

NOTICE OF STUDY SESSION

OF THE

UNIVERSITY CITY CITY COUNCIL

Public Notice is hereby given that a Study Session of the City Council of University City will be held on Monday, June 5, 2017, at 5:30 p.m., at City Hall, fifth floor, 6801 Delmar, University City, MO.

AGENDA

Requested by the Interim City Manager

1. Meeting called to order
2. Discussion of University City's Draft FY18 budget
3. Adjournment

This meeting is OPEN to the public.

A public hearing on the proposed draft FY18 budget will be held during the June 12th Council meeting at 6:30 p.m.

Dated this 1st day of June, 2017

LaRette Reese
Interim City Clerk

Budget Worksheet Reports – Proposed Budget Year 2018

Section I

- Legislation
- City Manager's Office
- Human Resources
- Finance
- IT
- Municipal Court

Section II

- Police
- Fire

Section III

- Facilities Maintenance
- Community Development
- Aquatics
- Centennial Commons
- EDRST
- Parking Garage

Section IV

- Admin & Engineering
- Street Maintenance
- Park Maintenance
- Golf Course
- Fleet
- Solid Waste (SW Admin)
- Leaf Collection
- Capital Improvement Sales Tax
- Park & Storm Water



Legislation Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft		
	Draft National League of Cities (NLC)	1.00	3,000.00	3,000.00
	Draft Missouri Municipal League (MML)	1.00	1,300.00	1,300.00
	Draft St. Louis County Municipal League	1.00	7,000.00	7,000.00
	Draft International Institute of Municipal Clerk (IIMC)	1.00	700.00	700.00
	Draft United States Conference of Mayors	1.00	3,000.00	3,000.00
			Draft Totals	\$15,000.00

6720 Election Costs 25,000.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Draft	Municipal Election	1.00	25,000.00	25,000.00
			Draft Totals	\$25,000.00

Contractual Services Totals \$103,300.00

Materials and Supplies
7001 Office Supplies 1,000.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Draft	Staples	1.00	500.00	500.00
Draft	Local Retail Vendors	1.00	500.00	500.00
			Draft Totals	\$1,000.00

7050 Publications 600.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Draft	St. Louis Post	1.00	300.00	300.00
Draft	St. Louis Bus Journal	1.00	300.00	300.00
			Draft Totals	\$600.00

7090 Office & Computer Equip. 700.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Draft	Printer, speakers, etc.	1.00	700.00	700.00
			Draft Totals	\$700.00

7335 Business Meeting 300.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Draft	Business Meeting	1.00	300.00	300.00
			Draft Totals	\$300.00

7850 Awards & Gifts 200.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount



City Manager's Office Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft		
Department 12 - General Administration				
Program 05 - City Manager's Office				
<i>Personal Services</i>				
5001	Salaries-Full-time	195,000.00		
5340	Salaries-Part-time & Temp	40,000.00		
5420	Workers Compensation	500.00		
5460	Medical Insurance	11,400.00		
5660	Social Security Contributions	12,000.00		
5740	Pension Contribution Nonunif	23,000.00		
5900	Medicare	3,000.00		
<i>Personal Services Totals</i>		\$284,900.00		
<i>Contractual Services</i>				
6010	Professional Services	150,000.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Consulting Services for Economic Development	1.00	24,000.00	24,000.00
Draft	Calendar designing	1.00	6,000.00	6,000.00
Draft	Marketing	1.00	50,000.00	50,000.00
Draft	Grant Writers	1.00	20,000.00	20,000.00
Draft	Public Communications / Media Relations	1.00	50,000.00	50,000.00
			Draft Totals	\$150,000.00
6020	Legal Services	240,000.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Legal Fees for Personnel Matter	5.00	16,000.00	80,000.00
Draft	City's Attorney	550.00	175.00	96,250.00
Draft	Attorney fees - all other litigations	10.00	5,000.00	50,000.00
Draft	Residents and businesses related matters	1.00	13,750.00	13,750.00
			Draft Totals	\$240,000.00
6020.02	Legal Services-County Wide Sales Tax	5,000.00		
6040	Events & Receptions	1,000.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Green Practices Committee-8 subject town hall	10.00	100.00	1,000.00
			Draft Totals	\$1,000.00
6050	Maintenance Contracts	8,000.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	U City in Bloom-Loop Flower pots-City Share	1.00	8,000.00	8,000.00
			Draft Totals	\$8,000.00



City Manager's Office Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft		
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Cell phone	1.00	1,000.00 1,000.00
				Draft Totals \$1,000.00
6400	Office Equipment Maintenance			1,500.00
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Copier and Printers	1.00	1,500.00 1,500.00
				Draft Totals \$1,500.00
6610	Staff Training			1,000.00
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Various Seminars and Training	1.00	1,000.00 1,000.00
				Draft Totals \$1,000.00
6650	Memberships & Certifications			3,000.00
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	ICMA Local	1.00	500.00 500.00
	Draft	ICMA (National)	1.00	500.00 500.00
	Draft	Chamber of Commerce - U City	1.00	1,000.00 1,000.00
	Draft	MML Fall (MO Municipal League)	1.00	1,000.00 1,000.00
				Draft Totals \$3,000.00
	<i>Contractual Services Totals</i>			\$526,700.00
7001	Materials and Supplies Office Supplies			1,000.00
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Ordinary Office supplies from Staples	1.00	1,000.00 1,000.00
				Draft Totals \$1,000.00
7050	Publications			500.00
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Misc Publications	1.00	500.00 500.00
				Draft Totals \$500.00
7335	Business Meeting			1,500.00



Human Resources Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Office Supplies	1.00	1,000.00	1,000.00
					Draft Totals
					\$1,000.00
7050	Publications				500.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Professional Publications & Literature	1.00	500.00	500.00
					Draft Totals
					\$500.00
7090	Office & Computer Equip.				500.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Misc for HR office	1.00	500.00	500.00
					Draft Totals
					\$500.00
7330	Food				4,000.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Employees Holiday Luncheon	1.00	4,000.00	4,000.00
					Draft Totals
					\$4,000.00
7850	Awards & Gifts				4,000.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Employee Recognition Program - Annual	1.00	4,000.00	4,000.00
					Draft Totals
					\$4,000.00
<i>Materials and Supplies Totals</i>					<u>\$10,000.00</u>
Program 07 - Human Resources Totals					<u>\$164,000.00</u>
Department 14 - Human Resources Totals					<u>\$164,000.00</u>



Finance Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
6650	Memberships & Certifications	1,500.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	CAFR Application -GFOA	1.00	450.00	450.00
	Draft	Budget Application - GFOA	1.00	350.00	350.00
	Draft	GFOA-NATIONAL (4)	4.00	125.00	500.00
	Draft	GFOA-LOCAL (4)	4.00	50.00	200.00
				Draft Totals	\$1,500.00
6660	Laundry Services	500.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Print Shop Uniform	1.00	500.00	500.00
				Draft Totals	\$500.00
6700	Misc. Operating Services	3,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Treasury Services	1.00	3,000.00	3,000.00
				Draft Totals	\$3,000.00
6770	Bank & Credit Card Fees	2,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Account Analysis	4.00	250.00	1,000.00
	Draft	Credit card fees	1.00	1,000.00	1,000.00
				Draft Totals	\$2,000.00
	<i>Contractual Services Totals</i>	\$170,800.00			
	<i>Materials and Supplies</i>				
7001	Office Supplies	15,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	OFFICE SUPPLIES	1.00	5,000.00	5,000.00
	Draft	PAPER	1.00	10,000.00	10,000.00
				Draft Totals	\$15,000.00
7050	Publications	500.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	GFOA MATERIALS	1.00	225.00	225.00
	Draft	SALES TAX REPORTS	1.00	275.00	275.00



IT Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
Department 18 - Information Technology					
Program 11 - Information Technology					
<i>Personal Services</i>					
5001	Salaries-Full-time	71,400.00			
5420	Workers Compensation	2,800.00			
5460	Medical Insurance	14,600.00			
5660	Social Security Contributions	4,500.00			
5740	Pension Contribution Nonunif	8,000.00			
5900	Medicare	1,100.00			
<i>Personal Services Totals</i>		\$102,400.00			
<i>Contractual Services</i>					
6010	Professional Services	100,000.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	IT Placement Employee - Tech Electronics	1.00	90,000.00	90,000.00
	Draft	Other Implementation	2.00	5,000.00	10,000.00
				Draft Totals	\$100,000.00
6050	Maintenance Contracts	100,000.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Laserfiche (Annual Support) - Copying	1.00	13,000.00	13,000.00
	Draft	NetMotion (Annual Support)	1.00	2,000.00	2,000.00
	Draft	VMWare - Virtual Environment (3yr; needed	1.00	15,000.00	15,000.00
	Draft	Prairiefyre - Call Accounting (Annual Support)	1.00	3,000.00	3,000.00
	Draft	Symantec - Enterprise Security (Annual	1.00	10,000.00	10,000.00
	Draft	CivicPlus - Website (Annual Support /	1.00	12,500.00	12,500.00
	Draft	LogMeIn Backup	1.00	300.00	300.00
	Draft	LogMeIn Central	1.00	800.00	800.00
	Draft	New World	1.00	20,500.00	20,500.00
	Draft	Lenel - Access Control (Quarterly)	4.00	550.00	2,200.00
	Draft	ArubaCare - Wireless Support	1.00	1,200.00	1,200.00
	Draft	Dell SonicWall Support (Multiple Devices)	1.00	8,000.00	8,000.00
	Draft	Mitel Phone System Annual Support	1.00	10,500.00	10,500.00
	Draft	PDQ Deploy	1.00	500.00	500.00
	Draft	PDQ Inventory	1.00	500.00	500.00
				Draft Totals	\$100,000.00
6120	Professional Development	1,000.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	New World User Conference	1.00	1,000.00	1,000.00
				Draft Totals	\$1,000.00
6175	Privacy Liability & Network Security	5,000.00			



