

NOTICE OF JOINT STUDY SESSION

OF THE
**UNIVERSITY CITY CITY COUNCIL AND
THE CITY PLAN COMMISSION**

Public Notice is hereby given that a Joint Study Session of the City Council of University City and the University City Plan Commission will be held on **Monday, June 24, 2019, at 5:30 p.m.**, at City Hall, fifth floor, 6801 Delmar, University City, MO.

AGENDA

Requested by the City Manager

1. Meeting called to order
2. Plan Commission Review
3. Adjournment

This meeting is OPEN to the public.

Dated this 19th day of June, 2019

LaRette Reese
City Clerk

PLANNING COMMISSION PRESENTATION

June 24, 2019
by:
Gregory Rose
City Manager

PURPOSE

The City Plan Commission is responsible for overseeing the master plan of the City and recommending changes to the Plan. It also acts as the Zoning Commission.

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MEMBERSHIP

- 7 Members
- Appointed by Council
- Chair Elected annually from appointed members
- Qualified voter and have resided in University City at least 2 years
- One member of Council, the City Manager and the City Planner shall be ex officio members, but shall have no vote on matters coming before the commission.

POWERS & DUTIES

- Duty and authority to prepare and submit to the council a master plan for the physical development of the city.
- It shall act as Zoning Commission, and shall have the authority to prepare, adopt, and recommend to the Council for enactment a comprehensive plan for the zoning of the City.

Powers & Duties (cont'd)

- It shall consider all proposals for amendments or changes in the zoning laws, and make its recommendations thereon to the council.
- Plans for all proposed subdivisions shall, before approval by Council, be submitted to the Plan Commission for its recommendations with respect thereto.

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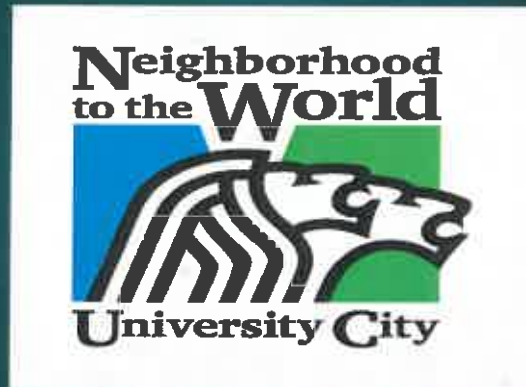
Legislation

- It shall be the duty of the City Plan Commission to prepare and recommend such national, state, and municipal legislation as may be necessary in carrying out the recommendations or suggestions of the Commission.

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Creating University City's 2040 Comprehensive Plan



JOINT CITY COUNCIL / PLANNING COMMISSION STUDY SESSION
JUNE 24, 2019

What is a Comprehensive Plan?

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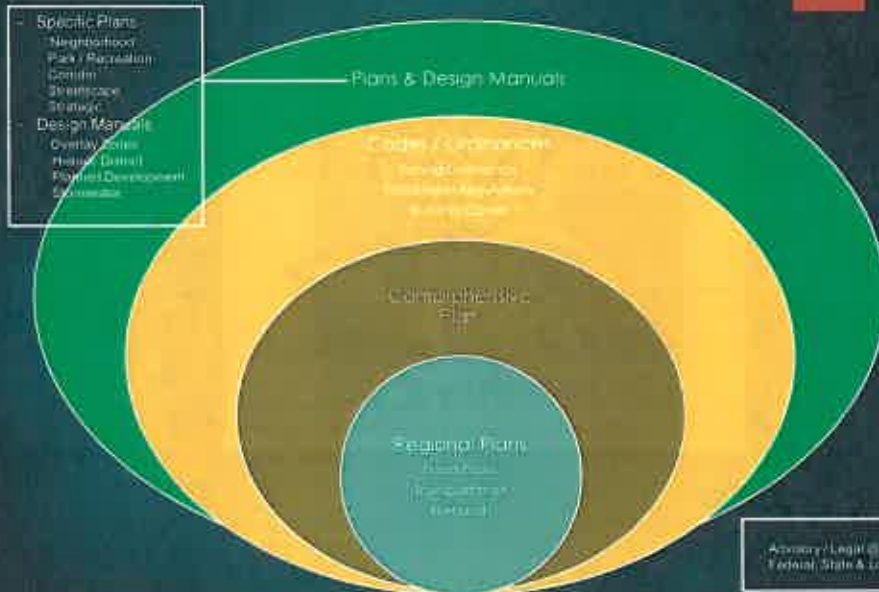
- ▶ The Comprehensive Plan provides an assessment of existing conditions and future needs, and considers anticipated growth and changes that will affect the health, safety, and welfare of present and future community residents.
- ▶ The intent of the plan is to serve as a policy guide regarding the future needs, growth outcomes, limitations and opportunities facing the community.

