



Regular Meeting of the Municipal Commission on Arts & Letters
City of University City
November 10, 2016

Members Present:

Garrie Burr, Fred Fehr, Melcine Henderson, Lawanda Hinton, Richard Massey, Marian Reed, Barbara Santoro, Stephanie Schlaifer, Winnie Sullivan, Nicole Thomas, Wilmetta Toliver-Diallo, Myra Vandersall, Kay Watts

Excused: Fred Fehr, Felicia Hickman, Winnie Sullivan, Nicole Thomas

Staff Liaison: Lynda Euell-Taylor

Council Liaison: Bwayne Smotherson

The meeting was called to order at 7:04 by president, Garrie Burr.

Minutes from October 13, 2016. Melcine Henderson moved approval, Kay Watts seconded; they were approved unanimously

Citizen Comments: None

Treasurer's Report: No report in absence of the treasurer

Staff Liaison Report: 1) Ms. Euell-Taylor reminded Commissioners of the 11/18/16 deadline for Jan/Feb ROARS. 2) Budget needs, if there are changes, needs to be submitted by 12/1/16. 3) There seems to be a problem with the resolution of photo for July. Myra will check CD for rescanning. 4) Lawanda's trunk was judged best at Trunk or Treat.

Council Liaison Report: Mr. Smotherson announced that the vacant First Ward council seat has been filled.

Committee Reports

- Finance – Report is delayed until January due to Ms. Sullivan's absence.
- Literary – Lit in the Lou was better than last year's, thanks to volunteers.
- Marketing – Myra reported that much information has been submitted for ROARS and to the city's marketing service. She would like to submit a written proposal in January for a nationally known photographer to possibly present a program on her new book on insects and pets/owners. Myra also thanked Gary for his help in keeping the website up to date.
- Photo Show – Fred and Marian will ask Myra for help with their brochure
- Policies & Procedures – Work on the manual will continue after the first of the year. Information or questions should be sent to Kay.
- Public Art – nothing new to report
- Returning Artist – Kay reported that scheduling is still being arranged. Both days' programs will be held at UCHS because of the availability of the piano.
- Starlight Concerts – Melcine and Richard only need to obtain confirmations after budget numbers are determined. Suggested performers should be submitted to Melcine along with lists of preferred types of music.

Old Business: Kay passed a sign-up sheet for refreshments for the December gathering at her home.

New Business: Melcine moved that all officers for 2017 be accepted by acclamation. Marian seconded; unanimous approval. President, Garrie Burr; Vice President, Kay Watts; Treasurer, Winnie Sullivan; Secretary, Barbara Santoro.

Adjournment – The meeting was adjourned at 7:42 p.m.