

Meeting minutes of the Board of Trustees for the University City Public Library for
October 10, 2018

Members present: Dorothy Davis, Joan Greco-Cohen, Rubina Stewart-McCadney, Edmund Acosta, Aren Ginsberg, Aleta Porter Klein, Jerrold Lander

Members absent: LaTrice Johnson, Rosalind Turner

City Council Liaison: Tim Cusick

Library staff: Patrick Wall—Director, Cindy Deichmann

The meeting was called to order at 5:20 pm by Dorothy Davis, President.

Minutes – The minutes from the September 26, 2018 meeting were approved at 5:25 pm.

Correspondence – None.

Friends' Report – The Friends have three programs coming up: an artist talk with Sophie Binder, whose art is in the Gallery in November, on November 7, 2018 at 7 pm; an author talk by J.D. Trafford on January 13, 2019, at 2 pm; and a talk by environmentalist/biologist Kyra Krakos on April 3, 2019, at 7 pm.

Council Liaison Report – The city manager is working on streamlining departments at City Hall, including a salary study, checking ordinances, etc. Boards and commissions need to keep proper minutes.

LaRita Wright will be honored by the Arts & Letters commission.

Librarian's Report –

- Staff training day will be November 12 while the Library is closed: carpet cleaning will happen but parking lot resurfacing will not. In addition to training there staff will hold an evacuation drill and a Skype meeting with John Chrastka of Every Library. Board members who want to provide snacks for staff day should drop them off at the Library on Sunday November 11.
- Grants: Purchased an AWE computer with money received from the Racing to Read grant; first payment has been received for the Tech Mini grant.
- Thank you event for donors will be put off until January and rolled into the kickoff for celebrating 50 years in this building.

Discussion Items – At this time no financials are available for this month.

- Edmund Acosta suggested running a circulation report from 1991 to illustrate the differences with current Library operations. Dorothy Davis suggested putting the report on the Library's website.
- Discussion about holding focus groups outside of the Library at various locations in U City such as 1 McKnight Place, the community center, and a church in the Third Ward.

Action Items –

- Motion to approve funds from the CALOP grant to purchase camcorders (\$5841), iPads (\$4290), and a pc for the One Button Studio (\$2457). Camcorders will circulate to school groups, not individuals. Approved at 5:47 pm.
- Motion to put out an RFQ due on November 13 (so results can be approved at next Board meeting) to Bond Architects, KAI, and one other architect group directly, then be publicly posted. Motion approved at 5:58 pm. Edmund Acosta recommended quantifying each point of the proposal to be used during decision making.

President's Report – None.

Committee Reports

- Budget and Finance met before the full Board meeting today.
- Long-Range Planning is scheduled to meet on Thursday November 8 at 4 pm.
- Personnel and Policy is rescheduled for Monday October 15 at 5 pm.

Old Business – None.

New Business – Jerrold Lander asked that Library staff email all Board members a list of all meetings scheduled through the end of December 2018 that are relevant to the Board.

The next Board meeting will be Wednesday, November 14, 2018, at 5:15 pm.

There being no further business, the meeting adjourned at 6:15 pm.