



**CITY OF UNIVERSITY CITY
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS
VIA VIDEOCONFERENCE
Thursday, October 8, 2020 – 7:00 PM**

**IMPOTANT NOTICE REGARDING
PUBLIC ACCESS TO THE MUNICIPAL COMMISSION ON ARTS & LETTERS MEETING &
PARTICIPATION**

Municipal Commission on Arts & Letters will Meet Electronically on October 8, 2020

On March 20, 2020, City Manager Gregory Rose declared a State of Emergency for the City of University City due to the COVID-19 Pandemic. Due to the ongoing efforts to limit the spread of the COVID-19 virus, the October 8, 2020 meeting will be conducted via videoconference.

Observe and/or Listen to the Meeting (your options to join the meeting are below):

Webinar via the link below

<https://us02web.zoom.us/j/89239229264?pwd=VWlxcnM5RzVxbmJqRTBUaGdRY3BYZz09>

Passcode: 834712

Audio Only Call

Or iPhone one-tap :

US: +13126266799,,89239229264#,,,,,0#,,834712# or +19292056099,,89239229264#,,,,,0#,,834712#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833
or +1 253 215 8782 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 892 3922 9264

Passcode: 834712

International numbers available: <https://us02web.zoom.us/j/89239229264?pwd=VWlxcnM5RzVxbmJqRTBUaGdRY3BYZz09>

Live Stream via YouTube:

https://www.youtube.com/channel/UCyN1EJ_-Q22918E9EZimWoQ

Please click the link below to join the webinar:

Citizen Participation

Those who wish to provide a comment during the “Public Comments” portion as indicated on the Municipal Commission on Arts & Letters agenda: may provide written comments to the Deputy Director of Recreation ahead of the meeting.

ALL written comments must be received **no later than 12:00 p.m. the day of the meeting**. Comments may be sent via email to: letaylor@ucitymo.org or mailed to the City Hall – 6801 Delmar Blvd. – Attention Lynda Euell-Taylor, Deputy Director/Recreation. Such comments will be provided to the Municipal Commission on Arts & Letters prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting.

Please note, when submitting your comments, a **name and address must be provided**. Please also note if your comment is on an agenda or non-agenda item, and a name and address are not provided, the provided comment will not be recorded in the official record.

The City apologizes for any inconvenience the meeting format change may pose to individuals, but it is extremely important that extra measures be taken to protect employees, residents board/commission members and elected officials during these challenging times.



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REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS
Thursday, October 8, 2020
Virtual Zoom Meeting
7:00 pm

1. Call to Order / Roll Call
2. Approval of Minutes from September 10, 2020
3. Citizens' comments: General comments may be made prior to agenda beginning. Citizens must make written request to speak on specific agenda items as items are addressed (Note: Comments are limited to 5 minutes).
4. Treasurer Report
5. Staff Liaison Report
6. Council Liaison Report
7. Committee Reports
 - Calendar Art
 - Finance
 - Literary
 - Marketing
 - Public Art
 - Returning Artists
 - Starlight Concerts
8. New Business
 - Ad Hoc Election Committee
 - November 2020 Elections
9. Old Business
 - Policies/Procedures Manual
10. Announcements
11. Adjournment

Please Note: An attempt will be made to keep all agenda items and presentations to no longer than 10 minutes.

Enclosures: Draft of Minutes – September 10, 2020

If you are unable to attend, please contact Staff Liaison, Lynda Euell-Taylor
314.505.8525 or 314.505.8625 or email: letaylor@ucitymo.org



**CITY OF UNIVERSITY CITY
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS
VIA VIDEO CONFERENCE
Thursday, September 10, 2020 – 7:00 PM**

Members Participating:

Karla Brown, Garrie Burr, Carol Jackson, Richard Massey, Eleanor Mullin, Marian Reed, Winnie Sullivan, Nicole Thomas, John Tieman, Kay Watts

Excused: Carol Jackson, Wilmetta Toliver-Diallo

Unexcused: Cindy Thierry

Also participating: Staff Liaison, Lynda Euell-Taylor, Councilman Bwayne Smotherson

The meeting was called to order at 7:03p.m. by Commission President, John Tieman.