IT Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Computer Training for Staff	3.00	500.00	1,500.00
				Draft Totals	\$1,500.00
6650	Memberships & Certifications				1,000.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	IT World	1.00	1,000.00	1,000.00
				Draft Totals	\$1,000.00
		<i>Contractual Services Totals</i>			\$413,500.00
	<i>Materials and Supplies</i>				
7001	Office Supplies				3,000.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Basic Office Supplies	1.00	3,000.00	3,000.00
				Draft Totals	\$3,000.00
7090	Office & Computer Equip.				10,000.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Software application	1.00	5,000.00	5,000.00
	Draft	Emergency Hardware Replacement	1.00	5,000.00	5,000.00
				Draft Totals	\$10,000.00
		<i>Materials and Supplies Totals</i>			\$13,000.00
	<i>Capital Outlay</i>				
8120	Computer Equipment				100,000.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Infrastructure Replacement Contingency	1.00	64,000.00	64,000.00
	Draft	Firewall Replacement	1.00	5,000.00	5,000.00
	Draft	Switch Replacement	2.00	5,000.00	10,000.00
	Draft	Domain Controller	1.00	5,000.00	5,000.00
	Draft	Desktop Refresh w/Monitor	20.00	800.00	16,000.00
				Draft Totals	\$100,000.00
8140	Software Systems				50,000.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	MS Licensing	1.00	25,000.00	25,000.00
	Draft	SeamlessDocs	1.00	25,000.00	25,000.00



Municipal Court Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
Department 20 - Municipal Court					
Program 14 - Municipal Court					
<i>Personal Services</i>					
5001	Salaries-Full-time	153,000.00			
5340	Salaries-Part-time & Temp	12,000.00			
5380	Overtime	5,000.00			
5420	Workers Compensation	500.00			
5460	Medical Insurance	32,800.00			
5660	Social Security Contributions	9,000.00			
5740	Pension Contribution Nonunif	21,000.00			
5900	Medicare	2,100.00			
<i>Personal Services Totals</i>		\$235,400.00			
<i>Contractual Services</i>					
6010	Professional Services	50,000.00			
Budget Transactions					
<i>Level</i>		<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft		DEPT OF REVENUE-PLATE LOOK UP	50.00	20.00	1,000.00
Draft		CINTAS	12.00	83.33	1,000.00
Draft		Prosecuting Attorney	12.00	2,500.00	30,000.00
Draft		Municipal Judge	1.00	18,000.00	18,000.00
				Draft Totals	\$50,000.00
6050	Maintenance Contracts	15,000.00			
Budget Transactions					
<i>Level</i>		<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft		T2 - System	1.00	12,000.00	12,000.00
Draft		T2 - Handheld maintenance	2.00	1,500.00	3,000.00
				Draft Totals	\$15,000.00
6120	Professional Development	2,500.00			
Budget Transactions					
<i>Level</i>		<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft		MO COURT CLERKS (2)	2.00	750.00	1,500.00
Draft		Court Administrator	1.00	1,000.00	1,000.00
				Draft Totals	\$2,500.00
6150	Printing Services	5,000.00			
Budget Transactions					
<i>Level</i>		<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft		FILE FOLDERS	1.00	1,000.00	1,000.00
Draft		COURT FORMS	1.00	1,000.00	1,000.00
Draft		WINDOW ENVELOPES	1.00	1,000.00	1,000.00
Draft		COURT DATE CARDS	1.00	2,000.00	2,000.00
				Draft Totals	\$5,000.00



Municipal Court Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
			Draft Totals	\$5,000.00	
		<i>Contractual Services Totals</i>	\$103,000.00		
<i>Materials and Supplies</i>					
7001	Office Supplies	1,500.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	GENERAL OFFICE SUPPLIES/PRINTER	1.00	1,500.00	1,500.00	
			Draft Totals	\$1,500.00	
7090	Office & Computer Equip.	5,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	Computer, printer and scanner	2.00	2,500.00	5,000.00	
			Draft Totals	\$5,000.00	
		<i>Materials and Supplies Totals</i>	\$6,500.00		
Program	14 - Municipal Court	Totals	\$344,900.00		
Department	20 - Municipal Court	Totals	\$344,900.00		

Section II

- Police
- Fire



Police Budget Worksheet Report

Proposed Budget Year 2018

Account Account Description 2018 Draft

Department **30 - Police**
 Program **20 - Police Operations**
Personal Services

5001	Salaries-Full-time	5,415,000.00
5340	Salaries-Part-time & Temp	80,000.00
5380	Overtime	400,000.00
5420	Workers Compensation	170,000.00
5460	Medical Insurance	750,000.00
5660	Social Security Contributions	65,000.00
5700	Clothing Allowance	6,000.00
5740	Pension Contribution Nonunif	126,000.00
5780	Residency Allowance	20,000.00
5900	Medicare	80,000.00

Personal Services Totals \$7,112,000.00

Contractual Services

6010	Professional Services	12,700.00
------	-----------------------	-----------

Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Locksmith Service	1.00	400.00	400.00
Draft	Interpreter Service	1.00	404.00	404.00
Draft	Radar Certifications	1.00	500.00	500.00
Draft	The Work Center - Pre-Employment Agility	8.00	175.00	1,400.00
Draft	Southwest Psychological Test for Police	8.00	525.00	4,200.00
Draft	Orthopedic Associates - Medical Physical	8.00	387.00	3,096.00
Draft	Clinical Management - Drug Testing for	8.00	50.00	400.00
Draft	Tap Dance Live Clerical Testing for New	20.00	10.00	200.00
Draft	Southwest Psychological Test for	4.00	525.00	2,100.00
<i>Draft Totals</i>				\$12,700.00

6030	Medical Service	4,000.00
------	-----------------	----------

Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Prisoner Hospital Bills	1.00	4,000.00	4,000.00
<i>Draft Totals</i>				\$4,000.00

6050	Maintenance Contracts	33,000.00
------	-----------------------	-----------

Budget Transactions

<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	St. Louis County Prisoner Housing	1.00	4,000.00	4,000.00
Draft	Pest Contol	5.00	200.00	1,000.00
Draft	Charter Communications - Sutter/Etzel	1.00	900.00	900.00
Draft	Charter Communications - PD Cable	1.00	200.00	200.00
Draft	Price Photocopy - Maintenance of Chief's	1.00	245.00	245.00
Draft	Price Photocopy - Maintenance of Records	1.00	245.00	245.00
Draft	MorphoTrak - Livescan Maintenance	1.00	3,500.00	3,500.00
Draft	Porter Lee - BEAST Evidence System -	1.00	900.00	900.00
Draft	MO Police Chief Certification	1.00	1,700.00	1,700.00



Police Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Drug/Vice/Informants	1.00	3,000.00	3,000.00
				Draft Totals	\$3,000.00
	<i>Contractual Services Totals</i>				\$1,984,900.00
7001	Materials and Supplies Office Supplies				10,000.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Staples - Office Supply: toner, staples,	1.00	10,000.00	10,000.00
				Draft Totals	\$10,000.00
7050	Publications				1,500.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Professional Subscriptions	1.00	1,500.00	1,500.00
				Draft Totals	\$1,500.00
7090	Office & Computer Equip.				10,500.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Office Furniture, Printers	1.00	3,500.00	3,500.00
	Draft	Desktop Computers for Report Writing	3.00	2,000.00	6,000.00
	Draft	Monitor Upgrades	1.00	1,000.00	1,000.00
				Draft Totals	\$10,500.00
7210	Chemicals				600.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Breathalyzer Solution, Mace	1.00	600.00	600.00
				Draft Totals	\$600.00
7330	Food				10,000.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	PD Events, Prisoner Meals, Professional	1.00	10,000.00	10,000.00
				Draft Totals	\$10,000.00
7370	Institutional Supplies				1,000.00
	Budget Transactions				



Police Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	Uniforms and Equipment of Officer,	1.00	34,000.00	34,000.00	
				Draft Totals <u>\$34,000.00</u>	
7810	Sign Supplies	500.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	PD Signs, Posters	1.00	500.00	500.00	
				Draft Totals <u>\$500.00</u>	
7850	Awards & Gifts	1,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	Retirement plaques, special events	1.00	1,000.00	1,000.00	
				Draft Totals <u>\$1,000.00</u>	
<i>Materials and Supplies Totals</i>			<u>\$99,100.00</u>		
Program	20 - Police Operations	Totals	<u>\$9,196,000.00</u>		
Department	30 - Police	Totals	<u><u>\$9,196,000.0</u></u>		



Fire Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
	Draft	Miscellaneous Repairs	1.00	1,000.00	1,000.00
	Draft	Yearly expenses	1.00	400.00	400.00
	Draft	*Pagers - American Messaging	1.00	2,400.00	2,400.00
	Draft	Verizon	7.00	1,000.00	7,000.00
	Draft	Yearly Wireless cards; 7	8.00	400.00	3,200.00
					Draft Totals
					\$14,000.00

6280 Water 3,000.00

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Draft	Engine House #1	1.00	1,500.00	1,500.00	
Draft	Engine House #2	1.00	1,500.00	1,500.00	
					Draft Totals
					\$3,000.00

6290 Sewer 1,000.00

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Draft	Engine House #1	1.00	500.00	500.00	
Draft	Engine House #2	1.00	500.00	500.00	
					Draft Totals
					\$1,000.00

6360 Building Maintenance 20,000.00

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Draft	Miscellaneous Repairs	1.00	9,600.00	9,600.00	
Draft	Garage Door replacement work - House 2	1.00	3,900.00	3,900.00	
Draft	Painting - House 2	1.00	2,500.00	2,500.00	
Draft	Dryer Vent Cleaning: House 1	4.00	150.00	600.00	
Draft	Backflow device testing	1.00	200.00	200.00	
Draft	New Kitchen windows at House 2	4.00	800.00	3,200.00	
					Draft Totals
					\$20,000.00

6380 Equipment Maintenance 20,000.00

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Draft	Air Quality Testing	2.00	600.00	1,200.00	
Draft	Fitness Equipment Repairs	2.00	750.00	1,500.00	
Draft	BEMES & Medical Equipment Repair	1.00	1,000.00	1,000.00	
Draft	EMSAR Stretcher Service	1.00	500.00	500.00	
Draft	Ladder Testing: Annual	2.00	800.00	1,600.00	
Draft	Portable Radio - 800w	1.00	3,000.00	3,000.00	
Draft	Unication G-1 Pager	2.00	800.00	1,600.00	
Draft	Face Mask Fit Testing	1.00	1,000.00	1,000.00	
Draft	Miscellaneous Repairs - appliances, etc	1.00	1,100.00	1,100.00	
Draft	Fitness Equipment Service Agreement	2.00	500.00	1,000.00	
Draft	Sigtronics Dual Ear Headsets	4.00	250.00	1,000.00	



