

CALOP Meeting Minutes  
Thursday, July 29, 2010  
University City City Hall, 2<sup>nd</sup> Floor Conference Room  
6:00 PM

Commission members present: Eric Friedman, James Reeves, Rick Simoncelli, Bob Wilcox, and Dennis Riggs.

Commission members absent: Beverly Brandt, Gladys Creer, Mae Etta Weston, Mary Williams and Councilmember L. Michael Glickert

Also present: Genise Lay.

**Call to Order**

The meeting was called to order by Mr. Friedman at 6:10 p.m. A motion to approve the agenda was made by Mr. Wilcox, which was seconded by Mr. Simoncelli. The motion was approved.

**Approval of Minutes**

The minutes from July 8, 2010 were reviewed. A motion to approve the minutes was made by Mr. Reeves, which was seconded by Mr. Wilcox. The motion was approved.

**Chairman's Report**

Mr. Friedman reported that a new director had been appointed at the Washington University archives. The director is currently reviewing CALOP's film contract and will meet with Mr. Friedman at the end of August.

Mr. Friedman offered to brainstorm with Ms. Weston and Mr. Simoncelli regarding the recycling project.

**Treasurer's Report**

The commission reviewed the June 2010 financial report. Mr. Simoncelli reported that additional revenue had been received and CALOP plans to receive one more payment from AT&T for fiscal year 2010. A motion to approve the financial report was made by Mr. Simoncelli, which was seconded by Mr. Wilcox. The motion was approved.

**Five Year Plan**

The commission reviewed a revised edition of the five year plan provided by Mr. Wilcox. There were some questions about the partnership with Washington University archives. Mr. Friedman will submit a written statement about the archival program and include it in the five-year plan draft.

**Website/I.T. Meeting**

Mr. Friedman reported that three domain names were purchased which will be directed to CALOP's page on University City's website.

#### **Public Hearing for Five Year Plan Review**

A motion to hold the public hearing on September 16, 2010 at 7 p.m. at Centennial Commons was made by Mr. Reeves, which was seconded by Mr. Wilcox. The motion was approved.

#### **Grant Liaison Report**

Mr. Simoncelli reported that Flamingo Productions, grantee for There's No Place Like It, recently received an award for one of their films.

Mr. Wilcox reported that grantees for St. Louis Brau were working on the project and the commission had approved extending the completion date of the project to September 16, 2010.

Mr. Simoncelli reported that Brent Jaimes had completed and submitted the film A Different Way of Life. Final payment will be issued.

Mr. Riggs reported that Angela Antkowiak had met with the commission in February 2010 and requested an extension until October 2010. A motion to grant an extension to Angela Antkowiak for Tennessee Williams until October 25, 2010 was made by Mr. Wilcox, which was seconded by Mr. Reeves. The motion carried.

Mr. Riggs reported that Art Holliday was continuing to work on Johnnie Be Good and is planning to hold a fundraiser in September.

Edie Barnard, grantee for U. City Sleuths, sent an email to the commission outlining progress on the project. Ms. Barnard provided a hyperlink which contained a clip of the project. The commission will request a DVD version of the clip. Mr. Riggs will review the content and provide feedback.

#### **Grant Round and Workshop**

A press release will be sent out to individuals signed up to receive CALOP news. The list of subscribers will be provided to the commission members. The grant round deadline was scheduled for September 15, 2010. A tentative date for the grant workshop was set at August 24, 2010; Mr. Friedman will confirm the date with VLAA.

#### **CALOP Films at U. City Library**

Mr. Friedman reported that a procedure will be set up to handle distribution of films to the Library.

#### **Recycling Project**

The commission discussed the origins of the recycling project idea as well as brainstorming activities. Mr. Riggs reported that HEC-TV will be involved in a project that involves school kids and creating a recycling film. The project is set to start in November and end on Earth Day. There was consensus among the members to determine if CALOP may benefit from participating in the project.

**Internship**

No report.

**Digitization**

Mr. Riggs reported that 70 films had been cataloged; there are 50 remaining. The films could be stored on DVD or hard drive. Mr. Riggs will get bids on a hard drive.

**Next Meeting Date**

Thursday, August 26, 2010.

**Unanticipated**

No report.

There being no further business before the commission, a motion to adjourn the meeting was made by Mr. Wilcox and seconded by Mr. Reeves. The motion was approved. The meeting adjourned at 7:30 PM.

Respectfully submitted,

Mae Etta Weston, Secretary

Prepared by Genise Lay