



**PARKS COMMISSION
HEMAN PARK COMMUNITY CENTER
975 PENNSYLVANIA**

**Tuesday, July 20, 2021
6:30 p.m.**

On March 20, 2020, City Manager Gregory Rose declared a State of Emergency for the City of University City due to the COVID-19 Pandemic. Due to the ongoing efforts to limit the spread of the COVID-19 virus, those who are not fully vaccinated are asked to wear face coverings.

AGENDA

A. MEETING CALLED TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA (*Delete Agenda Item, Table Agenda Item, Move Agenda Item*)

D. APPROVAL OF MINUTES

1. June 15, 2021

E. CITIZEN PARTICIPATION

Citizens' comments: Comments limited to five (5) minutes. A comment form must be filled out by anyone wishing to speak. General comments may be made at this time. Comments related to specific agenda items may be made at this time or at the time the agenda item is discussed.

F. DEPARTMENT REPORT

G. COUNCIL LIAISON REPORT

H. COMMISSION MEMBERS PARK INSPECTIONS REPORT

I. UNFINISHED BUSINESS

- 1) Parks Special Event Policy
- 2) Greensfelder Park Plan
- 3) Pickleball Courts
- 4) Flynn Park Tennis Courts

J. NEW BUSINESS

K. COMMISSION COMMENTS

L. ADJOURNMENT

**MINUTES OF A REGULAR MEETING OF THE
PARK COMMISSION
CITY OF UNIVERSITY CITY, ST. LOUIS COUNTY, MISSOURI
TUESDAY, JUNE 15, 2021**

Agenda Item A: Call Meeting to Order

Park Commission President, Carl Hoagland called the meeting to order at 6:35 pm.

Agenda Item B: Roll Call

Those in attendance included Commission President Carl Hoagland Commission Vice President James Wilke, Commission Members Su Schmalz, Lisa Hummel, James Redd, and Meg Ullman. Also, in attendance was Director of Parks, Recreation and Forestry Darren Dunkle and City Council Liaison Steve McMahon.

Agenda Item C: Approval of the Agenda

Commission Member Hummel motioned, and Commission Member Hummel seconded to approve the agenda. The motion was approved with a 5-0 vote.

Agenda Item D: Approval of the Minutes

Vice President Wilke motioned, and Commission Member Hummel seconded to approve the Minutes of May 18, 2021. The motion was approved with a 6-0 vote.

Agenda Item E: Citizen Comments

- 1) Ellen Howe – See attached.
- 2) Kevin Taylor – See attached.
- 3) Mary Lhotak – See attached.

Agenda Item F: Department Report

Director of Parks, Recreation and Forestry, Darren Dunkle mentioned the submittal of the June Department Report. He further highlighted Personnel, Ackert Park Project and the Reopening of the Centennial Commons and the Heman Park Pool.

Questions and discussions followed in regard to staffing, hours of operation, rate of pay for staff, safety, and the City Managers decision to allow free access to the pool and Centennial Commons.

Agenda Item G: Council Report

Council Liaison McMahon reported the following:

- 1) Parks Special Event Policy – A power point presentation was given to City Council at their Study Session on the current Special Event Policy.

Discussion took place regarding the principle of access to residents, costs and efforts of residents, exclusive use versus general public use, old policies not enforced, and making a workable solution.

- 2) Centennial Commons and Pool Opening – City Manager made a good choice in opening the pool and Centennial Commons for free.

Agenda Item H: Commission Members Park Inspection Report

- 1) Golf Course (Su Schmalz) – Need more Marshall's during the week; Course is in good shape; Planted new trees; Staff has been cutting back brush; Use of shared bags – liability.
- 2) Heman Park (James Wilke) – Soil amendments have been added to the north fields. (Jay Redd) Heman Park Pool looks great, Parking lot looks good at Centennial Commons/Pool.
- 3) Ruth Park Woods (Lisa Hummel) – Removal of construction ribbon; rutting on trail; poison ivy along trail; small trees have been planted in the clearing.
- 4) Millar Park - (Lisa Hummel) – Erosion drops off around east end of the trail; ballfields look good; drinking fountain not working. (James Wilke) – Leaves need to be removed along the backstops.
- 5) Rabe Park - (Lisa Hummel) – Trash in the ground; flowerbed around the park sign needs help; new trees were planted.
- 6) Kaufman Park (Su Schmalz) – Drainage project needs to be completed around playgrounds; People are marking the tennis courts for pickleball with chalk.

Agenda Item I: Unfinished Business

None.

Agenda Item E: New Business

- 1) University City Swim Club Proposal – Mr. Paul Granneman spokesperson for the University City Swim Club gave an overview of the UCSC proposal for the use of the Heman Park Swimming Pool for their practices and instruction. As part of his overview, he stated that the UCSC on an average, charges participants \$100 a month, however, discounts and scholarships are provided on a need basis.

Mr. Granneman was asked where the money goes. He stated that the club employees four coaches; insurance; membership to the USA Swimming; and pays rent for the use of the Natatorium from the University City School District.

The Commission held a discussion in regard to charging some level of fee for access to the pool; the number of residents in the program and where did the 75% residency requirement come from (Revenue Pricing Policy); use of pool during open swim hours and rental opportunities; types of instruction; past complaints by residents and pool patrons; and possible staffing requirements. (Commission President had to leave the meeting)

Vice President Wilke made a motioned and seconded by Commission Member Hummel, that the Commission make a recommendation to City Council to approve the request of the University City Swim Club to have use of the pool during the regular business hours, but with certain limitations, such as: 1) following the City's guidelines for payment of entrance to the pool or have their own pass for entrance; and 2) exclusive use of an appropriate number of lanes as recommended by the recreation staff.

Commission Member Schmalz asked that the motion be amended to drop the 75% residency rule for Now, and that the Swim Club receive the resident rate. The motion was seconded Commission Member Hummel. The motion was approved with a 3-2 vote (Wilke and Ullman voting no).

Commission Member Hummel asked that the motion be amended by not requiring one parent per child to have to pay to enter the pool to watch practices. The motion was seconded by Commission Member Schmalz to approve the motion. The motion was approved with a 3-2 vote (Wilke and Ullman voting no).

Vice President Wilke made an amended motion and seconded by Commission Member Hummel, that the Commission make a recommendation to City Council to approve the request of the University City Swim Club to have use of the pool during the regular business hours, but with certain limitations, such as: 1) following the City's guidelines for payment of entrance to the pool or have their own pass for entrance; and 2) exclusive use of an appropriate number of lanes as recommended by the recreation staff. And drop the 75% residency rule for now, and that the Swim Club receive the resident rate; and not requiring one parent per child to have to pay to enter the pool to watch practices. The motion was approved with a 5-0 vote.

- 2) Pickleball – Commission President Hoagland had placed the item on the agenda, however, since he had to leave the meeting, no action was taken.
- 3) Flynn Park Tennis Court Sign In Procedure – Mr. Dunkle stated that staff was still looking into a solution, and if anyone had any ideas or information on where to purchase a product to let him know. Commission Vice President Wilke stated that maybe we could work with the University School District to see if their shop class could develop something.
- 4) Parks Special Event Policy – Council Liaison McMahon reported that the City Council at Monday's meeting approved a motion to have the Parks Commission to review and make recommendations on how to improve the Parks Special Event Policy. He further stated that the main areas in question were: 1) Definition of a Special Event; 2) Access and fairness to residents; 3) Amount of security deposit and application fee; and 4) Balance between exclusive use and general public's use.

A brief discussion took place in regard to the possibility of placing special events into different categories and different fee structures, as well as expanding usage categories.

Commission Vice President Wilke made a motion to place the Parks Special Event Policy on the July Parks Commission Agenda under Unfinished Business, the motion was seconded by Commission Member Ullman. The motion was approved 5-0.

Agenda Item K: Commission Comments

- 1) Commission Member Schmalz asked if the Citizen Comments would be part of the record. It was stated that Citizen Comments would be part of the minutes.
- 2) Commission Vice President Wilke asked when the meetings would go live. Council Liaison McMahon stated that it is the plan to have open in person meetings starting in July.

Agenda Item L: Adjournment

Commission Vice President Wilke made a motion at 8:21 pm, seconded by Commission Member Hummel to adjourn. The motion was approved with a 5-0 vote.

MINUTES SUBJECT TO PARKS COMMISSION APPROVAL.

Darren Dunkle

From: Ellen Howe <ellen@theromegroup.com>
Sent: Tuesday, June 15, 2021 10:04 AM
To: Darren Dunkle
Subject: Comments for the Parks Commission Meeting on June 15, 2021

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Mr. Dunkle,

I, Ellen Howe, live at 7325 Cornell Avenue in University City. I am writing to express my gratitude that University City has granted access to Heman Pool for University City Swim Club members and daily pass swimmers. It is wonderful to see the pool being so well-used by a diverse mix of people. Compliments to the Heman Pool staff also.

I hope that the Parks Commission will grant permanent permission for the University City Swim Club to utilize Heman Pool

Sincerely,

Ellen Howe

Ellen Howe, Senior Consultant
The Rome Group
3101 Olive Street
St. Louis, MO 63103
m: 314-780-9299

Citizens Comment

Parks Commission

June 15, 2021 Meeting

Agenda Item

University City Swim Club

Kevin Taylor

7022 Canton Avenue

Citizen Comments

These are the comments, insulting as they are to the African American citizens of U City, made by one of the University City Swim Club instructors, and posted on social media. Using the "race card" is what the Ad Hoc Committee used and this thinking and this practice continues by those in the swimming community with those in the swimming community, they all understand the coded words used. Please read this insertion and ask yourself if it fits the Mission, Values, Community Centered, and Life Skills of University City Swim Club, or an attempt to inject fear, the old boogeyman playbook stoked with racial overtones and fear, talking about the mistreatment by the type the people of privilege use to get their way with other people of privilege.

Long important to me post--U City is reducing access at recreation facilities as they open in a manner that disproportionately affects Black residents. **WHY DOES SHE KEEP SAYING RESIDENTS, DO NON-RESIDENTS NOT MATTER OR DO THEY NOT EXIST IN HER WORLD OR THINKING, PERHAPS SHE IS RESORTING TO THE OLD DAYS WHEN U CITY KEPT NON-RESIDENTS OUT BY ANY MEANS POSSIBLE)?**

"Dear University City Parks and Recreation Commission Members,
Because of a long aquatics career based here in University City (UCHS swim and water polo coach, USA Swimming coach and innovative private swim lesson provider), I see the patterns of pool usage over time at Heman and the Natatorium. Additionally, When I consciously learned about the violent racist history of our sport and leisure upon integration of nearby Fairground Park Pool **(JIM CROW LAWS AND SUBTLE SEGREGATION IMPACTED THIS, NOT JUST IN A SWIMMING POOL, BUT IN JOBS, HOUSING, RECREATION, HOTELS AND EATING ESTABLISHMENTS, ETC)** it informed my aquatics practice greatly.

My swim lesson clients bravely tell me their stories **(ARE HER CLIENTS BLACKS THAT TELL HER THE BLACK EXPERIENCE, OR WHITES)** and truths about experiences at pools and beaches and rivers, I therefore know secondhand the many horrors and real barriers that exist to Black people's attendance and confidence in the water **(ARE HER CLIENTS BLACKS THAT TELL HER THE BLACK EXPERIENCE, OR WHITES)**. Disrupting the horrific reality of racial trauma of swimming/pools and eliminating accidental drowning is my life work.

While I believe intent and mission of Parks and Recreation Department is to include all safely in the reopening of Centennial Commons and Heman Park Pool, the impact of the publicly announced restrictive policies at opening, declare "Whites Only" without ever placing a sign. These same policies decrease public safety and reduce revenue for the department.

Drowning is a leading cause of death nationwide and since I have lived in U City, I know of of eight drowning fatalities by our residents to my knowledge only one victim was white. This disparity in rates of drowning between races and the City's past role in training youth and

adults, make it critically important to allow access to ALL for Heman Pool and the Commons **(NOW DOES THIS APPLY TO RESIDENTS AND NON-RESIDENTS)**.

From the regular meeting of the Recreation and Parks Commission last night I learned both Centennial Commons and Heman Pool reopening policies restrict entrance to pass holders only with no daily access or programming. The banned programs at opening include: camp/daycare/team usage, swim lessons, fitness classes and the open (basketball) use of the gym---recreation assets that are heavily used by Black and younger residents **(NOW DOES THIS APPLY TO RESIDENTS AND NON-RESIDENTS)**.

The restrictive pattern you set with your opening policies exclude Black residents more than white residents. **(NOW DOES THIS APPLY TO RESIDENTS AND NON-RESIDENTS)**. While all residents pay the capital costs for City assets like Heman and the Commons yet many are denied access to programming by not having a daily pass. (I am aware of scholarships in the city; however, it is the daily pass program that allows any resident to use our historic and spectacular facilities, not just those with the proper "papers", time and money to pursue scholarships or even the annual pass. **(NOW DOES THIS APPLY TO RESIDENTS AND NON-RESIDENTS)**. **REMEMBER WE HAD A POLICY WHERE NON-RESIDENTS HAD TO COME AS A "GUEST" OF A RESIDENT OR THEY COULD NOT GET IN)**

University City has an opportunity to use their pool to specifically address these deadly disparities in drowning and create effective training programs for employment as Lifeguards or aquatics career development path. We are adjacent to a near public pool desert. **(CLAYTON, RICHMOND HEIGHTS, MAPLEWOOD POOLS ARE PUBLIC AND ARE WITHIN 15 MINUTES DRIVE, SHREWSBURY, MARYLAND HEIGHTS, BRIDGTON AND MAYBE A 20 MINUTE DRIVE, IS THIS THE DESERT)** This tragic lack of aquatic opportunity creates an opportunity to be different and do better by expanding wellness opportunities, creating jobs and most importantly reducing early death due to drowning. The geography and demography of University City make it an excellent home, in fact for this critical opportunity.

I am also concerned about the conflicting double speak regarding staffing of the Pool from the meeting. The recreation department report and Director stressed the restrictive policies were for a safe opening after an extended closure due to Covid 19 and a staffing shortage. However, during a general discussion about outsourcing of services, Commissioner Redd questioned whether Heman Park Pool would open on time since the staffing shortage seems to have been the crux of the restrictive policies/outsourcing discussion. Mr. Dunkle answered that the pool is absolutely opening on time and the staffing is fine for the vendor and there are no concerns for the pool.

With the exception of lessons requiring trained staff, there is no need for added staffing or training expenses to include daily users, camps, daycares, teams. These programs have always run within the existing safe staffing of the pool, which at any level of opening requires an extraordinary number of guards because of the massive surface area and sightlines and glare. To be clear, these "group" pool users pay fees to obtain entrance by passholder fees or contracts with pool management---why are we leaving that revenue out even for a few weeks?**(SOME HVE TAKEN TO SOCIAL MEDIA TO POST APPROVAL TO MAKING ENTRY FREE, DOES THAT LEAVE OUT REVENUE, WHAT ABOUT INDIVIDUALS WHO ASK FOR AND GET A REFUND ON THEIR MEMBERSHIP SINCE THE POOL IS FREE, IS THAT LEAVING REVENUE BY MAKING IT FREE)** People establish their summer pool wellness and recreation routines before Memorial Day. If we open with restrictive policies, folks will make other choices for their recreation outside the City will not return for this season, perhaps never. **Residual revenue lost in this crucial moment. SOME HVE TAKEN TO SOCIAL MEDIA TO POST APPROVAL TO MAKING ENTRY FREE, DOES THAT LEAVE OUT REVENUE, WHAT ABOUT INDIVIDUALS WHO ASK FOR AND GET A REFUND ON THEIR MEMBERSHIP SINCE THE POOL IS FREE, IS THAT LEAVING REVENUE BY MAKING IT FREE)**

In light of clear programming gaps at the Commons and Heman pool, can staff be directed by your commission to explore partnerships with existing service providers in order to meet real community needs? Many of the programs presently restricted require no added staff or capital costs--continue daily admissions, allow Basketball at Commons, certify camps and teams for use. Each of these, in fact could increase revenue by added fees for attendance. Most of these potential partners also operate with appropriate liability insurance policies and enter into contracts as part of their business models.

