

**STUDY SESSION
OF THE UNIVERSITY CITY COUNCIL**
5th Floor of City Hall
6801 Delmar
June 17, 2019

AGENDA

Requested by the City Manager

1. MEETING CALLED TO ORDER

The City Council Study Session was held in Council Chambers on the fifth floor of City Hall, on Monday, June 17, 2019. Mayor Terry Crow called the Study Session to order at 6:01 p.m.

In addition to the Mayor, the following members of Council were present:

Councilmember Steven McMahon
Councilmember Paulette Carr
Councilmember Jeffrey Hales
Councilmember Tim Cusick
Councilmember Stacy Clay
Councilmember Bwayne Smotherson

Also, in attendance was City Manager, Gregory Rose, and City Attorney, John F. Mulligan Jr.

2. CHANGES TO REGULAR COUNCIL AGENDA

3. FY20 Annual Operating Budget and CIP

Mr. Rose recognized directors from each of the City's Departments in attendance at tonight's meeting. He stated this is a recap of the presentation previously reviewed by Council, so his intent is to go through it fairly quickly and spend time on the questions he received.

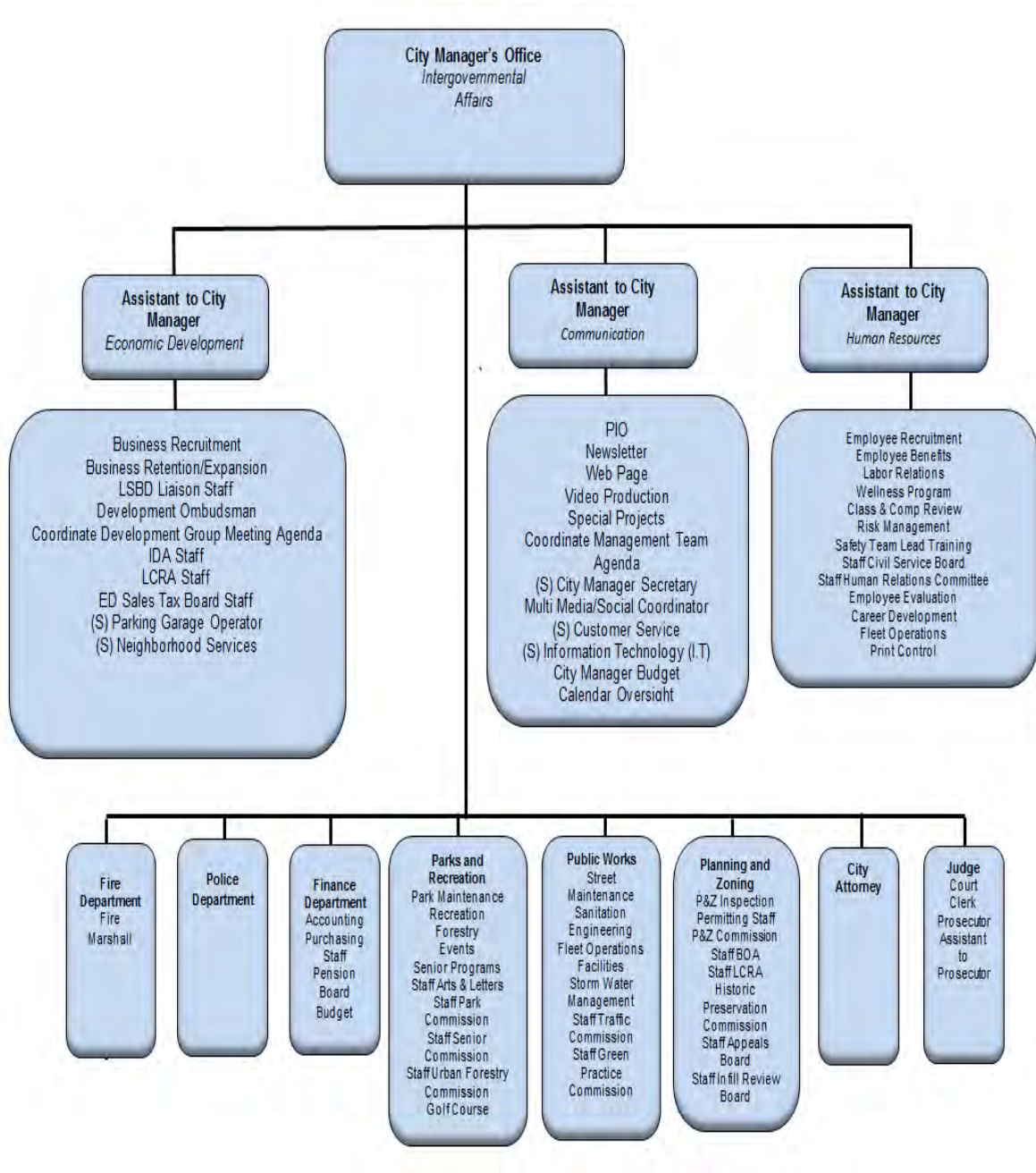
Priorities:

(Established in FY 2019)

- Economic Development
- Public Safety
- Encourage High-Quality Growth
- Prudent Fiscal Management
- Infrastructure
- Community Quality of Life Amenities
- Employees

Organization Structure:

- Fleet Operations and Print Shop moved to Human Resources



Resident Property Tax Bill: (Where does it all go?)

