



**PARKS COMMISSION
HEMAN PARK COMMUNITY CENTER
975 PENNSYLVANIA**

**Tuesday, November 16, 2021
6:30 p.m.**

On March 20, 2020, City Manager Gregory Rose declared a State of Emergency for the City of University City due to the COVID-19 Pandemic. Due to the ongoing efforts to limit the spread of the COVID-19 virus, those who are not fully vaccinated are asked to wear face coverings.

AGENDA

A. MEETING CALLED TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA (*Delete Agenda Item, Table Agenda Item, Move Agenda Item*)

D. APPROVAL OF MINUTES

1. September 21, 2021

E. CITIZEN PARTICIPATION

Citizens' comments: Comments limited to five (5) minutes. A comment form must be filled out by anyone wishing to speak. General comments may be made at this time. Comments related to specific agenda items may be made at this time or at the time the agenda item is discussed.

F. DEPARTMENT REPORT

G. COUNCIL LIAISON REPORT

H. COMMISSION MEMBERS PARK INSPECTIONS REPORT

A. UNFINISHED BUSINESS

- 1) Parks Special Event Policy Update
- 2) Golf Programming Services Agreement
- 3) Trail Naming Policy

B. NEW BUSINESS

- 1) Arts Program Request
- 2) Pickle Ball
- 3) Park Priorities
- 4) Centennial Commons Indoor Soccer

C. COMMISSION COMMENTS

D. ADJOURNMENT

**MINUTES OF A REGULAR MEETING OF THE
PARK COMMISSION
CITY OF UNIVERSITY CITY, ST. LOUIS COUNTY, MISSOURI
TUESDAY, SEPTEMBER 21, 2021**

Agenda Item A: Call Meeting to Order

Park Commission Vice President, James Wilke called the meeting to order at 6:41 pm.

Agenda Item B: Roll Call

Those in attendance included Commission Vice President James Wilke, Commission Members James Crowe, Lisa Hummel, Su Schmalz and Meg Ullman. Also, in attendance was Deputy Director of Recreation Services, Lynda Euell-Taylor, Deputy Director of Park Maintenance, Todd Strubhart and City Council Liaison Steve McMahon. Those not in attendance included Commission President Carl Hoagland and Commission Member James Redd.

Agenda Item C: Approval of the Agenda

With University City Swim Club (UCSC) representative Paul Granneman in attendance to discuss the UCSC Agreement, Commission Vice President Wilke requested this discussion move to the Citizens' Comments section of the agenda. **Commission Member Hummel motioned, and Commission Member Crowe seconded to approve the agenda and this agenda update. The motion was approved with a 5-0 vote.**

Agenda Item D: Approval of the Minutes

Commission Member Hummel motioned, and Commission Member Ullman seconded to approve the Minutes of July 20, 2021. The motion was approved with a 5-0 vote.

Agenda Item E: Citizen Comments

Commission Vice President Wilke asked the petition initiated by Dana Barhard regarding installation of pickleball courts at Kaufman Park be placed on the October agenda for discussion.

Agenda Item F: Department Report

Commission Members Hummel and Schmalz requested an update on the marketing plan for filling vacant full-time department positions; and both recommended an increase in hourly pay rate as an attraction for part-time applicants.

Commission Member Schmalz pointed out a possible discrepancy in the July 2021 Ruth Park Golf Report.

Commission Vice President Wilke requested a report of the number of Fall 2021 athletic field reservations the department has obtained this season.

Agenda Item G: Council Report

Council Liaison McMahon reported the following:

- 1) Loop In Motion – Was held weekend of September 11th-12th; interesting seeing that section of Delmar without vehicle traffic as the street was closed for pedestrians and event attendees.

- 2) Special Meeting/Study Session – Council Members, Directors and Administrative Staff attended a Special Saturday Meeting/Study Session on Saturday, September 18th. Variety of topics were discussed; as well as the City's workplan for the future.
- 3) Quik Trip – Plans are moving forward for the construction of a Quik Trip at the intersection of Olive and North & South.

Agenda Item H: Commission Members Park Inspection Report

- 1) Greensfelder Park (James Crowe) – Grass is overgrown; needs mowing.
- 2) Flynn/Kaufman Parks (Su Schmalz) – Signage needs to be updated at both courts to reflect policies/procedures for various sports (tennis, pickleball, etc.) - instead of those just related to tennis.

Agenda Item I: Unfinished Business

- 1) Parks Special Event Policy – Brief discussion took place in regard to the Special Event Policy. Commission Vice President Wilke suggested staff review the proposed Special Event Policy drafted by the sub-committee and this matter be tabled until the October meeting. **Commission Member Hummel motioned to table this discussion until the October meeting, the motion was seconded by Commission Member Crowe. The motion was approved 5-0.**
- 2) University City Swim Club Agreement – Discussion took place in regard to the proposed agreement between City of University City and University City Swim Club (UCSC). UCSC Representative Paul Granneman provided a brief overview of the organization's 2021 season and expressed a few concerns with the proposed agreement. **Commission Member Crowe motioned to table this discussion until the October meeting and requested UCSC Representatives provide the organization's 2021 statistical and financial data for the Commission to review (It was also indicated this is the second request the Commission has made for this information) Commission Vice President Wilke seconded this motion. The motion was approved with a 5-0 vote.**

Agenda Item J: New Business

- 1) Golf Programming Services Agreement – Discussion was held regarding the proposed Golf Programming Services Agreement. Commission Vice President Wilke expressed his concern regarding the possible end of not-for-profit organizations and school use of Ruth Park Golf Course to provide golf instruction to youth and high school students. **Commission Member Schmalz motioned to table this discussion until the October meeting, the motion was seconded by Commission Member Crowe. The motion was approved 5-0.**
- 2) Trail Naming Policy – After brief discussion, **Commission Member Schmalz moved to table this discussion until a later date, the motion was seconded by Commission Member Ullman. The motion was approved 5-0**
- 3) Proposed Cell Tower – Commission Member Hummel raised question regarding the monetary benefit to the City, as well as the proposed leasing agreement. **Commission Member Hummel moved to table this discussion as more information is warranted, the motion was seconded by Commission Member Ullman. The motion was approved 5-0.**
- 4) ID Cards – Discussion was held regarding the ID Card requirement; especially as it related to current Centennial Commons facility hours and the 2021 Heman Pool season (i.e., pool visitors unable to obtain ID card during hours Centennial Commons was closed, though Heman Pool was open). **Commission Member Crowe moved that staff research the cost (staffing, technical needs, equipment, etc.) of**

creating an ID Card/Membership station for Heman Pool. The motion was seconded by Commission Member Hummel The motion was approved 5-0.

- 5) Management Policies – After brief discussion, Commission Member Ullman moved that staff provide all policies (departmental, managerial, etc.) to the Commission; and as staff updates policies, those be shared with the Commission as well. The motion was seconded by Commission Member Schmaltz. The motion was approved 5-0.

Agenda Item K: Commission Comments

None

Agenda Item L: Adjournment

Commission Member Hummel made a motion at 9:01 pm, seconded by Commission Member Crowe to adjourn. The motion was approved with a 5-0 vote.

MINUTES SUBJECT TO PARKS COMMISSION APPROVAL.

DRAFT

MEMORANDUM



TO: Parks Commission

FROM: Darren Dunkle, Director of Parks, Recreation & Forestry

DATE: November 1, 2021

SUBJECT: Parks Monthly Report - November

ADMINISTRATION

1) Departmental Policies and Procedures

Continued to work on the development of a more formal documented system of policies and procedures. Once these policies and procedures have been developed, they will be submitted to the appropriate governing authority for review, comment, and approval when necessary.

2) Legal

- a) Legal counsel reviewing recommended "Park Ordinances".
- b) Legal counsel reviewing recommended "Park Policies".

3) Maintenance Investment/Improvement Plan, Capital Investment/Improvement Plan, Refurbishment/Replacement Plan.

Continued to work on the development of an overall plan to identify the maintenance and operational needs of the department. This plan will include itemized work, life cycles, estimated costs, etc.

