

Meeting minutes of the Board of Trustees for the University City Public Library for
October 12, 2022

Members present: Helen Nelling, Jerrold Lander (via Zoom), Cindy Zirwes, Aren Ginsberg (via Zoom), Mark Barnes (via Zoom), Kim Deitzler (via Zoom), Joan Greco-Cohen (via Zoom), Kathleen Simpson (via Zoom).

Members absent: LaTrice Johnson

City Council Liaison: Stacy Clay (via Zoom)

Library staff: Patrick Wall—Director, Kerry Bruce, Cindy Deichmann (via Zoom)

The meeting was held in hybrid format. Some board members and staff participated via Zoom, and the meeting was livestreamed for the public via the Library's Facebook page and YouTube channel.

The meeting was called to order at 5:16 pm by Helen Nelling, President, following roll call.

Public comment—No public comments were received.

Minutes – Aren Ginsberg made a motion that the minutes from the meeting on September 28, 2022 be approved, seconded by Jerrold Lander. Motion passed by roll call vote at 5:17 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: None.

Correspondence – The library received a \$250 donation and another \$500 donation in memory of former staff member Peter Best.

Council Liaison Report – The City may hire consultant for the task force on spending the \$10 million from the Costco project; Costco will open on October 25. The south side of the Costco project will probably be a grocer and the old gas station there may possibly be developed; potential concerns about Chik-Fil-A will be discussed versus profitability. The Avenir development was approved with tax abatement for 5 years; the development of the old Commerce Bank building in the Loop has been abandoned; the QuikTrip is still being built.

Librarian's Report –The consent agenda was passed by roll call vote at 5:39 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: None. Circulation in September 2022 was lower than September 2021 because the Library was still in the 6701 building in 2021. Experience using the book trike has been good so far. A long-time staff member, Joni Hoscher, is leaving for a full-time position at another local library. Cindy Zirwes commented that reports from staff who attended the Missouri Library Association conference were appreciated.

Discussion Items – Building updates were discussed. Finishing the parking lot has been delayed, so the Homecoming parade will need to be re-routed. Some breakers have arrived, so hopefully all parts will be available in time to meet the March completion date.

Action Items

Purchase approval of RFID gates. Joan Greco-Cohen made a motion to approve purchase of RFID gates from Tech Logic in the amount of \$21,934.00, seconded by Jerrold Lander. Motion passed by roll call vote at 5:50 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: None.

Payment request from RG Ross. Joan Greco-Cohen made a motion to pay \$30,000.00 of the \$61,420.62 invoice submitted until the water-tightness of the windows has been tested, as recommended by the Budget & Finance Committee. Motion seconded by Aren Ginsberg. Motion passed by roll call vote at 5:54 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: None.

Payment request from Raineri. Joan Greco-Cohen made a motion to approve the payment request of \$793,954.78, pending prevailing wage verification by Patrick Wall; seconded by Jerrold Lander. Motion passed by roll call vote at 5:58 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Jerrold Lander, Helen Nelling, Kathleen Simpson, Cindy Zirwes. Nay votes: None.

Proposed change order. The change order of \$45,000.00 for the ceiling over the circulation desk was tabled until more information can be gathered.

President's Report – Helen Nelling suggested taking the book tricycle to Costco to advertise the Library. She read a text from a patron thanking Kerry Bruce for her assistance. The Library's staff holiday party will be held on December 10 at 6901 Washington.

Committee Reports

Budget & Finance – Recommended approving the purchase of RFID gates (see action item). Recommended paying \$30,000.00 of the \$61,420.62 invoice from RG Ross until water-tightness of windows is tested. Auditors of the building project should piggyback with the regular library audit.

Building & Grounds – No report

Long-Range Planning – Will try to meet in November.

Personnel & Policy – No report

The next regularly scheduled Board meeting will be Wednesday, November 9, 2022, at 5:15 pm.

There being no further business, Aren Ginsberg moved for adjournment. The meeting was adjourned at 6:03 pm.