Minutes: Mr. Tieman moved to accept the July 2020 minutes; Seconded by Ms. Brown. Approved by acclamation.

Citizens Comments: Jessica Bueler – Welcome Neighbor St. Louis Public Art Project in University City. Idea of online auction of painted wooden boards used to cover business windows in the Delmar loop. Also discussed were additional opportunities for public art in University City.

Treasurer Report: Ms. Sullivan

- General Fund: Opening Balance on June 30, 2020 - \$7,195.54; Closing Balance, August 31, 2020 - \$7,185.54
- Reimbursements : \$3,065.00
- Levy Fund: Opening Balance on June 30, 2020 - \$19,673.90; Closing August 31, 2020 - \$19,675.40
- Starlight Fund: Opening Balance on June 30, 2020 - \$3,399.12; Closing August 31, 2020 - \$3,379.12
- Total in All Accounts: \$30,240.06
- Mr. Burr moved to accept the treasurer's report, seconded by Ms. Mullin, approved by acclamation.

Recreation Report: Ms. Euell-Taylor

- No change on the timeline to reopen city facilities. Few general outdoor areas are open: dog park, golf course, tennis courts, trails, etc.

- Masks have been placed on selected City statutes – Mask Up St. Louis
- Due to possible Sunshine Law violation: Executive Committee name change – “Admin Sub Committee”. Confirmation of specific details will be obtained by Ms. Euell-Taylor.
- Last listing of the Commission members, no longer active need to have resignation letter or letter sent by Commission should be sent to the City Clerk.

City Liaison Report: Bwayne Smotherson:

- Councilmen Smotherson provided contact information for Mr. Michael Alter, Vice President of Loop Special Business District for discussion regarding possible Commission and LSBDD collaborations.

Committee Reports:

- **Calendar Arts:** Ms. Reed, Ms. Watts
 - Ms. Watts and Ms. Reed have selected photos within the past 10 years from previous calendars to be used for 2021 calendar.
 - Will work to find replacement photo for final photo.
- **Finance/Literary:** Ms. Sullivan
 - Two meetings have been held since last full Commission meetings. Committee has decided to apply for the Divided City Grant – administered through Washington University
 - Funds requested for collaboration with River Styx offering virtual writing workshop to U City youth. Term of grant: October 2020-October 2021; Raining poetry project in collaboration with St. Louis Art Works; Archive digital version & hard copy of works
Grant request of \$7,750.00. Target date of programming, April 2021
- **Marketing:** Mr. Burr
 - Find out if Ms. Thierry is still running this. Mr. Smotherson will find out updates regarding Communications on City website
- **Public Art:** Mr. Burr
Due to COVID-19 closures, the public art partnership with Washington University will be rescheduled for school next year. Will follow up in the Spring.
- **Returning Artist:** Ms. Brown
 - Met by phone. Consensus to postpone activity for 2020; resume in 2021.
- **Starlight Concert:** Mr. Massey
 - No meeting due to COVID-19.
 - Will meet to discuss possible collaborations for future City events.

New Business: Jessica Bueler presentation:

- Release/permission of artists; discuss with City Manager regarding releases that may be needed. Possible exhibition of photos of boards to be presented. 32Auctions.com presented as an example.

Motion for Commission to correspond with City Manager for clarification; Moved by Ms. Mullin, Second by Ms. Reed. Approved by acclamation.

- Invitation to Loop Business District group and Jessica Bueler to discuss possible ideas to collaborate with music & arts events with the Loop Business District and the Arts & Letters Commission (i.e. Leland Street closure, etc.)
- Black Repertory virtual production

Old Business:

- Each committee will submit Policies & Procedures to be included in A&L Manual.
- Summarize/Formalize ideas for virtual projects to justify funding allocations

Announcements: No Announcements

Adjournment: Motion by Ms. Mullin, Seconded by Ms. Brown. Approved by acclamation.