



MEETING OF THE CITY COUNCIL  
CITY OF UNIVERSITY CITY  
CITY HALL, Fifth Floor  
6801 Delmar Blvd., University City, Missouri 63130  
**Monday, July 10, 2023**  
6:30 p.m.

## **AGENDA**

- A. MEETING CALLED TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA**
- D. PROCLAMATIONS (Acknowledgement)**  
none
- E. APPROVAL OF MINUTES**  
none
- F. APPOINTMENTS to BOARDS AND COMMISSIONS**  
none
- G. SWEARING IN TO BOARDS AND COMMISSIONS**  
none
- H. CITIZEN PARTICIPATION (Total of 15 minutes allowed)**

***Request to Address the Council Forms are located on the ledge just inside the entrance.  
Please complete and place the form in the basket at the front of the room.***

*The public may also submit written comments must be received **no later than 12:00 p.m. the day of the meeting.** Comments may be sent via email to: [councilcomments@ucitymo.org](mailto:councilcomments@ucitymo.org), or mailed to the City Hall – 6801 Delmar Blvd. – Attention City Clerk. Such comments will be provided to City Council prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting. Please note, when submitting your comments, a **name and address must be provided.** Please also not if your comment is on an agenda or non-agenda item. If a name and address are not provided, the provided comment will not be recorded in the official record.*

- I. COUNCIL COMMENTS**
- J. PUBLIC HEARINGS**
  - 1. Easement Vacation for public alley at or near 6322 Bartmer Industrial Court
- K. CONSENT AGENDA (1 voice vote required)**
  - 1. Annual Renewal with the City of Chesterfield on behalf of the St. Louis APWA Salt Cooperative (Co-op)  
for Road Salt Purchase and Delivery
  - 2. U. City in Bloom Agreement
- L. CITY MANAGER'S REPORT – (voice vote on each item as needed)**  
none
- M. UNFINISHED BUSINESS (2<sup>nd</sup> and 3<sup>rd</sup> readings – roll call vote required)**
  - 1. **Bill 9516** - AN ORDINANCE VACATING AND SURRENDERING A PUBLIC ALLEY LOCATED AT OR NEAR 6322 BARTMER INDUSTRIAL DRIVE.
  - 2. **Bill 9517** - AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO CITY OFFICIALS AND EMPLOYEES AS ENUMERATED HEREIN FROM AND AFTER JULY 10, 2023, AND REPEALING ORDINANCE NO. 7228.

**N. NEW BUSINESS**

***Resolutions (voice vote required)***

none

***Bills (Introduction and 1<sup>st</sup> reading - no vote required)***

none

**O. COUNCIL REPORTS/BUSINESS**

1. Boards and Commission appointments needed
2. Council liaison reports on Boards and Commissions
3. Boards, Commissions and Task Force minutes
4. Other Discussions/Business

**P. CITIZEN PARTICIPATION (continued if needed)**

**Q. COUNCIL COMMENTS**

**R. EXECUTIVE SESSION (roll call vote required)**

Motion to go into a Closed Session according to Missouri Revised Statutes 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives or attorneys.

**S. ADJOURNMENT**

The public may also observe via:

Live Stream via YouTube:

[https://www.youtube.com/channel/UCyN1EJ\\_-Q22918E9EZimWoQ](https://www.youtube.com/channel/UCyN1EJ_-Q22918E9EZimWoQ)

Posted 7th day of July, 2023

LaRette Reese,  
City Clerk, MRCC



**CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM**

<b>NUMBER:</b> <i>For City Clerk Use</i>	<b>PH20230710-01</b>
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**SUBJECT/TITLE:**

Public Hearing for Easement Vacation for public alley at or near 6322 Bartmer Industrial Court.

