



**PARKS COMMISSION
VIA VIDEOCONFERENCE
Tuesday, January 19, 2021
6:30 p.m.**

**IMPORTANT NOTICE REGARDING
PUBLIC ACCESS & PARTICIPATION**

On March 20, 2020, City Manager Gregory Rose declared a State of Emergency for the City of University City due to the COVID-19 Pandemic. Due to the ongoing efforts to limit the spread of the COVID-19 virus, the November 17, 2020 meeting will be conducted via videoconference.

Observe and/or Listen to the Meeting (your options to join the meeting are below):

Webinar via the link below:

<https://us02web.zoom.us/j/88510852598?pwd=cEdkbU5Lczl2NS9iem1CTmNtOGRVUT09>
Passcode: 783937

Audio Only Call

Or iPhone one-tap :

US: +13126266799,,88510852598#,,,,*783937# or +19292056099,,88510852598#,,,,*783937#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 885 1085 2598

Passcode: 783937

International numbers available: <https://us02web.zoom.us/j/88510852598?pwd=cEdkbU5Lczl2NS9iem1CTmNtOGRVUT09>

Citizen Participation and Public Hearing Comments:

Those who wish to provide a comment during the "Citizen Participation" portion as indicated on the agenda; may provide written comments to the Darren Dunkle ahead of the meeting.

ALL written comments must be received **no later than 12:00 p.m. the day of the meeting.** Comments may be sent via email to: ddunkle@ucitymo.org, or mailed to the City Hall – 6801 Delmar Blvd. – Attention Darren Dunkle, Director of Parks, Recreation and Forestry. Such comments will be provided to Board/Commission member prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting.

Please note, when submitting your comments, a **name and address must be provided.** Please also note if your comment is on an agenda or non-agenda item. If a name and address are not provided, the provided comment will not be recorded in the official record.

The City apologizes for any inconvenience the meeting format change may pose to individuals, but it is extremely important that extra measures be taken to protect employees, residents, and elected officials during these challenging times.

AGENDA – January 19, 2021

A. MEETING CALLED TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES

E. CITIZEN PARTICIPATION

Procedures for submitting comments for Citizen Participation and Public Hearings:

ALL written comments must be received **no later than 12:00 p.m. the day of the meeting.** Comments may be sent via email to: ddunkle@ucitymo.org, or mailed to the City Hall – 6801 Delmar Blvd. – Attention Darren Dunkle, Director of Parks, Recreation and Forestry. Such comments will be provided to Parks Commission members prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting *Please note, when submitting your comments, a **name and address must be provided.** Please also not if your comment is on an agenda or non-agenda item. If a name and address are not provided, the provided comment will not be recorded in the official record.*

F. DEPARTMENT REPORT

G. COUNCIL LIAISON REPORT

H. COMMISSION MEMBERS PARK INSPECTIONS REPORT

I. UNFINISHED BUSINESS

- 1) Acceptance of the Greensfelder Park Concept Plan
- 2) Parks Capital Improvement Priorities

J. NEW BUSINESS

- 1) Pets per Household
- 2) Nomination/Election of Officers

K. COMMISSION COMMENTS

L. ADJOURNMENT



AGENDA ITEM COVER

MEETING DATE: January 19, 2021

AGENDA ITEM TITLE: Acceptance of the Greensfelder Park Concept Plan

AGENDA SECTION: Unfinished Business

BACKGROUND REVIEW:

In October of 2019, the City received a Municipal Parks Planning Grant for Greensfelder Park through the Municipal Park Grant Commission of St. Louis County. The purpose of the grant was to develop a Concept Plan that would be used as a guide for the future application of a Municipal Parks Construction Grant, as well as other grants for the redevelopment of Greensfelder Park.

As part of the requirements of the grant application, the City had to identify and receive an official quote from a prequalified consultant with the St. Louis County Municipal Parks Grant Commission. Accordingly, staff received a scope of work, cost estimate, and contract agreement from Gateway Design Studio, LLC.

From the onset staff had received input from surrounding residents that had stated that they would like to have a more passive park (nature themed, walking trails, playground, etc.) versus an active park (athletic fields, basketball courts, skate park, tennis courts, etc.). This was primarily due to the fact that the park is located deep within a neighborhood and that they would prefer not to have high traffic volumes, nighttime activities, athletic facility lights, etc., as those activities could take place at Fogerty Park which was more conducive and accessible, and is less than a half mile from Greensfelder Park.

With that in mind, staff along with the consultant began the process of 1) An initial basic inventory/assessment analysis of the site and existing conditions; 2) Met and received input from City staff (Parks, Public Works, Planning and Police); 3) Developed Design Concept Drawings; 4) Held two Community Engagement Meetings (Although light turnout at both meetings, we mainly received positive comments from members of UCity in Bloom, Green Center, Urban Forestry Commission, Tree Tenders, as well as from residents; and 5) Presented and received comments from the Parks Commission, Green Practices Commission, Urban Forestry Commission, and members of the City's Green Team Committee and Great Rivers Greenway; and 6) From the comments received, staff and the consultant made minor adjustments to the plan.

The revised plans (Option A & B) consists of a nature themed park that includes stormwater retention/detention; multi-purpose trails; pavilion/restroom; native plantings (trees, plants, butterfly gardens); educational components (signage); a nature themed adventure playground; open lawn play area; future trail connections to GRG Centennial Greenway and Fogerty Park; and dedicated maintenance space for a possible tree/plant nursery, green houses, and a bulk storage etc.

FINDINGS:

The City currently doesn't have funds dedicated to the redevelopment plan, however, as outlined within staff's park priorities, staff would identify, analyze and apply for various grants (Metro St. Louis Sewer District, Missouri Department of Conservation, Missouri Department of Natural Resources, Municipal Park Grant Commission of St. Louis County, etc.). However, due to the overall cost for the redevelopment of Greensfelder Park (\$1,002,161.20), it would be necessary to receive grants as well as to be phased over several years.

RECOMMENDATION:

Staff recommends the Acceptance of the Greensfelder Park Concept Plan. The acceptance of the plan doesn't commit the City to the exact design rather it embraces the concept of the design and allows the City to move forward on the exploration of possible funding options. Actual project approval and funding would be considered for approval at a future date.

ACTION:

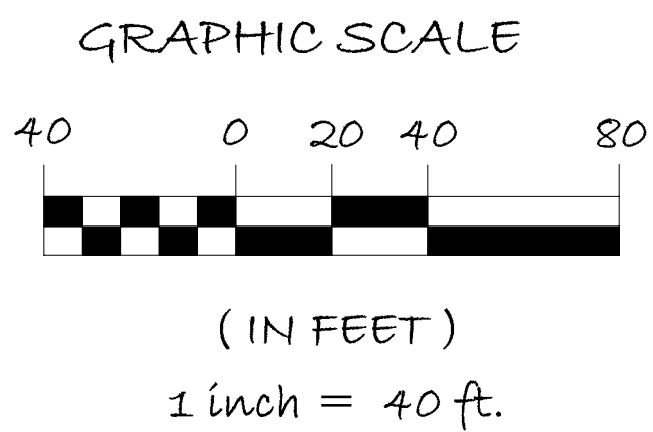
There must be a motion and a second by a Commission member to make recommendations to the City Council for the Acceptance of the Greensfelder Concept Plan, and the motion must be approved by the majority of the Commission.

