



MEETING OF THE CITY COUNCIL  
VIA VIDEOCONFERENCE - ZOOM  
Monday, September 27, 2021  
6:30 p.m.

**IMPORTANT NOTICE REGARDING  
PUBLIC ACCESS TO THE CITY COUNCIL MEETING & PARTICIPATION**

**City Council will Meet Electronically on September 27, 2021**

On March 20, 2020, City Manager Gregory Rose declared a State of Emergency for the City of University City due to the COVID-19 Pandemic. Due to the ongoing efforts to limit the spread of the COVID-19 virus, the September 27, 2021 meeting will be conducted via videoconference.

**Observe and/or Listen to the Meeting** (your options to join the meeting are below):

**Webinar** via the link below:

<https://us02web.zoom.us/j/86376104388?pwd=dGpydGhVOct3ME5rZTc2ZUNrSzB0Zz09>

Passcode: 935914

**Live Stream via YouTube:**

[https://www.youtube.com/channel/UCyN1EJ\\_-Q22918E9EZimWoQ](https://www.youtube.com/channel/UCyN1EJ_-Q22918E9EZimWoQ)

**Audio Only Call**

Or One tap mobile :

US: +13017158592,,86376104388# or +13126266799,,86376104388#

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US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 863 7610 4388

International numbers available: <https://us02web.zoom.us/j/86376104388>

**Citizen Participation and Public Hearing Comments:**

Those who wish to provide a comment during the "Citizen Participation or Public Hearings" portion as indicated on the City Council agenda; may provide written comments to the City Clerk ahead of the meeting.

ALL written comments must be received **no later than 12:00 p.m. the day of the meeting**. Comments may be sent via email to: [councilcomments@ucitymo.org](mailto:councilcomments@ucitymo.org), or mailed to City Hall – 6801 Delmar Blvd. – Attention City Clerk. Such comments will be provided to City Council prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting.

Please note, when submitting your comments, a **name and address must be provided**. Please also note if your comment is on an agenda or non-agenda item. If a name and address are not provided, the provided comment will not be recorded in the official record.

The City apologizes for any inconvenience the meeting format change may pose to individuals, but it is extremely important that extra measures be taken to protect employees, residents, and elected officials during these challenging times.



MEETING OF THE CITY COUNCIL  
VIA VIDEOCONFERENCE – ZOOM  
Monday, September 27, 2021  
6:30 p.m.

**A. MEETING CALLED TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA**

**D. APPROVAL OF MINUTES**

1. September 13, 2021 – Study Session Minutes – Storm Response
2. September 13, 2021 – Regular Session Minutes

**E. APPOINTMENTS to BOARDS & COMMISSIONS**

1. The following persons are nominated to the Community Visioning 2040 Task Force by Mayor Crow:

- 1) Joan Suarez (CALOP)
- 2) Bobette Patton (EDRST)
- 3) Adam Staudt (Green Practices)
- 4) Ed Nickels (Historic Preservation)
- 5) Ed Acosta (Library Board)
- 6) Wendy Harris (LSBD)
- 7) James Wilke (Park)
- 8) Peggy Holly (Plan)
- 9) Sandra Hewitt (Senior)
- 10) Garry Aronberg (Storm Water)
- 11) Dennis Fuller (Traffic)
- 12) Diane Benjamin (Urban Forestry)

**F. SWEARING IN TO BOARDS & COMMISSION**

**G. CITIZEN PARTICIPATION**

***Procedures for submitting comments for Citizen Participation and Public Hearings:***

*ALL written comments must be received **no later than 12:00 p.m. the day of the meeting.** Comments may be sent via email to: [councilcomments@ucitymo.org](mailto:councilcomments@ucitymo.org), or mailed to the City Hall – 6801 Delmar Blvd. – Attention City Clerk. Such comments will be provided to City Council prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting.*

*Please note, when submitting your comments, a **name and address must be provided.** Please also note if your comment is on an agenda or non-agenda item. If a name and address are not provided, the provided comment will not be recorded in the official record.*

**H. PUBLIC HEARINGS**

1. 2021 Annual Property Tax Rates

**I. CONSENT AGENDA**

1. 2023 Freightliner Ambulance Purchase
2. Severe Storm Response Policy

**J. CITY MANAGER'S REPORT**

1. Westgate Ave/ Contribution Agreement with Washington University

**K. UNFINISHED BUSINESS**

*Bills*

1. **BILL 9444** – AN ORDINANCE AMENDING SECTION 210.040 OF THE UNIVERSITY CITY MUNICIPAL CODE, RELATING TO KEEPING MORE THAN TWO ANIMALS UNDER CERTAIN CONDITIONS UNLAWFUL, BY REPEALING SECTION 210.040 AND ENACTING IN LIEU THEREFOR A NEW SECTION TO BE KNOWN AS "SECTION 210.040. KEEPING MORE THAN THREE ANIMALS UNDER CERTAIN CONDITIONS UNLAWFUL;" CONTAINING A SAVINGS CLAUSE AND PROVIDING A PENALTY.
2. **BILL 9445** - AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO CITY OFFICIALS AND EMPLOYEES AS ENUMERATED HEREIN FROM AND AFTER ITS PASSAGE, AND REPEALING ORDINANCE NO. 7154.

**L. NEW BUSINESS**

*Resolutions*

1. **Resolution 2021-14** Approving 2021 Annual Property Tax Rates

*Bills*

**M. COUNCIL REPORTS/BUSINESS**

1. Boards and Commission appointments needed
2. Council liaison reports on Boards and Commissions
3. Boards, Commissions and Task Force minutes
4. Other Discussions/Business

**N. CITIZEN PARTICIPATON (continue if needed)**

**O. COUNCIL COMMENTS**

**P. EXECUTIVE SESSION**

Motion to go into a Closed Session according to Missouri Revised Statutes 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives or attorneys and (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration

**Q. ADJOURNMENT**

Posted 24<sup>th</sup> day of September 2021  
LaRette Reese, City Clerk



**STUDY SESSION**  
**On Storm Response (Forestry Department)**  
**VIA VIDEOCONFERENCE - ZOOM**  
**September 13, 2021**  
**5:30 p.m.**

**AGENDA**

Requested by the City Manager

**1. MEETING CALLED TO ORDER**

At the Study Session of the City Council of University City held via videoconference, on Monday, August 9, 2021, Mayor Terry Crow called the meeting to order at 5:30 p.m.

In addition to the Mayor, the following members of Council were present:

Councilmember Stacy Clay  
Councilmember Aleta Klein  
Councilmember Steven McMahon  
Councilmember Jeffrey Hales  
Councilmember Tim Cusick  
Councilmember Bwayne Smotherson

Also in attendance were City Manager, Gregory Rose, and City Attorney, John F. Mulligan, Jr., and Director of Parks, Recreation, and Forestry, Darren Dunkle.

**2. CHANGES TO REGULAR AGENDA**

*(No changes requested)*

**3. STORM RESPONSE (FORESTRY DEPARTMENT)**

Mr. Rose stated tonight staff is presenting a proposal for the removal of debris after storms and is asking for Council's direction for when these services should be provided to the community.

Mr. Dunkle stated his Department has been working on clarifying their roles with respect to establishing uniform operating procedures and policies for the removal of debris after major storms.

**Severe Storm - Definitions**

Severe Storms are defined as a thunderstorm that produces one (1) inch hail or larger in diameter and/or winds equal to or exceed fifty-eight (58) miles an hour; or tree damage and/or downed trees associated with freezing rain, sleet, or snow.

Severe Storms are classified into three groups: Minor Storms, Major Storms, and Catastrophic Storms:

**Minor Storms** are those events in which all road blockages, fallen trees, large limbs, and large overhead hazards can be remedied within twenty-four (24) to forty-eight (48) hours after the end of the storm event; Inventory Damage Assessments extend to forty-eight (48) to seventy-two (72) hours after the end of the storm event, and clean-up and follow-up activities should be completed by the City within two (2) weeks after the end of the storm event.

Mr. Dunkle stated the City experienced two major storms during the summer which caused a lot of damage.

**Major Storms** are those events in which all road blockages, fallen trees, large limbs, and large overhead hazards cannot be remedied within twenty-four (24) to forty-eight (48) hours after the end of the storm event; Require the use of resources beyond those normally assigned to the Parks, Forestry and Street Divisions such as additional resources such as leased or rented equipment or require the use of outside contractors, and clean-up and follow-up activities are anticipated to take two (2) to four (4) weeks after the end of the storm event.

**Catastrophic Storms** are those events in which all road blockages, fallen trees, large limbs, and large overhead hazards cannot be remedied within days to weeks after the end of the storm event; Require the use of resources beyond those normally assigned to the Parks, Forestry and Street Divisions as additional resources such as leased or rented equipment or require the use of outside contractors, and clean-up and follow-up activities are anticipated to take longer than four (4) weeks after the end of the storm event.

Mr. Dunkle stated the following definitions were provided to assist residents with understanding how where the damage occurs impacts the Department's clean-up activities.

- **Public Rights-of-Ways** are those areas that are publicly owned by the City (i.e., streets, sidewalks, tree lawns, etc.).
- **Private or Common Properties** are those areas that are privately owned (i.e., homes, yards, driveways, private subdivision streets, sidewalks, tree lawns, etc., or private business properties).
- **Public Trees** are those trees located within the Public Rights-of-Ways.
- **Private Trees** are those trees located on Private or Common Property.

#### **Arterial Roadways**

Emergency or hazard conditions (Downed power lines, blocked roads on major or primary arterial thoroughfares, Police Station, Fire Stations, hazard trees and limbs, etc.) on Public and Private roadways shall be assessed and cleared (pushed to the side of the roadway) for emergency vehicle passage. St. Louis County and MoDOT are to be contacted if there is debris or hazards on County and/or State roads and rights-of-ways.

#### **Non-Arterial Roadways**

Emergency or hazard conditions (Downed power lines, blocked roads on minor or secondary non-arterial thoroughfares (residential streets) on Public and Private Roadways shall be assessed and cleared (pushed to the side of the roadway) for emergency vehicle passage. St. Louis County is to be contacted if there is debris or hazards on County roads and rights-of-ways.

#### **Hazard Assessment**

An assessment of potentially hazardous trees and limbs shall be conducted by the Forestry Supervisor and shall be handled in a manner to reduce any potential hazard.

#### **Clean-Up Procedures**

- Driveway entrances on Public roadways shall be assessed and cleared (pushed to the side of the roadway).
- Debris (trees, limbs, branches, etc.) from public trees that are placed within the Public rights-of-way shall be removed by the City.
- Trees on private or common property are the responsibility of the private or common property owner.
- Downed trees (public or private) on private or common property (homes, driveways, yards, etc.) will be the responsibility of the private or common property owner. They may elect to contact their homeowner's insurance carrier for a claim, as **the City will not remove downed trees or limbs on private property**. If desired, a claim can be filled with the City

Manager's Office for public street tree damage to private or common property; (if damage is from a City-owned tree, a Police report is recommended).

In the event of a Major or Catastrophic Storm, the City Manager may elect to provide additional services to private or common property owners. If additional services are to be provided, the information will be posted on the City's website and other social media outlets.

Councilmember McMahon posed the following questions:

**Q. I've heard that sometimes people will dump their debris in public parks, like Oakbrook, for the City to dispose of. So, in the case of severe or major storms, how does staff determine whether debris found in the streets or parks is from public or private property?**

*A. (Mr. Dunkle) - Any trees or debris found on public property is removed. However, there have been some instances where staff can easily identify that someone has cut down a tree from their backyard and that is left for the owner to remove.*

**Q. How does the City communicate its desire to extend additional services to private property owners to make sure they understand that it is an exception rather than the norm?**

*A. (Mr. Rose) - Previously, there were no policies in place, so any directives were issued administratively when the need arose. However, going forward, the intent is for Mr. Dunkle and Ms. Macaluso to work on a communication strategy to disseminate these new policies out to the public, which typically includes the use of social media and the City's website.*

Councilmember Cusick asked if it was correct that no funds were allocated in the budget for emergencies related to storm mitigation? Mr. Rose stated that it is correct. Councilmember Cusick asked Mr. Rose if he could provide a rough estimate of the costs to provide these services? Mr. Rose referred the question to Mr. Dunkle who stated although he did not have the cost for the manpower it took with him today, retrieving and disposing of the debris for the first storm was roughly \$19,000. Councilmember Cusick asked if staff performed all of the work associated with storm damage removal in-house? Mr. Dunkle stated pick-up and removal is performed in-house by employees of the Forestry, Park, and Street Departments, but the goal is to contract out the grinding of those materials into mulch.

Councilmember Hales stated while he appreciated the decision to add additional services after the City's first storm, this policy is still causing some confusion in his neighborhood. So, he's glad to learn that it is being addressed.

Councilmember Hales then posed the following questions:

**Q. Is the City responsible for removing debris blocking the roadway in private subdivisions?**

*A. (Mr. Rose) - The City must ensure that emergency vehicles have access throughout the entire City, which includes private subdivisions.*

**Q. Is it staff's preference that residents report incidents of debris in the public rights-of-way to the City?**

*A. (Mr. Dunkle) - Since manpower is limited and staff's first objective is to identify any hazardous conditions, it's always helpful when residents call in. He stated he is working with Sinan to establish a specific phone line with a dedicated employee to handle these calls, rather than the current method which utilizes two or three different numbers.*

**Q. What is Ameren's responsibility for maintaining trees impacting utility poles that encroach on someone's private property?**

*A. (Mr. Dunkle) - Staff will forward any calls they receive, however, since it's Ameren's responsibility to repair any damage, residents are encouraged to contact them directly.*

**Q. Is any priority given to debris found on one-way streets?**

*A. (Mr. Dunkle) - Debris is to be removed from any street that impedes the passage of emergency vehicles.*

Councilmember Clay stated the distinctions between the categories of storms and roadways might be challenging for a layperson, so he would underscore the need for clear communication of these policies to residents.