4) Personnel

- a) Recreation Supervisor (Sports, Health & Fitness) – Vacant. Currently accepting applications.
- b) Recreation Supervisor (Programs and Special Events) – Vacant. Currently accepting applications.
- c) Parks Maintenance Crew Leader – Vacant. Currently accepting and reviewing applications.
- d) Golf Course Equipment Operator - Vacant. Currently accepting and reviewing in-house applications.
- e) Parks Laborer-Light Equipment Operator – Vacant effective November 19th.
- f) Centennial Commons – The Recreation Division continues the process of recruiting, hiring, and training of part-time staff.
- g) Part-Time Personnel Compensation Plan – Currently reviewing current Compensation Plan for part-time employees and developing a recommendation for a scheduled increase in pay for 2022 and beyond. This is necessitated by the current shortage of personnel and the ability of hiring part-time personnel, coupled with the fact that both the private and public sectors in our area have or are in the process of raising the hourly pay to retain and attract new employees.

5) FY22 Capital Improvement Projects

- a) Ackert Park Renovation (Construction) – Work is scheduled to begin the week of November 15th and is scheduled to be completed in May of 2022.

- b) Ackert Park Renovation (Site Amenities) –City Council approved on 9/13/21.
 - c) E.A.B. Program – City Council approved on 9/13/21.
 - d) Asphalt Trail Repairs at Heman Park – City Council approved on 9/13/21. Work is scheduled to begin the week of November 8th with a completion date of the end of December.
 - e) Pool Painting at Heman Park – Project was completed at the end of October.
 - f) Dog Park Pavilion/Shade Structure – Bid in late winter to early spring. Construction spring/summer of 2022.
 - g) Driving Range Repairs (Engineering) – Currently In design. Bid in late fall to early winter.
 - h) Driving Range Repairs (Construction) – Construction winter/spring of 2022.
 - i) Hazardous Tree Removal – Under Contract.
 - j) Centennial Commons Painting.
 - k) Centennial Commons Turf Replacement - Bid in late winter to early spring. Construction spring/summer of 2022.
- 6) Department Management Workshop – Held a Management Workshop on Friday, October 29th for all supervisory and administrative personnel. The Workshop consisted of FY23 Budget Preparation; Purchasing Policy; Bidding Procedures; City Work Plan; Parks, Recreation, Forestry & Fleet Work Plan; and CAPRA Accreditation information.

RECREATION OPERATIONS

- 1) Fees and Charges – Based on the procedures outlined in the Revenue and Pricing Policy, staff continued to review the existing pricing.
- 2) Software Upgrades – Staff continued to work with IT and vendor on preparation of upgrading the current RecTrac/GolfTrac recreation software. The migration and update are currently scheduled for March of 2022.
- 3) Athletic Fields – Continued to Work with outside organizations on the scheduling of outdoor fields for football and soccer, and indoor soccer.
- 4) FY22 Equipment & Improvement Projects
 - a) Centennial Commons Cabinet Replacements.
 - b) Centennial Commons Floor Replacement.
 - c) Centennial Commons Locker Room Improvements.
 - d) Centennial Commons Security Cameras. City Council approved on 9/13/21.
 - e) Centennial Commons Cardio Weight Replacements.
 - f) Centennial Commons Fitness Equipment Replacements.

PARK OPERATIONS

- 1) In-House Mowing – Staff continued mowing selected sites.
- 2) Outsourced Mowing – Continued to monitor contracted mowing.
- 3) Athletic Fields – Awarded bid for the purchase of soil amendments for the Heman Park baseball fields.

4) **FY22 Equipment & Improvement Projects**

- a) Flynn Park - Tennis Court Resurfacing – Bid in late winter to early spring. Construction spring/summer of 2022.
- b) Fogerty Park – Parking Lot and Trail Sealing – Bid in late winter to early spring. Construction spring/summer of 2022.
- c) Majerus Park – Trail Sealing – Bid in late winter to early spring. Construction spring/summer of 2022.
- d) Heman Park – Bid in late winter to early spring. Construction spring/summer of 2022.
- e) Lewis Park Playground Renew – Scheduling project with contractor.
- f) Metcalfe Park Playground Renew – Working on contractor quote.
- g) Rabe Park Playground Renew – Working on contractor quote.
- h) Aerator/Seeder Replacement – Placed order with vendor.
- i) Vacuum Attachment – Placed order with vendor.
- j) Walk Behind Mower Replacement.
- k) Mower Hoist Lift – Working on Bid Specifications.

5) **Software** – Staff continued to explore new software for maintenance activities, inventory, etc.

6) **Snow Rodeo** – Held the annual Snow Rodeo for all Parks, Recreation, Forestry personnel on November 5th. Items discussed included Winter Storm Event Operations, Urban Forestry Storm Response Policy and Plan, Urban Forestry Tree Removal Procedures, FY 23 Budget Preparation, FY 22-23 City Work Plan, FY 22-23 Parks Work Plan.

7) **Parks Storage Yard** – Staff worked on the regrading and the addition of rock to the storage yard to provide additional space and better drainage.

8) **Playgrounds** – Topped off mulch in various playgrounds.

9) **Dog Park** - Topped off mulch in the dog park.

10) **Irrigation** – Winterized all irrigation and fountains.

11) **Restrooms** – All park restrooms will be shut down on November 15th for winterization.

GOLF OPERATIONS

1) **Attendance and Revenue Numbers** –

Description	October FY22	October FY21	FY22	FY21
Rounds of Golf	3,456	3,657	17,485	19,509
Driving Range	\$19,895.00	\$21,015.00	\$105,502.00	\$113,719.00
Greens Fees	\$51,985.00	\$50,718.00	\$259,818.00	\$246,020.00
Cart Rentals	\$18,024.00	\$17,174.00	\$106,353.00	\$89,759.00
Golf Shop Sales	\$8,934.00	\$10,893.00	\$55,167.00	\$54,516.00
Programs	\$0.00	\$100.00	\$0.00	\$1,090.00
Total Revenue	\$98,838.00	\$99,900.00	\$526,840.00	\$505,104.00
Total Expenses	\$62,901.47	\$69,462.57	\$218,251.12	\$219,999.57
Profit/Loss	\$35,936.53	\$30,437.43	\$308,588.88	\$285,104.43

2) **FY22 Equipment & Improvement Projects**

- a) **Club House Outside Painting** – Working on bid specifications. Planned to go out to bid in late winter and completed in the spring of 2022.
 - b) **Security Cameras** – Made repairs on some of the cameras and are evaluating the cost of replacement cameras and connection to the Police.
- 3) **Golf Course Management Plan** - Have developed a “Draft” of an overall Golf Course Management Plan.
- 4) **Hazardous Tree Removal** – Staff developed specifications and went out to bid for the removal of nine hazardous trees. Council approved the on 11/8/21.
- 5) **Fees and Charges** – Staff continued to review existing pricing and the possibility of needing to adjust fees for spring 2022.
- 6) **Driving Range Shed** – Staff replaced roof on the driving range shed.
- 7) **Irrigation** – Winterized all irrigation



PARKS AGENDA ITEM COVER

MEETING DATE: November 16, 2021
AGENDA ITEM TITLE: Golf Programming Agreement
AGENDA SECTION: New Business
PREPARED/SUBMITTED BY: Darren Dunkle, Director of Parks,
Recreation and Forestry

BACKGROUND REVIEW:

The City currently provides limited golf lessons and various golf programming to our residents and patrons at the Ruth Park Golf Course. These services have been provided in a number of ways over the years with both inhouse staff as well as contractual staff and instructors.

In reviewing our operations over the past two years, staff has determined that there is need that exists for lessons and programming for both youth and adults alike that is far more encompassing than what we are able to effectively provide through the Golf Manager alone.

It remains to be a challenge to recruit, hire, train and keep part-time staff, and even more so with the COVID pandemic. This along with the responsibility of running the day-to-day operations of the golf shop and driving range it consumes the majority of the time of the Golf Manager. As such, staff issued a Request For Proposals (RFP) for Golf Programming Contracted Services. As part of the RFP, the City invited qualified golf instruction providers to submit proposals for a contractual arrangement to provide exclusive Golf Instructional Programs and related services (This would replace our current practice of providing non-exclusive contract services) at our Ruth Park Golf Course. This would not only allow the City to provide quality lessons and programs, but it would allow for better marketing and coordination of these programs and lessons.

