



Park Commission

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

TEMPORARY LOCATION CHANGE FOR OCTOBER MEETING

A G E N D A

PARK COMMISSION MEETING

5TH FLOOR CITY HALL, CITY COUNCIL CHAMBERS

TUESDAY, OCTOBER 16, 2018 – 6:30PM

1. Roll Call
2. Approval of Minutes from September 18, 2018 meeting
3. Citizens' comments: Comments limited to five (5) minutes. A comment form must be filled out by anyone wishing to speak. General comments may be made at this time. Comments related to specific agenda items may be made at this time or at the time the agenda item is discussed.
4. Department Reports
 - a. Public Works and Parks Operations – informational
 - b. Public Works and Parks Projects – informational
 - c. Community Development/Recreation Division – Informational
 - d. Park and Storm water Sales Tax Report – Informational
5. Council Liaison Report
6. Individual Park Reports
7. Unfinished Business
 - a. RPGC – Enterprise fund
 - b. Multi-Year Schedule of anticipated Equipment Replacement; and priorities for Capital Improvement Projects affecting Parks - Voting
8. New Business
 - a. Announcement – NOVEMBER MEETING - OFFICER ELECTIONS
 - b. Heman Park Swimming Pool Recommendations for Summer 2019
 - c. Dog Park – Additional Construction – Ucity People for Dogs
9. Citizens' comments: Comments limited to five (5) minutes. A comment form must be filled out by anyone wishing to speak.
10. Adjournment

Enclosures:

- Draft – September 18, 2018 Park Commission Meeting Minutes
- Monthly Reports - September 2018
 - Park Maintenance/Forestry/Golf Maintenance
 - Project Manager Report
 - Sales Tax Report

*For more information regarding the Park Commission, please contact
Chris Kalter, 314-505-8548 or email
ckalter@ucitymo.org*



Park Commission

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MINUTES OF THE PARK COMMISSION HEMAN PARK COMMUNITY CENTER (HPCC), 975 PENNSYLVANIA TUESDAY, September 18, 2018

The meeting was called to order at 6:30pm.

Present:

Steve Goldstein, Park Commission President
Clarence Olsen, Park Commission Vice President
Kevin Taylor
Carl Hoagland
Margaret Ullman
Chris Kalter, Project Manager
Ewald Winker, Park Operations Superintendent
Lynda Euell-Taylor, Deputy Director of Recreation
Steve McMahon, Council Liaison

1. Meeting minutes to be revised and resent. Clarence Olsen will update and send. CO moves to amend, Carl Hoagland seconds. Vote taken. All approve.
2. Citizens' comments:
 - None
3. Department Reports:
 - Reports presented. Pool leak being investigated.
 - No director of Parks and Recreation at this time.
 - Majerus Park improvement estimates due soon. Expecting several bids based on initial walkthrough with general contractors.
 - Foggerty Park Phase II improvements sent for grant approval. Work includes splash pad, perimeter trail, and lighting.
 - Comprehensive aquatic report for 2018 will be sent to Park Commissioners, including 2019 recommendations.
4. Council Liaison Report:
 - Report presented.
5. Individual Park Reports:
 - No major items.
6. Park and Stormwater Sales Tax Review:
 - No major items.
7. Unfinished Business:
 - RPGC – Enterprise Fund:
 - July 1st the enterprise fund is in effect. No new news.
 - Clarification of loans to golf course is needed.
 - Subcommittee Report - Multi-Year Schedule of anticipated Equipment Replacement; and priorities for Capital Improvement Projects affecting Parks.
 - Carl Hoagland gave presentation on voting protocol for Park Improvements.
 - Park Commissioners voted on all items.
 - Carl Hoagland moves to keep the Subcommittee Report on the agenda under unfinished business for review by Park Commissioners at next meeting. Kevin Taylor seconds. Vote taken. All approve.
8. New Business:
 - None.
9. Citizens' comments: None
10. The meeting was adjourned at 8:40pm. Clarence Olsen moves to adjourn, Kevin Taylor seconds. Vote taken. All approve.

Monthly Report for September 2018

Park Maintenance

Mowing, trimming, and herbicide application operations continued during the month; accounting for 34% of the monthly man power. Timely precipitation and ideal temperatures required full scale mowing operations to continue.

Fall athletic field installation completed, fields marked as needed throughout the month. UCHS women's softball field #6 was prepared for game play; the soccer/football fields in Heman Park were over seeded and fertilized; irrigation repairs were made on #3 soccer field; assisted U City Sports Association with the scoreboard transport from Millar to Heman Parks; tennis nets, center straps, trash receptacles and roll dries replaced where needed at Heman, Flynn and Kaufman courts.

Majerus and Lewis ponds filled and treated for algae as needed. The floating algae in Lewis Pond were removed with a physical cleaning and the center fountain pump replaced.

Performed eight park inspections and made repairs as needed.

