

Meeting minutes of the Board of Trustees for the University City Public Library for

October 9, 2019

Members present: Joan Greco-Cohen, Dorothy Davis, Edmund Acosta, Aren Ginsberg, Aleta Porter Klein, Helen Nelling

Members absent: LaTrice Johnson, Rubina Stewart-McCadney, Jerrold Lander

City Council Liaison: Tim Cusick

Library staff: Patrick Wall—Director, Christa Van Herreweghe, Cindy Deichmann

Guests: Christopher Hudgens, Rod Thomas, Thomas Douglass from Tri-Star; Julie Nolfol, traffic engineer

The meeting was called to order at 5:17 pm by Joan Greco-Cohen, President, following roll call.

Minutes – The minutes from the September 25, 2019 meeting were approved at 5:20 pm.

Council Liaison Report – Council held a joint session with the Loop Special Business District; the LSBDD is working with City Hall to regularize some of their practices. The EDRST is meeting next week to approve funding for some projects.

Librarian's Report – The circulation report was pulled out and discussed. The consent agenda was approved at 5:26 pm.

Tri-Star Properties presentation – Rod Thomas presented Tri-Star's current plan for the former Delmar-Harvard school property, which is an office building and a hotel. Tri-Star is requesting that the Library allow the hotel's parking lot to exit into the Library's lot, and proposes that in return they would designate 3 spots in the hotel lot for Library parking only and are willing to come to the Board with a proposal. Tri-Star would like a general response before their 10/18/19 meeting with St Louis County. The Board agreed to have an ad hoc committee meeting to discuss the proposal and report to the full Board.

Discussion Items – The next public meeting about the Library's building plans will be October 25, 2019. Patrick Wall and a member of Bond Architects met with the University City Building Commissioner and the Fire Marshal on October 3, 2019 to discuss several points, including code interpretations involving the bathrooms, staircases, and parking lot. Patrick Wall plans to attend the Historic Preservation Committee meeting on October 17, 2019.

Action Items

1. An accounting policy, general fund balance policy, debt policy, and revenue policy were suggested by Stifel to assure potential lenders that the Library is a responsible organization. A Resolution to Reimburse was suggested by Gilmore and Bell, bond counsel. The policies were reviewed by the Library's attorney. The City's Head of Finance reviewed the policies. The Personnel & Policy committee okayed them for presentation to the full Board. The Board voted to approve the policies and resolution at 6:33 pm.
2. Payment of the Ameren invoice of \$4,044.18 was approved at 6:35 pm.
3. Payment of Baker & Taylor invoices totaling \$8,720.22 was approved at 6:35 pm.
4. Payment of the LinkedIn invoice of \$4,500.00 (for 1 year of Lynda.com) was approved at 6:36 pm.
5. Consideration of the Superior Waterproofing contract for masonry work was tabled until the November 2019 meeting.

Committee Reports

Budget & Finance – None

Building & Grounds – None

Long-Range Planning – None

Personnel & Policy – None

The next Board meeting will be Wednesday, November 13, 2019, at 5:15 pm.

There being no further business, the meeting adjourned at 6:38 pm.