



Regular Meeting of the Municipal Commission on Arts & Letters
City of University City
April 9, 2015

Members Present:

Garrie Burr, Brad Heinemann, Melcine Henderson, Marian Reed, Barbara Romero, Barbara Santoro, Bwayne Smotherson, Winnie Sullivan, Nicole Thomas, Myra Vandersall, Kay Watts

Excused: Fred Fehr, Stephanie Schlaifer, Joy Wade

Staff Liaison,: Lynda Euell-Taylor

Council Liaison: Shelley Welsch

The meeting was called to order at 6:58 by chair, Melcine Henderson. Roll call determined that a quorum was present and no changes requested to agenda.

Minutes from March 12, 2015: Mr. Burr moved approval, Ms. Watts seconded; unanimous approval

New commissioner Nicole Thomas was welcomed.

Citizen Comments: None

Treasurers Report

Ms. Sullivan distributed and explained copies of the Financial Summary. Mr. Smotherson approval as submitted; unanimous approval

Ms. Sullivan reported that RAC grant paperwork has been completed and is up to date.

Staff Liaison Report

Ms. Euell-Taylor reported that 1) signage for the Sculpture Series installations is ready for student pick-up, 2) digital signage is in place at Olive at Pennsylvania and at Centennial Commons, 3) she has met with MSW (PR) and has confirmed Arts & Letters representation with them, 4) we should send press release or other information to her to be forwarded to Ms. Riganti and the appropriate organizations, 5) we should respond to email from Ms. Euell-Taylor requesting corrections or other editing of information sent to us.

Council Liason Report

Ms. Welsch reiterated the request for editing responses. The Better Block event is to be held next weekend. University City has been awarded a Make-a-Difference grant of \$10,000 that is to be donated to SHED.

Committee Reports

- Marketing – 1) our brochure is at the printer, will be ready for the Better Block event, 2) a Paypal account has been set up for the website, 3) Ms. Vandersall, Mr. Burr, Judy Prange (U. City in Bloom) have assisted with wording of rules and press info for this year's Photo Show, 4) ROARS has been sent p.r. information (which is to be sent to MSW) for Photo Show, Starlight Concert, and Sculpture Show (July library exhibit), 5) please notify Marketing of any U. City arts-related events for inclusion in calendar of events
- Community Visuals – Sculpture opening reception this Saturday, sculptors will give brief statements of their processes, no prizes this year. Noah will direct people to Delmar/Ackert Walkway pieces and then to Millar Park; J. Berger's tintypes will be shown in library during July; a Google map to projects is available on our website and Facebook page, and Sam Fox website.

- Photo Show – a printout of show application is available, proofing corrections will be made asap
- Starlight Concerts – arrangements are essentially complete, Mr. Smotherson is working on 2016 series

Old Business

- By-laws – committee will meet to discuss additional inclusions, finalize, and distribute for approval
- RAC grant – Our application is in progress. We will work on a MAC strategic grant to underwrite one Saturday concert to be submitted in the next couple of months.

New Business

Roberts Rules of Order updates are available; the Commission will adhere to the Rules. A session on the Sunshine Law will be provided shortly by the City.

Fair U. City – the school district has requested a donation from A&L. Ms. Sullivan pointed out the likely depletion of our funds—what are the plans and greatest need? Marketing suggests placement of our brochures at the City table. Ms. Thomas suggests that she might volunteer to work with children and to talk with other organizations. We will consider a donation at our next meeting.

Other Business

Ms. Euell-Taylor provided a new phone list and schedule for agenda submission.

Ms. Sullivan explained that, because of security concerns, the intention to submit Treasurer’s Report by email is not wise and hard copies only will be made available.

Ms. Henderson reported that Ms. Reed will be working with Starlight concerts and schools.

Ms. Henderson requested a volunteer to attend the next Fair U. City meeting. Mr. Burr agreed to join her as A&L representatives.

Adjournment

The meeting was adjourned at 8:07 p.m.