U City will not receive its 2020 tax rate until this fall, however; the expectation is that it will be lower than the 2019 rate.

<u>Description</u>	<u>Rate/\$100</u>	<u>% of Tax Bill</u>
State of Missouri	0.0300	0.4%
St. Louis County	0.4890	5.9%
Community College	0.2129	2.6%
Special School District	1.1980	14.6%
Metro Zoo	0.2724	3.3%
University City School District	4.8726	59.4%
City of University City	0.6890	8.4%
Library	0.2450	3.0%
Miscellaneous	0.2010	2.4%
Total	<u>\$ 8.2099</u>	<u>100.0%</u>

Resident Property Tax Bill:

- House Market Value = \$200,000
 - Assessed Value \$38,000 (19% of Market Value)

$$\text{Tax Bill} = 38,000 \times 8.2099 / 100 = \$3,120$$

<u>Description</u>	<u>Amount</u>	<u>% of Tax Bill</u>
State of Missouri	\$ 12	0.4%
St. Louis County	184	5.9%
Community College	81	2.6%
Special School District	456	14.6%
Metro Zoo	103	3.3%
University City School District	1,853	59.4%
City of University City	262	8.4%
Library	94	3.0%
Miscellaneous	75	2.4%
Total	<u>\$ 3,120</u>	<u>100.0%</u>

FY 2020 Highlights:

- **Funds In-House EMS Services;** (Supplemented by the SAFER Grant)
 - 2019 - Hiring of 12 new firefighters
 - 2020 - Implementation of EMS; (full allocation of funds)
- **Increases Contribution to Uniform Pension**
 - The Committee's recommendation to fund this pension, as well as the Non-Uniform Pension, at a minimum of 80 percent was accepted; *(based on current performance data these rates dropped to 78 percent)*
 - Both funds will be reviewed on an annual basis
- **Funds Internal Management of Parking Garage**
 - Management of the Parking Garage is currently contracted out to St. Louis Parking; the recommendation is to move this service back in-house
- **Restructures Fleet Operations**
- **Same or Reduced Tax Rate**
- **Exceeds 17% fund balance for General Fund**
- **Funds Capital Budget**
- **No COLA**
 - A COLA will be recommended in FY 2020 to ensure that the City stays current with market rates
- **Restructures Salary Allocation in Solid Waste, Parking Garage, and Golf Course**
 - The salary was also restructured for one employee whose job duties only entailed capital improvement projects. Funds for this salary have been moved from the General Fund and reallocated to Capital Projects.
- **Funds In-House Pool Management**
 - The recommendation for FY 2020 is that management remain in-house

All Funds Summary: (Governmental Funds)

• Total Revenues	\$32,007,142
• Total Expenditures	\$30,706,871
Ending Fund Balance	\$17,168,876

FY 2020 Budget:

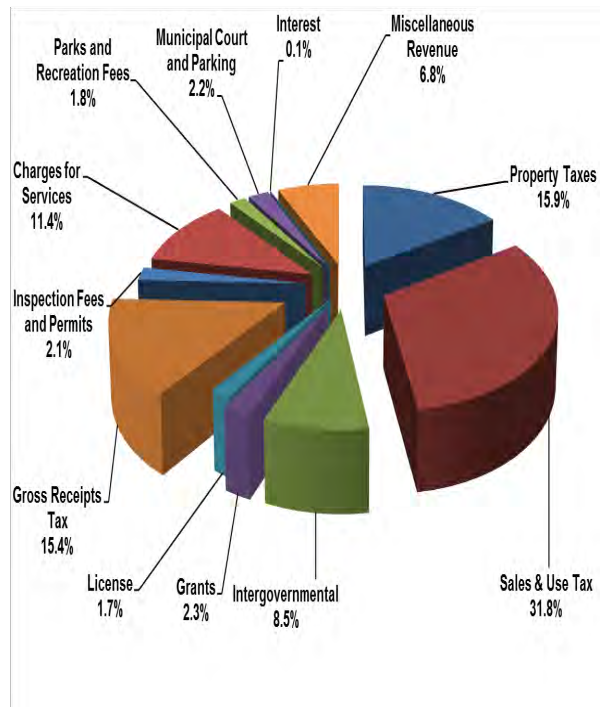
Revenue Sources - All Funds

	Amount	Percentage
Property Taxes	\$ 6,512,139	15.9%
Sales & Use Tax	13,049,306	31.8%
Intergovernmental	3,467,290	8.5%
Grants	934,000	2.3%
License	709,000	1.7%
Gross Receipts Tax	6,310,000	15.4%
Inspection Fees and Permits	866,200	2.1%
Charges for Services	4,672,282	11.4%
Parks and Recreation Fees	741,000	1.8%
Municipal Court and Parking	918,400	2.2%
Interest	32,706	0.1%
Miscellaneous Revenue	2,779,200	6.8%
Total Revenue	\$ 40,991,523	100.0%

FY 2020 Budget:

