



**CITY OF UNIVERSITY CITY  
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS  
VIA VIDEOCONFERENCE  
Thursday, October 14, 2021 – 7:00 PM**

**IMPOTANT NOTICE REGARDING  
PUBLIC ACCESS TO THE MUNICIPAL COMMISSION ON ARTS & LETTERS MEETING &  
PARTICIPATION**

**Municipal Commission on Arts & Letters will Meet Electronically on October 14, 2021**

On March 20, 2020, City Manager Gregory Rose declared a State of Emergency for the City of University City due to the COVID-19 Pandemic. Due to the ongoing efforts to limit the spread of the COVID-19 virus, the October 14, 2021 meeting will be conducted via videoconference.”

**Observe and/or Listen to the Meeting** (your options to join the meeting are below):

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89749448023?pwd=aVdheUNrMTdNN1dtNkFKVGxXTkF3Zz09>

Passcode: 091714

Or One tap mobile :

US: +19292056099,,89749448023#,,,,\*091714# or +13017158592,,89749448023#,,,,\*091714#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782  
or +1 346 248 7799 or 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 897 4944 8023

Passcode: 091714

International numbers available: <https://us02web.zoom.us/j/89749448023?pwd=aVdheUNrMTdNN1dtNkFKVGxXTkF3Zz09>

**Citizen Participation**

Those who wish to provide a comment during the “Public Comments” portion as indicated on the Municipal Commission on Arts & Letters agenda: may provide written comments to the Deputy Director of Recreation Services ahead of the meeting.

ALL written comments must be received **no later than 12:00 p.m. the day of the meeting**. Comments may be sent via email to: [letaylor@ucitymo.org](mailto:letaylor@ucitymo.org) or mailed to the City Hall – 6801 Delmar Blvd. – Attention Lynda Euell-Taylor, Deputy Director/Recreation Services. Such comments will be provided to the Municipal Commission on Arts & Letters prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting.

Please note, when submitting your comments, a **name and address must be provided**. Please also note if your comment is on an agenda or non-agenda item, and a name and address are not provided, the provided comment will not be recorded in the official record.

The City apologizes for any inconvenience the meeting format change may pose to individuals, but it is extremely important that extra measures be taken to protect employees, residents board/commission members and elected officials during these challenging times.



**CITY OF UNIVERSITY CITY  
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS  
VIA VIDEOCONFERENCE  
Thursday, October 14, 2021 . Virtual Zoom Meeting  
7:00 pm**

1. Call to Order / Roll Call / Welcome to New Commissioner – Meg Zelenovich
2. Approval of Minutes from September 9, 2021
3. Citizens' comments: General comments may be made prior to agenda beginning. Citizens must make written request to speak on specific agenda items as items are addressed (Note: Comments are limited to 5 minutes).
4. Treasurer Report
5. Staff Liaison Report
6. Council Liaison Report
7. Committee Reports
  - Starlight Concerts
    - Changing Starlight Concerts from Monday Evenings to Weekend Afternoons – vote required
  - Returning Artists
  - Public Art
  - Marketing
  - Literary
  - Finance
  - Calendar Art
8. New Business
  - Member Interest in 2021 Arts & Letters Holiday Party – December 9, 2021
9. Old Business
10. Announcements
11. Adjournment

**Please Note:** An attempt will be made to keep all agenda items and presentations to no longer than 10 minutes.

**Enclosures:** Draft of Minutes – September 9, 2021; Arts & Letters Roster as of 10.6.21

**Please note: If you are unable to attend, please contact Staff Liaison, Lynda Euell-Taylor**  
314.505.8525 or 314.505.8625 or email: [letaylor@ucitymo.org](mailto:letaylor@ucitymo.org)



**CITY OF UNIVERSITY CITY**  
**REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS**  
**VIA VIDEO CONFERENCE**  
**Thursday, September 9, 2021 – 7:00 PM**

**Members Participating:**

Karla Brown, Cherise Harris, Carol Jackson, Eleanor Mullin, Winnie Sullivan, Nicole Thomas, John Tieman, Kay Watts

**Excused:** Wilmetta Toliver-Diallo, Richard Massey, Marian Reed,

**Also participating:** Staff Liaison, Lynda Euell-Taylor, Council Liaison, Bwayne Smotherson

The meeting was called to order at 7:00p.m. by Commission President, John Tieman.

