

**CALOP Commission Meeting Minutes**  
**Thursday, December 18, 2014**  
**University City, U City Library, Auditorium**  
**6:00 PM**

**Members in Attendance:** Claire Linzee, David Stokes, Dennis Riggs, Dennis Finnegan, Patricia McQueen

**Members Excused:** n/a

**Members Absent:** Councilmember Terry Crow

**Others in Attendance:** Christa van Herreweghe, Eric Friedman, Keith Cole

**Call to Order**

The meeting was called to order by Ms. Linzee, acting Chairperson for the meeting, at 6:25pm.

**Approval of Agenda**

A motion was made to add Arion Ford's letter and the CALOP archiving project to the agenda.

A motion was made to approve the agenda by Ms. McQueen and seconded by Mr. Riggs. The motion carried unanimously.

**Chairman Nomination**

Mr. Stokes moved to table the nomination of Chairman and Vice Chairman until the January 2015 meeting. Ms. McQueen seconded the motion. The motion carried unanimously.

**Approval of Minutes**

A motion was made to approve the October 23, 2014, minutes by Ms. Linzee and seconded by Ms. McQueen. The motion carried unanimously.

**Chairman's Report**

None noted

**Treasurer's Report**

Mr. Cole reported as of November 2014, the current year to date expenses for postage was \$24, the miscellaneous operating was \$580, and the grant expenses were \$2,636. The ending fund balance was \$397,004.

The Elegy to Connie Project will be issued her last payment once she turns in her DVD's and signs off on the paperwork.

For the Fred Wehrenberg story, he has a balance of \$7,500, and has only asked for \$2,500.

**CALOP Commission Meeting Minutes**  
**Thursday, December 18, 2014**  
**University City, U City Library, Auditorium**  
**6:00 PM**

Ms. McQueen asked about the balance for the CALOP School Project being \$6,900. This project is still outstanding.

Mr. Stokes moved for Mr. Cole to consult with the City Attorney regarding pursuing the \$5,825 from Flamingo Productions. The motion passed unanimously.

A motion was made by Mr. Stokes to approve the treasurer's report as it stands and Ms. McQueen seconded. The motion passed unanimously.

**5 Year Plan**

Mr. Finnegan moved to table this to the next meeting and Mr. Stokes seconded.

**Liaison Report**

**Victim's Voices:** Project is complete; needs to have paperwork signed off.

**Jim Crow to Barack Obama:** Project is complete; needs to have paperwork signed off.

**Elegy to Connie:** Should be turning in DVD's and signing final paperwork in the weeks to follow.

**CALOP School Project:** Ms. Linzee asked if anyone would like to be the liaison for this project. Ms. McQueen offered to be the liaison, meet with the principal, and to report back to the committee in two months regarding what school's stance on the project funds.

**Johnnie Be Good:** No updates to report.

**The Fred Wehrenberg Story:** Mr. Rubbelke is working on the project; Mr. Riggs mentioned, Mr. Rubbelke will be requesting his 2<sup>nd</sup> installment very soon due to the progress he is making on the project.

**Other Items**

**Projects:** Project ideas were suggested. Ms. McQueen suggested that we listen to the ideas at the Future of CALOP meeting before deciding how to move forward on projects.

**Archival Project:** Mr. Friedman recommended again that CALOP videos all be stored by the Library. Ms. Linzee thought it would be good to have a copy at both City Hall and the Library. The commission requested the Library provide more information about MORE net and how it would work to put the CALOP film library on their server. Mr. Stokes was very interested in putting the films on the server, but recommended a copyright attorney advised the commission about how to move forward. Mr. Friedman recommended a law student do this for a project. Mr. Stokes made a motion to ask for an inquiry to the City for guidance regarding the copyright for CALOP videos, seconded by Ms. McQueen and the motion carried unanimously.

**CALOP Commission Meeting Minutes**  
**Thursday, December 18, 2014**  
**University City, U City Library, Auditorium**  
**6:00 PM**

**Archiving at Washington University**

It was found that the wording of the contracts had to be changed to include that the original footage for the films would be archived at the University. The contracts need to be reviewed to see if they specify this clause and that any previous films would be able to gift this through a deed. Ms. Linzee was going to send out a copy of the emails from Wash U to the commission members for review.

**Intern**

Ms. Linzee read a letter from Arion Ford regarding whether or not he would be able to work for CALOP as an intern again through the winter break from school. Mr. Stokes suggested advising him to resubmit a request to the Commission to work in the summer break again in order to give the Library time to consider how they would work in conjunction with CALOP on projects with him. Ms. Linzee offered to send Arion a letter encouraging him to do this by February 2015.

**Visitors**

Mr. Friedman discussed the Apple training program. He also discussed a couple of groups that are using video for education along with Create Space. He would like to create collaboration between these groups, the Library, and the Future of CALOP.

Ms. McQueen said that she is more in favor of going the direction of the Apple training program because she feels like it is more in relation to the original purpose of CALOP. She believes that it is the best way to move forward and look to the future.

Mr. Friedman recommended that a law student or intern go through old contracts and develop a list of grantees to send letters to if they should be submitting a statement regarding revenue.

**Next Meeting Date (Tentative)**

The next meeting is scheduled for January 22, 2015, at 6:00 pm. Location is U City Library – Room 2.

**Adjournment**

A motion was made by Mr. Stokes and seconded by Mr. Finnegan to adjourn the meeting at 7:50 pm. The motion carried unanimously.