

**CALOP Commission Meeting Minutes**  
**Thursday, November 29, 2018**  
**University City, U City Library, Board Room**  
**6:30 PM**

**Members in Attendance:** Patricia McQueen; David Stokes; Kymal Dockett; Robert Wilcox

**Members Absent:** Suzanne Greenwald; Richard Ruderer; Dennis Riggs; Councilmember Steven McMahon

**Others in Attendance:** Keith Cole

**Call to Order**

The meeting was called to order by Ms. McQueen, Chairperson, at 6:54 PM.

**Approval of Agenda**

A motion to approve the agenda was made by Mr. Stokes and seconded by Mr. Wilcox. The motion carried unanimously.

**Approval of Minutes**

A motion to approve the October 25, 2018 minutes was made by Mr. Wilcox and seconded by Mr. Stokes. The motion carried unanimously.

**Treasurer's Report**

Mr. Cole reported on the Treasurer's Report as of October 31, 2018. As stated, the financial report was accepted and will be filed for audit.

**Chairperson's Comments**

No comments from Chairperson McQueen.

**Agenda Items**

Discussion commenced on the selection of the Ad Hoc Committee to work on the Five Year Plan. From previous meetings, it was mentioned that Mr. Stokes, Mr. Ruderer, and Ms. McQueen had interests to serve on the committee.

A motion to approve that Patricia McQueen, David Stokes, and Richard Ruderer serve on the Ad Hoc Committee to work on updating / revising the Five Year Plan was made by Mr. Wilcox and seconded by Mr. Dockett. The motion carried unanimously.

**Council Comments**

No comments from Councilmember McMahon.

**Next Meeting Date (Tentative)**

The next meeting is tentatively scheduled for Thursday, January 24, 2019, at 6:30 PM. Location is U City Library.

**Adjournment**

The meeting was adjourned at 7:09 PM.