**REQUESTED BY:**

John L. Wagner

**DEPARTMENT / WARD**

Planning and Development/Ward 3

**AGENDA SECTION:**

Public Hearing

**CAN ITEM BE RESCHEDULED?**

**CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:**

N/A

**FISCAL IMPACT:**

N/A

**AMOUNT:**

**ACCOUNT No.:**

**FROM FUND:**

**TO FUND:**

**EXPLANATION:**

Public Hearing for Easement Vacation for public alley at or near 6322 Bartmer Industrial Court.

**STAFF COMMENTS AND BACKGROUND INFORMATION:**

**CIP No.**

**RELATED ITEMS / ATTACHMENTS:**

Copy of notice published in the St. Louis Countian.

**LIST CITY COUNCIL GOALS (S):**

**RESPECTFULLY SUBMITTED:**

City Manager, Gregoroy Rose

**MEETING DATE:**

July 10, 2023

1400 S. Highway Drive,  
Fenton, MO, 63026, USA  
314-421-1880, <https://molawyersmedia.com/news/st-louis/>

## PROOF OF PURCHASE

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AFFIDAVIT OF PUBLICATION

## ADVERTISER

University City, City Of, Account ID 64741  
6801 Delmar Blvd,  
St. Louis, MO, 631303104

## Please Read Carefully

**The Countian (St Louis)** is not responsible for errors or omissions after the First Run Date. If any errors exist in your ad, please contact us at **314-421-1880**.  
Attorney's placing legal advertisements are responsible for payment of same.

<b>Purchase Order #:</b>	
<b>Insertion Order #:</b>	2515244
<b>Placement:</b>	The Countian (St Louis)
<b>Index:</b>	Government
<b>Category:</b>	Hearings and Minutes
<b>First Issue:</b>	06/25/2023
<b>Last Issue:</b>	06/25/2023
<b># of Insertions:</b>	1
<b>Net Charge:</b>	\$20.23
<b>Payments/Credits:</b>	\$0.00
<b>Amount Due:</b>	\$20.23
<b>Affidavit Reference:</b>	City Council of University

## Ad Proof

### Notice of Public Hearing

Notice is hereby given that the City Council of University City will hold a public hearing on **Monday, July 10, 2023, at 6:30 pm in the 5th Floor Council Chambers of City Hall, 6801 Delmar Boulevard**, to consider an Easement Vacation to surrender an alley right-of-way on the property located at 6322 Bartmer Industrial Drive. Please contact John Wagner at 314-505-8501 with questions about the proposed Easement Vacation. All interested parties are invited to attend.  
2515244 County June 25, 2023

**\* Changes to this order may result in pricing changes \***



**CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM**

<b>NUMBER:</b> <i>For City Clerk Use</i>	<b>CA20230710-01</b>
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**SUBJECT/TITLE:**

Annual Renewal with the City of Chesterfield on behalf of the St. Louis APWA Salt Cooperative (Co-op) for Road Salt Purchase and Delivery

**REQUESTED BY:**

**Darren Dunkle**

**DEPARTMENT / WARD**

**Parks/Streets Ward 1,2,3**

**AGENDA SECTION:**

**Consent**

**CAN ITEM BE RESCHEDULED?**

**No**

**CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:**

City Manager recommends approval to purchase de-icing road salt through the City of Chesterfield Co-op Program in the amount not to exceed \$35,000 to be delivered/hailed by Compass Minerals.

**FISCAL IMPACT:**

Budgeted operational expenditure in FY2024 at \$35,000

**AMOUNT:**

**\$35,000**

**ACCOUNT No.:**

**01-40-32-7210**

**FROM FUND:**

**General Revenue**

**TO FUND:**

**EXPLANATION:**

446 tons total purchase at \$78.37 = \$34,953.02

**STAFF COMMENTS AND BACKGROUND INFORMATION:**

The road salt is for anti-icing and de-icing usage for snow-ice control in the winter of 2023-24