- A unified vision and aspirations
- The impetus for actions, legislation, planning, financing
- A resource to help guide decision making
- Integrates existing planning work
- Integrates best and current practices
- Highlights strengths, challenges and opportunities
- Outlines specific goals, strategies and actions
- Establishes priorities to devote its energy and resources
- Inspires new plans and ordinances

A roadmap that reflects the community's interests, needs & desires.

Comprehensive Plan Purpose

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Goals of a Comprehensive Plan

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- ▶ To coordinate land use and transportation planning
- ▶ To provide infrastructure and services
- ▶ To support sustainable economic development
- ▶ To protect natural and cultural resources
- ▶ To provide adequate housing for the community

Considers Complete Community Functions

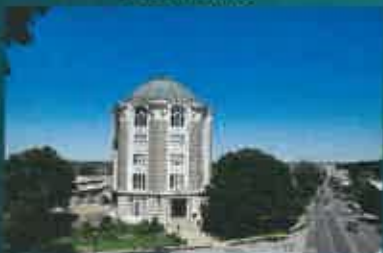
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ECONOMIC



ENVIRONMENTAL



SOCIETAL



CULTURAL

Plan Subject Matter/Considerations

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- ▶ Population
- ▶ Housing
- ▶ Natural Resources
- ▶ Historic Resources
- ▶ Land Use
- ▶ Urban Design
- ▶ Community Facilities
- ▶ Transportation
- ▶ Intergovernmental Coordination
- ▶ Economic Development



A Comprehensive Plan Is Not

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- ▶ A Zoning Code
- ▶ A Policy on Affordable Housing
- ▶ A Branding Plan
- ▶ An Economic Development Plan
- ▶ A Market Study
- ▶ A Greenways Plan



Plan Development Process

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- ▶ **Community Assessment** – completed by Planning Department and consultant to assess the characteristics of the community;
- ▶ **Community Participation Program** – completed, reviewed and incorporated into the Community Agenda.
- ▶ **Community Agenda** – Plan portion / Finished Project / Roadmap
 - Citywide vision statement (optional)
 - Supportive demographics (projections)
 - Future development (character areas)
 - Policies
 - Short-term work program – five year implementation program

Community Engagement

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- ▶ Must Be at all stages of Process
- ▶ Empowered by Advisory Committee (Steering Committee)
- ▶ Public Workshops / Using Tools
- ▶ Continued Website Updates
- ▶ Civic Leaders Championing Process
- ▶ City / Comp Plan Advisory Committee fill gaps.



Advisory Committee

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- ▶ Interested Citizens
- ▶ Represent Interest Groups
- ▶ Community Leaders
- ▶ Business Community

Stakeholders that represent a cross section of the community that are willing to participate and are fully committed to the community engagement process.



Role of Advisory Committee

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- ▶ Be the Voice of the Community
- ▶ Participate in the Meetings
- ▶ Help Guide the Process
- ▶ Part of the Outreach Program
- ▶ Build Community Support/Enthusiasm
- ▶ Review Document offer Feedback

Active Participants throughout the Process

Participation Summary

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- ▶ Phase 1: Visioning Workshop and questionnaire; interviews of stakeholders;
- ▶ Phase Advisory Committee meetings to assist in the drafting of the Plan and identification of strengths, weaknesses, opportunities and threats.

Role of City Council and Planning Commission

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- ▶ Provide a Vision
- ▶ Provide Guidance on Key Areas of Focus
- ▶ Articulate on City's Aspirations
- ▶ Help Create momentum and support for the process
- ▶ Establish the Advisory Committee
- ▶ Review and Accept the Comprehensive Plan
- ▶ Own the Plan and use it to Guide City Efforts

Commitment to the Plan is Key

Projected Process Stages

(Inclusive and Transparent Process)

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Projected Tentative Schedule and Key Dates

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Date	Task
July 1, 2019	Request for Proposal issued (RFP)
August 2019	RFP's Received / Evaluated / Consultant Selected
September 2019	Kickoff with Staff, Planning Commission, City Council
October 2019	Comprehensive Plan Advisory Committee Established / CAC Meeting #1
October - December 2019	Online Survey #1 / Public Workshop #1 (Visioning)
January - February 2020	Draft Strategies
March - April 2020	Review Strategies, 2 nd CAC Meeting, 2 nd Public Workshop
May - July 2020	Online Survey #2, 3 rd CAC Meeting, 3 rd Public Workshop
August - September 2020	Draft Plan Completed
October - December 2020	CAC & Staff Review
January - March 2021	Public Hearings / FC Recommendation / CC Approval

After Plan Adoption

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- ▶ Rewrite of Zoning Code (Form Based, Etc)
- ▶ Utilization of Document to Strengthen Grant Applications
- ▶ Neighborhood Plans

THANK YOU

