

MEETING OF THE CITY COUNCIL
CITY HALL, Fifth Floor
6801 Delmar Blvd.
University City, Missouri 63130
Monday, February 10, 2020
6:30 p.m.

A. MEETING CALLED TO ORDER

At the Regular Session of the City Council of University City held on the fifth floor of City Hall, on Monday, February 10, 2020, Mayor Terry Crow called the meeting to order at 6:30 p.m.

B. ROLL CALL

In addition to the Mayor, the following members of Council were present:

Councilmember Stacy Clay
Councilmember Paulette Carr
Councilmember Steven McMahon
Councilmember Jeffrey Hales
Councilmember Tim Cusick
Councilmember Bwayne Smotherson

Also in attendance were City Manager, Gregory Rose; City Attorney, John F. Mulligan, Jr.; Sinan Alpaslan, Director of Public Works, and Mike Williams of Hochschild, Bloom and Company, LLP.

C. APPROVAL OF AGENDA

1. Mayor Crow stated during the Study Session Mr. Rose asked that Item K (4); Recognition of Black History Month Theme be moved to Item D.

Councilmember Hales moved to amend the Agenda, it was seconded by Councilmember McMahon and the motion carried unanimously.

D. PROCLAMATIONS

1. Proclamation – Recognizing Black History Month and the 150 Anniversary of the 15th Amendment which was ratified in 1870 and gave Black men the right to vote following the Civil War.

Mr. Rose read the following Proclamation into the record for Council's consideration.

Mayor Crow thanked Mr. Rose for bringing this matter forward and informed him that Council would sign the Proclamation at the conclusion of the meeting.

E. APPROVAL OF MINUTES

1. January 9, 2020 – Joint Study Session Minutes; Plan Commission, were moved by Councilmember Cusick, it was seconded by Councilmember Hales and the motion carried unanimously.

F. APPOINTMENTS TO BOARDS & COMMISSIONS

1. Matt Bellows is nominated to the Economic Development Strategic Plan Task Force by Councilmember Cusick, it was seconded by Councilmember McMahon and the motion carried unanimously.
2. James Wilke is nominated for re-appointment to the Park Commission by Councilmember McMahon, it was seconded by Councilmember Smotherson and the motion carried unanimously.
3. Meg Ullman is nominated for re-appointment to the Park Commission by Councilmember McMahon, it was seconded by Councilmember Smotherson and the motion carried

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unanimously.

G. SWEARING IN TO BOARDS & COMMISSIONS

H. CITIZEN PARTICIPATION (Total of 15 minutes allowed)

I. PUBLIC HEARINGS

J. CONSENT AGENDA – Vote Required

1. Civil Service Rules– Revisions
2. Ratification of Payment to Internal Revenue Service (IRS)
3. Pool House Renovations – Plumbing and Electrical
4. Fire Department Administrative Vehicle Purchase

Councilmember Smotherson moved to approve Items 1 through 4 of the Consent Agenda, it was seconded by Councilmember Cusick and the motion carried unanimously.

K. CITY MANAGER’S REPORT

1. Audit Reporting Presentation

Mr. Rose stated Item K (1) is a presentation on the FY 2019 Comprehensive Annual Financial Report (CAFR), being presented to Council tonight by Mike Williams of Hochschild, Bloom and Company, LLP.

Mr. Williams stated the recently issued Audit Report for the year ending June 30, 2019, includes:

1. The Comprehensive Annual Financial Report;
2. The Report on Federal Awards - an audit based on the amount of monies the City received this year; and
3. The Management Letter - general information about the audit with comments and recommendations

Introductory Section

- Transmittal Letter - general information about the report and activities of the City
- Principal City Officials
- Organizational Chart
- Certificate of Achievement for Excellence in Financial Reporting - issued by the Nationwide Government Finance Office Association which reviews these reports for compliance.