**CIP No.**

**RELATED ITEMS / ATTACHMENTS:**

**Salt Co-op Information**

**LIST CITY COUNCIL GOALS (S):**

**Public Safety, Prudent Fiscal Management**

**RESPECTFULLY SUBMITTED:**

**Gregory Rose, City Manager**

**MEETING DATE:**

**July 10, 2023**





690 Chesterfield Pkwy W • Chesterfield MO 63017-0760  
Phone: 636-537-4000 • Fax 636-537-4798 • [www.chesterfield.mo.us](http://www.chesterfield.mo.us)

May 17, 2023

John Gates  
City of University City  
6801 Delmar Blvd.  
University City MO 63130

Re: St. Louis Metro APWA Salt Cooperative (Co-op)  
2023/2024 Order and Explanation of Co-op Changes

Dear Co-op Salt Participant:

As you may know, the City of Chesterfield coordinates the purchase and delivery of deicing salt for all members of the St. Louis Metro APWA Salt Cooperative (Co-op). The Co-op is currently comprised of 49 cities and 8 school districts which combine their purchasing power to obtain the best price possible for deicing salt.

**As you may recall, last year there was a substantial change in the manner in which the Co-op is administered.** Previously there were two contracts – one for the salt itself and one for salt delivery. This system recently became problematic as there was only one company willing to bid on salt delivery for the Co-op. Accordingly, after numerous announcements at APWA St. Louis Branch meetings and conferring with several Co-op members, the Co-op has been modified so that there is now only one contract. The contractor who is awarded the bid for salt will now be responsible for delivering that salt to the Co-op members. Therefore, instead of two separate vendors and purchase orders you will now only need to issue one purchase order – directly to the salt vendor.

On behalf of the Co-op, the City of Chesterfield publicly opened bids for the purchase of an estimated 28,000 tons of salt on May 18, 2022. Two companies submitted bids with Compass Minerals submitting the low bid of \$78.37 per ton. Compass Minerals provided excellent service and high quality salt to the Co-op. Therefore, I negotiated an extension with Compass at an increase of 7.25%, and recommended that the City of Chesterfield City Council accept the new price of \$84.05 per ton from Compass Minerals, on behalf of the Co-op. That recommendation was approved by the City of Chesterfield City Council on May 15, 2023.

Similar to previous years, there will be two separate salt orders. The City of Chesterfield must provide the total for the initial order (known as the Fall Order) by August 15. The salt ordered as part of the Fall Order will be delivered to you between October 1 and December 20, in accordance

with the contract documents. The City of Chesterfield must provide the total for the second order (known as the Winter Order) by January 15. The salt ordered as part of the Winter Order will be delivered between February 1 and March 1.

If you desire to participate in the Co-op again in 2023/2024, your agency will need to issue a Purchase Order to Compass Minerals for the amount of salt you wish to order. The cost of your Purchase Order can be determined simply by multiplying the desired amount of salt by \$84.05. **Please note that the minimum order for each agency is 25 tons.** For this winter season the cost for the Fall Order and the Winter Order is the same. Additionally, the cost to each agency is the same - \$84.05 per ton. If you would like to proceed with an order on behalf of your agency, please proceed as follows:

- 1) **Fall Order:** Please complete the Salt Request Form and generate a Purchase Order to Compass Minerals. **All Purchase Orders must be emailed to the City of Chesterfield and received by noon on August 11, 2023.** Orders received after that date / time will NOT be included in the Fall Order. The Purchase Order must be emailed to Christine Dorough at [cdorough@chesterfield.mo.us](mailto:cdorough@chesterfield.mo.us). The Purchase Order must be made out to Compass Minerals – NOT the City of Chesterfield. Note: You do not need to complete the Winter order at this time although you may choose to do so. All purchase orders submitted to the City of Chesterfield will be compiled and forwarded to Compass as part of the Fall Order. Information for Compass Minerals is as follows:

Compass Minerals  
9900 West 109<sup>th</sup> Street, Suite 100  
Overland Park, Kansas 66201

- 2) **Winter Order:** Please complete the Salt Request Form and generate a Purchase Order to Compass Minerals. **All Purchase Orders must be emailed to the City of Chesterfield and received by noon on January 12, 2024.** Orders received after that date / time will not be included in the Winter Order. The Purchase Order must be emailed to Christine Dorough at [cdorough@chesterfield.mo.us](mailto:cdorough@chesterfield.mo.us). The Purchase Order must be made out to Compass Minerals – NOT the City of Chesterfield. All purchase orders submitted to the City of Chesterfield will be compiled and forwarded to Compass as part of the Winter Order. Information for Compass Minerals is provided above.