ATTACHMENTS:

- 1) Greensfelder Park – Concept Plan A
- 2) Greensfelder Park – Concept Plan B

ABBREVIATIONS

- CL - Centerline
- C.O - Cleanout
- D.S - Downspout
- E.P - Edge Of Pavement
- F.F - Finished Floor
- F.G - Finished Grade
- FL - Flowline
- G.L - Gutterline
- L.S - Light Standard
- (T.B.R.) - To Be Removed
- T.O.C - Top Of Curb
- T.P - Top Of Pavement
- T.O.W - Top Of Wall
- C.M - Concrete Monument
- T.WR - Top Of Walk
- PL - Property Line
- A.I - Area Inlet
- R/W - Right Of Way
- G.I - Grate Inlet
- M.H - Manhole
- O.I.P - Old Iron Pipe
- R - Radius
- P.B - Plat Book
- D.B - Deed Book
- T.Bk - Top Of Bank
- T.S - Toe Of Slope
- C.M.P - Corrugated Metal Pipe
- P.V.C - Polyvinyl Chloride Pipe
- V.C.P - Vitriified Clay Pipe
- C.P - Non-Reinforced Concrete Pipe
- R.C.P - Reinforced Concrete Pipe
- D.I.P - Ductile Iron Pipe
- F/F - Face To Face
- B/B - Back To Back
- (U.I.P.) - Use In Place
- B.W - Bottom Of Wall
- T.I - Top Of Island
- T.G - Top Of Grade
- (Typ.) - Typical
- Conc. - Concrete
- RE - Refer
- Det. - Detail
- Approx. - Approximate



EXISTING CONDITION LEGEND

- 4 EXISTING CONDITION KEY NOTE
- 540 - EXISTING CONTOUR ELEVATION
- PL - EXISTING PROPERTY LINE
- EXISTING ASPHALT
- EXISTING CONCRETE

PROPOSED LANDSCAPE LEGEND

- 2-2.5' CAL. DECIDUOUS SHADE TREE
- 1.5-2' CAL. ORNAMENTAL FLOWERING TREE
- 6-8 FT. EVERGREEN TREE
- 18-24" DECIDUOUS & EVERGREEN SHRUBS
- 4 QT.-1 GAL. NATIVE PERENNIALS/WILDFLOWERS
- RAINGARDEN

EXISTING CONDITIONS

- KEY NOTES**
- 1 - Existing Conc. Sidewalk
 - 2 - Existing Utility Pole
 - 3 - Existing Swale
 - 4 - Existing Conc. Picnic Table - TBR
 - 5 - Existing Fence
 - 6 - Existing Landscape Bed - TBR
 - 7 - Existing Tree Line
 - 8 - Existing Park Sign - TBR
 - 9 - Existing Storm Inlet
 - 10 - Existing Manhole
 - 11 - Existing Water Valve/Water Main
 - 12 - Existing Drinking Fountain - TBR
 - 13 - Existing BBQ pit - TBR
 - 14 - Existing Irrigation Valve Box

PROPOSED CONDITION LEGEND

- A PROPOSED IMPROVEMENT KEY NOTE
- S SIGNAGE-WAYFINDING
- T TRASH RECEPTACLE
- R RECYCLE RECEPTACLE
- i INTERPRETIVE SIGN
- B 6 ft. PARK BENCH
- BR BIKE RACK
- G PARK GRILL
- I 10' x 10' CONC. PICNIC AREA
- NEW CONC. PAVEMENT
- NEW ASPHALT PAVEMENT
- NEW LED PEDESTRIAN LIGHT POLE

PROPERTY INFORMATION:

LOCATOR NOS.
 #16K141584
 #16K141595
 #16K141605
 #16K141614

FIRM MAP NO. 29189C0211K

PROPERTY ADDRESSES:
 1500 Polk Ave.
 University City, MO 63132

OWNER:
 City of University City

SCHOOL DISTRICT: University City

WATER SERVICE: MO American

GAS SERVICE: Spire

ELECTRIC SERVICE: Ameren UE

SEWER SERVICE: Metropolitan Sewer District

GROSS AREA OF PARK AREA:
 Total Approx. Area - 6.75 acres

FIRE DISTRICT: University City FPD

- NOTES:**
1. Boundary and topographic information taken from St. Louis County GIS and available public records.
 2. Existing conditions depicted are approximate only and based on available aerial photos as well as site visits conducted in October of 2019.
 3. Aerial photo information taken from Google Earth 2018.

EXISTING TREE LEGEND

- EXISTING DECIDUOUS TREE
- EXISTING CONIFEROUS TREE
- EXISTING TREE POOR CONDITION - RECOMMEND REMOVAL

OVERALL PARK CONCEPT PLAN

Scale: 1" = 40'-0"

- NOTE:**
1. Refer to Sheet CP-2 for Detail Area Concept Plan.
 2. Refer to Sheet CP-3 for Nature Adventure Playground Schematic Plan.

PROPOSED INFORMATION

- New 20 ft.x30 ft. Pavilion - 1
- New 20 ft.x20 ft. Shelter - 1
- Pre-fab Men's/Women's w/storage Restroom - 1
- Nature Adventure Playground - 1
- Butterfly/Pollinator Garden - 1
- New Concrete Pavement as shown
- New Asphalt Pavement as shown
- Metal Benches - 8
- Picnic Area Tables - 6
- Trash Receptacles - 11
- Recycle Receptacles - 2
- Bike Rack - 1
- Medium Sign Boards - 5
- Large Message Board - 1
- Interpretive Signs - 6
- ADA Drinking Fountain - 1
- Park Grills - 4
- 14 ft. Pedestrian Light Poles - 6



Prepared For:



City of University City
 6801 Delmar Boulevard
 University City, MO 63130

GREENSFELDER PARK- Needs Assessment Study

REVISION DATE COMMENT:

PRELIMINARY - FOR REVIEW ONLY

Sheet No.
CP-1

Ckd. By: RPW
 Dwn. By: B.LB/RPW
 Org Date: 11/11/19
 Project No: 019-08

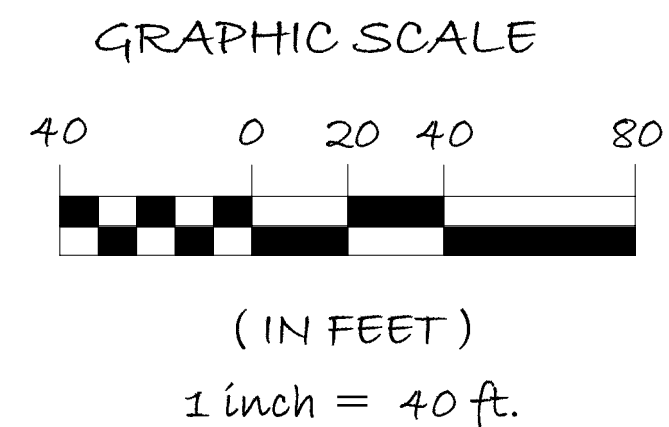
File: C:\019proj\019-08\CP1-11-19

gateway design studio, llc
 planning landscape architecture environmental design
 Vision...Sustainability...Purpose!

