



Regular Meeting of the Municipal Commission on Arts & Letters
City of University City
February 12, 2015

Members Present:

Garrie Burr, Fred Fehr, Melcine Henderson, Marian Reed, Barbara Romero, Barbara Santoro, Bwayne Smotherson, Winnie Sullivan, Myra Vandersall, Kay Watts

Excused: Stephanie Schlaifer, Joy Wade

Staff Liaison,: Lynda Euell-Taylor
Council Liaison: Shelley Welsch

The meeting was called to order at 7:00 by chair, Melcine Henderson.

Minutes from January 8, 2015: Mr. Burr moved approval, Ms. Romero seconded, unanimous approval

The chair announced that Bradley Heinemann has been sworn in as a new commissioner.

Citizen Comments: None

Presentations

Audrey Jones presented her project "Mannequins on the Loop" which is meant to expose local talent. This year's theme is 'Unleash Your Imagination.' The installations will remain through June 7. One winner will be chosen and will receive a \$500 prize. Ms. Jones hopes to make a monetary donation to the UCHS art department. Money will be raised through entry fees and donations; no funds requested from Arts & Letters.

Jodi Lloyd (Dept. of Community Development) presented ideas for a temporary Sculpture Park at Olive/North & South and responded to questions from the Commission. Graduate students' works will be commissioned and vetted through a committee including Olive business owners, Chamber of Commerce, and a representative of Arts & Letters (Mr. Burr). The project will be completed by August 2015.

Judy Prange (Parks Foundation) updated our information on the permanent installation of "Recollection" by Caitlin Penny in Kaufman Park. Approval has been obtained for the Foundation to pay for making the sculpture permanent and maintaining according to an agreement to be created; the sculpture will be donated to the City. We request that appropriate signage be installed.

Arts Citizens Volunteer Group update was postponed due to illness of the presenter.

Noah Kirby (Washington University Sam Fox School of Arts) proposed a Public Practice Class Arts Project. The hope is that the artwork can be installed on the green space on Wilson Avenue after approval of Arts & Letters, the Parks Commission, and Ewald. Students will canvas the neighborhood to explain the project to neighbors and involve them as appropriate. Installation is projected to be April 13-17 and appropriate signage will be installed. No Arts & Letters or City funds are requested.

Treasurers Report

Ms. Sullivan distributed and explained copies of the Financial Summary.

Ms. Sullivan distributed copies of Internal Financial Controls. Ms. Vandersall moved approval, Mr. Burr seconded-all approved

A financial committee of at least two (treasurer, secretary, commissioner-at-large) is suggested within 'Segregation of Roles;' Mr. Burr moved, Mr. Smotherson seconded, and the committee was approved as suggested. The third member will be appointed at a later date; volunteers are encouraged.

Ms. Sullivan requests approval to purchase a banking stamp and book of receipts. Ms. Watts moved approval, Mr. Smotherson seconded-all approved.

Staff Liaison Report

Ms. Euell-Taylor noted that 1) Grant Administrator Grace Huong is leaving RAC and no replacement has been chosen yet. 2) A large quantity of public art documents has been received from Jen Jensen; staff is in the process of creating a binder of all of the documents and Mr. Burr will work on developing a clickable format for our website.

Council Liaison Report

The City Manager is finalizing a draft budget. Two bond issues (streets and parks) will be on the April ballot. Fair U. City will be on June 6-8—www.fairucity.com. The Chamber of Commerce will coordinate π night on 3/14. The U. City in Bloom plant sale will be held at the end of April.

Committee Reports

- Community Visuals – Mr. Burr thanked all for a successful Gallery Show opening. Sculpture reception will be held on April 11; there will be more details in March and a visit-the-studios date TBD.
'Golden and Silver' is up with five dates for photos; dates are on the website.
Sam Fox will provide press next week for the Sculpture Show and planning for next year's show will begin after that.
An opening/dedication will be held for Caitlin Penny's 'Recollections' will be held.
- Returning Artist – Ms. Watts, the artist and schools were pleased with the week. Photos will be posted on the web. Ideas for the future: Q&A with artist at reception, videotaping of some events, consideration of day/date/location for reception.
- Photo Show – Ms. Romero will discuss date and other details with Judy Prange soon and will include Ms. Wade and Ms. Euell-Taylor. Rotunda of City Hall has been requested.
- Starlight Concerts – Contracts are being sent out for signing; two Saturdays (6/27 and 7/18) are included. Most musicians contact us for inclusion; we poll audience for preferences. There will be an increased involvement of PTO's (concessions) this year. Larger prizes and gift cards are suggested and Ms. Vandersall is working on obtaining.
- Marketing – Please send upcoming events notifications to Mr. Burr. Ms. Sullivan has obtained four bids for printing brochures which will be needed for April activities. The Commission voted to authorize expenses for production of 500 brochures at a cost not to exceed \$350 (motion by Ms. Sullivan, second by Ms. Watts).

Old Business

Updated by-laws have been distributed by Ms. Sullivan to the committee only because further changes will be made. They will be sent to all Commissioners when complete.

Ms. Sullivan will investigate the possibility of our applying for a RAC consortium grant at this time. Mr. Burr suggests considering whether it would be possible for us to increase our program support from level 1 to level 2 (\$5,000-\$10,000)

New Business

None

Other Business

We voted to approve the Mannequins on the Loop project (Motion by Mr. Burr, second by Ms. Sullivan).

We voted to approve the Sculpture Park project (Ms. Romero, Fred Fehr).

We voted to approve the installation of 'Recollection' (Mr. Burr, Ms. Vandersall)

We voted to approve the proposed Public Practice Class Arts Project, pending approval of the City Manager and U. City Fire Dept. (Mr. Burr, Ms. Watts)

Adjournment - The meeting was adjourned at 8:45 p.m.