Cleaned Rain Man and Veteran's Memorial Fountains

Continued weekly residential mulch deliveries as needed

Performed a good general cleaning and grass/weed removal on the UCPD temporary facility parking lot

Swing seats replaced at Flynn Park playground; bleachers and benches repaired in Heman Park

Repaired automated gate at the Ruth Woods Recycling Area

Serviced the pipe and pumping system at the Veteran's Memorial Fountain in Heman Park; new filter housing for the pump was ordered and will be installed in October.

A broken irrigation line was repaired at Millar Park

Several repairs were made in park restrooms

Power washed and sealed the wood Garden Pavilion in Heman Park

Removed several downed trees and cut back encroaching vegetation along the Ruth Wood's Trail.

Replaced damaged spinner and replenished wood chip safety surface material at Mooney Playground.

Forestry/Gardening

Forestry crews continued hazardous tree removal and pruning operations. Once again this month the gardener spent the majority of his time mowing park parcels previously maintained by contract. When time allowed some weeding and planter bed maintenance was performed.

Lighting

Continued routine street light inspections and reporting, replaced bulbs/ballast on City owned lights on Delmar and Olive as needed.

Assisted outside contractor with the repair of the neon parking lot sign at #3 parking lot; repaired monument lights on the Lion Gate columns in Civic Plaza; and replaced bulbs on the Purdue pedestrian bridge near Heman Park.

Heman Pool/Centennial Commons

Shut down mechanical systems for the season; cleaned and acid washed filters; removed ladders and other amenities from the pool; replaced faulty hydrostatic valve in the wading pool; replaced valves on return lines to pool and prepared pool for October leak detection work.

Assisted staff with maintenance items needed for the Puppy Pool Party.

Golf Course

Serviced range picker cart

Specials

Delivered tables, barricades, benches and trash receptacles for special events at the following locations; University City Place subdivision, Lions against Litter at Centennial Commons, Mount Vernon at Melrose, 7000 Stanford, 7900 Lafon, UC Heights picnic in Lewis Park, All Saints Church, 7320 Chamberlain, Stanford @ Cornell, and Kingsbury/Melville.

Provided maintenance support for the Puppy Pool Party, and Community Yard Sale events at Centennial Commons

Installed promotional banners for UCB Plein Aire event, RAC event in the Loop, Community Yard Sale, and rotated Bulk Item Pick up as needed.

Delivered and returned Olive artist park benches from Central Auto Body after sealing.

September Goals Completed

Heman Park Pool mechanical systems were shut down; began fall seeding and fertilization projects; continued full scale mowing operations; installed new spinner at Mooney playground; repaired lion monument column lights in Civic Plaza; and continued hazardous tree removals and pruning projects.

October Goals

Complete final mowing cycle for the season and begin leaf mulching operations; complete winterization of mechanical systems at Heman Pool; replace filter housing unit at the Veteran's Memorial Fountain; complete grass seeding projects in Civic Plaza and Kingsland Islands; and work with American Leak Detection to locate and resolve Heman Park Pool leak.

Man Days

General outdoor maintenance	33%
General indoor maintenance	8%
Mowing, trimming & litter pick up	34%
Forestry	18%
Paid leave	7%

Full time 265.6875
PT/Seasonal 25.5625

Man Days Lost

Suspension 1
Non-paid Leave 2

Monthly Manpower Utilizations:

2018-19

I. Paid leave Taken

<u>Annual</u>	TOTAL	
Annual	15.0938	
Sick	6.1250	
Injury	0.0000	7.29%
Special	0.0000	
	21.2188	Sub-total

II. Mowing, Trimming, and Litter Pick Up

Tractor Mowing	47.7813	
Trim Mowing	43.6250	
Chemical Trim	0.0000	34.30%
Litter Pick-up	8.5000	
	99.906	Sub-total

III. General Outdoor Maintenance

Rubbish Truck Route	10.5625	
Restroom Cleaning Route	13.8750	
Athletic Field Maintenance	17.3125	
Playgrounds, Tennis Cts, Basketball	8.7500	
Snow Removal/Leaf Mulching	0.0000	
Palvillions, Restrooms	2.8750	
Swim Pool Maintenance	8.2500	
Sewer, Water Lines & Fountains	16.8750	
Signs, Bridges, Barricades, Fences	1.0000	
Picnic Tables, Ovens, Benches	0.0000	
Grounds Clean-up: leaves gumballs, etc.	1.2500	
Block Parties & Special Events	6.8750	32.90%
Other	8.1875	
	95.8125	Sub-total

IV. General Indoor Maintenance

Equipment Repair	19.1875	
Pool/Rec. Facility	0.2500	
Community Center	0.0000	
Golf Pro Shop & Maintenance Shop	0.3750	
Park Maintenance Shop	2.7500	
Painting, Welding, Repairs in Shop	0.0000	8.22%
Other	1.3750	
	23.9375	Sub-total

V. Forestry

#_____Removals	24.1250	
#_____Pruned	4.3750	
#_____Planted	0.0000	
#_____Stumps Removed	0.0000	