Fire Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft
6640	Exterminations	1,000.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Draft	House 1: Yearly Expenses	4.00	125.00	500.00
Draft	House 2: Yearly Expenses	1.00	500.00	500.00
			Draft Totals	\$1,000.00

6650	Memberships & Certifications	5,000.00
------	------------------------------	----------

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Draft	Missouri Association of Fire Chiefs	1.00	1,000.00	1,000.00
Draft	Chief: St. Louis Co. Hazardous Mat. Resp.	1.00	250.00	250.00
Draft	Chief: St. Louis Co. Fire Chief's Assoc.	1.00	225.00	225.00
Draft	Chief: The Backstoppers	2.00	250.00	500.00
Draft	Central Core Training Association	1.00	550.00	550.00
Draft	Safety Officer Association	1.00	400.00	400.00
Draft	Crismon: PFFIA	1.00	25.00	25.00
Draft	Chief: National Fire Protection Assoc.	1.00	115.00	115.00
Draft	Sam's Club: Chief, 3 B/Cs, 2 Captains, 2	8.00	45.00	360.00
Draft	Chief: GSLAFCA	1.00	300.00	300.00
Draft	Chief: Missouri Emergency Med. Serv.	1.00	225.00	225.00
Draft	Chiefs: Metro Fire Marshals Assoc.	2.00	25.00	50.00
Draft	North County Training Associations	1.00	1,000.00	1,000.00
			Draft Totals	\$5,000.00

6700	Misc. Operating Services	1,000.00
------	--------------------------	----------

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Draft	Yearly expenses: overnight shipping, bid	1.00	1,000.00	1,000.00
			Draft Totals	\$1,000.00

Contractual Services Totals \$448,500.00

<i>Materials and Supplies</i>		
7001	Office Supplies	1,000.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Draft	Yearly Expenses	1.00	1,000.00	1,000.00
			Draft Totals	\$1,000.00

7050	Publications	5,000.00
------	--------------	----------

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Draft	Fire Prevention	1.00	3,000.00	3,000.00
Draft	Public Relations Materials: English &	1.00	2,000.00	2,000.00
			Draft Totals	\$5,000.00

Section III

- **Facilities Maintenance**
- **Community Development**
- **Aquatics**
- **Centennial Commons**
- **EDRST**
- **Parking Garage**



Facilities Maintenance Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
Department 45 - Community Development					
Program 36 - Facilities Maintenance					
<i>Personal Services</i>					
5001	Salaries-Full-time	332,000.00			
5340	Salaries-Part-time & Temp	24,000.00			
5380	Overtime	4,000.00			
5420	Workers Compensation	10,000.00			
5460	Medical Insurance	56,000.00			
5660	Social Security Contributions	22,000.00			
5740	Pension Contribution Nonunif	41,000.00			
5900	Medicare	5,200.00			
<i>Personal Services Totals</i>		\$494,200.00			
<i>Contractual Services</i>					
6010	Professional Services	25,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	Professional Services (Decrease as projects)	1.00	25,000.00	25,000.00	
			Draft Totals	\$25,000.00	
6050	Maintenance Contracts	45,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	HVAC	1.00	30,000.00	30,000.00	
Draft	Elevator	1.00	15,000.00	15,000.00	
			Draft Totals	\$45,000.00	
6070	Temporary Labor	1,000.00			
6160	Insurance-Property & Auto	65,000.00			
6170	Insurance-Liability	4,500.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	Liability	1.00	2,500.00	2,500.00	
Draft	Accident Deductible	1.00	2,000.00	2,000.00	
			Draft Totals	\$4,500.00	
6250	Natural Gas	18,000.00			
6260	Electricity	75,000.00			
6270	Telephone & Pagers	1,200.00			
6280	Water	18,500.00			
6290	Sewer	20,000.00			
6360	Building Maintenance	15,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	City Hall - Entrance door repair	1.00	15,000.00	15,000.00	
			Draft Totals	\$15,000.00	



Community Development Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
6510	Demolition & Board-Up	20,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Emergency Board up & demolition up-front	1.00	20,000.00	20,000.00
				Draft Totals	\$20,000.00
6530	Fleet Service & Replacement	9,300.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Fleet	1.00	9,300.00	9,300.00
				Draft Totals	\$9,300.00
6600	Tuition Reimbursement	600.00			
6610	Staff Training	7,300.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	MABOI/ICC training	13.00	500.00	6,500.00
	Draft	Planning, Zoning, Economic development	4.00	200.00	800.00
				Draft Totals	\$7,300.00
6650	Memberships & Certifications	6,400.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	MABOI memberships	12.00	35.00	420.00
	Draft	ICC memberships	12.00	100.00	1,200.00
	Draft	NFPA membership	1.00	100.00	100.00
	Draft	MACA membership	1.00	60.00	60.00
	Draft	NACA membership	1.00	70.00	70.00
	Draft	National Trust for Historic Preservation	1.00	50.00	50.00
	Draft	APA memberships (national, state, local)	3.00	500.00	1,500.00
	Draft	AICP certifications	2.00	1,000.00	2,000.00
	Draft	Economic Development	2.00	500.00	1,000.00
				Draft Totals	\$6,400.00
6700	Misc. Operating Services	8,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Misc	1.00	4,000.00	4,000.00
	Draft	Ameren New Customer	1.00	700.00	700.00
	Draft	Title Searches	1.00	2,000.00	2,000.00
	Draft	Certificates of Ownership	1.00	1,300.00	1,300.00
				Draft Totals	\$8,000.00



Community Development Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft																								
			Draft Totals	\$1,500.00																						
7770	Uniforms & Safety Gear	2,400.00																								
Budget Transactions																										
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: right;"><i>Number of Units</i></th> <th style="text-align: right;"><i>Cost Per Unit</i></th> <th style="text-align: right;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>Draft</td> <td>Coat/shirts/boots for inspection staff</td> <td style="text-align: right;">15.00</td> <td style="text-align: right;">150.00</td> <td style="text-align: right;">2,250.00</td> </tr> <tr> <td>Draft</td> <td>Shirts office staff</td> <td style="text-align: right;">6.00</td> <td style="text-align: right;">25.00</td> <td style="text-align: right;">150.00</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right; border-top: 1px solid black;">Draft Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$2,400.00</td> </tr> </tbody> </table>						<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	Draft	Coat/shirts/boots for inspection staff	15.00	150.00	2,250.00	Draft	Shirts office staff	6.00	25.00	150.00					Draft Totals	\$2,400.00
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																						
Draft	Coat/shirts/boots for inspection staff	15.00	150.00	2,250.00																						
Draft	Shirts office staff	6.00	25.00	150.00																						
				Draft Totals	\$2,400.00																					
<i>Materials and Supplies Totals</i>		\$21,300.00																								
Program 40 - Community Development Totals		\$1,806,300.0																								



Community Center Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Roof repair	1.00	15,000.00	15,000.00
	Draft	Exterior Paint	1.00	10,000.00	10,000.00
				Draft Totals	\$25,000.00
8100	Misc. Improvements				10,000.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Building Improvements, replace chairs and	1.00	10,000.00	10,000.00
				Draft Totals	\$10,000.00
		<i>Capital Outlay Totals</i>		\$35,000.00	
	Program 49 - Community Center Totals			\$182,800.00	



Aquatics Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft		
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Replacement chairs, umbrellas, tables	1.00	2,000.00 2,000.00
				Draft Totals <u>2,000.00</u>
7770	Uniforms & Safety Gear		1,200.00	
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Life guard uniforms, safety gear	1.00	1,200.00 1,200.00
				Draft Totals <u>\$1,200.00</u>
		<i>Materials and Supplies Totals</i>	<u>\$36,300.00</u>	
	<i>Capital Outlay</i>			
8001	Building Improvements		10,000.00	
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Paint, bathroom fixtures, floor	1.00	10,000.00 10,000.00
				Draft Totals <u>\$10,000.00</u>
8100	Misc. Improvements		2,000.00	
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Contingency	1.00	2,000.00 2,000.00
				Draft Totals <u>\$2,000.00</u>
		<i>Capital Outlay Totals</i>	<u>\$12,000.00</u>	
	Program 51 - Aquatics Totals		<u>\$343,800.00</u>	



Centennial Commons Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
			Draft Totals	\$2,000.00	
6120	Professional Development	4,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Certifications, workshops for Rec	4.00	1,000.00	4,000.00
			Draft Totals	\$4,000.00	
6130	Advertising & Public Notices	3,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Marketing incentives, banners	1.00	2,000.00	2,000.00
	Draft	Arts and letters notices, banners	1.00	1,000.00	1,000.00
			Draft Totals	\$3,000.00	
6150	Printing Services	2,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Brochures, bulletins	1.00	2,000.00	2,000.00
			Draft Totals	\$2,000.00	
6170	Insurance-Liability	4,200.00			
6210	Insurance - Flood	13,500.00			
6250	Natural Gas	5,000.00			
6260	Electricity	65,000.00			
6270	Telephone & Pagers	1,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Reimbursement for staff @20/month	4.00	250.00	1,000.00
			Draft Totals	\$1,000.00	
6360	Building Maintenance	20,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Paint gym ceiling	1.00	10,000.00	10,000.00
	Draft	Patching/sealing	1.00	10,000.00	10,000.00
			Draft Totals	\$20,000.00	
6380	Equipment Maintenance	10,000.00			
6400	Office Equipment Maintenance	2,000.00			
6430	Misc. Repairs & Maintenance	1,500.00			
6540	Equipment Rental	500.00			
	Budget Transactions				



Centennial Commons Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Draft	1.00	500.00	500.00	
				Draft Totals	\$500.00
7330	Food	2,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Draft	1.00	2,000.00	2,000.00	
				Draft Totals	\$2,000.00
7370	Institutional Supplies	14,000.00			
7490	Building Materials	2,000.00			
7530	Medical Supplies	600.00			
7570	Hardware & Hand Tools	1,200.00			
7610	Fuel, Oil & Lubricants	300.00			
7690	Recreational Supplies	8,200.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Draft	2.00	1,500.00	3,000.00	
	Draft	2.00	1,000.00	2,000.00	
	Draft	6.00	30.00	180.00	
	Draft	1.00	500.00	500.00	
	Draft	1.00	2,600.00	2,600.00	
				Draft Totals	\$8,280.00
7770	Uniforms & Safety Gear	4,500.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Draft	1.00	3,000.00	3,000.00	
	Draft	1.00	1,500.00	1,500.00	
				Draft Totals	\$4,500.00
7810	Sign Supplies	400.00			
		<i>Materials and Supplies Totals</i>	\$36,700.00		
<i>Capital Outlay</i>					
8001	Building Improvements	20,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Draft	1.00	10,000.00	10,000.00	
	Draft	1.00	10,000.00	10,000.00	
				Draft Totals	\$20,000.00
8100	Misc. Improvements	7,500.00			
Budget Transactions					