Please be advised that there is no flexibility in the dates provided above. The City of Chesterfield is coordinating this order on behalf of 57 agencies – it is the responsibility of each agency to assign the appropriate personnel and ensure the deadlines are met if they wish to remain a member of the Co-op.

Once each order is placed by the City of Chesterfield (on behalf of the Co-op), your agency will receive confirmation of your order along with the anticipated delivery timeframe and a project contact with Compass Minerals. At that point, all correspondence regarding your order shall be between your agency and the vendor (Compass Minerals). Please do NOT contact the City of Chesterfield to ask about the status of your order. The vendor will contact you a minimum of 36 hours prior to delivery. Once you are contacted, your agency must be prepared to accept the salt



during its scheduled delivery time. This means you must commit to having personnel available to receive salt whenever it is scheduled. This may require premium, overtime or holiday pay. The City of Chesterfield does not control the date of delivery and neither the City of Chesterfield nor the Co-op will pay demurrage.

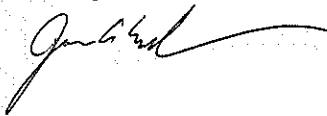
Please be advised that the City of Chesterfield's role in this process is solely to administer and coordinate the bid. We do not inspect or test the salt and we will NOT do that on your behalf. The purchase of this salt is between your agency and the vendor (Compass Minerals). If you believe the salt does not meet specification, your agency must address that directly with the vendor.

Each year, we remind the participating members that they must commit to receiving salt when it is delivered. It may arrive on a weekend or a holiday and may require overtime. **IF YOU ARE NOT PREPARED TO ACCEPT DELIVERIES WHENEVER THEY ARRIVE, DO NOT ORDER THROUGH THE CO-OP.** The City of Chesterfield and the Co-op have no ability to reschedule or delay deliveries. You must coordinate delivery directly with the vendor, and your agency will be responsible for any additional costs associated with rescheduling the deliveries or demurrage charges.

The City of Chesterfield coordinates the Co-op at no cost to the members. We only ask that you adhere to the deadlines and provide timely responses. If you do not want to participate this year, please simply email Christine Dorough at [cdorough@chesterfield.mo.us](mailto:cdorough@chesterfield.mo.us). **Please note that no follow-up letters or reminders will be sent. If you want to participate in the Fall Order, we need an emailed copy of your Salt Request Form and Purchase Order by August 11, 2023. If you want to participate in the Winter Order, we need an emailed copy of your Purchase Order by January 12, 2024.**

Should you have questions or require additional information, please contact me at [jeckrich@chesterfield.mo.us](mailto:jeckrich@chesterfield.mo.us) or 636-537-4764.

Sincerely,



James A. Eckrich, P.E.  
Public Works Director/City Engineer

Enclosure

# SALT REQUEST FORM

(Please type or print legibly)

City \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Delivery Address \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Telephone # \_\_\_\_\_  
E-Mail Address \_\_\_\_\_  
Alternate Contact \_\_\_\_\_  
Telephone # \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PLEASE CHECK HERE IF DELIVERIES NEED TO BE MADE BY TANDEM** \_\_\_\_\_

