

**MINUTES OF THE MEETING OF THE
PARK COMMISSION
CITY OF UNIVERSITY CITY, ST. LOUIS COUNTY, MISSOURI
TUESDAY, JULY 16, 2019**

Agenda Item #1: Call Meeting to Order

Park Commission President, Carl Hoagland called the meeting to order at 6:30 pm.

Agenda Item #2: Roll Call

Those in attendance included Commission President Carl Hoagland, Vice-President Kevin Taylor, Secretary Lisa Hummel, Commission Members Su Schmalz, Meg Ullman, and Jay Redd. Also in attendance was Director of Parks, Recreation and Forestry Darren Dunkle. Those not in attendance included City Council Liaison Steve McMahon and Commission Member Jason Sparks.

Agenda Item #3: Approval of the Agenda

Commission President Hoagland asked the Commission to forego the normal agenda and move Agenda Item #8 Unfinished Business – Item a. to the top of the Agenda. **Commission President Hoagland motioned and Commission Secretary Hummel seconded to forego the normal Agenda and move Agenda Item #8 Unfinished Business – Item a. to the top of the Agenda. The motion was approved with a 5-0 vote.**

Commission President Hoagland asked the Commission to forego the normal agenda and add Millar Park Baseball Field to New Business. **Commission Vice-President Taylor motioned and Commission Member Schmalz seconded to forego the normal Agenda and add the Millar Park Baseball Field to New Business. The motion was approved with a 5-0 vote.**

Agenda Item #4: Approval of Minutes

Commission Secretary Hummel motioned and Commission Member Redd seconded to approve the minutes of June 8, 2019. The motion was approved with a 4-1 vote (Vice-President Taylor abstaining).

Agenda Item #5: Citizen Comments

None

Agenda Item #5: Department Report

Mr. Dunkle highlighted the following items from his report to the Commission:

- a) Park Maintenance – Park crews continue to spend the majority of their time in the mowing of parks, city rights-of-ways, and public properties. Once the Public Works Department takes over the mowing of city rights-of-ways, and public properties, along with dryer weather, crews will be able to spend more time on playgrounds and ballfields, etc.
- b) Dog Park – The City Council at the July 8th meeting approved to terminate the agreement with the dog park group and adopted an ordinance making the Dog Park a City park.
- c) Majerus Park – Project is near substantial completion.

- d) Fogerty Park – Project came in over budget. Working to with contractor to get within budget. It is anticipated that a recommendation would be submitted to Council at their August 12th meeting.
- e) Revenue and Pricing Policy – Staff will be bringing forward a “Draft” of a Revenue and Pricing Policy to the Parks Commission for review and consideration. This policy will establish guidelines for the development of fees and charges for facilities, programs and services.
- f) Budget – Council approved submitted budget with the addition of a Sports Coordinator. City budgeted half of the salary and benefits, with the hope that the UCity School District would budget the remaining half.
- g) Capital Improvement Projects – Staff has begun on identifying the scope of projects, as well as putting together the framework of necessary grants and bid documents.

Agenda Item #6: Council Report

None.

Agenda Item #7: Unfinished Business

- h) Park Rules and Regulations – Mr. Dunkle stated that the City had limited Park Rules and Regulations covered by Ordinance. As such, staff developed and is proposing the adoption of an Ordinance of new Park Rules and Regulations. Furthermore, Mr. Dunkle stated that the proposed “Draft” of the Park Rules and Regulations were very similar to other major cities within the region.

Discussion by the Commission took place in regard to the following:

- Permits - Permit application date. Will add additional verbiage.
- Traffic #9 – Carpooling. Leave as is.
- Behavior #4c – Use of portable bbq grill/pit. Change to commercial bbq grill/pit.
- Behavior #11a – Service Animals. Change verbiage.

- i) By-Laws Sub Committee Report –

Commission Secretary Hummel motioned and Commission Member Redd seconded to accept the By-Laws as submitted. The motion was approved with a 6-0 vote.