EDRST Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
Fund 11 - Economic Develop Sales Tax Fund					
Department 45 - Community Development					
Program 78 - Economic Dev Sales Tax Operation					
<i>Personal Services</i>					
5001	Salaries-Full-time	82,500.00			
5420	Workers Compensation	2,500.00			
5460	Medical Insurance	4,000.00			
5660	Social Security Contributions	5,500.00			
5740	Pension Contribution Nonunif	3,000.00			
5900	Medicare	1,500.00			
<i>Personal Services Totals</i>		\$99,000.00			
<i>Contractual Services</i>					
6001	Auditing & Accounting	1,000.00			
6010	Professional Services	115,000.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Olive Blvd Market Analysis	1.00	50,000.00	50,000.00
	Draft	Olive Blvd - International District CID	1.00	40,000.00	40,000.00
	Draft	Citywide Marketing and Olive Link Social	1.00	25,000.00	25,000.00
				Draft Totals	\$115,000.00
6040	Events & Receptions	109,500.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Loop Ice Carnival	1.00	25,000.00	25,000.00
	Draft	Programs, Events for the Midwest Farmers	1.00	14,500.00	14,500.00
	Draft	North and South Block Party	1.00	8,000.00	8,000.00
	Draft	Taste of U City	1.00	7,000.00	7,000.00
	Draft	Love in the Loop	1.00	25,000.00	25,000.00
	Draft	Style in the Loop	1.00	25,000.00	25,000.00
	Draft	Mannequins in the Loop Event	1.00	5,000.00	5,000.00
				Draft Totals	\$109,500.00
6050	Maintenance Contracts	91,500.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Delmar Planters and Ackert Plaza	1.00	9,100.00	9,100.00
	Draft	Loop Tree Grate Improvements	1.00	37,400.00	37,400.00
	Draft	Design and maintain Olive Plantings	1.00	45,000.00	45,000.00
				Draft Totals	\$91,500.00
6130	Advertising & Public Notices	50,000.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Citywide Marketing, Advertising and	1.00	50,000.00	50,000.00
				Draft Totals	\$50,000.00



Parking Garage Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
Fund 27 - Parking Garage Fund					
Department 70 - Non-Departmental					
Program 81 - Public Parking Garage					
<i>Contractual Services</i>					
6001	Auditing & Accounting				1,000.00
6010	Professional Services				5,000.00
6050	Maintenance Contracts				35,000.00
6080	Accounting Fees				6,000.00
6160	Insurance-Property & Auto				13,000.00
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Property Insurance	1.00	13,000.00	13,000.00
				Draft Totals	\$13,000.00
6170	Insurance-Liability				8,000.00
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	General Liability	1.00	7,000.00	7,000.00
	Draft	Accident deductible	2.00	500.00	1,000.00
				Draft Totals	\$8,000.00
6270	Telephone & Pagers				2,500.00
6310	Utilities				7,500.00
6340	Safety/Security Services				8,000.00
6430	Misc. Repairs & Maintenance				1,500.00
6440	Maintenance & Repairs				1,500.00
6490	Depreciation- Equipment				48,000.00
6700	Misc. Operating Services				1,000.00
6740	Payroll Taxes				4,000.00
6810	Lot Cleaning				8,000.00
<i>Contractual Services Totals</i>					\$150,000.00
<i>Materials and Supplies</i>					
7001	Office Supplies				1,000.00
<i>Materials and Supplies Totals</i>					\$1,000.00
<i>Capital Outlay</i>					
8001	Building Improvements				30,000.00
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Replacement of flat portions of roof	1.00	30,000.00	30,000.00
				Draft Totals	\$30,000.00
<i>Capital Outlay Totals</i>					\$30,000.00
<i>Other</i>					
9200	Debt Service - Interest				1,000.00
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	COPS 2012 for Parking Garage	1.00	1,000.00	1,000.00

Section IV

- Admin & Engineering
- Street Maintenance
- Park Maintenance
- Golf Course
- Fleet
- Solid Waste (SW Admin)
- Leaf Collection
- Capital Improvement Sales Tax
- Park & Storm Water



Admin & Engineering Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft																																	
Department 40 - Public Works Program 30 - Admin & Engineering <i>Personal Services</i>																																			
5001	Salaries-Full-time		349,000.00																																
5340	Salaries-Part-time & Temp		13,000.00																																
Budget Transactions																																			
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: center;"><i>Number of Units</i></th> <th style="text-align: center;"><i>Cost Per Unit</i></th> <th style="text-align: center;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>Draft</td> <td>Part-Time clerk typist (28 hours x52</td> <td style="text-align: center;">1.00</td> <td style="text-align: right;">13,000.00</td> <td style="text-align: right;">13,000.00</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right; border-top: 1px solid black;">Draft Totals \$13,000.00</td> </tr> </tbody> </table>						<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	Draft	Part-Time clerk typist (28 hours x52	1.00	13,000.00	13,000.00					Draft Totals \$13,000.00															
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																															
Draft	Part-Time clerk typist (28 hours x52	1.00	13,000.00	13,000.00																															
				Draft Totals \$13,000.00																															
5380	Overtime		1,000.00																																
Budget Transactions																																			
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: center;"><i>Number of Units</i></th> <th style="text-align: center;"><i>Cost Per Unit</i></th> <th style="text-align: center;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>Draft</td> <td>Training new employee</td> <td style="text-align: center;">1.00</td> <td style="text-align: right;">1,000.00</td> <td style="text-align: right;">1,000.00</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right; border-top: 1px solid black;">Draft Totals \$1,000.00</td> </tr> </tbody> </table>						<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	Draft	Training new employee	1.00	1,000.00	1,000.00					Draft Totals \$1,000.00															
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																															
Draft	Training new employee	1.00	1,000.00	1,000.00																															
				Draft Totals \$1,000.00																															
5420	Workers Compensation		8,000.00																																
5460	Medical Insurance		43,300.00																																
5660	Social Security Contributions		22,500.00																																
5740	Pension Contribution Nonunif		65,000.00																																
5900	Medicare		5,200.00																																
<i>Personal Services Totals</i>			\$507,000.00																																
<i>Contractual Services</i>																																			
6010	Professional Services		45,000.00																																
Budget Transactions																																			
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: center;"><i>Number of Units</i></th> <th style="text-align: center;"><i>Cost Per Unit</i></th> <th style="text-align: center;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>Draft</td> <td>Land surveying consulting services</td> <td style="text-align: center;">1.00</td> <td style="text-align: right;">10,000.00</td> <td style="text-align: right;">10,000.00</td> </tr> <tr> <td>Draft</td> <td>Vacation Processing</td> <td style="text-align: center;">1.00</td> <td style="text-align: right;">10,000.00</td> <td style="text-align: right;">10,000.00</td> </tr> <tr> <td>Draft</td> <td>?? MS4 and Flood Plain Management</td> <td style="text-align: center;">1.00</td> <td style="text-align: right;">15,000.00</td> <td style="text-align: right;">15,000.00</td> </tr> <tr> <td>Draft</td> <td>Vacation Consulting Services</td> <td style="text-align: center;">1.00</td> <td style="text-align: right;">10,000.00</td> <td style="text-align: right;">10,000.00</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right; border-top: 1px solid black;">Draft Totals \$45,000.00</td> </tr> </tbody> </table>						<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	Draft	Land surveying consulting services	1.00	10,000.00	10,000.00	Draft	Vacation Processing	1.00	10,000.00	10,000.00	Draft	?? MS4 and Flood Plain Management	1.00	15,000.00	15,000.00	Draft	Vacation Consulting Services	1.00	10,000.00	10,000.00					Draft Totals \$45,000.00
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																															
Draft	Land surveying consulting services	1.00	10,000.00	10,000.00																															
Draft	Vacation Processing	1.00	10,000.00	10,000.00																															
Draft	?? MS4 and Flood Plain Management	1.00	15,000.00	15,000.00																															
Draft	Vacation Consulting Services	1.00	10,000.00	10,000.00																															
				Draft Totals \$45,000.00																															
6050	Maintenance Contracts		3,200.00																																
Budget Transactions																																			
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: center;"><i>Number of Units</i></th> <th style="text-align: center;"><i>Cost Per Unit</i></th> <th style="text-align: center;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>Draft</td> <td>ESRI Annual Software Licensing (1 light)</td> <td style="text-align: center;">1.00</td> <td style="text-align: right;">500.00</td> <td style="text-align: right;">500.00</td> </tr> <tr> <td>Draft</td> <td>Auto Cad Licensing (2 light)</td> <td style="text-align: center;">1.00</td> <td style="text-align: right;">600.00</td> <td style="text-align: right;">600.00</td> </tr> <tr> <td>Draft</td> <td>GIS Data Housing/Consulting</td> <td style="text-align: center;">1.00</td> <td style="text-align: right;">2,100.00</td> <td style="text-align: right;">2,100.00</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right; border-top: 1px solid black;">Draft Totals \$3,200.00</td> </tr> </tbody> </table>						<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	Draft	ESRI Annual Software Licensing (1 light)	1.00	500.00	500.00	Draft	Auto Cad Licensing (2 light)	1.00	600.00	600.00	Draft	GIS Data Housing/Consulting	1.00	2,100.00	2,100.00					Draft Totals \$3,200.00					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																															
Draft	ESRI Annual Software Licensing (1 light)	1.00	500.00	500.00																															
Draft	Auto Cad Licensing (2 light)	1.00	600.00	600.00																															
Draft	GIS Data Housing/Consulting	1.00	2,100.00	2,100.00																															
				Draft Totals \$3,200.00																															
6070	Temporary Labor		11,000.00																																
Budget Transactions																																			
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: center;"><i>Number of Units</i></th> <th style="text-align: center;"><i>Cost Per Unit</i></th> <th style="text-align: center;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>Draft</td> <td>ADA Inventory Collection Intern (2 ea.)</td> <td style="text-align: center;">1,000.00</td> <td style="text-align: right;">11.00</td> <td style="text-align: right;">11,000.00</td> </tr> </tbody> </table>						<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	Draft	ADA Inventory Collection Intern (2 ea.)	1,000.00	11.00	11,000.00																				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																															
Draft	ADA Inventory Collection Intern (2 ea.)	1,000.00	11.00	11,000.00																															



