

**CALOP Commission Meeting Minutes**  
**Thursday, February 25, 2016**  
**University City, U City Library, Room #2**  
**6:00 PM**

**Members in Attendance:** Patricia McQueen, David Stokes, Bob Wilcox, Kymal Dockett, Beth Norton and Dennis Riggs

**Members Excused:** Claire Linzee and Councilmember Terry Crow

**Members Absent:** Ted Luby

**Guests:** Taunia Mason, John Baker, and George Sams (GoGetter Productions)

**Others in Attendance:** Patrick Wall, Keith Cole

**Call to Order**

The meeting was called to order by Ms. McQueen, Chairperson, at 6:02pm.

**Approval of Agenda**

A motion was made to approve the agenda by Mr. Wilcox and seconded by Mr. Stokes. The motion carried unanimously.

**Presentation**

Members of GoGetter Production, Taunia Mason, John Baker, and George Sams, came to the meeting to present an update on their project titled “Keeping Saddam Alive: An American Soldier’s Story. Their goal is to complete the project and release February 2017, which is Black History month.

**Approval of Minutes**

A motion was made to approve the October 22, 2015, minutes by Mr. Wilcox and seconded by Mr. Stokes. The motion carried unanimously.

**Treasurer’s Report**

Mr. Cole reported the Treasurer’s Report as of January 31, 2016. He discussed the current year to date expenses and ending fund balance. A motion was made to approve the Treasurer’s Report by Mr. Wilcox and seconded by Mr. Stokes. The motion carried unanimously.

The Fred Wehrenberg Story Project – A motion was made to extend the project 4 months, June 25, 2016, by Mr. Stokes, and seconded by Mr. Wilcox. The motion carried unanimously.

**Agenda Items**

Discussion pursued on the Media Collaborative RFP. To date, there had been zero proposals submitted. Ms. McQueen handed out RFP Evaluation / Criteria and Interview Forms. Discussion pursued on extending the RFP since there had been zero submitted.

A motion was made to extend the Media Collaborative RFP deadline to May 31, 2016 by Mr. Wilcox, and seconded by Mr. Stokes. The motion carried unanimously.

A discussion pursued about having a Spring Grant Round since the Commission hadn't had one in several years. A motion was made to open up a Grant Round beginning March 5 and end April 30, 2016 by Mr. Wilcox, and seconded by Ms. Norton. The motion carried unanimously. Mr. Cole will modify and update the Grant Application to get it ready to be posted on the City's website.

A discussion pursued about nominating members for officer positions. A motion was made to nominate Ms. McQueen as Chair; Mr. Dockett as Vice Chair; Ms. Norton as Treasurer; and Ms. Linzee as Secretary by Mr. Wilcox and seconded by Mr. Stokes. The motion carried unanimously.

Mr. Wall, Library Director, gave an update on the equipment usage. The equipment purchase was funded by CALOP. Overall, the equipment has been a valuable and beneficial purchase.

**Next Meeting Date (Tentative)**

The next meeting is scheduled for March 24, 2016, at 6:00 pm. Location is U City Library – Room 2.

**Adjournment**

A motion was made to adjourn the meeting at 7:07pm. The motion carried unanimously.