Tree Watering	0.0000	
Brush/Logs to Recycling	0.0000	
Cutting Firewood	0.5000	
Storm Damage	3.7500	
Other Tree Maintenance	1.6250	
Gardening	15.6250	17.30%
Forestry Tool Work, Saw Repair, etc.	0.3750	
		Sub-
		total
	50.375	
<u>Totals</u>	291.2500	291.2500

VI. Total Manpower Used

# _____ Full-time	265.6875
# _____ Contractual	0.0000
# _____ PT/Seasonal	25.5625
# _____ Work Program	0.0000
# _____ Other	0.0000

<u>Totals</u>	291.2500
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VII. Man Days Lost

AWOL	0.0000
Suspension	1.0000
Non-Paid Leave	2.0000

<u>Totals</u>	3.000
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To: Sinan Alpaslan

From: James Crowe

Date: 10/9/18

Subject: **SEPTEMBER FORESTRY REPORT**

Total trees removed in September 28, man-hours spent on removals 230.5. 71 total removals for year to date.

A total of 20 trees were pruned in September, man-hours spent on pruning 40. 186 trees have been pruned year to date.

- 24 Loads of woodchips taken to Heman Park.
- 14 Loads of sweepings of bark and twigs were taken to recycle area in Ruth Park.
- 1/2 Load of logs on the crane truck were taken to Heman Park.
- 62 addresses where tree limbs had fallen were picked up.
- Daily chainsaw maintenance was performed and 5 extra hours of shop work.
- Assisted parks department with moving a scoreboard from Millar Park to Heman Park.



Department of Public Works and Parks

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

MEMORANDUM

TO: Park Commission
FROM: Chris Kalter – Project Manager Parks Projects
DATE: October 16, 2018
SUBJECT: Update on Parks Projects

Please see below for an update on all of the current park related projects for the Department of Public Works and Parks:



Majerus Park (Phase 1 Improvements): City Council awarded construction contract to All Inclusive for the Playground work and Bryne & Jones Construction for the park work. Contract paperwork has been sent out.

MPGC Construction Grant Round 19 – submitted August 30, 2018. The City should be notified in November or early December.



Park and Storm Water Sales Tax Budget Performance Report

Fiscal Year 2019 to Date 09/30/18

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 14 - Park and Storm Water Sales Tax								
REVENUE								
<i>Sales and Use Taxes</i>								
4120	Park Sales Tax (pt of sale)	\$ 1,300,000	\$ -	\$ 1,300,000	\$ 74,061	\$ -	\$ 230,527	\$ 1,069,473
4852	Interest Investment	1,000		1,000	-	-	-	-
	<i>Sales and Use Taxes Totals</i>	1,301,000	-	1,301,000	74,061	-	230,527	1,069,473
	REVENUE TOTALS	1,301,000	-	1,301,000	74,061	-	230,527	1,069,473
EXPENSE								
Department 40 - Public Works								
Program 90 - Capital Improvement								
<i>Personal Services</i>								
5001	Salaries-Full-time	192,500	-	192,500	13,791	-	37,794	154,706
5340	Salaries-Part-time & Temp	4,000	-	4,000	359	-	898	3,102
5380	Overtime	3,000	-	3,000	1,155	-	1,909	1,091
5420	Workers Compensation	9,000	-	9,000	668	-	1,934	7,066
5460	Medical Insurance	-	-	-	3,120	-	9,336	(9,336)
5660	Social Security Contributions	12,300	-	12,300	873	-	2,311	9,989
5900	Medicare	2,800	-	2,800	204	-	586	2,214
	<i>Personal Services Totals</i>	223,600	-	223,600	20,171	-	54,767	168,833
<i>Contractual Services</i>								
6010	Professional Services	-	-	-	-	20,123	9,877	(30,000) *
6270	Telephone & Pagers	-	-	-	32	-	95	(95)
6330	Decorative Street Lights	-	-	-	504	-	546	(546)
6530	Fleet Service & Replacement	69,300	-	69,300	-	-	-	69,300
	<i>Contractual Services Totals</i>	69,300	-	69,300	536	20,123	10,518	38,659
<i>Capital Outlay</i>								
8010	Parks Improvement	442,800	-	442,800	15,085	-	15,085	427,715
8100	Misc. Improvements	215,000	-	215,000	-	-	-	215,000
8130	Flood Mitigation Assistance	200,000	-	200,000	-	-	-	200,000
	<i>Capital Outlay Totals</i>	857,800	-	857,800	15,085	-	15,085	842,715
<i>Other</i>								