10-855-4ieffer trails st. louis, mo. 63021
 ph: 314.703.1800 web: www.gatewayds.com

ABBREVIATIONS

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PROPOSED LANDSCAPE LEGEND

- [Symbol] - 2-2.5' CAL. DECIDUOUS SHADE TREE
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PROPOSED IMPROVEMENTS KEY NOTES

- A - 20'x30' Park Pavilion
- B - Nature Adventure Playground - See Sheet CP-3
- C - 20'x20' Playground Shelter
- D - Mens/Womens Restroom w/storage
- E - New Asphalt Parking Lot - (81) spaces
- F - Parking Lot Rain Garden
- G - New Park Monument Sign
- H - Large Park Message Board/Kiosk
- I - Butterfly Pollinator Garden
- J - Bio-retention/Learning Pond
- K - City Tree Nursery
- L - 30'x20' Prefab Metal Maintenance Building
- M - 15 ft. wide asphalt access road
- N - 15 ft. wide gravel access road
- O - 6 ft. Black Chainlink Fence
- P - 5 ft. wide Rock-lined Drainage Swale
- Q - Rock check dam for drainage control
- R - 8 ft. wide Asphalt Trail
- S - 5 ft. wide Mulch Trail
- T - Open Lawn Play Area
- U - Native Meadow
- V - Earth Berm

PROPERTY INFORMATION:

LOCATOR NOS.
 #16K141584
 #16K141595
 #16K141605
 #16K141614

FIRM MAP NO. 29189C0211K

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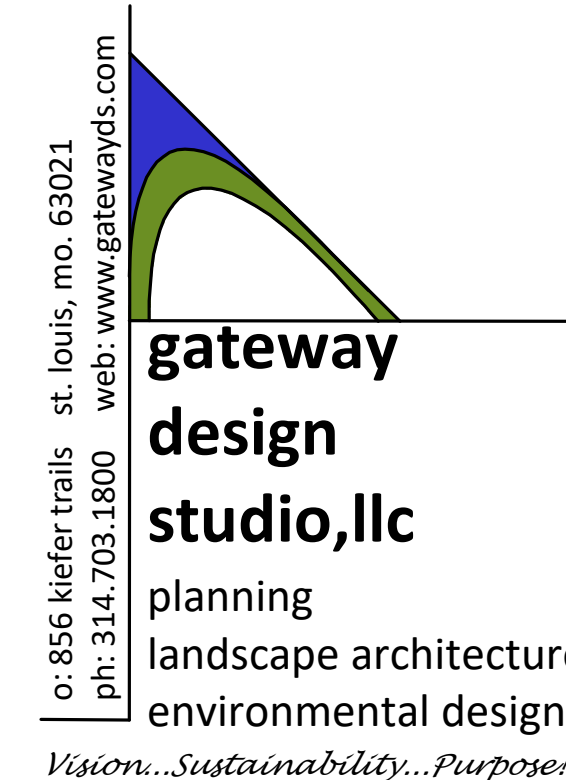
OVERALL PARK CONCEPT PLAN - Option B

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Prepared For:



City of University City
 6801 Delmar Boulevard
 University City, MO 63130

GREENSFELDER PARK- Needs Assessment Study

REVISION DATE 7-14-20 COMMENT: Option B - Relocate Pond

Sheet No. CP-1

Ckd. By: RPW Dwn. By: B.LB/RPW
 Org Date: 11/11/19 Project No: 019-08

PRELIMINARY - FOR REVIEW ONLY

File: C:\019proj\019-08\CP1-OptionB-7-14-20



AGENDA ITEM COVER

MEETING DATE: January 19, 2021

AGENDA ITEM TITLE: Number of Dogs and Cats Permitted

AGENDA SECTION: New Business

BACKGROUND REVIEW:

The City Manager has asked that the Parks Commission review the City's current ordinance on The number of pets per household (amount of permitted ownership of dogs and cats), and what impact would it have on the parks system if the number of permitted dogs and cats were to be increased.

FINDINGS:

Staff has reviewed the ordinances of several municipalities within the area and found that the majority of the cities allow no more than three (3) dogs or a combination of six (6) dogs and cats as long as there are not more than three (3) dogs. Furthermore, there was usually an exception for the birth of a litter of puppies, kittens, where it was permissible to allow such litter to stay together with their mother until they reach the age of four (4) or six (6) months.

ACTION:

There must be a motion and a second by a Commission member to make a recommendation to City Council for any changes to the current ordinance, and the motion must be approved by the majority of the Commission.

ATTACHMENTS:

1. Survey of other Municipalities (Number of Dogs and Cats)

NUMBER OF DOGS AND CATS

Brentwood

It shall be unlawful for any person at any time to own, harbor, shelter, keep, control, manage or possess in or on his/her premises more than three (3) dogs or a combination of six (6) dogs and cats as long as there are not more than three (3) dogs.

Clayton

Owning, keeping or harboring at any one time, whether at one (1) or more locations within the City, four (4) or more dogs over the age of four (4) months. The number of dogs to be kept in any licensed kennel at any one time shall not exceed fifteen (15).

Creve Coeur

- a. It shall be unlawful for any person at any time to own, harbor, shelter, keep, control, manage or possess in or on his/her premises more than three (3) dogs or a combination of six (6) dogs and cats as long as there are not more than three (3) dogs.
- b. No residential structure or lot shall house or contain more than six (6) pet units as hereinafter defined as long as there are no more than three (3) dogs total. A dog, cat or rabbit shall constitute one (1) pet unit. Five (5) chinchillas, guinea pigs or other rodents, over the age of three (3) months, or any combination thereof, shall constitute one (1) pet unit. Ten (10) hamsters, mice or other small rodent-related mammals over the age of three (3) months shall constitute one (1) pet unit.
- c. Upon the birth of a litter of puppies, kittens or other animals, it shall be permissible to allow such litter to stay together with their mother until they reach the age of four (4) months without violating the limitations of this Section.

Frontenac

The keeping, sheltering and maintaining of more than three (3) cats or three (3) dogs over the age of six (6) months without a merchant's license from the City for the sale of the same shall be deemed a nuisance and is hereby prohibited.

Kirkwood

- a. The keeping, harboring or housing on any one premises within the City of more than three cats shall constitute a nuisance and shall be subject to the procedures established in this Code for the abatement of nuisances, except upon the occasion of the birth of a litter of cats, in which event, the litter may be kept together with their mother until they reach the age of two months.
- b. No person shall keep, harbor or house on his premises or the premises of others within the City more than three dogs, except upon the occasion of the birth of a litter of dogs, when the

litter may be kept together with their mother until they reach the age of six months and shall be weaned from their mother.

Olivette

No one shall keep, board, or otherwise have on their property more than four (4) dogs or cats in combination, with a maximum of three (3) dogs, thereof over the age of four (4) months.

Richmond Heights

The number of dogs and cats sheltered, harbored, kept, possessed or fed by any person or persons occupying any dwelling unit or commercial premises in the City shall not exceed three (3) in number.

University City

It is unlawful for any person to keep, maintain or allow to remain on any one (1) lot, tract or parcel of ground within the City more than two (2) animals of the following types or any combination thereof: dogs, cats, monkeys or ducks as provided for in Section **210.020**; excluding, however, the young of a litter of animals under three (3) months of age; it shall further be unlawful for any person to keep more than one (1) such pet per dwelling unit in multiple-family buildings of three (3) units or more; provided however, this Section shall not apply where such animals are kept in the conduct of a commercial enterprise or business at locations where such a business is permitted and duly licensed under Title VI of this Code.



AGENDA ITEM COVER

MEETING DATE: January 19, 2021

AGENDA ITEM TITLE: Parks Capital Improvement Priorities

AGENDA SECTION: Unfinished Business

BACKGROUND REVIEW:

Each year the City goes through the exercise of identifying projects, items, vehicles and equipment to be considered by the City Council for the adoption of a Capital Improvement Program (CIP) for the next five years. As part of the CIP, projects, items, vehicles and equipment must meet the criteria of either having a life span of at least seven years or must have an individual value of \$25,000 or more.

Over the past several years the Parks Commission has conducted an exercise in which they review the findings and recommendations made by staff and discuss and vote on the projects and the priorities of these projects.

FINDINGS:

Department staff has identified several items and areas within the parks, recreation and forestry system that need attention, and have established priorities based on the following criteria: 1) Budget; 2) Liability or safety issue; 3) Code/Standards; 4) Need over want; and 5) Affected the use of the park or facility.

ACTION:

There must be a motion and a second by a Commission member to make FY22-26 CIP recommendations to the City Manager, and the motion must be approved by the majority of the Commission.