Financial Section

- **Independent Auditor's Report By Hochschild, Bloom, and Company**
Opinion: In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.
- **Management’s Discussion and Analysis** - a summary of all the funds blended together in total, providing a big picture perspective on the City's finances. Assets increased more than liabilities and show an improvement in the net position.
Governmental activities = General Fund, Parks, and Capital Fund
Business-type activities = Solid Waste, Golf, and Parking Garage

- **Total Assets:** \$81,113 million compared to \$79,483 million in 2018
An increase of \$1.6 million or 2.1%
- **Total Liabilities:** \$23,446 million compared to \$22,865 million in 2018
An increase of \$581,000 million or 2.5 %

- **Net Financial Position:** \$57,514 million compared to \$56,172 million in 2018
An increase of \$1.3 million or 2.4%
- **Total Revenue:** \$37,499 million compared to \$34,900 million in 2018
An increase of \$2.5 million dollars or 7.3 %
- **Total Expenses:** \$36,157 million compared to \$34,846 million in 2018
An increase of \$1.3 million or 3.8 %

Changes in Net Position

The City's total revenue on a government-wide basis was \$37.5 million, an increase of \$2.6 million or 7.3% as compared to FY 2018. This increase was primarily due to an increase of \$623 thousand from charges for services and \$1.7 million from capital grant revenue for road and bridge projects.

- **Balance Sheet - Governmental Funds (Pg. 16)**

- **General:**

Total Assets = \$21,122 million

Total Liabilities = \$2.228 million

Total Deferred Inflows = \$1,018 million

Total Fund Balance = \$17,875 million; also broken down into amounts which are spendable; non-spendable; restricted; committed; assigned, et cetera.

- **Grants:** *(totals reflected on page 16 of the report)*

- **Public Safety Sales Tax:** *(totals reflected on page 16 of the report)*

- **Park & Storm Water Sales Tax:** *(totals reflected on page 16 of the report)*

- **Capital Improvement Sales Tax:** *(totals reflected on page 16 of the report)*

- **Other Governmental Funds:** *(totals reflected on page 16 of the report)*

- **Total Governmental Funds:** *(totals reflected on page 16 of the report)*

Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position can be found on page 17 of the report

- **Statement of Revenues, Expenditures, and Changes in Fund Balances**

Governmental Funds (Pg. 18) - financial activity over a time period vs. a point in time

- **General:**

Total Assets = \$23,246,985

Total Expenditures = \$ 23,731,782

Other Financing Sources = \$ 1,199,316

Net Change in Fund Balance = \$ 714,519

- **Statement of Net Position - Proprietary Funds (Pg. 20)**

- **Parking Garage:**

Total Net Position = \$1,876,033

- **Golf Course:**

Established at the beginning of FY 2019

Total Net Position = \$921,191

- **Solid Waste:**

Total Net Position = \$509,959

- **Total Enterprise Funds:**

Total Net Position = \$3,307,183

- **Internal Service Fund:**

Total Net Position = \$1,326,544

- **Statement of Fiduciary Net Position - Pension Trust Funds (Pg. 24)**

- **Statement of Changes in Fiduciary Net Position - Pension Trust Funds (Pg. 25)**

The total of both funds; assets, liabilities, and summary of all activity

- **Net Position - Restricted For Pensions, June 30 = \$49,371,749**

- **Notes to Financial Statements (Pg. 26)**

The **CITY OF UNIVERSITY CITY, MISSOURI** (the City) was incorporated on September 6, 1906, and established a Council-Manager form of government. The City's major operations include police and fire protection, street maintenance and improvements, parks and recreation, certain social services, and general administrative services. The accounting and financial reporting policies of the City conform to accounting principles generally accepted in the United States of America as applicable to governmental entities.

- **Note B - Cash and Investments (Pg. 36&37)**

- **Deposits**

- As of June 30, 2019, the City's bank balances were entirely insured or collateralized with securities held by the City or by its agent in the City's name.