Park and Storm Water Sales Tax Budget Performance Report

Fiscal Year 2019 to Date 09/30/18

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 14 - Park and Storm Water Sales Tax								
9150	Debt Service - Prinicpal	251,300	-	251,300	-	-	-	251,300
9200	Debt Service - Interest	11,400	-	11,400	-	-	-	11,400
	<i>Other Totals</i>	262,700	-	262,700	-	-	-	262,700
Program 90 - Capital Improvement Totals		1,413,400	-	1,413,400	35,792	20,123	80,371	1,312,906
EXPENSE TOTALS		1,413,400	-	1,413,400	35,792	20,123	80,371	1,312,906
Fund 14 - Park and Storm Water Sales Tax								
REVENUE TOTALS		1,301,000	-	1,301,000	74,061	-	230,527	1,069,473
EXPENSE TOTALS		1,413,400	-	1,413,400	35,792	20,123	80,371	1,312,906
Fund 14 - Park and Storm Water Sales Tax		\$ (112,400)	\$ -	\$ (112,400)	\$ 109,853	\$ (20,123)	\$ 150,156	\$ (243,433)

* Schaefer-Meyer Sod/seed \$30,000



Golf Course Budget Performance Report

Fiscal Year 2019 to Date 9/30/18

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 28 - Golf Course								
REVENUE								
<i>Golf Course Fees</i>								
4601	Golf Course	\$ 725,000	\$ -	\$ 725,000	\$ 105,670	\$ -	\$ 298,573	\$ 426,427
	<i>Golf Course Fees Totals</i>	725,000	-	725,000	105,670	-	298,573	426,427
	REVENUE TOTALS	725,000	-	725,000	105,670	-	298,573	426,427
EXPENSE								
Department 50 - Parks, Rec & Forestry								
Program 47 - Golf Course								
<i>Personal Services</i>								
5001	Salaries-Full-time	189,500	-	189,500	12,556	-	34,530	154,970
5340	Salaries-Part-time & Temp	67,000	-	67,000	4,282	-	18,266	48,734
5380	Overtime	5,000	-	5,000	919	-	2,371	2,629
5420	Workers Compensation	4,500	-	4,500	519	-	1,732	2,768
5460	Medical Insurance	30,700	-	30,700	2,495	-	7,484	23,216
5660	Social Security Contributions	16,200	-	16,200	1,034	-	3,235	12,965
5740	Pension Contribution Nonunif	24,800	-	24,800	-	-	-	24,800
5900	Medicare	3,800	-	3,800	242	-	831	2,969
	<i>Personal Services Totals</i>	341,500	-	341,500	22,046	-	68,449	273,051
<i>Contractual Services</i>								
6050	Maintenance Contracts	7,000	-	7,000	419	-	1,475	5,525
6060	Instructors & Sports Officials	12,000	-	12,000	2,507	-	5,155	6,845
6070	Temporary Labor	2,000	-	2,000	-	-	-	2,000
6110	Mileage Reimbursement	1,000	-	1,000	89	-	154	846
6120	Professional Development	4,500	-	4,500	-	-	-	4,500
6130	Advertising & Public Notices	15,000	-	15,000	2,325	-	4,600	10,400
6150	Printing Services	1,300	-	1,300	-	-	-	1,300
6160	Insurance-Property & Auto	20,000	-	20,000	-	-	-	20,000
6170	Insurance-Liability	4,500	-	4,500	-	-	2,250	2,250
6250	Natural Gas	2,500	-	2,500	-	-	149	2,351



Golf Course Budget Performance Report

Fiscal Year 2019 to Date 9/30/18

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 28 -	Golf Course							
6260	Electricity	7,000	-	7,000	658	-	1,907	5,093
6270	Telephone & Pagers	1,000	-	1,000	80	-	270	730
6280	Water	20,000	-	20,000	-	-	11,082	8,918
6290	Sewer	1,000	-	1,000	124	-	221	779
6360	Building Maintenance	2,500	-	2,500	31	-	31	2,469
6380	Equipment Maintenance	13,000	-	13,000	-	-	247	12,753
6430	Misc. Repairs & Maintenance	4,000	-	4,000	227	-	304	3,696
6530	Fleet Service & Replacement	14,000	-	14,000	-	-	-	14,000
6540	Equipment Rental	21,500	-	21,500	250	-	15,970	5,530
6560	Technology Services	6,200	-	6,200	116	-	851	5,349
6570	Miscellaneous Rentals	1,200	-	1,200	114	-	227	973
6610	Staff Training	1,000	-	1,000	-	-	-	1,000
6650	Memberships & Certifications	2,000	-	2,000	-	-	120	1,880
6700	Misc. Operating Services	200	-	200	-	-	-	200
6710	Waste Dumping Fees	500	-	500	-	-	-	500
6770	Bank & Credit Card Fees	20,000	-	20,000	-	-	3,836	16,164
	<i>Contractual Services Totals</i>	184,900	-	184,900	6,941	-	48,849	136,051
	<i>Materials and Supplies</i>							
7001	Office Supplies	1,400	-	1,400	21	-	21	1,379
7130	Agricultural Supplies	20,000	-	20,000	1,157	-	1,157	18,843
7210	Chemicals	9,000	-	9,000	499	-	1,346	7,654
7290	Concrete & Clay Products	3,600	-	3,600	-	-	1,348	2,252
7330	Food	24,000	-	24,000	2,512	-	7,801	16,199
7370	Institutional Supplies	2,700	-	2,700	130	-	355	2,345
7490	Building Materials	1,000	-	1,000	-	-	-	1,000
7530	Medical Supplies	200	-	200	50	-	50	150
7570	Hardware & Hand Tools	5,000	-	5,000	93	-	1,075	3,925
7610	Fuel, Oil & Lubricants	8,000	-	8,000	1,831	-	3,542	4,458
7690	Recreational Supplies	40,000	-	40,000	3,626	-	7,327	32,673



