



AGENDA ITEM COVER

MEETING DATE: September 15, 2020

AGENDA ITEM TITLE: Special Event Policies and Procedures

AGENDA SECTION: New Business

BACKGROUND REVIEW:

The current Special Events Policies and Procedures were last updated and approved by the City Council on November 16, 2009. Since it has been almost eleven years since the adoption, coupled with the fact that the City organization and other societal items have changed, it was deemed necessary to review the policies and procedures and to make recommended changes. Furthermore, it is preferred that the Special Event Policies and Procedures follow similar review and approval process as Rights-of-Way permits issued by the Public Works Department for special events held on other public properties (Streets and sidewalks).

RECOMMENDATION:

Director of Parks, Recreation and Forestry requests that the Parks Commission support the submission of new Special Event Policies and Procedures that more actively reflect current operations.

ATTACHMENTS:

1. Proposed Special Event Policies and Procedures
2. Existing Special Event Policies and Procedures