- As of June 30, 2019, the discretely presented component units' bank balances were entirely insured or collateralized with securities by the discretely presented component units or by their agents in the discretely presented component units' names.

- **Investments**

- Fair Value:**

- Total Investment = \$ 53,271,037

- No Maturity:**

- Total Investment = \$37,899,452

- Less Than One Year:**

- Total Investment: \$5,158,338

- 1-5 Years:**

- Total Investment = \$6,559,708

- 6-10 Years:**

- Total Investment = \$1,035,091

- More Than 10 Years:**

- Total Investment = \$2,618,448

Investment Policies

The City's formal investment policies are as follows:

- **Credit Risk** is the risk that an issuer or counter-party to an investment will not fulfill its obligations. The City minimizes credit risk by prequalifying the financial institutions, broker/dealers, intermediaries, and advisors with which the City will do business and diversifying the portfolio to reduce potential losses on individual securities.

- **Note C - Capital Assets (Pg. 40)**

Infrastructure, buildings, equipment, and improvements other than buildings

- **Governmental Activities Capital Assets, Net:**

- Balance June 30, 2018 = \$44,998,598

- Increases = \$3,015,855

- Decreases = \$839,018

- Balance June 30, 2019 = \$47,175,435

- **Note D - Long-Term Debt (Pg. 43 & 44)**

Special obligation bonds, Bond Premiums, Certificates of participation, Capital leases, and Compensated absences

- **Special Obligation Bonds:**

- In July 2005, the City issued \$700,000 of special obligation bonds payable for park improvements. The bonds bear interest at rates ranging from 3.5% to 4.5%. The General Fund is used to fund debt service payments.

- **Certificates of Participation:**

- In 2012, the City issued \$7,020,000 Series 2012 Certificates of Participation to refund \$3,530,000 of outstanding Series 2003 Certificates of Participation and advance refund \$3,815,000 of outstanding Series 2004 Certificates of Participation. The Certificates bear interest at rates ranging from 0.55% to 1.9%. \$459,000 of the Series 2012 were liquidated by the Parking Garage Fund, and the remaining balances were liquidated by the Park and Storm Water Sales Tax Fund and Capital Improvement Sales Tax Fund.

➤ **Capital Leases:**

During 2017, a capital lease agreement in the amount of \$726,101 was issued to finance the purchase of a fire ladder truck. The capital lease bears interest of 2.51% and matures on September 1, 2023. Rental payments equal to the principal and interest amounts are made annually throughout the life of the lease. Total assets acquired through the capital lease and accumulated depreciation is \$726,101 and \$278,339, respectively.

• **Note E - Employee Retirement Benefit Plans (Pg. 44)**

The City maintains two single-employer defined benefit pension plans. The Plans and plan provisions are established by ordinances of the City in accordance with Missouri State Statutes. Contribution requirements are established by City Ordinance. The Plans do not issue separate stand-alone financial reports. The financial information is included as a trust fund in the City's basic financial statements. The funded status of the City's defined benefit pension plans as of June 30, 2019, is as follows:

- Non-Uniformed Employee's Retirement Fund
- Police and Firemen's Retirement Fund

Non-Uniformed Employee's Retirement Fund

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a)-(b)
Balances at June 30, 2018	<u>\$ 28,799,008</u>	<u>22,642,785</u>	<u>6,156,223</u>
Changes for the year			
Service cost	557,463	-	557,463
Interest on the total pension liability	1,809,156	-	1,809,156
Difference between expected and actual experience	230,696	-	230,696
Changes of assumptions	(207,315)	-	(207,315)
Contributions - employer	-	880,000	(880,000)
Contributions - employee	-	225,193	(225,193)
Net investment income	-	1,486,291	(1,486,291)
Benefit payments, including refunds	(1,483,907)	(1,483,907)	-
Administrative expense	-	(102,981)	102,981
Net Changes	<u>906,093</u>	<u>1,004,596</u>	<u>(98,503)</u>
Balances at June 30, 2019	<u>\$ 29,705,101</u>	<u>23,647,381</u>	<u>6,057,720</u>