Golf Course Budget Performance Report

Fiscal Year 2019 to Date 9/30/18

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 28 -	Golf Course							
7730	Metal Supplies	100	-	100	-	-	-	100
7770	Uniforms & Safety Gear	1,400	-	1,400	-	-	1,094	306
7810	Sign Supplies	1,000	-	1,000	-	-	-	1,000
	<i>Materials and Supplies Totals</i>	117,400	-	117,400	9,919	-	25,116	92,284
	<i>Capital Outlay</i>							
8100	Misc. Improvements	27,000	-	27,000	-	-	-	27,000
8200	Vehicles & Equipment	45,000	-	45,000	-	-	-	5,000
	<i>Capital Outlay Totals</i>	72,000	-	72,000	-	-	-	32,000
	Program 47 - Golf Course Totals	715,800	-	715,800	38,906	-	142,414	533,386
	EXPENSE TOTALS	715,800	-	715,800	38,906	-	142,414	533,386
	REVENUE TOTALS	725,000	-	725,000	105,670	-	298,573	426,427
	EXPENSE TOTALS	715,800	-	715,800	38,906	-	142,414	533,386
Fund 28 -	Golf Course Totals	\$ 49,200	\$ -	\$ 49,200	\$ 66,764	\$ -	\$ 156,159	\$ (106,959)

* Purchase of Spray Unit \$40,000



Park Maintenance Division Budget Performance Report

Fiscal Year 2019 to Date 09/30/18

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 01 - General Fund								
EXPENSE								
Department 50 - Parks, Rec & Forestry								
Program 45 - Park Maintenance								
<i>Personal Services</i>								
5001	Salaries-Full-time	\$ 637,500	\$ -	\$ 637,500	\$ 42,873	\$ -	\$ 118,265	\$ 519,235
5220	Injury Leave	22,000	-	22,000	-	-	-	22,000
5340	Salaries-Part-time & Temp	10,000	-	10,000	1,771	-	4,906	5,094
5380	Overtime	-	-	-	3,316	-	5,642	(5,642)
5420	Workers Compensation	25,000	-	25,000	2,051	-	5,998	19,002
5460	Medical Insurance	130,000	-	130,000	9,521	-	28,564	101,436
5660	Social Security Contributions	41,500	-	41,500	2,746	-	7,361	34,139
5740	Pension Contribution Nonunif	110,000	-	110,000	-	-	-	110,000
5900	Medicare	9,700	-	9,700	642	-	1,874	7,826
<i>Personal Services Totals</i>		985,700	-	985,700	62,921	-	172,609	813,091
<i>Contractual Services</i>								
6010	Professional Services	5,000	-	5,000	-	-	-	5,000
6050	Maintenance Contracts	175,000	-	175,000	-	-	80,375	94,625
6070	Temporary Labor	5,000	-	5,000	2,363	-	6,250	(1,250)
6120	Professional Development	3,300	-	3,300	-	-	-	3,300
6160	Insurance-Property & Auto	-	-	-	-	-	43,000	(43,000)
6170	Insurance-Liability	12,000	-	12,000	-	-	3,500	8,500
6210	Insurance - Flood	10,000	-	10,000	-	-	-	10,000
6250	Natural Gas	3,000	-	3,000	-	-	131	2,869
6260	Electricity	45,000	-	45,000	3,416	-	7,935	37,065
6270	Telephone & Pagers	3,000	-	3,000	212	-	555	2,445
6280	Water	45,000	-	45,000	266	-	8,786	36,214
6290	Sewer	20,000	-	20,000	1,823	-	2,623	17,377
6380	Equipment Maintenance	7,000	-	7,000	157	-	482	6,518
6530	Fleet Service & Replacement	208,000	-	208,000	-	-	-	208,000
6540	Equipment Rental	700	-	700	-	-	-	700
6570	Miscellaneous Rentals	1,000	-	1,000	-	-	-	1,000