Last night's meeting informed me that the city is allowing programming with other City owned assets, excepting the Commons and Heman Pool. There were clear talks of partnerships with baseball groups (Redbird Rookies), tennis lesson providers and the ways they are properly operating within the city. Why are similar programming partners at the Commons and the Pool not being sought? **Programming partners increase revenue. (SEE THE POLICY FOR AFFILIATED AND NON-AFFILIATED CONTRACTORS USING CITY FACILITIES, DOES THE UCSC FIT, DO THEY PAY FEES FOR USE)** Best practices in aquatics revenue management is to have upper-level programming revenue pay for community access.

I was part of a School District and City ad hoc committee about 8 years ago to explore creating seamless year-round aquatics wellness programming in University City through a City and School District partnership. The report created by that group, which included current Council Members Smotherson and McMahon, has an excellent roadmap for fiscally responsible operation of the two pools in University City. I am happy to assist in any way in seeking and establishing partners and resources to operate the pool in a fiscally responsible way. I look forward to hearing from each of you with any concerns, questions or proposals. Sincerely, Mary Nani Lhotak."

Mission

University City Swim Club teaches and trains youth and adult swimmers, supporting their athletic and personal development and helping them to develop a love of swimming through skilled instruction, opportunities to compete, an accessible and flexible program, and a supportive community of swimmers and their families.

Values

Access: We strive to offer participation and support to all members of the community regardless of where they live, their ability to pay, race, religion, or gender, or any aspect of their background.

Equity: We make it possible for all to succeed at UCSC, reducing disparities in access to high- quality swim training and attending to the reality that swimming pools have historically been unwelcoming, even dangerous, places for people of color

Pursuit of excellence: As a USA Swimming sanctioned team, we provide elite instruction, preparing our athletes to develop and compete at their highest potential.

Community-centered: We build a supportive community of diverse UCSC participants and their families, and we value the connection to our home community of University City.

Youth-centered: We believe in the potential and ability of all youth who are in our care, and we respect them and their families as they pursue their swimming goals.

Love of swimming: Our goal is for every participant to develop a love of swimming that will last

a lifetime.

Life skills: We believe that swim team participation offers a medium to develop skills that serve swimmers throughout their lives – adaptation, perseverance, teamwork, and more.

①

LaRette Reese

From: Council Comments Shared
Subject: FW: Citizen Participation Comment: Opposition of New Centennial Common & Heman Pass Policy

From: Lydia Casmier Derfler <lcasmier@brandeis.edu>
Sent: Monday, May 24, 2021 12:56 PM
To: Council Comments Shared <councilcomments@ucitymo.org>
Subject: Re: Citizen Participation Comment: Opposition of New Centennial Common & Heman Pass Policy

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

No actually this is - thanks for your assistance!

Name: Lydia Casmier Derfler
Address: 1041 Roth Ave, University City, MO 63130

As a third-generation U City resident I am ashamed and appalled by the decision to limit Heman Pool and Centennial Commons use only to season pass holders, also known as wealthy (read: predominantly white) residents. It would cost my family of six \$525 for access to Heman Pool. I can tell you right now that, as a salaried professional, I am personally unable to afford this luxury tax to swim.

U City leadership will say that there are COVID risks they must address. But the CDC estimates that the chances of transmitting COVID outdoors is less than one percent for vaccinated people, and just one to nine percent for the unvaccinated. Outdoor transmission has been deemed "rare" by the CDC.

U City leadership will say that they have a staffing shortage, while my younger brother, like so many Americans in this period of unprecedented unemployment, sits at home eagerly seeking work. I was a lifeguard at Heman for three years, and my mom was a lifeguard before me. Working at Heman and Centennial Commons is a rite of passage for many high school students. I will personally get you thirty applications by tomorrow if that is of real concern to the leadership.

To be very clear, U City is taking a public good away from the very taxpayers who finance these facilities. By limiting access to wealthy residents you have effectively placed a "Whites Only" sign on your door. Never mind that the services and goods you have eliminated (camp, daycare, team usage, open use of the gym) will have a disproportionate impact on Black kids who have been locked in their homes for over a year now. Never mind that low-income residents are happy to pay day fees, as they have since this pool's inception. Never mind that U City would rather forgo that revenue than to share this precious resource with it's most disadvantaged populations.

U City is closing off Heman Pool and Centennial Commons to the general public. This is devastating news to my family and to so many others after a year of isolation and confinement. I adamantly oppose this segregationist and fiscally irresponsible policy, and I hope that you will swiftly reverse the decision to limit recreation access to pass holders.

Hello,
Below was the last version that I received on 5/20/21 at 10:48 a.m. It is the correct one?
Thank you,

Lydia Casmier Derfler
MPP/MBA Candidate, The Heller School for Social Policy
Program Administrator, Office of Diversity, Equity & Inclusion
Brandeis University | www.brandeis.edu/diversity
Pronouns: she, her

2

LaRette Reese

From: Karna Sherwood <karnarama@gmail.com>
Sent: Monday, May 24, 2021 9:37 AM
To: Council Comments Shared

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

To whom it may concern

I Karna Sherwood live at 6840 waterman ave and I am writing the City Council to allow University City Swim Club (UCSC) to access the Heman Park Pool. UCSC, a 501(c)(3) nonprofit in St. Louis, is committed to fulfilling its mission to train youth and adult swimmers, support their athletic and personal development and help them to develop a love of swimming through skilled instruction, opportunities to compete, a financially accessible and flexible program, and a supportive community of swimmers and their families.

Many families in University City have no other avenue to learn to swim. I ask that you allow UCSC members to utilize Heman Park Pool so that our residents can learn the life-saving skill of swimming and improve their health and fitness.

Sincerely

Dr Karna Sherwood

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LaRette Reese

From: John O'Gorman <ogormanjf@gmail.com>
Sent: Sunday, May 23, 2021 8:45 PM
To: Council Comments Shared

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I, John O'Gorman live at 6342 Pershing Avenue and I am writing to the City Council to allow University City Swim Club (UCSC) to access the Heman Park Pool. UCSC, a 501(c)(3) nonprofit in St. Louis, is committed to fulfilling its mission to train youth and adult swimmers, support their athletic and personal development and help them to develop a love of swimming through skilled instruction, opportunities to compete, a financially accessible and flexible program, and a supportive community of swimmers and their families.

Many families in University City have no other avenue to learn to swim. I ask that you allow UCSC members to utilize Heman Park Pool so that our residents can learn the life-saving skill of swimming and improve their health and fitness.

My family have been season pass holders for years, so this request is not about providing any benefits to us, but rather my desire to ensure that other families have access to this important swimming program.

Thank you, and please let me know if you would like more information on this matter.

John O'Gorman

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LaRette Reese

From: Jill Duchinsky <jmduchinsky@gmail.com>
Sent: Sunday, May 23, 2021 8:35 PM
To: Council Comments Shared
Subject: UCSC access to Herman Park Pool

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I, Jill Duchinsky live at 6811 Waterman and I am writing the City Council to allow University City Swim Club (UCSC) to access the Heman Park Pool. UCSC, a 501(c)(3) nonprofit in St. Louis, is committed to fulfilling its mission to train youth and adult swimmers, support their athletic and personal development and help them to develop a love of swimming through skilled instruction, opportunities to compete, a financially accessible and flexible program, and a supportive community of swimmers and their families.

Many families in University City have no other avenue to learn to swim. I ask that you allow UCSC members to utilize Heman Park Pool so that our residents can learn the life-saving skill of swimming and improve their health and fitness.

Regards,
Jill Duchinsky

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LaRette Reese

From: Tamara Arnow <tammy.arnow@gmail.com>
Sent: Sunday, May 23, 2021 3:20 PM
To: Council Comments Shared
Subject: Comment in support of University City Swim Club

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I, Tammy Arnow, live at 529 Midvale Avenue, and I am writing the City Council to allow University City Swim Club (UCSC) to access the Heman Park Pool. UCSC, a 501(c)(3) nonprofit in St. Louis, is committed to fulfilling its mission to train youth and adult swimmers, support their athletic and personal development and help them to develop a love of swimming through skilled instruction, opportunities to compete, a financially accessible and flexible program, and a supportive community of swimmers and their families.

Until recently, I was the president of the board of UCSC. I spoke at a City Council meeting in March 2020 in support of a partnership between the swim club and the City, so that more UCity residents could learn how to swim. Indeed, many families in University City have no other avenue to learn to swim, and the club is positioned to provide meaningful, life-saving programming. I ask that you allow UCSC members to utilize Heman Park Pool so that our residents can learn the life-saving skill of swimming and improve their health and fitness.

Thank you.

Tammy Arnow

LaRette Reese

From: Amy C <alwayslove2swim@gmail.com>
Sent: Sunday, May 23, 2021 1:37 PM
To: Council Comments Shared
Subject: Heman Pool and UCSC

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

My name is Amy Chappuis and I live at 7306 Colgate Avenue, and I am contacting the City Council to show support for the swim team and programs at Heman Park Pool this summer. Please, allow University City Swim Club (UCSC) access to the Heman Park Pool. I have been a part of the UCSC team since 2005 when I came back to swimming as an adult. I was a swimmer when I was younger and nothing beats the health and fitness that I gained as a result of joining the team. I know that it has been an excellent resource for swimmers and novices of all ages for many years. Not being able to swim during the shutdown was pretty devastating. I can't imagine going through another summer like that.

UCSC, a 501(c)(3) nonprofit in St. Louis, is committed to fulfilling its mission to train youth and adult swimmers, support their athletic and personal development and help them to develop a love of swimming through skilled instruction, opportunities to compete, a financially accessible and flexible program, and a supportive community of swimmers and their families.

Many families in University City have no other avenue to learn to swim. I ask that you allow UCSC members to utilize Heman Park Pool so that our residents can learn the life-saving skill of swimming and improve their health and fitness.

Thank you,

Amy Chappuis

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LaRette Reese

From: ATT <biowa@att.net>
Sent: Sunday, May 23, 2021 9:32 AM
To: Council Comments Shared
Subject: Please let UCSC swim

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Council Members,

We - Robert, Kara, Ferguson and Harrison Beardsley - live at 6935 Waterman Avenue and are writing to request that you allow University City Swim Club (UCSC) to access the Heman Park Pool this summer.

We are NOT UCSC members but are aware of their fantastic mission because a minor in our family swam with UCSC until their inability to find pool time during the pandemic forced her to move to the Clayton Tideriders (CSP). We are fortunate to have the resources that allowed us to do that - but many do not. We also are lucky to have made that move early when there was still room at CSP, but that option doesn't remain for others even if they can afford it.

In denying UCSC access to the Heman Park Pool this summer, you would be (a) preventing many from practicing and advancing the sport that they love, (b) denying others the ability to learn and compete in one of the healthiest life long sports, and (c) most likely ending one of the best, community-organized programs in UCity. And you would be doing this in a way that is most discriminatory against our fellow UCity residents who may not have access to alternatives. Private pools and those in more affluent Metro suburbs have been open throughout much of the pandemic, including to other swim teams (CSP, etc), and without any evidence of increased COVID infection. In part this is because of practice of appropriate control measures, but also because sun (UV radiation), chlorine and even water are highly viricidal to the entire class of coronaviruses.

Immeasurable developmental and psychological injury has been done to entire generations throughout this pandemic, so please allow programs like UCSC to begin to heal this COVID collateral damage. Let them swim.

Respectfully,

Robert A. Beardsley, PhD; Kara J. Beardsley; Ferguson J. Beardsley; Harrison R. Beardsley - all majority-aged residents and registered voters of University City



LaRette Reese

From: Nicole Deptula <nicole.deptula@gmail.com>
Sent: Sunday, May 23, 2021 8:25 AM
To: Council Comments Shared
Subject: Access to Heman Park Pool

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I, Dr. Nicole Deptula, live at 6840 Waterman Ave and I am writing the City Council to allow University City Swim Club (UCSC) to access the Heman Park Pool. UCSC, a 501(c)(3) nonprofit in St. Louis, is committed to fulfilling its mission to train youth and adult swimmers, support their athletic and personal development and help them to develop a love of swimming through skilled instruction, opportunities to compete, a financially accessible and flexible program, and a supportive community of swimmers and their families.

Many families in University City have no other avenue to learn to swim. I ask that you allow UCSC members to utilize Heman Park Pool so that our residents can learn the life-saving skill of swimming and improve their health and fitness.

I look forward to hearing from you soon.

Sincerely,

Dr. Nicole Deptula

LaRette Reese

From: Robyn Haspel <rjhaspel@gmail.com>
Sent: Saturday, May 22, 2021 10:47 PM
To: Council Comments Shared
Subject: Heman Park Pool

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I, Robyn Haspel live at 7036 Pershing Avenue and I am writing the City Council to allow University City Swim Club (UCSC) to access the Heman Park Pool. UCSC, a 501(c)(3) nonprofit in St. Louis, is committed to fulfilling its mission to train youth and adult swimmers, support their athletic and personal development and help them to develop a love of swimming through skilled instruction, opportunities to compete, a financially accessible and flexible program, and a supportive community of swimmers and their families.

Many families in University City have no other avenue to learn to swim. I ask that you allow UCSC members to utilize Heman Park Pool so that our residents can learn the life-saving skill of swimming and improve their health and fitness.

Thank you

Robyn

--
Robyn Haspel
7036 Pershing Avenue
St Louis, MO 63130
rjhaspel@gmail.com

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LaRette Reese

From: Ashley <ashleylaurenstl@gmail.com>
Sent: Saturday, May 22, 2021 9:38 PM
To: Council Comments Shared
Subject: University City Swim Club (UCSC) to access the Heman Park Pool

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Council Members,

I, Ashley Powers, live at 7472 Stanford Avenue and I am writing the City Council in regards to allowing the University City Swim Club (UCSC) to access the Heman Park Pool. UCSC, a 501(c)(3) nonprofit in St. Louis, is committed to fulfilling its mission to train youth and adult swimmers, support their athletic and personal development and help them to develop a love of swimming through skilled instruction, opportunities to compete, a financially accessible and flexible program, and a supportive community of swimmers and their families.

Many families in University City have no other avenue to learn to swim. I ask that you allow UCSC members to utilize Heman Park Pool so that our residents can learn the life-saving skill of swimming and improve their health and fitness.

Thank you for your consideration,

Ashley Powers

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LaRette Reese

From: Renee Van Stavern <rdbailey26@msn.com>
Sent: Saturday, May 22, 2021 8:00 PM
To: Council Comments Shared
Subject: Comment for City Council Meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I, Renee Van Stavern, live at 7040 Kingsbury Blvd. and I am writing the City Council to allow University City Swim Club (UCSC) to access the Heman Park Pool. UCSC, a 501(c)(3) nonprofit in St. Louis, is committed to fulfilling its mission to train youth and adult swimmers, support their athletic and personal development and help them to develop a love of swimming through skilled instruction, opportunities to compete, a financially accessible and flexible program, and a supportive community of swimmers and their families.

Many families in University City have no other avenue to learn to swim. I ask that you allow UCSC members to utilize Heman Park Pool so that our residents can learn the life-saving skill of swimming and improve their health and fitness.

Sent from Mail for Windows 10

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LaRette Reese

From: Ellen Howe <ellen@theromegroup.com>
Sent: Saturday, May 22, 2021 1:56 PM
To: Council Comments Shared
Subject: University City Swim Club Comments for May 24, 2021 City Council Meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I, Ellen Howe, am a University City resident living at 7325 Cornell Avenue and I am Board Member for the University City Swim Club (UCSC). I am writing to request that the University City allow UCSC access to Heman Park Pool.

As requested by Darren Dunkle, CPRP AFO, Director of Parks, Recreation and Forestry, in an email on Thursday, May 20th to UCSC member and University City resident Elizabeth Pickard, the Swim Club will be submitting a formal proposal requesting use of the Heman Park Pool.

Since the 1970s, UCSC has taught, coached and trained youth and adults to acquire and refine their swimming ability. For many University City residents, this is their only affordable and feasible opportunity to access the life-saving and health improving skills and benefits of swimming. UCSC has been able to do this because of partnerships with University City and the University City School District.