Police and Firemen's Retirement Fund

Changes in Net Pension Liability

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
	<u>(a)</u>	<u>(b)</u>	<u>(a)-(b)</u>
Balances at June 30, 2018	<u>\$ 35,201,193</u>	<u>26,003,908</u>	<u>9,197,285</u>
Changes for the year	604,737	-	604,737
Service cost	-	-	-
Interest on the total pension liability	2,202,287	-	2,202,287
Difference between expected and actual experience	498,707	-	498,707
Changes of assumptions	(76,768)	-	(76,768)
Contributions - employer	-	992,162	(992,162)
Net investment income	-	1,435,150	(1,435,150)
Benefit payments, including refunds	(2,615,089)	(2,615,089)	-
Administrative expense and other	-	(91,763)	91,763
Net Changes	<u>613,874</u>	<u>(279,540)</u>	<u>893,414</u>
Balances at June 30, 2019	<u>\$ 35,815,067</u>	<u>25,724,368</u>	<u>10,090,699</u>

Note F - Post-Employment Benefits Other Than Pensions (Pg. 54)

➤ **Plan Description:**

The City's OPEB plan (the Plan) provides OPEB for all eligible full-time employees of the City. The Plan is a single-employer defined benefit OPEB plan administered by the City. The Plan, as established by City Ordinance, assigned the authority to establish and amend the benefit terms and financing requirements to the City. No assets are accumulated in a trust for the Plan. The Plan does not issue a stand-alone report. The OPEB liability is generally liquidated by the General Fund, Sewer Lateral Fund, Economic Development Fund, Capital Improvement Sales Tax Fund, Park and Storm Water Sales Tax Fund, Internal Service Fund, and the Library Component Unit.

➤ **Employees Covered by Benefit Terms:**

At December 31, 2018, the following employees were covered by the benefit terms:

→ Inactive employees or beneficiaries currently receiving benefits	13
→ Inactive employees entitled to but not yet receiving benefits	-
→ Active employees	<u>232</u>
Total	245

➤ **Changes in the Total OPEB Liability:**

Balance at June 30, 2018	\$ 890,584
Net Changes	99,327
Balance at June 30, 2019	<u>\$ 989,911</u>

- **Note G - Interfund Assets/Liabilities (Pg. 57)**

Interfund transfers are as follows:

<u>Transfers In</u>	<u>Transfers Out</u>	<u>June 30, 2019</u>
General Fund	Public Safety Sales Tax Fund	\$ 3 00,000
General Fund	Capital Improvement Sales Tax Fund	400,000
General Fund	Non-major Fund	133,000
General Fund	Golf Course Fund	150,000
General Fund	Solid Waste Fund	<u>75,000</u>
Total		<u>\$ 1, 058,000</u>

- **Note H - Risk Management (Pg. 59)**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The City, along with various other local governments, participates in an insurance trust for workers' compensation and for general liability matters (St. Louis Area Insurance Trust - SLAIT). The purpose of this trust is to distribute the cost of self-insurance over similar entities.

The trust requires an annual premium payment by each entity to cover estimated claims payable and reserves for claims. The members of the trust have no legal interest in the assets, liabilities, or fund balances of the insurance trust; however, the City retains a contingent liability to fund its pro-rata share of any deficit incurred by the trust should the trust cease operations at some future date. The trust has contracted with an insurance agent to handle all administrative matters, including the processing of claims filed.

The City also purchases commercial insurance to cover risks related to travel, public official liability, earthquakes, flooding, and employee blanket bonds. Settled claims resulting from these risks have not exceeded

- **Note I - Operating Leases**

The City leases a parking lot and a temporary facility for the police station. The lease calls for 24 monthly payments of \$98,380 through September 2018 and monthly payments of \$11,500 per month after September 2018, and \$210,086 for tear down of the facility at the end of the lease. Payments related to this lease for the year ended June 30, 2019, totaled \$398,640.