Park Maintenance Division Budget Performance Report

Fiscal Year 2019 to Date 09/30/18

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 01 - General Fund								
6610	Staff Training	700	-	700	-	-	-	700
6650	Memberships & Certifications	200	-	200	-	-	-	200
6660	Laundry Services	6,700	-	6,700	821	-	1,804	4,896
6680	Subdivision Fees & Taxes	20,000	-	20,000	-	-	-	20,000
6710	Waste Dumping Fees	400	-	400	-	-	-	400
	<i>Contractual Services Totals</i>	571,000	-	571,000	9,058	-	155,440	415,560
	<i>Materials and Supplies</i>							
7001	Office Supplies	300	-	300	-	-	-	300
7130	Agricultural Supplies	14,000	-	14,000	-	-	-	14,000
7210	Chemicals	2,500	-	2,500	-	-	140	2,360
7290	Concrete & Clay Products	5,800	-	5,800	-	-	-	5,800
7370	Institutional Supplies	2,500	-	2,500	205	-	205	2,295
7490	Building Materials	8,000	-	8,000	776	-	1,115	6,885
7530	Medical Supplies	400	-	400	-	-	56	344
7570	Hardware & Hand Tools	10,000	-	10,000	855	-	2,861	7,139
7690	Recreational Supplies	10,000	-	10,000	559	-	1,055	8,945
7730	Metal Supplies	400	-	400	-	-	-	400
7770	Uniforms & Safety Gear	2,500	-	2,500	1,890	-	2,097	403
7810	Sign Supplies	500	-	500	-	-	-	500
	<i>Materials and Supplies Totals</i>	56,900	-	56,900	4,285	-	7,528	49,372
	<i>Capital Outlay</i>							
8100	Misc. Improvements	3,000	-	3,000	-	-	-	3,000
	<i>Capital Outlay Totals</i>	3,000	-	3,000	-	-	-	3,000
Program 45 - Park Maintenance Totals		\$ 1,616,600	\$ -	\$ 1,616,600	\$ 76,263	\$ -	\$ 335,577	\$ 1,281,023



Community Center Budget Performance Report

Fiscal Year 2019 to Date 9/30/18 □

Account	Account Description	Adopted	Budget	Amended	Current Month	YTD	YTD	Budget - YTD
		Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions
Fund 01 - General Fund								
REVENUE								
4615	Community Center	\$ 100,000	\$ -	\$ 100,000	\$ 2,101	\$ -	\$ 16,729	\$ 83,271
	<i>Community Center Fees Totals</i>	100,000	-	100,000	2,101	-	16,729	83,271
	REVENUE TOTAL	100,000	-	100,000	2,101	-	16,729	83,271
EXPENSE								
Department 50 - Parks, Rec & Forestry								
Program 49 - Community Center								
<i>Personal Services</i>								
5001	Salaries-Full-time	16,000	-	16,000	1,794	-	4,934	11,066
5340	Salaries-Part-time & Temp	5,000	-	5,000	235	-	627	4,373
5420	Workers Compensation	500	-	500	83	-	241	259
5460	Medical Insurance	2,000	-	2,000	308	-	895	1,105
5660	Social Security Contributions	900	-	900	116	-	312	588
5740	Pension Contribution Nonunif	5,000	-	5,000	-	-	-	5,000
5900	Medicare	200	-	200	27	-	78	122
	<i>Personal Services Totals</i>	29,600	-	29,600	2,564	-	7,087	22,513
<i>Contractual Services</i>								
6050	Maintenance Contracts	1,000	-	1,000	-	-	-	1,000
6170	Insurance-Liability	4,000	-	4,000	-	-	2,000	2,000
6210	Insurance - Flood	5,000	-	5,000	-	-	-	5,000
6250	Natural Gas	6,000	-	6,000	-	-	130	5,870
6260	Electricity	14,000	-	14,000	1,946	-	4,556	9,444
6270	Telephone & Pagers	-	-	-	16	-	40	(40)
6280	Water	4,500	-	4,500	-	-	-	4,500
6290	Sewer	4,000	-	4,000	172	-	296	3,704
6360	Building Maintenance	8,000	-	8,000	-	-	-	8,000
6380	Equipment Maintenance	4,000	-	4,000	-	-	-	4,000
6430	Misc. Repairs & Maintenance	1,000	-	1,000	-	-	-	1,000
6640	Exterminations	1,000	-	1,000	55	-	109	891



Community Center Budget Performance Report

Fiscal Year 2019 to Date 9/30/18 □

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 01 - General Fund								
	<i>Contractual Services Totals</i>	52,500	-	52,500	2,189	-	7,131	45,369
	<i>Materials and Supplies</i>							
7370	Institutional Supplies	5,000	-	5,000	818	-	1,340	3,660
7490	Building Materials	500	-	500	-	-	-	500
7570	Hardware & Hand Tools	1,000	-	1,000	-	-	-	1,000
	<i>Materials and Supplies Totals</i>	6,500	-	6,500	818	-	1,340	5,160
	<i>Capital Outlay</i>							
8090	Building Improvement	5,000	-	5,000	-	-	-	5,000
8100	Misc. Improvements	8,000	-	8,000	-	-	-	8,000
	<i>Capital Outlay Totals</i>	13,000	-	13,000	-	-	-	13,000
Program	49 - Community Center Totals	101,600	-	101,600	5,571	-	15,558	86,042
	REVENUE TOTALS	100,000	-	100,000	2,101	-	16,729	83,271
	EXPENSE TOTALS	101,600	-	101,600	5,571	-	15,558	86,042
Fund	01- Community Center Totals	\$ (1,600)	\$ -	\$ (1,600)	\$ (3,470)	\$ -	\$ 1,171	\$ (2,771)