Only one contractor responded to the RFP, and as such, staff has developed the attached "Golf Programming Agreement", in which St. Louis Golf Lessons (SLGL) would conduct golf instructional lessons and mutually agreed upon programs for both youth and adults. This relationship is similar in nature to the contractual relationships that the City has with Contractors who provide swim lessons, swim programs, fitness instruction and fitness programs.

If approved, the City would not only be able to provide a better variety of programs but would be able to better serve our patrons with a variety of instructors, times, and dates in the delivery of golf lessons.

RECOMMENDATION:

The Parks, Recreation and Forestry Department ask for the Parks Commission support for the Golf Programming Agreement with St. Louis Golf Lessons.

ACTION:

There must be a motion and a second by a Commission member to make a recommendation and the motion must be approved by the majority of the Commission. If the motion is approved by the majority of the members, the recommendation will be forwarded to the City Council for their review and consideration.

ATTACHMENTS:

1. Golf Programming Agreement

GOLF PROGRAMMING AGREEMENT

This Golf Programming Agreement ("Agreement") is entered into and made this ____ day of _____, 2021, by and between St. Louis Golf Lessons, a Missouri corporation, and the City of University City, Missouri ("City"), a Missouri municipal corporation.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, St. Louis Golf Lessons and the City agree as follows:

CITY

1. St. Louis Golf Lessons is given the exclusive right to provide private lessons (paid instruction to individuals or groups) and youth and adult programming (Camps, Classes, and Clinics), ("Services") at the Ruth Park Golf Course – Driving Range and other approved areas as set forth below; however, the City of University City expressly reserves the right to give permission to schools and/or other non-profit groups who have a use contract with the City to provide their own lessons/instruction to their student athletes at the Ruth Park Golf Course – Driving Range and elsewhere. Such activity shall be coordinated with the City and St. Louis Golf Lessons so as to minimize any disruptions.

The Services shall be provided as follows: 2021- November through December 31st, with the City's option to pick up two additional years (2022 - January 1st through December 31st; 2023 - January 1st through December 31st) on an annual basis under the same terms and conditions.

2. The City agrees to provide St. Louis Golf Lessons an opportunity to provide a link to its website for Services provided at Ruth Park Golf Course.
3. The City agrees to provide St. Louis Golf Lessons an opportunity to provide marketing materials and signage at the Ruth Park Golf Course at its own expense and must be approved by the City before posting or placement.
4. The City agrees to allow St. Louis Golf Lessons access to the Ruth Park Golf Course -Driving Range for mutually agreed upon non-City programming events. It would be St. Louis Golf Lessons' responsibility to collect all registrations and payments for said events. Each participant would be responsible for the purchase of their own driving range golf balls used in conjunction with said programs.

ST. LOUIS GOLF LESSONS

1. St. Louis Golf Lessons shall provide instructors to teach private lessons at the Ruth Park Golf Course at times and dates as mutually agreed upon by both parties. St. Louis Golf Lessons shall collect all registrations and payments for said lessons. Each participant will be responsible for the purchase of their own driving range golf balls used in conjunction with their lessons from the Ruth Park Golf Course.
2. St. Louis Golf Lessons shall provide instructors to teach mutually agreed upon group programming for both youth and adults at the Ruth Park Golf Course at times and dates as mutually agreed upon by both parties. In general, these mutually agreed upon programs shall be conducted in the spring, summer, and fall. St. Louis Golf Lessons shall collect all registrations and payments for said

programming and provide the City with a roster of all participants. St. Louis Golf Lessons shall provide the City with twenty (20%) of all revenues generated by each participant. Said revenues and rosters shall be submitted to the City at the conclusion of each program session. Furthermore, each participant will be responsible for the purchase of their own driving range golf balls, greens and cart fees and any other fees that may be used in conjunction with each program from the Ruth Park Golf Course.

3. St. Louis Golf Lessons shall provide all equipment and supplies necessary to conduct the Services as outlined in this Agreement.
4. St. Louis Golf Lessons shall be provided the opportunity and right to conduct club fittings.
5. St. Louis Golf Lessons shall act as an independent contractor, and nothing in this Agreement shall be interpreted to create any employment, partnership, or joint venture relationship.
6. St. Louis Golf Lessons shall indemnify and hold harmless the City and its officers, directors, employees, and agents from and against all claims, costs, losses, and damages arising out of or relating to the performance of the Services.
7. St. Louis Golf Lessons agrees to provide a one (1) million-dollar Certificate of Liability and Endorsement Page and name the City of University City as additional insured.
8. St. Louis Golf Lessons agrees to provide the City with valid background checks on all instructors providing Services at the Ruth Park Golf Course.
9. St. Louis Golf Lessons shall comply with all driving range and golf course rules and regulations.
10. St. Louis Golf Lessons shall comply with all City, local, state, and federal laws, rules, and regulations applicable to this Agreement.

This Agreement shall be subject to termination by the City in the event of sale or destruction of the facilities; because of misfeasance or malfeasance by the operator; or because of reasons related to public health and safety. The City may also terminate this Agreement for repeated noncompliance with requirements as set forth and specified in this Agreement. The City reserves the right to terminate the Agreement for any reason with a thirty (30) day written notice.

The City also reserves the right, by the Agreement to cancel any part or all of the same for failure by St. Louis Golf Lessons to follow terms of said Agreement. All licensing, health and safety standards and regulations required by ordinances of the City of University City, St. Louis County, State of Missouri, or federal laws will be required of St. Louis Golf Lessons.

This Agreement and all of the covenants hereof shall insure to the benefit of and be binding upon the City and St. Louis Golf Lessons' respectively and their partners, successors, assigns and legal representatives. Neither the City nor St. Louis Golf Lessons shall have the right to assign, transfer, or sublet their interests or obligation hereunder without consent of the other party.

This Agreement constitutes the entire agreement between the parties with regard to its subject matter, supersedes all previous agreements on this subject matter, and may be modified only by written agreement of the parties, and shall be governed by the laws of the City of University City and the State of Missouri.

This Agreement shall be administered by the City Manager and the Director of Parks, Recreation and Forestry or their designees, and St. Louis Golf Lessons shall work cooperatively with them at all times.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Attest:

Title: _____

By (signature): _____

Contractor (print): _____

Date: _____

(SEAL)

Attest:

By: _____
City Clerk

Date: _____

CITY OF UNIVERSITY CITY

CITY OF UNIVERSITY CITY

By: _____
City Attorney

By: _____
City Manager

Date: _____

Date: _____



PARKS AGENDA ITEM COVER

MEETING DATE: November 16, 2021

AGENDA ITEM TITLE: Naming of Trails Policy

AGENDA SECTION: New Business

PREPARED/SUBMITTED BY: Darren Dunkle, Director of Parks, Recreation and Forestry

BACKGROUND REVIEW:

At the present time, the City does not have a formal policy as it relates to the naming of trails. Therefore, staff has been given the task of researching and developing a policy that will provide the City of University City a systematic and consistent approach to naming our unnamed regional and local access trails.

Accordingly, staff has developed a "Draft" of said policy that strives to identify names for regional and local access trails that best reflects the significance of a feature and/or person and the community it serves, while also ensuring a worthy and enduring legacy for the City's parks and recreation system.

RECOMMENDATION:

City Manager recommends review and discussion of the policy by the Parks Commission.

ACTION:

There must be a motion and a second by a Commission member to make a recommendation and the motion must be approved by the majority of the Commission. If the motion is approved by the majority of the members, the recommendation will be forwarded to the City Council for their review and consideration.

ATTACHMENTS:

1. Naming of Trails Policy
2. Trail Naming Application



**University City
Parks, Recreation and Forestry**

PARK POLICIES AND PROCEDURES	
Naming of Trails	Number: 028
Approved By:	Effective Date:
Page 1 of 3	

I. PURPOSE

University City strives to identify names for regional and local access trails that best reflect the significance of a feature and the community it serves, while also ensuring a worthy and enduring legacy for the City's parks and recreation system.

The act of naming is significant and meaningful. A name can invoke powerful emotions, create images and help to recall history. The naming of a regional or local access trail is intended to be a permanent act, and therefore should be approached in a thoughtful manner. The name of a regional or local access trail should take into consideration the past, present and future history of the land, its use, and our relationship to it.