- **Note J - Contingencies and Commitments (Pg. 60)**

The City is a defendant in a number of lawsuits pertaining to matters, which are incidental to performing routine governmental and other functions. Based on the current status of these legal proceedings, it is the opinion of management that they will not have a material effect on the City's financial position.

Under the terms of federal grants, periodic audits are required, and certain costs may be questioned as not being appropriate expenditures under the terms of the grants. Such audits could lead to reimbursements to the grantor agencies. It is the opinion of management that such reimbursements, if any, will not have a material effect on the City's financial position.

On March 28, 2016, the City Council approved the construction of a new police facility. The City intends to finance the construction with the Public Safety Sales Tax Fund and a loan from the General Fund.

- **Note K - Restricted Net Position**

The government-wide statement of net position reports \$5,903,763 of restricted net position, of which \$5,131,763 is restricted by enabling legislation.

- **Note L - Negative Fund Balance**

On June 30, 2019, the Sewer Lateral's accumulated deficit of \$42,383 is the result of expenditures exceeding revenues plus prior year fund balance. It is expected that the deficit will be offset by future revenues received in the fund.

- **Note M - Conduit Debt**

On November 1, 2003, the City issued \$5,800,000 principal amount of Industrial Development Revenue Bonds (Winco Redevelopment Corporation, Inc. Project) Series 2003, for the purpose of providing funds to pay the costs of acquiring, constructing, furnishing, and equipping an approximately 79,500 square foot manufacturing building, and the purchase and installation of manufacturing equipment, all on land located in the City and deemed to be in the public interest.

These bonds are secured by the property financed and are payable solely by the company. Upon repayment of the bonds, ownership of the acquired facilities transfers to the private-sector entity served by the bond issuance. Neither the City, the State of Missouri, nor any political subdivisions thereof, are obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying basic financial statements. As of June 30, 2019, the outstanding balance was \$789,909.

- **Note N - Tax Abatements**

As of June 30, 2019, the City provides tax abatement through two programs: land clearance for redevelopment authority and urban redevelopment corporations,

- **Note O - Restatement of Fund Balance/Net Position**

The previously stated fund balances/net positions have been restated on page 62.

- **Note P - Future Accounting Pronouncements (Pg. 62)**

The Governmental Accounting Standards Board (GASB) had issued several statements not yet implemented by the City. The statements which might impact the City are as follows:

- GASB Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018.
- GASB Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019.

- **Required Supplemental Information - Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual-General Fund - Budget Basis for the Year Ended June 30, 2019 (Pg. 65)**

A detailed summary of General taxes, Intergovernmental, Licenses, Permits, Fines, and Fees.

- **General Fund - Total Expenditures (Budgeted Amounts)**

Original	\$23,744,300
Final	24,141,300
Actual	23,718,459
Under Budget by	(422,841)

- Refer to pages 65 through 76 for additional information related to other budgets and schedules.

- A list of smaller funds and supplemental information begins on page 79.
- **Statistical Section of Overview (Pg. 87)**
This part of the City's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplemental information says about the City's overall financial health.
- **Report on Federal Awards**
 - Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance.

This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance.

- Independent Auditor's Report on Compliance For Each Major Program and on Internal Control Over Compliance, and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance.

