

CALOP Meeting Minutes

Thursday, April 22, 2010

University City City Hall, 2nd Floor Conference Room

6:00 PM

Commission members present: Eric Friedman, James Reeves, Rick Simoncelli, Mae Etta Weston, Gladys Creer, Beverly Brandt, Bob Wilcox, and Dennis Riggs.

Commission members absent: Marla Roach, Mary Williams and Councilmember L. Michael Glickert.

Also present: Art Holliday, Sue Greenberg, and Genise Lay.

Call to Order

The meeting was called to order by Mr. Friedman at 6:00 PM.

Grantee Presentation

Art Holliday, filmmaker of *Johnnie Be Good*, appeared before the commission to report on the status of the film. Mr. Holliday informed the commission of various interviews that he had obtained from well-known individuals of the entertainment industry such as Keith Richards, Bonnie Raitt, and Lou Gossett as well as family members of rock and roll legend Johnnie Johnson. He also conveyed that funding provided by CALOP allowed him to travel to various cities to interview celebrities and individuals who knew Mr. Johnson. Mr. Holliday explained that he is dedicated to making a great film which is the reason the film has taken some time to complete. He relayed that he is working on edits and music licensing, considering potential narrators, and wrapping up interviews.

Approval of Minutes

The commission reviewed minutes from the March 25, 2010 meeting. A motion to approve the minutes with amendments provided by Mr. Friedman was made by Mr. Wilcox and seconded by Mr. Reeves. The motion was approved.

VLAA

Sue Greenberg, Executive Director of St. Louis Volunteer Lawyers and Accountants Association for the Arts (VLAA), appeared before the commission to report on the partnership between CALOP and VLAA. Ms. Greenberg reported that VLAA was able to provide the following services for CALOP:

- Grant workshop for potential CALOP grant applicants
- One-on-one consultation for grant applicants
- Filmmaker information on VLAA website

Ms. Greenberg also discussed other programs that VLAA has implemented such as No Artist Left Behind and reported that VLAA also has interns available. Ms. Greenberg thanked the commission for their past financial support of \$1,000 and asked for the commission's continued support.

The commission discussed Ms. Greenberg's request for continued funding. Mr. Friedman and Mr. Reeves disclosed to the commission that they were contributors to VLAA. A motion to receive a formal written request from VLAA, upon receipt the commission will consider funding at \$1,000 was made by Ms. Creer and seconded by Mr. Reeves. The motion was approved.

Chairman's Report

Mr. Friedman reported that there were no new developments on the archival project.

Mr. Friedman also reported that Cinema St. Louis offered to help in the event CALOP decided to hold a recycling film contest. The commission may consider holding a contest to present recycling information in a PSA or short-film.

Treasurer's Report

The commission reviewed the financial report ending March 31, 2010. Mr. Simoncelli pointed out that CALOP had received two quarters of revenue from Charter; third quarter revenues had not been received yet. Mr. Friedman noted that a new column "Last Year to Date" had been added to provide a basis of comparison to prior year revenues and expenses. A motion to approve the financial report was made by Mr. Simoncelli and seconded by Ms. Creer. The motion was approved.

Grant Liaisons

The mentor/liaison training was tabled until the next commission meeting.

Ms. Weston relayed that Joanne Busch, filmmaker for Born to Learn, provided a written project status report. Ms. Weston reported that Ms. Busch initially experienced some difficulty establishing contact with the University City School District. However, since that time, Ms. Busch conducted an interview with one of University City's parent educators and held a shoot at the University City Childcare Center. Ms. Busch will begin editing the film and expects to be finished by May 1. The commission decided to give Ms. Busch an extension to May 30, 2010 based on the current project status provided.

Before continuing with liaison reports, the commission discussed methods to tighten up the process for grantee payment and project approval. Initial grant payments will be distributed at a meeting between the liaison and grantee to build rapport and establish a sense of partnership between CALOP and its grantees. It was also determined that grant liaisons and Mr. Riggs would be involved in the approval process. Final tapes would be sent to Mr. Riggs, who would provide a copy to the liaison. A copy of the contract/grant application will be provided to the liaison to ensure

that project requirements are met. Mr. Riggs will review the film product for technical requirements. After Mr. Riggs and the liaison have approved the final product, the filmmaker will provide additional copies of the film as well as final invoicing to CALOP.

The commission discussed the process reviewing/approving extensions. A motion that the liaison may send, in writing, an extension approval to the grantee, provided that a copy is sent to the staff liaison was made by Mr. Simoncelli and seconded by Ms. Creer. The motion was approved.