We recognize that the pandemic has presented new challenges regarding the operations of the Heman Park Pool. We want to express our willingness and desire to assist you in addressing those challenges.

1. COVID 19 Health Risks in the Swimming Pool:
 - UCSC is a member of a number of national swimming organizations that have compiled data and suggested procedures to minimize the health risks that COVID 19 might pose. We are happy to share this information with University City.
 - Additionally, UCSC and its members are committed to following the COVID-19 protocols established at Heman Park Pool.
2. Staffing Concerns:
 - It is our understanding that Midwest Pools will be providing lifeguards for Heman Park. We do not anticipate that the number of UCSC members utilizing the Pool will impact the lifeguard to swimmer ratio.
 - Additionally, an instructor trained in life-saving and teaching swimming will be present at any UCSC activity conducted at Heman Park Pool.
3. Revenue Concerns:
 - There should be no increased costs related to UCSC members utilizing the pool. Actually, the participation of UCSC members should increase revenues for the pool
 - All UCSC programming and its participants are covered under our own insurance so there is minimal financial risk.

Sincerely,
Ellen Howe

Ellen Howe, Senior Consultant
The Rome Group
3101 Olive Street
St. Louis, MO 63103
m: 314-780-9299

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LaRette Reese

From: Trisha P. <tpflantz@gmail.com>
Sent: Friday, May 21, 2021 1:16 PM
To: Council Comments Shared
Subject: Heman Park Pool Policies for 2021

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Mayor and City Council,

I am writing to protest the new membership and entry policies in place for the Heman Park pool during summer 2021.

As a University City resident for a decade, I have been proud of our public pool and how it truly serves as a community asset for all of our city's residents: young or old, black or white, wealthy or poor. That is not true of many of our neighboring cities, where there are no public pools, and access to decent pools seems to rely on membership to a country club (or the assets to own and maintain a pool in your own back yard).

In this light, I am disturbed by the recent restrictions that University City has put in place for Heman Park pool during this upcoming summer.

By eliminating all walk-in customers and putting in place a requirement for a full-summer membership to gain entry to the pool, you are instituting a significant barrier for families who can't afford to pay a lump sum for a pool pass at the onset of the summer. In addition, you've immediately put usage of the public pool out of reach for anyone who wants to visit the pool only casually throughout the summer, without committing to full-season purchase prices. You assume that those swimmers will return in future years once your restrictions have loosened. But once those customers have the habit of going to a public pool elsewhere, you run the risk of losing them indefinitely.

Not only is this new policy not reflective of the existing science around Covid - it also is far more restrictive than Covid-era restrictions at pools in our neighboring communities.

For example, I've looked at the web site for the Maryland Heights Aquaport - which is a much larger venue, with more crowding problems, in my experience - and I don't see any similar restrictions for that facility. I've also looked at the web site for the Des Peres Pool - in order to regulate crowds, that community is requiring only non-residents to make advance reservations for pool usage. Residents are still given access to their public facility, even without reservations. The Shaw Park Pool in Clayton is basing its admissions on a cap of 250 people. Wouldn't that make the most sense and cause the least hassle - to determine an appropriate cap, based on the facility's size and current recommendations for social distancing, and have your front-desk staff enforce crowd containment as needed? Then you don't need to establish a reservation system at all.

I have been to this pool at various times over the course of several summers with my kids. Very rarely would I consider the pool "crowded," or anything near capacity. I can understand your desire to cap attendance on a given day to meet Covid restrictions (of which, I would note, there are significantly fewer for outdoor venues). But please remember, Covid is a disease that rarely spreads in outside venues. You can read this recent NYTimes article about the rarity of Covid spreading outdoors to see that such a scenario is statistically insignificant:

<https://www.nytimes.com/2021/05/11/briefing/outdoor-covid-transmission-cdc-number.html>

I have also heard that some council members are concerned about the front-desk staff handling money "due to Covid." However, the CDC has said months ago that the spread of Covid is almost exclusively airborne and has little to do with touch transmission, with the possible exception of medical settings where Covid patients are being treated. In any case,

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it's easy to put out hand sanitizer for the staff (like restaurants and other businesses do) or to give them gloves for handling money and credit cards.

In conclusion, I would challenge you to do some research and find out if this policy is in line with our neighboring communities, or if University City is going above and beyond common-sense measures in the name of safety.

Thank you for your time and attention to this matter, and I hope you are willing to re-evaluate your policies for residents' use of the pool this summer before the season kicks off at the end of this month.

Trisha Pflantz
431 Westgate Avenue



**Regular Meeting of the Park Commission
City of University City
October 27, 2009
Centennial Commons**

President Livingston Sykes called the meeting to order at 6:35p.m. Others present were:

Robert Wagner
Karen Dille
John Sweeney
Mary Hart
Linda Peoples
Caryn St. Clair

Nancy MacCartney, Director of Parks
Rivian Robinson, Department Staff Liaison

Excused Absences: Jerry Fitch, Karen Palmer

Disposition of Minutes from September 22, 2009

September minutes reviewed. Motion made and seconded to approve minutes. All in agreement. President Sykes approved minutes.

Citizen's Comments on items not on Agenda

No citizens present.

Council Liaison Report

Mr. Wagner gave the following report. Report submitted. At their October 26 meeting the City Council approved a Resolution reaffirming our community's support for diversity and affirmative action programs and opposing the deceptive and divisive "Missouri Civil rights Initiative" and the Constitutional amendment it proposes. Rezoning was approved for two adjacent vacant lots located at 547 and 545 North and South Road for parking for Dewey's Restaurant business. Two new members of Commissions were appointed as follows: Deborah Arbogast appointed to the Library Board and Lisa Frumhoff was sworn in to the Historic Preservation Commission. An ordinance was passed to eliminate the parking restrictions now in place on Forsythe Blvd from Big Bend to Asbury.

Affiliated/Non-Affiliated Contractors use of facilities Policy

Policy was presented and read by all and discussion and questions followed. Questions were addressed and answered and explanations given by Ms. MacCartney. Question asked regarding bringing others as guests and teaching them at no charge. Per Ms. MacCartney as long as no money is exchanged here or elsewhere as payment for service, this would be acceptable. Also the service must be non-commercial and decision will be left to the discretion of management. Suggestion to change wording under V. Policy-#2, #3e, and under VI. Definitions-B. Motion made by Ms. St. Clair to accept as amended, seconded by Ms. Dille, vote taken and all in favor.

Special Events Policy

This policy discussion was tabled from September meeting and revisited tonight. Policy could have been listed under unfinished business. Policy was re-read by all with discussion and questions following. Questions were addressed and answered by Ms. MacCartney. Suggestions for corrections noted. President Sykes made motion to accept policy with corrections. Vote was taken and all in favor.

Recommendation for 2010 Heman Pool Swimming Season

Recommendations were read by all present. Discussion followed. Explanations were given by Ms. MacCartney. Suggestions and requests were made and discussed. Pool will open the Saturday of Memorial Day weekend. Motion made and seconded to accept. Vote taken and all are in favor of accepting recommendation for 2010 Heman Pool Swimming Season as written.

Department Report

Parkview Gardens Parks Plan is moving forward and final public meeting will be held in conjunction with Park Commission's November meeting and in conjunction with the Advisory Committee and the general public. Park Commission will be asked to make recommendation to City Council at their January meeting. Ruth Park Golf Course Rain Pond discussed and update given. End of Year Golf report shows that actual income exceeded the expected income as well as rounds played, lessons given, pro shop sales, etc. Handout was given. Golf Advisory Committee is tentatively set to disband per their votes. Compliments were given to Don Humphrey for his excellent work on the grounds of the Golf Course. There was a discussion about a proposed suggestion to limit gatherings in parks to under 50 people unless a permit has been issued. This may be brought up at the November meeting. Council got the recommendation for Alcohol policy, the city attorney tweaked it and it is before council.

Individual Park Reports-(most reports tabled until next meeting in interest of time).

Fogerty-Fogerty is very busy on the weekends; the only concern is music is loud at times.

Majerus/Metcalf- Parks are wet but in food condition. Mr. Sweeney will speak with Ewald directly about drainage problem.

Heman-Park - There are drainage problem from last month. On the walkway close to Purdue there are 2-3 bad utility poles. There is an arboretum in the park but the trees are not marked, forestry stopped tagging them so maybe it can be restarted. Ms. MacCartney will mention it to Urban Forestry.

Kingsland/Eastgate- no report on Kingsland. Eastgate is in good shape but appears empty during daytime hours.

Mooney- no report

Ruth Park- no report

Kaufman/Mona Terrace-Kaufman is good. Mona Terrace, trees were trimmed and it looks good.

Miller/Ackert/Rabe Park-There is a broken plastic drain pipe towards North and South by the path that has sharp edges that needs to be addressed.

Unfinished Business -

Special Events Policy discussed earlier in meeting.

New Business

None

Ms. Dille made motion to adjourn meeting. Ms. Peoples seconded.

Meeting adjourned at 7:45pm



Regular Meeting of the Park Commission
City of University City
September 22, 2009
Centennial Commons

This Park Commission meeting was moved to 6pm in order that the Park Commission members could attend the Parkview Gardens Park meeting being held this night also. Meeting proceeded as follows:

President Livingston Sykes called the meeting to order at 6:05p.m. Others present were:

Robert Wagner
Karen Palmer
Karen Dille
Jerry Fitch
John Sweeney
Mary Hart
Linda Peoples
Caryn St. Clair

Nancy MacCartney, Director of Parks
Rivian Robinson, Department Staff Liaison

Disposition of Minutes from July 28, 2009

July minutes reviewed. Motion made and seconded to approve minutes with corrections. All in agreement. President Sykes approved minutes.

Citizen's Comments on items not on Agenda

No citizens present.

2009 Summer Pool Report

Pool report was read by all. Discussion and questions followed. Questions regarding some fees, cost allocations were asked and answered by Ms. MacCartney. Mr. Fitch made motion to accept 2009 Summer Pool Report with correction of date in subject line from 2008 to 2009. Motion seconded. All members in agreement. 2009 Summer Pool Report accepted.

Memo: Alcohol Consumption in Parks

Review of municipal code regarding alcohol consumption in University City Parks. Amendment suggested to Municipal code 9.08.080. Recommendation is that \$10 fee for permits for alcohol consumption be required. Questions and discussion followed. Ms. Dille made motion to accept amendment as proposed if approved by council. Mr. Fitch seconds. All members in favor.

Council Liaison Report

Mr. Wagner arrived late and gave the following report. Report submitted. There have been three (3) meetings since the last Park Commission meeting. **At August 31 meeting**, council approved the annual property tax rates for U. City. A property easement for the University City School District was approved to allow an additional bus lane at the new Barbara C. Jordan elementary school when it reopens. A conditional use permit was approved to allow the height of the new Barbara C. Jordan elementary school to exceed the maximum limitation normal for a PA zoning district. An ordinance was passed approving the settlement agreement with AT&T/SBC Landline Company. **The September 8 meeting** was a special meeting to discuss the council procedures for meeting the Missouri state requirement on filing a Conflict of Interest form. The 319 Water Project-storm water pond at Ruth Park Golf Course was discussed by Ms. MacCartney and approved by council. There were three (3) council appointments as follows: Mark Jacob to the Joint Task Force of U City and Olivette; Rodney Jennings to the same Task Force; Linda Fried to the Urban Forestry Commission. **At the September 21 meeting**, a city budget amendment was recommended to redesign the U City website to become more public friendly. Council member Wagner was appointed by Mayor Adams as Council Liaison to the Joint Task force for Olive/I-170 Development Committee which is a joint effort with the City of Olivette. A council resolution was approved, submitted by the

Green Practices Commission for Community Sustainability. This citizen commission recommends as a first annual step, for the city to conduct a greenhouse gas inventory, perform an energy audit of all city facilities, and to develop green zoning and building codes.

Special Events Policy

Policy was read by all and discussion and questions followed. Questions were addressed and answered by Ms. MacCartney. Suggestions were made for changes and corrections to increase clarification and understanding of policy. This policy discussion was tabled until the October meeting in the interest of time so that members can attend the Parkview Gardens Park meeting also being held this night.

Department Report

Correction needed in middle column of Ruth Park Golf Course Monthly Report duly noted by secretary. Report with corrections will be sent to all members. Mention of Golf Rain Pond made. Department reports and discussion tabled until October meeting in order to attend Parkview Gardens Park meeting.

Individual Park Reports-(most reports tabled until next meeting in interest of time).

Fogerty- Question as to why lights are turned off under pavilion early evening and after dark.

Majerus/Metcalf- no report

Heman-Park – Fields off Midland, grass is very clumped.

Kingsland/Eastgate- no report

Mooney-no report

Ruth Park- no report

Kaufman/Mona Terrace- no report

Miller Park-There is high number of young adults hanging out in pavilion.

Unfinished Business –

- Tabled in interest of time to attend Parkview Gardens Park meeting.

New Business

- Tabled in interest of time to attend Parkview Gardens Park meeting

Ms. Dille made motion to adjourn meeting. Motion was seconded.

Meeting adjourned at 7:13pm

MINUTES OF UNIVERSITY CITY COUNCIL
November 16, 2009

At the Regular Session of the City Council of University City held in the Chambers of the City Hall, on Monday, November 16, 2009, Mayor Joseph Adams called the meeting to order at 6:30 p.m. In addition to Mayor Adams, the following members of the Council were present:

Mr. Byron Price
Ms. Lynn Ricci
Mr. Robert Wagner
Mr. Terry Crow
Mr. Michael Glickert
Mr. Arthur Sharpe, Jr.

Also in attendance were City Manager Julie Feier and City Attorney John Mulligan.

C. PROCLAMATION

D. APPROVAL OF MINUTES

1. October 26, 2009, Study Session minutes were moved for approval by Mr. Wagner, and were approved unanimously.
2. October 26, 2009, Regular Session minutes were moved for approval by Mr. Glickert and were approved unanimously.

E. APPOINTMENTS

1. Jack Breier was nominated to the Urban Forestry Commission by Terry Crow, seconded by Mr. Wagner and was approved unanimously.
2. John Douglas was nominated to the Library Board by Terry Crow, second by Mr. Wagner and was approved unanimously

F. SWEARING IN

Deborah Arbogast was sworn in to the Library Board

G. PUBLIC HEARINGS

H. CONSENT AGENDA

1. Pershing Traffic Signal – As lowest bidder, Reinhold Electric was awarded the contract at \$69,762.63 of which the City's portion is 20 percent.
2. Single Stream recycling vendor contract was awarded to Smurfit Stone. Demand for recyclable materials is lower and the market value for these materials has declined. Vendors did not offer a fixed price this year and will range monthly based on a percentage of the prevailing industry commodity pricing.
3. Annual tire bid was awarded to lowest bid of \$29,499.56 from Cross Midwest Tire.
4. Fire Station design was awarded to Archimages for architectural and engineering services. The cost of these services shall be reimbursable by the grant.

Mr. Price moved to approve the consent calendar, seconded by Mr. Wagner and was approved unanimously.

I. CITY MANAGER'S REPORT

1. City's policy for Affiliated and Non-Affiliated contractor's use of facilities

The Director of Parks and Recreation Nancy MacCartney spoke on item 1 and 2 on the City Manager's report. Ms. MacCartney stated the Parks' Commission gave approval for both items.

Ms. Ricci asked Ms. MacCartney if her policy was any different than the policy for renting City Hall facilities. She said that doing a special event in a park has different logistics as parking, public safety and restrooms. Ms. Ricci said she was trying to understand why the City was concerned over the success of an event of a community organization. Ms. MacCartney said that if it is poorly organized it is directly reflected on the City. Ms. Ricci asked if non-residents were excluded completely from renting any facilities. Ms. MacCartney stated that there are limited resources and space would be doing disservice to the residents if opened to non-residents. It was asked if opening it up would generate revenue and Ms. MacCartney stated that special events are money losers and parking tends to be a problem. Ms. Ricci asked if surrounding neighbors have similar policies as she thought this was restrictive. Ms. MacCartney stated this was fairly standard and what she has used in previous communities.

Mr. Glickert asked where this emanated from as the director has been here for several years and why all of a sudden now it was decided to come up with this policy. Ms. MacCartney said they have been getting requests for concerts and out-of-town not for profit organization had planned a basketball tournament without checking with the Parks Department.

