

Meeting minutes of the Board of Trustees for the University City Public Library for  
**April 8, 2020**

Members present: Joan Greco-Cohen, Dorothy Davis, Aren Ginsberg, Jerrold Lander, Edmund Acosta, Aleta Porter Klein, Helen Nelling

Members absent: LaTrice Johnson, Rubina Stewart-McCadney

City Council Liaison: Tim Cusick

Library staff: Patrick Wall—Director, Kathleen Gallagher, Cindy Deichmann

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The meeting was held online due to the Covid-19 (novel coronavirus) pandemic. Board members and staff participated via Zoom, and the meeting was livestreamed for the public via the Library's Facebook page.

The meeting was called to order at 5:17 pm by Joan Greco-Cohen, President, following roll call. Present: Joan Greco-Cohen, Dorothy Davis, Aren Ginsberg, Jerrold Lander, Helen Nelling.

Aleta Porter Klein joined the meeting at 5:26 pm. Edmund Acosta joined the meeting at 5:36 pm.

Minutes — The minutes from the March 15, 2020 meeting were approved at 5:23 pm. Motion made by Aren Ginsberg, seconded by Helen Nelling. Aye votes: Dorothy Davis, Helen Nelling, Aren Ginsberg, Jerrold Lander, Joan Greco-Cohen. Nay votes: none.

Correspondence — Patrick Wall reported no correspondence but many phone calls since the Library closed to the public on March 17, 2020.

Council Liaison report — Council will hold a closed session on April 16, 2020. They are testing how to hold meetings with public participation via video. The City's golf course and parks are closed, following St Louis County's lead. The City Manager is worried about the City's budget and will be laying off City employees, although no first responders or trash collectors will be laid off. Washington University will be providing housing for first responders who need to isolate from their families. Residents can call Public Works for bulk and yard waste pickup; no stickers will be required.

Helen Nelling commended Public Works employees and the City employees who are creating the weekly newsletters.

Librarian's Report — The Library received a \$2100 grant for the program Beanstack, which will allow participants in the summer reading programs to report and participate online. The state has granted the Municipal Library Consortium an additional \$10,000 to purchase audiobooks

and ebooks. The Library is using a Google voice number to provide reference services to the public, which allows staff to work from home. The Friends of the Library trivia night will be held via Zoom. The Library has 3D printed face masks & shields and donated them to University Forest and the public works department. The Consortium is meeting April 17, 2020 to discuss possible reopening plans. The state will distribute money to libraries from the Athletes & Entertainers tax for the third and fourth quarter, but it has been cut from next year's budget. The Library has received 87% of expected income from tax revenue; since construction plans are currently on hold, the budget is okay for now, but there are grave concerns about financing construction. Two grants are being delayed while the state get emergency money distributed. The Library may provide tablets to Board members for ease of online participation in meetings.

The consent agenda was accepted at 5:49 pm.

#### Action Items

Revision of Board bylaws to allow remote participation in Board meetings, by phone or video — Language amended to include the phrase “if necessary.” Approved at 5:55 pm; motion made by Helen Nelling, seconded by Jerrold Lander. Aye votes: Dorothy Davis, Helen Nelling, Aren Ginsberg, Jerrold Lander, Aleta Klein Porter, Edmund Acosta, Joan Greco-Cohen. Nay votes: none

Invoices — Approved payment of all invoices—Bond Architects, Baker & Taylor, and the Municipal Library Consortium, totaling \$37,169.38—at 6:00 pm. Motion made by Dorothy Davis, seconded by Helen Nelling. Aye votes: Dorothy Davis, Helen Nelling, Aleta Porter Klein, Jerrold Lander, Edmund Acosta, Aren Ginsberg, Joan Greco-Cohen. Nay votes: none.

Carpet cleaning — Based on the bids received, Pinnacle was chosen as the vendor for carpet cleaning. Approved at 6:05 pm; motion made by Dorothy Davis, seconded by Helen Nelling. Aye votes: Dorothy Davis, Helen Nelling, Aleta Porter Klein, Jerrold Lander, Edmund Acosta, Aren Ginsberg, Joan Greco-Cohen. Nay votes: none.

President's Report — Joan Greco-Cohen thanked Helen Nelling for revamping the review process to be used for Patrick Wall. Joan will email the document to all Board members; it is not a fillable document, so it will need to be scanned or mailed to Joan when completed.

Committee Reports — The chairs of the committees will send out Doodle polls to schedule their next meetings.

New Business — Helen Nelling commended the Library Staff and Patrick Wall.

The next Board meeting will be Wednesday, May 13, 2020, at 5:15 pm via Zoom.

There being no further business, the meeting adjourned at 6:10 pm.