



**CITY OF UNIVERSITY CITY  
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS  
VIA VIDEOCONFERENCE  
Thursday, June 9, 2022 . Virtual Zoom Meeting  
7:00 pm**

**Members Participating:**

Sophia Allen, Karla Brown, Marcie Dear, Cherise Harris, A'isha Hedges, Carol Jackson, Linda Jones, Richard Massey, Eleanor Mullin, Winnie Sullivan, Nicole Thomas, Wilmetta Tolliver- Diallo, Meg Zelenovich

**Excused:** Marian Reed, John Tieman,

**Also participating:** Staff Liaison, Lynda Euell-Taylor, City Councilman, Bwayne Smotherson

The meeting called to order at 7:00p.m. by Commission Vice President, Eleanor Mullen.

**Minutes:** Ms. Brown moved to approve of May 12, 2022 minutes; Seconded by Ms. Dear; approved by the acclimation

**Citizens Comments:** None

**Treasurer Report:** Ms. Sullivan presented report for May 2022

General Account (#290049999)

Beginning Balance (5/1/2022)	\$17,397.16
Deposits	+0.00
Checks	-1,600.00
<u>Withdrawals/Debits</u>	<u>-5.00</u>
Ending Balance (5/31/2022)	\$15,792.16

Marvin Levy Fund (#293028706)

Beginning Balance (5/1/2022)	\$ 15,890.20
Deposits	+0.69
<u>Withdrawals/Checks</u>	<u>- 0.00</u>
Ending Balance (5/31/2022)	\$15,890.89

**Total in All Accounts**                      **\$31,683.05**

Ms. Dear moved to approve Treasurer's report; Seconded by Ms. Jackson; approved by acclimation

**Staff Liaison Report:** None

**Council Liaison Report:** None

**Committee Reports:**

- **Starlight Concert:** Mr. Massey
  - Committee working with School District of University City to design and print fliers for upcoming concerts and Zumbathon events.
  - Zumbathon! Juneteenth event June 18, 2022 at Jackson Park Elementary School \$5.00 Donation
  - Commission discussion regarding updates on new sound provider for summer concerts as information has not been shared/updated with the commission nor executive board as previously requested. The Commission again requested an update on new sound provider before payment is rendered for services.
  - Starlight Committee reminded of protocol of maintaining timely and updated information regarding committee programs, concerts, events, etc. All commission committees have the fiscal responsibility to submit all monies raised during events to the commission's treasurer to be processed and deposited in the A&L Commissions general fund. Committee(s) may submit payment request or submit receipts for materials pending approval of the commission or executive board.
  - Starlight Committee policies and procedures update needed – specifically Artists contracts (emergency cancellation clause, proper procedures for artists contracts, etc.)
- **Returning Artist:** Ms. Brown
  - Returning artist: Scott Black
  - Committee drafting official document to share with potential returning artists to be honored.
- **Public Art:** No Report
- **Calendar:** No Report
- **Marketing:** Mrs. Tolliver-Diallo & Ms. Harris
  - Continue emailing fliers for social media and website updates
- **Literary:** Ms. Sullivan
  - Mrs. Mullin to join literary committee as Ms. Sullivan's term has ended
- **Finance:** Ms. Sullivan
  - No new developments to report
- **New Business:**
  - Washington University Public Art collaboration announcement shared on A&L social media and website prior to installation reception.
- **Old Business:**
  - No update on Delmar/McKnight garden sign
  - Continued conversation regarding future A&L Commission meeting held in City Hall.

**Announcements:** None

**Adjournment:** at 8:47 pm - Moved by Ms. Thomas, second by Mr. Massy; approved by acclamation