**Minutes:** Approval of June minutes. Mrs. Mullin moved to approve June minutes; Seconded by Mrs. Watts; approved by the acclimation

**Citizens Comments:** None

**Treasurer Report:** Ms. Sullivan

**General Account**

Beginning Balance (5/28/2021) 17,302.16  
Deposits +0.00  
Checks -0.00  
Withdrawals/Debits -5.00  
Ending Balance (6/30/2021) 17,297.16

Beginning Balance (6/30/2021) 17,297.16  
Deposits +0.00  
Checks -0.00  
Withdrawals/Debits -5.00  
Ending Balance (7/30/2021) 17,292.16

Beginning Balance (7/30/2021) 17,292.16  
Deposits +0.00  
Checks -3200.00  
Withdrawals/Debits -5.00  
Ending Balance (8/31/2021) 14,087.16

**Marvin Levy Fund**

Beginning Balance (5/28/2021) 19,681.95  
Deposits +0.80  
Withdrawals/Checks 0.00  
Ending Balance (6/30/2021) 19,682.75

Beginning Balance (6/30/2021) 19,682.75  
Deposits +0.73  
Withdrawals/Checks 0.00  
Ending Balance (7/30/2021) 19,683.48

Beginning Balance (7/30/2021) 19,683.48  
Deposits +0.78  
Withdrawals/Checks 0.00  
Ending Balance (8/31/2021) 19,684.26

**Total in All Accounts 33,771.42**

**Staff Liaison Report: Ms. Euell-Taylor**

- Still no picnic pavilion/tennis court/facility reservations until further notice
- A few Boards/Commissions have returned to in-person meetings

**Council Liaison Report: Mr. Smotherson**

- Costco construction completion date pushed up to March
- Quick Trip applied for conditional permit for north-east corner of North & South and Olive Blvd
- Arts & Letters to update manual that is listed in the charter (Section 1:20.20) Definition of "Work of Art" referred to paintings, stained glass... Consider broadening the definition to include "Rare books, performance art, etc."  
Executive Committee to design updated manual to present to the commission, present to Mr. Smotherson who will present to the City Council.

**Committee Reports:**

- **Starlight Concert: Ms. Brown**
  - ❖ Raised over \$300 in donations at concerts in August
  - ❖ Committee will meet to discuss continue offering concerts on Sunday's moving forward
  - ❖ Review standard operating procedures
- **Returning Artist: Ms. Brown**
  - ❖ Reception: November 10, 2021
  - ❖ Building use form submitted and approved by SDUC (Mr. B)
  - ❖ 2 Plans for reception. Will work with SDUC on safety requirements
    - In-Person
    - Virtual
  - ❖ Next Steps: Posters, Fliers prepared to share with marketing
- **Public Art: Mr. Tieman**
  - ❖ Possibly taking place Spring 2021 or pushed to 2022
  - ❖ Projected sites for ancillary exhibits

- **Marketing:** Ms. Toliver-Diallo (Reported by Ms. Thomas)
  - ❖ Facebook updated. Watching & communicate Starlight is on community calendars
  - ❖ Requesting budget of \$25.00 to promote concerts & events on Facebook
  - ❖ Awaiting response from Returning Artist committee for marketing needs
  - ❖ Awaiting response from Starlight Committee (Ms. Jackson) for committee needs
  
- **Literary:** Ms. Sullivan
  - ❖ Due to unpredictability of the Covid-19 pandemic, there will be no literary event
  
- **Finance:** Ms. Sullivan
  - ❖ No new developments
  - ❖ Will look into additional grant opportunities
  
- **Calendar Arts:** Ms. Watts / Ms. Reed
  - 2023 Calendar – University City Hall of Fame. Will coordinate with SDUC (Ms. Cole) to obtain pictures and permissions

**New Business:** None

**Old Business:** None

**Announcements:**

Sending well wishes for a speedy recovery to Ms. Euell-Taylor

**Adjournment:** Moved by Mrs. Mullin; second by Ms. Harris; approved by acclamation

