

Meeting minutes of the Board of Trustees for the University City Public Library for  
**September 14, 2022 special meeting**

Members present: Helen Nelling, Cindy Zirwes, Aren Ginsberg, Mark Barnes, Kim Deitzler, Joan Greco-Cohen, Kathleen Simpson.

Members absent: LaTrice Johnson, Jerrold Lander

City Council Liaison: not present

Library staff: Patrick Wall—Director, Kerry Bruce, Cindy Deichmann

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The meeting was held online due to the COVID-19 (novel coronavirus) pandemic. Board members and staff participated via Zoom, and the meeting was livestreamed for the public via the Library's Facebook page and YouTube channel.

The meeting was called to order at 5:17 pm by Helen Nelling, President, following roll call.

Minutes – Joan Greco-Cohen made a motion that the minutes from the special meetings on July 13, July 27, and August 10 be approved, seconded by Aren Ginsberg. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: none. Motion passed at 5:18 pm.

Correspondence – The Library has received donations in memory of former employee Peter Best and former city council member Paul Schoomer. A "Paul's books" fundraiser is being considered.

Librarian's Report – The consent agenda was accepted. It should cost about the same for the Library to switch primary book ordering from one company to another. Library staff are to be complimented for their success in obtaining and administering grants.

Discussion Items – Current status of the renovation project was discussed. Electrical power has been restored at 6701 Delmar, and the parking lot is being replaced next week. The Library has applied for an insurance payout to cover costs from the flooding on July 26.

Action Items

*Proposed change orders.* Three change orders were presented for approval: PCO15 CF25 for \$23,978.96, PCO 11 Revision 7 for \$52,353.17, and PCO 12 CF 15 for \$23,045.32. Aren Ginsberg made a motion to approve all three change orders, seconded by Joan Greco-Cohen. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: none. Motion passed at 5:34 pm.

*Request for payment from Raineri.* Aren Ginsberg made a motion to approve payment to Raineri of \$326,630.96, seconded by Cindy Zirwes. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: none. Motion passed at 5:37 pm.

*Revised lease for 6900 Delmar.* Cindy Zirwes made a motion to approve new wording in section 2.3 of the lease with RDI Real Estate, seconded by Joan Greco-Cohen. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: none. Motion passed at 5:40 pm.

*Debt service bill.* Aren Ginsberg made a motion to pay BOK Financial \$125,028.75 for debt service (interest only), seconded by Joan Greco-Cohen. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: none. Motion passed at 5:42 pm.

President's Report – March 9, 2023 is possibly the re-opening date for 6701 Delmar. The quilt show will be the first gallery show after the re-opening.

Committee Reports

*Budget & Finance* – Met on September 14 before the full Board meeting, approved all bills to be presented to the full Board.

*Building & Grounds* – No report.

*Long-Range Planning* – Mark Barnes was giving Edmund Acosta's working notes. Mark hopes to call a meeting next month.

*Personnel & Policy* – Will not meet on September 28.

New Business

- The Board will return to having in-person meetings, with a Zoom option, beginning with the October 12, 2022 meeting.
- If rooms are named after a person, it was suggested that a plaque with information about the person be posted.

The next regularly scheduled Board meeting will be Wednesday, September 28, 2022, at 5:15 pm.

There being no further business, Joan Greco-Cohen made a motion to adjourn the meeting. The meeting was adjourned at 5:51 pm.