## SALT TONNAGE REQUESTED

**FALL 2023**

**WINTER 2024**

\_\_\_\_\_  
Tons  
Min. Qty 25 Tons

\_\_\_\_\_  
Tons  
Min. Qty 25 Tons

**TOTAL TONS:** \_\_\_\_\_

## PLEASE RETURN TO:

City of Chesterfield  
Attn: Christine Dorough  
690 Chesterfield Parkway West  
Chesterfield, MO 63017  
Phone: 636-537-4762  
Fax: 636-537-4796  
E-mail: [cdorough@chesterfield.mo.us](mailto:cdorough@chesterfield.mo.us)



**CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM**

**NUMBER:**  
*For City Clerk Use*

**CA20230710-02**

**SUBJECT/TITLE:**

University City In Bloom Agreement

**REQUESTED BY:**

**Darren Dunkle**

**DEPARTMENT / WARD**

**Public Works      Ward 1,2,3**

**AGENDA SECTION:**

**Consent**

**CAN ITEM BE RESCHEDULED?**

**yes**

**CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:**

City Manager recommends approval of the agreement with University City In Bloom and authorization for the City Manager to execute the contract contained in Council's packet.

**FISCAL IMPACT:**

**\$100,260.00**

**AMOUNT:**

**\$100,260.00**

**ACCOUNT No.:**

**01-50-45-6050**

**FROM FUND:**

**TO FUND:**

**EXPLANATION:**

U. City in Bloom is a not-for-profit organization that has provided landscape maintenance services to the City for three decades. The work has been outstanding. This Agreement is for fiscal year 2023 The Agreement describes and lists the services, including a schedule and locations. The \$92,700 total is within the amount in the budget approved by the City Council for the services.

**STAFF COMMENTS AND BACKGROUND INFORMATION:**

Funds for these services would come directly out of the Parks Maintenance - Maintenance Contract Budget.

**CIP No.**

**RELATED ITEMS / ATTACHMENTS:**

- 1) Landscape Maintenance Agreement with U. City in Bloom
- 2) Exhibit A

**LIST CITY COUNCIL GOALS (S):**

**Prudent Fiscal Management**

**RESPECTFULLY SUBMITTED:**

**Gregory Rose, City Manager**

**MEETING DATE:**

**July 10, 2022**

## **LANDSCAPE MAINTENANCE AGREEMENT**

This Landscape Maintenance Agreement ("Agreement") is entered into and made this \_\_\_\_ day of July 2023, by and between U. City in Bloom ("Bloom"), a Missouri not-for-profit corporation, and the City of University City, Missouri ("City"), a Missouri municipal corporation.

### **RECITALS:**

A. Bloom (formerly, The University City Beautification Committee, Inc.) was formed on November 20, 1989 as a Missouri general not-for-profit corporation.

B. The purpose for which Bloom was organized was to "beautify the City of University City by establishing plantings of flowers and other plants and maintaining the same throughout the City of University City in public areas designated by [Bloom]."

C. Although not officially organized until 1989, Bloom actually started in 1985 by three women who wanted to beautify the City. That year, they planted 600 daffodils along Pershing Avenue near Jackson Avenue. Gradually, more gardens and volunteers were added. Today, Bloom designs, plants and maintains over 200 flower beds and 100 planters all over the City.

D. Bloom's gardens are located in every area of the City, including around Civic Plaza, City Hall, the Library, Centennial Commons, the Delmar Loop business and entertainment district, at all of the public schools, along major streets, and in quiet neighborhoods throughout the City.

E. Bloom depends on volunteers and funding from a variety of sources including the City, the School District of University City, individual and corporate donations, and fundraising activities such as the annual plant sale and biennial fall garden tour. All of Bloom's current officers and directors are volunteers and residents of the City.

F. The City's public gardens are very important to the City and a source of pride. Bloom has designed, planted and maintained the City's public gardens for three decades, and the work has been outstanding. The City and Bloom desire to continue their relationship and enter into this Agreement for fiscal year 2024.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, Bloom and the City agree as follows:

1. Bloom shall provide the landscape maintenance services described and listed in Exhibit A (the "Services"), attached hereto and incorporated herein by reference. The Services shall be provided during the City's fiscal year 2024 (July 1, 2023, to June 30, 2024) according to the schedule in Exhibit A, in a good and workmanlike manner.