Councilmember Clay then posed the following questions to Mr. Rose:

**Q. Is it correct that trees located in a tree lawn are generally considered to be City trees?**

*A. That is correct.*

**Q. And is it also correct, that if a tree falls on private property it will not be removed by the City, but if it falls in the street, it will be?**

*A. That is correct.*

**Q. What is the rationale behind this policy?**

*A. It's an issue of liability. The City's removal of a tree on private property could potentially cause additional damage to the homeowner. So, residents are encouraged to file a claim with their insurance company to have the tree removed or evaluated to determine whether the City has any liability.*

**Q. Can residents file an appeal if they believe the City is liable?**

*A. Yes, they can file a claim with the City's insurance company to evaluate whether there is any liability on the part of the City. However, even though the City has thousands of trees, most of these situations are considered to be an act of God, which resolves the City from having any legal responsibility.*

Councilmember Smotherson stated many of these issues prompted numerous questions from residents during the previous storms, so there is definitely a need to provide these explanations to the community. He then questioned why there had been such a long delay in the pick-up and disposal of the debris after the second storm?

Mr. Rose stated staff's initial belief was that the second storm would not be as severe as the first storm, so there was an approximate 24-hour delay in assessing the damage and deciding about whether the additional services provided in the first storm were necessary. However, staff had already begun to remove any debris in the streets and once the decision for additional services was made, it was promptly adhered to.

Councilmember Smotherson questioned why uprooted trees could not be replanted? Mr. Dunkle stated once the roots are disturbed it weakens the strength of the tree and ultimately, it will end up dying if it is replanted.

Mayor Crow stated whatever form of communication is utilized should be sent directly to the trustees within specific neighborhoods because typically, they are the first ones to receive questions or complaints. Implementing this piece as a first step will probably help to eliminate much of the confusion and misinformation that gets disseminated. And while he is pleased that the City was able to provide these additional services; and has no doubt that the residents were too, he thinks it is incumbent upon this Council to establish, adopt, and publicize these parameters as quickly as possible so that residents understand what to expect going forward.

Mayor Crow asked Mr. Dunkle and the City Manager if they would convey Council's sincere appreciation to their staff for all of the work they performed during these two storms.

Mayor Crow noted that Council had approximately 25 minutes left before the start of its Regular Session and asked if they would like to proceed straight into tonight's Executive Session?

Mr. Rose stated he believes that Council would have enough time to complete the meeting prior to commencing its Regular Session.



**4. EXECUTIVE SESSION**

Motion to go into a Closed Session according to Missouri Revised Statutes 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives or attorneys and (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration.

Councilmember Smotherson moved to adjourn the Study Session and go into a Closed Session, it was seconded by Councilmember Hales.

Roll Call Vote Was:

**Ayes:** Councilmember Klein, Councilmember Smotherson, Councilmember McMahon, Councilmember Hales, Councilmember Clay, Councilmember Cusick, and Mayor Crow.

**Nays:** None.

**5. ADJOURNMENT**

Mayor Crow adjourned the Study Session at 6:06 p.m. to go into a Closed Session on the second floor. The Closed Session reconvened in an open session at 6:33 p.m.

LaRette Reese  
City Clerk



MEETING MINUTES OF THE CITY COUNCIL  
VIA VIDEOCONFERENCE – ZOOM  
**Monday, September 13, 2021**  
**6:30 p.m.**

**A. MEETING CALLED TO ORDER**

At the Regular Session of the City Council of University City held via videoconference, on Monday, September 13, 2021, Mayor Terry Crow called the meeting to order at 6:34 p.m.

**B. ROLL CALL**

In addition to the Mayor, the following members of Council were present:

Councilmember Stacy Clay  
Councilmember Aleta Klein  
Councilmember Steven McMahon  
Councilmember Jeffrey Hales  
Councilmember Tim Cusick  
Councilmember Bwayne Smotherson

Also in attendance were City Manager, Gregory Rose; City Attorney, John F. Mulligan, Jr., and Director of Planning & Development, Clifford Cross.

**C. APPROVAL OF AGENDA**

Councilmember Klein moved to approve the Agenda as presented, it was seconded by Councilmember Hales, and the motion carried unanimously.

**D. APPROVAL OF MINUTES**

1. August 9, 2021, Study Session Minutes – Policing Strategy was moved by Councilmember Hales, seconded by Councilmember McMahon, and the motion carried unanimously.
2. August 9, 2021, Regular Session Minutes was moved by Councilmember Clay, it was seconded by Councilmember Klein, and the motion carried unanimously.

**E. APPOINTMENTS TO BOARDS & COMMISSIONS**

1. Mark Barnes is nominated to the Library Board as a fill in replacing Dorothy Davis's vacated seat by Councilmember Stacy Clay, it was seconded by Councilmember Klein, and the motion carried unanimously.
2. Kathleen Simpson is nominated to the Library Board as a fill-in replacing Michael Hart's vacated seat by Councilmember Stacy Clay, it was seconded by Councilmember Hales, and the motion carried unanimously.
3. Dianne Benjamin is nominated for re-appointment to the Urban Forestry Commission by Councilmember Aleta Klein, it was seconded by Councilmember Hales, and the motion carried unanimously.
4. Ed Nickels is nominated for re-appointment to the Historic Preservation Commission by Councilmember Aleta Klein, it was seconded by Councilmember McMahon, and the motion carried unanimously.
5. Robert Klahr is nominated for re-appointment to the Historic Preservation Commission by Councilmember Aleta Klein, it was seconded by Councilmember Hales, and the motion carried unanimously.
6. Rick Ruderer is nominated for re-appointment to the CALOP Commission by Councilmember Bwayne Smotherson, it was seconded by Councilmember McMahon, and the motion carried unanimously.

7. Jean Russell is nominated for re-appointment to the CALOP Commission by Councilmember Bwayne Smotherson, it was seconded by Councilmember McMahon, and the motion carried unanimously.
8. Aaron Bitzer is nominated to the Urban Forestry Commission as a fill-in replacing Mary Harvey's vacated seat by Councilmember Tim Cusick, it was seconded by Councilmember Smotherson, and the motion carried unanimously.
9. Bethany Gasparovic is nominated to the Civil Service Board as fill in replacing Joan Suarez's vacated seat by Councilmember Tim Cusick, it was seconded by Councilmember Smotherson, and the motion carried unanimously.
10. Mathew Emden is nominated to Green Practices Commission as fill in replacing Tim Dugan's unexpired term by Councilmember Jeff Hales, it was seconded by Councilmember McMahon, and the motion carried unanimously.
11. Meg Zelenovich is nominated to the Arts and Letters Commission as fill in replacing Barbara Santoro's expired term by Councilmember Jeff Hales, it was seconded by Councilmember Smotherson, and the motion carried unanimously.
12. Christopher Trahan is nominated to the Historic Preservation Commission replacing Sandy Jacobson's expired term by Councilmember Jeff Hales, it was seconded by Councilmember Klein, and the motion carried unanimously.
13. Larry Zelenovich is nominated to the Traffic Commission as a fill-in replacing Jeffrey Mishkin's unexpired term by Mayor Terry Crow, it was seconded by Councilmember Hales, and the motion carried unanimously.
14. Todd Jacobs is nominated to the Board of Appeals replacing Greg Pace's expired term by Mayor Terry Crow, it was seconded by Councilmember Hales, and the motion carried unanimously.

#### F. SWEARING IN TO BOARDS & COMMISSION

#### G. CITIZEN PARTICIPATION

***Procedures for submitting comments for Citizen Participation and Public Hearings:***  
*ALL written comments must be received **no later than 12:00 p.m. the day of the meeting.** Comments may be sent via email to: [councilcomments@ucitymo.org](mailto:councilcomments@ucitymo.org), or mailed to the City Hall – 6801 Delmar Blvd. – Attention City Clerk. Such comments will be provided to City Council prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting.*

*Please note, when submitting your comments, a **name and address must be provided.** Also, note if your comment is on an agenda or non-agenda item. If a name and address are not provided, the submitted comment will not be recorded in the official record.*

Mayor Crow thanked citizens for taking the time to submit their written comments. All comments meeting the aforementioned guidelines have been made a part of this record.

#### H. PUBLIC HEARINGS

1. 3 Diamond Development Senior Apartments – 1301-1309 Partridge Ave.

Mayor Crow opened the Public Hearing at 6:42 p.m. After acknowledging Council's receipt of all written comments, the Mayor closed the hearing at 6:42 p.m.

#### I. CONSENT AGENDA

1. EDRST Funding Request – Parking Meter Revenues
2. EDRST Funding Request – CoStar Subscription
3. EDRST Funding Request – Office Market Analysis
4. Ackert Park Site Furnishings Contract
5. Centennial Commons Security Cameras Contract
6. Cushman Truckster Agreement

7. Emerald Ash Borer Tree Removal and Replacement Contract
8. Heman Park Asphalt Trail Repairs Contract
9. T.R.I.M Grant Agreement
10. Tree Inventory Contract
11. Tub Grinding Contract
12. Road Salt Purchase
13. Storm Water Master Plan (Consultant)
14. Loop in Motion Special Use Permit – Approval-Ratification
15. Parking Space Agreement – U-City Family Church

Councilmember Cusick moved to approve Items 1 through 15 of the Consent Agenda, it was seconded by Councilmember Clay, and the motion carried unanimously.

**J. CITY MANAGER'S REPORT**

1. Conditional Use Permit (CUP) – Convenience Store/Gas Station (QuikTrip) – 7579 Olive Blvd.

Mr. Rose stated staff is recommending that Council approve the CUP for the QuikTrip located at 7579 Olive Blvd.

Councilmember Smotherson moved to approve, it was seconded by Councilmember Hales.

Mr. Cross stated per Section 400.510 of the Zoning Ordinance both a convenience store and gas station require a CUP. Upon reaching that determination staff referred the application to the Plan Commission who concurred with staff's decision and thereafter, conducted a Public Hearing at their August 26, 2021, meeting. The Commission voted 5 to 0 to recommend approval of the CUP, with the following conditions:

- Staff must approve a Lighting Plan to ensure that all light fixtures are shielded and aimed in a downward direction, so they do not impact neighboring properties; and
- The Permit must be reviewed by the Traffic Commission to determine if there are any detrimental impacts to traffic patterns; and
- That a lot of consolidation be completed prior to final approval.

Councilmember Smotherson stated the Commission's recommendation includes the installation of a 6-foot fence. However, since he is aware that some residents jump over the existing 6-foot fence as a shortcut, he would like to request that they install an 8-foot fence.

Mr. Cross stated anything that comes to Council from the Commission is a recommendation that ultimately can be amended by Council. He stated while QuikTrip was not opposed to an 8-foot fence, they did express concern about the impact it might have on their desire to plant trees on the north side of the property.

Councilmember Smotherson amended his motion to include the erection of an 8-foot fence. The amendment was seconded by Councilmember Clay, who noted that Council had received a comment regarding the fence in the Chat Room.

Mayor Crow stated while he appreciates the information, he is hesitant to publicize the comment since it does not comply with the previously established rules for making public comments.

Councilmember Hales asked Mr. Cross if he could talk about the retention basin and whether it addressed residents' concerns regarding stormwater runoff? Mr. Cross stated the basin is designed to meet the requirements of reducing any potential stormwater runoff, as well as any floodplain or runoff issues that currently exist on the property.

Voice vote on Councilmember Smotherson's amended motion carried unanimously.

2. Conditional Use Permit (CUP) – Establish and Operate a proposed “Place of Worship” – 6350 Delmar Blvd.

Mr. Rose stated staff is recommending that Council approve the CUP for a proposed Place of Worship located at 6350 Delmar Blvd.

Councilmember Hales moved to approve, it was seconded by Councilmember Clay.

Mr. Cross stated even though Places of Worship are identified as a permitted use in the Core Commercial Zoning District, there is a supplemental regulation that requires any non-retail businesses established along this portion of Delmar to go through the CUP process. The Applicant appeared before the Plan Commission on May 26, 2021, and the Commission recommended approval of the CUP at 6350 Delmar Blvd., by a 6 to 0 vote, with the following conditions:

- That the Applicant obtains Site Plan approval before the issuance of an Occupancy Permit. *(Approval of the Site Plan is built into the CUP process and the Final Plat has been placed on tonight's Agenda for Council's consideration)*
- That the Applicant be allowed to reduce the required number of parking spaces to (55), contingent upon an agreement with the City. *(This agreement was approved in tonight's Consent Agenda); and*
- That the existing uses on the property continue as a part of the CUP. *(This ensures that existing retail uses without the required parking are identified as legal non-conforming uses.)*

Councilmember Cusick questioned whether the correct address was 6350 Delmar or 8350 Delmar as listed on the Agenda? Mr. Cross stated the correct address should be 6350 Delmar Blvd.

Councilmember Cusick asked if the entire building was being utilized for the Place of Worship? Mr. Cross stated the breakdown is contained in the Site Plan, and the Final Plat illustrates that the suites have been subdivided vertically as opposed to horizontally. Councilmember Cusick asked Mr. Cross if he would specifically identify which portion of the building was being designated as the Place of Worship? Mr. Cross stated their primary location will be in the theater, along with a separate designated area for an office.

Mr. Cross stated he would also like to note that the Public Hearing did take place at the Plan Commission level. All property owners within 185 feet of this location were notified of this action, and courtesy mailings were sent out to owners within 500 feet of the facility. He stated there was a significant amount of support for this proposal.

Voice vote on Councilmember Hale's motion to approve carried unanimously.

## **K. UNFINISHED BUSINESS**

### *Bills*

1. **Bill 9441** – AN ORDINANCE AMENDING SECTION 115.270 OF THE UNIVERSITY CITY MUNICIPAL CODE, RELATING TO PARKS AND RECREATIONAL FACILITIES DESIGNATED, SO AS TO CHANGE THE NAME OF KINGSLAND PARK TO WELSCH PARK. Bill Number 9441 was read for the second and third time.

Councilmember Clay moved to approve, it was seconded by Councilmember Smotherson.

Roll Call Vote Was:

**Ayes:** Councilmember Klein, Councilmember McMahon, Councilmember Hales, Councilmember Cusick, Councilmember Smotherson, Councilmember Clay, and Mayor Crow.