Admin & Engineering Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	SLAIT-Liability insurance	1.00	4,500.00	4,500.00
			Draft Totals	\$4,500.00
6270	Telephone & Pagers	4,000.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Project Manager \$9 per pay period	2.00	216.00	432.00
Draft	Phone Service	1.00	411.64	411.64
Draft	Table: Wifi (\$43.01 monthly)	3.00	516.12	1,548.36
Draft	Project Manager \$20 per pay period	2.00	480.00	960.00
Draft	Director: \$27 per pay period	1.00	648.00	648.00
			Draft Totals	\$4,000.00
6400	Office Equipment Maintenance	2,500.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Copier-Lease-PW	12.00	100.00	1,200.00
Draft	Office Equipment Maintenance: Printer,	1.00	1,300.00	1,300.00
			Draft Totals	\$2,500.00
6610	Staff Training	4,200.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Workshops: APWA, Concrete, Asphalt	1.00	1,400.00	1,400.00
Draft	GIS Training	2.00	225.00	450.00
Draft	Public Leadership Institute	2.00	225.00	450.00
Draft	Plumbing Code - Dave	1.00	200.00	200.00
Draft	Fred Pryor:	3.00	200.00	600.00
Draft	Project Management Training	2.00	550.00	1,100.00
			Draft Totals	\$4,200.00
6650	Memberships & Certifications	1,500.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	APWA Manager Level II - Errol	1.00	300.00	300.00
Draft	Floodplain Management - Chris	1.00	400.00	400.00
Draft	National Society of Professional Engineers -	1.00	200.00	200.00
Draft	ICLEI Annual Dues	1.00	600.00	600.00
			Draft Totals	\$1,500.00
6700	Misc. Operating Services	7,200.00		



Street Maintenance Budget Worksheet Report

Proposed Budget Year 2018

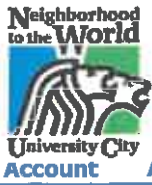
Account	Account Description	2018 Draft			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Excavator Loader Rental	1.00	1,000.00	1,000.00
				Draft Totals	\$1,000.00
6570	Miscellaneous Rentals	2,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Salt Storage Rental	10.00	200.00	2,000.00
				Draft Totals	\$2,000.00
6610	Staff Training	2,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Training 10 employees 6 session	60.00	33.00	1,980.00
	Draft	Misc.	1.00	20.00	20.00
				Draft Totals	\$2,000.00
6650	Memberships & Certifications	500.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	American Public Works Association	3.00	100.00	300.00
	Draft	Transportation Engineers Association of	2.00	100.00	200.00
				Draft Totals	\$500.00
6660	Laundry Services	4,500.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Staff uniform cleaning expense	1.00	4,500.00	4,500.00
				Draft Totals	\$4,500.00
6710	Waste Dumping Fees	500.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Asphalt Dumping	1.00	250.00	250.00
	Draft	Concrete Dumping	1.00	250.00	250.00
				Draft Totals	\$500.00
		<i>Contractual Services Totals</i>		\$1,049,000.00	
7001	Materials and Supplies Office Supplies	500.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>



Street Maintenance Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
			Draft Totals	\$200.00	
7570	Hardware & Hand Tools	5,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Hand Tools	1.00	2,060.00	2,060.00
	Draft	Power Tools	1.00	1,340.00	1,340.00
	Draft	Safety Items	1.00	1,600.00	1,600.00
			Draft Totals	\$5,000.00	
7730	Metal Supplies	2,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Guard Rail	1.00	1,300.00	1,300.00
	Draft	Miscellaneous Steel	1.00	300.00	300.00
	Draft	Reinforce Rods	1.00	100.00	100.00
	Draft	Round Post	1.00	300.00	300.00
			Draft Totals	\$2,000.00	
7770	Uniforms & Safety Gear	2,500.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Misc Safety Items	1.00	960.00	960.00
	Draft	Boots	11.00	140.00	1,540.00
			Draft Totals	\$2,500.00	
<i>Materials and Supplies Totals</i>		<u>\$47,400.00</u>			
Program 32 - Street Maintenance	Totals	<u>\$1,586,300.0</u>			



Park Maintenance Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
	Draft	APWA Conference	1.00	500.00	500.00
	Draft	Certification Playground Inspector	1.00	800.00	800.00
				Draft Totals	\$1,300.00
<hr/>					
6170	Insurance-Liability		5,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	SLAIT General Liability	1.00	5,000.00	5,000.00
				Draft Totals	\$5,000.00
<hr/>					
6210	Insurance - Flood		8,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	American Bankers Ins. Co. of Florida	1.00	8,000.00	8,000.00
				Draft Totals	\$8,000.00
<hr/>					
6250	Natural Gas		3,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Natural gas usage	1.00	3,000.00	3,000.00
				Draft Totals	\$3,000.00
<hr/>					
6260	Electricity		45,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Electricity cost at the facility	1.00	45,000.00	45,000.00
				Draft Totals	\$45,000.00
<hr/>					
6270	Telephone & Pagers		3,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Cell Phones	1.00	2,000.00	2,000.00
	Draft	Wi-Fi	1.00	1,000.00	1,000.00
				Draft Totals	\$3,000.00
<hr/>					
6280	Water		45,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Water usage	1.00	45,000.00	45,000.00
				Draft Totals	\$45,000.00
<hr/>					
6290	Sewer		15,000.00		



Park Maintenance Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
6660	Laundry Services	6,700.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Uniform Cleaning Service	1.00	6,700.00	6,700.00
				Draft Totals	\$6,700.00
6680	Subdivision Fees & Taxes	18,500.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Annual assessment-City's owned property	1.00	18,500.00	18,500.00
				Draft Totals	\$18,500.00
6710	Waste Dumping Fees	400.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Waste water dumping	1.00	400.00	400.00
				Draft Totals	\$400.00
	<i>Contractual Services Totals</i>	\$501,500.00			
7001	Materials and Supplies Office Supplies	300.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	General office supplies for department	1.00	300.00	300.00
				Draft Totals	\$300.00
7130	Agricultural Supplies	14,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	New Trees	1.00	5,000.00	5,000.00
	Draft	Miscellaneous Supplies, grass seed,	1.00	5,000.00	5,000.00
	Draft	Millar Athletic Field Improvements and	1.00	4,000.00	4,000.00
				Draft Totals	\$14,000.00
7210	Chemicals	2,500.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Misc Welding gas, Graffiti Removers,	1.00	2,500.00	2,500.00
				Draft Totals	\$2,500.00
7290	Concrete & Clay Products	5,800.00			



Park Maintenance Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft		
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Steel, metal posts, fencing supplies	1.00	400.00 400.00
			Draft Totals	\$400.00
<hr/>				
7770	Uniforms & Safety Gear			2,500.00
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Gloves, ear plugs, safety glasses, rain gear	1.00	500.00 500.00
	Draft	Work Boots	10.00	100.00 1,000.00
	Draft	?? FY17 is budget amount	1.00	1,000.00 1,000.00
			Draft Totals	\$2,500.00
<hr/>				
7810	Sign Supplies			500.00
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Purchase material for making signs	1.00	500.00 500.00
			Draft Totals	\$500.00
<hr/>				
	<i>Materials and Supplies Totals</i>			<u>\$62,900.00</u>
	Program 45 - Park Maintenance Totals			<u>\$1,547,200.0</u>



Golf Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	Golf Course Superintendant's Association	1.00	500.00	500.00	
Draft	Training for Succession Plan	1.00	500.00	500.00	
			Draft Totals	\$1,000.00	
6130	Advertising & Public Notices	10,500.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	Advertising for Golf Course - increased	1.00	10,000.00	10,000.00	
Draft	Driving Range Promotions	1.00	500.00	500.00	
			Draft Totals	\$10,500.00	
6150	Printing Services	1,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	Printing of Score Cards	1.00	1,000.00	1,000.00	
			Draft Totals	\$1,000.00	
6170	Insurance-Liability	5,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	SLAIT Insurance	1.00	5,000.00	5,000.00	
			Draft Totals	\$5,000.00	
6250	Natural Gas	4,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	Natural gas usage	1.00	4,000.00	4,000.00	
			Draft Totals	\$4,000.00	
6260	Electricity	7,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	Electricity usage	1.00	7,000.00	7,000.00	
			Draft Totals	\$7,000.00	
6270	Telephone & Pagers	1,000.00			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Draft	Cell Phone Allowance	1.00	1,000.00	1,000.00	
			Draft Totals	\$1,000.00	



Golf Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Charter Communication	1.00	5,700.00	5,700.00
Draft	Upgrade Rec Trac	1.00	2,500.00	2,500.00
			Draft Totals	\$8,200.00
6570	Miscellaneous Rentals	1,200.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Portable Toilet Rental	12.00	100.00	1,200.00
			Draft Totals	\$1,200.00
6610	Staff Training	1,000.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Mississippi Valley Training	4.00	100.00	400.00
Draft	MOGIC Training	4.00	100.00	400.00
Draft	Webinars Golf Course Super Assoc of	8.00	25.00	200.00
			Draft Totals	\$1,000.00
6650	Memberships & Certifications	1,700.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Supt GCSAA	1.00	315.00	315.00
Draft	Asst GCSAA	1.00	185.00	185.00
Draft	Super MVGSA	1.00	125.00	125.00
Draft	Asst MVGSA	1.00	75.00	75.00
Draft	PGA memberships/certifications	1.00	1,000.00	1,000.00
			Draft Totals	\$1,700.00
6710	Waste Dumping Fees	500.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	ECO Recycle Inc.	1.00	500.00	500.00
			Draft Totals	\$500.00
6770	Bank & Credit Card Fees	15,000.00		
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Bank Charges for credit card transaction	1.00	15,000.00	15,000.00
			Draft Totals	\$15,000.00