This policy provides the City of University City a systematic and consistent approach to naming our assets. This policy addresses unnamed regional and local access trails.

II. DEFINITIONS

- A. Regional Trails Regional trails that connect University City to adjacent communities or to regionally significant natural features such as rivers and streams.
- B. Local Access Trails trails/paths in parks or contained within a natural area are considered local access trails, not regional trails. The definition is based on length and purpose, rather than on width or material.
- C. Major Donations: a donation of property, goods, or cash generally with no expectation of return. If the gift is contingent upon a special request, it is made subject to a "condition."

III. REVISION HISTORY

IV. REFERENCES

V. GUIDING PRINCIPLES

Historic Events, People, and Places

History plays an important role in the naming of a regional or local access trail. Historical context can inform a name by honoring the city, its founders, Native American heritage, local landmarks, prominent geographical locations, and natural and geological features.

Outstanding Individuals

The City has benefited, through its evolution, from the contributions made by many outstanding individuals. Honoring these individuals through naming can remind the public of our past, inspire great actions and motivate us to become better stewards. Individuals honored through naming should have contributed significantly to the betterment of the environment, humanity and/or the City of University City.

Major Gifts

The City of University City sometimes benefit from the significant generosity of residents, businesses, and foundations. On occasion, the significance of such donations may warrant the acknowledgement of such a gift by naming.

VI. PROCEDURES AND GUIDELINES

Naming for Historic Events, People, and Places

When a regional or local access trail is associated with or located near events, people, and places of historic, cultural, or social significance, consideration will be given to naming that regional or local access trail after such events, people, and places. In considering such proposals, the relationship of the event, person, or place to the regional or local access trail must be demonstrated through research and documentation.

Naming for Outstanding Individuals

Naming a regional or local access trail for an outstanding individual is encouraged posthumously and where that person's significance and good reputation have been accepted in the City's, State's and/or Nation's history.

When considering the naming of a regional or local access trail after a person, consideration will be given when:

- The person was exceptionally dedicated or demonstrated excellence in service in ways that made a significant contribution to the land, community, the City, State of Missouri, or the

United States.

- The person volunteered and gave extraordinary help or care to individuals, families, or groups, or support to the community.
- The person risked his or her life to save or protect others.

Naming for Major Donations

A significant donation made to the City that adds considerable value to the City may be recognized through naming.

The threshold for considering the naming of a regional or local access trail will include one or more of the following:

- Land for the majority of the site was deeded to the city.
- Contribution of a significant portion of the capital construction costs associated with developing the regional or local access trail.
- Creation of or contribution to an endowment for the continued maintenance and/or programming of the regional or local access trail. The contribution will provide resources to support the effort for a minimum of 20 years.

Other Considerations

- The City reserves the right to determine which amenities fall under this policy-regional or local access trail: names should be consistent with our data management systems.
- Trail segments will be labeled by staff with approval in a manner that supports the ability of users to navigate safely through the trail system.
- Names that are currently in use will not be considered.
- Names that are discriminatory or derogatory will not be considered.
- We discourage the renaming of an existing asset.
- All graphical representations within our parks system are subject to our design standards.
- The City reserves the right to rename a regional or local access trail if the name is later determined to be inappropriate, incorrect, or offensive.
- Naming regional or local access trails with a company name is not permitted, corporate logos, insignias, brands, or direct advertising text shall not be used.

Requests should contain the following minimum information:

- Name of applicant.
- Proposed name for asset.
- Background/support for proposed name.
- Demonstrated community support for the proposed name.
- Identify interested/impacted stakeholders (who will care about the name?).
- Description/map showing location.
- Include a description/map showing the location of the regional or local access trail.
- If proposing to name a regional or local access trail after an outstanding person, include documentation of that person's contribution to the City's, State's, or Nation's history.

Once the committee has identified a name, the recommendation will be presented to the City Manager in writing by the supporting staff person. A recommendation from the committee must have either the full consensus of the committee or have a 2/3 majority vote in support of the name. The City Manager may solicit feedback from the Parks Commission and/or the public to gain additional information prior to making a recommendation to City Council.

Research

It is essential that any name, especially names referencing individuals and/or families be thoroughly researched. Some suggestions for learning more about the history of a name include:

- Historic Plat Maps and Sanborn Maps.
- Missouri Archives.
- Google Search for online documents or references.
- Library Search for documents or references (ask a research librarian for assistance).
- US Census Archives.
- National Archives: <http://www.archives.gov/index.html>



UNIVERSITY CITY PARKS & TRAILS NAMING NOMINATION FORM

Proposed Name:

Proposal is for:

- Local Access Trail
- Regional Trail

Location of asset to be named, or current name:

Proposal is to honor/commemorate:

- Outstanding Individual
- Historical Events, Places
- Major Gifts

Please complete the following if you are nominating an individual*

Name:

Mailing address:

Date of Birth:

Phone 1:

Phone 2:

Email:

NOMINATION DETAILS:

Please explain why this asset should be considered for the name proposed. Add additional pages if necessary.

Nominator's Information

Name:

Phone 1:

Email:

Mailing address

Phone 2:

Affiliation to the nominee or site:

SUPPORTING DOCUMENTS

Please include supporting documents to such as pictures, news articles, awards, certificates, letters of support or commendation, etc. along with the application. Applications may be mail to: Attention Darren Dunkle, University City Parks, Recreation and Forestry, 6801 Delmar Blvd., University City, MO 63130, or emailed to ddunkle@ucitymo.org

I consent to the information contained in this application to be used for the purpose of allowing the City of University to receive input into the proposed naming. The information collected will be used as part of the Park and Trail Naming Policy for Parks, Trails, Facilities and Assets.

Signature: _____ Date: _____



PARKS AGENDA ITEM COVER

MEETING DATE: November 16, 2021

AGENDA ITEM TITLE: University City Public Art Project

AGENDA SECTION: New Business

PREPARED/SUBMITTED BY: Darren Dunkle, Director of Parks, Recreation and Forestry

BACKGROUND REVIEW:

The Arts & Letters Commission will make a presentation asking for approval of a Public Art display created for the 35-year-old collaboration between UCity and WashU's Sam Fox School of Art. It's several pieces designed to be installed temporarily along the Heman Park Service Road/Trail. The plan is to shoot for installation this Spring, 2022, and then to take it down again by mid-May.

RECOMMENDATION:

The Arts & Letters Commission ask for the support of the Parks Commission to place and display public art along the Heman Park service road/trail on a temporary basis during the spring of 2022.

ACTION:

There must be a motion and a second by a Commission member to make a recommendation and the motion must be approved by the majority of the Commission. If the motion is approved by the majority of the members, the recommendation will be forwarded to the City Council for their review and consideration.

ATTACHMENTS:

1. University City Public Art Project

University City Public Art Project



Overall Project Description

Students from the Spring 2020 Material & Culture (Photography class) are each developing a project that interprets the form, presence, and context of the River des Peres in University City.

All projects will result in 1-2 lenticular images and a short statement about the project concept and goals. Lenticular prints allow viewers to see two images in the same frame.

The final works will be displayed along the walking path that runs parallel to the River des Peres in Heman Park in University City. A folded map guide and public information display will also be produced. The information display will be custom developed for a location advised by the Arts and Letters committee. The goal of these additional materials is to increase awareness of the outdoor installation and the Public Art initiative.

Possible display locations (10-12 along path paralleling River des Peres)



Project Timeline:

- Approval of installation location by Parks Board → early Nov. 2021
- Work with utility companies to approve specific display sites along trail → Nov/Dec 2021
- Printing of lenticular images → January 2022
- Production of custom displays for Park → January – February 2022
- Install of images March 28th – April 1st 2022 (window to account for weather, student schedules, etc)
- Reception/opening event → April 8th?
- De-install of works → Flexible and dependent on committee request, but likely mid-May?

