



Regular Meeting of the Municipal Commission on Arts & Letters
City of University City. January 12, 2017

Members Present:

Garrie Burr, Fred Fehr, Felecia Hickman, Richard Massey, Barbara Santoro, Stephanie Schlaifer, Winnie Sullivan, Nicole Thomas, Wilmetta Toliver-Diallo, Kay Watts,

Excused: Melcine Henderson, Myra Vandersall, Lawanda Hinton, Marian Reed

Staff Liaison: Lynda Euell-Taylor

Council Liaison: Bwayne Smotherson

The meeting was called to order at 7:05 by president, Garrie Burr.

Minutes from November 10, 2016. Stephanie Schlaifer moved approval, Fred Fehr seconded, approved unanimously with corrections.

Citizen Comments: None

Adoption of Marvin Levy Fund Guidelines: The minutes will reflect that the Municipal Commission on Arts & Letters adopts the guidance given by the Levy family for use of the funds for *public* art collaboration. Frank Ollendorff gave a brief history of the fund which was initially financed by Marvin Levy, a past Commissioner. The account was enhanced by donations after Mr. Levy's death. Susan Glassman, also a former Commissioner, encouraged making students well aware that their grant has been funded by the Levy fund.

Treasurer's Report: Winnie Sullivan presented the financial summaries from September, October, and November. She has invoiced RAC for funds, and will transfer the money into a new account for Starlight Concerts. We are awaiting Lit in the Lou reimbursement from the City. Kay Watts moved approval, Barbara Santoro seconded, and report was accepted unanimously. For information: Winnie will submit an application for a new RAC grant, due 1/31/17; the pre-grant application showed that we are eligible to submit.

Staff Liaison Report: Ms. Euell-Taylor requests ideas for and update of our display case at the Commons.

Council Liaison Report: We request permission to move meetings back to the Commons as it is a more appropriate meeting space. Mr. Smotherson will look into our request. He will also assist in presenting our budget needs over current levels.

Committee Reports

- Finance – Garrie and Winnie will schedule a meeting with acting City Manager Charles Adams to confirm our match for the RAC grant. Winnie will schedule a Finance Committee meeting before the RAC deadline.
- Literary – Winnie thanked Commissioners for their volunteer help at Lit in the Lou
- Marketing – Garrie reported that there have been Pride and ROARS articles on returning artist Stan Ford. He has received a note of thanks from U. City in Bloom for calendar photos and willingness to partner with them.
- Photo Show – Fred noted that the committee will collaborate with the U. City School District. Next year's calendar will feature photography by U. City youth enrolled in public or private schools. A tentative date is still to be decided.
- Policies & Procedures – Submissions from committee heads are needed. Financial guidelines, including for the Levy Fund, should be included.
- Public Art – There was discussion of our needs vs. City needs and how to grow and use our funds. There was a discussion of how much money we feel comfortable giving to the Sculpture project and the level of Washington University sculpture department contribution to the program. It is suggested that the Public Art and Finance committees meet and that Levy guidelines must be followed.
- Returning Artist – Kay Watts reported that the programs will be held in the choir room because of the use of the auditorium stage by the school. The reception will be held on 2/22/17.
- Starlight Concerts – Richard Massey reported that all verbal commitments have been received; negotiations will be completed after the budget amount is received.

Old Business: Thanks to Kay for hosting our holiday get-together!

New Business: None

Announcements: The Ice Carnival is this weekend.

Adjournment – The meeting was adjourned at 8:29 p.m.