**Nays:** None.

- BILL 9442** – AN ORDINANCE APPROVING A FINAL PLAT FOR A MAJOR SUBDIVISION OF A TRACT OF LAND TO BE KNOWN AS “TIVOLI BUILDING CONDOMINIUM”. Bill Number 9442 was read for the second and third time.

Councilmember Hales moved to approve, it was seconded by Councilmember McMahon.

Roll Call Vote Was:

**Ayes:** Councilmember McMahon, Councilmember Hales, Councilmember Cusick, Councilmember Smotherson, Councilmember Clay, Councilmember Klein, and Mayor Crow.

**Nays:** None.

- BILL 9443** – AN ORDINANCE APPROVING A FINAL PLAT FOR A MAJOR SUBDIVISION OF A TRACT OF LAND TO BE KNOWN AS “#801 SWARTHMORE LANE CONSOLIDATION PLAT”. Bill Number 9443 was read for the second and third time.

Councilmember Cusick moved to approve, it was seconded by Councilmember Klein.

Roll Call Vote Was:

**Ayes:** Councilmember Hales, Councilmember Cusick, Councilmember Smotherson, Councilmember Clay, Councilmember Klein, Councilmember McMahon, and Mayor Crow.

**Nays:** None.

#### **L. NEW BUSINESS** *Resolutions*

- Resolution 2021-13 FY21 Budget Amendment #4** Resolution Amending The Fiscal Year 2020-2021.

Councilmember Smotherson moved to approve, it was seconded by Councilmember Hales, and the motion carried unanimously.

#### *Bills*

*Introduced by Councilmember Smotherson*

- BILL 9444** - AN ORDINANCE AMENDING SECTION 210.040 OF THE UNIVERSITY CITY MUNICIPAL CODE, RELATING TO KEEPING MORE THAN TWO ANIMALS UNDER CERTAIN CONDITIONS UNLAWFUL, BY REPEALING SECTION 210.040 AND ENACTING IN LIEU THEREFORE A NEW SECTION TO BE KNOWN AS "SECTION 210.040. KEEPING MORE THAN THREE ANIMALS UNDER CERTAIN CONDITIONS UNLAWFUL;" CONTAINING A SAVINGS CLAUSE AND PROVIDING A PENALTY. Bill Number 9444 was read for the first time.

#### **M. COUNCIL REPORTS/BUSINESS**

- Boards and Commission appointments needed
- Council liaison reports on Boards and Commissions

Councilmember Clay reported that on September 20th, the Library will be moving to its temporary facility located at 6900 Delmar while the building is being renovated.

The temporary facility will be open to the public on September 24th.

Mr. Rose stated he will ask staff to make sure these dates are listed on the City's website by tomorrow.

Mayor Crow stated he believes the Library has posted a notification on Facebook and NextDoor.

3. Boards, Commissions, and Task Force minutes
4. Other Discussions/Business

**N. CITIZEN PARTICIPATION (continue if needed)**

**O. COUNCIL COMMENTS**

Councilmember Klein stated she would like to commend the School District's faculty for bringing students back to their in-person classrooms on a full-time basis. She stated they have done a fantastic job of following the guidelines and keeping students safe.

Councilmember Smotherson stated there has been a lot of chatter on NextDoor about the 3rd Ward, and he would like to specifically address the comments related to 7449 Wayne. He stated he and Councilmember Cusick personally visited this property and reported the conditions prior to any of these postings. And the fact that owners elect to ignore these deplorable conditions absolutely makes him furious. In fact, one of the properties he identified to Mr. Rose when he first started is still an issue. Councilmember Smotherson stated vacant properties are something he would like this Administration and Council to address in the near future because, in his opinion, owners should be fearful of allowing their properties to fester into such poor conditions. However, NextDoor is not the way to solve these issues and he would encourage anyone with concerns to contact Council or City staff.

Councilmember Cusick stated he believes Councilmember Smotherson meant to say he and Tim Scott personally visited the house on Wayne. Councilmember Smotherson agreed and apologized for the mix-up.

Councilmember Hales stated proactive enforcement related to property maintenance issues is really important, so if you see something; say something. Searching through social media to find out if there are any issues is not always easy, so he too would encourage residents to reach out to Council. Councilmember Hales stated based on his experience, once an issue is reported to Mr. Rose and staff, even if it can't be immediately resolved, it will be addressed fairly quickly.

Nuisance properties also exist in the 1st Ward and getting owners to be responsive is a challenge. But over the last three years what he can say is that there have been at least three properties where the City's actions have resulted in the owners taking action. So, he would like to see both Council and staff stay on the trajectory that Mr. Cross has established because it is starting to make a difference. Councilmember Hales stated he appreciates all of the work conducted by Mr. Cross and his staff, and he is optimistic that over time these issues will start to diminish.

Mayor Crow stated he would like to extend his appreciation to the Fire and Police Departments for inviting the Color Guard to perform the hanging of colors and moment of silence at last week's Loop in Motion event. He stated he is certain all of his colleagues will join him in recognizing the 20th Anniversary of 9/11 and hopes that everyone had the opportunity to see the 7,852 flags displayed at Art Hill commemorating those who lost their lives on that day, and the soldiers who sacrificed their lives following the attack. Mayor Crow stated every citizen owes these folks a great deal of gratitude, and he hopes that they continue to keep their families in prayer.

Councilmember Hales moved to adjourn the Regular Session, it was seconded by Councilmember Clay, and the motion carried unanimously.

**P. ADJOURNMENT**

Mayor Crow adjourned the Regular Session at 7:17 p.m.

LaRette Reese,  
City Clerk



**LaRette Reese**

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**From:** Tom Sullivan <tsullivan@sullivanadv.net>  
**Sent:** Monday, September 13, 2021 11:41 AM  
**To:** Council Comments Shared  
**Subject:** Comments: 09/13/21 U.City Council Meet

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



**Comments to the University City Council**  
**Tom Sullivan, 751 Syracuse, U.City, MO 63130**  
**September 13, 2021**

To the Council:

This is to express my support for the C.U.P. for the proposed Quick Trip at North & South and Olive. It is on tonight's agenda under the City Manager's Report. I think it fits right in with the "Muck-Up U.City 2040" initiative.

Is a gas station needed on that corner? Of course not. Another gas station/ convenience store is just a block east and another not far west of North & South. There is also a gas station/ convenience store under construction at Olive & Kingsland. It was originally approved in February, 2018 and is mostly done but has not been finished. City Manager Gregory Rose cannot explain why it has been delayed.

Will the Quick Trip increase the quality of life for U.City residents? Nope. It would be nice to have something unique on the corner -- such as the originally proposed mini-brewery -- but this is beyond the City's capabilities. It should be remembered that Cicero's has now been vacant for almost four years, there are many more vacancies in the Loop and the east end of Olive St. Road is still a mess. The City is very weak with neighborhood developments and improvements.

The Quick Trip should provide some additional tax revenue for the reimagining University City School District to hire some more inept administrators. Though it remains one of the worst school districts in the area, it does a pretty good job of providing high-dollar jobs for administrators. With the school district enrollment declining 100 students a year, there may not be much of a school district left by the time 2040 gets here.

You might also consider thinking big. The Q-T would be just the beginning. Tear down everything north of the proposed gas station up to Miller Park and expand the development. Take in Miller Park too as the park isn't really used all that much. You can just tell property owners you won't condemn their properties but then do so. Mayor Terry Crow and Paulette Carr shamelessly and continually lied on the Costco project so they could be used again.

Yep, I urge you to approve the Quick Trip. It will do nothing for University City residents but one more thing for the Muck-Up U.City 2040 initiative. \*\*\*

**LaRette Reese**

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**From:** David Harris <djharris11@sbcglobal.net>  
**Sent:** Monday, September 13, 2021 10:13 AM  
**To:** Council Comments Shared  
**Subject:** Agenda Item J-1, Conditional Use Permit for QuikTrip at 7579 Olive, September 13, 2021 Council Meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I encourage the Council to not sell the northeast corner of Olive Boulevard and North and South Road for use as a QuikTrip (QT) gas station and "convenience store."

If the City is not selling and does not sell the property to QT, then the Council does not have to decide about the Conditional Use Permit (CUP) for QT that is Agenda Item J-1.

Despite City Manager Rose's opinion in the August 6, 2021 press release about the CUP that "The new store and fuel facility would enhance this underutilized intersection," gas pumps and a convenience store are not an enhancement and are not economic development. If sold to QT, the City's property would be wasted on something that is not economic development.

I am certain another gas station and a convenience store were not the type of development on Olive envisioned and expressed by Council members when the Council (a) approved the Olive-170 Development, (b) added the Olive Business Corridor as a Redevelopment Project Area in connection with the Olive-170 Development, or (c) rejected other proposed developments on Olive, such as the restaurant and dog park or the mixed-use facility at Olive and Midland.

Moreover, there are already several gas stations and "convenience stores" within about a mile of Olive and North and South, including the Circle K Shell a block east on Olive, the Phillips 66 about a mile south at Delmar and Hanley, the 7-11 about half-mile west on Olive, another Phillips 66 about 8/10 of a mile west on Olive, and of course the Costco station that is planned about 1.2 miles west on Olive.

There are also several other stores close by, including Aldi across the street, Pete's Shur Save one block east, and Dollar General three blocks west.

Another set of gas pumps and a store may be good for QT but they are not good for UC.

The property is owned by the City. The City is under no obligation to sell the property to QT, unless the Council has already made a decision about the property that has not been the subject of any public discussion or disclosure. I reviewed all the Council minutes from 2021 and did not see anything about a contract with QT. I note, however, that QT's Application for CUP on page J-1-9 of the Agenda Packet identifies QT as "Owner Under Contract."

The CUP that is Agenda Item J-1 is not like the CUP for QT that the Creve Coeur City Council rejected last summer and that is being litigated. The property in Creve Coeur at the southwest corner of Olive and Graeser is owned by a private party that has a contract with QT who sued Creve Coeur about the CUP rejection. The property in Creve Coeur is not owned by the city. See St. Louis Post-Dispatch, August 23, 2021 ("Creve Coeur said no to a new QuikTrip, citing traffic concerns. But a judge overruled the city.").

David J. Harris  
8039 Gannon Avenue  
University City, MO 63130  
314-795-3465

**LaRette Reese**

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**From:** Jane & Frank <jane.franko@charter.net>  
**Sent:** Monday, September 13, 2021 11:01 AM  
**To:** Council Comments Shared  
**Subject:** Quick Trip CUP Deletion from Agenda

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

This item must be deleted or at least tabled since both the application and staff report are untruthful, substantially incomplete, and inaccurate. See Zoning Ordinance for major legal requirements not met for this project.

I will provide details upon your request. All the issues can be resolved and must be prior to City Council action.

Frank Ollendorff  
8128 Cornell Ct  
63130



CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM

NUMBER:  
For City Clerk Use PH-20210927-01

SUBJECT/TITLE: 2021 Annual Property Tax Rates			
REQUESTED BY: Keith Cole - Director of Finance		DEPARTMENT / WARD Finance / All	
AGENDA SECTION:	Public Hearing	CAN ITEM BE RESCHEDULED?	No
CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION: Not Applicable			
FISCAL IMPACT: Not Applicable			
AMOUNT:	N/A	ACCOUNT No.:	N/A
FROM FUND:	N/A	TO FUND:	N/A
EXPLANATION:			

STAFF COMMENTS AND BACKGROUND INFORMATION:

- The Council of the City of University City will hold a public meeting at 6:30pm on Monday, September 27, 2021, on the proposed 2021 property tax rates.
- The tax rates shall be set to produce substantially the revenue required to be provided from property tax as set forth in the annual adopted budget. This levy is subject to change pending action of the City Council.
- The library will hold a separate Zoom(Virtual) public hearing at 5:15pm on Wednesday, September 22, 2021

CIP No.

RELATED ITEMS / ATTACHMENTS:  
Notice of Public Hearing 2021 Tax Rate

LIST CITY COUNCIL GOALS (S):

RESPECTFULLY SUBMITTED: City Manager, Gregory Rose      MEETING DATE: September 27, 2021



## City of University City Notice of Public Hearing 2021 Tax Rate

The Council of the City of University City will hold a public hearing at 6:30 p.m. on **Monday, September 27, 2021** at City Hall, 6801 Delmar Blvd, University City, MO 63130, on the proposed 2021 property tax rates.

To provide for social distancing, in-person public attendance will be limited to the first 25 people. The public hearing can also be observed via Live Stream on YouTube: <https://www.youtube.com/channel/UCyN1EJ-Q22918E9EZimWoQ>. If the City Council meeting is converted to **virtual** only, the city will notify the public via our website at [www.ucitymo.org](http://www.ucitymo.org).

The tax rates shall be set to produce substantially the revenue required to be provided from property tax as set forth in the annual adopted budget. This levy is subject to change pending action of the City Council.

