



Regular Meeting of the Municipal Commission on Arts & Letters
City of University City
May 13, 2014
Centennial Commons, 7210 Olive Blvd.

President Melcine Henderson called the meeting to order at 7:03 pm. Other members present were: Garrie Burr, Fredrick Fehr, Bobette Patton, Barbara Romero, Susan Stang, Winnifred Sullivan, Bonnie Tesson, Joy Wade and Kay Watts. New Members-- Stephanie Schlaefer and Myra Vandersall

Lynda Euell-Taylor, Staff Liaison
Paulette Carr, Council Liaison

Excused Absence: Adelia Parker-Castro

Guest: Bruce Lucas (pending new member)

Disposition of Minutes from April 8, 2014

Ms. Watts moved minutes be approved as corrected, Ms. Romero seconded. Vote taken - all approved.

Introduction of New Members:

New members and pending member introduced themselves, current members introduced themselves.

Presentation

Ms. Mary Schuman former member of Arts and Letters and past chair of Returning Artist Committee gave a presentation regarding five pieces of studio glass donated by Sam Stang in 2003. The value of this art is approx. \$800.00, and it is currently stored in the boardroom cabinet at Centennial Commons. Ms. Schuman gave an overview of its history and ideas surrounding the donation. We will discuss next month ways which the glass can come out of the cabinet and be used to raise funds.

Election

A vote was taken and Garrie Burr was elected as Vice-President of the Commission.

Treasurer Report

Ms. Sullivan distributed the financial summary for April 2014. The CSIRKL account is now closed. The draft budget is due in July, and event chairs are encouraged to establish budgets for their committee. Mr. Burr moved the April financial report be approved, Ms. Stang seconded. Vote taken – all approved.

Staff Liaison Report

Ms. Euell-Taylor reported one of the figures in the Eden sculpture was damaged. The damaged figure was removed. Also, The Green Center has expressed interest commissioning for permanent installation “Recollection” by Caitlin Penny – currently installed in Kaufman Park.

Council Liaison Report No report at this time. Susan Stang did report the Mayor is interested in determining who is responsible for plantings around the lawn around the "Tee Pee" structure currently across from the Post Office. A suggestion was made to perhaps inquire about this with U City in Bloom.

Committee Reports

- Literary Series: Ms Sullivan, Mr. Burr, Ms. Stang and Ms Watts met since our last meeting. The Literary Festival has a location snag and maybe changed to Ackert Park; with the date either September 27 or Oct 11. The festival will honor both a deceased author and a living author.
- Marketing Development: Mr. Burr discussed calendar of deadline dates from Brighton and our brochure. The draft of the brochure is at the printers. Commission members were encouraged to attend other commissions for networking. Mr. Fehr presented information about setting up a Pay Pal account; the nonprofit fee is 2.2% per transaction. Pay Pal would be used for making donations to Arts and Letters
- Two Dimensional Print Series: awaiting final report
- Sculpture Series: Mr. Burr reported Noah was pleased with the series. He wants to have the presentations earlier this coming year, thus the packets would need to be completed earlier.
- Bi-Laws: Ms. Henderson stressed the need to work on the by-laws
- Starlight Concert: The first concert will be Tiffany Elle on June 9th. The posters will soon be ready for distribution.

Old Business

A request was made by the Movies in the Park committee for a donation to purchase a banner for movie advertisement. This banner would be at Delmar and Kingsland. Discussion followed. Ms. Stang made a motion that \$325 be donated to Movies in the Park, Ms. Patton seconded the motion, Mr. Burr abstained. Motion carried.

In June the U City Library will partner with Arts and Letters for the Invitational Art Show that will be held at the Library Gallery.

Ms. Henderson clarified and apologized to Ms. Patton regarding the Liability Insurance. Ms. Patton was asked to continue investigating insurance

New Business

Ms. Henderson reported on the meeting with the Executive Board, Staff Liaison and Community Development Director, Andrea Riganti; and reiterated the by-Laws need to be updated.

Ms. Henderson encouraged commissioners to bring all issues be brought to the group at large. She also reminded commissioners to make sure all copies/emails include the City Clerk (Joyce Pumm) and there is no Arts and Letters meeting in August.

Adjournment

Ms. Henderson adjourned the meeting at 8:20 pm.