,600	38%
<b>Sub-Total Personnel Services</b>	-	-	<b>204,000</b>	<b>204,000</b>	<b>204,000</b>	<b>203,600</b>	<b>0%</b>
<b>Contractual Services</b>							
6010 Professional Services	-	-	5,000	5,000	5,000	-	-100%
6330 Decorative Street Lights	-	-	18,800	18,800	18,800	18,000	-4%
6530 Fleet Service & Replacement	-	-	91,800	91,800	91,800	43,600	-53%
<b>Sub-Total Contractual Services</b>	-	-	<b>115,600</b>	<b>115,600</b>	<b>115,600</b>	<b>61,600</b>	<b>-47%</b>
<b>Commodities</b>							
7001 Office Supplies	-	-	12,000	12,000	12,000	-	-100%
<b>Sub-Total Commodities</b>	-	-	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	-	<b>-100%</b>
<b>Capital Outlay</b>							
8010 Parks Improvement	-	-	380,000	569,900	569,900	675,500	78%
8180 Office Furniture & Equip.	-	-	5,000	5,000	5,000	-	-100%
<b>Sub-Total Capital Outlay</b>	-	-	<b>385,000</b>	<b>574,900</b>	<b>574,900</b>	<b>675,500</b>	<b>75%</b>
<b>Other</b>							
9150 Debt Service - Principal	-	-	284,900	284,900	284,900	290,000	2%
9200 Debt Service - Interest	-	-	21,000	21,000	21,000	18,600	-11%
<b>Sub-Total Other</b>	-	-	<b>305,900</b>	<b>305,900</b>	<b>305,900</b>	<b>308,600</b>	<b>1%</b>
<b>Total</b>	-	-	<b>1,022,500</b>	<b>1,212,400</b>	<b>1,212,400</b>	<b>1,249,300</b>	<b>22%</b>





**PUBLIC WORKS AND PARKS**

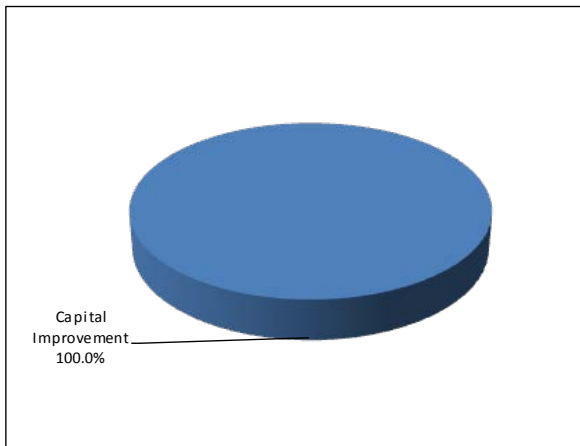
**PUBLIC WORKS AND PARKS GRANTS**

This program provides for various Public Works and Parks Grants. The number and amount of grants will fluctuate from year to year.

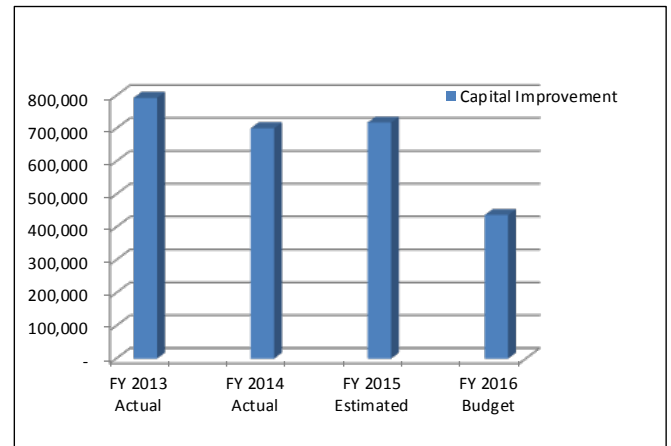
**BUDGET EXPENDITURES**

<b>Public Works Grants</b>	FY 2013 Actual	FY 2014 Actual	FY 2015 Original	FY 2015 Amended	FY 2015 Estimated	<b>FY 2016 Budget</b>	% over FY 2015
Capital Improvement	793,444	700,722	718,200	718,200	718,200	436,900	-39%
<b>Total</b>	<b>793,444</b>	<b>700,722</b>	<b>718,200</b>	<b>718,200</b>	<b>718,200</b>	<b>436,900</b>	<b>-39%</b>

**FY 2016 Adopted Budget**



**Expenditures Comparison**



**Use of Funds**

Forsyth Improvement	\$16,000
Bicycle Facilities	132,000
Kingsland Avenue Bridge	1,095,600
Sidewalk and Curb Maintenance (CDBG)	75,000
Fogerty Park	525,000
Recycling Project	6,000
	<u>\$1,849,600</u>