Opinion on Each Major Federal Program

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

- Schedule of Expenditures of Federal Awards
 1. **U.S. Department of Housing and Urban Development** - St. Louis County, Missouri: Community Development Block Grants/Entitlement Grants
 2. **U.S. Department of Justice** - Edward Byrne Memorial Justice Assistance Grant Program
 3. **U.S. Department of Transportation** - Various road and bridge projects
 4. **U.S. Institute of Museum and Library Services** - Missouri State Library: State Library Program

Total Awards Expended:	\$1,232,490
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- Schedule of Findings and Questioned Costs
- Corrective Action Plan
- Summary Schedule of Prior Audit Findings
- **Management Letter**
A list of adjustments, along with twenty-two comments and recommendations related to the audit. While the vast majority of these observations are similar to those noted in the prior year, the new items for 2019 are:
 - Recommendation 2019-014: Reconciliation of various receivables for the Solid Waste Fund
 - Recommendation 2019 - 015: Implementation of additional business license procedures
 - Recommendation 2019 - 016: Better process for Community Center receipts
 - Recommendation 2019 - 017: Enhanced assessment of capital assets inventory

- Recommendation 2019 - 018: Improved calculation of capital assets when traded in for other assets
- Recommendation 2019 - 019: Periodic review of certain liability accounts
- Recommendation 2019 - 020: Improved process for tracking payroll
- Recommendation 2019 - 021: Better process for repaying Due-to/Due-from between different funds
- Recommendation 2019 - 022: Timely reconciliation of bank accounts

Mayor Crow thanked Mr. Williams for providing Council with this presentation.

2. Army Corps – River Des Peres Study – Update & Funding Request (Reimbursable)

Mr. Rose stated this is an update and funding request on the Army Corps of Engineer's Study that will be presented by Sinan Alpaslan, Director of Public Works.

Mr. Alpaslan stated all parties have signed the Amended Agreement outlining the work to be done under the Flood Risk Reduction Analysis of the River Des Peres Watershed by the Army Corps of Engineers. The funding required to complete this project is estimated at \$650,000, and the Corps has issued a request asking that half of this amount be paid by the City. Since MSD has committed to reimbursing the City for the full amount it pays for this project within 30 days from the receipt of the City's request for reimbursement, staff is proposing that the project be funded through the Park & Stormwater Sales Tax Fund.

Mr. Alpaslan noted that the Kick-Off meeting originally planned for February has been rescheduled to April 1, 2020.

Councilmember Carr moved to approve the funding request, it was seconded by Councilmember Cusick.

Councilmember Cusick asked if this update was referencing the Corps' intent to begin the study? Mr. Rose stated that is correct. And if approved, the funding request will initiate that study which is slated to commence with the Kick-Off meeting in April. Councilmember Cusick asked if the Corps had provided staff with a timeline for how long it would take to complete the study? Mr. Rose stated his understanding is that the study would take roughly twenty-four months to complete.

Voice vote on the motion to approve the funding request carried unanimously.

3. Olive/170 Project Update

Mr. Rose informed Council of his recent interview with a reporter from a local TV station where he explained his lack of involvement in the negotiations between NOVUS and owner/occupied homes impacted by the Olive/170 Project. He further stated that properties would only change hands between a willing buyer and a willing seller with a reasonable knowledge of the relevant facts.

NOVUS is still in the process of land assemblage, which also entails trying to determine a fair market price for homes. To date, they have executed contracts for about 60 percent or 41 homes, with 67 homes remaining. So, the project is continuing to advance, and NOVUS believes they are close to reaching an agreement to obtain the necessary financing for the project.

L. UNFINISHED BUSINESS

1. **BILL 9399** - AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO CITY OFFICIALS AND EMPLOYEES AS ENUMERATED HEREIN FROM AND AFTER ITS PASSAGE, AND REPEALING ORDINANCE NO 7109. Bill Number 9399 was read for the second and third time.

Councilmember Cusick moved to approve, it was seconded by Councilmember Hales.