Aquatics Budget Performance Report

Fiscal Year 2019 to Date 9/30/18

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 01 - General Fund								
REVENUE								
4610	Aquatics	\$ 122,000	\$ -	\$ 122,000	\$ 1,648	\$ -	\$ 36,272	\$ 85,728
	<i>Aquatics Fees Totals</i>	122,000	-	122,000	1,648	-	36,272	85,728
	REVENUE TOTAL	122,000	-	122,000	1,648	-	36,272	85,728
EXPENSE								
Department 50 - Parks, Rec & Forestry								
Program 51 - Aquatics								
<i>Personal Services</i>								
5340	Salaries-Part-time & Temp	-	-	-	2,938	-	18,075	(18,075)
5380	Overtime	-	-	-	-	-	22	(22)
5420	Workers Compensation	-	-	-	15	-	163	(163)
5660	Social Security Contributions	-	-	-	182	-	1,122	(1,122)
5900	Medicare	-	-	-	43	-	303	(303)
	<i>Personal Services Totals</i>	-	-	-	3,178	-	19,685	(19,685)
<i>Contractual Services</i>								
6050	Maintenance Contracts	215,000	-	215,000	-	-	95,055	119,945
6060	Instructors & Sports Officials	-	-	-	-	-	1,550	(1,550)
6170	Insurance-Liability	4,500	-	4,500	-	-	2,250	2,250
6250	Natural Gas	800	-	800	-	-	95	705
6260	Electricity	28,000	-	28,000	4,634	-	10,934	17,066
6270	Telephone & Pagers	13,000	-	13,000	-	-	-	13,000
6280	Water	-	-	-	-	-	2,681	(2,681)
6290	Sewer	10,000	-	10,000	1,809	-	2,131	7,869
6360	Building Maintenance	10,000	-	10,000	40	-	58	9,942
6380	Equipment Maintenance	5,000	-	5,000	-	-	-	5,000
6430	Misc. Repairs & Maintenance	3,500	-	3,500	-	-	2,410	1,090
6610	Staff Training	500	-	500	395	-	395	105
6640	Exterminations	200	-	200	29	-	57	143
	<i>Contractual Services Totals</i>	290,500	-	290,500	6,906	-	117,615	172,885



Aquatics Budget Performance Report

Fiscal Year 2019 to Date 9/30/18

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 01 - General Fund								
<i>Materials and Supplies</i>								
7210	Chemicals	20,000	-	20,000	46	-	3,530	16,470
7330	Food	15,000	-	15,000	-	-	5,159	9,841
7370	Institutional Supplies	3,000	-	3,000	322	-	720	2,280
7490	Building Materials	2,000	-	2,000	278	-	516	1,484
7530	Medical Supplies	100	-	100	-	-	-	100
7570	Hardware & Hand Tools	1,000	-	1,000	61	-	61	939
7690	Recreational Supplies	3,000	-	3,000	-	-	(4,043)	7,043
7770	Uniforms & Safety Gear	1,000	-	1,000	-	-	-	1,000
<i>Materials and Supplies Totals</i>		45,100	-	45,100	707	-	5,943	39,157
<i>Capital Outlay</i>								
8001	Building Improvements	8,000	-	8,000	-	-	-	8,000
<i>Capital Outlay Totals</i>		8,000	-	8,000	-	-	-	8,000
Program 51 - Aquatics Totals		343,600	-	343,600	10,792	-	143,242	200,358
REVENUE TOTALS		122,000	-	122,000	1,648	-	36,272	85,728
EXPENSE TOTALS		343,600	-	343,600	10,792	-	143,242	200,358
Fund 01- Aquatics Totals		\$ (221,600)	\$ -	\$ (221,600)	\$ (9,144)	\$ -	\$ (106,970)	\$ (114,630)