**The library** will hold a separate Zoom (**Virtual**) public hearing at 5:15 p.m. on **Wednesday, September 22, 2021**. The (**Virtual**) public hearing will be live streamed at the links below:

<https://www.facebook.com/UCityLibrary>

<https://www.youtube.com/channel/UCCZud8C4CmJsxJdY3z-9PVA/>

<u>Assessed Valuation</u>	<u>Current Tax Year 2021</u>	<u>Previous Tax Year 2020</u>
<u>City of University City</u>		
Residential	\$651,968,910	\$609,218,010
Commercial	\$76,860,709	\$74,648,578
Personal Property	\$75,737,503	\$64,162,465
<u>Library</u>		
Residential	\$651,968,910	\$609,218,010
Commercial	\$76,860,709	\$74,648,578
Personal Property	\$76,475,023	\$64,694,505
<u>University City Loop Special Business District</u>		
Residential	\$1,720,870	\$1,422,280
Commercial	\$10,328,570	\$9,994,260
<u>Parkview Gardens Special Business District</u>		
Residential	\$22,727,450	\$19,655,970
Commercial	\$1,687,810	\$1,706,920

	<u>Proposed Tax Rates</u>			<u>Proposed Revenue 2021-2022</u>
	<u>Residential</u>	<u>Commercial</u>	<u>Personal</u>	
City – General Revenue	\$0.451	\$0.487	\$0.680	\$ 3,734,521
City – Pension	\$0.133	\$0.133	\$0.195	\$ 1,089,315
Library	\$0.350	\$0.345	\$0.400	\$ 2,780,188
University City Loop District	\$0.372	\$0.395	\$0.000	\$ 47,200
Parkview Gardens District	\$0.399	\$0.850	\$0.000	\$ 105,029

The proposed 2021 Tax Rates are based upon current information. **The rates are subject to change prior to adoption based upon additional information from St. Louis County Collector or State Auditor concerning the Tax Rate calculation.**

***Procedure for submitting Public Hearing Comments:***

- ALL written comments must be received **no later than 12:00 p.m. the day of the meeting.**
- Comments may be sent via email to: **councilcomments@ucitymo.org**, or mailed to the City Hall – 6801 Delmar Blvd. – Attention City Clerk.
- Such comments will be provided to City Council prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting.
- Please note, when submitting your comments, a **name and address must be provided.**

Please also note if a name and address are not provided, the provided comment will not be recorded in the official record.

BY ORDER OF THE CITY COUNCIL OF UNIVERSITY CITY, MISSOURI  
LaRette Reese, City Clerk  
September 20, 2021





**CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM**



<b>NUMBER:</b> <i>For City Clerk Use</i>	<b>CA-20210927-01</b>
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<b>SUBJECT/TITLE:</b> 2023 Freightliner Ambulance			
<b>REQUESTED BY:</b> William Hinson, Fire Cheif		<b>DEPARTMENT / WARD</b> Fire / All	
<b>AGENDA SECTION:</b>	Consent	<b>CAN ITEM BE RESCHEDULED?</b>	yes, cost may increase
<b>CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:</b> The City Manager recommends the City Council approve the bid to Emergency Service Supply (Osage Ambulance) for one 2023 Freightliner / Super Warrior Ambulance at a cost of \$326,102. \$300,000 will be taken from Public Safety Funds and \$26,000 will be taken from Capital Funds to cover the cost of the ambulance.			
<b>FISCAL IMPACT:</b> The potential purchase is budgeted for \$300,000 in the current FY22 budget. However due to increasing cost of materials, the current cost is now \$326,102. We were recently notified by manufacturers that the cost is due to increase another 10% if not ordered by Oct. 1 due to another material increase.			
<b>AMOUNT:</b>	\$326,000	<b>ACCOUNT No.:</b>	15-35-90-8200
<b>FROM FUND:</b>	Fund 15, Public Safety sales tax, Capital Fund	<b>TO FUND:</b>	
<b>EXPLANATION:</b>			

<b>STAFF COMMENTS AND BACKGROUND INFORMATION:</b> This will replace a 2009 Medtec ambulance that has completed it's life cycle and is often out of service for repairs. We can no longer obtain Medtec parts for repairs. It will be replaced by Osage ambulance that can be remounted when it has reached it's life cycle. This will give the department 3 identical units for ease of operation.
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<b>CIP No.</b>	Fire 22-04
<b>RELATED ITEMS / ATTACHMENTS:</b> National Cooperative Bid award sheet Osage price quote	

<b>LIST CITY COUNCIL GOALS (S):</b> Keeping the emergency fleet of vehicles current and reliable to best care for the citizens and visitors of University City.
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<b>RESPECTFULLY SUBMITTED:</b>	City Manager, Gregroy Rose	<b>MEETING DATE:</b>	9/27/2021
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July, 29 2021

Sent Via Email: kshimmens@osageind.com

Kyle Shimmens  
Osage Industries, Inc.  
194 County Road 302  
Linn, MO 65051

Welcome to BuyBoard!

**Re:** *Notice of National Purchasing Cooperative Award; Proposal Invitation No. 650-21, Ambulances*

Congratulations, The National Purchasing Cooperative (National Cooperative) has awarded your company a BuyBoard® contract based on the above-referenced Proposal Invitation. The contract is effective for an initial one-year term of October 1, 2021 through September 30, 2022, and may be subject to two possible one-year renewals. Please refer to the Proposal Invitation for the contract documents, including the National Purchasing Cooperative Vendor Award Agreement and General Terms and Conditions of the Contract.

To review the items your company has been awarded, please review Proposal Tabulation No. 650-21 at [www.buyboard.com/vendor](http://www.buyboard.com/vendor). Only items marked as awarded to your company are included in this contract award, and only those awarded items may be sold through the BuyBoard contract. All sales must comply with the contract terms and must be at or below the awarded pricing as set forth in the General Terms and Conditions.

The contract will be posted on the BuyBoard website as an online electronic catalog(s). **You are reminded that, in accordance with the General Terms and Conditions, all purchase orders from National Cooperative members must be processed through the BuyBoard.** Except as expressly authorized in writing by the Cooperative's administrator, you are not authorized to process a purchase order received directly from a National Cooperative member that has not been processed through the BuyBoard or provided to the Cooperative. If you receive a purchase order directly from a National Cooperative member that you have reason to believe has not been received by the National Cooperative or processed through the BuyBoard, you must promptly forward a copy of the purchase order by e-mail to [info@buyboard.com](mailto:info@buyboard.com)

A list of National Cooperative members is available on the [buyboard.com](http://buyboard.com) website. The BuyBoard vendor relations staff will be contacting you to assist with resources available and provide any support you may need as an awarded BuyBoard vendor.

On behalf of the National Cooperative, we are looking forward to your participation in the program. If you have any questions, please contact **Cooperative Procurement Staff** at 800-695-2919 (select option "2").

Sincerely,

Arturo Salinas, Asst. Division Director, Cooperative Purchasing  
Texas Association of School Boards, Inc.,  
Procurement Administrator for the National Purchasing Cooperative

v.02.01.2021



**EMERGENCY SERVICES SUPPLY**

2637 Drew Perry Road  
Jefferson City, MO 65109

**DATE:** September 1st, 2021  
**TO:** University City Fire Department  
**FROM:** Chris Marshall  
**REFERENCE:** QUOTE FOR NEW AMBULANCE

We are pleased to submit for your consideration the following quote for a new 2023 Freightliner M2 Chassis with Custom Ambulance Conversions by Osage Industries of Linn Missouri

1	2023 Freightliner M2 Chassis w/ Cummins Turbo Diesel..... Liquid Spring Suspension System & Aluminum Wheels	\$87,991.00
2	2022 Osage Super Warrior Custom Conversion..... to match specifications of University City FD	\$163,865.00
3	Stryker Power Load System.....	\$21,600.00
4	Stryker Power Pro XT Stretcher.....	\$19,290.00
5	Zoll X Series Monitor w/ Attachments.....	\$34,356.00

Chassis Pre-Payment Discount.....**-\$1,000.00**

**TOTAL PRICE..... \$326,102.00**

Price is FOB City of University City MO  
Delivery time based on chassis arrival  
Terms of sale are No Money Down, Full Payment at Delivery  
Price is good until September 31<sup>st</sup> 2021

Sincerely,

**Chris Marshall**  
Emergency Services Supply, Osage Dealer



Osage Ambulances is a proud member of the Buy Missouri Program!





CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM

NUMBER:  
*For City Clerk Use* CA-20210927-02

SUBJECT/TITLE:  
Severe Storm Response Policy

REQUESTED BY: **Darren Dunkle** DEPARTMENT / WARD: Parks, Recreation & Forestry / All Wards

AGENDA SECTION: **Consent** CAN ITEM BE RESCHEDULED? Yes

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:  
City Manager recommends approval of the Severe Storm Response Policy contained in Council's packet.

FISCAL IMPACT:  
\$0.00

AMOUNT: **\$0.00** ACCOUNT NUMBER:

FROM FUND: TO FUND:

EXPLANATION:  
To clarify the roles of municipal personnel and establish uniform operating procedures and policies in response to tree damage during storm events.

STAFF COMMENTS AND BACKGROUND INFORMATION:  
During severe storms City staff performs the removal of hazardous limbs and trees as well as the clearing of streets for emergency and vehicles access.

CIP No.

RELATED ITEMS / ATTACHMENTS:  
1. Severe Storm Response Policy

LIST CITY COUNCIL GOAL(S):

PREPARED BY: RESPECTFULLY SUBMITTED: **Gregory Rose** MEETING DATE: **9/27/2021**



**University City  
Parks, Recreation and Forestry**

<b>FORESTRY POLICIES AND PROCEDURES</b>	
<b>Severe Storm Response Policies and Procedures</b>	<b>Number: 012</b>
<b>Approved By:</b>	<b>Effective Date:</b>
	<b>Page 1 of 3</b>

**I. PURPOSE**

To clarify the roles of municipal personnel and establish uniform operating procedures and policies in response to tree damage during storm events.

**II. DEFINITIONS**

- A. Severe Storms are defined as a thunderstorm that produces one (1) inch hail or larger in diameter and/or winds equal or exceed fifty-eight (58) miles an hour; or tree damage and/or downed trees associated with freezing rain, sleet, or snow. Severe Storms are classified into three groups: Minor Storms, Major Storms, and Catastrophic Storms.
- B. Minor Storms are those events which all road blockages, fallen trees, large limbs and large overhead hazards can be remedied within twenty-four (24) to forty-eight (48) hours after the end of the storm event; Inventory Damage Assessments extend to forty-eight (48) to seventy-two (72) hours after the end of the storm event; and clean-up and follow-up activities should be completed by the City within two (2) weeks after the end of the storm event.
- C. Major Storms are those events which all road blockages, fallen trees, large limbs and large overhead hazards cannot be remedied within twenty-four (24) to forty-eight (48) hours after the end of the storm event; Require the use of resources beyond those normally assigned to the Parks, Forestry and Street Divisions such as additional resources such as leased or rented equipment or require the use of outside contractors; and clean-up and follow-up activities are anticipated to take two (2) to four (4) weeks after the end of the storm event.
- D. Catastrophic Storms are those events which all road blockages, fallen trees, large limbs and large overhead hazards cannot be remedied within days to weeks after the end of the storm event; Require the use of resources beyond those normally assigned to the Parks, Forestry and Street Divisions as additional resources such as leased or rented equipment or require the use of outside contractors; and clean-up and follow-up

activities are anticipated to take longer than four (4) weeks after the end of the storm event.

- E. Public Rights-of-Ways are those areas that are publicly owned by the City (i.e., streets, sidewalks, tree lawns, etc.).
- F. Private or Common Property are those areas that are privately owned (i.e., homes, yards, driveways, private subdivision streets, sidewalks, tree lawns, etc. or private business properties).
- G. Public Trees are those trees located within the Public Rights-of-Ways.
- H. Private Trees are those trees located on Private or Common Property.

### **III. REVISION HISTORY**

### **IV. REFERENCES**

City Code Chapter 12.08  
Forestry Policies and Procedures #005  
Forestry Storm Response Plan

### **V. PERSONS AFFECTED**

Residents and property owners of University City.

### **VI. POLICY AND PROCEDURES**

- A. During periods of high winds and storms, the Forestry Supervisor shall check on current conditions and have contact with the Police Department for traffic or hazard related issues.
- B. Forestry Supervisor shall contact all response personnel as needed. Forestry Supervisor shall also be in constant communication with other designated personnel and departments (i.e., Police, Fire, Public Works, Planning) on the status of the storm event.
- C. Parks/Forestry personnel shall assess the extent of the damage and call in more personnel as may be required.
- D. Emergency or hazard conditions (Downed power lines, blocked roads on major or primary arterial thoroughfares, Police Station, Fire Stations, hazard trees and limbs, etc.) on Public and Private roadways shall be assessed and cleared (pushed to the side of the roadway) for emergency vehicle passage. St. Louis County and MoDOT are to be contacted if there is debris or hazards on County and/or State roads and Rights-of-ways.
- E. Blocked roads on minor or secondary non-arterial thoroughfares (residential streets) on Public and Private roadways shall be assessed and cleared (pushed to the side of the roadway) for emergency vehicle passage.
- F. An assessment of potentially hazardous trees and limbs shall be conducted and shall be handled in a manner to reduce any potential hazard.

- G. Driveway entrances on Public roadways shall be assessed and cleared (pushed to the side of the roadway).
- H. Debris (trees, limbs, branches, etc.) from public trees that are placed within the Public rights-of-way shall be removed by the City.
- I. Trees on private or common property are the responsibility of the private or common property owner.
  - 1) Downed trees (public or private) on private or common property (homes, driveways, yards, etc.) will be the responsibility of the private or common property owner. They may elect to contact their homeowner's insurance carrier for a claim, as the City will not remove downed trees or limbs on private property. If desired, a claim can be filled with the City Manager's Office for public street tree damage to private or common property (if damage is from a City owned tree, a Police report is recommended).
  - 2) Any tree, limb, or portion of a private tree (except in an emergency as outlined in City Code Chapter 12.08) is the responsibility of the private or common property owner and may not be placed in the street or the street-right-of-way.
  - 3) The City will not pick up or allow delivery of a private tree to the city forestry mulch area.
  - 4) Public and Private tree branches no greater than three (3) inches in diameter and four (4) feet long may be picked up during refuse collection. The maximum bundle allowed is two (2) feet around. The maximum numbers of bundles per pickup date is six (6) bundles.
- J. In the event of a Major or Catastrophic Storm, the City may elect to provide additional services to private or common property owners. If additional services are to be provided, the information will be posted on the City's website and on other social media outlets.





**CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM**

<b>NUMBER:</b> <i>For City Clerk Use</i>	<b>CM-20210927-01</b>
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<b>SUBJECT/TITLE:</b> Westgate Ave. Contribution Agreement with Washington University			
<b>REQUESTED BY:</b> Sinan Alpaslan		<b>DEPARTMENT / WARD</b> Public Works / Ward 2	
<b>AGENDA SECTION:</b>	City Manager's Report	<b>CAN ITEM BE RESCHEDULED?</b>	Yes
<b>CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:</b> City Manager recommends approval to enter into subject agreement.			
<b>FISCAL IMPACT:</b> Increase annual cost of operations by no more than \$25,000 for electricity and replacement light pole expenses, if not covered by insurance.			
<b>AMOUNT:</b>	\$25,000	<b>ACCOUNT No.:</b>	40-32_6260
<b>FROM FUND:</b>	01 - General Revenue Fund	<b>TO FUND:</b>	
<b>EXPLANATION:</b> 50 ea. pedestrian level street lights will be provided by Washington University. The lights will be a part of the infrastructure inventory of City of University City once installed and commissioned into service.			
<b>STAFF COMMENTS AND BACKGROUND INFORMATION:</b> Surface Transportation Grant Program #STP-5402(616) provides for funding of approximately \$1.2M to build street improvements along Westgate Ave. from Delmar Blvd. to Vernon Ave. The initial improvements work scope included street pavement, curb and gutter and sidewalks to bring this street section up to Americans with Disabilities Act (ADA) compliance but not lighting. Washington University proposed to pay for pedestrian-level lighting improvements to add onto the STP grant project improvements up to \$750,000. The newly improved lighting will then be a part of University City's public infrastructure to operate and maintain.			
<b>CIP No.</b>	PWST22-02		
<b>RELATED ITEMS / ATTACHMENTS:</b> 1) Project grant application letter of support from Washington University 2) Draft Contribution Agreement with Washington University			
<b>LIST CITY COUNCIL GOALS (S):</b> Provide and maintain infrastructure for safe and reliable access across public rights-of-way.			
<b>RESPECTFULLY SUBMITTED:</b>	City Manager, Gregory Rose	<b>MEETING DATE:</b>	September 27, 2021



**Executive Vice Chancellor for Administration**

March 2, 2017

James Wild  
Executive Director  
East-West Gateway Council of Governments  
One Memorial Drive, Suite 1600  
St. Louis, MO 63102-2451

Subject: STP Grant Application – Westgate Avenue Resurfacing and Sidewalk Improvement Project

Dear Mr. Wild:

I am writing to express my support of the City of University City's application for the proposed Westgate Avenue road resurfacing and sidewalk improvement project. The project will take place on Westgate Avenue from Delmar to Olive Blvd.

The proposed project improvements include rotomilling the deteriorated roadway surface to improve drivability and drainage. It will also replace the existing sidewalk on both sides of the street to bring it into ADA compliance. Finally, bike facilities such as signage and road markings will help in improving multiple modes of transportation.

Additionally, Washington University will be paying for the installation of approximately fifty (50) pedestrian level lights for this project at an estimated cost to the University of \$750,000, with the city and/or the neighborhood association thereafter operating and maintaining these improvements.

Westgate Avenue is a connector street for motorists and pedestrians. Improving this roadway will provide a significant enhancement to the community. I hope you favorably consider University City's Westgate Ave project.

Sincerely,

A handwritten signature in black ink, appearing to read "Henry S. Webber".

Henry S. Webber

## CONTRIBUTION AGREEMENT

This CONTRIBUTION AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2021, by and between THE WASHINGTON UNIVERSITY, a corporation established by special act of the General Assembly of the State of Missouri approved February 22, 1853 and acts amendatory thereto, whose address is Campus Box 1058, One Brookings Drive, St. Louis, Missouri 63130 (“WU”), and THE CITY OF UNIVERSITY CITY, MISSOURI, a Missouri home rule charter city and municipal corporation, whose address is 6801 Delmar Boulevard, University City, Missouri 63130 (“City”).

### WHEREAS:

1. City applied for a grant under the federal Surface Transportation Program (“Grant”) to provide funds for a project (“Project”) consisting of road resurfacing and sidewalk improvement project on Westgate Avenue from Delmar Boulevard to Olive Boulevard.
2. WU issued a letter of support dated March 2, 2017 in which WU committed to pay for the installation of approximately fifty (50) pedestrian level lights for the Project at an estimated cost to WU of \$750,000, with the City and/or the neighborhood association thereafter operating and maintaining these improvements.

NOW, THEREFORE, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, WU and City hereby agree as follows:

1. On and subject to the terms and conditions hereof, WU will pay up to \$750,000 (“Contribution”) for the installation of up to fifty (50) pedestrian level lights for the Project (“Lighting Scope”). The Lighting Scope shall consist of design management, design services (concept to construction documentation), bidding of the project, procurement of equipment and materials, the construction scope and construction inspection, in each case solely dedicated to the design and installation of the pedestrian lighting. Only costs and expenses paid by City to a third party may be charged to the Lighting Scope. City may to adjust the Lighting Scope as it deems necessary or appropriate to manage project costs (an “Adjustment”).
2. The Contribution will be disbursed not more often than monthly against invoices submitted by City to WU setting forth actual costs incurred by City to date for the Lighting Scope and accompanied by supporting documentation consisting of contractor pay applications, proof of payment thereof by City and (if applicable) partial lien waivers.
3. Upon completion of the Lighting Scope, WU will have no further obligation to disburse funds or otherwise in connection with the Lighting Scope and/or the Project, and City will have no claim to or interest in any balance of the Contribution which remains undisbursed.
4. In no event will WU have any obligation to pay in excess of \$750,000 in connection with the Lighting Scope. In the event actual costs for the Lighting Scope (after taking into account any Adjustments) for any reason exceed the amount of the Contribution, WU

will have absolutely no obligation to fund or pay for any such excess costs. Any and all such excess costs will be the sole responsibility of City.

5. The obligations of WU to disburse the Contribution are subject to and contingent upon the following conditions:

A. The design contract for the Project including the Lighting Scope will be held by Crawford, Murphy & Tilly, Inc. as prime consultant for City on the Project (“CMT”).

B. Construction of the Project including the Lighting Scope will be managed by CMT.

C. CMT will subcontract design services for the Lighting Scope to Arbolope Studio and Ross & Baruzzini, Inc.

D. Arbolope Studio and/or Ross & Baruzzini, Inc. will be responsible for design of the Lighting Scope from schematic design through construction documentation, and for project administration.

E. Each of CMT, Arbolope Studio and Ross & Baruzzini, Inc. will name WU as a third party beneficiary of the indemnification and insurance provisions in its contract for the Project, and will provide a certificate of insurance naming WU as additional insured in connection with the performance of its services related to Project.

6. Upon placement in service of the Lighting Scope, WU will have absolutely no obligation or responsibility of any kind with respect thereto, including, without limitation, utilities, maintenance, repair, replacement, indemnification of claims of any kind, or insurance. WU’s sole commitment in connection with the Project and the Lighting Scope is to provide funding for the initial design and construction of the Lighting Scope on the terms and conditions set forth herein.

7. WU reserves the right to terminate this agreement and its obligations to disburse the Contribution immediately for any of the following reasons:

A. Failure of City to make satisfactory progress toward completion of the Project and/or the Lighting Scope.

B. Dishonesty, fraud, embezzlement or misappropriation on the part of City or its contractors or any of their respective employees relating to application and use of the Contribution for the Lighting Scope.

C. Any breach by City of the provisions of this agreement.

8. This agreement may not be modified or amended except by written instrument executed by both parties. This agreement constitutes the entire agreement between the parties relative to the subject matter hereof, and supersedes all prior correspondence, communications and negotiations, between them. This agreement shall be governed by the laws of the State of Missouri.

9. WU shall have the right on reasonable advance notice and during business hours to audit and inspect the books and records of City as they relate to the application and use of the Contribution for the Lighting Scope.

10. All notices and other communications under this agreement shall be in writing. Notice shall be deemed given on the same day if delivered personally or three (3) days after deposit in the U.S. mail by certified or registered mail, postage prepaid, return receipt requested and addressed as set forth below. Any party may change the address to which notices are to be addressed by giving the other parties notice in the manner herein set forth.

If to City:

City Manager  
University City, Missouri  
6801 Delmar Boulevard  
St. Louis, Missouri 63130

If to WU:

The Washington University  
Campus Box 1058  
One Brookings Drive  
St. Louis, Missouri 63130-4899

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IN WITNESS WHEREOF, WU and City have executed these presents the day and year first above written.

THE WASHINGTON UNIVERSITY

By: \_\_\_\_\_  
Name: Henry S. Webber  
Title: Executive Vice Chancellor for Civic Affairs  
and Strategic Planning

THE CITY OF UNIVERSITY CITY, MISSOURI

By: \_\_\_\_\_  
Name: Gregory Rose  
Title: City Manager



**CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM**

<b>NUMBER:</b> <i>For City Clerk Use</i>	<b>UB-20210927-01</b>
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**SUBJECT/TITLE:**  
An Ordinance Amending Section 210.040 of The University City Municipal Code, Relating To Keeping More Than Two Animals Under Certain Conditions Is Unlawful, By Repealing Section 210.040 and Enacting in Lieu Thereof A New Section To Be Known As "Section 210.040. Keeping More Than Three Animals Under Certain Conditions Unlawful;" Containing A Savings Clause and Providing A Penalty.

<b>REQUESTED BY:</b> <b>City Manager Gregory Rose</b>	<b>DEPARTMENT / WARD</b> <b>Administration / All Wards</b>
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<b>AGENDA SECTION:</b> Unfinished Business - Bill 9444	<b>CAN ITEM BE RESCHEDULED?</b> Yes
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**CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:**  
City Manager recommends approval.

**FISCAL IMPACT:**

<b>AMOUNT:</b> na	<b>ACCOUNT No.:</b> na
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<b>FROM FUND:</b> na	<b>TO FUND:</b> na
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**EXPLANATION:**

**STAFF COMMENTS AND BACKGROUND INFORMATION:**  
Municipal Code Section 210.040 generally prohibits a person from keeping on any one lot more than two animals of the following types or any combination thereof: dogs, cats, monkeys or ducks. This Bill increases the number of these animals allowed from two to three.  
The Park Commission, at its January 19, 2021 meeting, recommended that a combination of six dogs and cats be allowed so long as there are no more than three dogs. The City Manager recommends an incremental approach, increasing the number of animals allowed to three at this time.

<b>CIP No.</b> N/A
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**RELATED ITEMS / ATTACHMENTS:**  
1. Bill No. 9444

**LIST CITY COUNCIL GOALS (\$):**

<b>RESPECTFULLY SUBMITTED:</b> City Manager, Gregorory Rose	<b>MEETING DATE:</b> 09-27-2021
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INTRODUCED BY: \_\_\_\_\_

DATE:

**BILL NO. 9444**

**ORDINANCE NO.**

**AN ORDINANCE AMENDING SECTION 210.040 OF THE UNIVERSITY CITY MUNICIPAL CODE, RELATING TO KEEPING MORE THAN TWO ANIMALS UNDER CERTAIN CONDITIONS UNLAWFUL, BY REPEALING SECTION 210.040 AND ENACTING IN LIEU THEREFOR A NEW SECTION TO BE KNOWN AS "SECTION 210.040. KEEPING MORE THAN THREE ANIMALS UNDER CERTAIN CONDITIONS UNLAWFUL;" CONTAINING A SAVINGS CLAUSE AND PROVIDING A PENALTY.**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY CITY, MISSOURI, AS FOLLOWS:

Section 1. Section 210.040 of the University City Municipal Code, relating to keeping more than two animals under certain conditions unlawful, is hereby amended, by repealing Section 210.040 and enacting in lieu therefor a new section to be known as "Section 210.040. Keeping More Than Three Animals Under Certain Conditions Unlawful;" thereby amending Section 210.040 so as to increase the number of certain animals allowed from two to three, so that Section 210.040, as amended, shall read as follows:

210.040. Keeping More Than Three Animals Under Certain Conditions Unlawful.

It is unlawful for any person to keep, maintain or allow to remain on any one (1) lot, tract or parcel of ground within the City more than three (3) animals of the following types or any combination thereof: dogs, cats, monkeys or ducks as provided for in Section 210.020; excluding, however, the young of a litter of animals under three (3) months of age; it shall further be unlawful for any person to keep more than one (1) such pet per dwelling unit in multiple-family buildings of three (3) units or more; provided however, this Section shall not apply where such animals are kept in the conduct of a commercial enterprise or business at locations where such a business is permitted and duly licensed under Title VI of this Code.

Section 2. This ordinance shall not be construed so as to relieve any person, firm or corporation from any penalty heretofore incurred by the violation of Section 210.040, nor bar the prosecution of any such violation.

Section 3. Any person, firm or corporation violating any of the provisions of this ordinance shall, upon conviction thereof, be subject to the penalty provided in Section 100.190.

Section 4. This ordinance shall take effect and be in force from and after its passage as provided by law.



PASSED and ADOPTED this 27<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CERTIFIED TO BE CORRECT AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY





CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM

NUMBER:  
For City Clerk Use UB-20210927-02

SUBJECT/TITLE:  
AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO CITY OFFICIALS AND EMPLOYEES AS ENUMERATED HEREIN FROM AND AFTER ITS PASSAGE, AND REPEALING ORDINANCE NO. 7154.

REQUESTED BY: Gabrielle Macaluso, Asst. City Manager DEPARTMENT / WARD Administration

AGENDA SECTION: Unfinished Business - Bill 9445 CAN ITEM BE RESCHEDULED? No

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:  
The City Manager recommends the approval of the ordinance to add the Compliance Officer position and change the title and pay grade of the Director of Human Resources position within the pay and classification plan.

FISCAL IMPACT:  
The approved FY22 budget has appropriated \$64,680.00 for the Compliance Officer positions. The budget would be adjusted to add a HR Director to the pay grade E-2 (see attached).

AMOUNT: See Attached ACCOUNT No.: 01-45-40-5001 & 01.14.07.5001.

FROM FUND: TO FUND:

EXPLANATION:  
The only change to the previously approved pay and classification plan in Ordinance No. 7154 is the addition of the Compliance Officer position to grade 6 and changing the title and grade of the Human Resources position to Director of Human Resources, grade E-2. Salary steps/rates remain unchanged. (see attached)

STAFF COMMENTS AND BACKGROUND INFORMATION:  
See Attached

CIP No.