- j) University City Park and Recreation Planning – Park Audits – Committee reviewed and discussed the Audit Reports on Heman Park, Centennial Commons, Community Center, and Swimming Pool. Mr. Dunkle highlighted the following:

- Park is dated and needs an overall facelift.
- Playground surfacing does not meet any of the ASTM/CPSC standards or ADA laws.
- Park does not meet ADA Outdoor Guidelines.
- Parking lots need to be paved, sealed and striped.
- Trails need to be repaired and sealed.
- Trees need to be trimmed.
- Athletic Fields need to be redone (laser graded, soil amendments, seeded, irrigation).
- Poor signage (dated and lack of needed rules, directions etc..)
- Additional landscaping.
- Pool bathhouse needs plumbing and electrical work (planned for 2019-2020).
- Community Center needs a new roof (planned for 2019–2020).
- Centennial Commons needs roof work and interior painting (planned for 2019-2020).
- Basketball Courts need to be resurfaced.

Discussion by the Commission followed in regard to the maintenance of the Heman Park baseball fields, and how they are in disrepair. Mr. Dunkle stated that staff is currently evaluating the fields and would be coming up with solutions to better maintain the fields.

k) Muni Parks Grant

- Planning Grant – Mr. Dunkle reported that he was working on the submittal for Greensfelder Park. As stated at the last meeting, Greensfelder Park is mainly undeveloped and with the removal of the pending removal of the playground and storm water issues, the park is an ideal candidate for a park planning grant, as the planning grant requires public input, which would help the City in determining the future needs, and desires for the park.
- Construction Grants –
 - i. Ackert Park – Mr. Dunkle reported that the City has hired Gateway Design Studio to develop a conceptual plan and cost estimates that are necessary for the submittal of a construction grant for Ackert Park.
 - ii. Mooney and Kaufman Parks – Mr. Dunkle reported that he is currently working on cost estimates for the submittal of a construction grant for both Mooney and Kaufman Park playground surfaces.

Commission Secretary Hummel motioned and Commission Member Schmalz seconded to Support staff's recommendation on the submittal of the Municipal Parks Planning Grant for Greensfelder and the Municipal Parks Construction Grants, and to consider applying for a planning grant next year for Ruth Park Golf Course. The motion was approved with a 5-1 vote (Vice-President Taylor voting no).

- l) Council Study Session – President Hoagland reminded the Commission that the City Council would be hosting a Council/Park Commission Study Session on Monday, August 12, 2019, 5:30 pm in the City Hall Council Chambers.

Agenda Item #8: New Business

- a) Dog Park Rules & Regulations – Mr. Dunkle reported that staff had reviewed Dog Park Rules & Regulations of other municipalities as well as suggestions submitted by the City's insurance company to develop the proposed Dog Park Rules & Regulations included in the packet.

Resident Damien Ford (7162 Vernon Avenue) stated that he would like to be involved in the creation of the rules and regulations. Stated that the dog park should not prohibit dog walkers nor should the City limit the admittance of three dogs per Owner. He further stated that dog walkers should be allowed to bring in a maximum of five dogs.

Discussion by the Commission took place in regard to the following items:

- Definition of owner (Dog owner or handler).
- Should dog walkers be allowed (Mr. Dunkle will look at what other cities allow).
- Should dog walkers be able to make money off city facilities and services?
- How many dogs should one person be able to have in Dog Park?
- The use of Key Fobs versus having an entry code.

Commission Member Schmalz motioned and Commission Secretary Hummel seconded to Table further discussion of a key fob to next meeting. The motion was approved with a 6-0 vote.

- b) Replacement of Commission Member Sparks - Commission President Hoagland reported that Mr. Sparks has moved out of the City and has resigned his position. Will notify the City about resignation and the possible appointment of a new Commissioner.
- c) Pickleball Courts - Commission President Hoagland reported that some residents have asked for the creation of pickleball lines to be painted on existing tennis courts. The Commission asked to have this item placed on the September Agenda for further discussion.

Agenda Item #9: Adjournment

Commission Secretary Hummel made a motion at 8:45 pm, seconded by Commission Member Schmalz to adjourn. The motion was approved with a 6-0 vote.

MINUTES SUBJECT TO PARKS COMMISSION APPROVAL.

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