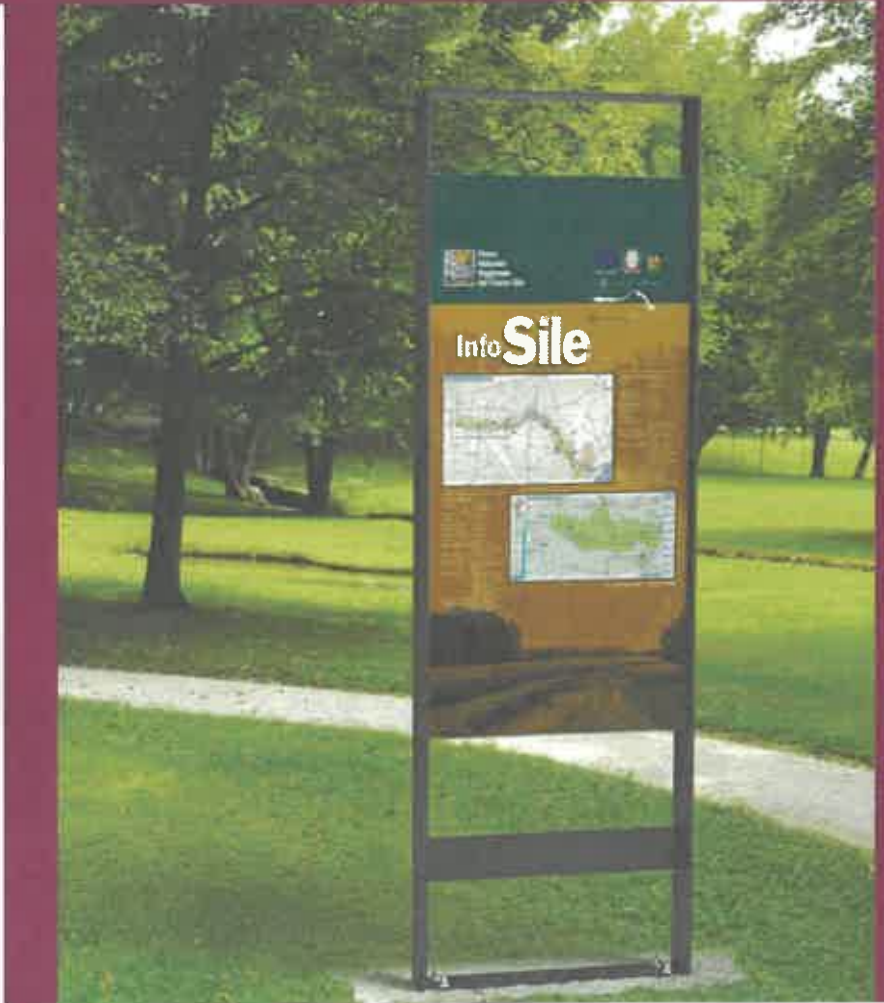
Project Display Location (s)

1. Heman Park/Walking Trail Along River des Peres
 - a. Mounted photographs will extend along the northside of the walking trail.
 - b. Estimated 10-12 images
 - c. Estimated 20ft between each image
 - d. A map w/project descriptions/outline of the trail will be developed for distribution
2. University City Public Library or other location
 - a. (possible) exhibition of students' framed photographs
 - b. Small display detailing lenticular process and student project
 - c. Folded maps of art installation

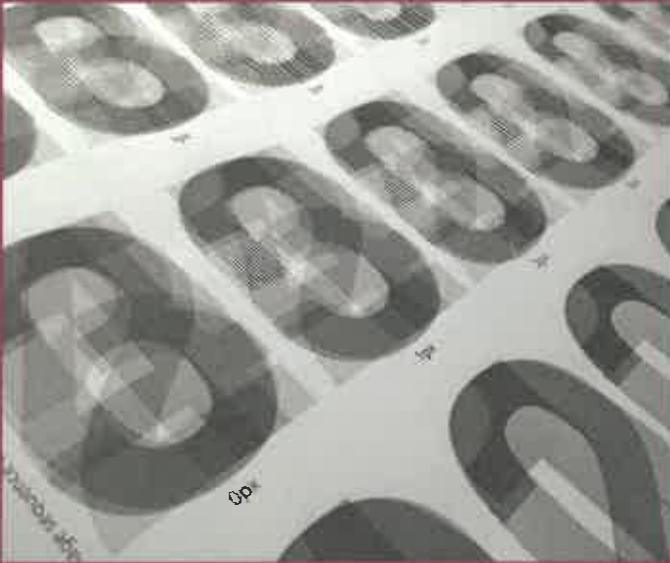
Display Frames for Lenticular Prints

- Wood/metal stand combinations akin to examples on next slide
- Pyramid-shaped stake bottoms will be used to aid in planting sign into the ground (vs. the screw-in system on the examples)
- Display will allow for showing the photograph on the front and text on the backside
- Display frames will be constructed in-house at WashU

Photograph Frame/Display Examples:



Examples of Lenticular Printing



Sample Student Projects

Haejin An, Project Description

My project is a reimagining of the woods around the River Des Peres area as a surreal fairytale landscape, thinking of the woods as something alive and something to be respected. Through the multicolored image with human figures appearing in the woods, I show that the river has the potential of being beautiful, even with the history of environmental abuse that it went through and when it is barren from the cold weather. With the tension between nature and the danger sign—although it is technically a construction sign. I also draw a contrast between the idea of the river being dangerous and the nature being attractive and present the woods as an ambivalent figure.



Kaylyn Webster, Project Description

For my project, I will have 2 lenticular prints that are 24x32 in size. My prints are a comparison of the natural landscape at the sites of the River des Peres and the human installations in the area. It is meant to reveal how the things humans create are influenced by what nature has already given us in some way. I plan to show the similarities through form, composition, and color





Nina Huang, Project Description

Juxtaposing historical photographs from the Missouri History Archive with recent pictures of the rivers, I want to create a dialogue between the past and present states of the River des Peres. The two images will come together in the lenticular print that is unified by composition but also through metaphors that collapse time and space in a single pairing.





Sophie Devinenti, Project Description

I am interested in the treatment of the River des Peres as a metaphor for St. Louis's racist past. Something that perniciously stinks, running through the heart of the city, covered up or normalized, running through neighborhood playgrounds and behind restaurants.

Digitally collaging archival cut-outs of the 1904 World's Fair (people who attended, iconic buildings) with images of the river, photoshopping them into the landscape, forces those of the past to bear witness to the future consequences of their actions. The final image, an archival image with modern signs from the river photoshopped in, asks the question; what would we have done then, knowing what we know now?





Yuanyuan He, Project Description

The piece explores the concept of human interaction with nature. As the viewers walk from the side to the center of the piece, the originally wintry scene shifts into a fantastical world with streams of butterflies coming to revelation. The swirly paths that the butterflies take on lead the viewers look closer into the piece where the trail ends and build a sense of mystery and excitement into the unknown space beyond the photograph. The transition between the two worlds symbolizes the cycling of seasons throughout the year; the incorporation of colorful butterflies into the trail along the Des Pere River signifies the coming of spring and liveliness that the river and the nature give birth to years after years.



September 17, 2021

Dear University City Parks and Recreation Commission,

We are University City residents who have been swept up by the explosive popularity of pickleball and play this game on a daily basis at Kaufman Park. We wish to request that the Commission make it a priority to paint the lines that define a pickleball court within each existing tennis court at Kaufman Park as soon as possible. We will discuss why we think this is important, worthy and affordable for the University City Parks and Recreation Commission to do.

Our primary concern is having permanent lines painted within the existing tennis courts to define the pickleball format. The game cannot be played just with tennis court lines. A diagram is attached that demonstrates the format. If the lines are painted in a different color from the existing tennis lines, each game can be easily played within its own bounds without creating a conflict between different users. **This is an affordable task** that does not require significant expenditures.

Currently, certain responsible and dedicated individuals have taken it upon themselves to show up before playtime each day with colored chalk to measure and draw pickleball lines on each available tennis court. This task is time-consuming, tedious and back-breaking work. Each time it rains, the lines must be redrawn. When more players show up and more courts are needed, the lines must be redrawn. This has been going on at Kaufman Park for more than a year and we think it is time that University City recognizes that pickleball is here to stay and deserves support.

Most recently, with the threat of Covid 19, more people have sought the outdoors to enjoy the sport of pickleball. At Kaufman Park we recently had 18 people show up to play at 7:30am. We have observed that on most days there are more people playing or waiting to play pickleball than tennis.