ATTACHEMENTS:

- 1) Park Capital Improvement Priorities

Parks and Recreation Priorities January 2021

Commissioner Name _____

The University City Park projects are divided into three categories, Category 1: Projects over \$250,000, Category 2: Projects over \$100,000 and under \$250,000 and Category 3: Projects under \$100,000. Project descriptions are listed in the document, Park Improvements, FY 2022-2026 Priorities. The description of the projects and the Park Staff Priority provides valuable information for each of our votes. Park commissioners should send their votes for priorities in each category to the Park Chair, Carl Hoagland (cwhoagland@yahoo.com.) by January 21. Please vote by checking the appropriate number of Park Com. Priority boxes below.

- Vote (check boxes) for 6 projects in Category 1 (over \$250,000)
- Vote (check boxes) for 5 projects in Category 2 (over \$100,000 but under \$250,000)
- Vote (check boxes) for 7 projects in Category 3 (under \$100,000)

The votes will be tabulated to establish the Park Commission’s priorities. Individual votes will not be published. Previously, the Park Commission was able to break ties with additional votes. Because of the difficulty of meeting remotely, all ties will be noted on the final document.

Category 1: Projects over \$250,000

#	Title	Short Description	Projected Completion & Page description	Park Com. Priority	Park Staff Priority
1	Ruth	Golf course driving range	2022, p. 1		1
2	Greensfelder	Phase 1 development	2022, p. 1		2
3	Greensfelder	Phase 2 development	2023, p. 2		3
4	Heman Park	ADA improvements	2024, p. 3		4
5	Heman Park	Playground	2024, p. 3		5
6	Heman Park	South parking lot and drives	2024, p. 3		6
7	Heman Park	River Des Peres	2024, p. 3		6
8	Rabe	Playground and surfacing	2024, p. 4		8
9	Greensfelder	Phase 3 development	2025, p. 4		8
10	Ruth Park	Deck and golf cart storage	2026, p. 5		9
11	Lewis Park	Playground and Surfacing	2026, p. 5		10

Category 2: Projects over \$100,000 and under \$250,000

#	Title	Short Description	Projected Completion & Page description	Park Com. Priority	Park Staff Priority
1	Heman	Centennial Commons – soccer field	2022, p.2		1
2	Heman	Centennial Commons – EIFS Painting and Caulking	2022, p. 2		2
3	Heman	Beautification	2024, p. 3		3
4	Heman	Swimming pool pumps	2024, p. 4		4
5	Heman	Park pavilion & bandstand	2024, p. 4		5
6	Heman	South shelter roofs	2024, p. 4		6
7	Ruth	Maintenance Lot and Drive	2025, p. 5		7
8	Ruth	Putting green near # 1 tee	xxxx, p. 6		No priority
9	Ruth	Driving range lights	xxxx, p. 6		No priority
10	Ruth	Centennial Commons aquatic center	xxxx, p. 6		No priority

Projects under \$100,000

#	Title	Short Description	Projected Completion & Page	Park Com.	Park Staff
1	All Parks	Needs analysis survey (parks, recreation, forestry & golf)	2022, p. 1		1
2	Flynn	Tennis court resurfacing and signage	2022, p. 7		2
3	Heman	Park north trail sealing	2022, p. 6		3
4	Metcalfe	Playground surfacing/ADA improvements	2022, p. 7		4
5	All Parks	Update the 2008 Comprehensive Parks Master Plan	2023, p. 2		5
6	Heman	Update the 2014 Heman Park site master plan	2023, p. 2		6
7	Ruth Park	Golf course – septic system	2023, p. 3		7
8	Heman	Tennis court resurfacing and signage	2023, p. 7		8
9	Heman	Centennial Commons fitness equipment replacement	2023, p. 7		9
10	Heman	Basketball court resurfacing	2024, p. 7		10
11	Ruth Park	Short game practice area	2025, p. 5		11
12	Kaufman	Tennis court resurfacing and signage	2025, p.7		12
13	Heman	Centennial Commons fitness equipment replacement	2025, p. 7		13



Dunkle, Director of Parks, Recreation & Forestry

Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8552

Park Improvements FY 2022- 2026 Priorities

CAPITAL IMPROVEMENTS

The City's Capital Improvement Plan (CIP) is generally based on projects and/or items that either have a life span of ten (10) years, or their individual costs are \$25,000 or greater.

Although there are several items and areas that need attention, priorities have been established based on the following criteria: 1) Budget; 2) Liability or safety issue; 3) Didn't meet code/standards; 4) Need over want; and 5) Affected the use of the park or facility. As such I have prioritized the needs as listed below:

FY 2022

Golf Course Driving Range

\$262,385

The driving range at the Ruth Park Golf Course over the past few years has experienced rutting due to poor drainage which has now become an impediment to staffs availability to pick up the driving range balls with the ball picker, thus forcing staff to pick up balls by hand. The severe rutting has also affected the maintenance staff's ability to mow areas of the driving range.

Needs Analysis Survey (Parks, Recreation, Forestry, Golf)

\$50,000

Conduct a citizen survey on Parks, Recreation, Forestry and Golf Services. This would allow the department to gather perceptions about many important issues/needs/wants and to aggregate the results to get the pulse of our residents. These results could then be used in part to develop a Comprehensive Parks and Recreation Master Plan.

Greensfelder Park Phase 1

\$363,729

(\$327,356 from Muni Grant - \$36,373 City Share)

In July of 2019 the Parks Commission voted to recommend moving forward with an application of a Municipal Parks Planning Grant for Greensfelder Park. The City received the Planning Grant from the St. Louis County Municipal Parks Grant Commission for the development of a Concept Plan. Since that time staff has hired and worked with a consultant to develop said Concept Plan. During our evaluation and analysis of the site, we have determined that the biggest concern deals with the stormwater runoff coming from adjoining neighbors, which has led to constant flooding of areas of the park which makes it unusable for use, as well as it affects maintenance delivery. As such, it is

recommended that the City move forward with exploring grant opportunities to assist in the funding of Phase I of the project which in part would include solutions to the stormwater issues.

Heman Park – Centennial Commons – Soccer Field **\$150,000**

The existing indoor soccer field turf was installed in 2004/2005 with the development of Centennial Commons. The normal life expectancy of artificial turf is approximately 8-10 years depending on original quality, use, and maintenance. The current artificial turf surfacing is approximately 15-16 years old and is in need of replacement. It is recommended that the artificial turf be replaced.

Heman Park – Centennial Commons – EIFS Painting and Caulking **\$100,000**

A partial restoration effort to the exterior walls at CentCom was undertaken in 2017. The work consisted of installation of “weepers” to allow for positive moisture control of the wall system, and cleaning, prepping, painting, and caulking the stucco surfaces at two of the exterior walls at the gymnasium. Additionally, the CMU block surfaces were treated with a clear waterproofing compound and the pre-cast stone sills were pointed with a flexible mortar. Subsurface CMU blocks received an elastomeric coating to provide a waterproof barrier. The work addressed an immediate maintenance need and should reduce future maintenance costs both to the exterior and interior of the building.

The Public Works – Facilities Division who is responsible for this work will be making a funding request for this work.

FY 2023

Update the 2008 Comprehensive Parks Master Plan **\$75,000**

Although the 2008 Master Plan still has some validity, the plan needs to be updated. This in part can be accomplished by starting with a Needs/Wants Analysis (FY22). Much like the Citizen Satisfactory Survey, a Public Engagement Process could include both Public Meetings and a Citizen Survey to gain the pulse of the needs and wants of the community.

