

**Minutes of CALOP Commission Meeting**  
**6:00 PM**  
**Tuesday, January 28, 2010**  
**City Hall**

Members Present: Eric Friedman, Mae Etta Weston, Beverly Brandt, and Bob Wilcox.

Members Absent: James Reeves, Rick Simoncelli, Gladys Creer, Dennis Riggs, Mary Williams, Marla Roach, and Council member L. Michael Glickert.

Also Present: Genise Lay, Jo Anne Busch

Call to Order

The meeting was called to order by Eric Friedman at 6:08 pm. Mr. Friedman served as the chair of the meeting.

Film Progress Presentation

Jo Anne Busch, filmmaker, appeared before the commission to give a status report on her project Born to Learn. Ms. Busch reported that she planned to start editing next month and that she was soliciting former colleagues for narration. Ms. Busch also relayed that she had interviewed the Missouri Department of Conservation and various school districts. The commission requested that Ms. Busch contact University City School District as well and to include them in the film. Ms. Busch may have a statement from Senator Bond who has been a great support of Parents as Teachers.

Approval of Minutes

The minutes from December 15, 2009 were reviewed. Mr. Wilcox recommended a correction to the second paragraph, second line of page three to read: "stipend/pay should be associated with the internship. Ms. Weston, Ms. Creer and Ms. Lay will develop a job description and any pay considerations." A motion to approve the minutes as corrected was made by Mr. Wilcox and seconded by Ms. Brandt. The motion was approved.

Chairman's Report

Mr. Friedman reported that the grant contract and related exhibits had been finalized and the new grantee contracts. Mr. Friedman also relayed that a checklist for the grantees to use will accompany the contract. A copy of the contract and related documents will be sent to the commission.

Mr. Friedman reported that the commission was still working to develop the archives project with Washington University.

Before reviewing the financial report, Mr. Friedman asked that Ms. Lay check the status of AT&T payments. The commission also revisited review of the minutes. Mr. Friedman recommended that the Approval of Minutes section on page one of the December 15, 2009 minutes reflect minutes were not provided for the November 9, 2009 minutes for the following reasons:

- 1) the recording secretary was not available at the November 9, 2009 meeting;
- 2) the tape recorder malfunctioned; and
- 3) the chairman kept notes on the number of votes cast and funding recommendations for each proposed film grant reviewed at the November 9 meeting.

A motion to approve the minutes as amended was made by Mr. Wilcox and seconded by Ms. Weston. The motion was approved.

Treasurer's Report

The commission reviewed the financial report for December 2009. A motion to approve the report was made by Mr. Wilcox and seconded by Ms. Brandt. The motion was approved.

Grant Liaison Report

Mr. Wilcox reported that David Noble submitted additional copies of Roof on Fire for commission members. Ms. Lay will contact Mr. Riggs to ensure that the final approval of the film was granted.

Mr. Wilcox relayed his concern for the film project Wehrenberg First 100 Years. Mr. Wilcox contacted the filmmaker on numerous occasions, but received no response. A letter will be sent to the filmmaker requesting that he contact the commission regarding the project.

Mr. Wilcox also reported that filmmakers of St. Louis Brau had not provided an update of their CALOP project. Mr. Wilcox will contact the filmmakers again.

Mr. Friedman requested that Ms. Brandt serve as co-liaison with him for the film project University City Sleuths. Ms. Brandt accepted.

#### Outstanding Projects

Mr. Friedman reported that there was a new director at the Washington University archives. A meeting with the director will be planned.

Mr. Friedman relayed that he had discussed the Tabscott project with the city attorney. The attorney was agreeable to the actions that the commission would like to take in the matter. A letter will be sent to Mr. Tabscott requested return of CALOP funding. Mr. Friedman also reported that it is the goal of the commission to have standard practices for dealing with litigious matters.

#### Sustainable Housing Project

Mr. Friedman reported that the Assistant City Manager Petree Eastman requested that CALOP sponsor a film in support of the city's sustainable housing project. An invitation to come to the next meeting and discuss the proposal with the commission has been sent to Ms. Eastman.

#### Internship

Ms. Weston reported that plans have been made to discuss the matter within in the next week.

#### Recycling Project

Mr. Friedman talked to Sustainable Housing proponents about including the topic of recycling in their film.

#### Requests to Commission

The commission reviewed a request by Harold Sistrunk asking that the commission waive first broadcast rights for the film Easy Access. A motion to waive first broadcast rights based on the letter of request and facts on the issue was made by Mr. Wilcox and seconded by Ms. Weston. The motion was approved. A letter to Mr. Sistrunk will be prepared.

The commission reviewed a request submitted by Daniel McGowen. The commission agreed to forward Mr. McGowen's information via its mailing list, provided that personal information contained on the mailing list is not disclosed.

There being no further business before the commission, a motion to adjourn was made by Mr. Wilcox and seconded by Ms. Weston. The motion was approved. The meeting adjourned.

Respectfully submitted,

Mae Etta Weston, Secretary

Prepared by Genise Lay