We are courteous to our tennis player friends. As soon as we see people waiting to play tennis, we make sure to free up courts for them. As pickleball is intended to be played by 4 players at a time, it accommodates more players within a smaller space. Tennis, on the other hand, is often played by 2 players only and even by only 1 when he/she is interested in practicing their serve. On one occasion, 7 tennis players occupied 3 courts, while 12 pickleball players huddled waiting their turn on one remaining court.

During the hot weather, the current pickleball group plays at 7:30 in the morning every day of the week. We continue to play during cooler seasons even as temperatures dip to 40 degrees F.

At Kaufman Park, most pickleball players are over 50 years old but we have succeeded recently in attracting younger family members. It is a wonderful activity for people who are retired but wish to remain active. As the court is smaller and the ball lighter, pickleball is a sport that allows people of all ages to come together for a fun and healthy pastime. Kaufman Park, especially now that the tennis courts have been resurfaced, provides many people this opportunity in a safe and natural outdoor environment.

Finally, given that pickleball has become such a popular sport and that Kaufman Park itself has grown in popularity with so many U City pickleball players, we recommend that the backboard ("wood wall") behind the tennis courts be taken down (no longer used) and the asphalt area in front of it be converted to 2 pickleball courts, considering that each pickleball court takes up approximately 1/3 the area of a tennis court. We appreciate that this second request will cost more money and time and therefore, it should not delay our primary need for lining pickleball courts within the existing 4 tennis courts.

Below are the signatures of all Kaufman Park pickleball players who are University City residents and who support this request.

If you have questions, comments or would like an audience with the signed players, please contact me: mobile 314-497-5754 or e-mail dbarhard@gmail.com.

We thank you for considering our request and look forward to hearing from the Parks Commission,

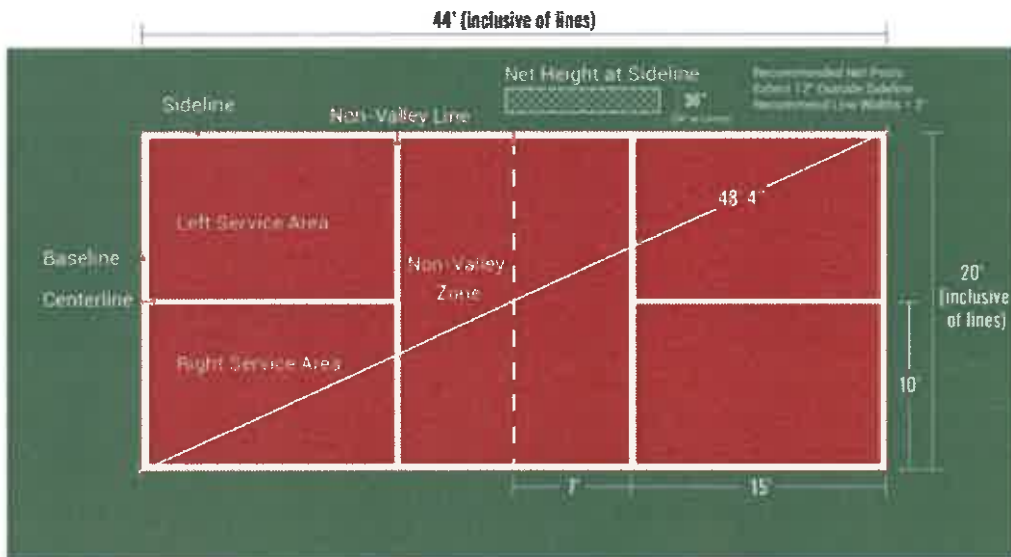
Sincerely,

Dana Barhard

cc: Steve McMahon, Jeff Hales (Ward 1), Aleta Klein, Tim Cusick (Ward 2),

Gregory Rose (City Manager)

PICKLEBALL COURT LAYOUT



Line Tolerances:

- Net line to outside of NVZ line: 7' +/- 1/8"
- Net line to outside of baseline: 22' +/- 1/4"
- Outside sideline to outside sideline: 20' +/- 1/4"
- Outside sideline to centerline: 10' +/- 1/8"
- Diagonal dimension to outside of lines: 48' 4" +/- 3/4"

Tennis and pickleball courts look almost identical, line-wise. However, when converting your tennis court for pickleball, there are a few key differences that are important to consider.

- **Court size:** Tennis courts measure at **60' wide, 120' long**, whereas pickleball courts are **20' wide, 44' long**. These dimensions are inclusive of game lines such as the no volley zone, out of bounds lines, and the net.
- **Netting:** While both nets are 36" tall, pickleball nets measure at 34" in the center.
- **Singles and doubles court sizes:** For tennis, there are areas of the court called "doubles alleys" on the right and left of the court which teams of two can use. In pickleball, the size of the court stays the same for singles and doubles.
- **No volley zone:** In pickleball, there is a seven-foot no-volley zone extended from the net, popularly known as "the kitchen."

	Pickleball	Tennis
Court Size	20' wide, 44' long	60' wide, 120' long
Netting	34" tall in the center of the net	36" tall Singles court size: 78'X27'
Singles and Doubles Court Size	20' wide, 44' long	Doubles court size: 78'X36'
No Volley-Zone	7-foot no-volley zone extended from the net	None

Parks and Recreation Priorities for 2021

Carl Hoagland, President
James Wilke, Vice President
Lisa Hummel, Member
Jay Redd, Member
Su Schmalz, Member
Margaret Ullman, Member
Darren Dunkle, Director of Parks, Recreation and Forestry
Steve McMahon, City Council Member

University City
Parks Commission Report
January/February 2021

Introduction

The Park Commission is an advisory body consisting of seven members appointed by the City Council. All members must be residents of University City for at least two years immediately prior to their appointment. The duties of the Commission are to survey, advise and review plans for maintenance and improvement of University City parks, recreational facilities and activities; along with recommending rules and regulations for the administration of the activities of the Parks, Forestry, and Recreation department on related policy matters (<https://www.ucitymo.org/276/Park-Commission>).

To accomplish the mission, the Commission members regularly visit parks and then report issues at the Commission's monthly meetings. Once a year the Commission prioritizes Park and Recreation projects. Commission members have been assigned parks as shown below.

Centennial Commons	Jay Redd
Heman Pool	Jay Redd
Community Center	Jay Redd
Ackert/Greenway South	James Wilke
Adams	Su Schmalz
Eastgate	Margaret Ullman
Flynn	Carl Hoagland
Fogerty	Open
Greensfelder	Open
Heman	Jay Redd
Kaufman	Su Schmalz
Kingsland	Margaret Ullman
Lewis	James Wilke
Majerus	Open
Metcalf	Carl Hoagland
Millar	Lisa Hummel
Mona Trail	Margaret Ullman
Mooney	James Wilke
Rabe	Lisa Hummel
Ruth Park Woods	Lisa Hummel
Ruth Park Golf Course	Su Schmalz

This year the Park and Recreation Department organized priorities by listing each project with an action date. From this list, compiled from the commissioners' park visits and discussion in the monthly commission meetings, a final list of priorities was determined. It was finalized at the January meeting and received a final vote of approval at the February meeting. These priorities are listed below.

Each priority includes a short description and page reference for additional information. They are listed in priority order according to three funding categories.

- Category 1, Over \$250,000
- Category 2, Over \$100,000 to under \$250,000
- Category 3, Under \$100,000

Please note that the decisions were made on a remote basis, thus tie votes were not decided as had been done in previous years. A quick summary shows that most of the priorities of the Parks and Recreation Department are congruent with the Parks Commission priorities. The main difference is the lower priority placed on Greensfelder Park by the Parks Commission. Also,

three items (*in italics*) were not listed in the Parks, Recreation and Forestry document but they received priorities from the Parks Commission.