Update the 2014 Heman Park Site Master Plan **\$25,000**
(\$6,400 from Muni Grant - \$18,600 City Share)

Although the 2014 Master Plan has some good ideas, the plan needs to be updated. If funding and Land, Water, Conservation Fund restrictions weren't an issue, the 2014 Master Plan would be a very good plan, however, the reality of being able to fund the suggested improvements as outlined in the plan isn't financially feasible at this point. Accordingly, a plan needs to be developed that is not only financially feasible but is a plan that can be actually implemented.

Greensfelder Park Phase 2 **\$602,367**
(\$525,000 from Muni Grant - \$77,367 City Share)

In July of 2019 the Parks Commission voted to recommend moving forward with an application of a Municipal Parks Planning Grant for Greensfelder Park. The City received the Planning Grant from the St. Louis County Municipal Parks Grant Commission for the development of a Concept Plan.

Since that time staff has hired and worked with a consultant to develop said Concept Plan. It is recommended that the City move forward with a Municipal Parks Construction Grant for the development of Phase 2 of the project. This would go over very well with the St. Louis County Municipal Parks Grant Commission as they funded the Planning Grant and it would show that we are making progress towards the development of the park.

Ruth Park Golf Course – Septic System **\$15,000**

Replacement of existing Septic System at the Maintenance Facility.

FY 2024

Heman Park - ADA Improvements **\$500,000**

Although there are numerous improvements that need to be made to get into compliance with the Americans with Disabilities Act, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park – South Athletic Fields **\$1,596,500**

Although there are numerous improvements (Fencing, Bleachers, Irrigation, Lighting, Turf, etc.) that need to be made, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park – Playground **\$782,000**

Replace existing playground(s) with a new All Abilities Playground. Although this improvement needs to be made, it is recommended that this improvement take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park – South Parking Lot and Drives **\$1,899,520**

Although there are numerous improvements (Grading, paving, lighting, landscaping) that need to be made, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park – River Des Peres **\$1,340,000**

Although there are numerous improvements (Streambank stabilization, riparian corridor plantings) that need to be made, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park – Beautification

\$100,000

Although there are numerous improvements (Formal and informal landscaped beds, tree plantings, etc.) that need to be made, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park Swimming Pool Pumps

\$100,000

As part of an ongoing maintenance plan it is recommended that the pool pumps be replaced every seven to ten years. As such it is recommended that the Heman Park Swimming Pool pumps be scheduled to be replaced.

Heman Park Pavilion and Bandstand

\$200,000

During our analysis it has been determined that the pavilion north of the south restrooms needs to be replaced. It is recommended that staff further explore and move forward with exploring the development of a new pavilion/band stage. However, in order for this to occur and to be functional for the band concerts that currently take place within the park, the proposed pavilion would need to be relocated up the hill closer to the restrooms and parking etc. This would require the removal of a playground (slated to be removed and relocated later to develop a new All Abilities Playground).

A final recommendation from the Park’s Commission needs to be made about replacing the current bandstand. Will a new self-contained mobile stage unit be purchased that will provide users with more platform area, better acoustics, open air and better sight lines for audiences? The mobile stage is utilized for many community occasions and is also rented to outside organizations for special events. The existing stage is a 1994 model that no longer meets the needs of our regular users. A proposal put forward by the Park’s staff supports eliminating the mobile stage and setting up a permanent stage in an existing park.

Heman Park – South Shelter Roofs

\$100,000

Although there are numerous improvements that need to be made, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; and 2) In coordination with other individual improvements.

**Rabe Park – Playground and Surfacing
(\$350,000 from Muni Grant - \$35,000 City Share)**

\$385,000

During the audit analysis it was determined that the playground and surfacing at Rabe Park ranked the second highest of all playgrounds to be replaced. As such it is recommended that the City apply for a Municipal Parks Construction Grant for the replacement of the existing playground and surfacing as well as needed ADA improvements to the park.

FY 2025

Greensfelder Park Phase 3 **\$564,380**
(\$525,000 from Muni Grant - \$39,380 City Share)

In July of 2019 the Parks Commission voted to recommend moving forward with an application of a Municipal Parks Planning Grant for Greensfelder Park. The City received the Planning Grant from the St. Louis County Municipal Parks Grant Commission for the development of a Concept Plan. Since that time staff has hired and worked with a consultant to develop said Concept Plan. It is recommended that the City move forward with a Municipal Parks Construction Grant for the development of Phase 3 of the project. This would go over very well with the St. Louis County Municipal Parks Grant Commission as they funded the Planning Grant and it would show that we are making progress towards the development of the park.

Ruth Park Golf Course – Short Game Practice Area **\$80,000**

Completion of Short Game Practice Area and Replacement of existing Driving Range Tee Turf.

Ruth Park Golf Course – Maintenance Facility Lot and Drive **\$125,000**

Make necessary improvements to the existing lot and drive.

FY 2026

Lewis Park – Playground and Surfacing **\$551,250**
(\$525,000 from Muni Grant - \$26,250 City Share)

During the audit analysis it was determined that the playground and surfacing at Lewis Park ranked the third highest of all playgrounds to be replaced. As such it is recommended that the City apply for a Municipal Parks Construction Grant for the replacement of the existing playground and surfacing as well as needed ADA improvements to the park.

Greensfelder Park Phase 4 **\$145,000**

In July of 2019 the Parks Commission voted to recommend moving forward with an application of a Municipal Parks Planning Grant for Greensfelder Park. The City received the Planning Grant from the St. Louis County Municipal Parks Grant Commission for the development of a Concept Plan. Since that time staff has hired and worked with a consultant to develop said Concept Plan. It is recommended that the City move forward with the development of Phase 4 of the project.

Ruth Park Golf Course – Main Building, Deck and Golf Cart Storage

\$Unknown

The Commission voted July 2019 to apply for planning grant in 2020 to repair golf shop and build an emergency shelter at end of driving range. This was deferred in place of funding for new netting and landscaping the driving range. *The condition of the facility has deteriorated over the years. The masonry walls often leak during rain events; the stucco exterior walls are cracking and peeling; and the trim and walls are in need of repair and painting. Improve aesthetics, eliminate yearly maintenance repair cost, provide a comfortable setting for guest and possibly add a concessions deck and below storage for golf carts.*

Ruth Park Golf Course – Lights for the driving range

> \$100,000

Previously the driving range had lights. The lights should be reinstalled in such a way that they do not add additional lumens to the neighbors. The permit to install the lights still exists and the previously electrical conduit still exists. This should increase usage. The driving range is a moneymaker and the addition of lights should increase revenues. Consideration of the management of the range at night must be addressed if the lights are installed.

Ruth Park Golf Course – Putting green

> \$100,000

A putting green east of #1 Tee would give the golfers somewhere to practice while waiting for their tee time. This would keep the golfers close to #1 Tee and keep the tee times on schedule. The additional practice green will also provide more teaching opportunities/increase revenues, allow more accessibility and improve pace of play.

Heman – Aquatics facility at Centennial Commons

\$ Unknown

An indoor aquatics facility would potentially attract more users to the Centennial Commons and could be a revenue generator. A study is needed to determine what would be attached to the current Centennial Commons facility. The expense is large and it is anticipated that compensation from the MSD instillation of tanks in Heman Park could fund the indoor aquatics facility.

REFURBISHMENT/REPLACEMENT IMPROVEMENTS

The City’s Capital Improvement Plan (CIP) is generally based on projects and/or items that either have a life span of ten (10) years, or their individual costs are \$25,000 or greater. Accordingly, Capital Items (Under \$25,000 and over \$5,000 and have a life span of less than ten (10) years) that do not fit these requirements are budgeted within the General Operating Budget of the Department.