Revenue Sources-Percentages

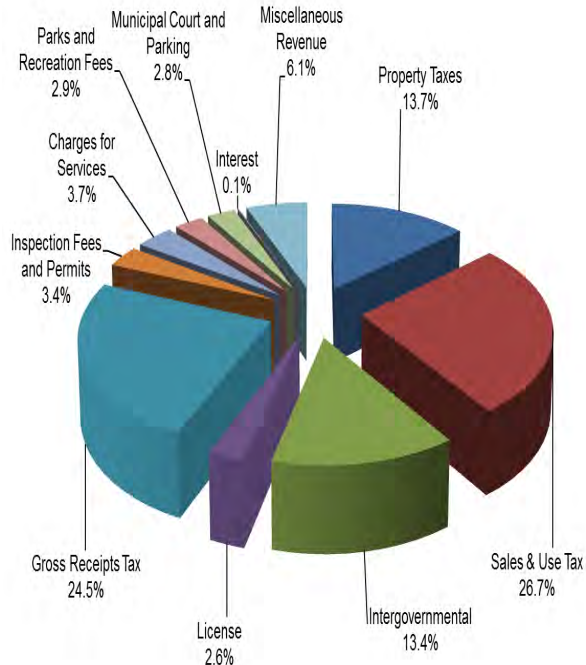
- Sales and Use Tax is a critical revenue stream for U City



**FY 2020 General Fund:
Revenue Sources**

	Amount	Percentage
Property Taxes	\$ 3,524,700	13.7%
Sales & Use Tax	6,867,000	26.7%
Intergovernmental	3,452,300	13.4%
License	679,000	2.6%
Gross Receipts Tax	6,310,000	24.5%
Inspection Fees and Permits	866,200	3.4%
Charges for Services	959,700	3.7%
Parks and Recreation Fees	741,000	2.9%
Municipal Court and Parking	713,000	2.8%
Interest	31,336	0.1%
Miscellaneous Revenue	1,570,460	6.1%
Total Revenue	\$ 25,714,696	100.0%

**FY 2020 General Fund:
Revenue Sources-Percentages**



**FY 2020 General Fund:
Transfers In; (repayments on loans from the General Fund)**

- Public Safety Fund \$1,264,700
 - This amount reflects a loan repayment, a percentage of the capital costs for police, and the increased salary costs per the Class & Comp Study

- Parks & Stormwater \$41,280
- Golf Course \$53,220
- Parking Garage \$53,220
- Sewer Lateral \$57,240
- Total Transfers In \$1,469,660**

FY 2020 General Fund:

Transfers Out; *(the allocation of funding for operations)*

- Starting FY 2020 all vehicle and equipment purchases will come out of the budget for their respective department

- Fleet Internal Service Fund \$1,011,900
- Total Transfers Out \$1,011,900**

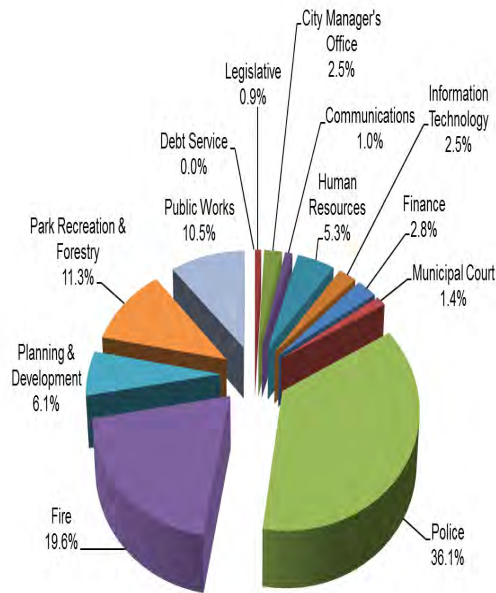
FY 2020 General Fund:

Expenditures

Expenditure by Department	Amount	Percentage
Legislative	\$ 221,461	0.9%
City Manager's Office	624,850	2.5%
Communications	258,720	1.0%
Human Resources	1,325,980	5.3%
Information Technology	623,940	2.5%
Finance	697,770	2.8%
Municipal Court	348,720	1.4%
Police	9,031,062	36.1%
Fire	4,917,849	19.6%
Planning & Development	1,529,517	6.1%
Park Recreation & Forestry	2,823,387	11.3%
Public Works	2,628,254	10.5%
Debt Service	5,200	0.0%
Total Expenditure	\$ 25,036,710	100.0%

FY 2020 General Fund:
Expenditures-Percentages

- The allocation for police & fire is consistent with prior years, totaling 50+ percent of the General Fund budget



General Fund Summary:

1. Beginning and ending fund balances can be found in the latest Comprehensive Annual Financial Report (CAFR); *(the initial fund balance is identified as unassigned funding)*.
2. Increases to the ending fund balance are a result of unused funds in the General Fund.

• Total Revenues	\$25,714,696
• Total Expenditures	\$25,036,710
Ending Fund Balance	\$8,854,105

Highlights

City Manager's Office:

- Places Fleet Operations under Human Resources
- Moves ROARS Publication In-House under Communications
- Moves Parking Garage Management under Economic Development
- Funds Computer Replacements, Network Upgrades, and Software Upgrades that fall under Communications

Highlights

Finance Department:

- Moves the Print Shop
- Maintaining Current Service Levels

Highlights

Municipal Court:

- Maintaining Current Service Levels

At the next Council meeting, staff will be recommending that the appointed position of prosecutor be reinstated.

