

**CALOP Commission Meeting Minutes**  
**Thursday, October 25, 2018**  
**University City, U City Library, Board Room**  
**6:30 PM**

**Members in Attendance:** Patricia McQueen; David Stokes; Kymal Dockett; Richard Ruderer

**Members Absent:** Suzanne Greenwald; Robert Wilcox; Dennis Riggs

**Others in Attendance:** Councilmember Steven McMahon; Patrick Wall; Keith Cole

**Call to Order**

The meeting was called to order by Ms. McQueen, Chairperson, at 6:30 PM.

**Approval of Agenda**

A motion to approve the agenda with the next meeting date to be November 29, 2018 at 6:30pm was made by Mr. Stokes and seconded by Mr. Ruderer. The motion carried unanimously.

**Approval of Minutes**

A motion to approve the September 25, 2018 minutes was made by Mr. Ruderer and seconded by Mr. Stokes. The motion carried unanimously.

**Treasurer's Report**

Mr. Cole reported on the Treasurer's Report as of September 30, 2018. As stated, the financial report was accepted and will be filed for audit.

**Chairperson's Comments**

Chairperson McQueen mentioned if a member needs to leave early, then it's okay to leave early, unless there is an important agenda item that needs to be voted on which requires a quorum.

**Agenda Items**

Revise / Update – Five Year Plan: The commission went through each objective of the plan to see if the objectives are still valid / current. A motion was made by Mr. Ruderer, and seconded by Mr. Stokes to discuss and form an Ad Hoc Committee and who will serve on the committee to discuss the 5 Year Plan. The motion carried unanimously.

The google forms are up; press release has been written and getting great responses. Some dates have been pushed back, but all else is going as planned. Getting a lot of questions, feedback. By the next meeting, the workshop on how to apply for the grant proposal will have been met, November 20, 2018.

**Council Comments**

Councilmember McMahon mentioned there are two re-appointments: Ms. McQueen and Mr. Ruderer. He will submit the paperwork for the re-nomination. The vacant member appointment falls under Councilmember Clay to appoint. Mentioned the Wash U Task Force report. Topic of Wash U is gaining some traction on how we can help each other, for instance, parking.

**Next Meeting Date (Tentative)**

The next meeting is scheduled for Thursday, November 29, 2018, at 6:30 PM. Location is U City Library – Board Room.

**Adjournment**

The meeting was adjourned at 7:05 PM.