2. The City shall pay Bloom an amount not to exceed \$100,260.00 for the Services. The sum shall be payable in full upon the City's receipt of an invoice from Bloom.

3. The City shall provide Bloom leaf mulch for all City-owned landscape beds covered by the Agreement.

4. The City shall provide Bloom the use of City facilities (Community Center, City Hall Rotunda and Centennial Commons) at no charge for meetings and activities.

5. The City shall provide maintenance assistance for annual special events, the Plant Sale and the Garden Tour.

6. The City shall maintain trucks, the gator cart and other lawn equipment used to provide the Services.

7. Bloom shall act as an independent contractor, and nothing in this Agreement shall be interpreted to create any employment, partnership or joint venture relationship.

8. Bloom shall maintain throughout fiscal year 2023 its general liability and workers compensation insurance now in effect. Bloom shall promptly pay all valid claims for its labor, materials, services, supplies and products as they become due. Bloom shall indemnify and hold harmless the City and its officers, directors, employees and agents from and against all claims, costs, losses and damages arising out of or relating to the performance of the Services.

9. Bloom shall comply with all City, local, state, and federal laws, rules, and regulations applicable to this Agreement.

10. This Agreement constitutes the entire agreement between the parties with regard to its subject matter, supersedes all previous agreements on this subject matter, and may be modified only by written agreement of the parties, and shall be governed by the laws of the City of University City and the State of Missouri.

11. This Agreement shall be administered by the City Manager and the Director of Parks, Recreation and Forestry or their designees, and Bloom shall work cooperatively with them at all times.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

**City of University City, Missouri**

**U. City in Bloom**

By: \_\_\_\_\_  
Gregory Rose  
City Manager

By: \_\_\_\_\_  
Jack Breier  
President

(SEAL)

By: \_\_\_\_\_  
Judy Prange  
Executive Director

Attest:

By: \_\_\_\_\_  
LaRette Reese  
City Clerk

Date: \_\_\_\_\_



## Exhibit A

### University City in Bloom Annual Maintenance

After more than 35 years serving the University City communities, U City in Bloom manages and cares for over 70 locations with more than 200 individual garden beds throughout University City. Of those locations, 61 are University City properties, civic spaces and parks with 130 garden beds. UCB manages and cares for 130 containers and 150 trees on the Delmar Loop and Olive Boulevard corridors. Two years ago we took the lead in a full woodland restoration effort of 26 acres in Ruth Woods. In our efforts to beautify U City we also partner with and support a number of community groups and initiatives including the School District, neighborhood groups and the Green Center locally and the Audubon Society, Department of Conservation, grow native groups and pollinator restoration efforts regionally. UCB manages the 46 gardens in 9 University Public School District properties. Our partnership with University City Public Works is a two-way street where we also provide consulting and insight as well as physical help when needed. We partner with U City Forestry by helping with small tree pruning and establishing new trees by watering them and assessing their health. We also mulch young park trees and maintain the tree rings. Our current full-time Horticulturists are ISA Certified Arborists and Certified Pesticide Applicators with the State of Missouri. We have developed an annual Arbor Day event and public tree tours as well as kicked off our Parks Centennial celebration and events. We have worked closely with the Community Development and Economic Development teams on the Olive Beautification Committee and on UCB and City sponsored projects. U City in Bloom cultivates an active group of community volunteers who contribute both physically and with outreach, representation, development and consulting thus providing immeasurable health, diversity and richness of our community. With UCB volunteers contributing over 5000 volunteer hours in 2022 our volunteers provide the community with a value of \$159,000.00 according to the Bureau of Labor Statistics.