Councilmember Carr asked Mr. Rose if he could explain the specific intent of this Ordinance? Mr. Rose stated the proposed Ordinance will result in Council's authorization for the creation of a position entitled "*Loop Coordinator*". And while there are other responsibilities that will fall under this role, the key tasks are to ensure the coordination of four special events identified by Council and to act as a liaison; developing a closer working relationship between the LSBDB Board and this administration. Councilmember Carr asked Mr. Rose if he would elaborate on the "*other responsibilities*"? Mr. Rose stated in addition to the aforementioned responsibilities, the Loop Coordinator will provide administrative assistance to the Board in the form of reconciling accounts on a monthly basis, ensuring that allocated funds are spent in a manner consistent with the budget approved by Council, and providing guidance to the City's administration on matters that require legal or financial resolutions. Mr. Rose noted that a copy of the complete job description has been included in Council's packet.

Councilmember Carr questioned whether this position was being created to hire an individual that would essentially organize and manage The Loop, or to provide the infrastructure needed to assist the Board in meeting their requirements under the Ordinance? Mr. Rose stated at this point in time, it is his opinion that the LSBDB Board does not possess the type of infrastructure needed to comply with the Code. So the intent is to provide that assistance; not to replace or be a substitute for the Board. Councilmember Carr asked Mr. Rose if he would provide her with a clear picture of the sequence of events related to the idea and creation of this position. Was it explored under the auspices of Council, the LSBDB Board or staff? Was it developed during or prior to Council's Retreat? Mr. Rose stated he is uncertain about the timing of these events, but the initial position of an Executive Director for the U City portion of The Loop was discussed during the Retreat and then presented to the LSBDB Board during one of their meetings. The Board approved the job description but rejected the suggestion to hire a director. Subsequently, this position was created based on his belief that the Board would continue to struggle without the proper infrastructure to ensure compliance with the Code.

Councilmember Clay stated his recollection is that the discussions about the need for an Executive Director occurred prior to the Retreat. Mr. Rose stated he believes that is correct, although he does not have this information in front of him to corroborate Councilmember Clay's statement.

Roll Call Vote Was:

Ayes: Councilmember Carr, Councilmember McMahon, Councilmember Hales, Councilmember Cusick, Councilmember Smotherson, Councilmember Clay, and Mayor Crow.

Nays: None.

2. **BILL 9400** -AN ORDINANCE PROVIDING FOR THE REIMBURSEMENT OF CITY OFFICIALS AND EMPLOYEES FOR EXPENSES INCURRED BY THEM IN OPERATING THEIR OWN VEHICLES IN CONNECTION WITH THEIR POSITIONS, AND REPEALING ORDINANCE NUMBER 6847. Bill Number 9400 was read for the second and third time.

Councilmember Hales moved to approve, it was seconded by Councilmember McMahon.

Councilmember Cusick questioned whether the approval of this Bill would have any impact on the City's liability with respect to employees who use personal vehicles to conduct official business? Mr. 11

Rose stated as he understands it, the proposed Bill addresses the amount of funding provided for the reimbursement of mileage, not liability. Although typically, the City would share some legal responsibility for an employee who drives their own vehicle since it would be a work-related activity.

Roll Call Vote Was:

Ayes: Councilmember McMahon, Councilmember Hales, Councilmember Cusick, Councilmember Smotherson, Councilmember Clay, Councilmember Carr, and Mayor Crow.

Nays: None.

M. NEW BUSINESS
RESOLUTIONS

1. **Resolution 2020-1-** A Resolution Amending the Comprehensive Plan Update of 2005 by revoking Resolution No. 2014-35 and removing the Parkview Gardens Neighborhood Sustainable Development Plan as a Supplement

Councilmember Carr moved to approve, it was seconded by Councilmember Cusick.

Voice vote on the motion to approve carried unanimously.

Citizen's Comments

Aleta Klein, 7021 Amherst Avenue, University City, MO

Ms. Klein stated since no analysis has been conducted to determine what, if any impact this plan would have on neighborhoods or the City's economic sustainability, she would encourage Council to pass this Resolution and remove the Parkview Gardens Neighborhood Sustainable Development Plan from the Comprehensive Plan.

