

The meeting was called to order at 7 p.m. by Barbara Romero.

Present: Diane Davenport, Melcine Henderson, Adelia Parker-Castro, Barbara Romero, Barbara Santoro, Mary Dee Schmidt, Maria D. Sweney, Charlotte Tatum, Joy Wade

Garrie Burr

Staff: Lynda Euell-Taylor

Excused: Marilyn Cathcart, Trish Hayes

Minutes from Sept. meeting move as corrected (Sweney), on motion by Diane Davenport, second by Mary Dee Schmidt

No treasurer's report

No council member's report

Staff report: Lynda Euell-Taylor has received our grant check (\$1661) for the sculpture series from RAC. She will give a copy of the new grant to Marilyn Cathcart (Sculpture Series chair) when it's available. She has met with Diane and Marilyn regarding the commission's budget. The City has made cuts amounting to \$2500. (We did not spend about the same amount from our projected budget.) Lynda distributed and explained detailed worksheets for each program to each commissioner so that we can track expenditures more specifically. Lynda is carefully tracking our expenditures herself and there is some thought that it might be more helpful for A&L to pay bills and be reimbursed by the City. We will consider this.

Sculpture: Mary Dee Schmidt asked for a consensus on keeping "Non Park" in place. We would like to do so. We will investigate obtaining signage, consistent with that installed with "Rhythm Section," for this and all permanent artwork ("Rainman," "Fish on the Bike," others?) which originated through the Sculpture Series. Lynda will find source for that sign; Mary Dee will make sure that we prepare/require whatever paperwork is needed for donation of "Non Park."

Lynda reported that City personnel met with WU students last week to introduce the Series requirements.

Returning Artist: Diane has met with Ernest Carter (activities director at UCHS who will be our liaison). He is very supportive, is lining up staff (Performing Arts, Visual Arts, English) for a November meeting. Reception will be held at the library (UCPL?). The school district will publicize in PRIDE. Signage (for all projects) – send to Lynda asap and she will submit to City for earliest completion possible.

Photo Show: Barbara Romero: Brochures have been distributed throughout area, including frame shops, schools, city sites. Deadline is October 16, photos will be accepted through 17th. Judging will be done on 18th. Reception will be held on 23rd; commissioners are asked to contribute refreshments, help set up and clean up. Submissions have been slow; commissioners will deliver brochures to additional venues.

Starlight Concerts: Melcine Henderson has some applicants already; the goal is to have varied genres scheduled by the end of the year. She suggests that the fee for the Brass Band (Susan Slaughter) is large (\$2500-25%), but would like feedback or input from any commissioner. She would like for local youth to participate next year; there was discussion about how best to attract them. The suggestion was made that the U. City Summer Band should consider performing one of our concerts. The series will run from June 18th through the first or second Monday of August. Lynda is reviewing our standard contracts and will explain them to us.

Marketing: Joy Wade: We must decide how far we want to spread publicity and market to areas specific to program, expand our lists. We will need a budget for marketing. Discussion included considering the many things that can be done with our website, letting other media know that info is there; no cost for this. We can look at other cultural calendars and link to/from them. We should consider sponsors for various programs. We need to go back to the City Council to speak to what we do.

Do we have permission to use photos on website? Not at this time, but we should change the application to allow this next year.

Lynda: has submitted our dates for the 2012 calendar. She has been asked whether the graphic designer for the calendar can request/make changes to a photo. This is the artwork submitted to us by the artist and chosen for the calendar; we will not accept or request revisions.

Old Business: Adelia Parker-Castro brought updated dates for PGR workshop: Raymond Lie will manage the grants. The new date for the community workshop is 11/9, 6:30 p.m., at the U. City library. (The dates were changed since A&L minutes of September 2011.

New Business: Barb R wants us to consider electing a corresponding secretary whose primary function would be to start a fundraising list asap.

Next month we discuss Marvin Levy's gift and how best to use it. Consider possibilities and bring for discussion.

There is a quilt show at library during October as well as a textile show at RAC; there will be a workshop next week (Thurs?) at the library on African American quilts.

Maria D. Sweney will have an art show, "Then and Now," at the Ethical Society. The opening reception will be on November 13, noon-1:30 p.m.

There was a request that the treasurer email a report to Lynda monthly.

Melcine brought a copy of the updated (2011) MO Sunshine Law for each of us. She notes that email discussions are discouraged for public boards and commissions. All emails to a quorum of commissioners should be sent to Lynda, our staff liaison, for archiving in the Arts & Letters file.

Adjourn @ 8:32 on a motion by Adelia, second by Melcine