Highlights

Police Department:

- Gun Shoot Detection Software
- Vehicle Replacement
- Mobile Data Terminals (MDT's)
- Additional License Plate Readers

Highlights

Fire Department:

- In-House EMS
- Purchase of an Ambulance
- Addition of a Part-Time Clerk

Highlights

Public Works:

- \$700,000 for Street Improvements
- \$400,000 for Sidewalk and Curb Improvements
- \$460,000 for Sewer Lateral Repairs
- Absorbs Increased Costs for Landfill
- Absorbs Recycling Costs
 - China has stopped accepting many of the recycled products which have driven up the cost

Highlights

Planning & Development:

- Funds Five Alternative Fuel Vehicles for Code Enforcement with City Logos and GPS; *(for use by Code Enforcement Officers who currently drive their own vehicles)*

Highlights

Parks, Recreation & Forestry:

- In-House Pool Management
- Evaluation of Green Fees for Possible Increase; *(fees have not been increased in a very long time, and as a result of last year's deficit, Council loaned this fund \$500,00.)*

Other Funds Summary

Public Safety Sales Tax Funds:

- Total Revenues \$1,700,000
- Total Expenditures \$2,478,770
- **Ending Fund Balance \$5,621,930**

Capital Improvement Fund Summary:

Some of the projects planned for this year, i.e., facility improvements, may not come to fruition and result in a decrease of the total expenditures.

- Total Revenues \$2,419,000
- Total Expenditures \$3,076,828
- Ending Fund Balance \$273,840**

Park & Stormwater Fund Summary:

- Total Revenues \$1,396,000
- Total Expenditures \$1,192,985
- Ending Fund Balance \$350,929**

EDRST Fund Summary:

The ending fund balance has been held in abeyance until the EDRST Board makes its recommendations to Council on how the funds should be spent.

- Total Revenues \$667,306
- Total Expenditures \$134,742
- Ending Fund Balance \$1,768,564**

\$5,500 ITN Senior Program:

Staff has provided a summary on the effectiveness of this program to assist Council in making a decision on whether funding for the continuation of this program should be included in the budget.

LSBD FY 2020 Proposed Budget:

Council has been provided with a copy of this budget, which excludes funding for the creation of a strategic plan. As a part of the amendment, staff will be recommending that \$15,000 of the LSBD fund balance be used for the development of this plan.

On the Horizon:

- Completion of Solid Waste Rate Study; *(once the study is complete a recommendation will be made for the creation of a Task Force to assist staff and the consultant; verify the contents of the report, and draft a recommendation to Council. No rate increase is anticipated until FY2021 or 2020.)*
- Rate Review of the Golf Course
- Better Together; *(status unknown)*
- Industrial Park Expansion Strategy & Recommendation; *(an opportunity to diversify the City's economy and expand tax base)*
- Olive / I-170 Development

Mr. Rose then addressed the following questions from Council:

(Councilmember Smotherson)

Q. Could you provide a breakdown of the 2016 expenditures associated with funding allocated for the police station, as well as the current expenditures associated with the \$6 million dollar allocation?

A. Mr. Rose stated he has provided Council with a document illustrating the breakdown of expenditures associated with the \$6 million dollar allocation.

And his understanding with respect to the 2016 expenditures is that Council authorized the use of \$1 million dollars to go towards the temporary housing of the police station.

Q. What is the rationale behind the proposal to purchase hybrid cars for the City's Code Enforcement Officers?

- A. *Mr. Rose stated he has provided Council with a brief report illustrating;*
- 1. The purchase price;*
 - 2. Duration of the finance period; (6 1/2 years), and*
 - 3. A comparison of how much the City currently spends on mileage for Code Enforcement Officers that drive their own cars.*

The expectation is that these vehicles will remain in the City's fleet for ten years and because of their hybrid nature will require minimal maintenance.

Q. How many miles does an officer accumulate each week?

- A. *Officers average 500 miles a month, so at .55 cents per mile, this equates to \$1,400 a month, per officer.*

(Councilmember Hales)

Q. Why is there a 1,893 percent increase in revenue for the Library Fund?

- A. *The increase in revenue and the 65 percent increase in expenditures are a result of the passage of Prop L.*

Q. Why is there an 82 percent increase in revenue and a 48 percent increase in expenditures for the parking garage?

- A. *Staff is recommending that management of the parking garage be transferred in-house. And if this recommendation is approved by Council, then the revenue previously received by the current management company, St. Louis Parking, as well as the expenditures, will be funneled back into the City. Council also approved an agreement with Wash U to ensure a consistent stream of revenue which is estimated to be roughly \$7,700 per month.*

Q. Why are the revenue projections down 47 percent for The Loop Business District?

- A. *In the past, The Loop Business District was budgeted as though it had already received a grant from the EDRST and Council; this year those estimated funds have been removed from the budget. Once the grant is received staff will ask the Mayor and Council to amend the budget to reflect the actual amount of the award.*

