



Regular Meeting of the Municipal Commission on Arts & Letters  
City of University City  
January 14, 2014  
Centennial Commons, 7210 Olive Blvd.

President Adelia Parker-Castro called the meeting to order at 7:03 p.m. Other members present were Garrie Burr, Frederick Fehr, Melcine Henderson, Audrey Jones, Bobette Patton, Susan Stang, Winnie Sullivan, Charlotte Tatum, and Kay Watts.

Lynda Euell-Taylor, Staff Liaison

Approved Absence: Ann Cortinovis, Barb Romero, Mary Dee Schmidt, Bonnie Tesson and Joy Wade

**Disposition of Minutes from December 10, 2013**

Ms. Stang moved for approval of minutes. Ms. Watts seconded. Vote taken: all approved.

**Motion to Amend Agenda**

Mr. Burr made a motion to amend agenda for discussion of the creation of a Literary Committee. Mr. Fehr seconded. Vote taken: all approved.

**Scheduled Citizen Comments**

None. The presentation by Mimi Hubert on the "North Loop Bus shelter - Artistic Rehab" will be rescheduled.

**Discussion – Federal/State not-for-profit status Ad Hoc Committee**

Ms. Stang presented the ad-hoc committee's report to assist the commission in determining the future of its not-for-profit status. The matter was tabled till next month to gather information from other grant agencies.

**Treasurer Report**

Ms. Sullivan distributed the financial summary for January 2014. She reported that the commission's tax-exempt status is current. She said she will develop controls for handling checks and will present those at a future date. She also presented a reimbursement form and a 'record of donation' form for commissioner's use. She is also working on a standard communication to be used for recognizing gifts to the commission.

**Staff Liaison Report**

Ms. Euell-Taylor reported that U City in Bloom is raising funds to buy the Sarah Theis sculpture in Mooney Park. They want to purchase it in the name of Mary Ann Shaw. The commission was also reminded of the upcoming retirement party for Ms. Shaw.

**Council Liaison Report**

Ms. Carr announced that the Parkview Garden plan will be presented at the next council meeting. Also, she said, the Ackert Walkway Arch project is going to the Parks Commission and will then be visiting Arts & Letters.

**Committee Reports**

- Marketing: Mr. Burr noted the commission's website was current and that we met the deadline for the latest ROARS. He was obtaining from Brighton Agency the list of media who received the press releases so we can better gauge their effect. Both the Photo Show and Returning Artists were represented in ROARS. Also, the commission is reminded to get to Mr. Burr the updates they would like on their material in the brochure and the website.
- Photo Show: No report.
- Returning Artist: Ms. Watts distributed the schedule of events for Mr. Weltmann. She noted that several donors contributed to purchase of harmonicas for the students. The commissioners were reminded about the sign-up sheet for food they volunteered to bring.
- Sculpture Show: Mr. Burr reported that all was on-schedule. Committee was planning to meet with Noah Kirby in a couple of weeks. Also, Sam Fox School's Public Affairs office asked for-and received the schedule for the reception.
- Starlight Concert: No report.
- 2-D Print Series: Ms. Parker-Castro reported that Dean Buzz Spector sent a 'call for art' to the School of Fine Art.

### **Old Business**

- Style in the Loop: A letter was read to the commission, thanking them for their support.
- By-Laws: A report will be presented at February meeting
- Literary Committee: Ms. Sullivan requested a discussion of this at the February meeting.
- CSIRKL: Ms. Stang made a motion that the commission begins receiving monthly written reports on CSIRKL activities, including a list of their achievements and number of teens involved in the work. Said reports should be prepared prior to each meeting. Ms. Henderson seconded. Vote taken, all approved.

### **New Business**

- Event success: Ms. Parker-Castro asks that committees think about their events and ways that success can be measured.
- Commission committees and events: Ms. Watts made a motion to schedule a discussion to prioritize the commission activities for the year. Said discussion would be scheduled on an upcoming Saturday before the next meeting. Ms. Henderson seconded. Vote take: all approved.

### **Adjournment**

Ms. Watts made a motion to adjourn at 9:00, Mr. Burr seconded.