Golf Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft		
7530 Medical Supplies 200.00				
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Lighting, painting and hardware supplies	1.00	1,000.00	1,000.00
			Draft Totals	\$1,000.00
7570 Hardware & Hand Tools 5,000.00				
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Power and Hand Tools	1.00	2,000.00	2,000.00
Draft	Tractor and Mowing Parts	1.00	1,500.00	1,500.00
Draft	Gas powered Blowers, line trimmer and	1.00	1,000.00	1,000.00
Draft	Grounds Maintenance equipment	1.00	500.00	500.00
			Draft Totals	\$5,000.00
7610 Fuel, Oil & Lubricants 4,000.00				
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Fuel from Energy Petroleum	1.00	4,000.00	4,000.00
			Draft Totals	\$4,000.00
7690 Recreational Supplies 40,000.00				
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Range balls and golf products for resales	1.00	33,000.00	33,000.00
Draft	Range Picker	1.00	7,000.00	7,000.00
			Draft Totals	\$40,000.00
7730 Metal Supplies 100.00				
Budget Transactions				
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Draft	Small tool	1.00	100.00	100.00
			Draft Totals	\$100.00
7770 Uniforms & Safety Gear 1,400.00				
Budget Transactions				



Fleet Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
Fund 02 - Fleet Maintenance Fund					
Department 40 - Public Works					
Program 62 - Fleet Operations					
<i>Personal Services</i>					
5001	Salaries-Full-time	349,000.00			
5340	Salaries-Part-time & Temp	5,000.00			
5380	Overtime	3,000.00			
5420	Workers Compensation	12,000.00			
5460	Medical Insurance	78,300.00			
5660	Social Security Contributions	22,600.00			
5740	Pension Contribution Nonunif	42,000.00			
5900	Medicare	5,300.00			
<i>Personal Services Totals</i>		\$517,200.00			
<i>Contractual Services</i>					
6001	Auditing & Accounting	2,500.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Auditing and Accounting Services	1.00	2,500.00	2,500.00
				Draft Totals	\$2,500.00
6130	Advertising & Public Notices	500.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Advertising for bids	1.00	500.00	500.00
				Draft Totals	\$500.00
6160	Insurance-Property & Auto	85,000.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Auto Liability	1.00	85,000.00	85,000.00
				Draft Totals	\$85,000.00
6170	Insurance-Liability	4,500.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	General Liability	1.00	4,500.00	4,500.00
				Draft Totals	\$4,500.00
6210	Insurance - Flood	6,000.00			
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Flood Insurance	1.00	6,000.00	6,000.00
				Draft Totals	\$6,000.00
6250	Natural Gas	14,000.00			



Fleet Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft		
	Draft Diesel Pump Repair	1.00	2,500.00	2,500.00
			Draft Totals	\$5,000.00
6400	Office Equipment Maintenance	600.00		
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>
	Draft	Copier	1.00	600.00
			Draft Totals	\$600.00
6430	Misc. Repairs & Maintenance	4,000.00		
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>
	Draft	Repair tools	1.00	4,000.00
			Draft Totals	\$4,000.00
6460	Vehicle Maintenance	20,000.00		
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>
	Draft	Outside Vehicle Repairs	1.00	20,000.00
			Draft Totals	\$20,000.00
6490	Depreciation- Equipment	313,600.00		
6500	Depreciation- Building	4,700.00		
6610	Staff Training	1,000.00		
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>
	Draft	Team St Louis	1.00	500.00
	Draft	NAFA Fleet Management	1.00	500.00
			Draft Totals	\$1,000.00
6650	Memberships & Certifications	500.00		
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>
	Draft	APWA	1.00	500.00
			Draft Totals	\$500.00
6660	Laundry Services	4,100.00		
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>
	Draft	Uniforms	1.00	4,100.00
			Draft Totals	\$4,100.00



Fleet Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Boots	5.00	200.00	1,000.00
				Draft Totals	\$1,000.00
<hr/>					
7930	Vehicle Parts				220,900.00
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Vehicle Parts and Tires	1.00	220,900.00	220,900.00
				Draft Totals	\$220,900.00
<hr/>					
		<i>Materials and Supplies Totals</i>			\$461,600.00
		Program 62 - Fleet Operations Totals			\$1,473,300.00
		Fund 02 - Fleet Maintenance Fund Totals			<u>\$1,473,300.0</u>



SW Admin Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
Fund 08 - Solid Waste Fund					
Department 40 - Public Works					
Program 64 - Solid Waste Administration					
<i>Personal Services</i>					
5001	Salaries-Full-time		180,000.00		
5420	Workers Compensation		500.00		
5460	Medical Insurance		11,000.00		
5660	Social Security Contributions		11,100.00		
5740	Pension Contribution Nonunif		5,000.00		
5900	Medicare		2,600.00		
	<i>Personal Services Totals</i>		\$210,200.00		
<i>Contractual Services</i>					
6001	Auditing & Accounting		2,500.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Annual Audit allocation	1.00	2,500.00	2,500.00
				Draft Totals	\$2,500.00
6005	Collection Fees		10,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Valley Collection Services	1.00	10,000.00	10,000.00
				Draft Totals	\$10,000.00
6010	Professional Services		5,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Transfer Station Engineering Serv- Elkott	1.00	5,000.00	5,000.00
				Draft Totals	\$5,000.00
6050	Maintenance Contracts		2,000.00		
6090	Postage		25,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Delinquent Statement	10,000.00	.46	4,600.00
	Draft	Mail Brochure on new rates	1.00	4,000.00	4,000.00
	Draft	Refuse Bills/Statements 12000x 2 @ \$0.453	24,000.00	.45	10,800.00
	Draft	Mail Recycle Program Materials	1.00	5,600.00	5,600.00
				Draft Totals	\$25,000.00
6150	Printing Services		5,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Finance Printing Cost for Refuse	1.00	2,500.00	2,500.00
	Draft	Mailing Service Recycling Insert (1x900)	900.00	1.00	900.00



SW Admin Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
	<i>Contractual Services Totals</i>	\$107,800.00			
	<i>Materials and Supplies</i>				
7001	Office Supplies	10,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Perforated Paper	1.00	10,000.00	10,000.00
				Draft Totals	\$10,000.00
7090	Office & Computer Equip.	2,000.00			
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Purchase new computer	1.00	2,000.00	2,000.00
				Draft Totals	\$2,000.00
	<i>Materials and Supplies Totals</i>	\$12,000.00			
Program 64 - Solid Waste Administration	Totals	\$330,000.00			



SW Operation Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
	Draft	Public Education - Grant Match	1.00	10,000.00	10,000.00
				Draft Totals	\$18,000.00
6120	Professional Development		1,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	MORA/SWANA Conferences (Supt. and PM)	2.00	500.00	1,000.00
				Draft Totals	\$1,000.00
6130	Advertising & Public Notices		1,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	St. Louis American Newspaper	1.00	1,000.00	1,000.00
				Draft Totals	\$1,000.00
6150	Printing Services		20,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Recycling Education material (brochures,	1.00	12,000.00	12,000.00
	Draft	"Sorry" Yardwaste stickers	2,500.00	.50	1,250.00
	Draft	Recycling and Refuse Guide	1.00	850.00	850.00
	Draft	"Yard Waste" Stickers	75,000.00	.04	3,000.00
	Draft	"Sorry Recycling" stickers 4000 @ .50	4,000.00	.60	2,400.00
	Draft	Grant Match - recycle posters mailers	1.00	500.00	500.00
				Draft Totals	\$20,000.00
6160	Insurance-Property & Auto		25,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Auto Liability	1.00	25,000.00	25,000.00
				Draft Totals	\$25,000.00
6170	Insurance-Liability		5,000.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	SLAIT Insurance Liability	1.00	5,000.00	5,000.00
				Draft Totals	\$5,000.00
6260	Electricity		3,500.00		
	Budget Transactions				
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Draft	Ameren Missouri	1.00	3,500.00	3,500.00
				Draft Totals	\$3,500.00



SW Operation Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
		<i>Units</i>			
Draft	MORA	4.00	125.00	500.00	
Draft	SWANA	3.00	400.00	1,200.00	
Draft	APWA	1.00	100.00	100.00	
			Draft Totals	\$1,800.00	

6660 Laundry Services 7,000.00

Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
		<i>Units</i>			
Draft	Sanitation Uniforms (9 HEO @ 52 weeks)	1.00	5,500.00	5,500.00	
Draft	Safety Rugs for Office	1.00	1,500.00	1,500.00	
			Draft Totals	\$7,000.00	

6700 Misc. Operating Services 7,800.00

Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
		<i>Units</i>			
Draft	Storage Rental Monthly	12.00	650.00	7,800.00	
			Draft Totals	\$7,800.00	

6710 Waste Dumping Fees 435,000.00

Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
		<i>Units</i>			
Draft	Landfill Fee 1325 tons x 12 months	1.00	435,000.00	435,000.00	
			Draft Totals	\$435,000.00	

Contractual Services Totals \$1,614,200.00

Materials and Supplies
7001 Office Supplies 2,000.00

Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
		<i>Units</i>			
Draft	Various Office Supplies	1.00	1,000.00	1,000.00	
Draft	Toner	1.00	1,000.00	1,000.00	
			Draft Totals	\$2,000.00	

7090 Office & Computer Equip. 2,500.00

Budget Transactions					
<i>Level</i>	<i>Transaction</i>	<i>Number of</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
		<i>Units</i>			
Draft	Office chairs and file cabinets	1.00	1,500.00	1,500.00	
Draft	Tablet Purchase	2.00	500.00	1,000.00	
			Draft Totals	\$2,500.00	

7210 Chemicals 3,500.00



SW Operation Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
Draft	Small Hand Tools	20.00	10.00	200.00	
Draft	Storage Racks	2.00	150.00	300.00	
Draft	Lid Assemblies & Hooks	1.00	200.00	200.00	
Draft	Rod Hinge Caps	110.00	1.00	110.00	
Draft	Assorted Hardware 10 x 50	10.00	50.00	500.00	
Draft	Back Lid spaces 100 x 5	100.00	5.00	500.00	
Draft	Can Liners 60 x 32	30.00	42.00	1,260.00	
Draft	Handles 42 x 10	42.00	10.00	420.00	
Draft	Shovels	50.00	23.00	1,150.00	
				Draft Totals	\$6,500.00

7770 Uniforms & Safety Gear 5,000.00

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Draft	Ear Protection, Aprons, Earplugs, Safety Glasses	1.00	600.00	600.00	
Draft	Rain Gear & Misc. Equipment	1.00	1,680.00	1,680.00	
Draft	Boots	12.00	160.00	1,920.00	
Draft	Sanitation Gloves & Misc. Equipment	1.00	600.00	600.00	
Draft	Misc. Uniforms & Safety Gear	1.00	200.00	200.00	
				Draft Totals	\$5,000.00