Mr. Price asked what the policy meant and Ms. MacCartney said that you could not bring in your own personal trainer to Centennial Commons or your own tennis teacher to the tennis courts.

Ms. Ricci thought it was a good idea from the liability, insurance side.

Mr. Wagner said he is the Council liaison for the Parks' Commission and much of the changes seen were from their thorough discussion. The lead time was discussed and much of the time was for staff to work through parking, insurance, etc.

Mr. Price asked about impromptu events and Ms. MacCartney said that they could be in violation if they did not have a permit or in violation of any City Ordinance. He asked the City Manager to look into controlling a large gathering in the parks. Ms. Feier stated that attorney Mr. Martin was looking into it and would send his findings to the Park Commission first. Ms. MacCartney said the next meeting where the Parks' Commission could discuss it would be in January 2010. Ms. Feier stated she would have the information for the January Parks' Commission meeting.

Mr. Wagner moved for approval, seconded by Mr. Crow and was approved unanimously.

2. City's policy on special events

Mr. Crow asked if it was required to make a reservation for an event three months in advance as he thought someone would not plan for an event that far in advance. Ms. MacCartney said that on minor events she can be flexible. She stated that for any event to be successful, three months is a minimum.

Ms. Ricci was concerned with the meaning of Special Events so as to exclude family reunions. Ms. MacCartney said that family reunions are not special events. Ms. Ricci asked that the language be tighten up to make it clearer.

Mr. Crow moved for approval with the amendment of events open to the public and not private events as family reunions, seconded by Mr. Glickert and was approved unanimously.

3. Liquor License for Seafood City at 8020 Olive.

Mr. Price asked the City Manager about the storage containers on the old site and wanted to know the City's position. The City Manager said that Seafood City has been compliant with the code enforcement issues and have been cooperative with the Community Development department. Ms. Feier said she would look into it for Mr. Price.

Mr. Glickert moved for approval, seconded by Mr. Price and was approved unanimously.

4. U Homes &U-City

The City Manager Ms. Feier stated that The Green Homes partnership with Richard Reilly of Boa Construction, Megan Nasrallah and John Mueller from Arcturis (architecture firm), Don Koster from Washington University Sam Fox School of Design and Visual Arts, Mr. Mulligan to assist with the structure of the sales document, Rocco Erker as the local realtor to assist in marketing and Lisa Frick from Royal Bank. They are proceeding with financing options.. The group is under the direction of Petree Eastman. They won an Outstanding Local Government award from East-West Gateway. They have assigned tasks to each partner so intense marketing can begin on potential buyers to be identified. This includes getting some of the tax credits lined out, tax abatement procedures, Royal Banks preparing a term sheet for Wash U and a realtor, Wash U assisting in some of the financial gaps to keep them as affordable as possible. The City Manager will have more information available in her Weekly. Present time line is

- Now to June 10 recruiting potential buyers
- By January the Wash U graduate studio will have begun their base model of a 1200 to 1400 square foot living space, 2 bedrooms, 1½ baths, full basement, carport and deck.
- March 20, 2010, buyers will be preliminary qualified
- March and April ready to proceed with buyers on board
- June 2010 buyers construction plans and loans approved
- Move forward with Freddie Mac funding for signage and housing program
- Will be coming back to Council to approve construction permit waivers
- Holding public hearings for tax abatements to the buyers

Mr. Price asked what streets these homes will be on. The City Manager said the area is on Crest and Bartmer. He stated that the City needed to be as pro-active as possible on other vacant lots. He urged the Council to purchase some of these lots while prices are low. He asked the City Manager to supply the Council with ten contiguous lots to pursue and the cost by the next Council meeting. Mr. Price stated the existing homes will also benefit from this project.

Mr. Glickert asked since they have alleys are the homes going to have garages. Next he asked about the position of the homes. The City Manager said they would match the more consistent lines of the neighborhood. Lastly he asked if they were still on task with the price of the homes and City Manager stated they could better tell when they come out of the design phase.

Ms. Ricci stated that Mr. Price's comments reminds her of why she was fighting so hard to keep the \$100,000 of the Economic Sales Tax because one of the goals of the Economic Development was to use the \$100,000 for land banking that was redirected to help pay for City services.

5. Study Session Schedule for December through April is as follows:

December 7	5:30	Pension Plans
January 4	5:30	Fleet Management
January 25	5:30	Web Design Presentation
February 1	6:00	Budget Study
February 8	5:30	Auditors Presentation
February 22	5:30	Parkview Park Plan
March 22	5:30	Council Rules and Regulations
April 12	5:30	Post Election Results
April 15	5:30	Budget Study
April 22	5:30	Budget Study

Mr. Price had a question on the City's Home and Loan Improvement plan. Mr. Price stated at the last Council meeting he asked to have \$50,000 added to the home improvement program. He noticed in the report that he just received that over fifty people are backlogged with requests and the City receives five new inquiries a week on the program. Mr. Walker stated that certainly additional funds would assist residents with the upkeep of their homes as we do have a large waiting list. Mr. Price asked if the City added additional funds if the county would also add more funds and Mr. Walker said they would not. Mayor Adams told Mr. Price to prepare information for the Council as to what line item he would want to reduce in order to increase the Home Improvement line item. Then it can be discussed at a Council meeting. Mr. Price asked the City Manager to make this an agenda item for the next Council meeting and to send the Council the current allocations of the CDBG fund and he will send the Council what his suggestions are prior to the meeting.

Mr. Sharpe asked Mr. Walker what happens when an inspector gives a list of what needs to be corrected to be brought up to code and they cannot afford to do it. Mr. Walker said they would provide them with the information for the Home Improvement program and provide extensions and encourage them to work on their property over the extended period of time. The Community Development Department does expect them to make some progress over this extension. Mr. Walker stated that they also provide names of other organizations that might be able to help them. The last resort is going to housing court. Mr. Walker stated that many on the housing court docket are not the Seniors but are rental property owners.

J. UNFINISHED BUSINESS

BILLS

1. BILL 9052 - An ordinance amending Chapter 34 of the Municipal Code of the City of University City, Missouri, relating to zoning districts established pursuant to section 34-22 thereof, and enacting in lieu thereof a new official zoning map, thereby amending said map so as to change the classification of properties located within the city limits of University City at 547 North and South Road and 551 North and South Road from "LR" – limited residential district, to "LC" – limited commercial; containing a savings clause and providing a penalty

Bill 9052 was postponed till the December 7, 2009, Council Session.



Council Agenda Item Cover

MEETING DATE: November 16, 2009

AGENDA ITEM TITLE: Affiliated and Non-Affiliated Contractor's Use of Facilities Policy

AGENDA SECTION: City Manager Report

CAN THIS ITEM BE RESCHEDULED? : Yes

BACKGROUND REVIEW: The Park Commission recommends adoption of this policy to give staff guidelines in the regulation of outside private instructor's use of Centennial Commons and other City Parks and Recreation facilities.

RECOMMENDATION: Adoption



**University City
Parks, Recreation and Forestry**



MANAGEMENT POLICIES AND PROCEDURES	
AFFILIATED AND NON-AFFILIATED CONTRACTOR'S USE OF FACILITIES	Number: 025
Approved By: Park Commission	Effective Date: October 27, 2009
Page 1 of 2	

I. PURPOSE: to establish guidelines and regulations for outside private instructors and contractor's use of Centennial Commons and other City University City Parks & Recreation facilities.

II. REVISION HISTORY

III. REFERENCES

IV. PERSONS AFFECTED: City employees, current contract instructors, personal trainers

V. POLICY

1. No person or business shall sell or offer to show any item for commercial gain in or upon the grounds of Centennial Commons or in City of University Parks & Recreation facilities without permission from the Director of Parks and Recreation, or their representative.
2. No person shall utilize any City of University City facility to conduct any private or group instruction or conduct a service for financial gain without first obtaining written permission from the Director of Parks and Recreation, City of University City, or their representative. Permission shall be issued only to applicants meeting the requirements as outlined in item 3 of this policy.
3. Upon agreement with the City of University City Department of Parks & Recreation, an outside contractor must follow guidelines that have been established for private contractors for teaching/personal training which are as follows:

- a. All programs and services proposed by an outside contractor must meet the mission of the department: "Creating community through people, parks, and programs".
- b. Program or service proposed cannot compete with City offered programs and services.
- c. The city reserves the rights to deny any program and/or outside contractor.
- d. City reserves the right to schedule facilities and times of programs and services.
- e. Contractors requirements on chart below:

Type	Insurance	CPR & First Aid	Certifications	Pay	City provided Marketing and Registration	Other
Affiliated						
Personal Trainers	\$1 million	Required	Required	70 % of Gross	Yes	
Program Instructors	None	No	May be required depending on program	Revenue Sharing varies by program	Yes	
Sports Officials	None	No	Preferred	Games officiated, the sport and experience	Not applicable	
Non Affiliated						
Varies	\$2 Million	Required	May be required depending on program	Revenue Sharing or facility rental at City's discretion	No	City Business License

VI. DEFINITIONS

- A. Affiliated Contractors- provides a service or program that meets the department mission and has a written contract to provide that program or service, and receives the benefit of City marketing, facility use at no cost and registration is provided by the City.
- B. Affiliated Organizations are those organizations that have a Memorandum of Understanding (U City Sports Association), a long standing lease (Mid East Area on Aging and Weight Watchers), University City School District, Park Foundation, and U City in Bloom.
- C. Non Affiliated contractors or organizations have no contract or relationship with the City of University City.

VII. RESPONSIBILTIES

- A. The Assistant Superintendent of Recreation will review all requests for affiliated and non affiliated programs and services. All program or services denied or requirement modifications may be appealed to the Superintendent of Recreation.
- B. The Assistant Superintendent of Recreation will review and approve all contracts and maintain a file of all current and expired contracts.



Citizens Comment

Parks Commission

June 15, 2021 Meeting

Non-Agenda Item Affiliated & Non-Affiliated Contractors Use of Facilities Policy 025

Kevin Taylor

7022 Canton Avenue

Citizen Comments

Is this policy still in effect? Why hasn't it been applied to University City Swim Club? Do they have the "Privilege?"

Image of the Policy Document



University City
Parks, Recreation and Forestry



MANAGEMENT POLICIES AND PROCEDURES

**AFFILIATED AND NON-AFFILIATED
CONTRACTOR'S USE OF
FACILITIES**

Number: 025

**Approved By:
Park Commission**

Effective Date: October 27, 2009

Page 1 of 2

I. PURPOSE: to establish guidelines and regulations for outside private instructors and contractor's use of Centennial Commons and other City University City Parks & Recreation facilities.

II. REVISION HISTORY

III. REFERENCES

IV. PERSONS AFFECTED: City employees, current contract instructors.

I don't hide behind my "affinity's skirt, but I know who does.

Citizens Comment
Parks Commission
June 15, 2021 Meeting

Agenda Item University City Swim Club

Kevin Taylor
7022 Canton Avenue

Citizen Comments

Will members of the Parks Commission ask and get direct, verifiable answers to the following questions asked directly and ask to receive formal documentation on the University City Swim Club Proposal before making any decisions on their status, you are bound by the City Charter.

1. **THIS PROPOSAL DOES NOT INCLUDE ANY FEES OR PAYMENT FOR THE USE OF HEMAN POOL, WHY?**
2. **DEFINE WHAT IS MENT BY UNDERSERVED POPULATIONS, ARE AFRICAN AMERICANS THE TARGET AUDIENCE?**
3. **NOTICE THAT DOCUMENT DOES NOT INCLUDE ANY FEES OR PAYMENTS TO THE SCHOOL DISTRICT OF UNIVERSITY CITY, DO THEY HAVE USE OF THE NATATORIUM FOR FREE, WHY?**
4. **HAS THIS EVER RECEIVED A RECOMMENDATION FROM PARKS COMMISSION OR A VOTE APPROVAL FROM CITY COUNCIL, IF SO WHERE IS THE DOCUMENTATION?**
5. **WHAT ARE THESE SWIM CLUB PROGRAMS, ARE THEY STATED ON YOUR WEBSITE, ARE THEY PUBLISHED, ARE THEY CURRENTLY ACTIVE FOR PUBLIC CONSUMPTION/PARTICIPATION, WHAT IS/ARE THE COST OF THESE PROGRAMS?**
6. **WHAT FEE AMOUNTS ARE YOU CURRENTLY PAYING FOR THE USE OF ANY OTHER POOL(S) OUTSIDE OF U CITY, JCCA, CLAYTON, ETC?**
7. **WHAT FEE AMOUNTS HAVE YOU PREVIOUSLY PAID FOR THE USE OF ANY OTHER POOL(S) OUTSIDE OF U CITY, AND WHAT ARE THE NAMES OF THOSE POOLS AND WHAT YEARS DID YOU USE THEM?**
8. **WHILE UCSC IS OPERATION IN HEMAN POOL, WHAT IS THE RESPONSIBILITY OF CITY OF U CITY PAID LIFE GUARDS OR MIDWEST POOL MANAGEMENT LIFEGUARDS, ARE THEY ASKED OR REQUIRED TO PROVIDE LIFEGUARD SERVICE TO UCSC MEMBERS, IF SO DOES UCSC PAY OR COMPENSATE THE LIFEGUARDS?**
9. **WHAT IS YOUR AFRICAN AMERICAN MEMBERSHIP NOW, AND FOR THE LAST 5 YEARS?**
10. **WHAT HAVE YOU PAID TO THE SCHOOL DISTRICT OF UNIVERSITY CITY FOR THE USE OF THE NATATORIUM EACH YEAR FOR THE LAST 5 YEARS?**
11. **WHAT HAVE YOU PAID THE CITY OF UNIOVERSITY CITY FOR THE LAST 5 YEARS?**
12. **IN THE 50 YEARS OF OPERATION, HOW MANY YEARS HAS THE UCSC PAID A DEDICATED USE FEE FOR THE AMOUNT OF TIME AND NUMBER OF SWIM LANES & DEDICATED POOL SPACE USED OR BUILDING USE TO THE CITY OF UNIVERSITY CITY AND SDUC?**

13. WHAT SPECIFIC PROGRAMMING IS TARGETED FOR UNDERSERVED POPULATIONS?
14. WHAT SPECIFIC REQUIREMENT HAS BEEN DONE TO COMMUNICATE THE PROGRAMMING UCSC PROVIDES, DO YOU THINK AN ARTICLE IN THE ST. LOUIS AMERICAN NEWSPAPER IS SUFFICIENT?
15. WHEN ARE THESE PROGRAMS OFFERED, ONLY DURING UCSC REQUESTED TIME, OR OTHER TIMES THE POOL IS OPEN?
16. WHAT FEES WILL BE CHARGED FOR THE PROGRAMS PROVIDED
17. HOW MANY CURRENT MEMBERS ARE PART OF UCSC?
18. WHAT IS THE AVERAGE MONTHLY FEE CHARGED A MEMBER OF UCSC?
19. WHAT ARE THE COMPLETE RANGE OF MONTHLY FEES A MEMBER CAN/WILL BE CHARGED BY UCSC?
20. IS THERE A PUBLISHED "SLIDING SCALE" OF FEES, IS IT INCOME BASED, DOES IT FOLLOW STATE/LOCAL INCOME GUIDELINE FOR FEE CHARGES SIMILAR TO RECREATION SCHOLARSHIPS ARE PROVIDED ON A SLIDING SCALE BASED ON TOTAL HOUSEHOLD INCOME LEVEL?

I don't hide behind my "affinity's skirt, but I know who does.

University City Swim Club

(THIS PROPOSAL DOES NOT INCLUDE ANY FEES OR PAYMENT FOR THE USE OF HEMAN POOL, WHY?)

