



Regular Meeting of the Municipal Commission on Arts & Letters  
City of University City  
January 8, 2013  
Centennial Commons, 7210 Olive Blvd.

President Adelia Parker-Castro called the meeting to order at 7:03 p.m. Other members present were Garrie Burr, Ann Cortinovic, Maria D'Agrosa-Sweney, Frederick Fehr, Melcine Henderson, Bobette Patton, Barbara Romero, Mary Dee Schmidt, Charlotte Tatum, Bonnie Tesson, Joy Wade, Kay Watts

Lynda Euell-Taylor, Staff Liaison  
Paulette Carr, Council Liaison

**Disposition of Minutes from December 11, 2012**

Ms. Henderson moved approval, Ms. Tatum seconded. Vote taken: all approved.

**Citizen's Comments on Items not on Agenda**

Krista from University City Public Library expressed interest in the library working with the Commission on future events.

**Treasurer Report**

Ms. Patton reported: Due to change in executive officers, the Commission's official signature at the bank will need to be changed, and she recommended there be 3 signatures authorized. Ms. Parker-Castro said the proper procedure would be discussed by Commission executives. Ms. Henderson motioned to table the Treasurer Report subject to this discussion. Ms. Watts seconded. Vote taken: all approved.

**Staff Liaison Report**

Ms. Euell-Taylor reported: Ms. D'Agrosa-Sweney has been working on a Commission Bulletin Board by the entrance to Centennial Commons and she is taking suggestions for material to be showcased there. One of the sculpture students, Seth Czaplewski, picked up his check.

**Council Liaison Report**

Ms. Carr reported: The Council has not met this year.

**Committee Reports**

- Sculpture: Ms. Cortinovic reported on progress of postcard invitations for the show's reception. She is working with Ron Fondaw at Washington University on mailing the postcards. Ms. Euell-Taylor recommended the postcards be mailed three weeks before the show. Ms. Schmidt will talk to Marilyn Cathcart about mailing lists to be used.

Ms. Euell-Taylor said she will take care of the electronic city publications and getting the material to Brighton.

- Returning Artist: Ms. Watts showed new poster and schedule of programs and events. She asked for contributions of food and help in clean-up/set-up for the February 7 reception, that people call her about

how they'd like to assist. A sign-up sheet for volunteers at the reception was also passed around the meeting.

- Photo Show: Ms. Wade presented a copy of the flyer for the next event and reported she will be working on sponsors for gifts and prizes.
- Starlight Concert: Ms. Henderson reminded that the decision deadline for performers was January 31, 2013 and that she would announce this year's line-up at the February Commission meeting.
- 2-D Print Series: Ms. D'Agrosa-Sweney and Ms. Henderson reported the meeting with Dean Spector at Washington University had still to be scheduled. This year's event may be postponed till Fall, 2013. Alternatives are being discussed.
- Marketing: Mr. Burr reported that he and Ms. Wade had talked about updating the website. Print-outs of the current information on the website were given to Committees for their changes and approval.

### **Old Business**

Ms. Romero reported on photographer Rod Milan's plan for the official University City calendar to feature local jazz musicians. Ms. Henderson motioned that a letter be sent from the Commission to Mr. Milan, requesting he make a presentation about his plan. Ms. Parker-Castro seconded.

### **New Business**

Ms. Romero noted the incorrect term expiration information in the new Commission roster. Ms. Euell-Taylor said she would work on these and get them to Joyce Pumm.

### **Adjournment**

Ms. Parker-Castro moved to adjourn. Ms. Tatum seconded.