**University City Park Commission
and
Parks, Recreation and Forestry Department Priorities**

Category 1: Projects over \$250,000

Title	Short Description	Projected Completion & Page description	Park Commission Priority	Park Staff Priority
Ruth	Golf course driving range	2022, p. 6	1 (tie vote)	1
Heman Park	ADA improvements	2024, p. 8	1 (tie vote)	4
Heman Park	Playground	2024, p. 8	3	5
Rabe	Playground and surfacing	2024, p. 9	4 (tie vote)	8
Ruth Park	Deck and golf cart storage	2026, p. 10	4 (tie vote)	10
Heman Park	South parking lot and drives	2024, p. 8	6 (tie vote)	6
Lewis Park	Playground and Surfacing	2026, p. 9	6 (tie vote)	11
Greensfelder	Phase 1 development	2022, p. 7	8 (tie vote)	2
Heman Park	River Des Peres	2024, p. 8	8 (tie vote)	7
Greensfelder	Phase 2 development	2023, p. 7	10	3
Greensfelder	Phase 3 development	2025, p. 9	11	9

Category 2: Projects over \$100,000 and under \$250,000

Title	Short Description	Projected Completion & Page description	Park Commission. Priority	Park Staff Priority
Heman	Centennial Commons – soccer field	2022, p.7	1 (tie vote)	1
Heman	Centennial Commons – EIFS Painting and Caulking	2022, p. 7	1 (tie vote)	2
Heman	Swimming pool pumps	2024, p. 8	1 (tie vote)	4
Heman	Park pavilion & bandstand	2024, p. 8	1 (tie vote)	5
Heman	Beautification	2024, p. 8	5	3
Heman	South shelter roofs	2024, p. 9	6 (tie vote)	6
Ruth	Putting green near # 1 tee	xxxx, p. 10	6 (tie vote)	No priority
Ruth	Driving range lights	xxxx, p. 10	6 (tie vote)	No priority
Ruth	Maintenance Lot and Drive	2025, p. 10	9 (no votes)	7
Ruth	Centennial Commons aquatic center	xxxx, p. 10	9 (no votes)	No priority

Category3: Projects under \$100,000

Title	Short Description	Projected Completion & Page description	Park Commission. Priority	Park Staff Priority
Flynn	Tennis court resurfacing and signage	2022, p. 10	1 (tie vote)	2
Heman	Park north trail sealing	2022, p. 10	1 (tie vote)	3
Ruth Park	Golf course – septic system	2023, p. 8	1 (tie vote)	7
Heman	Centennial Commons fitness equipment replacement	2023, p. 10	1 (tie vote)	9
Metcalf	Playground surfacing/ADA improvements	2022, p. 10	5	4
Heman	Basketball court resurfacing	2024, p. 11	6 (tie vote)	10
Ruth Park	Short game practice area	2025, p. 9	6 (tie vote)	11
All Parks	Needs analysis survey (parks, recreation, forestry & golf)	2022, p. 7	7 (tie vote)	1
All Parks	Update the 2008 Comprehensive Parks Master Plan	2023, p. 7	7 (tie vote)	5

Heman	Update the 2014 Heman Park site master plan	2023, p. 2	7 (tie vote)	6
Title	Short Description	Projected Completion & Page description	Park Commission Priority	Park Staff Priority
Heman	Tennis court resurfacing and signage	2023, p. 10	10 (tie vote)	8
Kaufman	Tennis court resurfacing and signage	2025, p.11	10 (tie vote)	12
Heman	Centennial Commons fitness equipment replacement	2025, p. 11	10 (tie vote)	13

**Park Improvements Descriptions
FY 2022- 2026 Priorities
Submitted to the Park’s Commission by the Director of
Parks, Recreation and Forrestry
1/19/2021**

CAPITAL IMPROVEMENTS

The City’s Capital Improvement Plan (CIP) is generally based on projects and/or items that either have a life span of ten (10) years, or their individual costs are \$25,000 or greater.

Although there are several items and areas that need attention, priorities have been established based on the following criteria: 1) Budget; 2) Liability or safety issue; 3) Didn’t meet code/standards; 4) Need over want; and 5) Affected the use of the park or facility. As such I have prioritized the needs as listed below:

FY 2022

Golf Course Driving Range \$262,385

The driving range at the Ruth Park Golf Course over the past few years has experienced rutting due to poor drainage which has now become an impediment to staffs availability to pick up the driving range balls with the ball picker, thus forcing staff to pick up balls by hand. The severe

rutting has also affected the maintenance staff's ability to mow areas of the driving range.

Needs Analysis Survey (Parks, Recreation, Forestry, Golf) \$50,000

Conduct a citizen survey on Parks, Recreation, Forestry and Golf Services. This would allow the department to gather perceptions about many important issues/needs/wants and to aggregate the results to get the pulse of our residents. These results could then be used in part to develop a Comprehensive Parks and Recreation Master Plan.

**Greensfelder Park Phase 1 \$363,729
(\$327,356 from Muni Grant - \$36,373 City Share)**

In July of 2019 the Parks Commission voted to recommend moving forward with an application of a Municipal Parks Planning Grant for Greensfelder Park. The City received the Planning Grant from the St. Louis County Municipal Parks Grant Commission for the development of a Concept Plan. Since that time staff has hired and worked with a consultant to develop said Concept Plan. During our evaluation and analysis of the site, we have determined that the biggest concern deals with the storm water runoff coming from adjoining neighbors, which has led to constant flooding of areas of the park which makes it unusable for use, as well as it affects maintenance delivery. As such, it is recommended that the City move forward with exploring grant opportunities to assist in the funding of Phase I of the project which in part would include solutions to the stormwater issues.

Heman Park – Centennial Commons – Soccer Field \$150,000

The existing indoor soccer field turf was installed in 2004/2005 with the development of Centennial Commons. The normal life expectancy of artificial turf is approximately 8-10 years depending on original quality, use, and maintenance. The current artificial turf surfacing is approximately 15-16 years old and is in need of replacement. It is recommended that the artificial turf be replaced.

Heman Park – Centennial Commons – EIFS Painting and Caulking \$100,000

A partial restoration effort to the exterior walls at CentCom was undertaken in 2017. The work consisted of installation of "weepers" to allow for positive moisture control of the wall system, and cleaning, prepping, painting, and caulking the stucco surfaces at two of the exterior walls at the gymnasium. Additionally, the CMU block surfaces were treated with a clear waterproofing compound and the pre-cast stone sills were pointed with a flexible mortar. Subsurface CMU blocks received an elastomeric coating to provide a waterproof barrier. The work addressed an immediate maintenance need and should reduce future maintenance costs both to the exterior and interior of the building.

The Public Works – Facilities Division who is responsible for this work will be making a funding request for this work.

FY 2023

Update the 2008 Comprehensive Parks Master Plan \$75,000

Although the 2008 Master Plan still has some validity, the plan needs to be updated. This in part can be accomplished by starting with a Needs/Wants Analysis (FY22). Much like the Citizen Satisfactory Survey, a Public Engagement Process could include both Public Meetings and a Citizen Survey to gain the pulse of the needs and wants of the community.

Update the 2014 Heman Park Site Master Plan \$25,000

(\$6,400 from Muni Grant - \$18,600 City Share)

Although the 2014 Master Plan has some good ideas, the plan needs to be updated. If funding and Land, Water, Conservation Fund restrictions weren't an issue, the 2014 Master Plan would be a very good plan, however, the reality of being able to fund the suggested improvements as outlined in the plan isn't financially feasible at this point. Accordingly, a plan needs to be developed that is not only financially feasible but is a plan that can be actually implemented.

Greensfelder Park Phase 2 \$602,367

(\$525,000 from Muni Grant - \$77,367 City Share)

In July of 2019 the Parks Commission voted to recommend moving forward with an application of a Municipal Parks Planning Grant for Greensfelder Park. The City received the Planning Grant

from the St. Louis County Municipal Parks Grant Commission for the development of a Concept Plan. 3 Since that time staff has hired and worked with a consultant to develop said Concept Plan. It is recommended that the City move forward with a Municipal Parks Construction Grant for the development of Phase 2 of the project. This would go over very well with the St. Louis County Municipal Parks Grant Commission as they funded the Planning Grant and it would show that we are making progress towards the development of the park.

Ruth Park Golf Course – Septic System \$15,000

Replacement of existing Septic System at the Maintenance Facility.

FY 2024

Heman Park - ADA Improvements \$500,000

Although there are numerous improvements that need to be made to get into compliance with the Americans with Disabilities Act, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park – South Athletic Fields \$1,596,500

Although there are numerous improvements (Fencing, Bleachers, Irrigation, Lighting, Turf, etc.) that need to be made, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park – Playground \$782,000

Replace existing playground(s) with a new All Abilities Playground. Although this improvement needs to be made, it is recommended that this improvement take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park – South Parking Lot and Drives \$1,899,520

Although there are numerous improvements (Grading, paving, lighting, landscaping) that need to be made, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park – River Des Peres \$1,340,000

Although there are numerous improvements (Streambank stabilization, riparian corridor plantings) that need to be made, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park – Beautification \$100,000

Although there are numerous improvements (Formal and informal landscaped beds, tree plantings, etc.) that need to be made, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; 2) Possible funding allocated from MSD; and 2) In coordination with other individual improvements.