24 May 2021

Mr. Darren Dunkle

Director of Parks, Recreation, and Forestry

City of University City

7210 Olive St.

University City, MO

63130

Mr. Dunkle,

Thank you for the opportunity to submit this proposal for use of Heman Park Swimming Pool for programming provided by the University City Swim Club (UCSC). **(THIS PROPOSAL DOES NOT INCLUDE ANY FEES OR PAYMENT FOR THE USE OF HEMAN POOL, WHY?)** UCSC has been an integral part of aquatics in University City for over 50 years helping both youth and adult swimmers of diverse backgrounds find safety, competition, and joy through swimming. It has been our focus to expand our programs **(WHAT ARE THESE PROGRAMS, ARE THEY STATED ON YOUR WEBSITE, ARE THEY PUBLISHED, ARE THEY CURRENTLY ACTIVE FOR PUBLIC CONSUMPTION/PARTICIPATION, WHAT IS/ARE THE COST OF THESE PROGRAMS?)** focusing on underserved populations **(DEFINE**

WHAT IS MENT BY UNDERSERVED POPULATIONS, ARE AFRICAN AMERICANS THE TARGET AUDIENCE?) traditionally excluded (FAIRGROUND PARK WAS INDICATIVE OF THE CONDITIONS OF SOCIETY, JIM CROW LAWS & BLATANT DISCRIMINATION, AS A CITIZEN WHO FIRST CAME TO HEMAN POOL IN 1968, UCITY HAD SUBTLE DISCRIMATORY AND EXCLUSIONARY RULES AS WELL, AFRICAN AMERICANS WERE OVERLY SCRUTINIZED, INSPECTED FOR CLEANLINESS, AND TURNED AWAY IF THE POOL PERSONAL DIDN'T LIKE WHAT THEY SAW, AND UNTILL THE LAST 10 YEARS, HEMAN POOL WOULD NOT LET NON-RESIDENTS USE THE POOL UNLESS THEY WERE A " GUEST" OF A RESIDENT, A SUBTLE WAY TO KEEP THE POOL "CLEAN", THERE WAS NO NON-RESIDENT DAILY FEES WITHOUT COMING IN WITH A RESIDENT) from swimming both recreationally and competitively. We feel that we offer an invaluable service to the community and City of University City and look forward to continuing a strong partnership. We've attached our mission statement and Values for your consideration.

UCSC provides high-quality competitive swim training and instruction for youth and adults in University City and surrounding area (THIS IS THEIR PRIMARY FOCUS, THEY ARE A COMPETITIVE SWIMMING CLUB, NOT A LEARN TO SWIM CLUB). We are a nonprofit organization sanctioned through the national governing body of the sport, USA Swimming and USM Swimming (please see attached documentation). During the school year, the club uses the University City Natatorium through a memorandum of understanding with University City School District Board of Directors, most recently approved unanimously May of 2020 (attached) (NOTICE THAT DOCUMENT DOES NOT INCLUDE ANY FEES OR PAYMENTS TO THE SCHOOL DISTRICT OF UNIVERSITY CITY, DO THEY HAVE USE OF THE NATATORIUM FOR FREE, WHY?).

In past summers, (HOW MANY SUMMERS, WHAT SPECIFIC YEARS) the club has worked in conjunction with the Parks Department to provide programming (PLEASE DEFINE WHAT THE PROGRAMMING WAS, AND IF THERE A FEE PAID BY THE USER OR IF THE CITY OF UCITY PAID A FEE TO UCSC INSTRUCTORS LIKE THEY DO RECREATION CLASS INSTRUCTORS, WHAT WAS THAT FEE AMOUNT AND HOW MANY YEARS DID IT COVER?) at Heman Park Pool (HAS THIS HEMAN POOL USE EVER RECEIVED A RECOMMENDATION FROM PARKS COMMISSION OR A VOTE APPROVAL FROM CITY COUNCIL, IF SO WHERE IS THE DOCUMENTATION?) We look forward to the opportunity to resume and cultivate this valuable community tradition and make the pool our home for not just this summer, but for years to come.

We have provided the following answers at your request. We would be more than happy to provide further information or clarification should you find that necessary.

Sincerely,

The University City Swim Club Board of Directors and Coaches:

Shiron Hagens
(President) Paul
Granneman (Treasurer)
Ellen Howe

Karna Sherwood (Board
member) Ryan Lutaker (Head
Coach)
Mary Nani Lhotak (Assistant

(HERE ARE QUESTIONS PARKS COMMISSION SHOULD ASK, DETAILS THAT SHOULD BE PROVIDED TO SUSTANTIATE THIS “VALUABLE COMMUNITY TRADITION”)

- WHAT FEE AMOUNTS ARE YOU CURRENTLY PAYING FOR THE USE OF ANY OTHER POOL(S) OUTSIDE OF U CITY, JCCA, CLAYTON, ETC?
- WHAT FEE AMOUNTS HAVE YOU PREVIOUSLY PAID FOR THE USE OF ANY OTHER POOL(S) OUTSIDE OF U CITY, AND WHAT ARE THE NAMES OF THOSE POOLS AND WHAT YEARS DID YOU USE THEM?
- WHILE UCSC IS OPERATION IN HEMAN POOL, WHAT IS THE RESPONSIBILITY OF CITY OF U CITY PAID LIFE GUARDS OR MIDWEST POOL MANAGEMENT LIFEGUARDS, ARE THEY ASKED OR REQUIRED TO PROVIDE LIFEGUARD SERVICE TO UCSC MEMBERS, IF SO DOES UCSC PAY OR COMPENSATE THE LIFEGUARDS?
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Response by UCSC to request for proposal by the City of University City

1. Is the UCity Swim Club a for-profit or a registered non-profit organization. If a nonprofit, please submit your nonprofit status as part of your proposal.

UCSC is a registered 501(c)(3) non-profit. Please see attached documentation.

2. Is your organization based in University City?

Yes, we have been based in University City for over 50 years.

3. Who do you serve? UCity residents only or can anyone participate? If non-residents are allowed to participate, what is the percentage of residents vs nonresidents?

UCSC strives to offer participation and support to all members of the community regardless of their swimming skill level, where they live, their ability to pay, race, religion, or gender, or any aspect of their background. Approximately 60% of our members are residents of University City. While not exclusive to U. City residents, we have deep roots in U. City, see a connection to the community through our history and current relationship with the School District of University City and feel it is imperative for our mission to build a strong and lasting relationship with the City of University City. We see Heman Park Pool and the Natatorium as our homes and an integral part of who we are as a club.

1. Is a membership required to participate in the activities, lessons or programs you provide?

Yes, in order to participate in our program, families do have to join the club. This is driven, in large part, by the insurance requirements of USA Swimming. We strive to make this membership as attainable as possible for all families offering flexible commitments as well as dues.

IS THERE A PUBLISHED SLIDING SCALE BASED ON NATIONAL, STATE OR LOCAL ESTABLISHED INCOME LEVELS, SIMILAR TO CURRENT RECREATION SCHOLARSHIPS SLIDING SCALE FOR TOTAL HOUSEHOLD INCOME

2. **What are the age groups you serve? Are there age restrictions tied to memberships, instruction or program involvement?**

We serve a wide range of ages from six and under through adulthood. There are no age restrictions to our program.

WHAT ARE THE AGES OF YOUR MEMBERS BY AGE GROUPS, ADULTS VERSUS SCHOOL AGE CHILDREN, PLEASE PROVIDE THE ACTUAL NUMBER, NOT PERCENTAGES

3. **What is the makeup of your membership?**

Our club is made up of a diverse population of various backgrounds, experiences, races, religions, and national origins.

PLEASE PROVIDE DETAILS, NUMBER OF MALE, FEMALE, WHITE, AFRICAN AMERICAN, HISPANIC

7. Is your staff comprised of volunteers or do you have paid staff? If paid, who and why?

UCSC utilizes four paid positions and is run by a volunteer Board of Directors. Employees include Administrator Doni Causey, Head Coach Ryan Lutaker, Assistant/Adult Coach Mary Nani Lhotak and Junior Coach John Ruland. The staff, both in the water and administrative, are professionals; experienced and highly trained; maintaining safety and aquatic education credentials; programming in University City's Pools over 40 hours monthly for 60 swimmers. All coaches are Certified through USA Swimming. Coaches have completed these courses/checks at a minimum- "Criminal Background Check", "Foundations of Coaching", "CPR/AED", "Safety Training for Swim Coaches", "Concussion Protocol Training", "Athlete Protection Training" (abuse) , and "USADA Tutorial" (antidoping).

8. Are background checks conducted on your staff and volunteers?

Yes, all coaches are certified by USA Swimming, the governing body of competitive swimming in the United States, which includes a background check.

9. Are your programs/instruction provided for free? If not, what are the costs per person?

There is a cost for participation and participants must join USA Swimming. The club and USA swimming both offer significant reductions in rates for those with need and we make it a priority that no one is turned away due to inability to pay these dues.

IS THERE A PUBLISHED SLIDING SCALE BASED ON NATIONAL, STATE OR LOCAL ESTABLISHED INCOME LEVELS, SIMILAR TO CURRENT RECREATION SCHOLARSHIPS SLIDING SCALE FOR TOTAL HOUSEHOLD INCOME

10. What type of lessons/programs do you provide? Are lessons for learn-to-swim or are they targeted for competitive swim strokes etc.?

UCSC provides a varied program that meets the swimmer where they are in their learning process. For new swimmers we provide lessons focusing on water safety, introductory waterskills, floating, breath control, and keeping water out of your nose, this progresses to introductory freestyle and backstroke techniques. As swimmers gain confidence and comfort in the water, if they are interested, they can work towards the minimum standard (complete 25 yards unassisted) to join the competitive portion of the club at which point they will focus on competitive swim training, strokes, endurance, etc.

11. Describe in detail the types of programs you are requesting to conduct at the pool.

We are requesting that UCSC be allowed to conduct all of the above mentioned programs at Heman Park Pool.

WHAT SPECIFIC PROGRAMMING IS TARGETED FOR UNDERSERVED POPULATIONS?

WHAT SPECIFIC REQUIREMENT HAS BEEN DONE TO COMMUNICATE THE PROGRAMMING UCSC PROVIDES, DO YOU THINK AN ARTICLE IN THE ST. LOUIS AMERICAN NEWSPAPER IS SUFFICIENT?

WHEN ARE THESE PROGRAMS OFFERED, ONLY DURING UCSC REQUESTED TIME, OR OTHER TIMES THE POOL IS OPEN?

WHAT FEES WILL BE CHARGED FOR THE PROGRAMS PROVIDED

12. Describe what times/dates that you are requesting for use of the pool.

Our request is for use of specific areas of Heman Park Pool during the public and laps swims as follows:

Adults Team Training:

6:00am - 7:15am Tuesdays and Thursdays, as well as 7:00am - 8:30am Saturdays. We request use of six lanes in the shallowest area, just south of the waterslide.

(WHERE IS THE PROGRAMMING, WHAT ARE THE PROGRAMS BEING OFFERED?)

Youth Team Training:

5:15pm - 6:45pm Mondays through Thursdays. During this time, we request two lanes at the deepest area, with lane lines **(WHERE IS THE PROGRAMMING, WHAT ARE THE PROGRAMS BEING OFFERED?)**

We also request occasional use of other areas of pool for small athlete groups in order to work on specific skills such as diving in the deep end, flip turns against a wall of the pool, etc **(WHERE IS THE PROGRAMMING, WHAT ARE THE PROGRAMS BEING OFFERED?)**

We would only request this extra space during times when the pool is not crowded and would communicate with lifeguards and staff to ensure that these activities would not encroach on space being utilized by other patrons **(WHERE IS THE PROGRAMMING, WHAT ARE THE PROGRAMS BEING OFFERED?)**

Swim Instruction:

We request access to the pool outside of the above times for irregular individual lessons for both youth and adult swimmers **(WHAT DOES THIS MEAN, PLEASE DESCRIBE OUTSIDE TIMES, DOES THAT MEAN WHENEVER YOU WANT, HOW WILL YOU PAY FOR THIS TIME, DOES THIS MEAN NIGHTS, WHEN THE POOL IS CLOSED TO THE PUBLIC, WHAT ABOUT LIFEGUARDS?)**. These sessions are on an as needed basis and would be pre-arranged with Heman staff. These lessons would take up a very small amount of pool space out of the way of other patrons.

For convenience these times typically are the hour preceding (for youth) and following (for adults) the training times for our team.

Youth: 4:00pm - 5:00pm Mondays through Thursdays

Adults: 7:15am - 9:00am Tuesdays and Thursdays and 8:30am - 9:30am on Saturdays

Mission

University City Swim Club teaches and trains youth and adult swimmers, supporting their athletic and personal development and helping them to develop a love of swimming through skilled instruction, opportunities to compete, an accessible and flexible program, and a supportive community of swimmers and their families.

Values

Access: We strive to offer participation and support to all members of the community regardless of where they live, their ability to pay, race, religion, or gender, or any aspect of their background.

Equity: We make it possible for all to succeed at UCSC, reducing disparities in access to high-quality swim training and attending to the reality that swimming pools have historically been unwelcoming, even dangerous, places for people of color. (PLEASE EXPLAIN, THIS STATEMENT, IT HAS RACIAL OVERTONES, DO NOT REFER TO FAIRGROUND PARK, IT WAS INDICATIVE OF THE CONDITIONS OF SOCIETY, JIM CROW LAWS & BLATANT DISCRIMINATION, AS A CITIZEN WHO FIRST CAME TO HEMAN POOL IN 1968, UCITY HAD SUBTLE DISCRIMATORY AND EXCLUSIONARY RULES AS WELL, AFRICAN AMERICANS WERE OVERLY SCRUTINIZED, INSPECTED FOR CLEANLINESS, AND TURNED AWAY IF THE POOL PERSONAL DIDN'T LIKE WHAT THEY SAW, AND UNTILL THE LAST 10 YEARS, HEMAN POOL WOULD NOT LET NON-RESIDENTS USE THE POOL UNLESS THEY WERE A " GUEST" OF A RESIDENT, A SUBTLE WAY TO KEEP THE POOL "CLEAN", THERE WAS NO NON-RESIDENT DAILY FEES WITHOUT COMING IN WITH A RESIDENT)

Pursuit of excellence: As a USA Swimming sanctioned team, we provide elite instruction, preparing our athletes to develop and compete at their highest potential. (THIS IS THEIR PRIMARY FOCUS, THEY ARE A COMPETITIVE SWIMMING CLUB, NOT A LEARN TO SWIM CLUB, GET OVER THE FEAR OF WATER)

Community-centered: We build a supportive community of diverse UCSC participants and their families, and we value the connection to our home community of University City. **Youth-centered:** We believe in the potential and ability of all youth who are in our care, and we respect them and their families as they pursue their swimming goals.

Love of swimming: Our goal is for every participant to develop a love of swimming that will last a lifetime.

Life skills: We believe that swim team participation offers a medium to develop skills that serve swimmers throughout their lives – adaptation, perseverance, teamwork, and more.



Council Agenda Item Cover

MEETING DATE: November 16, 2009

AGENDA ITEM TITLE: Special Event Policy

AGENDA SECTION: City Manager Report

CAN THIS ITEM BE RESCHEDULED? : Yes

BACKGROUND REVIEW: The Park Commission recommends adoption of this policy to give staff guidelines in the review and approval of special events.

RECOMMENDATION: Adoption



**University City
Parks, Recreation and Forestry**



MANAGEMENT POLICIES AND PROCEDURES	
Special Events	Number: 024
Approved By: <u>Park Commission</u>	Effective Date: <u>October 27, 2009</u>
Page 1 of 3	

I. PURPOSE

To better manage the finite resources of the department and to assist organizations on staging successful special events without impacting other park users or risking the public's health and safety.

II. REVISION HISTORY

III. REFERENCES

IV. PERSONS AFFECTED

Park patrons, immediate park neighbors, ~~police, and fire,~~ and park department employees.