RELATED ITEMS / ATTACHMENTS:  
--Bill 9445  
--Updated and Proposed Pay and Classification Plan

LIST CITY COUNCIL GOALS (S):

RESPECTFULLY SUBMITTED: Gregory Rose, City Manager MEETING DATE: September 27, 2021



## Staff Report

**MEETING DATE:** September 27, 2021

**AGENDA ITEM TITLE:** AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO CITY OFFICIALS AND EMPLOYEES AS ENUMERATED HEREIN FROM AND AFTER ITS PASSAGE, AND REPEALING ORDINANCE NO. 7154.

**AGENDA SECTION:** New Business - Bill 9445

**CAN THIS ITEM BE RESCHEDULED:** NO

**PREPARED/SUBMITTED BY:** Gabby Macaluso, Assistant City Manager

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### BACKGROUND REVIEW

The proposed ordinance (bill) has been modified to move the position of Assistant to City Manager/Director of Human Resources from Grade E-3 to E-2 and change the position title to Director of Human Resources. This position and the Compliance Officer position have been added to the pay and classification plan.

### FISCAL IMPACT:

If approved, the updated pay and classification plan would enable for the hiring of two Compliance Officers and one Director of Human Resources. The approved FY22 budget has appropriated \$64,680.00 for the two Compliance Officers within Planning and Development account 01-45-40-5001. The Compliance Officer position has been classified as grade 6. No additional funds will be needed to cover the cost of reclassifying the Human Resources position. Existing funds within the Human Resources account will be used.

### STAFF COMMENTS:

Passing this ordinance would ensure that the budgeted Compliance Officer positions match the positions included on the pay and compensation plan. Ordinance approval would also allow the City to add the position of Director of Human Resources to the pay and compensation plan. The Human Resources Manager position would not be replaced/filled moving forward.

INTRODUCED BY: Councilmember

DATE: September 18, 2021

**BILL NO. 9445**

**ORDINANCE NO:**

**AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO CITY OFFICIALS AND EMPLOYEES AS ENUMERATED HEREIN FROM AND AFTER ITS PASSAGE, AND REPEALING ORDINANCE NO. 7154.**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY CITY, MISSOURI, AS FOLLOWS:

Section 1. From and after passage, City employees within the classified service of the City, hereinafter designated, shall receive as compensation for their services such amounts as may be fixed by the City Manager in accordance with Schedule A (Base Pay), included herein, with a salary not less than the lowest amount and not greater than the highest amount set forth in Schedule A, and shall additionally receive as compensation for their services such benefits generally provided in the Administrative Regulations and Civil Service Rules now in effect, all of which are hereby adopted, approved, and incorporated herein by this reference.

**SCHEDULE A - BASE PAY STEPS FOR CLASSIFIED EMPLOYEES**

**Steps**

Grade	Position Title	Pay Frequency	A	B	C	D	E	F	G	H	I	J	
1		Annually	\$18,949.81	\$19,897.30	\$20,892.17	\$21,936.78	\$23,033.61	\$24,185.29	\$25,394.56	\$26,664.29	\$27,997.50	\$29,897.13	
		Monthly	\$1,579.15	\$1,658.11	\$1,741.01	\$1,828.06	\$1,919.47	\$2,015.44	\$2,116.21	\$2,222.02	\$2,333.13	\$2,449.43	\$2,576.93
		Bi-Weekly	\$728.84	\$765.28	\$803.54	\$843.72	\$885.91	\$930.20	\$976.71	\$1,025.55	\$1,076.83	\$1,129.89	\$1,189.89
		Hourly	\$9.1105	\$9.5660	\$10.0443	\$10.5465	\$11.0739	\$11.6275	\$12.2089	\$12.8194	\$13.4603	\$14.1376	\$14.8536
2		Annually	\$20,844.79	\$21,887.03	\$22,981.38	\$24,130.45	\$25,336.98	\$26,603.82	\$27,934.02	\$29,330.72	\$30,797.25	\$32,886.85	
		Monthly	\$1,737.07	\$1,823.92	\$1,915.12	\$2,010.87	\$2,111.41	\$2,216.99	\$2,327.83	\$2,444.23	\$2,566.44	\$2,740.57	
		Bi-Weekly	\$801.72	\$841.81	\$883.90	\$928.09	\$974.50	\$1,023.22	\$1,074.39	\$1,128.10	\$1,184.51	\$1,264.88	
		Hourly	\$10.0215	\$10.5226	\$11.0487	\$11.6012	\$12.1812	\$12.7903	\$13.4298	\$14.1013	\$14.8064	\$15.8110	
3	Clerk Typist	Annually	\$22,929.27	\$24,075.74	\$25,279.52	\$26,543.50	\$27,870.67	\$29,264.21	\$30,727.42	\$32,263.79	\$33,876.98	\$36,175.53	
		Monthly	\$1,910.77	\$2,006.31	\$2,106.63	\$2,211.96	\$2,322.56	\$2,438.68	\$2,560.62	\$2,688.65	\$2,823.08	\$3,014.63	
		Bi-Weekly	\$881.90	\$925.99	\$972.29	\$1,020.90	\$1,071.95	\$1,125.55	\$1,181.82	\$1,240.91	\$1,302.96	\$1,391.37	
		Hourly	\$11.0237	\$11.5749	\$12.1536	\$12.7613	\$13.3994	\$14.0693	\$14.7728	\$15.5114	\$16.2870	\$17.3921	
4	Parking Attendant Police/Fire Cadet	Annually	\$25,222.20	\$26,483.31	\$27,807.47	\$29,197.85	\$30,657.74	\$32,190.63	\$33,800.16	\$35,490.17	\$37,264.67	\$39,793.08	
		Monthly	\$2,101.85	\$2,206.94	\$2,317.29	\$2,433.15	\$2,554.81	\$2,682.55	\$2,816.68	\$2,957.51	\$3,105.39	\$3,316.09	
		Bi-Weekly	\$970.08	\$1,018.59	\$1,069.52	\$1,122.99	\$1,179.14	\$1,238.10	\$1,300.01	\$1,365.01	\$1,433.26	\$1,530.50	
		Hourly	\$12.1261	\$12.7324	\$13.3690	\$14.0374	\$14.7393	\$15.4763	\$16.2501	\$17.0626	\$17.9157	\$19.1313	
5	Custodian	Annually	\$27,744.42	\$29,131.64	\$30,588.22	\$32,117.63	\$33,723.51	\$35,409.69	\$37,180.17	\$39,039.18	\$40,991.14	\$43,772.39	
		Monthly	\$2,312.03	\$2,427.64	\$2,549.02	\$2,676.47	\$2,810.29	\$2,950.81	\$3,098.35	\$3,253.27	\$3,415.93	\$3,647.70	
		Bi-Weekly	\$1,067.09	\$1,120.45	\$1,176.47	\$1,235.29	\$1,297.06	\$1,361.91	\$1,430.01	\$1,501.51	\$1,576.58	\$1,683.55	
		Hourly	\$13.3387	\$14.0056	\$14.7059	\$15.4412	\$16.2132	\$17.0239	\$17.8751	\$18.7688	\$19.7073	\$21.0444	
6	Laborer Compliance Officer	Annually	\$30,796.30	\$32,336.12	\$33,952.93	\$35,650.57	\$37,433.10	\$39,304.76	\$41,269.99	\$43,333.49	\$45,500.17	\$48,587.35	
		Monthly	\$2,566.36	\$2,694.68	\$2,829.41	\$2,970.88	\$3,119.43	\$3,275.40	\$3,439.17	\$3,611.12	\$3,791.68	\$4,048.95	
		Bi-Weekly	\$1,184.47	\$1,243.70	\$1,305.88	\$1,371.18	\$1,439.73	\$1,511.72	\$1,587.31	\$1,666.67	\$1,750.01	\$1,868.74	
		Hourly	\$14.8059	\$15.5462	\$16.3235	\$17.1397	\$17.9967	\$18.8965	\$19.8413	\$20.8334	\$21.8751	\$23.3593	
7	Advanced Clerk Typist Laborer-Light Equipment Operator	Annually	\$34,183.90	\$35,893.09	\$37,687.75	\$39,572.13	\$41,550.74	\$43,628.28	\$45,809.69	\$48,100.18	\$50,505.19	\$53,931.96	
		Monthly	\$2,848.66	\$2,991.09	\$3,140.65	\$3,297.68	\$3,462.56	\$3,635.69	\$3,817.47	\$4,008.35	\$4,208.77	\$4,494.33	
		Bi-Weekly	\$1,314.77	\$1,380.50	\$1,449.53	\$1,522.01	\$1,598.11	\$1,678.01	\$1,761.91	\$1,850.01	\$1,942.51	\$2,074.31	
		Hourly	\$16.4346	\$17.2563	\$18.1191	\$19.0251	\$19.9763	\$20.9751	\$22.0239	\$23.1251	\$24.2813	\$25.9288	
8	Administrative Secretary Assistant to the Prosecutor Court Clerk II Equipment Operator Account Clerk II	Annually	\$37,944.13	\$39,841.33	\$41,833.40	\$43,925.07	\$46,121.32	\$48,427.39	\$50,848.76	\$53,391.20	\$56,060.76	\$59,864.48	
		Monthly	\$3,162.01	\$3,320.11	\$3,486.12	\$3,660.42	\$3,843.44	\$4,035.62	\$4,237.40	\$4,449.27	\$4,671.73	\$4,988.71	
		Bi-Weekly	\$1,459.39	\$1,532.36	\$1,608.98	\$1,689.43	\$1,773.90	\$1,862.59	\$1,955.72	\$2,053.51	\$2,156.18	\$2,302.48	
		Hourly	\$18.2424	\$19.1545	\$20.1122	\$21.1178	\$22.1737	\$23.2824	\$24.4465	\$25.6688	\$26.9523	\$28.7810	

**SCHEDULE A - BASE PAY STEPS FOR CLASSIFIED EMPLOYEES**

Grade	Position Title	Pay Frequency	Steps									
			A	B	C	D	E	F	G	H	I	J
9	Administrative Assistant	Annually	\$42,497.42	\$44,622.29	\$46,853.41	\$49,196.08	\$51,655.88	\$54,238.68	\$56,950.61	\$59,798.14	\$62,788.05	\$67,048.22
	Accounts Payable Specialist	Monthly	\$3,541.45	\$3,718.52	\$3,904.45	\$4,099.67	\$4,304.66	\$4,519.89	\$4,745.88	\$4,983.18	\$5,232.34	\$5,587.35
	Dispatcher	Bi-Weekly	\$1,694.52	\$1,716.24	\$1,802.05	\$1,892.16	\$1,986.76	\$2,086.10	\$2,190.41	\$2,299.93	\$2,414.92	\$2,578.78
	Executive Secretary to the Director	Hourly	\$20.4315	\$21.4530	\$22.5257	\$23.6520	\$24.8346	\$26.0763	\$27.3801	\$28.7491	\$30.1866	\$32.2347
	Executive Secretary to the Police Chief											
	General Maintenance Worker											
	Heavy Equipment Operator											
	Inspector I											
	Mechanic											
	Print Shop Operator											
Recreation Supervisor I												
Tree Trimmer												
10	Accountant	Annually	\$47,597.11	\$49,976.97	\$52,475.82	\$55,099.61	\$57,854.59	\$60,747.32	\$63,784.68	\$66,973.92	\$70,322.61	\$75,094.00
	Crew Leader	Monthly	\$3,966.43	\$4,164.75	\$4,372.98	\$4,591.63	\$4,821.22	\$5,062.28	\$5,315.39	\$5,581.16	\$5,860.22	\$6,257.83
	Lead Dispatcher - Supervisor	Bi-Weekly	\$1,830.66	\$1,922.19	\$2,018.30	\$2,119.22	\$2,225.18	\$2,336.44	\$2,453.26	\$2,575.92	\$2,704.72	\$2,888.23
	Lead Mechanic	Hourly	\$22.8832	\$24.0274	\$25.2288	\$26.4902	\$27.8147	\$29.2054	\$30.6657	\$32.1990	\$33.8089	\$36.1029
	Public Works Parks Inspector											
	Recreation Supervisor II											
	Crime Analyst											
	Lead Inspector											
	Administrative Analyst											
	Human Resources Generalist											
Budget Analyst-Purchasing Specialist												
Information Technology Specialist												
11	Court Administrator	Annually	\$53,308.77	\$55,974.20	\$58,772.91	\$61,711.56	\$64,797.14	\$68,037.00	\$71,438.85	\$75,010.79	\$78,761.33	\$84,105.28
	Fleet Manager	Monthly	\$4,442.40	\$4,664.52	\$4,897.74	\$5,142.63	\$5,399.76	\$5,669.75	\$5,953.24	\$6,250.90	\$6,563.44	\$7,008.77
	Forestry Supervisor	Bi-Weekly	\$2,050.34	\$2,152.85	\$2,260.50	\$2,373.52	\$2,492.20	\$2,616.81	\$2,747.65	\$2,885.03	\$3,029.28	\$3,234.82
	Golf Manager	Hourly	\$25.6292	\$26.9107	\$28.2562	\$29.6690	\$31.1525	\$32.7101	\$34.3456	\$36.0629	\$37.8660	\$40.4352
	Golf Superintendent											
	Multi-Discipline Inspector											
	Project Manager I											
	Financial Analyst											
	Senior Accountant											
	Facilities Manager											
Parks Supervisor												