Centennial Commons Budget Performance Report

Fiscal Year 2019 to Date 9/30/18 □

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 01 - General Fund								
REVENUE								
4620	Centennial Commons	\$ 670,000	\$ -	\$ 670,000	\$ 6,734	\$ -	\$ 82,518	\$ 587,482
	<i>Centennial Commons Fees Totals</i>	670,000	-	670,000	6,734	-	82,518	587,482
	REVENUE TOTAL	670,000	-	670,000	6,734	-	82,518	587,482
EXPENSE								
Department 50 - Parks, Rec & Forestry								
Program 53 - Centennial Commons								
<i>Personal Services</i>								
5001	Salaries-Full-time	242,000	-	242,000	23,173	-	49,857	192,143
5220	Injury Leave	220,000	-	220,000	179	-	927	219,073
5340	Salaries-Part-time & Temp	-	-	-	8,871	-	39,368	(39,368)
5380	Overtime	-	-	-	141	-	659	(659)
5420	Workers Compensation	15,000	-	15,000	730	-	2,991	12,009
5460	Medical Insurance	26,500	-	26,500	1,845	-	5,563	20,937
5660	Social Security Contributions	30,000	-	30,000	1,910	-	5,382	24,618
5740	Pension Contribution Nonunif	40,700	-	40,700	-	-	-	40,700
5900	Medicare	7,000	-	7,000	447	-	1,422	5,578
	<i>Personal Services Totals</i>	581,200	-	581,200	37,295	-	106,169	475,031
<i>Contractual Services</i>								
6010	Professional Services	20,000	-	20,000	9,666	-	15,282	4,718
6040	Events & Receptions	9,000	-	9,000	-	-	-	9,000
6040.01	Events & Receptions-Arts & Letters	20,000	-	20,000	-	-	5,000	15,000
6050	Maintenance Contracts	13,000	-	13,000	895	-	2,193	10,807
6060	Instructors & Sports Officials	100,000	-	100,000	6,605	-	13,404	86,596
6090	Postage	2,000	-	2,000	-	-	-	2,000
6120	Professional Development	2,000	-	2,000	-	-	-	2,000
6130	Advertising & Public Notices	2,000	-	2,000	-	-	-	2,000



Centennial Commons Budget Performance Report

Fiscal Year 2019 to Date 9/30/18 □

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 01 - General Fund								
6150	Printing Services	1,000	-	1,000	-	-	-	1,000
6170	Insurance-Liability	4,500	-	4,500	-	-	2,250	2,250
6210	Insurance - Flood	14,000	-	14,000	-	-	-	14,000
6250	Natural Gas	4,500	-	4,500	-	-	50	4,450
6260	Electricity	65,000	-	65,000	10,808	-	25,505	39,495
6270	Telephone & Pagers	1,000	-	1,000	78	-	195	805
6360	Building Maintenance	10,000	-	10,000	4,750	-	5,118	4,882
6380	Equipment Maintenance	12,000	-	12,000	618	-	3,393	8,607
6400	Office Equipment Maintenance	1,000	-	1,000	-	-	-	1,000
6430	Misc. Repairs & Maintenance	2,000	-	2,000	-	-	-	2,000
6540	Equipment Rental	500	-	500	-	-	-	500
6560	Technology Services	3,000	-	3,000	278	-	835	2,165
6610	Staff Training	200	-	200	-	-	-	200
6640	Exterminations	1,200	-	1,200	79	-	157	1,043
6650	Memberships & Certifications	1,500	-	1,500	411	-	411	1,089
6700	Misc. Operating Services	1,000	-	1,000	89	-	89	911
6770	Bank & Credit Card Fees	10,000	-	10,000	221	-	448	9,552
	<i>Contractual Services Totals</i>	300,400	-	300,400	34,498	-	74,330	226,070
	<i>Materials and Supplies</i>							
7001	Office Supplies	5,000	-	5,000	128	-	1,017	3,983
7050	Publications	500	-	500	-	-	-	500
7330	Food	4,000	-	4,000	-	-	439	3,561
7370	Institutional Supplies	15,000	-	15,000	327	-	1,874	13,126
7490	Building Materials	1,500	-	1,500	-	-	-	1,500
7530	Medical Supplies	500	-	500	120	-	179	321
7570	Hardware & Hand Tools	1,200	-	1,200	139	-	385	815
7610	Fuel, Oil & Lubricants	300	-	300	28	-	55	245
7690	Recreational Supplies	5,800	-	5,800	874	-	1,245	4,555
7770	Uniforms & Safety Gear	4,500	-	4,500	-	-	-	4,500



Centennial Commons Budget Performance Report

Fiscal Year 2019 to Date 9/30/18 □

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions
Fund 01 - General Fund								
	<i>Materials and Supplies Totals</i>	38,300	-	38,300	1,615	-	5,193	33,107
	<i>Capital Outlay</i>							
8001	Building Improvements	10,000	-	10,000	-	-	-	10,000
8100	Misc. Improvements	7,500	-	7,500	-	-	-	7,500
8180	Office Furniture & Equip.	5,000	-	5,000	-	-	-	5,000
	<i>Capital Outlay Totals</i>	22,500	-	22,500	-	-	-	22,500
Program	53 - Centennial Commons	942,400	-	942,400	73,409	-	185,692	756,708
	EXPENSE TOTALS	942,400	-	942,400	73,409	-	185,692	756,708
	REVENUE TOTALS	670,000	-	670,000	6,734	-	82,518	587,482
	EXPENSE TOTALS	942,400	-	942,400	73,409	-	185,692	756,708
Fund	01 - Centennial Commons Totals	\$ (272,400)	\$ -	\$ (272,400)	\$ (66,675)	\$ -	\$ (103,174)	\$ (169,226)