V. POLICY

- A. Events must be planned for and by University City residents and organizations based in University City.
- B. Events requests for fund raisers organized by for-profit businesses are prohibited.
- C. Event requests must be received a minimum of 3 months in advance.
- D. Event organizers must submit an event plan which includes the following:
 - i. Detailed description of event activities ~~to include~~ing:
 - 1. Hours of actual event and time needed for set up and tear down
 - 2. Planned activities
 - 3. Site map noting all event areas and support services
 - ii. Security plan with final written approval of the plan by the University City Police Department
 - iii. Traffic and parking plan
 - iv. ADA approved portable restrooms and hand washing stations ~~(-how many and locations) locations and numbers~~
 - v. Trash and litter plans ~~for (during and after) for final clean-up~~
 - vi. Requested amplified sound (music, public address, etc.)
 - vii. Plans for the consumption and/or sale of food and/or alcoholic beverages

viii. First Aid and emergency response plan

- E. Liability insurance, naming the City of University City as an additional insured for \$1,000,000
- F. All fees to be paid for any area of the park which will be closed or inaccessible to the general public (ball fields, picnic shelters at establish rental rates) and any well defined general open spaces (at the same rate as a softball field.)
- G. A refundable security deposit of \$500 is required ~~and~~ (any damage or violations of the special event permit which require additional city expenses will be retained by the City).
- H. A non-refundable \$100 special event review fee must be provided at the time of initial request. This fee will be applied to the final permit, if approved.
- I. No petting zoos or pony rides are allowed on park property.
- ~~I.~~ J. Fireworks are prohibited by City Code.
- J. K. _____ Coordination with University City Police Department on any event that will also be held on the public right-of-way
- ~~K.~~ Coordination with University City Fire Department on any fireworks display
- L. Organizers are responsible for securing any permits such as from the (i.e. St Louis County Health Department for food and vendor licenses' from the City of University City, etc).
- M. Proof of 501c3 status required
- N. Approval will be based upon site availability and resources of the City. ~~For example~~ ~~During the summer months any events near Centennial Commons and the Heman Park outdoor swimming pool would preclude any events because of lack of parking~~ are prohibited due to parking constraints. Similarly, use of Millar Park is prohibited during days and hours of weekend football this park would not be available for special events.
- O. All permits, insurances, fees and approvals from other departments/agencies must be submitted one (1) month prior to the event.
- P. City Sponsored or Co-Sponsored Events will not be required to provide insurance, fees for park use, security deposit or review fee. All other policies are applicable to city sponsored or co-sponsored special events.
- ~~Q.~~ Q. If applicable, a confirmation letter from the CEO of the organization is to be the primary recipient of the special event proceeds. This letter must also include the percentage of those proceeds to be received.

VI. DEFINITIONS

For the purpose of this policy, a special event is defined as an activity or series of activities, specific to an identifiable time and place, most often produced in conjunction with community organizations, held on park property, and generally occurring once a year.

A Special Event includes but is not limited to:

- 1) ~~(1)~~ Any activity involving entertainment and/or amplified sound, food, beverage, merchandise sales or any activity promoted as a festival, trade show open to the public, craft show, public dance, special event, concert or performance, or

2) ~~(2)~~ Any activity that substantially increases or disrupts the normal use of a park and/or the surrounding neighborhood

3) ~~(3)~~ Any activity which involves the use of any city services that would not be necessary in the absence of such an event.

VII. RESPONSIBILITIES

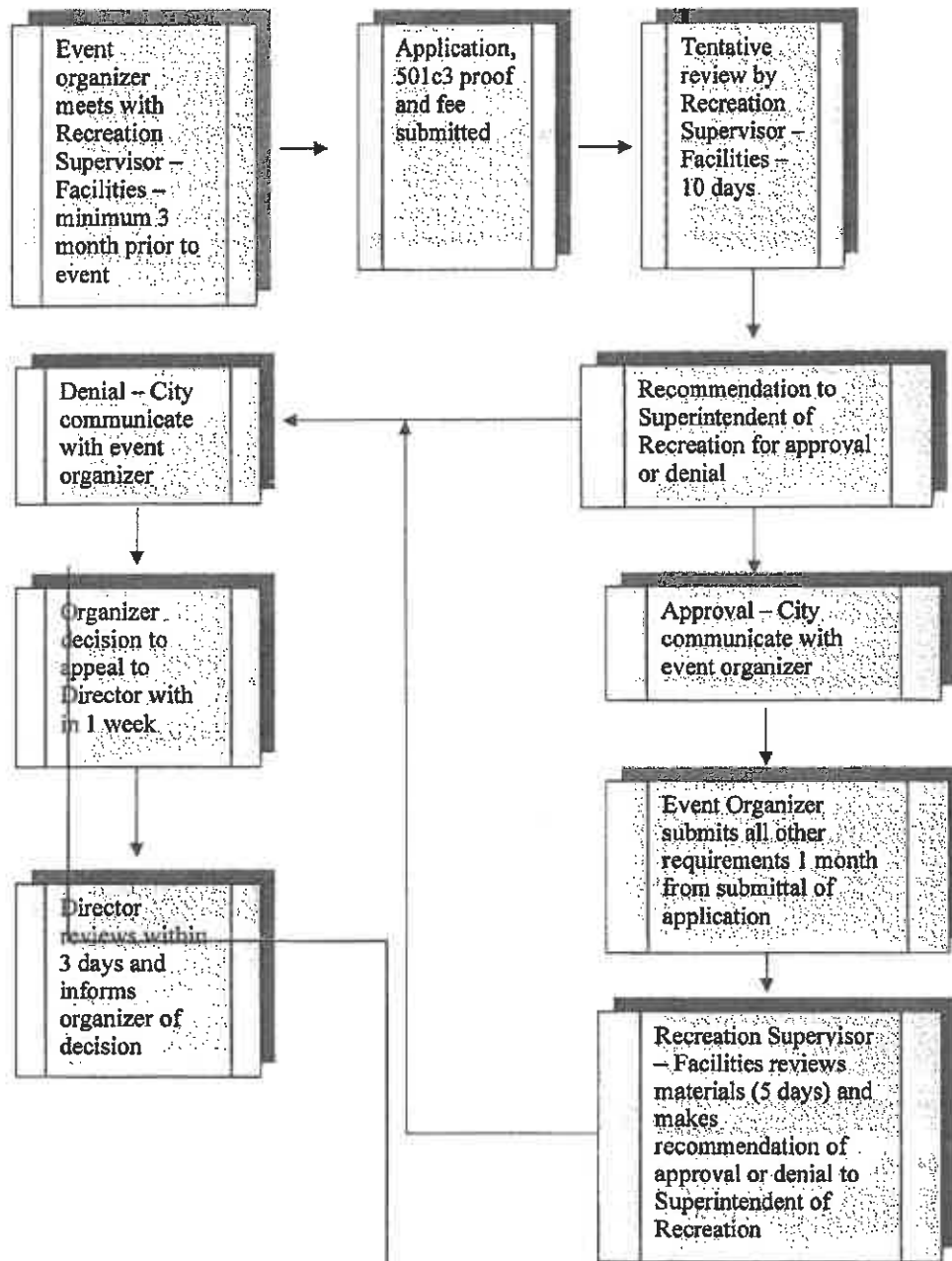
Recreation Supervisor-Facilities will be responsible for reviewing and recommending to the ~~Director Superintendent of of Parks, Recreation and Forestry~~ whether a special event should be permitted. Recommendation of the tentative approval shall be given within ten (10) days of the completion of the application, submittal of application fee, ~~provided and proof of not-for-profit status provided.~~ Recommendation of final approval will be made by the Superintendent of Recreation within one (1) month ~~of receipt of the application if month prior to the event when~~ all other policy requirements are ~~completed due.~~ Appeal of denial of special event permit (tentative and final) shall be made to the Director of Parks, Recreation and Forestry within one (1) week of the denial. ~~The Director shall have three (3) business days to review the appeal. and within 3 business days of receiving the appeal. The~~ Upon review the Director ~~will shall~~ inform the organizers of the status of their appeal.

Recreation Supervisor-Facilities and the Park Maintenance Superintendent (along with any reports from the University City Police Department) will evaluate the event which will be one of the factors in determining if the event or the organization will receive a permit for future special events.

VIII. PROCEDURES

- I. Applicant contacts Recreation Supervisor – Facilities to set an appointment to discuss special event. At this time, application packet and policy is given to applicant; and it to be completed and returned with application fee and accompanying documentation a minimum of three (3) months prior to desired event date.
- ~~I-II.~~ An application and application fee is submitted to Recreation Supervisor-Facilities, and a tentative approval or denial is based upon the above policy. The applicant will be and informeds application of this decision.
- ~~II-III.~~ If given tentative approval, organizers will complete all plans and meet with department staff to plan the event and reserve the park areas needed to support the event.
- ~~III-IV.~~ One (1) month after submittal of application all prior to event, all required materials and fees will be submitted by the event organizer.
- ~~IV-V.~~ Recreation Supervisor-Facilities will review the material and make an immediate recommendation within five (5) business days to the Superintendent of Recreation on whether a special event permit will be approved or denied, shall be made within 5 business days.
- ~~V-VI.~~ Request for appeal to the Director of Parks, Recreation and Forestry must be made within five (5) business days.
- ~~VII.~~ Final decision on the appeal will be made in three (3) business days.

Special Events Review and Approval Process



↓

Approval -- City
communicate with
event organizer & event
is held

Special Event Application

This section be completed for tentative approval or denial -- please see special event policy for other requirements and procedures beyond tentative approval

Name of Organization _____

Address of Organization _____

Organization Web Site _____ Phone _____

Event Contact Person _____

Contact Person Address _____

Contact Person E-Mail _____

Contract Person Phone Numbers: Home _____

Work _____ Cell _____

Name of Event _____

Description of Event _____

Proposed Event Location(s) _____

Proposed Event Date _____ Times _____

Is this an event that any fees will be collected? If so, proof of 501c3 Not for Profit status must be attached

\$100 non-refundable special event review fee, will be applied to the Final Permit if approved.

Signature _____ Date _____

Recommendation of Recreation Supervisor – Facilities

Tentative approval _____ Tentative denial _____

Reason for denial _____

Signature _____ Date _____

Superintendent of Recreation Decision

Confirmation of recommendation _____

Reversal of recommendation _____ Reason _____

VI. Tentative approval communication to applicant made via: _____ on this date _____ at
this time _____

Faint, illegible text or markings along the right edge of the page, possibly bleed-through from the reverse side.

Darren Dunkle

From: mary lhotak <stlswimstudio@gmail.com>
Sent: Tuesday, June 15, 2021 10:46 AM
To: mary lhotak; Christopher Lhotak; Darren Dunkle; Gregory Rose
Subject: Please return Aquatic Programs, thank you for free access and article—

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Parks Commission Members, Gregory Rose and Darren Dunkle, and City Council Members,

(These are public comments for the Parks Commission Meeting June 15.)

The reopening of Heman Pool and the vastly improved access options, including free residential daily access through July 4, is a remarkable return to joy and exuberance for so many in the community. I appreciate your responsiveness to concerns raised by residents. Daily at the pool I hear many expressions of happiness and true gratitude for the pool being open and free right now.

Our city has pride in some of our most enduring assets in our city including Heman Park and Heman Pool. These assets were created during the Egalitarian Movement activities of the 1930s. Further recognition is deserved for the long-standing and continued operation of the pool (and of course other City Facilities) on the basis of uniting people of all races and classes through leisure and active recreation.

I wanted to share this brand new National Geographic article below, which places the Egalitarianism/Pools movement and University City's Heman Pool within the context of US History and Civil Rights' struggles of Black Americans.

<https://www.nationalgeographic.com/history/article/public-swimming-pools-still-haunted-by-segregation-legacy>

I want to stress that University City and the Egalitarian Movement's legacy of inclusion requires more than just putting a facility in place. As the article elaborate, many pools built for this purpose are long gone because the (white) people gave up on the real work of equity, often violently.

Because of the historical violent exclusion of Black and Brown skinned people from swimming pools, equity work at the pool requires the exchange of skills and safety and culture in a public place. Lessons, classes and programs are essential to enable full inclusion—beyond just opening the pool gates.

The University City Recreation Department bears responsibility to facilitate the exchange within its residents of water safety, water skills, and water culture through programs. Please return aquatic programming, swim lessons and water safety training to the pool. The lack of fitness classes and lessons is unsafe and means some folks don't learn pool norms and customs, as well as safety. With shared culture of the pool, every resident can enjoy the wonderful historic facilities of University City's Heman Park Pool forever, comfortably.

Sincerely thanking and challenging y'all, aloha,

Mary Nani Lhotak
963 Gay Ave 63130



PARKS AGENDA ITEM COVER

MEETING DATE: July 20, 2021

AGENDA ITEM TITLE: Special Event Policy

AGENDA SECTION: New Business

CAN THIS ITEM BE RESCHEDULED? Yes

PREPARED/SUBMITTED BY: Darren Dunkle, Director of Parks, Recreation and Forestry

BACKGROUND REVIEW:

The current Special Events Policies and Procedures were last updated and approved by the City Council on October 12, 2020. Since its adoption, the City has received request for use of our parks and facilities from groups and organizations that do not necessarily fit or meet the current policy guidelines.

RECOMMENDATION:

City Manager recommends discussion and direction of the policy by City Council, and send all discussion items, recommendations, etc. to the Parks Commission for their review and discussion.

ACTION:

There must be a motion and a second by a Commission member to make a recommendation and the motion must be approved by the majority of the Commission.

ATTACHMENTS:

1. Special Event Policy - Current.
2. Special Event Policy – Proposed.



University City
Parks, Recreation and Forestry



MANAGEMENT POLICIES AND PROCEDURES	
Special Events	Number: 024
Approved By: Park Commission City Council	Effective Date: October 27, 2009 November 16, 2009 October 12, 2020
Page 1 of 4	

I. PURPOSE

To better manage the finite resources of the department and to assist organizations on staging successful special events without impacting other park users or risking the public's health and safety.

II. REVISION HISTORY

III. REFERENCES

IV. PERSONS AFFECTED

Park patrons, immediate park neighbors, police, fire, public works, and park department employees.

V. POLICY

- A. Events must be planned for and by University City residents and 501c3 non-profit organizations based in University City.
- B. Event requests for fund raisers organized by for-profit businesses are prohibited.
- C. Event organizers must successfully apply and submit a non-refundable \$100 special event review fee to the Parks, Recreation and Forestry Department at least three (3) months prior to their tentatively scheduled date.
- D. Liability insurance, naming the City of University City as an additional insured, including an Endorsement Page.

- E. All fees to be paid for any area of the park which will be closed or inaccessible to the general public (ball fields, picnic shelters at establish rental rates) and any well-defined general open spaces.
- F. A refundable security deposit (any damage or violations of the special event permit which require additional city expenses will be retained by the City) of \$1,000 is due one (1) month prior to scheduled event date
- G. Coordination with University City Public Works Department on any event that will also be held on the public right-of-way
- H. Organizers are responsible for securing any permits (i.e. St Louis County Health Department for food and vendor licenses, portable restrooms; business license from the City of University City; Liquor license from the county and state, etc.).
- I. Approval will be based upon site availability and resources of the City.
- J. All permits, insurances, fees and approvals from other departments/agencies must be submitted one (1) month prior to the event.
- K. If applicable, a confirmation letter from the CEO of the organization is to be the primary recipient of the special event proceeds. This letter must also include the percentage of those proceeds to be received.

VI. DEFINITIONS

For the purpose of this policy, a special event is defined as an activity or series of activities, specific to an identifiable time and place, most often produced in conjunction with community organizations, held on park property, and generally occurring once a year.

A Special Event includes but is not limited to:

- 1) Any activity involving entertainment and/or amplified sound, food, beverage, merchandise sales or any activity promoted as a festival, fair, circus, parade, classes, lessons, camps, clinics, walks, runs, rides, trade show open to the public, craft show, public dance, special event, concert or performance.
- 2) The proposed activity or use of a specific park, park area, facility or trail area will not reasonably interfere with or detract from the general public's enjoyment of a specific park, park area, facility or trail area.
- 3) The proposed activity or use is not reasonably anticipated to incite violence, crime or disorderly conduct.
- 4) The proposed activity or use will not entail unusual, extraordinary or burdensome expense, and/or police/maintenance operation by the City.
- 5) The location for the proposed activity or use is in an area deemed suitable by the Director of Parks, Recreation and Forestry.

- 6) The issuance of such permit shall not result in crowded or congested conditions due to the issuance of prior permits for the same day, or due to the anticipated number of attendees for the planned activity or event.
- 7) The proposed activity use and/or equipment are deemed not to be a safety or liability issue.
- 8) Any activity which involves the use of any city services that would not be necessary in the absence of such an event.