**SCHEDULE A - BASE PAY STEPS FOR CLASSIFIED EMPLOYEES**

Grade	Position Title	Pay Frequency	Steps									
			A	B	C	D	E	F	G	H	I	J
12	Planning- Zoning Administrator Project Manager II Sanitation Superintendent Senior Public Works Manager Street Superintendent Information Technology Manager Senior Building Inspector-Plan Reviewer Human Resources Manager	Annually	\$60,238.91	\$63,250.85	\$66,413.39	\$69,734.06	\$73,220.77	\$76,881.80	\$80,725.89	\$84,762.19	\$89,000.30	\$95,038.97
		Monthly	\$5,019.91	\$5,270.90	\$5,534.45	\$5,811.17	\$6,101.73	\$6,406.82	\$6,727.16	\$7,063.52	\$7,416.69	\$7,919.91
		Bi-Weekly	\$2,316.88	\$2,492.73	\$2,554.36	\$2,682.08	\$2,816.18	\$2,956.99	\$3,104.84	\$3,260.08	\$3,423.09	\$3,655.34
		Hourly	\$28,961.0	\$30,409.1	\$31,929.5	\$33,526.0	\$35,202.3	\$36,962.4	\$38,810.5	\$40,751.1	\$42,788.6	\$45,691.8
13	Deputy Director of Recreation Deputy Director of Parks Maintenance Deputy Dir. of Planning & Dev./Bldg. Commissioner	Annually	\$68,069.96	\$71,473.46	\$75,047.13	\$78,799.49	\$82,739.47	\$86,876.44	\$91,220.26	\$95,781.27	\$100,570.34	\$107,394.04
		Monthly	\$5,672.50	\$5,956.12	\$6,253.93	\$6,566.62	\$6,894.96	\$7,239.70	\$7,601.69	\$7,981.77	\$8,380.86	\$8,949.50
		Bi-Weekly	\$2,618.08	\$2,748.98	\$2,886.43	\$3,030.75	\$3,182.29	\$3,341.40	\$3,508.47	\$3,683.90	\$3,868.09	\$4,130.54
		Hourly	\$32,725.9	\$34,362.2	\$36,080.4	\$37,884.4	\$39,778.6	\$41,767.5	\$43,855.9	\$46,048.7	\$48,351.1	\$51,631.7
14	Assistant Director of Finance	Annually	\$78,280.46	\$82,194.48	\$86,304.20	\$90,619.42	\$95,150.39	\$99,907.91	\$104,903.30	\$110,148.47	\$115,655.89	\$123,503.14
		Monthly	\$6,523.37	\$6,849.54	\$7,192.02	\$7,551.62	\$7,929.20	\$8,325.66	\$8,741.94	\$9,179.04	\$9,637.99	\$10,291.93
		Bi-Weekly	\$3,010.79	\$3,161.33	\$3,319.39	\$3,485.36	\$3,659.63	\$3,842.61	\$4,034.74	\$4,236.48	\$4,448.30	\$4,750.12
		Hourly	\$37,634.8	\$39,516.6	\$41,492.4	\$43,567.0	\$45,745.4	\$48,032.6	\$50,434.3	\$52,956.0	\$55,603.8	\$59,376.5



**SCHEDULE A - BASE PAY STEPS FOR CLASSIFIED UNIFORMED POLICE EMPLOYEES**

*Steps*

<b>Grade</b>	<b>Position Title</b>	<b>Pay Frequency</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
<b>P-1</b>	<b>Police Officer Trainee</b>	Annually	\$51,840.00	\$54,432.00	\$57,153.60	\$60,011.28	\$63,011.84	\$67,287.20
		Monthly	\$4,320.00	\$4,536.00	\$4,762.80	\$5,000.94	\$5,250.99	\$5,607.27
		Bi-Weekly	\$1,993.85	\$2,093.54	\$2,198.22	\$2,308.13	\$2,423.53	\$2,587.97
		Hourly	\$24.9231	\$26.1692	\$27.4777	\$28.8516	\$30.2942	\$32.3496
<b>P-2</b>	<b>Police Officer</b>	Annually	\$59,878.00	\$62,871.90	\$66,015.50	\$69,316.27	\$72,782.08	\$77,720.16
		Monthly	\$4,989.83	\$5,239.33	\$5,501.29	\$5,776.36	\$6,065.17	\$6,476.68
		Bi-Weekly	\$2,303.00	\$2,418.15	\$2,539.06	\$2,666.01	\$2,799.31	\$2,989.24
		Hourly	\$28.7875	\$30.2269	\$31.7382	\$33.3251	\$34.9914	\$37.3655
<b>P-3</b>	<b>Police Sergeant</b>	Annually	\$73,610.00	\$77,290.50	\$81,155.03	\$85,212.78	\$89,473.42	\$95,544.19
		Monthly	\$6,134.17	\$6,440.88	\$6,762.92	\$7,101.06	\$7,456.12	\$7,962.02
		Bi-Weekly	\$2,831.15	\$2,972.71	\$3,121.35	\$3,277.41	\$3,441.29	\$3,674.78
		Hourly	\$35.3894	\$37.1589	\$39.0168	\$40.9677	\$43.0161	\$45.9347
<b>P-4</b>	<b>Police Lieutenant</b>	Annually	\$84,915.00	\$89,160.75	\$93,618.79	\$98,299.73	\$104,969.36	
		Monthly	\$7,076.25	\$7,430.06	\$7,801.57	\$8,191.64	\$8,747.45	
		Bi-Weekly	\$3,265.96	\$3,429.26	\$3,600.72	\$3,780.76	\$4,037.28	
		Hourly	\$40.8245	\$42.8657	\$45.0090	\$47.2595	\$50.4660	
<b>P-5</b>	<b>Police Captain</b>	Annually	\$94,544.00	\$99,271.20	\$104,234.76	\$109,446.50	\$116,872.44	
		Monthly	\$7,878.67	\$8,272.60	\$8,686.23	\$9,120.54	\$9,739.37	
		Bi-Weekly	\$3,636.31	\$3,818.12	\$4,009.03	\$4,209.48	\$4,495.09	
		Hourly	\$45.4538	\$47.7265	\$50.1129	\$52.6185	\$56.1887	
<b>P-6</b>	<b>Deputy Police Chief</b>	Annually	\$103,007.00	\$108,157.35	\$113,565.22	\$119,243.48	\$127,334.15	
		Monthly	\$8,583.92	\$9,013.11	\$9,463.77	\$9,936.96	\$10,611.18	
		Bi-Weekly	\$3,961.81	\$4,159.90	\$4,367.89	\$4,586.29	\$4,897.47	
		Hourly	\$49.5226	\$51.9987	\$54.5987	\$57.3286	\$61.2183	

**SCHEDULE A - BASE PAY STEPS FOR CLASSIFIED UNIFORMED FIRE EMPLOYEES**

Grade	Position	Pay Frequency	Steps					
			A	B	C	D	E	F
F-1	Paramedic Firefighter	Annually	\$62,909.00	\$66,054.45	\$69,357.17	\$72,825.03	\$76,466.28	\$81,654.52
		Monthly	\$5,242.42	\$5,504.54	\$5,779.76	\$6,068.75	\$6,372.19	\$6,804.54
		Bi-weekly	\$2,419.58	\$2,540.56	\$2,667.58	\$2,800.96	\$2,941.01	\$3,140.56
		Hourly	\$21.6034	\$22.6835	\$23.8177	\$25.0086	\$26.2590	\$28.0407
F-2	Paramedic Fire Captain	Annually	\$73,720.00	\$77,599.64	\$81,683.83	\$85,982.98	\$90,508.40	\$96,891.62
		Monthly	\$6,143.33	\$6,466.64	\$6,806.99	\$7,165.25	\$7,542.37	\$8,074.30
		Bi-weekly	\$2,835.38	\$2,984.60	\$3,141.69	\$3,307.04	\$3,481.09	\$3,726.60
		Hourly	\$25.3159	\$26.6482	\$28.0508	\$29.5271	\$31.0812	\$33.2732
F-3	Batallion Chief	Annually	\$86,756.00	\$91,322.40	\$96,128.89	\$101,188.30	\$108,324.74	
		Monthly	\$7,229.67	\$7,610.20	\$8,010.74	\$8,432.36	\$9,027.06	
		Bi-weekly	\$3,336.77	\$3,512.40	\$3,697.27	\$3,891.86	\$4,166.34	
		Hourly	\$29.7926	\$31.3607	\$33.0113	\$34.7487	\$37.1994	
F-4		Annually	\$86,756.00	\$91,322.40	\$96,128.89	\$101,188.30	\$108,324.74	
		Monthly	\$7,229.67	\$7,610.20	\$8,010.74	\$8,432.36	\$9,027.06	
		Bi-weekly	\$3,336.77	\$3,512.40	\$3,697.27	\$3,891.86	\$4,166.34	
		Hourly	\$41.7096	\$43.9050	\$46.2158	\$48.6482	\$52.0792	
F-5	Deputy Fire Chief	Annually	\$98,035.00	\$103,194.51	\$108,625.80	\$114,342.95	\$122,407.14	
		Monthly	\$8,169.58	\$8,599.54	\$9,052.15	\$9,528.58	\$10,200.59	
		Bi-weekly	\$3,770.58	\$3,969.02	\$4,177.92	\$4,397.81	\$4,707.97	
		Hourly	\$47.1322	\$49.6127	\$52.2239	\$54.9726	\$58.8496	

Section 2. From and after passage, seasonal and part-time employees of the City may be employed at an hourly rate in accordance with the following Schedule B (hourly pay rates for seasonal and part-time employees).

**SCHEDULE B - HOURLY PAY RATES FOR SEASONAL AND PART-TIME EMPLOYEES**

Grade	Position Title	Steps																		
		A	B	C	D	E	F	G	H	I	J									
P01		\$8.7500	\$9.1875	\$9.6469	\$10.1292	\$10.6357	\$11.1675													
P02	Cashier Control Desk Associate Facility Attendant Child Care Assistant Camp Counselor Golf Course Attendant Park Attendant Youth Job Corps Worker	\$9.0000	\$9.4500	\$9.9225	\$10.4186	\$10.9396	\$11.4865													
P03	Lifeguard Recreation Program Leader Traffic Escort	\$9.2500	\$9.7125	\$10.1981	\$10.7080	\$11.2434	\$11.8056													
P04	Inclusion Counselor Facility Attendant II	\$9.7500	\$10.2375	\$10.7494	\$11.2868	\$11.8512	\$12.4437													
P05	Pool Technician	\$10.0000	\$10.5000	\$11.0250	\$11.5763	\$12.1551	\$12.7628													
P06	Head Lifeguard Swim Instructor	\$10.5000	\$11.0250	\$11.5763	\$12.1551	\$12.7628	\$13.4010													
P07	Assistant Pool Manager Assistant Camp Director Facility Monitor Intern	\$12.0000	\$12.6000	\$13.2300	\$13.8915	\$14.5861	\$15.3154													
P08	Camp Director Pool Manager Golf Shop Supervisor Recreation Program Supervisor	\$13.5000	\$14.1750	\$14.8838	\$15.6279	\$16.4093	\$17.2298													

**SCHEDULE B - HOURLY PAY RATES FOR SEASONAL AND PART-TIME EMPLOYEES**

*Steps*

Grade	Position Title	A	B	C	D	E	F	G	H	I	J
P20	PT Clerk Typist PT Court Clerk	\$11.0237	\$11.5749	\$12.1536	\$12.7613	\$13.3994	\$14.0693	\$14.7728	\$15.5114	\$16.2870	\$17.1014
P21	PT Parking Controller PT Police/Fire Cadet	\$12.1261	\$12.7324	\$13.3690	\$14.0374	\$14.7393	\$15.4763	\$16.2501	\$17.0626	\$17.9157	\$18.8115
P22	PT Custodian	\$13.3387	\$14.0056	\$14.7059	\$15.4412	\$16.2132	\$17.0239	\$17.8751	\$18.7688	\$19.7073	\$20.6926
P23	PT Laborer	\$14.8059	\$15.5462	\$16.3235	\$17.1397	\$17.9967	\$18.8965	\$19.8413	\$20.8334	\$21.8751	\$22.9688
P24	PT Advanced Clerk Typist	\$16.4346	\$17.2563	\$18.1191	\$19.0251	\$19.9763	\$20.9751	\$22.0239	\$23.1251	\$24.2813	\$25.4954
P25	PT Administrative Secretary	\$18.2424	\$19.1545	\$20.1122	\$21.1178	\$22.1737	\$23.2824	\$24.4465	\$25.6688	\$26.9523	\$28.2999
P26	PT Dispatcher PT Senior Coordinator	\$20.4315	\$21.4530	\$22.5257	\$23.6520	\$24.8346	\$26.0763	\$27.3801	\$28.7491	\$30.1866	\$31.6959
P27	PT Paramedic Firefighter	\$21.6034	\$22.6835	\$23.8177	\$25.0086	\$26.2590	\$27.5720				
P28	PT Public Works Inspector	\$22.8832	\$24.0274	\$25.2288	\$26.4902	\$27.8147	\$29.2054	\$30.6657	\$32.1990	\$33.8089	\$35.4994

Section 3. From and after passage, City employees in the unclassified service of the City, except as otherwise noted, shall receive as compensation for their services the amounts hereinafter set forth, or where a grade in salary is specified, such amounts as may be fixed by the City Manager within the specified grade in accordance with the following Schedule C (base pay rates for unclassified full-time, part-time, temporary or grant-funded employees) and shall additionally receive as compensation for their services such benefits generally provided in the Administrative Regulations now in effect, all of which are hereby adopted, approved, and incorporated herein by this reference.

