

**MINUTES OF A REGULAR MEETING OF THE
PARK COMMISSON
CITY OF UNIVERSITY CITY, ST. LOUIS COUNTY, MISSOURI
TUESDAY, OCTOBER 19, 2021**

Agenda Item A: Call Meeting to Order

The Commission did not have a quorum present to hold the meeting. Accordingly, no official business was discussed, and no minutes were taken.

Agenda Item B: Roll Call

Those in attendance included Commission Vice President James Wilke, Commission Members Lisa Hummel, and Meg Ullman. Also, in attendance was Director of Parks, Recreation and Forestry Darren Dunkle. Those not in attendance included Commission President Carl Hoagland, Commission Members James Crowe and Su Schmaltz, and Council Liaison Steve McMahon.

**MINUTES OF A REGULAR MEETING OF THE
PARK COMMISSION
CITY OF UNIVERSITY CITY, ST. LOUIS COUNTY, MISSOURI
TUESDAY, SEPTEMBER 21, 2021**

Agenda Item A: Call Meeting to Order

Park Commission Vice President, James Wilke called the meeting to order at 6:41 pm.

Agenda Item B: Roll Call

Those in attendance included Commission Vice President James Wilke, Commission Members James Crowe, Lisa Hummel, Su Schmaltz and Meg Ullman. Also, in attendance was Deputy Director of Recreation Services, Lynda Euell-Taylor, Deputy Director of Park Maintenance, Todd Strubhart and City Council Liaison Steve McMahon. Those not in attendance included Commission President Carl Hoagland and Commission Member James Redd.

Agenda Item C: Approval of the Agenda

With University City Swim Club (UCSC) representative Paul Granneman in attendance to discuss the UCSC Agreement, Commission Vice President Wilke requested this discussion move to the Citizens' Comments section of the agenda. **Commission Member Hummel motioned, and Commission Member Crowe seconded to approve the agenda and this agenda update. The motion was approved with a 5-0 vote.**

Agenda Item D: Approval of the Minutes

Commission Member Hummel motioned, and Commission Member Ullman seconded to approve the Minutes of July 20, 2021. The motion was approved with a 5-0 vote.

Agenda Item E: Citizen Comments

Commission Vice President Wilke asked the petition initiated by Dana Barhard regarding installation of pickleball courts at Kaufman Park be placed on the October agenda for discussion.

Agenda Item F: Department Report

Commission Members Hummel and Schmaltz requested an update on the marketing plan for filling vacant full-time department positions; and both recommended an increase in hourly pay rate as an attraction for part-time applicants.

Commission Member Schmaltz pointed out a possible discrepancy in the July 2021 Ruth Park Golf Report.

Commission Vice President Wilke requested a report of the number of Fall 2021 athletic field reservations the department has obtained this season.

Agenda Item G: Council Report

Council Liaison McMahon reported the following:

- 1) Loop In Motion – Was held weekend of September 11th-12th; interesting seeing that section of Delmar without vehicle traffic as the street was closed for pedestrians and event attendees.

- 2) Special Meeting/Study Session – Council Members, Directors and Administrative Staff attended a Special Saturday Meeting/Study Session on Saturday, September 18th. Variety of topics were discussed; as well as the City’s workplan for the future.
- 3) Quik Trip – Plans are moving forward for the construction of a Quik Trip at the intersection of Olive and North & South.

Agenda Item H: Commission Members Park Inspection Report

- 1) Greensfelder Park (James Crowe) – Grass is overgrown; needs mowing.
- 2) Flynn/Kaufman Parks (Su Schmalz) – Signage needs to be updated at both courts to reflect policies/procedures for various sports (tennis, pickleball, etc.) - instead of those just related to tennis.

Agenda Item I: Unfinished Business

- 1) Parks Special Event Policy – Brief discussion took place in regard to the Special Event Policy. Commission Vice President Wilke suggested staff review the proposed Special Event Policy drafted by the sub-committee and this matter be tabled until the October meeting. **Commission Member Hummel motioned to table this discussion until the October meeting, the motion was seconded by Commission Member Crowe. The motion was approved 5-0.**
- 2) University City Swim Club Agreement – Discussion took place in regard to the proposed agreement between City of University City and University City Swim Club (UCSC). UCSC Representative Paul Granneman provided a brief overview of the organization’s 2021 season and expressed a few concerns with the proposed agreement. **Commission Member Crowe motioned to table this discussion until the October meeting and requested UCSC Representatives provide the organization’s 2021 statistical and financial data for the Commission to review (It was also indicated this is the second request the Commission has made for this information) Commission Vice President Wilke seconded this motion. The motion was approved with a 5-0 vote.**

Agenda Item J: New Business

- 1) Golf Programming Services Agreement – Discussion was held regarding the proposed Golf Programming Services Agreement. Commission Vice President Wilke expressed his concern regarding the possible end of not-for-profit organizations and school use of Ruth Park Golf Course to provide golf instruction to youth and high school students. **Commission Member Schmalz motioned to table this discussion until the October meeting, the motion was seconded by Commission Member Crowe. The motion was approved 5-0.**
- 2) Trail Naming Policy – After brief discussion, **Commission Member Schmalz moved to table this discussion until a later date, the motion was seconded by Commission Member Ullman. The motion was approved 5-0**
- 3) Proposed Cell Tower – Commission Member Hummel raised question regarding the monetary benefit to the City, as well as the proposed leasing agreement. **Commission Member Hummel moved to table this discussion as more information is warranted, the motion was seconded by Commission Member Ullman. The motion was approved 5-0.**
- 4) ID Cards – Discussion was held regarding the ID Card requirement; especially as it related to current Centennial Commons facility hours and the 2021 Heman Pool season (i.e., pool visitors unable to obtain ID card during hours Centennial Commons was closed, though Heman Pool was open). **Commission Member Crowe moved that staff research the cost (staffing, technical needs, equipment, etc.) of**

creating an ID Card/Membership station for Heman Pool. The motion was seconded by Commission Member Hummel The motion was approved 5-0.

- 5) Management Policies – After brief discussion, **Commission Member Ullman** moved that staff provide all policies (departmental, managerial, etc.) to the Commission; and as staff updates policies, those be shared with the Commission as well. The motion was seconded by Commission Member Schmaltz. The motion was approved 5-0.

Agenda Item K: Commission Comments

None

Agenda Item L: Adjournment

Commission Member Hummel made a motion at 9:01 pm, seconded by Commission Member Crowe to adjourn. The motion was approved with a 5-0 vote.

MINUTES SUBJECT TO PARKS COMMISSION APPROVAL.