VII. RESPONSIBILITIES

Deputy Director of Recreation will be responsible for reviewing and recommending to the Director of Parks, Recreation and Forestry whether a special event should be permitted. Recommendation of the tentative approval shall be given within one (1) month of the completion of the application, submittal of application fee, and proof of not-for-profit status. Recommendation of final approval will be made by the City Manager within two (2) months of receipt of the application if all other policy requirements are completed.

Deputy Director of Recreation, Park Maintenance Superintendent, Director of Parks, Recreation and Forestry, City Department Directors and the City Manager will evaluate the event which will be one of the factors in determining if the event or the organization will receive a permit for future special events.

VIII. PROCEDURES

- 1) Individual/Organization receives or downloads from City website - Special Event documents.
- 2) Applicant turns in application, fee and accompanying documentation a minimum of three (3) months prior to desired event date to the Deputy Director of Recreation .Deputy Director of Recreation and Parks Maintenance Supervisor will review the materials and make a recommendation within ten (10) business days to the Director of Parks, Recreation and Forestry on whether a special event permit application meets the requirements. If further information is required, a meeting with the applicant to discuss these items will be established.
- 3) Once all necessary information has been successfully gained by the Parks, Recreation and Forestry Department, application and accompanying documentation will be forwarded to all necessary departments for their review and consideration. If approval is gained, the application and accompanying documentation will be forwarded to the City Manager for tentative approval.
- 4) Once tentative approval has been given, the organizers shall complete all plans and meet with department staff to plan the event and reserve the park areas needed to support the event.

- 5) One (1) month prior to the tentatively scheduled event, the organizer shall submit all required materials, permits, and fees to the Deputy Director of Recreation.
- 6) Staff will review the materials, permits and fees and make a recommendation within five (5) business days to the City Manager on whether a special event permit should be approved or denied.
- 7) Final approval of a permit will not be issued until all materials, permits and fees have been successfully submitted and approved by the City Manager.



University City
Parks, Recreation and Forestry



MANAGEMENT POLICIES AND PROCEDURES

Special Events

Number: 024

**Approved By: Park Commission
City Council**

**Effective Date: October 27, 2009
November 16, 2009
October 12, 2020**

Page 1 of 4

I. PURPOSE

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III. REFERENCES

IV. PERSONS AFFECTED

Park patrons, immediate park neighbors, police, fire, public works, and park department employees.

V. POLICY

- A. Events must be planned **primarily for and by** for University City residents; and 501c3 non-profit organizations based in University City; **University City recognized subdivisions/Homeowner Associations; Schools within University City; Churches within University City; and University Individual Residents for Birthday Parties, Family Reunions, Showers, Weddings, Re-past, etc.**
- B. Event requests for fund raisers organized by for-profit businesses are prohibited.
- C. Event organizers **of events of ninety-nine (99) or less individuals** must successfully apply and submit a non-refundable \$50 special event review fee to the Parks,

Recreation and Forestry Department at least forty-five days prior to their tentatively scheduled date.

- D. Event organizers **of events of one-hundred (100) or more individuals** must successfully apply and submit a non-refundable \$100 special event review fee to the Parks, Recreation and Forestry Department at least three (3) months prior to their tentatively scheduled date.
- E. Liability insurance, naming the City of University City as an additional insured, including an Endorsement Page.
- F. All fees to be paid for any area of the park which will be closed or inaccessible to the general public (ball fields, picnic shelters at establish rental rates) and any well-defined general open spaces.
- G. For events of **ninety-nine (99)** individuals or less, a refundable security deposit (any damage or violations of the special event permit which require additional city expenses will be retained by the City) of \$500 is due one (1) week prior to scheduled event date
- H. **For events of one-hundred (100) or more individuals**, a refundable security deposit (any damage or violations of the special event permit which require additional city expenses will be retained by the City) of \$1,000 is due one (1) month prior to scheduled event date.
- I. **For events that charge a fee for participants to register/attend, the organization must pay the City the following fees in addition to all other fees and charges that may apply: 1-200 people=\$50.00. 201-1,000 people=\$120, 1,001-2,000 people=\$300, 2,001-5,000=\$420, 5,000 people or more=\$600.00.**
- J. **Vendors must provide the City with fifteen (15%) percent of gross receipts.**
- K. Coordination with University City Public Works Department on any event that will also be held on the public right-of-way
- L. Organizers are responsible for securing any permits (i.e. St Louis County Health Department for food and vendor licenses, portable restrooms; business license from the City of University City; Liquor license from the county and state, etc.).
- M. Approval will be based upon site availability and resources of the City.
- N. All permits, insurances, fees and approvals from other departments/agencies must be submitted one (1) month prior to the event.
- O. If applicable, a confirmation letter from the CEO of the organization is to be the primary recipient of the special event proceeds. This letter must also include the percentage of those proceeds to be received.

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Deputy Director of Recreation, Park Maintenance Superintendent, Director of Parks, Recreation and Forestry, City Department Directors and the City Manager will evaluate the event which will be one of the factors in determining if the event or the organization will receive a permit for future special events.

VIII. PROCEDURES

- 1) Individual/Organization receives or downloads from City website - Special Event documents.
- 2) For event of 99 people or less, the applicant turns in application, fee and accompanying documentation a minimum of forty-five (45) days prior to desired event date to the Deputy Director of Recreation Deputy Director of Recreation and Parks Maintenance Supervisor will review the materials and make a recommendation within ten (10) business days to the Director of Parks, Recreation and Forestry on whether a special event permit application meets the requirements. If further information is required, a meeting with the applicant to discuss these items will be established.
- 3) For an event of 100 or more people, applicant turns in application, fee and accompanying documentation a minimum of three (3) months prior to desired event date to the Deputy Director of Recreation Deputy Director of Recreation and Parks Maintenance Supervisor will review the materials and make a recommendation within ten (10) business days to the Director of Parks, Recreation and Forestry on whether a special event permit application meets the requirements. If further information is required, a meeting with the applicant to discuss these items will be established.
- 4) Once all necessary information has been successfully gained by the Parks, Recreation and Forestry Department, application and accompanying documentation will be forwarded to all necessary departments for their review and consideration. If approval is gained, the application and accompanying documentation will be forwarded to the City Manager for tentative approval.
- 5) Once tentative approval has been given, the organizers shall complete all plans and meet with department staff to plan the event and reserve the park areas needed to support the event.
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- 7) Staff will review the materials, permits and fees and make a recommendation within five (5) business days to the City Manager on whether a special event permit should be approved or denied.
- 8) Final approval of a permit will not be issued until all materials, permits and fees have been successfully submitted and approved by the City Manager.



MEMORANDUM

TO: Parks Commission
FROM: Darren Dunkle, Director of Parks, Recreation & Forestry
DATE: July 16, 2021
SUBJECT: Parks Monthly Report - July

ADMINISTRATION

1) Departmental Policies and Procedures

Continued to work on the development of a more formal documented system of policies and procedures. Once these policies and procedures have been developed, they will be submitted to the appropriate governing authority for review, comment, and approval when necessary.

2) Legal

- a) Continued to work with legal counsel to review recommended "Park Ordinances".
- b) Continued to work with legal counsel to review recommended "Park Policies".
- c) Continued to work with legal counsel to review recommended "Contracted Instructors Contracts".
- d) Worked with legal counsel to review recommended "UCity In Bloom Contract".
- e) Worked with legal counsel to review Concert Contracts for Arts & Letters.

3) Maintenance Investment/Improvement Plan, Capital Investment/Improvement Plan, Refurbishment/Replacement Plan.

Continued to work on the development of an overall plan to identify the maintenance and operational needs of the department. This plan will include itemized work, life cycles, estimated costs, etc.

4) Golf Course Management Plan - Have developed a "Draft" of an overall Golf Course Management Plan. Final plan is expected to be complete by the end of July.

5) Personnel

- a) Recreation Supervisor (Sports, Health & Fitness) – Position filled. Start date of July 26th.
- b) Recreation Supervisor (Programs and Special Events) – Stephanie Perry has turned in her resignation effective July 16th.
- c) Deputy Director of Park Maintenance– Vacant - Continue to evaluate and interview candidates.
- d) Parks Crew Leader – Vacant. Currently accepting applications.
- e) Centennial Commons/Pool – The Recreation Division continues the process of recruiting, hiring, and training of part-time staff.
- f) Golf Course – Staff continues the process of recruiting, hiring, and training of part-time staff.

6) FY21 Capital Improvement Projects

- a) Ackert Park – Received Bids. Rolled over to FY22.
- b) Annual Tree Trimming – Project completed.
- c) Ballfield Groomer – Received new mower and is currently in use.
- d) Dog Park Pavilion/Shade Structure – Rolled over project to FY22.
- e) E.A.B. Program/ Hazardous Tree Removal – Project completed.
- f) Asphalt Trail Repairs at Heman Park – Under design. Rolled over construction project to FY22.
- g) Pool Painting at Heman Park – Rolled over project to FY22.
- h) Playground Surfacing (Kaufman, Kingsland, and Mooney Parks). Kaufman Park has been completed. Work has begun on both Kingsland and Mooney Park.
- i) Golf Course Netting - Project has been completed.
- j) Golf Course Parking Lot Repair/Replacement – Project has been completed.
- k) Wide Area Mower – Received new mower and is currently in use.
- l) Centennial Commons Painting. Rolled over project to FY22.

7) FY22 Capital Improvement Projects

- a) Ackert Park – Evaluating bids.
- b) E.A.B. Program – Preparing bid specifications.
- c) Asphalt Trail Repairs at Heman Park – Out to Bid.
- d) Pool Painting at Heman Park – Out to Bid.
- e) Dog Park Pavilion/Shade Structure – Evaluating options.
- f) Driving Range Repair – Working on contract agreement for engineering and design.
- g) Hazardous Tree Removal - Out to Bid.
- h) Centennial Commons Painting.
- i) Centennial Commons – Turf Replacement.

8) Grant Projects

- a) MDC Community Stewardship Grant – Was contacted by UCity In Bloom and the Green Center regarding the possibility of cosponsoring a grant application with the Missouri Department of Natural Resources for the removal of invasive species from Ruth Park Woods. City Council approved a letter of support for the grant.
- b) Attended the Municipal Parks Grant Round 22 meeting on June 17th at the Maryland Heights Community Center.

9) Parks Work Plan – Working on the preparation of the FY22 Parks Work Plan.

RECREATION OPERATIONS

1) Reopening of Centennial Commons and Heman Park Pool –

- a) Opened Centennial Commons for limited operations on May 28th, and reopened Heman Park Pool on May 29th.
- b) Continue to recruit, hire, train part-time employees for Centennial Commons.

2) Fees and Charges – Based on the procedures outlined in the Revenue and Pricing Policy, staff continued to review the existing pricing and will make recommendations on new fees and charges for the FY22.

- 3) Software Upgrades – Staff continued to work with IT and vendor on preparation of upgrading the current RecTrac/GolfTrac recreation software.
- 4) UCity Swim Club – Took proposal to the June 15th Parks Commission meeting for review, discussion, and recommendation. Currently working on the development of an agreement based on the Parks Commissions recommendation.
- 5) FY22 Equipment & Improvement Projects
 - a) Centennial Commons Cabinet Replacements.
 - b) Centennial Commons Floor Replacement.
 - c) Centennial Commons Locker Room Improvements.
 - d) Centennial Commons Security Cameras.
 - e) Centennial Commons Cardio Weight Replacements.
 - f) Centennial Commons Fitness Equipment Replacements.

PARK OPERATIONS

- 1) Stump Removal – Continued with the removal of stumps from trees taken down by the Forestry Division throughout town.
- 2) In-House Mowing – Staff continued mowing selected sites (Athletic Fields & City Hall).
- 3) Athletic Fields – Continued to work on the placement of soil amendments to the Heman Park fields.
- 4) Kaufman Park Playground Drainage – Completed work on the drainage project around the two playgrounds.
- 5) Storm Cleanup – Working with Forestry and Street Divisions on the clearing of streets, removal of hazardous limbs, and removal of debris.
- 6) FY22 Equipment & Improvement Projects
 - a) Flynn Park - Tennis Court Resurfacing.
 - b) Fogerty Park – Parking Lot and Trail Sealing.
 - c) Majerus Park – Trail Sealing.
 - d) Heman Park – Trail Sealing.
 - e) Lewis Park Playground Renew – Scheduling project with contractor.
 - f) Metcalfe Park Renew – Working on quote.
 - g) Rabe Park Renew – Working on quote.
 - h) Aerator/Seeder Replacement.
 - i) Vacuum Attachment.
 - j) Walk Behind Mower Replacement.
 - k) Mower Hoist Lift.

GOLF OPERATIONS

- 1) Attendance and Revenue Numbers –
 - a) 4,780 Rounds in June compared to 4,768 Rounds last June:

- b) A total of 39,765 Rounds in FY21 compared to 30,964 Total Rounds at the same time last year.
- c) \$32,611.00 in Driving Range Fees in June compared to 33,772.00 last June.
- d) \$66,880.00 in greens fee revenue in June compared to \$59,841.00 last June.
- e) \$28,700.00 in cart revenue in June compared to *\$6,932.00 last June.
- f) \$15,735.01 in misc. sales in June compared to \$2,684 last June.
- g) Overall revenue is up by \$316,997.45 over last year.
(*Partial COVID Shutdown)

- 1) Leagues and Tournaments – Continued to work on the scheduling of leagues and tournaments for the year.
- 2) Programs and Lessons – Developed a Request for Proposals for outside contracting of lessons and programs. Proposals were due on June 22nd and only one company responded. Currently working on the details of a recommended agreement.
- 3) FY22 Equipment
 - a) Green Mower Replacement.

FORESTRY OPERATIONS

- 1) Storm Cleanup – Working with Parks and Street Divisions on the clearing of streets, removal of hazardous limbs, and removal of debris.
- 2) Ordinances – Continued reviewing the current ordinances and working with both Planning and Public Works to make recommendations to needed changes.
- 3) Tree Removals – 14 trees totaling 31 man-hours were completed by the in-house forestry crew.
- 4) Trees Pruned – 140 trees totaling 142 man-hours were completed by the in-house forestry crew.
- 5) Trees Planted – 0 trees totaling 0 man-hours were completed by the in-house forestry crew.
- 6) Stub Removals – 8 standing stumps totaling 44 man-hours were completed by the in-house forestry crew.
- 7) FY22 Equipment & Improvement Projects
 - a) Annual Tree Trimming – Preparing bid specifications.
 - b) Hazardous Tree Removal – Out to Bid.
 - c) Contracted Stump Grinding.
 - d) Contracted Tub Grinding.
 - e) LOOP Tree Grates.
- 8) Ward 3 Trees – Provided detailed information on the trees that needed pruning and/or removal within Ward 3.



AGENDA ITEM COVER

MEETING DATE: January 19, 2021

AGENDA ITEM TITLE: Acceptance of the Greensfelder Park Concept Plan

AGENDA SECTION: Unfinished Business

BACKGROUND REVIEW:

In October of 2019, the City received a Municipal Parks Planning Grant for Greensfelder Park through the Municipal Park Grant Commission of St. Louis County. The purpose of the grant was to develop a Concept Plan that would be used as a guide for the future application of a Municipal Parks Construction Grant, as well as other grants for the redevelopment of Greensfelder Park.

As part of the requirements of the grant application, the City had to identify and receive an official quote from a prequalified consultant with the St. Louis County Municipal Parks Grant Commission. Accordingly, staff received a scope of work, cost estimate, and contract agreement from Gateway Design Studio, LLC.

From the onset staff had received input from surrounding residents that had stated that they would like to have a more passive park (nature themed, walking trails, playground, etc.) versus an active park (athletic fields, basketball courts, skate park, tennis courts, etc.). This was primarily due to the fact that the park is located deep within a neighborhood and that they would prefer not to have high traffic volumes, nighttime activities, athletic facility lights, etc., as those activities could take place at Fogerty Park which was more conducive and accessible, and is less than a half mile from Greensfelder Park.