Q. Why is there an 81 percent reduction in EDRST expenditures?

- A. *Last year staff identified the amount allocated for grants and included it in the fund balance. This year staff is recommending that this amount be removed until Council has determined what projects will be approved; at which time the budget will be amended accordingly.*

Q. What accounts for the 284 percent increase in revenue under Service Charges on page 27?

- A. *The increase is a result of bringing the City's EMS in-house.*

Q. Can you provide some background on why there is an increase in the expenditures under Human Resources?

A. *The increase is based on the proposal to move Fleet Operations and the Print Center into the Human Resources Department.*

Q. Can you touch on the 42 percent reduction in expenditures for the City Manager's Office?

A. *This reduction is based on two factors: (1) a restructuring of the administration's budget by removing Communications and establishing its own individual account, and (2), a recommendation to fund expenses directly out of EDRST funds rather than the Administrative Fund. (Last year \$133,000 was transferred from the EDRST Fund to the General Fund.)*

Councilmember Carr asked if the 25 percent administrative costs associated with EDRST funds would be a part of or independent of those direct fund expenditures? Mr. Rose stated since the statute requires that administrative costs not exceed 25 percent, it would be a part of those expenditures. Councilmember Carr asked if the 25 percent would be used to cover salaries and all associated expenses? Mr. Rose stated that it would.

Mr. Rose stated he had also received some questions regarding the Golf Course.

Q. As of year-end; June 30, 2019, what are the outcomes for this operation, and can they be attributed to the Enterprise Fund?

A. *Once the audit is complete Council will be provided with a copy of the CAFR where the year-end results; or thereabout, of the Golf Course can be ascertained. (Mr. Rose noted that the City is permitted to keep its books open for an additional 30 days.)*

Q. I am unclear about the revenue associated with the Golf Course; can you provide me with more detail?

A. *Page 31 of the budget provides an overview of the revenue and expenditures for all government funds, which includes the Golf Course.*

Mr. Rose stated in the past, the perception has been that the Golf Course generated a profit. So what the vast majority of these questions are trying to discern is why this entity's expenses have increased. The rationale behind this increase is that prior to the creation of the Enterprise Fund all overhead costs affiliated with the Golf Course were disbursed out of the General Fund. However, pursuant to staff's cost allocation, the recommendation is to move most of these expenditures to the Enterprise Fund in order to gain a realistic view of this operation's gains and losses.

Councilmember Clay stated by moving these expenditures would it be safe to assume that the City could see a potential reduction in this operation's profitability because of its inability to make a true apples-to-apples, year-over-year comparison? Mr. Rose stated that is correct. And since the Golf Course has always been supplemented by the General Fund, he thinks it would also be safe to say that more than likely it has never been profitable.

Q. Why have the expenses for part-time temps increased from \$67,000 to \$183,000?

A. *Mr. Rose stated although staff has identified the additional funding needed for this increase; which will probably be closer to \$105,000, they are uncertain about whether the Golf Course can totally absorb this expenditure on its own. So at this point, the funds have not been allocated.*

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However, based on the findings from staff's evaluation of the green fees, and any increase in revenues, he may come back to the Mayor and Council with a recommendation to amend the budget.

Councilmember Carr questioned whether those findings could also lead to a reevaluation of the Enterprise Fund to determine if it is the right accounting mechanism for the Golf Course? Mr. Rose stated he thinks that's a good assessment because, from a practical standpoint, he is not sure that an Enterprise Fund makes sense. He stated the purpose of recommending the Fund was to affirm or disaffirm the belief that the Golf Course was making a profit. And although it is not unusual for municipal courses to be supplemented by General Funds, his belief is that it in the short and long-term there will always be a need for this type of reinforcement.

Q. How is staff cost-allocating the Pension Fund?

A. The cost-allocation for both funds is based on the Pension Board's recommendation to fund the pensions at a minimum of 80 percent.

Mayor Crow stated something that Council does not see on a regular basis is a breakdown of the costs for professional services charged to those Funds. And since there are some changes in this year's budget, he would like Mr. Rose to provide Council with that analysis before next Monday, if possible. Mr. Rose informed Mayor Crow of his ability to meet that deadline.

Q. Would you provide the three-year financial breakdown for the SAFER Grant?

*A. 2019 = the receipt of approximately \$319,000;
2020 = the receipt of approximately \$1,276.263, and
2021 = the receipt of approximately \$319,066.*

Mayor Crow asked if the timeline for implementing the City's in-house EMS was still slated for the third or fourth quarter? Mr. Rose stated in his mind, the safe bet is November; although the Chief is shooting for August.

Councilmember Carr asked Mr. Rose if his previous description of the money being set aside for the Stormwater Task Force had been carried forward? Mr. Rose stated on Monday, Council will be presented with a Resolution regarding the Stormwater Task Force illustrating the inclusion of those monies allocated to the Task Force in the revenue being carried forward.

Councilmember Carr stated she would like to note that what she provided to everyone this evening was a description of what the Task Force needs in terms of IT services to complete their Early-Warning Model System. At this point, the Task Force will be using MSD collection sites, so there are no recommendations for additional collections of rainwater.

Mr. Rose stated while it may not be necessary for the Task Force, there was some interest in amending the budget. So based on that interest, he would ask the City Attorney if he would highlight what that process entails?