Heman Park Swimming Pool Pumps \$100,000

As part of an ongoing maintenance plan it is recommended that the pool pumps be replaced every seven to ten years. As such it is recommended that the Heman Park Swimming Pool pumps be scheduled to be replaced.

Heman Park Pavilion and Bandstand \$200,000

During our analysis it has been determined that the pavilion north of the south restrooms needs to be replaced. It is recommended that staff further explore and move forward with exploring the development of a new pavilion/band stage. However, in order for this to occur and to be functional for the band concerts that currently take place within the park, the proposed pavilion would need to be relocated up the hill closer to the restrooms and parking etc. This would require the removal of a playground (slated to be removed and relocated later to develop a new All Abilities Playground).

**A final recommendation from the Park's Commission needs to be made about replacing the*

current bandstand. Will a new self-contained mobile stage unit be purchased that will provide users with more platform area, better acoustics, open air and better sight lines for audiences? The mobile stage is utilized for many community occasions and is also rented to outside organizations for special events. The existing stage is a 1994 model that no longer meets the needs of our regular users. A proposal put forward by the Park's staff supports eliminating the mobile stage and setting up a permanent stage in an existing park.

Heman Park – South Shelter Roofs \$100,000

Although there are numerous improvements that need to be made, it is recommended that these improvements take place: 1) Once we hear from MSD on the possible location of storage tanks within the park; and 2) In coordination with other individual improvements.

**Rabe Park – Playground and Surfacing \$385,000
(\$350,000 from Muni Grant - \$35,000 City Share)**

During the audit analysis it was determined that the playground and surfacing at Rabe Park ranked the second highest of all playgrounds to be replaced. As such it is recommended that the City apply for a Municipal Parks Construction Grant for the replacement of the existing playground and surfacing as well as needed ADA improvements to the park.

FY 2025

**Greensfelder Park Phase 3 \$564,380
(\$525,000 from Muni Grant - \$39,380 City Share)**

In July of 2019 the Parks Commission voted to recommend moving forward with an application of a Municipal Parks Planning Grant for Greensfelder Park. The City received the Planning Grant from the St. Louis County Municipal Parks Grant Commission for the development of a Concept Plan. Since that time staff has hired and worked with a consultant to develop said Concept Plan. It is recommended that the City move forward with a Municipal Parks Construction Grant for the development of Phase 3 of the project. This would go over very well with the St. Louis County Municipal Parks Grant Commission as they funded the Planning Grant and it would show that we are making progress towards the development of the park.

Ruth Park Golf Course – Short Game Practice Area \$80,000

Completion of Short Game Practice Area and Replacement of existing Driving Range Tee Turf.

Ruth Park Golf Course – Maintenance Facility Lot and Drive \$125,000

Make necessary improvements to the existing lot and drive.

FY 2026

**Lewis Park – Playground and Surfacing \$551,250
(\$525,000 from Muni Grant - \$26,250 City Share)**

During the audit analysis it was determined that the playground and surfacing at Lewis Park ranked the third highest of all playgrounds to be replaced. As such it is recommended that the City apply for a Municipal Parks Construction Grant for the replacement of the existing playground and surfacing as well as needed ADA improvements to the park.

Greensfelder Park Phase 4 \$145,000

In July of 2019 the Parks Commission voted to recommend moving forward with an application of a Municipal Parks Planning Grant for Greensfelder Park. The City received the Planning Grant from the St. Louis County Municipal Parks Grant Commission for the development of a Concept Plan. Since that time staff has hired and worked with a consultant to develop said Concept Plan. It is recommended that the City move forward with the development of Phase 4 of the project.

Ruth Park Golf Course – Main Building, Deck and Golf Cart Storage \$Unknown

**The Commission voted July 2019 to apply for planning grant in 2020 to repair golf shop and build an emergency shelter at end of driving range. This was deferred in place of funding for new netting and landscaping the driving range. The condition of the facility has deteriorated over the years. The masonry walls often leak during rain events; the stucco exterior walls are cracking and peeling; and the trim and walls are in need of repair and painting. Improve aesthetics, eliminate yearly maintenance repair cost, provide a comfortable setting for guest and possibly add a concessions deck and below storage for golf carts.*

Ruth Park Golf Course – Lights for the driving range > \$100,000

**Previously the driving range had lights. The lights should be reinstalled in such a way that they do not add additional lumens to the neighbors. The permit to install the lights still exists and the previously electrical conduit still exists. This should increase usage. The driving range is a moneymaker and the addition of lights should increase revenues. Consideration of the management of the range at night must be addressed if the lights are installed.*

Ruth Park Golf Course – Putting green > \$100,000

**A putting green east of #1 Tee would give the golfers somewhere to practice while waiting for their tee time. This would keep the golfers close to #1 Tee and keep the tee times on schedule. The additional practice green will also provide more teaching opportunities/increase revenues, allow more accessibility and improve pace of play.*

Heman – Aquatics facility at Centennial Commons \$ Unknown

**An indoor aquatics facility would potentially attract more users to the Centennial Commons and could be a revenue generator. A study is needed to determine what would be attached to the current Centennial Commons facility. The expense is large and it is anticipated that compensation from the MSD instillation of tanks in Heman Park could fund the indoor aquatics facility.*

REFURBISHMENT/REPLACEMENT IMPROVEMENTS

The City's Capital Improvement Plan (CIP) is generally based on projects and/or items that either have a life span of ten (10) years, or their individual costs are \$25,000 or greater. Accordingly, Capital Items (Under \$25,000 and over \$5,000 and have a life span of less than ten (10) years) that do not fit these requirements are budgeted within the General Operating Budget of the Department.

Although there are several items and areas that need attention, priorities have been established based on the following criteria: 1) Budget; 2) Liability or safety issue; 3) Didn't meet code/standards; 4) Need over want; and 5) Affected the use of the park or facility. As such I have prioritized the needs as listed below:

FY 2022

- Flynn Park Tennis Court Resurfacing \$12,750
- Centennial Commons Gym Floor Sealing \$ 5,305
- Majerus Park Trail Sealing \$ 2,200
- Fogerty Park Trail Sealing \$ 3,500
- Fogerty Park Parking Lot Sealing and Striping \$ 2,060
- Golf Course Parking Lot Sealing and Striping \$ 6,000
- Heman Park North Trail Sealing \$15,500
- Metcalfe Park Playground Surfacing/ADA Improvements \$10,000
- Golf Course Pro Shop Repairs \$Unknown

FY 2023

- Heman Park Tennis Court Resurfacing \$20,000
- Eastgate Park Basketball Court Resurfacing \$ 4,200
- Mooney Park Basketball Court Resurfacing \$ 4,200
- Centennial Commons Gym Floor Sealing \$ 5,465
- Centennial Commons Fitness Equipment Replacement \$20,000
- Golf Course Pro Shop Repairs \$Unknown

FY 2024

Heman Park Basketball Court Resurfacing \$12,500
Centennial Commons Gym Floor Sealing \$ 5,630
Millar Park Parking Lot Sealing and Striping \$ 5,010
Metcalfe Park Parking Lot Sealing and Striping \$ 1,215
Kaufman Park Parking Lot Sealing and Striping \$ 2,125
Lewis Park Trail Sealing \$ 2,200
Mona Trail Sealing \$ 2,200
Greenway South Trail Sealing \$ 2,200
Golf Course Maintenance Building Repairs \$Unknown

FY 2025

Centennial Commons Gym Floor Sealing \$ 5,800
Greensfelder Park Parking Lot Sealing and Striping \$ 6,000
Kaufman Park Tennis Court Resurfacing \$13,530
Centennial Commons Fitness Equipment Replacement \$20,000
Golf Course Maintenance Building Repairs \$Unknown

FY 2026

Centennial Commons Gym Floor Sealing \$ 5,975

** Note place in the document by the Park's Commission (italics).*