Department	Grants
Program	Public Works Grants

Fund	Grants
Account Number	22-40-95

	FY 2014 Actual	FY 2015 Actual	FY 2016 Original	FY 2016 Amended	FY 2016 Estimated	FY 2017 Budget	% over FY 2016
<b>Contractual Services</b>							
6010 Professional Services	36,694	1,268	1,000	1,000	1,000	-	-100%
6070 Temporary Labor	1,515	-	6,900	6,900	6,900	-	-100%
6090 Postage	-	4,642	4,000	4,000	4,000	-	-100%
6150 Printing Services	2,521	5,243	-	-	-	-	0%
<b>Sub-Total Contractual Services</b>	<b>40,729</b>	<b>11,153</b>	<b>11,900</b>	<b>11,900</b>	<b>11,900</b>	<b>-</b>	<b>-100%</b>
<b>Commodities</b>							
7250 Solid Waste Supplies	431	1,105	36,000	36,000	36,000	-	-100%
7570 Hardware & Hand Tools	36	-	-	-	-	-	0%
<b>Sub-Total Commodities</b>	<b>467</b>	<b>1,105</b>	<b>36,000</b>	<b>36,000</b>	<b>36,000</b>	<b>-</b>	<b>-100%</b>
<b>Capital Improvement</b>							
8010 Parks Improvement	101,250	846,493	-	-	-	525,000	100%
8040 Bridge Construction	20,035	355,717	-	-	-	1,095,600	100%
8060 Curbs, Sidewalk & Alleys	-	120,288	269,000	269,000	269,000	75,000	-72%
8080 Street Construction	-	-	120,000	120,000	120,000	16,000	-87%
8100 Misc. Improvements	538,241	97,811	-	-	-	-	0%
<b>Sub-Total Capital Improvement</b>	<b>659,526</b>	<b>1,420,308</b>	<b>389,000</b>	<b>389,000</b>	<b>389,000</b>	<b>1,711,600</b>	<b>340%</b>
<b>Total</b>	<b>700,722</b>	<b>1,432,566</b>	<b>436,900</b>	<b>436,900</b>	<b>436,900</b>	<b>1,711,600</b>	<b>292%</b>

# Municipal Park Grant Commission – Past Projects



Round 16 – Fogerty Park (still in design phase – not yet constructed)

Date Taken - 8/23/16



Round 15 – Millar Park Playground

Date Taken - 8/23/16

# Municipal Park Grant Commission – Past Projects



Round 14 – Lewis Park

Date Taken - 8/23/16



Round 13 – Millar Park Pavilion

Date Taken - 8/23/16

# Municipal Park Grant Commission – Past Projects



Round 12 – Heman Park Athletic Field Irrigation

Date Taken - 8/23/16



Round 11 – Flynn Park Playground

Date Taken - 8/23/16

# Municipal Park Grant Commission – Past Projects



Round 10 – Flynn Park Tennis Courts

Date Taken - 8/23/16



Round 8 – Ruth Park Driving Range

Date Taken - 8/23/16

# Municipal Park Grant Commission – Past Projects



Round 7 – Heman Park Field Lighting

Date Taken - 8/23/16



Round 6 – Heman Park Tennis Courts

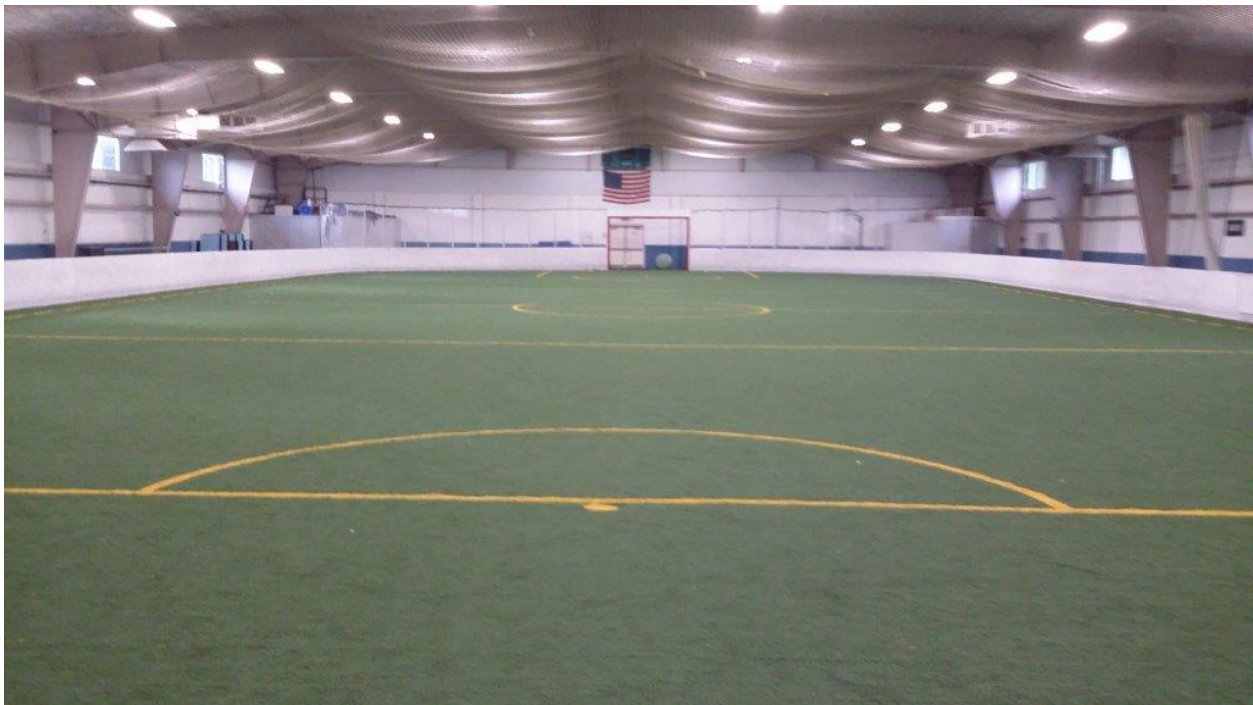
Date Taken - 8/23/16

# Municipal Park Grant Commission – Past Projects



Round 5 – Kaufman Park Playground

Date Taken - 8/23/16



Round 4 – Centennial Commons Indoor Soccer Field

Date Taken - 8/23/16



# Municipal Park Grant Commission – Past Projects



Round 2 – Centennial Commons Fitness Center

Date Taken - 8/23/16

# Janet Majerus Park – Current Conditions



Walking Path

Date Taken – 8/23/16



Playground

Date Taken – 8/23/16