With that in mind, staff along with the consultant began the process of 1) An initial basic inventory/assessment analysis of the site and existing conditions; 2) Met and received input from City staff (Parks, Public Works, Planning and Police); 3) Developed Design Concept Drawings; 4) Held two Community Engagement Meetings (Although light turnout at both meetings, we mainly received positive comments from members of UCity in Bloom, Green Center, Urban Forestry Commission, Tree Tenders, as well as from residents; and 5) Presented and received comments from the Parks Commission, Green Practices Commission, Urban Forestry Commission, and members of the City's Green Team Committee and Great Rivers Greenway; and 6) From the comments received, staff and the consultant made minor adjustments to the plan.

The revised plans (Option A & B) consists of a nature themed park that includes stormwater retention/detention; multi-purpose trails; pavilion/restroom; native plantings (trees, plants, butterfly gardens); educational components (signage); a nature themed adventure playground; open lawn play area; future trail connections to GRG Centennial Greenway and Fogerty Park; and dedicated maintenance space for a possible tree/plant nursery, green houses, and a bulk storage etc.

FINDINGS:

The City currently doesn't have funds dedicated to the redevelopment plan, however, as outlined within staff's park priorities, staff would identify, analyze and apply for various grants (Metro St. Louis Sewer District, Missouri Department of Conservation, Missouri Department of Natural Resources, Municipal Park Grant Commission of St. Louis County, etc.). However, due to the overall cost for the redevelopment of Greensfelder Park (\$1,002,161.20), it would be necessary to receive grants as well as to be phased over several years.

RECOMMENDATION:

Staff recommends the Acceptance of the Greensfelder Park Concept Plan. The acceptance of the plan doesn't commit the City to the exact design rather it embraces the concept of the design and allows the City to move forward on the exploration of possible funding options. Actual project approval and funding would be considered for approval at a future date.

ACTION:

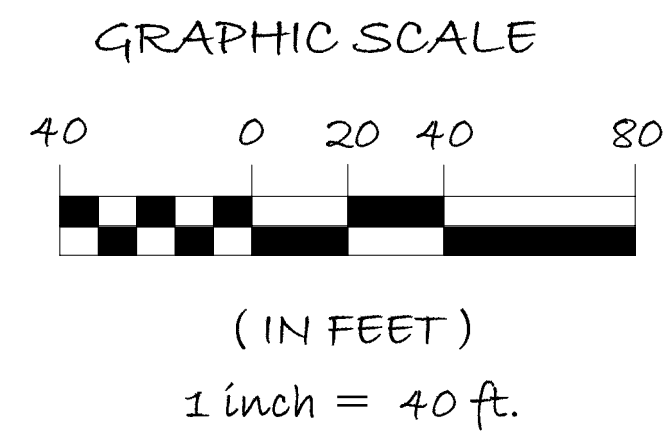
There must be a motion and a second by a Commission member to make recommendations to the City Council for the Acceptance of the Greensfelder Concept Plan, and the motion must be approved by the majority of the Commission.

ATTACHMENTS:

- 1) Greensfelder Park – Concept Plan A
- 2) Greensfelder Park – Concept Plan B

ABBREVIATIONS

- CL - Centerline
- C.O - Cleanout
- D.S - Downspout
- E.P - Edge Of Pavement
- F.F - Finished Floor
- F.G - Finished Grade
- FL - Flowline
- G.L - Gutterline
- L.S - Light Standard
- (T.B.R.) - To Be Removed
- T.O.C - Top Of Curb
- T.P - Top Of Pavement
- T.O.W - Top Of Wall
- C.M - Concrete Monument
- T.WR - Top Of Walk
- PL - Property Line
- A.I - Area Inlet
- R/W - Right Of Way
- G.I - Grate Inlet
- M.H - Manhole
- O.I.P - Old Iron Pipe
- R - Radius
- P.B - Plat Book
- D.B - Deed Book
- T.Bk - Top Of Bank
- T.S - Toe Of Slope
- C.M.P - Corrugated Metal Pipe
- P.V.C - Polyvinyl Chloride Pipe
- V.C.P - Vitrified Clay Pipe
- C.P - Non-Reinforced Concrete Pipe
- R.C.P - Reinforced Concrete Pipe
- D.I.P - Ductile Iron Pipe
- F/F - Face To Face
- B/B - Back To Back
- (U.I.P.) - Use In Place
- B.W - Bottom Of Wall
- T.I - Top Of Island
- T.G - Top Of Grade
- (Typ.) - Typical
- Conc. - Concrete
- RE - Refer
- Det. - Detail
- Approx. - Approximate



EXISTING CONDITION LEGEND

- 4** - EXISTING CONDITION KEY NOTE
- 540 - EXISTING CONTOUR ELEVATION
- PL - EXISTING PROPERTY LINE
- [Pattern] - EXISTING ASPHALT
- [Pattern] - EXISTING CONCRETE

PROPOSED LANDSCAPE LEGEND

- [Symbol] - 2-2.5' CAL. DECIDUOUS SHADE TREE
- [Symbol] - 1.5-2' CAL. ORNAMENTAL FLOWERING TREE
- [Symbol] - 6-8 FT. EVERGREEN TREE
- [Symbol] - 18-24' DECIDUOUS & EVERGREEN SHRUBS
- [Symbol] - 4 QT.-1 GAL. NATIVE PERENNIALS/WILDFLOWERS
- [Symbol] - RAINGARDEN

EXISTING CONDITIONS

- KEY NOTES**
- 1 - Existing Conc. Sidewalk
 - 2 - Existing Utility Pole
 - 3 - Existing Swale
 - 4 - Existing Conc. Picnic Table - TBR
 - 5 - Existing Fence
 - 6 - Existing Landscape Bed - TBR
 - 7 - Existing Tree Line
 - 8 - Existing Park Sign - TBR
 - 9 - Existing Storm Inlet
 - 10 - Existing Manhole
 - 11 - Existing Water Valve/Water Main
 - 12 - Existing Drinking Fountain - TBR
 - 13 - Existing BBQ pit - TBR
 - 14 - Existing Irrigation Valve Box

PROPOSED CONDITION LEGEND

- A** - PROPOSED IMPROVEMENT KEY NOTE
- S** - SIGNAGE-WAYFINDING
- T** - TRASH RECEPTACLE
- R** - RECYCLE RECEPTACLE
- i** - INTERPRETIVE SIGN
- B** - 6 ft. PARK BENCH
- BR** - BIKE RACK
- G** - PARK GRILL
- i** - 10' x 10' CONC. PICNIC AREA
- [Pattern] - NEW CONC. PAVEMENT
- [Pattern] - NEW ASPHALT PAVEMENT
- [Symbol] - NEW LED PEDESTRIAN LIGHT POLE

PROPERTY INFORMATION:

LOCATOR NOS.
 #16K141584
 #16K141595
 #16K141605
 #16K141614

FIRM MAP NO. 29189C0211K

PROPERTY ADDRESSES:
 1500 Polk Ave.
 University City, MO 63132

OWNER:
 City of University City

SCHOOL DISTRICT: University City

WATER SERVICE: MO American

GAS SERVICE: Spire

ELECTRIC SERVICE: Ameren UE

SEWER SERVICE: Metropolitan Sewer District

GROSS AREA OF PARK AREA:
 Total Approx. Area - 6.75 acres

FIRE DISTRICT: University City FPD

- NOTES:**
1. Boundary and topographic information taken from St. Louis County GIS and available public records.
 2. Existing conditions depicted are approximate only and based on available aerial photos as well as site visits conducted in October of 2019.
 3. Aerial photo information taken from Google Earth 2018.

EXISTING TREE LEGEND

- [Symbol] - EXISTING DECIDUOUS TREE
- [Symbol] - EXISTING CONIFEROUS TREE
- [Symbol] - EXISTING TREE POOR CONDITION - RECOMMEND REMOVAL

OVERALL PARK CONCEPT PLAN

Scale: 1" = 40'-0"

- NOTE:**
1. Refer to Sheet CP-2 for Detail Area Concept Plan.
 2. Refer to Sheet CP-3 for Nature Adventure Playground Schematic Plan.

PROPOSED INFORMATION

- New 20 ft.x30 ft. Pavilion - 1
- New 20 ft.x20 ft. Shelter - 1
- Pre-fab Men's/Women's w/storage Restroom - 1
- Nature Adventure Playground - 1
- Butterfly/Pollinator Garden - 1
- New Concrete Pavement as shown
- New Asphalt Pavement as shown
- Metal Benches - 8
- Picnic Area Tables - 6
- Trash Receptacles - 11
- Recycle Receptacles - 2
- Bike Rack - 1
- Medium Sign Boards - 5
- Large Message Board - 1
- Interpretive Signs - 6
- ADA Drinking Fountain - 1
- Park Grills - 4
- 14 ft. Pedestrian Light Poles - 6



Prepared For:



City of University City
 6801 Delmar Boulevard
 University City, MO 63130

GREENSFELDER PARK- Needs Assessment Study

REVISION DATE COMMENT:

PRELIMINARY - FOR REVIEW ONLY

Sheet No.
CP-1

Ckd. By: RPW
 Dwn. By: B.LB/RPW
 Org Date: 11/11/19
 Project No: 019-08

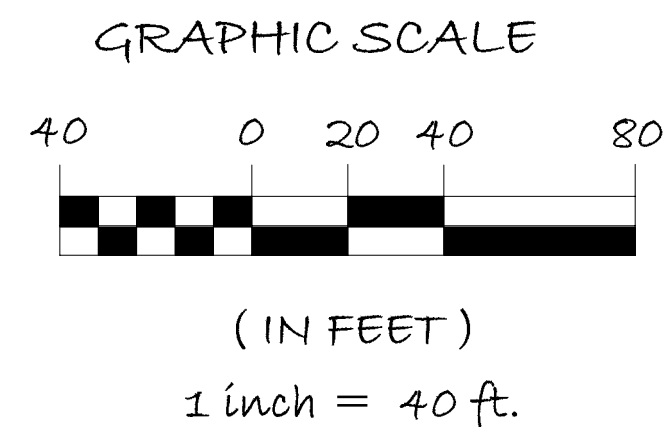
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ABBREVIATIONS

- CL - Centerline
- C.O - Cleanout
- D.S - Downspout
- E.P - Edge Of Pavement
- F.F - Finished Floor
- F.G - Finished Grade
- FL - Flowline
- G.L - Gutterline
- L.S - Light Standard
- (T.B.R.) - To Be Removed
- T.O.C - Top Of Curb
- T.P - Top Of Pavement
- T.O.W - Top Of Wall
- C.M - Concrete Monument
- T.WR - Top Of Walk
- PL - Property Line
- A.I - Area Inlet
- R/W - Right Of Way
- G.I - Grate Inlet
- M.H - Manhole
- O.I.P - Old Iron Pipe
- R - Radius
- P.B - Plat Book
- D.B - Deed Book
- T.Bk - Top Of Bank
- T.S - Toe Of Slope
- C.M.P - Corrugated Metal Pipe
- P.V.C - Polyvinyl Chloride Pipe
- V.C.P - Vitrified Clay Pipe
- C.P - Non-Reinforced Concrete Pipe
- R.C.P - Reinforced Concrete Pipe
- D.I.P - Ductile Iron Pipe
- F/F - Face To Face
- B/B - Back To Back
- (U.I.P.) - Use In Place
- B.W - Bottom Of Wall
- T.I - Top Of Island
- T.G - Top Of Grade
- (Typ.) - Typical
- Conc. - Concrete
- RE - Refer
- Det. - Detail
- Approx. - Approximate



EXISTING CONDITION LEGEND

- 4 EXISTING CONDITION KEY NOTE
- 540 — EXISTING CONTOUR ELEVATION
- PL — EXISTING PROPERTY LINE
- EXISTING ASPHALT
- EXISTING CONCRETE

PROPOSED LANDSCAPE LEGEND

- 2-2.5' CAL. DECIDUOUS SHADE TREE
- 1.5-2' CAL. ORNAMENTAL FLOWERING TREE
- 6-8 FT. EVERGREEN TREE
- 18-24" DECIDUOUS & EVERGREEN SHRUBS
- 4 QT.-1 GAL. NATIVE PERENNIALS/WILDFLOWERS
- RAINGARDEN

EXISTING CONDITIONS

KEY NOTES

- 1 - Existing Conc. Sidewalk
- 2 - Existing Utility Pole
- 3 - Existing Swale
- 4 - Existing Conc. Picnic Table - TBR
- 5 - Existing Fence
- 6 - Existing Landscape Bed - TBR
- 7 - Existing Tree Line
- 8 - Existing Park Sign - TBR
- 9 - Existing Storm Inlet
- 10 - Existing Manhole
- 11 - Existing Water Valve/Water Main
- 12 - Existing Drinking Fountain - TBR
- 13 - Existing BBQ pit - TBR
- 14 - Existing Irrigation Valve Box

PROPOSED CONDITION LEGEND

- A PROPOSED IMPROVEMENT KEY NOTE
- S SIGNAGE-WAYFINDING
- T TRASH RECEPTACLE
- R RECYCLE RECEPTACLE
- i INTERPRETIVE SIGN
- B 6 ft. PARK BENCH
- BR BIKE RACK
- G PARK GRILL
- I 10' x 10' CONC. PICNIC AREA
- NEW CONC. PAVEMENT
- NEW ASPHALT PAVEMENT
- NEW LED PEDESTRIAN LIGHT POLE

PROPOSED IMPROVEMENTS KEY NOTES

- A - 20'x30' Park Pavilion
- B - Nature Adventure Playground - See Sheet CP-3
- C - 20'x20' Playground Shelter
- D - Mens/Womens Restroom w/storage
- E - New Asphalt Parking Lot - (81) spaces
- F - Parking Lot Rain Garden
- G - New Park Monument Sign
- H - Large Park Message Board/Kiosk
- I - Butterfly Pollinator Garden
- J - Bio-retention/Learning Pond
- K - City Tree Nursery
- L - 30'x20' Prefab Metal Maintenance Building
- M - 15 ft. wide asphalt access road
- N - 15 ft. wide gravel access road
- O - 6 ft. Black Chainlink Fence
- P - 5 ft. wide Rock-lined Drainage Swale
- Q - Rock check dam for drainage control
- R - 8 ft. wide Asphalt Trail
- S - 5 ft. wide Mulch Trail
- T - Open Lawn Play Area
- U - Native Meadow
- V - Earth Berm

PROPERTY INFORMATION:

LOCATOR NOS.
 #16K141584
 #16K141595
 #16K141605
 #16K141614

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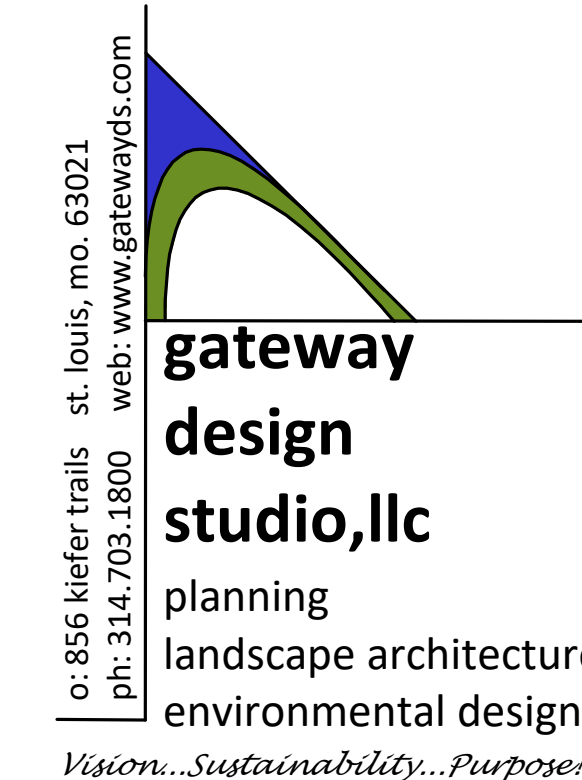
OVERALL PARK CONCEPT PLAN - Option B

Scale: 1" = 40'-0"

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Prepared For:



City of University City
 6801 Delmar Boulevard
 University City, MO 63130

GREENSFELDER PARK- Needs Assessment Study

REVISION DATE 7-14-20 COMMENT: Option B - Relocate Pond

Sheet No. CP-1

Ckd. By: RPW Dwn. By: B.LB/RPW
 Org Date: 11/11/19 Project No: 019-08

PRELIMINARY - FOR REVIEW ONLY

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