Ms. Creer reviewed a written report provided by the Kelly Twins, filmmaker of Sustainable St. Louis.

Ms. Creer also reported on the film U. City Sleuths (Edie Barnard, filmmaker). Ms. Creer noted that Ms. Barnard seemed to be working hard and has only received one payment. Ms. Creer also relayed that Ms. Barnard asked that the commission consider what has been accomplished so far such as writing, shooting, audio and interviews; the filmmaker also experienced hard drive failure but recovered. Ms. Creer reported that Ms. Barnard would like an extension. A motion to extend the U. City Sleuth project to June 15, 2010 was made by Ms. Creer and seconded by Mr. Simoncelli. The motion was approved. Ms. Creer, Mr. Riggs and Mr. Friedman will review disbursement of the second payment.

Mr. Simoncelli reported that Flamingo Productions, filmmaker for There's No Place Like It, started on the film in December and that a written report had been provided.

Mr. Simoncelli also reported on the status of Brent Jaimes' film A Different Way of Life. Mr. Simoncelli explained that Mr. Jaimes experienced major equipment problems and needs an extension. A motion to grant one final extension to be completed by June 15, 2010 was made by Mr. Simoncelli and seconded by Mr. Reeves. The motion was discussed. After review of the motion, an amendment to the motion was made to grant an extension to be completed by June 15, 2010. The motion was approved.

Mr. Wilcox relayed to the commission that he received an email from filmmakers for St. Louis Brau providing the status of the film. The film was due for completion in January 2010. A motion to propose an extension of June 15, 2010 to the filmmaker was made and seconded. The motion was approved.

A motion to amend contracts to include the new payment schedule as a part of the contract extension was made by Mr. Reeves and seconded by Ms. Creer. The motion was approved.

Mr. Friedman noted that a waiver was sent in writing to David Noble, Roof on Fire. Mr. Friedman also reported that a termination letter was sent to Curtis Minor, grantee for Trailblazers. A letter requesting communication was sent to

Daniel Byington, filmmaker for Wehrenberg Theatres First 100 Years. Termination letters for Mr. Tabscott, grantee for Elijah Parish Lovejoy, and Jim Tudor, grantee for Mississippi Ironclads had been prepared for signature.

Mr. Riggs reported that Angela Antkowiak, filmmaker for Tennessee Williams, was making progress. A motion to extend the project to June 15, 2010 was made by Mr. Simoncelli and seconded by Mr. Reeves. The motion was approved.

The commission discussed the project Johnnie Be Good and treatment of the deadline. A motion to suspend contractual obligations related to the timeline for completion based on the presentation, progress, and nature of the film was made by Mr. Simoncelli and seconded by Mr. Reeves. The motion was approved.

The commission commended Mr. Holliday on the job that he had done and provided unanimous vote of support to Mr. Holliday. The commission also expressed that it was proud to be a part of the Johnnie Johnson project as it emphasizes University City and St. Louis as one of the potential founding places of rock and roll.

Recycling Project

Mr. Simoncelli reported that he and Ms. Weston met and discussed recycling project ideas:

- Contest for kids
- Contest which focuses on two categories: environmental and artistic
- Involve University City government
- Visit Earth Day for inspiration
- Contact Cinema St. Louis for collaboration

Mr. Simoncelli will also contact VLAA for additional assistance. Students from University City video class may also be enlisted to participate. Ms. Weston stressed that the focus of the recycling project would be to involve youth and increase household recycling.

Internship

Ms. Weston informed the commission that based on the job tasks developed in the intern posting that it may be more conducive to hire a temporary worker. The commission would have to consider if it has hiring authority, who would supervise the worker, what liability CALOP would have as well as budget considerations. The commission will continue to pursue avenues regarding internships/temporary workers.

Digitization

There was nothing to report.

Next Meeting Date

The next meeting is tentatively scheduled for Thursday, May 27, 2010.

Community Access Preservation (CAP) Act

Mr. Riggs reported that there was legislation (CAP Act HB 3745) to restore monies that CALOP used to get. Mr. Riggs asked that the commission support the legislation by resolution. Mr. Riggs will send a sample resolution in support of the measure to the commission. A motion to send a resolution in support of the Community Access Preservation (CAP) Act was made by Ms. Creer and seconded by Ms. Weston. The motion was approved.

There being no further business before the commission, a motion was made by Ms. Weston and seconded by Ms. Creer to adjourn. The motion was approved. The meeting adjourned at 8:50 PM.

Respectfully submitted,

Mae Etta Weston, Secretary

Prepared by Genise Lay