Although there are several items and areas that need attention, priorities have been established based on the following criteria: 1) Budget; 2) Liability or safety issue; 3) Didn’t meet code/standards; 4) Need over want; and 5) Affected the use of the park or facility. As such I have prioritized the needs as listed below:

FY 2022

Flynn Park Tennis Court Resurfacing	\$12,750
Centennial Commons Gym Floor Sealing	\$ 5,305
Majerus Park Trail Sealing	\$ 2,200
Fogerty Park Trail Sealing	\$ 3,500
Fogerty Park Parking Lot Sealing and Striping	\$ 2,060
Golf Course Parking Lot Sealing and Striping	\$ 6,000
Heman Park North Trail Sealing	\$15,500
Metcalfe Park Playground Surfacing/ADA Improvements	\$10,000
Golf Course Pro Shop Repairs	\$Unknown

FY 2023

Heman Park Tennis Court Resurfacing	\$20,000
Eastgate Park Basketball Court Resurfacing	\$ 4,200
Mooney Park Basketball Court Resurfacing	\$ 4,200
Centennial Commons Gym Floor Sealing	\$ 5,465
Centennial Commons Fitness Equipment Replacement	\$20,000
Golf Course Pro Shop Repairs	\$Unknown

FY 2024

Heman Park Basketball Court Resurfacing	\$12,500
Centennial Commons Gym Floor Sealing	\$ 5,630
Millar Park Parking Lot Sealing and Striping	\$ 5,010
Metcalfe Park Parking Lot Sealing and Striping	\$ 1,215
Kaufman Park Parking Lot Sealing and Striping	\$ 2,125
Lewis Park Trail Sealing	\$ 2,200
Mona Trail Sealing	\$ 2,200
Greenway South Trail Sealing	\$ 2,200
Golf Course Maintenance Building Repairs	\$Unknown

FY 2025

Centennial Commons Gym Floor Sealing	\$ 5,800
Greensfelder Park Parking Lot Sealing and Striping	\$ 6,000
Kaufman Park Tennis Court Resurfacing	\$13,530
Centennial Commons Fitness Equipment Replacement	\$20,000
Golf Course Maintenance Building Repairs	\$Unknown

FY 2026

Centennial Commons Gym Floor Sealing	\$ 5,975
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MEMORANDUM

TO: Parks Commission

FROM: Darren Dunkle, Director of Parks, Recreation & Forestry

DATE: January 15, 2021

SUBJECT: Parks Monthly Report

ADMINISTRATION

1) Departmental Policies and Procedures

- a) Continued to work on the development of a more formal documented system of policies and procedures.
- b) Worked with the Police Department and legal counsel to review recommended "Park Ordinances". It is anticipated that legal council will have revised ordinances ready to present at the February 8th Study Session.

2) Maintenance Investment/Improvement Plan, Capital Investment/Improvement Plan, Refurbishment/Replacement Plan.

Continued to work on the development of an overall plan to identify the maintenance and operational needs of the department. This plan will include itemized work, life cycles, estimated costs, etc.

3) Park Management Plans

Continued to work with staff on the development of management plans for each individual park and/or facility within the department. These plans will include the type of park, type of use, maintenance objectives, improvement needs, development, guidelines, restrictions, etc.

4) Golf Course Management Plan - Continued working on the development of an overall Golf Course Management Plan.

5) Department Reorganization

- a) Currently identifying the needs, roles and responsibilities of the Recreation & Golf (operations) Division's and employees and analyzing operational changes that are needed to be more efficient and effective. This includes the review of existing job descriptions and analyze individual job scope, goals and objectives. Will be submitting a proposal for the restructuring of Recreation & Golf Personnel within the month.

6) Capital Improvement Projects

- a) Annual Tree Trimming – Have issued Notice to Proceed and Contractor is on the job.
- b) Ballfield Groomer – Identified equipment need and anticipate purchase after the 1st of the year.
- c) Dog Park Pavilion/Shade Structure – Continue to identify options.
- d) E.A.B. Program/ Hazardous Tree Removal - Have issued Notice to Proceed and Contractor is on the job.
- e) Enclosed Trailer - Developed Bid Documents and anticipate going out to bid after the 1st of the year.
- f) Asphalt Trail Repairs at Heman Park – Working with engineering contractor to develop a scope of work.
- g) Parking Lot & Trail Sealing and Striping at Heman Park - Developed Bid Documents and anticipate going out to bid after the 1st of the year.
- h) Pool Painting at Heman Park – Due to timing, will probably have to roll over project until late summer of 21.
- i) Security Lighting – Heman Park – Continue to identify options.
- j) Playground Surfacing – Kaufman, Kingsland and Mooney Parks. Bids were do on Thursday, January 14th and I plan on taking the bid recommendation to Council on January 25th.
- k) Golf Course Netting - Have issued Notice of Award and am waiting on the Performance Bond. Look to issue a Notice to Proceed by the end of the month.
- l) Golf Course Parking Lot Repair/Replacement – Received bids on Tuesday, January 12th. I plan on taking the bid recommendation to Council on January 25th.
- m) Wide Area Mower – City Council approved bid on January 11th. Hope to receive the new mower by March.

7) Grant Projects

- a) Reviewing 50% drawings for Ackert Park Project
- b) MSD Project Clear Grants – Continue to explore possible grant opportunities.

8) Uniforms

Council approved contract agreement with Cintas. It is anticipated that uniforms will be distributed on January 22nd.

- 9) Park Priorities – Began work on the review and prioritization of park priorities for the Capital Improvement Program and FY22 Budget.

RECREATION OPERATIONS

- 1) Fees and Charges – Based on the procedures outlined in the Revenue and Pricing Policy, staff continued to review the existing pricing and will make recommendations on new fees and charges.
- 2) Contract Instructors – Continue waiting for legal counsel to review and approve.
- 3) Volunteer Guidelines – Continued working on guidelines and job descriptions for volunteers used in programs.

- 4) Software Upgrades – Staff continued to work with IT and vendor on preparation of upgrading the current RecTrac/GolfTrac recreation software. It is anticipated that the software upgrade will take place in January.

PARK OPERATIONS

- 1) Park Closures – Maintenance staff continues to place caution tape/fencing and on/at all basketball, pavilions and athletic fields. Staff are checking these areas daily and making necessary repairs.
- 2) Leaf Pickup – Continued mulching and picking up of leaves within the park system.
- 3) Tree Pruning – Began tree pruning within the parks.
- 4) Stump Removal – Began the removal of stumps from trees taken down by the Forestry Division throughout town.
- 5) Equipment Repair – Started winter prep and repair of all equipment.

GOLF OPERATIONS

- 1) Attendance – 1,466 Rounds in December; 23,577 Rounds in FY21.
- 2) Policies and Procedures – Continued to review and upgrade policies and procedures for tournaments, leagues, high school team usage etc.
- 3) Leaf Pickup – Continued mulching and picking up leaves.
- 4) Equipment Repair – Started winter prep and repair of all equipment.
- 5) Golf Course Driving Range – The driving range at the Ruth Park Golf Course over the past few years has experienced rutting due to poor drainage which has now become an impediment to staffs availability to pick up the driving range balls with the ball picker, thus forcing staff to pick up balls by hand. The severe rutting has also affected the maintenance staff's ability to mow areas of the driving range. If left alone, the rutting will only become more severe and will force us to shut down the driving range permanently.

Citizens Comment

Parks Commission

January 19, 2021 Meeting

Agenda Item Number of Dogs & Cats Permitted

Kevin Taylor

7022 Canton Avenue

BACKGROUND REVIEW:

The City Manager has asked that the Parks Commission review the City's current ordinance on The number of pets per household (amount of permitted ownership of dogs and cats), and what the impact would it have on the parks system if the number of permitted dogs and cats were to be increased.

ACTION:

There must be a motion and a second by a Commission member to make a recommendation to City Council for any changes to the current ordinance and the motion must be approved by the majority of the Commission.

