



**Darren Dunkle, Director of Parks, Recreation & Forestry**

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TO: University City Parks Commission  
FROM: Darren Dunkle, Director of Parks, Recreation and Forestry  
DATE: March 13, 2020  
SUBJECT: Band Wagon Recommendation

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- 1) As you may be aware, the Parks, Recreation and Forestry Division rents out the use of the Band Wagon to area organizations. Most of these rentals are put on by neighborhood associations, churches, schools, civic groups and municipalities within the St. Louis Region.
- 2) The Parks Maintenance Division performs the delivery, set-up, and return of the Band Wagon on these occasions. The Parks Maintenance Division makes every effort to accomplish the task during normal business hours, however, that isn't always possible and overtime work is required. Most of these events take place on the weekend; therefore, the Parks Maintenance Division will deliver the Band Wagon on Friday morning and will pick up the Band Wagon following the event on Monday. Normally one person can perform these duties in approximately two hours on both Friday and Monday mornings. The time spent performing these tasks of course is based on the location of the event.
- 3) The Parks Maintenance Division averages approximately nine rentals per year and utilizes approximately 35 manhours per year. The average manhour costs associated with this service is \$94.68 per event and approximately \$852.12 per year, with the average equipment costs associated with this service \$505.32 per event and approximately \$4,547.88 per year; totaling an average cost of \$600.00 per event or approximately \$5,400.00 per year.
- 4) This is an ancillary service that is currently being provided by the Parks Maintenance Division, and although this service is beneficial to the community, it creates a manpower problem for the Parks Maintenance Division.

It is staff's recommendation that Band Wagon rentals be limited to University City non-profit events only; one event per group or organization in a calendar year; and a fee of \$200.00 per day. It is anticipated that the \$200.00 per day fee would cover all costs associated with the rental of the Band Wagon.