Materials and Supplies Totals \$125,400.00

Capital Outlay
8001 Building Improvements 10,000.00

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Draft	Misc. Transfer Station/Building repairs	1.00	10,000.00	10,000.00	
				Draft Totals	\$10,000.00

8100 Misc. Improvements 30,000.00

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Draft	MS4	1.00	10,000.00	10,000.00	
Draft	Correction of Erosion Problem at Nursery	1.00	20,000.00	20,000.00	
				Draft Totals	\$30,000.00

Capital Outlay Totals \$40,000.00

Program 66 - Solid Waste Operations Totals **\$2,756,000.00**



Capital Imp. Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft			
Fund 12 - Capital Improvement Sales Tax					
Department 40 - Public Works					
Program 90 - Capital Improvement					
<i>Personal Services</i>					
5001	Salaries-Full-time	110,200.00			
5380	Overtime	5,000.00			
5420	Workers Compensation	6,500.00			
5460	Medical Insurance	15,800.00			
5660	Social Security Contributions	6,800.00			
5740	Pension Contribution Nonunif	3,600.00			
5900	Medicare	1,600.00			
<i>Personal Services Totals</i>		\$149,500.00			
<i>Contractual Services</i>					
6010	Professional Services	2,000.00			
6270	Telephone & Pagers	200.00			
6530	Fleet Service & Replacement	70,000.00			
<i>Contractual Services Totals</i>		\$72,200.00			
<i>Materials and Supplies</i>					
7170	Asphalt Products	25,000.00			
7290	Concrete & Clay Products	8,000.00			
7810	Sign Supplies	18,000.00			
<i>Materials and Supplies Totals</i>		\$51,000.00			
<i>Capital Outlay</i>					
8060	Curbs, Sidewalk & Alleys	300,000.00			
Budget Transactions					
<i>Level</i> <i>Transaction</i> <i>Number of</i> <i>Cost Per Unit</i> <i>Total Amount</i>					
<i>Units</i>					
	Draft	Sidewalk and Curb Maintenance	1.00	300,000.00	300,000.00
				Draft Totals	\$300,000.00
8080	Street Construction	700,000.00			
Budget Transactions					
<i>Level</i> <i>Transaction</i> <i>Number of</i> <i>Cost Per Unit</i> <i>Total Amount</i>					
<i>Units</i>					
	Draft	Street Resurfacing	1.00	700,000.00	700,000.00
				Draft Totals	\$700,000.00
8100	Misc. Improvements	464,000.00			
Budget Transactions					
<i>Level</i> <i>Transaction</i> <i>Number of</i> <i>Cost Per Unit</i> <i>Total Amount</i>					
<i>Units</i>					
	Draft	8100 Block of Teasdale Drainage	1.00	180,000.00	180,000.00
	Draft	Forsyth Improvement	1.00	184,000.00	184,000.00
	Draft	ADA Transition	1.00	100,000.00	100,000.00
				Draft Totals	\$464,000.00
8110	Bicycle Facilities Improvement	30,000.00			
Budget Transactions					
<i>Level</i> <i>Transaction</i> <i>Number of</i> <i>Cost Per Unit</i> <i>Total Amount</i>					
<i>Units</i>					
	Draft	Bicycle Facilities Phase III	1.00	30,000.00	30,000.00



Park & Storm Water Budget Worksheet Report

Proposed Budget Year 2018

Account	Account Description	2018 Draft		
Fund 14 - Park and Storm Water Sales Tax				
Department 40 - Public Works				
Program 90 - Capital Improvement				
<i>Personal Services</i>				
5001	Salaries-Full-time			151,400.00
5340	Salaries-Part-time & Temp			3,000.00
5380	Overtime			3,000.00
5420	Workers Compensation			14,000.00
5460	Medical Insurance			30,000.00
5660	Social Security Contributions			9,400.00
5740	Pension Contribution Nonunif			5,500.00
5900	Medicare			2,200.00
	<i>Personal Services Totals</i>			<u>\$218,500.00</u>
<i>Contractual Services</i>				
6010	Professional Services			12,000.00
6270	Telephone & Pagers			200.00
6330	Decorative Street Lights			10,000.00
6530	Fleet Service & Replacement			45,000.00
	<i>Contractual Services Totals</i>			<u>\$67,200.00</u>
<i>Capital Outlay</i>				
8010	Parks Improvement			150,000.00
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Centennial Commons	1.00	150,000.00 150,000.00
				Draft Totals <u>\$150,000.00</u>
8100	Misc. Improvements			445,000.00
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	Emerald Ash Borer - Tree Replacement	1.00	100,000.00 100,000.00
	Draft	Fogerty Park Perimeter Trail and Loughlin	1.00	25,000.00 25,000.00
	Draft	Heman Park Pool renovation	1.00	60,000.00 60,000.00
	Draft	Majerus Park improvement Phase I	1.00	60,000.00 60,000.00
	Draft	Mona Drive Stabilization	1.00	200,000.00 200,000.00
				Draft Totals <u>\$445,000.00</u>
	<i>Capital Outlay Totals</i>			<u>\$595,000.00</u>
<i>Other</i>				
9150	Debt Service - Principal			258,700.00
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>
	Draft	COPS Series 2012	1.00	258,700.00 258,700.00
				Draft Totals <u>\$258,700.00</u>
9200	Debt Service - Interest			14,900.00
	Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i> <i>Total Amount</i>

TO: Members of the City Council
FROM: Victor Pichon on behalf of the UCCF Board of Directors
DATE: June 2, 2017
RE: Background information on UCCF for June 5, 2017 Budget Study Session

My name is Victor Pichon. I have been Treasurer of Fair U City since the fair was first staged in 2011. I am currently transitioning out of the job and am handing over the duties of Treasurer to Robert Parker, who is the Treasurer of the University City Community Foundation (UCCF).

Enclosed in this packet is information on UCCF for you to review prior to your consideration of the UCCF request to receive \$10,000 in the FY2018 University City budget.

I have enclosed:

- A copy of the Certificate of Amendment from the State of Missouri relating to the name change of the non-profit organization from Fair U City to University City Community Foundation;
- A copy of the letter from the Internal Revenue Service related to the same name change;
- A copy of the document confirming our most recent and past filings with the IRS of the Form 990-N;
- A document setting forth how the University City donations have been used by Fair U City since 2015, when the donations started. We had requested funds from the City to help cover the cost of the music performances and the porta potties we reserve for the event.

This is the fifth year we are partnering with the University City Jazz Festival. We have underwritten part of the costs of the jazz festival since 2013, although we did not provide funds in 2014.

- Two documents setting forth the financial statements for Fair U City since 2012. The first version does not carry forwards funds held in escrow to stage the following year's fair, and so is the clean income/expense report for each year. The second document shows the amount carried forward.
- A copy of the By-Laws of the University City Community Foundation.

The volunteers who stage Fair U City are doing so to provide an affordable event for the people of University City. The donation to the fair from the City of University City has helped in our efforts to maintain this as an affordable event. We believe the people of University City enjoy this event and would support the City's continued sponsorship of this community carnival.

We hope you will look favorably upon the request of the University City Community Foundation for \$10,000 in the FY2018 budget for the City of University City.

I plan to be at the Study Session on Monday, June 5th and will be available to answer any questions you may have of us. I have also included my e-mail address and phone number below if you would like to contact me prior to Monday's meeting.

Thank you in advance for your consideration of our request.

Victor Pichon
314-607-3766
victorapichon@yahoo.com



CINCINNATI OH 45999-0038

In reply refer to: 0248188025
June 01, 2017 LTR 4168C 0
45-3181774 000000 00
00018899
BODC: TE

UNIVERSITY CITY COMMUNITY
FOUNDATION
JANET ADAMS MBR
PO BOX 300168
UNIVERSITY CITY MO 63130

035000

Employer ID Number: 45-3181774
Form 990 required: YES

Dear Taxpayer:

This is in response to your request dated May 22, 2017, regarding your tax-exempt status.

We issued you a determination letter in August 2014, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Section 509(a)(2).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).



Confirmation

[Home](#) | [Security Profile](#) | [Logout](#)

Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** UNIVERSITY CITY COMMUNITY FOUNDATION
- **EIN:** 453181774
- **Tax Year:** 2016
- **Tax Year Start Date:** 01-01-2016
- **Tax Year End Date:** 12-31-2016
- **Submission ID:** 10065520171381229430
- **Filing Status Date:** 05-18-2017
- **Filing Status:** Accepted

MANAGE FORM 990-N SUBMISSIONS

**CITY OF UNIVERSITY CITY
DONATIONS
UNIVERSITY CITY COMMUNITY FOUNDATION
FAIR U CITY**

(BUDGETED)

	<u>2015</u>	<u>2016</u>	<u>2017</u>
DONATIONS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
ENTERTAINMENT - FRIDAY & SUNDAY	\$ 6,100.00	\$ 6,700.00	\$ 6,700.00
ENTERTAINMENT - SATURSDAY (JAZZ)	\$ 2,850.00	\$ 3,500.00	\$ 3,500.00
SOUNDS	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00
STAGE	\$ 2,095.00	\$ 2,095.00	\$ 2,095.00
RENTAL PORTA POTTY	\$ 1,390.00	\$ 1,680.00	\$ 1,680.00
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$ 14,335.00	\$ 15,875.00	\$ 15,875.00
OVER/UNDER	\$ (4,335.00)	\$ (5,875.00)	\$ (5,875.00)