Citizen Comments

My comments are in the form of questions, questions I hope someone on Parks Commission ask and is provided authentic, truthful answers.

1. Why is this an issue for Parks Commission and not Community Development Planning Department and Planning Commission issue, as this is a Housing Code Ordinance concern? This will impact the Occupancy permits and quality of life, property values, housing stock more than the impact on the parks system, IMHO.
2. What was the nexus for this agenda item? Who is the driver inside City Hall? Outside City Hall?
3. Not everyone with a pet will come to the parks, also, Non-residents can bring their pets to the park.
4. Another concern is "dog walkers can bring multiple residents pets to the parks.
5. Lastly, what is the enforcement now for more than the code/ordinance specified number of pets?
6. Is this the new Money Grab for the City?
7. Why didn't the Parks Commission provide a recommendation on the "Chicken" Ordinance that was approved? It NEVER came to Parks Commission.

I don't hide behind my "affinity's skirt, but I know who does.

Citizens Comment

Parks Commission

January 19, 2021 Meeting

Agenda Item Acceptance of the Greensfelder Park Concept Plan

Kevin Taylor

7022 Canton Avenue

BACKGROUND REVIEW:

In October of 2019, the City received a Municipal Parks Planning Grant for Greensfelder Park through the Municipal Park Grant Commission of St. Louis County. The purpose of the grant was to develop a Concept Plan that would be used as a guide for the future application of a Municipal Parks Construction Grant, as well as other grants for the redevelopment of Greensfelder Park.

ACTION:

There must be a motion and a second by a Commission member to make recommendations to the City Council for the Acceptance of the Greensfelder Concept Plan, and the motion must be approved by the majority of the Commission.

Citizen Comments

My comments are in the form of questions, questions I hope someone on Parks Commission ask and is provided authentic, truthful answers.

1. Why is this item back on the agenda as Old Business? There was a binding vote at the September 15, 2020, Parks Commission meeting.
2. Currently, we are in FY20-21, and this item was VOTED ON WITH A MAJORITY TO "TABLE THE DISCUSSION" until the **NEXT FISCAL YEAR**, which begins in July 2021.
3. Why did this come back on the agenda?
4. What was the nexus for this agenda item? Who is the driver inside City Hall? Outside City Hall?
5. Perhaps as is my right per RSMo 610, should Sunshine Request the communications the Parks Commission NEVER was provided from all of the outside organizations mentioned?
6. Do the votes of Commission Members mean anything, or will you keep voting until "someone" get's their way?
7. This IS NOT in the best interest of Third Ward residents, it's a shame that the representation and voice are removed and the Councilmen don't care to support their ward.

Agenda Item #9: Unfinished Business

1) Greensfelder Park Concept Plan

a) Mr. Dunkle stated that staff request support from the Parks Commission with the proposed Concept Plan.

b) Discussion took place regarding the need to spend funds on the development of Greensfelder Park when other parks haven't been completed, and that Fogerty Park was just a half-mile down the road. Further discussion involved the lack of public input.

Commission Member Taylor motioned, and Commission Member Wilke seconded to table the discussion until the next fiscal year. The motion was approved with a 3-1-1 vote (Commission Member Ullman voting no and Commission Member Hummel abstaining).

I don't hide behind my "affinity's skirt, but I know who does.

**MINUTES OF THE MEETING OF THE
PARK COMMISSION
CITY OF UNIVERSITY CITY, ST. LOUIS COUNTY, MISSOURI
TUESDAY, SEPTEMBER 15, 2020**

Agenda Item #1: Call Meeting to Order

Park Commission President, Carl Hoagland called the meeting to order at 6:31 pm.

Agenda Item #2: Roll Call

Those in attendance included Commission President Carl Hoagland, Commission Vice-President Kevin Taylor, Commission Members Su Schmalz, James Wilke, Lisa Hummel, Meg Ullman and City Council Liaison Steve McMahon. Also, in attendance was Director of Parks, Recreation and Forestry Darren Dunkle. Those not in attendance were Commission Member Jay Redd.

Agenda Item #3: Approval of the Agenda

Discussion took place on when an item needed to be placed on the Agenda. Mr. Dunkle reported that according to the By-Laws, all request needed to be requested one week prior to the scheduled meeting.

Commission Member Hummel motioned, and Commission Member Wilke seconded to approve the Agenda. The motion was approved with a 5-0 vote.

Agenda Item #4: Approval of Minutes

Commission Member Hummel motioned, and Commission Member Wilke seconded to approve the minutes of July 21, 2020. The motion was approved with a 5-0 vote.

Agenda Item #5: Citizen Comments

None

Agenda Item #6: Department Report

Mr. Dunkle entertained questions in regard to the submitted Department Report.

- 1) Discussion took place in regard to what the Parks Commissions role was in reviewing plans and giving recommendations on the opening and closing of parks and facilities. And does the City/Department have any plans and if so, why hasn't the Parks Commission been involved in those plans. Mr. Darren Dunkle, Director of Parks, Recreation and Forestry stated that staff has developed internal working plans based on CDC and St. Louis County guidelines and were not meant for public distribution at this time as guidelines and dates seem to be changing from day-to-day. Furthermore, Mr. Dunkle stated that since the City was in a "State of Emergency", all decisions regarding the pandemic were being assessed by the City Manager.
- 2) Discussion took place in regard to the Park Management Plans and if they were going to be brought to the Parks Commission. Mr. Dunkle stated that staff is continuing to work on the management plans, but due to the COVID-19 pandemic, staff has had to focus their attention to other operations. He further stated, that once they had draft plans ready, he would bring them forward for review and consideration.

- 3) Discussion took place regarding the use of Athletic Fields by Christ the King since it was understood that the CYC Soccer program was canceled due to the COVID-19 pandemic. Mr. Dunkle stated that staff had previously been told that there wouldn't be any soccer this fall, however, with St. Louis County Health Department reversing their decision and allowing youth soccer this fall, Christ the King has reached out to the City in regard to using fields for their fall soccer program.
- 4) Discussion took place regarding why Greensfelder Park was not listed as a possible location for an MSD Project Clear Grant. Mr. Dunkle stated that MSD has identified zones within University City that could be eligible for the grant, and Greensfelder Park was not listed in any of the identified zones.

Agenda Item #7: Council Report

- 1) Council Liaison McMahon thanked the Commission and Mr. Dunkle for all of their hard work in handling the COVID-19 pandemic and working towards getting the parks back up and running.
- 2) Mr. McMahon reported that the Police Department had once again received their certification.
- 3) Mr. McMahon reported that the courts had approved the condemnation of businesses within the I-170 and Olive development project.

Agenda Item #8: Commission Report

- 1) Golf Course
 - a) It was reported that the Ruth Park Golf Course was in great shape. However, netting along the seventh hole needed to be repaired. Mr. Dunkle reported that the City was in the process of going out to bid for the repair and replacement of the current netting system.
 - b) It was asked if the Commission could receive a financial report for the next meeting.
 - c) Discussion took place in regard to the possibility of placing a premium fee on single ridership for the golf carts.
- 2) Flynn Tennis Courts
 - a) It was reported that the surfacing at the Flynn Park Tennis Courts were getting worn and probably needed repair. Mr. Dunkle reported that the problem had been identified by staff and has been identified within a future budget.
- 3) Ruth Park Woods
 - a) It was reported that there continues to be wash outs along the trail.
 - b) Trash can near McKnight was missing.
- 4) Millar & Rabe Parks
 - a) It was reported that small amounts of trash had been discarded within the park.
 - b) Park Closed sign remained at Rabe Park.
- 5) Lewis Park
 - c) It was reported that the retaining wall had been completed.
 - d) Two trees along the walkway from Delmar seem to be declining.