**SCHEDULE C - BASE PAY RATES FOR UNCLASSIFIED FULL-TIME, PART-TIME, TEMPORARY OR GRANT-FUNDED EMPLOYEES**

Grade	Position Title	Pay Frequency	Steps			
			A	B	C	D
S04	Judge of City Court (Substitute)	Monthly	\$260.00			
S05	Judge of City Court	Monthly	\$2,462.00	\$2,592.00	\$2,728.00	\$2,920.82
S06	Prosecuting City Attorney (Substitute)	Per Session	\$500.00			
S07	Prosecuting City Attorney	Monthly	\$3,644.00	\$3,836.00	\$4,037.00	\$4,323.27

Grade	Position Title	Pay Frequency	Steps									
			A	B	C	D	E	F	G	H	I	J
9	Secretary to the City Manager	Annually	\$42,497.42	\$44,622.29	\$46,853.41	\$49,196.08	\$51,655.88	\$54,238.68	\$56,950.61	\$59,798.14	\$62,788.05	\$67,048.22
		Monthly	\$3,541.45	\$3,718.52	\$3,904.45	\$4,099.67	\$4,304.66	\$4,519.89	\$4,745.88	\$4,983.18	\$5,232.34	\$5,587.35
		Bi-Weekly	\$1,634.52	\$1,716.24	\$1,802.05	\$1,892.16	\$1,986.76	\$2,086.10	\$2,190.41	\$2,299.93	\$2,414.92	\$2,578.78
		Hourly	\$20.4315	\$21.4530	\$22.5257	\$23.6520	\$24.8346	\$26.0763	\$27.3801	\$28.7491	\$30.1866	\$32.2347
13	City Clerk	Annually	\$68,069.96	\$71,473.46	\$75,047.13	\$78,799.49	\$82,739.47	\$86,876.44	\$91,220.26	\$95,781.27	\$100,570.34	\$107,394.04
		Monthly	\$5,672.50	\$5,956.12	\$6,253.93	\$6,566.62	\$6,894.96	\$7,239.70	\$7,601.69	\$7,981.77	\$8,380.86	\$8,949.50
		Bi-Weekly	\$2,618.08	\$2,748.98	\$2,886.43	\$3,030.75	\$3,182.29	\$3,341.40	\$3,508.47	\$3,683.90	\$3,868.09	\$4,130.54
		Hourly	\$32.7259	\$34.3622	\$36.0804	\$37.8844	\$39.7786	\$41.7675	\$43.8559	\$46.0487	\$48.3511	\$51.6317

Grade	Position Title	Pay Frequency	Salary Range		
			Minimum	Midpoint	Maximum
E-1	Assistant Manager	Annually	\$79,457.00	\$97,335.00	\$117,171.62
		Monthly	\$6,621.42	\$8,111.25	\$9,764.30
		Bi-weekly	\$3,056.04	\$3,743.65	\$4,506.60
		Hourly	\$38.2005	\$46.7957	\$56.3325
E-2	Director of Human Resources	Annually	\$95,349.00	\$116,802.00	\$140,605.34
	Director of Parks, Recreation & Forestry	Monthly	\$7,945.75	\$9,733.50	\$11,717.11
	Director of Planning & Development	Bi-weekly	\$3,667.27	\$4,492.38	\$5,407.90
	Director of Public Works	Hourly	\$45.8409	\$56.1548	\$67.5987
E-3	Asst. to the City Manager/Dir. of Communications	Annually	\$104,129.00	\$131,385.00	\$153,553.78
	Asst. to the City Manager/Dir. of Economic Development	Monthly	\$8,677.42	\$10,948.75	\$12,796.15
	Director of Finance	Bi-weekly	\$4,004.96	\$5,053.27	\$5,905.91
	Fire Chief	Hourly	\$50.0620	\$63.1659	\$73.8239
	Police Chief				
E-4	City Manager	Annually	\$127,558.00	\$164,231.00	\$194,589.73
		Monthly	\$10,629.83	\$13,685.92	\$16,215.81
		Bi-weekly	\$4,906.08	\$6,316.58	\$7,484.22
		Hourly	\$61.3260	\$78.9572	\$93.5528

Section 4. From and after passage, all full-time non-executive, non-administrative or non-professional employees shall be subject to the work week or work cycle and regulations relating to overtime work, except as noted. A listing of executive, administrative, and professionally designated employees or positions shall be issued by the City Manager.

1. Department directors shall not be paid overtime nor receive compensatory time for hours worked in excess of 40 per week.
2. Department directors may grant compensatory time on a straight time basis to their designated executive, administrative, or professional employees for hours worked in excess of 40 hours per week. Such employees are exempt from Fair Labor Standards Act provisions.
3. The normal work week for full-time office, field, maintenance, and non-commissioned police personnel, and for police and fire executive and administrative employees, is set at 40 hours per week.
4. Hours worked in excess of 40 hours per week, when authorized in advance by department directors, may be paid at the rate of time and one-half or in lieu thereof, department directors in their discretion may grant compensatory time off also at the rate of time and one-half up to an accumulation allowable under Fair Labor Standards Act provisions.
5. Hours worked in excess of 160 hours in a 28-day period by commissioned police personnel who are not exempt from Fair Labor Standards Act maximum hours provisions, when authorized in advance by the Police Chief, may be paid at the rate of time and one-half or in lieu thereof, in the Police Chief's discretion, the Police Chief may grant compensatory time off also at the rate of time and one-half up to an accumulation allowable under Fair Labor Standards Act provisions.
6. Hours worked in excess of 212 hours in a 28-day period by uniformed fire personnel who are not exempt from Fair Labor Standards Act maximum hours provisions, when authorized in advance by the Fire Chief, may be paid at the rate of time and one-half or in lieu thereof, in the Fire Chief's discretion, the Fire Chief may grant compensatory time off also at the rate of time and one-half up to an accumulation allowable under Fair Labor Standards Act provisions.
7. The average work week of Battalion Chiefs shall be 56 hours. They shall not be compensated for any hours in excess of 56 hours.

Section 5.

- A. From and after passage, the commissioned police personnel, in the pay grades shown, shall receive compensation for five years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from the sixth (6<sup>th</sup>) year through the seventh (7<sup>th</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-3	Police Sergeant	\$63
P-4	Police Lieutenant	67
P-5	Police Captain	71

- B. From and after passage, the commissioned police personnel, in the pay grades shown, shall receive compensation for seven years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from and after the eighth (8<sup>th</sup>) year through the tenth (10<sup>th</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-2	Police Officer	\$49
P-3	Police Sergeant	123
P-4	Police Lieutenant	132
P-4	Police Captain	142

- C. From and after passage, the commissioned police personnel, in the pay grade shown, shall receive compensation for ten years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from and after the eleventh (11<sup>th</sup>) year through the fourteenth (14<sup>th</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-2	Police Officer	\$80

- D. From and after passage, the commissioned police personnel, in the pay grade shown, shall receive compensation for fourteen years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from and after the fifteenth (15<sup>th</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-2	Police Officer	\$92

- E. From and after passage, Paramedic Firefighters and Paramedic Fire Captains, in the pay grades shown, shall receive compensation for seven (7) years consecutive City service, excepting military leave of absence, in their present classification in the following amounts, from the eighth (8<sup>th</sup>) year through the tenth (10<sup>th</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
F-1	Paramedic Firefighters	\$77
F-2	Paramedic Fire Captains	86

- F. From and after passage, Paramedic Firefighters and Paramedic Fire Captains, in the pay grades shown, shall receive compensation for ten (10) years consecutive City service, excepting military leave of absence, in their present classification in the following amounts, from the eleventh (11<sup>th</sup>) year through the twentieth (20<sup>th</sup>) year:

<u>In Pay Grade</u>	<u>Monthly Amount</u>
F-1	Paramedic Firefighters \$133
F-2	Paramedic Fire Captains 133

G. From and after passage, Paramedic Firefighters and Paramedic Fire Captains, in the pay grades shown, shall receive compensation for twenty (20) years consecutive City service, excepting military leave of absence, in their present classification in the following amount, from the twenty-first (21<sup>st</sup>) year:

<u>In Pay Grade</u>	<u>Monthly Amount</u>
F-1	Paramedic Firefighters \$168
F-2	Paramedic Fire Captains 168

For the purpose of calculating consecutive service in this section, time served in the classifications of Firefighter and Paramedic Firefighter is combined for the same person.

Section 6. From and after passage, all full-time employees shall have their hourly rate computed as follows:

1. The hourly rate for all full-time employees, who, according to Section 4, have a set or average work week of 40 hours, shall have their hourly rate computed by multiplying the monthly rate by 12, dividing that product by 2,080.
2. The hourly rate for full-time Paramedic Firefighters, Paramedic Fire Captains and Battalion Chiefs of the Fire Department, shall have their hourly rate computed by multiplying the monthly rate by 12, dividing that product by 2,912.

Section 7. Ordinance No. 7154 and all ordinances in conflict herewith are hereby repealed.

Section 8. This ordinance shall take effect and be in force from its passage as provided by law.

PASSED this 27<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CERTIFIED TO BE CORRECT AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY





**CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM**

<b>NUMBER:</b> <i>For City Clerk Use</i>	<b>NB-20210927-01</b>
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<b>SUBJECT/TITLE:</b> Approving 2021 Annual Property Tax Rates (Resolution 2021-14)			
<b>REQUESTED BY:</b> Keith Cole - Director of Finance		<b>DEPARTMENT / WARD</b> Finance / All	
<b>AGENDA SECTION:</b>	New Business - Resolution 2021-14	<b>CAN ITEM BE RESCHEDULED?</b>	No
<b>CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:</b> City Manager recommends approval of the 2021 final tax rates as presented.			
<b>FISCAL IMPACT:</b> University City - General Revenue - \$3,734,521; University City - Pension - \$1,089,315 Library - \$2,780,188; University City SBD Loop - \$47,200; Parkview Gardens SBD - \$105,029			
<b>AMOUNT:</b>		<b>ACCOUNT No.:</b>	
<b>FROM FUND:</b>		<b>TO FUND:</b>	
<b>EXPLANATION:</b> The city has received the final assessed valuations from St. Louis County on September 15, 2021 after the Board of Equalization completed the assessment appeal process. The rates have been calculated and reviewed by the Missouri State Auditor's Office. The finalized rates are due to St. Louis County by October 1st.			
<b>STAFF COMMENTS AND BACKGROUND INFORMATION:</b> Each year the city must approve property tax levies which are then submitted to St. Louis County for billing. Calendar year 2021 is a re-assessment year. The city's properties assessed value has increased approximately \$56.0 million or 7.51% from the last assessment in 2019. This increase resulted in decreasing residential rate from \$0.610 to \$0.584 and commercial rate stayed flat at \$0.620. The city is only allowed to receive additional revenue up to the Consumer Price Index (CPI) of 1.4% and for the value of new construction which was approximately \$1.9 million for residential.			
<b>CIP No.</b>			
<b>RELATED ITEMS / ATTACHMENTS:</b> -Property Tax Rate History -Resolution 2021-14			
<b>LIST CITY COUNCIL GOALS (S):</b>			
<b>RESPECTFULLY SUBMITTED:</b>	City Manager, Gregory Rose	<b>MEETING DATE:</b>	September 27, 2021

**City of University City  
Property Tax Rate History**

	2016	2017	2018	2019	2020	-----2021-----		
						Residential	Commercial	Personal
<b>City - General Revenue</b>								
Residential	0.569	0.533	0.532	0.471	0.471	0.451		
Commercial	0.546	0.508	0.520	0.487	0.487		0.487	
Personal	0.680	0.680	0.680	0.680	0.680			0.680
<b>City - Pension (Police &amp; Fire)</b>								
Residential	0.165	0.157	0.157	0.139	0.139	0.133		
Commercial	0.148	0.139	0.142	0.133	0.133		0.133	
Personal	0.195	0.195	0.195	0.195	0.195			0.195
<b>TOTAL CITY RATE</b>	<b>0.734</b>	<b>0.690</b>	<b>0.689</b>	<b>0.610</b>	<b>0.610</b>	<b>0.584</b>	<b>0.620</b>	<b>0.875</b>
<b>Library</b>								
Residential	0.259	0.246	0.245	0.365	0.365	0.350		
Commercial	0.235	0.220	0.225	0.345	0.345		0.345	
Personal	0.280	0.280	0.280	0.408	0.408			0.400
<b>Loop Special Business Dist.</b>								
Residential	0.586	0.407	0.404	0.445	0.445	0.372		
Commercial	0.498	0.454	0.455	0.403	0.403		0.395	
<b>Parkview Gardens Special Dist.</b>								
Residential	0.598	0.524	0.525	0.431	0.431	0.399		
Commercial	0.850	0.850	0.850	0.850	0.850		0.850	

**RESOLUTION NO. 2021 - 14**

**A RESOLUTION ORDERING THE LEVY AND FIXING THE RATE OF PROPERTY TAXES TO BE COLLECTED IN THE CITY OF UNIVERSITY CITY FOR THE YEAR 2021 TO PROVIDE FOR GENERAL REVENUE, POLICE AND FIREFIGHTER RETIREMENT PLAN, AND THE UNIVERSITY CITY LOOP SPECIAL BUSINESS DISTRICT AND THE PARKVIEW GARDEN SPECIAL TAXING DISTRICT**

**WHEREAS**, RSMo. 67.110. requires political subdivisions such as the City of University City to fix its ad valorem property tax rates not later than October second for entry in the tax books; and

**WHEREAS**, the City of University City received the finalized assessed property valuations from St. Louis County on September 15, 2021 and subsequently calculated the proposed tax rates; and

**WHEREAS**, the City of University City conducted a Public Hearing on the proposed tax rates on September 27, 2021 after due and proper notification in the St. Louis Countian (Missouri Lawyers Media), a newspaper of general circulation.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY CITY AS FOLLOWS:**

Section 1. There is hereby levied for the year 2021 upon all real and personal property, subject to taxation, in the City of University City, Missouri, the following taxes for the following purposes, to wit:

- A. For general revenue purposes a tax of \$0.451 on residential property, a tax of \$0.487 on commercial property and a tax of \$0.680 on personal property, on each one hundred dollars (\$100.00) of assessed valuation.
- B. For Police and Firefighter Retirement purposes a tax of \$0.133 on residential property, a tax of \$0.133 on commercial property and a tax of \$0.195 on personal property, on each one hundred dollars (\$100.00) of assessed valuation.

Section 2. There is hereby levied for the year 2021 upon all real property, subject to taxation, in the University City Loop Special Business District, an additional tax of said district of \$0.372 for residential property and \$0.395 for commercial property, on each one hundred dollars (\$100.00) of assessed valuation.

Section 3. There is hereby levied for the year 2021 upon all real property, subject to taxation, in the Parkview Gardens Special Taxing District, an additional tax of \$0.399 for residential property and \$0.850 for commercial property, on each one hundred dollars (\$100.00) of assessed valuation.

Section 4. This Resolution shall take effect and be in force from and after its passage as provided by law.

PASSED this \_\_\_\_\_ day of September 2021.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