UNIVERSITY CITY COMMUNITY FOUNDATION
FINANCIAL STATEMENTS

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Beg. Balance - Unrestricted Accou	0	47.12	3810.92	3175.62	8441.55
REVENUE					
Donations	500.00	1,150.00	895.30	2,180.00	825.00
Sponsorships	8,371.13	21,350.00	10,550.00	21,500.00	20,000.00
BMO - Bank (2014)				1,000.00	
Advertisement	1,290.00	1,900.00			
Other Vendors	1,115.00	2,415.00	2,045.00	1,692.00	2,380.00
Food Vendors	2,067.50	4,320.00	2,745.00	2,790.00	3,310.00
Fair Revenue - Vendors	34,736.11	17,482.72			
Beer Garden	0.00	0.00	1,951.47	3,539.97	2,216.05
Bull Ride	0.00	0.00	85.00		
Amusement Rides	0.00	0.00	1,403.89	8,383.00	6,559.04
In-Kind Contributions	0.00	0.00		395.55	
Others (T-Shirts, Ice, etc.)	100.00	36.00	23.00	45.00	95.00
TOTAL REVENUE	<u>48,179.74</u>	<u>48,700.84</u>	<u>23,509.58</u>	<u>44,701.14</u>	<u>43,826.64</u>
EXPENDITURE					
Entertainment - Friday & Sunday	5,250.00	9,900.00	7,250.00	6,100.00	6,700.00
Entertainment - Saturday (Jazz)	0.00	3,600.00	0.00	2,850.00	3,500.00
Radio & Marketing	1,674.00	6,424.13	670.00	100.00	395.00
Security	288.00	600.00	600.00	619.88	650.00
Sounds	0.00	0.00	1,600.00	1,900.00	1,900.00
Stage	2,358.00	3,648.00	2,071.00	2,095.00	2,094.55
Booth's Funding -Operating Cash	800.00	1,440.00			
Signs & Banners	236.75	0.00	2,535.74	4,042.60	2,081.67
Beer Garden	529.75	520.00	700.00	1,060.00	200.00
Rental Chairs	880.10	435.00	804.25	890.00	505.00
Rental Porta Potty	1,390.00	1,390.00	1,390.00	1,390.00	1,680.00
Rental RV	0.00	1,094.00	0.00	0.00	0.00
Electric	6,340.00	760.00	673.50	650.00	645.00
Bank Service Charges	57.50	85.75	23.50	43.93	21.03
Promotions/Exempt Application		850.00		395.55	
Ice	0.00	450.00	450.00		
Logistics	0.00	0.00	445.00	1,180.00	2,184.61
Advertisement	1,642.81				
Tents	1,234.42	585.03			
Volunteers Banquet					769.19
Children Activities				424.73	800.00
Vendors Reimbursements	24,993.00	11,801.63	1,073.00	746.00	1,162.72
Video					550.00
Miscellaneous	458.29	1,306.07	47.97	243.19	313.83
Total expenditures	<u>48,132.62</u>	<u>44,889.61</u>	<u>20,333.96</u>	<u>24,730.88</u>	<u>26,152.60</u>
Revenue in excess of expenditure	47.12	3,811.23	3,175.62	19,970.26	17,674.04
Bank Balance @ yearend	47.12	3,810.02	3,175.62	19,970.26	17,674.04
Transf. to Restricted Account @ yearend	0.00	0.00	0.00	11,528.71	8,500.00
Unrestricted Account Balance @ Yearend	<u>47.12</u>	<u>3,810.02</u>	<u>3,175.62</u>	<u>8,441.55</u>	<u>9,174.04</u>

Section 1 Number, Term and Qualification. The Board of Directors shall consist of at least eleven but no more than fifteen members. The number of Directors may be adjusted from time to time by resolution of the Board of Directors.

3.2 The regular term of each member of the Board of Directors shall be three years, and each member shall be allowed to serve two consecutive terms as which time their term shall end for a period of time. Those directors who have termed out will have the option of returning to the Board after an interview to be determined by a majority vote of the Board of Directors.

3.4 In an effort to ensure that the management of the organization is consistent, terms for the inaugural Board of Directors shall be staggered, with a near-equal number of Directors serving a one, two or three year term. Those who are assigned a one-year term on the inaugural Board shall have the option of serving two subsequent three-year terms. No increase or decrease in the number of Directors shall have the effect of altering the existing term of any Director.

3.5 Qualifications: In nominating and selecting all Board of Directors, consideration shall be given to ensuring that the Board collectively possess experience in all areas below, and represent gender, racial, cultural, and ethnic diversity; and each Board of Director shall prior to his or her selection or nomination, possess the following:

- a) each Director must have expertise, education, and/or experience in one or more of the following areas; asset management, finance, philanthropic administration, community, civic, social service, legal, fund-development, grant writing, gifting;
- b) each Director must be at least 21 years of age and a resident of Missouri;
- c) each Director must have demonstrated core leadership attributes;
- d) each Director must be able to devote the time necessary to fulfill board responsibilities and regularly attend meetings;
- e) each Director must have demonstrated an ability to understand and appreciate the role and responsibility of a community philanthropic foundation;
- f) each Director must have demonstrated a personal interest and concern for the welfare of the community and a commitment to accomplishing the Foundations' overall mission, purposes and goals;
- g) each Director must be able to demonstrate an ability to understand and appreciate the role and responsibility of the foundations' overall mission; and;
- h) each Director must have a recognized reputation for integrity and competence.

Section 7. Manner of Acting. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a different number is required by statute, the Articles of Incorporation or these By-Laws.

Section 8. Action Without a Meeting. Any action that may be taken at a meeting of the Board of Directors may be taken without a meeting if consents in writing, setting forth the action so taken, are signed by all of the Directors. Such written consent or consents shall be filed by the Secretary with the minutes of the proceedings of the Board of Directors, and shall have the same force and effect as a unanimous vote of such Directors.

Section 9. Meeting by Conference Telephone or Similar Communications Equipment. Unless otherwise restricted by the Articles of Incorporation or these By-Laws or by law, members of the Board of Directors of the Corporation, or any committee designated by such Board, may participate in a meeting of such Board or committee by means of conference telephone, SKPYE, or similar communications equipment whereby all persons participating in the meeting can hear each other, and participation in a meeting in such manner shall constitute presence in person at such meeting.

Section 10. Resignations. Any Director may resign at any time by giving written notice to the Board of Directors, the President or the Secretary of the Corporation via e-mail or U.S. mail to the principal office of the Corporation. Such resignation shall take effect on the date of the receipt of such notice, or at any later time specified therein. Unless otherwise specified, acceptance of such resignation shall not be necessary to make it effective.

Section 11. Removal. Any Director or Directors may be removed, with or without cause, at a meeting of the Directors called expressly for that purpose.

ARTICLE V. COMMITTEES

Section 1. General. The Board of Directors may appoint three or more persons to constitute one or more other committees of the Corporation. Members of the committees can be but are not required to be members of the Board of Directors. The resolution establishing each such committee shall specify a designation by which it shall be known and shall fix its power and authority. The Board of Directors may delegate to any such committee any of the authority of the Board of Directors. The appointments of members of the general committees shall be made at each year's annual meeting.

Each such committee shall serve at the pleasure of the Board of Directors, shall act only in the intervals between meetings of the Board of Directors, and shall be subject to the control and direction of the Board of Directors. All actions by any such committee shall be subject to revision and alterations by the Board of Directors provided that no rights of third persons shall be adversely affected by any such revision or alteration.

Any such committee may act by a majority of its members at a meeting or by a writing or writings signed by all of its members.

Section 2, Fund Raising Committee: The fund raising arm of the Corporation shall be Fair U City, which shall be charged with raising funds for the Corporation through the staging of an annual community carnival on the weekend before Fathers' Day in June of each year. All funds raised at the annual Fair, excepting \$10,000.00 that will be retained to stage the fair in the following year, shall be provided to the Corporation to fund its grant making activities. Members of this committee shall include any and all people who volunteer to work on staging the annual carnival.

Section 2. Executive Committee. The Executive Committee shall consist of the President, the Vice President, the Secretary, the Treasurer, and one other member of the Board of Directors appointed by the Board of Directors. The President or any two other members of the Executive Committee may call a meeting of the Executive Committee. The President or other persons calling the meeting shall give or cause to be given written notice to each member of the Executive Committee of the date, time, place, and purpose of the meeting at least two days before the scheduled meeting. Three members of the Executive Committee shall constitute a quorum for the transaction of business at any meeting thereof. The Executive Committee shall act only in the intervals between meetings of the Board of Directors and shall, except to the extent otherwise provided herein or determined by the Board of Directors, have all authority of the Board of Directors other than the authority to fill vacancies on the Board of Directors. Subject to the aforesaid exceptions, any person dealing with the Corporation shall be entitled to rely upon any act or authorization of an act by the Executive Committee to the same extent as an act or authorization of an act by the Board of Directors. The Executive Committee shall keep full and complete records of all meetings and actions, which shall be reported to and open to

written acceptance and promise faithfully to discharge the duties of such office.

Section 3 Removal. Any officer or agent elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgment the best interest of the Corporation will be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an officer or agent shall not of itself create contract rights.

Section 4 Resignations. Any officer may resign at any time by giving written notice to the Board of Directors, the President or the Secretary of the Corporation. This notice shall be via e-mail or by U.S. Mail to the principal office of the Corporation. Such resignation shall take effect on the date of the receipt of such notice, or at any later time specified therein; unless otherwise specified herein, the acceptance of such resignation shall not be necessary to make it effective.

Section 5 Vacancies. A vacancy in any office because of death, incapacity, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors for the unexpired portion of the term.

ARTICLE VII. DUTIES OF OFFICERS

Section 1 The President. The President shall be the principal executive officer of the Corporation and shall in general supervise and control all of the business and affairs of the Corporation. The President shall preside at all meetings of the Board of Directors.. The President may sign, with the Secretary or any other proper officer of the Corporation thereunto authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these By-Laws to some other officer or agent of the Corporation, or shall be required by law to be otherwise signed or executed. The President shall in general perform all duties as may be prescribed by the Board of Directors from time to time.

Section 2 The Vice-President. In the absence of the President, whether due to resignation, incapacity or any other cause, or in the event of the President's death, inability or refusal to act, the Vice-President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the

and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.

Section 3 Checks, Drafts, etc. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation, shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors.

Section 4 Deposits. All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select.

ARTICLE XI. FISCAL YEAR

The fiscal year of the Corporation shall begin on the first day of January and end on the 31st day of December each year.

ARTICLE IX. FIXING OF CAPITAL TRANSFERS OF SURPLUS

Except as may be specifically otherwise provided in the Articles of Incorporation, the Board of Directors is expressly empowered to exercise all authority conferred upon it or the Corporation by any law or statute, and in conformity therewith, relative to -

- i. increasing capital;
- ii. transferring surplus to capital; and
- iii. all similar or related matters;

provided that any concurrent action or consent by or of the Corporation and its Directors required to be taken or given pursuant to law, shall be duly taken or given in connection therewith.

These By-Laws may be altered, amended or replaced and new By-laws adopted by action of a majority of the Directors at any regular or special meeting of the Directors.

Adopted as of this ____ day of _____.