Agenda Item #9: Unfinished Business

1) Greensfelder Park Concept Plan

- a) Mr. Dunkle stated that staff request support of the Parks Commission with the proposed Concept Plan.
- b) Discussion took place regarding the need to spend funds on the development of Greensfelder Park when other parks haven't been completed, and that Fogerty Park was just a half mile down the road. Further discussion involved the lack of public input.

Commission Member Taylor motioned, and Commission Member Wilke seconded to table the discussion until the next fiscal year. The motion was approved with a 3-1-1 vote (Commission Member Ullman voting no and Commission Member Hummel abstaining).

2) Park Priorities

- a) Planning Grant for Ruth Park Golf Course – Mr. Dunkle requested that the Commission consider applying for a planning grant to study the flooding/drainage issues at the Driving Range instead of a planning grant for the Golf Club House.

Discussion took place regarding the fact that the Driving Range had been previously been repaired back in 2016 in the amount of \$300,000. It was asked what went wrong and what was the money spent on etc.

Commission Member Hummel motioned and Commission Member Schmalz seconded to support staff's recommendation to apply for a Planning Grant for the Driving Range. The motion was approved with a 5-0 vote.

- b) Construction Grant for Ackert Park – Mr. Dunkle reported that the Parks, Recreation and Forestry Department submitted a Municipal Park Grant application and that 22 municipalities have applied for \$4.5 million in available grant funds. He further stated that the Grant Commission would be reviewing the submittals at the end of the month and deciding in early October.

Agenda Item #10: New Business

- 1) Service Project Proposal – Mr. Dunkle reported that Mr. Colin Sprung had submitted an application for a Service Project for his Eagle Scout requirements. The proposed project included the erection of a community bulletin board to be placed at Mooney Park.

Discussion took place regarding the need of a community bulletin board at Mooney Park and that the scout should focus on projects that are of current need to the Parks, Recreation and Forestry Department such as repairing the trail and/or pavilion at Ruth Park Woods, or establishing new backstops at Heman Park.

Commission Member Schmalz motioned, and Commission Member Hummel seconded to decline Mr. Sprung's proposal and to focus on alternate projects. The motion was approved with a 5-0 vote.

- 2) **Dog Park Policy** – Mr. Dunkle reported that the City had received a request from a Mr. Freeman to consider changing the Dog Park Policy to allow dogs under the age of six months to gain membership even though they have not been spayed or neutered.

Discussion took place regarding what other municipalities allow, at what age can a dog get pregnant, and what implications could this cause.

Commission Member Wilke motioned, and Commission Member Taylor seconded to table the request. The motion was approved with a 5-0 vote.

- 3) **Special Event Policy** – Mr. Dunkle reported that the City would like to request the Commissions support to update the Special Event Policy. Mr. Dunkle stated in doing so, the policy would reflect the procedures used in similar permits.

Commission Member Hummel motioned, and Commission Member Ullman seconded to support staff's recommendation. The motion was approved with a 5-0 vote.

Agenda Item #11: Adjournment

Commission Member Hummel made a motion at 8:25 pm, seconded by Commission Member Schmalz to adjourn. The motion was approved with a 5-0 vote.

MINUTES SUBJECT TO PARKS COMMISSION APPROVAL.



AGENDA ITEM COVER

MEETING DATE: January 19, 2021

AGENDA ITEM TITLE: Number of Dogs and Cats Permitted

AGENDA SECTION: New Business

BACKGROUND REVIEW:

The City Manager has asked that the Parks Commission review the City's current ordinance on The number of pets per household (amount of permitted ownership of dogs and cats), and what impact would it have on the parks system if the number of permitted dogs and cats were to be increased.

FINDINGS:

Staff has reviewed the ordinances of several municipalities within the area and found that the majority of the cities allow no more than three (3) dogs or a combination of six (6) dogs and cats as long as there are not more than three (3) dogs. Furthermore, there was usually an exception for the birth of a litter of puppies, kittens, where it was permissible to allow such litter to stay together with their mother until they reach the age of four (4) or six (6) months.

ACTION:

There must be a motion and a second by a Commission member to make a recommendation to City Council for any changes to the current ordinance, and the motion must be approved by the majority of the Commission.

ATTACHMENTS:

1. Survey of other Municipalities (Number of Dogs and Cats)



AGENDA ITEM COVER

MEETING DATE: July 21, 2020

AGENDA ITEM TITLE: A recommendation to approve Greensfelder Park Concept Plan.

AGENDA SECTION: Unfinished Business

BACKGROUND REVIEW:

In October of 2019, the City received a Municipal Parks Planning Grant for Greensfelder Park through the Municipal Park Grant Commission of St. Louis County. The purpose of the grant was to develop a Concept Plan that would be used as a guide for the future application of a Municipal Parks Construction Grant, as well as other grants for the redevelopment of Greensfelder Park.

As part of the requirements of the grant application, the City had to identify and receive an official quote from a prequalified consultant with the St. Louis County Municipal Parks Grant Commission. Accordingly, staff received a scope of work, cost estimate, and contract agreement from Gateway Design Studio, LLC.

From the onset staff had received input from surrounding residents that had stated that they would like to have a more passive park (nature themed, walking trails, playground, etc.) versus an active park (athletic fields, basketball courts, skate park, tennis courts, etc.). This was primarily due to the fact that the park is located deep within a neighborhood and that they would prefer not to have high traffic volumes, nighttime activities, athletic facility lights, etc., as those activities could take place at Fogerty Park which was more conducive and accessible, and is less than a half mile from Greensfelder Park.

With that in mind, staff along with the consultant began the process of 1) An initial basic inventory/assessment analysis of the site and existing conditions; 2) Met and received input from City staff (Parks, Public Works, Planning and Police); 3) Developed Design Concept Drawings; 4) Held two Community Engagement Meetings (Although light turnout at both meetings, we mainly received positive comments from members of UCity in Bloom, Green Center, Urban Forestry Commission, Tree Tenders, as well as from residents; and 5) Presented and received comments from the Parks Commission, Green Practices Commission, Urban Forestry Commission, and members of the City's Green Team Committee and Great Rivers Greenway; and 6) From the comments received, staff and the consultant made minor adjustments to the plan.

The revised plans (Option A & B) consists of a nature themed park that includes stormwater retention/detention; multi-purpose trails; pavilion/restroom; native plantings (trees, plants, butterfly gardens); educational components (signage); a nature themed adventure playground; open lawn play area; future trail connections to GRG Centennial Greenway and Fogerty Park; and dedicated maintenance space for a possible tree/plant nursery, green houses, and a bulk storage etc.

The City currently doesn't have funds dedicated to the redevelopment plan, however, as outlined within staff's park priorities, staff would identify, analyze and apply for various grants (Metro St. Louis Sewer District, Missouri Department of Conservation, Missouri Department of Natural Resources, Municipal Park Grant Commission of St. Louis County, etc.). However, due to the overall cost for the redevelopment of Greensfelder Park (\$1,002,161.20), it would be necessary to receive grants as well as to be phased over several years.

RECOMMENDATION:

The Director of Parks, Recreation and Forestry recommends support of the Parks Commission with the proposed Concept Plan.

ATTACHMENTS:

- 1) Greensfelder Park – Concept Plan A
- 2) Greensfelder Park – Concept Plan B



Darren Dunkle, Director of Parks, Recreation & Forestry

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8552

TO: University City Parks Commission
FROM: Darren Dunkle, Director of Parks, Recreation and Forestry
DATE: March 13, 2020
SUBJECT: Greensfelder Park Concept Plan

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Accordingly, it is staff's recommendation that the Parks Commission support and endorse the Concept plan as presented.