BILLS

Introduced by Councilmember Smotherson

2. **BILL 9401** - AN ORDINANCE AMENDING SECTION 400.070 OF THE MUNICIPAL CODE OF THE CITY OF UNIVERSITY CITY, MISSOURI, RELATING TO THE OFFICIAL ZONING MAP, ZONING, BY AMENDING SAID MAP SO AS TO CHANGE THE CLASSIFICATION OF PROPERTY AT 8400 DELMAR BOULEVARD FROM GENERAL COMMERCIAL DISTRICT ("GC") TO PLANNED DEVELOPMENT-MIXED USE DISTRICT ("PD-M"), AND ESTABLISHING PERMITTED LAND USES AND DEVELOPMENTS THEREIN; CONTAINING A SAVINGS CLAUSE AND PROVIDING A PENALTY. Bill Number 9401 was read for the first time.

N. COUNCIL REPORTS/BUSINESS

1. Boards and Commission appointments needed
2. Council liaison reports on Boards and Commissions

Councilmember Clay reported in an effort to make sure seniors are counted; the Community Center and Golden Alliance Program has agreed to provide seniors with information about the Census and assist them with completing the forms.

He stated May is Older Adult's Month. However due to the number of May events that have already been planned by the Parks & Recreation Department the conversation has been to move this yearly celebration to September.

3. Boards, Commissions, and Task Force minutes
4. Other Discussions/Business

O. CITIZEN PARTICIPATION (continued if needed)

P. COUNCIL COMMENTS

Councilmember Smotherson stated each household will receive an invitation to participate in the 2020 Census which begins on April 1st. It is confidential; it does not ask for your Social Security number; it does not ask for your citizenship status, and no information contained therein will be reported back to any other agencies. But what it is; is a vital funding mechanism for all municipalities because over the next ten years U City will receive \$1,500 for each one of its residents. So, if in the past you've claimed there are only three occupants in your household, when in fact, there are ten, this is the time to report the correct number of individuals living in that household.

He stated as food for thought; and perhaps, a response at some later time, he would like to know if the City has given any consideration about how to capitalize on students who have lived in this community for the majority of the year because it is important that they are counted as well.

Councilmember Smotherson stated an article he read in the news regarding the President of the Trolley's request to have the Mayor and St. Louis County Executive approve Bi-State's management of the Trolley raised a question in his mind that he would like to bring to the forefront. What is the role of the Mayor in this type of situation? His understanding, per the Charter, is that the Mayor represents only one vote on this Council. And while he will readily admit that Mayor Crow is a great representative for the City and Council, this was a public statement he believes needs to be discussed by Council and clarified for citizens who may have read the same article.

Councilmember McMahon stated it was great to see the River Des Peres Study, the Parkview Gardens Resolution, and the position of Loop Coordinator all come to fruition on tonight's agenda, especially since they were all initiated, studied, and relentlessly pursued by Councilmember Carr. So as April approaches he is mindful; and he hopes his colleagues are as well, of the void that will be created by Councilmember Carr's absence, and the need for Council to step up their game by giving consideration to the kinds of issues brought to bear by Councilmember Carr.

Mayor Crow announced that he would be out of town for the February 24th City Council Meeting.

- Q.** Motion to go into a Closed Session according to Missouri Revised Statutes 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives or attorneys and (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded, and (13) Individually identifiable personnel records, performance ratings or records pertaining to employees.

Councilmember Cusick moved to go into a Closed Session, it was seconded by Councilmember Hales.

Roll Call Vote Was:

Ayes: Councilmember Hales, Councilmember Cusick, Councilmember Smotherson, Councilmember Clay, Councilmember Carr, Councilmember McMahon, and Mayor Crow.

Nays: None.

R. ADJOURNMENT

Mayor Crow thanked everyone for their attendance and closed the regular City Council meeting at 7:24 p.m. to go into a Closed Session on the second floor. The Closed Session reconvened in an open session at 8:42 p.m.

LaRette Reese
City Clerk

