

**CALOP Commission Meeting Minutes**  
**Thursday, April 28, 2016**  
**University City, U City Library, Room #2**  
**6:00 PM**

**Members in Attendance:** Patricia McQueen, David Stokes, Bob Wilcox, Kymal Dockett, Beth Norton, Claire Linzee

**Members Excused:** Councilmember Terry Crow and Dennis Riggs

**Members Absent:** Ted Luby

**Others in Attendance:** Patrick Wall, Courtney Gregory

**Call to Order**

The meeting was called to order by Ms. McQueen, Chairperson, at 6:02pm.

**Approval of Agenda**

A motion was made to amend the agenda to postpone agenda item 5A – University City Media Collaborative RFP. Mrs. Norton moved to approve the agenda and seconded by Mrs. Linzee. The motion carried unanimously.

**Approval of Minutes**

A motion was made to approve the February 25, 2016, minutes by Mr. Stokes and seconded by Mr. Wilcox. The motion carried unanimously.

**Treasurer's Report**

Ms. Gregory reported the Treasurer's Report as of March 31, 2016. She discussed the current year to date expenses and ending fund balance. A motion was made to approve the Treasurer's Report by Mr. Wilcox and seconded by Mr. Stokes. The motion carried unanimously. Ms. Gregory will provide all financial statements going forward.

**Agenda Items**

Discussion pursued on the FY CALOP open grant round. To date, there had been zero applications submitted. Ms. Gregory reported that several applicants made contact with application questions. Discussion pursued on reviewing each grant round application and scoring each application with the grant round evaluation form.

A discussion pursued about CALOP legacy materials and if there should be a history of CALOP. Discussion pursued on having the history focus on the films funded by CALOP and who CALOP is as an organization. Mr. Stokes noted that he would be willing to support funding for getting the copyrights for all films.

A discussion pursued about the CALOP website. Ms. Gregory reported that CALOP currently owns three domains. CALOPSTL.Com, CALOPSTL.Net and CALOPSTL.Org. Each domain subscription will expire July 29, 2016.

**Next Meeting Date (Tentative)**

The next meeting is scheduled for May 26, 2016, at 6:00 pm. Location is U City Library – Room 2.

**Adjournment**

A motion was made to adjourn the meeting at 7:04pm. The motion carried unanimously.