

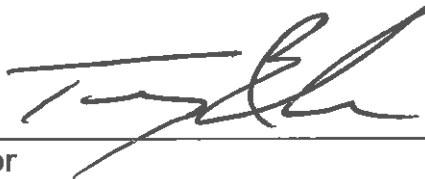
Resolution 2018 - 8

**A RESOLUTION AMENDING THE FISCAL YEAR 2017-2018 (FY18)
BUDGET – AMENDMENT # 4 AND APPROPRIATING SAID AMOUNTS**

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of University City, Missouri, that the Annual Budget for the fiscal year beginning July 1, 2017, was approved by the City Council and circumstances now warrant amendment to that original budget.


BE IT FURTHER RESOLVED, that in accordance with the City Charter, the several amounts stated in the budget amendment as presented, are herewith appropriated to the several objects and purposes named.

Adopted this 26th day of April, 2018



Mayor

Attest:



City Clerk

Certified to be Correct as to Form:



City Attorney



**FY 18 Budget Amendment # 4
To be Approved by the City Council
April 26, 2018**

GENERAL FUND

<u>Account</u>	<u>Expenditure Increase</u>	<u>Expenditure Decrease</u>	<u>Description</u>
1) City Manager's Office			
6020 Office Equipment Maint. <i>Legal Services</i>	\$120,000		Transfer to cover cost of legal services provided by various law firms.

TOTAL GENERAL FUND	
REDUCTION IN FUND BALANCE	\$ 120,000

FLEET MAINTENANCE FUND

2) 6460 Vehicle Maintenance	\$45,000		Transfer to cover various services provided by out side contractors.
7930 Vehicle Parts		(\$45,000)	

TOTAL FLEET MAINTENANCE FUND	\$ -
REDUCTION IN FUND BALANCE	

SEWER LATERAL FUND

<u>Account</u>	<u>Expenditure Increase</u>	<u>Expenditure Decrease</u>	<u>Description</u>
2) 6450 Sewer Lateral Expenses	\$150,000		

TOTAL SEWER LATERAL FUND	\$ 150,000
REDUCTION IN FUND BALANCE	

Increase volume of repairs

SOLID WASTE FUND

<u>Account</u>	<u>Expenditure Increase</u>	<u>Expenditure Decrease</u>	<u>Description</u>
3) SW-Operation			
6070 Temporary Labor	\$50,000		Transfer to cover cost of Temp labor
5001 Salaries-Full time - Operation		(50,000)	

TOTAL SOLID WASTE MANAGEMENT FUND	
REDUCTION IN FUND BALANCE	\$0

CAPITAL IMPROVEMENT SALES TAX FUND

<u>Account</u>	<u>Expenditure Increase</u>	<u>Expenditure Decrease</u>	<u>Description</u>
4) 6010 Professional Services	\$30,000		ADA Self evaluation
8060 Curbs, Sidewalk & Alleys		(30,000)	

TOTAL CAPITAL IMPROVEMENT PROJECT FUND	
REDUCTION IN FUND BALANCE	\$0

**FY 18 Budget Transfer # 3
To be Delegated to City Manager
April 26, 2018**

<u>Account</u>	<u>Expenditure Increase</u>	<u>Expenditure Decrease</u>	<u>Description</u>
<u>GENERAL FUND</u>			
1) City Manager's Office			
6105 Relocation Expense	11,500		New expenditure was not budgeted
5001 Salaries - Full time		(11,500)	
2) Finance			
6001 Audit Services	10,000		Hiring auditor to complete Financial Stmt.
6010 Professional Services	10,000		During staff turn over, Finance incurred additional contractual service expenditures, such as professional services and temporary help.
5001 Salaries - Full time		(20,000)	
3) Municipal Court			
6560 Technology Services	5,000		Technology Service was budgeted in IT
6560 Technology Services (IT)		(5,000)	
4) Information Technology			
6400 Office Equip. Maint.	10,000		Upgrade cost slightly higher than anticipated.
7090 Office & Comp. Equip.	5,000		
8120 Computer Equip.		(15,000)	
3) Police			
6050 Maintenance Contract	15,000		Additional Maintenance cost for 911 was not budgeted
6560 Technology Services		(15,000)	
7370 Institutional Supplies	8,000		These supplies were budgeted by Facilities Maint. previously
6560 Technology Services		(8,000)	
7570 Hardware & Tools	10,000		Installation of shelving for evidence
6560 Technology Services		(5,000)	
7090 Office & Comp Equip.		(5,000)	
4) Fire			
6400 Office Equip Maint.	6,000		To properly track the actual expenditures and budget.
7410 License Plate & Badges	1,500		
7450 Photographic Supplies	1,000		
7850 Awards & Gifts	500		
6010 Professional Services		(2,300)	
6290 Sewer		(600)	
6650 Memberships and Cert.		(1,300)	
7050 Publications		(700)	
7530 Medical Supplies		(2,100)	
8200 Vehicles & Equip.		(2,000)	
5) PW- Admin & Engineering			
6070 Temporary Labor	5,000		PW Support Services
5001 Salaries Full time		(5,000)	

**FY 18 Budget Transfer# 3
To be Delegated to City Manager (Continued)
April 26, 2018**

<u>Account</u>	<u>Expenditure Increase</u>	<u>Expenditure Decrease</u>	<u>Description</u>
6) PW- Street			
6380 Equipment Maintenance	6,000		Budgeted amount
6050 Maintenance Contract		(6,000)	based on previous year
7) PW- Parks			
6050 Maintenance Contract	18,500		Tree trimming contract
5001 Salaries Full time		(18,500)	
6380 Equipment Maintenance	3,000		
6680 Subdivision Taxes	4,500		Special assessment
7690 Recreational Supplies		(7,500)	
7) PW- Golf			
6770 Bank & Credit Cards	5,000		Increase in volume of credit
7130 Agricultural Supplies		(5,000)	cards by customers

APPROVAL SECTION:

City Manager

Date



Council Agenda Item Cover

MEETING DATE: April 26, 2018

AGENDA ITEM TITLE: Resolution for Fiscal Year 2017-2018- Budget Amendment # 4

AGENDA SECTION: New Business

CAN THIS ITEM BE RESCHEDULED? : No

BACKGROUND REVIEW: Attached is the fourth budget amendment of fiscal year 2018 for all Funds.

General Fund

- 1) **City Manager's Office** - At the end of the third quarter legal services was 117% of the budget. The monthly average is approximately \$35,000. A transfer of \$120,000 needs to be made from the GF reserve.

Fleet Maintenance Fund

- 2) **Fleet Operation** – Fleet Department spent for outside services from the contractors, including the dealers and auto body for major repair and maintenance, over the budgeted amount. However, the vehicle parts account was only used less than 50% of the budgeted amount. A transfer of \$45,000 from the vehicle parts to vehicle maintenance is needed.

Sewer Lateral Repair

- 2) Transfer of \$150,000 from fund reserve is needed to cover additional funding requested per County regulations to maintain solvency of SSLRP and to continue to provide uninterrupted repair for residents.

Solid Waste Management

- 3) **Solid Waste Operation** - Transfer \$50,000 from Salaries Full Time to cover the cost of Temporary Help. During the budget process, the department planned to hire some of these employees to be full time. This fund was budgeted in Salaries Full Time line item.

Capital Improvement Sales Tax

- 3) Public Works spent approximately \$30,000 for ADA self-evaluation project. This expense is part of the capital improvement for the curb and sidewalk. Transfer of \$30,000 is needed from the capital project account.

The resolution for approval of the amendment is attached.

RECOMMENDATION: The City Manager is recommending approval