Mr. Mulligan stated essentially, the Charter provides for the City Manager to submit the budget to Council for a vote.

Thereafter, a public hearing shall be conducted, and Section 35 of the Charter states, "*After the conclusion of that public hearing Council may insert new items or may increase or decrease the items in the budget, except for specified fixed expenditures*". He stated the process of inserting, increasing or decreasing items is typically performed by a motion and a vote. If Council votes in favor of the motion, the budget shall then be amended.

Councilmember Carr asked Mr. Rose if it was a correct assumption that no amendment was needed for the money being carried forward? Mr. Rose stated that is correct, in that instance, no amendment is needed.

Councilmember Cusick questioned whether the allocations on page 24 for streets, sidewalks, and curb repairs fully addressed the City's current needs or if greater amounts would be needed going forward to stay abreast of all the necessary repairs? Mr. Rose stated while he recognizes the need to increase spending going forward, he is somewhat hesitant to do so for two reasons: (1) an increased workload will require additional staff, and (2), the final payment incurred for prior capital projects is scheduled to take place in FY 2020. Once that is achieved, the City will be in a better position to look at funding through some sort of financing project and enhance its ability to make all of the necessary repairs. So at this point in time, his belief is that the current allocations are consistent with staff's capability to do a good job on the oversight of these repairs.

Mayor Crow stated in previous conversations Mr. Rose, you've mentioned the fact that you were preparing for a 20 percent increase in Workers Compensation because there was one specific area where the City was rated higher than other municipalities. Can you explain what that area is and why it has resulted in an increase? Mr. Rose stated while he would have to call on Ms. Howze to provide greater detail, he is aware that the City's experience rating was higher than the norm based on the absence of a Safety Program. That program has now been implemented, so he is watching that rate to see if it improves.

Yolanda Howze, Director of Human Resources stated at this point, the City has only received an estimate. The actual numbers are typically provided after the budget is approved. However, the estimate was based on the fact that rates for each classification have increased statewide. And with the City's experience mode, the rates for Public Safety, the Street Department, and Solid Waste are usually higher.

Mayor Crow asked if there was a way to determine where the claims occurred or what areas caused the City's ratings to go up? Mr. Rose stated he could provide Council with a report which indicates where most of the claims occurred, but again, it's the experience rating that drives the cost.

Mayor Crow stated he would like to commend the previous Council regarding the amount of debt the City has incurred and their ability to decrease the rate expense. Page 10 illustrates that in 2003, the City was paying on the low end, 2 percent, up to a high of 4.1 percent; in 2004, the rate was 2.5 percent to 4.6 percent, and when the debt was refinanced in 2012, the rates went down to .55 percent and 1.65 percent. This decrease in rates is the reason why the City has been able to pay this debt off at a pretty rapid pace. So in response to Councilmember Cusick, a conversation that probably needs to be initiated by this Council in the near future is what are the next steps the City should take to acquire the necessary funds and fully address street repairs and maintenance.

And for the benefit of his colleagues, Mayor Crow stated he would like to point out that the largest increase found under Council's Legislative Budget is primarily due to the number of meetings held; which have increased over the past year, and the cost associated with the transcription of those meetings by an outside contractor.

Mayor Crow asked Mr. Rose or the Chief if either of them could tell him the number of unfilled positions that still remained within the Police Department? Mr. Rose stated on average, the Department is short by about eight employees. However, he would like to highlight that this is not just an issue for U City; this is a national issue created by the lack of people interested in pursuing this profession.

Mayor Crow stated this morning's activities in Dallas have heightened his concerns as they relate to public safety; specifically with respect to meetings held in this Chamber. Clayton uses a mobile metal detector during their Council meetings, and since they conduct their meetings on a different night, perhaps, U City could enter into a partnership with Clayton to share those detectors when they are not in use. Nevertheless, when you enter into a space like this, with one way in and one way out, serious consideration should be given to reviewing security precautions that ensure the safety of staff and the general public.

Mayor Crow asked Mr. Rose if his intent was to keep Fleet Operations in the Human Relations Department? Mr. Rose stated any time he moves an operation under the City's Manager's purview it is because he wants to gain a better understanding of that operation and make sure it is functioning at its highest level. So his intent is to do a deep dive on Fleet Operations during the next fiscal year and any long-term plans will be based on the knowledge gained from this evaluation.

Councilmember Clay stated in the past two weeks the 3rd Ward has encountered issues with the quality of work being performed by utility contractors. And although he does not know what such an undertaking would look like, there does need to be some type of resource the City can bring to bear so that the work being performed by the City's utility partners is monitored and they are held accountable if the finished product does not meet the City's standards? Mr. Rose stated staff is in the process of conducting an assessment of the operations within Public Works and what they have learned thus far is that the person responsible for overseeing the utility companies has been on an extended leave of absence for the past two months. He stated he is in total agreement with the concept of having competent personnel in place that can provide oversight of this work when it is being performed, so the goal is to restructure that function and provide Council with details of that reorganization within the next 60 days.

