



Regular Meeting of the Municipal Commission on Arts & Letters  
City of University City  
May 10, 2018

**Members Present:**

Garrie Burr, Fred Fehr, Lawanda Hinton, Carol Jackson, Barbara Santoro, Winnie Sullivan, Wilmetta Toliver-Diallo, Kay Watts

**Members Excused:**

Lauren Masterson Rodriguez

The meeting was called to order at 7:03 pm by President Garrie Burr. A potential new commissioner attended in order to observe a meeting.

**Minutes:** No vote taken due to lack of quorum

**Citizen Comments:** Mary Adams (U. City Chamber of Commerce) gave an update: June 21-23--International Make Music Days. There will be pianos in the Loop, Literary & Visual Walk in evening with readers, Chalk the Loop, and Chefs' Challenge. Info on the website, in flyers, and on banners. Volunteers are appreciated.

**Treasurer's Report:** Ms. Sullivan presented the May summary; no vote taken due to lack of quorum. She reminded commissioners that specific committees need to report to the treasurer any financial arrangements being considered in order to make sure all is in order.

**Staff Liaison Report:** Contracts are being signed for Starlight Concerts; Kiwanis might be interested in providing one night's concessions. Coaches are needed for Redbird Rookies youth sports summer program. On behalf of the Commission, the Council Liaison was asked to inquire about our holding meetings at Centennial Commons.

**Council Liaison Report:** Mr. Smotherson reported that 1.) the City Council would hold a discussion at the next meeting on the status of RFP, house, and sculptures on the Midland/Olive property. 2) Ron Himes has expressed an interest in doing a future Starlight Concert within our budget availability.

**Committee Reports**

- Calendar Art – Rod Milam will submit photos of musicians for the 2019 calendar. He requests specs (crop sizes, text requirements, etc.) and will help design the calendar. Ms. Euell-Taylor will determine City plans for calendar department.
- Finance – Ms. Sullivan presented an overview of MAC grant applications. It seems that Returning Artists and Starlight Concerts might be eligible. We need to have programming in mind before applying.
- Literary – Options were investigated for creation of stencils, purchase of materials, and painting of poetry. The committee (Mr. Burr, Mr. Fehr and Ms. Sullivan) decided to go with the more expensive option for the first installation and look into lower cost possibilities for the future.
- Marketing – President Burr reported for Ms. Masterson-Rodriguez; she has created a grid for data. The press release for Starlight has been written, and our website and Facebook are active. Ideas sent to Ms. Masterson- Rodriguez are welcome. The City will need to be consulted for approval for Snapchat.

- Movies – Ms. Toliver-Diallo and Ms. Euell-Taylor will confirm availability of locations at desired dates; July will be outside, August inside, June is tbd. The committee will obtain a donation request letter to solicit ads for the movies.
- Public Art-- Frank Ollendorff spoke with the Levy family and has requested student engagement with the community. The proposal will be rewritten to reflect that aspect of the project.
- Returning Artist – Jeff Anderson (~UCHS '75) is very interested. He plays primarily jazz, soprano sax. We are waiting to hear from UCSD about dates.
- Starlight Concerts -- The first concert will be on 6/4; raffle tickets are needed. Ms. Sullivan will provide a donation request letter and Ms. Jackson will get final info to Ms. Masterson- Rodriguez.

**New Business:** Fair U City June 6-8; Patrick Wall (UCPL) would like our involvement in the Storybook Walk and related projects.

**Old Business:** None

**Announcements:** None

**Adjournment** – The meeting was adjourned at 8:20 p.m.