Councilmember Smotherson asked why the proposal to construct the police station is for 2022, instead of 2021? Mr. Rose stated one project he will be asking Council to advance the start date on, is the Space Needs Study. This study will provide staff with a clearer picture of not only what should be done with all of the City's current facilities, but it will also help determine the appropriate amount of space and design for the police station or what should be done with the Annex. So his proposal is for the City to get the answers to those questions next year and then make a decision on the bigger issues. Councilmember Smotherson asked if an assessment had already been completed on the Annex? Mr. Rose stated the completion date for that assessment is scheduled for July 8th. But going back to the construction of the police station, initially, the City was somewhat under the gun to get it completed because it was leasing the land, facility, and the modular units. However, based on the actions taken by Council, the City can take its time in making that decision because the elements responsible for producing that urgency have, for the most part, been resolved.

Councilmember Smotherson questioned whether the City's ability to take its time, equated to spending more money to continue renting the modular units? Mr. Rose stated if you compare the cost of renting the modules, to the cost of building a new police station; especially after Council's decision to purchase the land, his answer would be no; the City is no longer incurring the same amount of costs that it did in the past.

Mayor Crow stated what Council should remember is that the lease of those modules was absurdly front-loaded, and the first year of that contract cost the City \$2 million dollars. However, since then, the payments have actually come down to a pretty reasonable monthly rate.

Councilmember Smotherson questioned why the budget included an allocation of funds for Gunshot Detection Software prior to determining its feasibility? Mr. Rose stated while Council could opt to have the funding removed from the budget, he is aware of the Chief's collaborative efforts with organizations utilizing this system and his belief that this system will work well for U City. So the proposal being recommended to include funding for this software is based on those efforts. However, when all is said and done, everyone knows the City has a major issue with shots being fired; especially in the 3rd Ward, so some form of action is needed to help mitigate those activities.

Councilmember Smotherson asked Mr. Rose if he had contemplated adding the position of Sports Coordinator this year since this work is already being performed by a volunteer? Mr. Rose stated he had not moved forward with that position because of the potential ramifications associated with the proposal by Better Together. Now that that proposal has changed, he knows that the Director of Parks & Recreation's intent is to meet with the School District, as well as, the Recreation Coordinator, to get a better assessment of the need for that position. So he should be able to provide Council with the results of that assessment prior to Monday's meeting.

Councilmember Hales stated now that the City is well into its Prop P funding, can you explain what that revenue looks like and how reliable it has been? Mr. Rose stated the City is permitted to keep its books open for about two months after the fiscal year ends; which is unique for a City to be able to do. So based on the projections or what was in the coffers from last year, he is confident the City will meet \$1.7 million dollars, and staff is recommending that this fund maintain that current level next year. He stated although he is hesitant to increase that amount until he is certain it can be met, he will ask the Mayor and Council to amend the budget to reflect any additional revenue that is received. Councilmember Hales asked if the fund balance of \$5.6 million is the number staff is recommending the City maintain? Mr. Rose stated since that balance also includes funding for construction of the police station, eventually; most of it will go away.

Councilmember Carr stated in light of the City Manager's recommendation to remove EDRST monies from the budget and take \$15,000 out of the LSBDD budget to develop a Strategic Plan, can you give me an idea of where that fund balance stands today? Mr. Rose stated the 2018 CAFR identified that fund balance as being at \$230,000. So the safe assumption is that it is somewhere close to that amount and that they have the capacity to cover the \$15,000 expenditure being recommended to Council for approval.

Councilmember Carr stated she and Councilmember Cusick have been attending LSBDD's Board meetings and what they've provided is a very inexact report denoting the balance in their bank account.

And Councilmember Cusick can correct her if she's wrong, but she believes the amount reported was \$150 to \$170,000. So she is not sure that all of their expenditures have been brought before Council, but it certainly bears checking out. She stated she would also like to know when staff is planning to bring this recommendation before Council and whether they will be given an opportunity to question or object to any parts of the plan? Mr. Rose stated the Code requires the LSBSD to have a strategic plan, so that is the reason for this recommendation. However, it is up to Council to make the final decision on a plan they feel comfortable approving.

Councilmember Carr asked if there was any way for staff to verify the exact amount of their fund balance? Mr. Rose stated although the LSBSD account is structured in a way that may not provide the City with easy access, he would make an effort to work with Commerce to reconcile the account and advise Council on what, if any, expenditures have been made. Councilmember Carr stated to her knowledge, the Treasurer has never produced a Treasurer's Report at any of the monthly meetings she's attended, so it's not clear whether the numbers they've identified are correct. But since there seems to be a discrepancy, she thinks the City should have a better understanding of exactly what the correct number is. Mr. Rose stated the number he provided today of \$230,000, was obtained from the 2018 auditor's report.

Councilmember Smotherson thanked the Mayor for bringing up the issue about public safety and would like to emphasize the importance of that statement. There was a packed house at the last Council meeting that included several seniors and two people in wheelchairs, so just imagine the chaos that would have occurred if there had been an issue involving everyone's safety and you could not use the elevators.

Mr. Rose stated he would like to quickly flip through the Capital Improvement Budget, even though it has already been viewed by Council, to ensure there are no additional questions.

FY20-FY24 Capital Improvement Budget

Priorities:

- Economic Development
- Public Safety
- Encourage High-Quality Growth
- Prudent Fiscal Management
- Infrastructure
- Community Quality of Life Amenities
- Employees

CIP Summary: FY20 - FY24

The total amount allocated to City departments for the 5 year period is \$25, 818,343.

- Police Department (\$5,066,000)
- Fire Departments (\$750,000)
- Parks, Recreation, and Forestry (\$4,532,000)
- Public Works Department (\$14,790,343)
- Planning & Development (\$100,000)
- Golf Course (\$580,000)

Highlights

Fire Department:

- FY2020 - Purchase of a second ambulance (\$250,000)
- FY2022 - Replacement of the Pumper Truck; *(Total cost equals \$500,000; allocations of \$250,000 to be made in FY2021 and FY2022)*

Highlights

Parks, Recreation & Forestry:

- FY2020-FY24 - Emerald Ash Borer Tree Replacement (\$75,000)
- FY2020 - Painting of Centennial Commons (\$114,000)
- FY2020 - Heman Park Pool Improvements (\$250,000)
- FY2020 - Replacement of Exercise Equipment (\$20,000) and Short Game Practice Area (\$30,000, which may be seed money)
- FY2021 - Ruth Golf Course Lighting Installation *(\$130,000; staff will be asked to take a close look at the feasibility of these lights.)*

Highlights

Police Department:

- FY2022 - Construction of New Police Station (\$4,700,000)
- FY2020 - Purchase of Five Police Cars (\$114,000)
- FY2020 - License Plate Readers (\$45,000)
- FY2020 - Mobile Data Terminals (\$106,000)
- FY2020 - Mobile Gunshot Detection System (\$75,000)

Highlights

Planning & Development:

- FY2020 - Purchase of Five Alternative Fuel Vehicles *(\$100,000; a partnership with Ameren)*

Highlights

Public Works:

- FY2020-FY24 - Solid Waste Grant Match (\$20,000 each year for carts and anti-contamination for recycling)
- FY2020-FY22 - Parking Meter Replacement Program (\$50,000)
- FY2020-FY24 - Enhanced Street Lighting Program to Reduce Crime; a partnership with Public Works & Police (\$75,000)
- FY2020-FY24 - ADA Curb/Ramp Design and Construction (\$50,000)
- FY2020-FY24 - Curb and Sidewalk Replacement (\$400,000)
- FY2020-24 - Street Maintenance (\$700,000)
- FY2020-FY24 - City Facility Improvements (\$500,000 +)
- FY2020 - City Wide Energy Efficiency Master Plan (\$30,000)
- FY2020 - Canton Avenue Fence Improvements (\$65,000)
- FY2020 - Cost Accounting Software for Capital Projects (\$25,000)

Next Steps:

- First Year of CIP becomes Capital Budget
- Public Hearing on Annual Operating Proposed Budget; *(a hearing for the 3rd Ward is scheduled for Thursday)*

- Council Budget Study Sessions
- Consideration of Proposed Capital Improvement Program and Proposed FY20 Annual Operating Budget
- Fiscal Analysis (\$30,000); *(to be presented at the next Council meeting)*

Councilmember McMahon stated even though the lighting being proposed for the Golf Course is scheduled to occur in 2020, he was curious to know whether staff's evaluation of the green fees would include looking at revenue that could be generated to balance out that expenditure? Mr. Rose stated the proposed lighting is scheduled to occur in FY 2021, but the answer to his question is yes; staff will be looking at all of the revenue generated by the Golf Course to determine where enhancements are needed.

Councilmember Cusick posed the following questions related to the proposal to replace the City's parking meters:

1. Will this be a citywide replacement or will it only be in concentrated areas?
2. Is it the City's intent to use a modernized system with kiosks?
3. What is the status of the Parking Study?

Mr. Rose stated this will be a citywide replacement with a modernized system that adds much more convenience for the user. He stated that the Parking Study is in its final phase, but he would ask Sinan to provide Council with a brief update.

Sinan Alpaslan, Director of Public Works, stated the data collection for the study was completed in June, and the initial results should be available by the end of this month or the first part of next month. The results will then be provided to the Traffic Commission for review and discussion. Mr. Alpaslan stated consideration is also being given as to whether there is a need for the consultant to extend his study by examining the impact of Wash U during its regular full session.

Councilmember Clay asked whether these upgrades would allow a patron to use an app on his phone to make payments? Mr. Rose stated that is what is being proposed because the end goal is to provide the user with various options. Councilmember Clay asked if anyone knew the cost of a fine for a parking meter violation in U City? Chief Hampton stated the fine for an expired meter is \$15.00. Councilmember Clay, unfortunately, he received a ticket in Clayton and the fine was \$20.00. So although he does not know if a review of the City's parking rates is a part of this process, it might be something to consider? Mr. Rose stated while it is not a part of this process, it is certainly something staff can take a look at to make sure the City's rates continue to discourage people from illegal parking. However, one part of the City's effort is to increase the number of parking enforcement officers in order to facilitate the issuance of more tickets. He stated at this point, he does believe some improvements are needed in this area and that they have a good sense of what needs to occur. The next step is simply prioritizing those tasks to make sure that everything falls into place.

4. ADJOURNMENT

Mayor Crow thanked everyone for coming out and adjourned the Study Session at 7:12 p.m.

LaRette Reese
City Clerk

E - 2 - 19