### UCB Maintenance Schedule

Some duties are ongoing every day we are working, such as picking up trash, health assessments, weeding and general tidying. We also work on fundraising, community relations and outreach, grant writing, and education for our community through blogging or hands on opportunities. City staff call on us for help, advice, and input on a regular working basis. Below are some of our typical maintenance duties for each month. Below are our typical monthly duties through the year.

#### January/February (Planning and Preparations)

- Clean up and cut back of perennials
- Garden beds are edged
- Fertilizer applications to beds
- Pre-emergent herbicide applied to large hard to control spaces and sidewalk cracks near our beds
- Mulch beds with leaf mulch and paths and trees with wood chip mulch
- Garden Design for annual displays
- Sourcing, bidding and ordering plants from various local growers
- Work on securing grants including EDRST grants
- Redesign overgrown or outdated garden beds Repair and clean tools and sheds

Renovate and build hardscape  
Plan volunteer days, events, and educational opportunities for the year  
prune over 200 trees  
Volunteer assignments and scheduling for upcoming growing season  
Volunteer hour tracking  
UCB manages over 125 volunteers who are residents of U. City and beyond.  
Invasive species control of honeysuckle and wintercreeper in Ruth Woods

### **March**

Cut back all ornamental grasses Mow groundcovers  
Prune deciduous shrubs  
Weed garden beds and apply herbicide to cool season weeds Plant trees and shrubs  
Plan and order perennials  
Seed grow annuals not grown by contracted growers Divide perennials for use in other gardens and plant sale Uncover roses and prune and fertilize them  
Fertilize spring blooming plants  
Plant early spring annuals in City Hall Containers and Centennial Commons Prepare vegetable gardens with compost and tilling  
Continue the same maintenance as March  
Prune evergreen trees and shrubs  
Plant and transplant perennials  
Cut back and clean up foliage from spring bulbs Prepare for fundraising and community events Annual Plant Sale  
Contact and assign watering volunteers  
Prepare containers with new soil, compost and fertilizer  
Turn on and inspect irrigation systems and repair or contract repairs as needed Hold annual plant sale for fund raising  
Install and update new or existing gardens  
Invasive species control of honeysuckle and wintercreeper in Ruth Woods  
Tree planting in Ruth Woods

### **May (Planting in full swing takes many weeks)**

Annuals are delivered and planted in over 100 garden beds and 175 containers Begin watering trees and place tree water bags on trees  
Begin watering annuals  
Recycle our plastic pots and for the community  
Assess placement of containers and plants for safety and visibility for pedestrians and vehicles  
Install and update new or existing gardens  
Invasive species control of honeysuckle and wintercreeper in Ruth Woods

### **June/July (watering is most important in the summer)**

Weeding, deadheading, pruning, fertilizing and tidying gardens  
Assess health of trees and shrubs  
Water trees with our utility vehicle



Water containers with our utility vehicle Inspect and  
adjust irrigation systems Order spring flowering bulbs  
Plan fall perennial needs and divisions Mulch Trees and shrubs  
Invasive species control of honeysuckle and wintercreeper in Ruth Woods  
Mulch trees and beds with wood chips

### **August**

Weeding, deadheading, pruning, fertilizing and tidying gardens Order  
perennials and fall annuals  
Soil preparations and amendments for new beds  
Light tree and shrub pruning  
Perennial health assessments Tree watering with utility vehicle Containers  
watered with utility vehicle Fertilize trees, shrubs and perennials  
Annual performance assessments and evaluations  
Invasive species control of honeysuckle and wintercreeper in Ruth Woods

### **September**

Divide and transplant perennials  
Transplant trees and shrubs  
Evaluate annual beds and displays for next season  
Plant fall annuals and perennials  
Soil preparations and amending Begin leaf cleanup  
Invasive species control of honeysuckle and wintercreeper in Ruth Woods

### **October**

Leaf clean up and removal  
Clean up and remove annuals after first frost  
Remove plants from 175 containers and top dress with compost Begin planting bulbs  
Mulch in roses and tender perennials for winter  
Visit garden centers in search of end of year plant donations  
Invasive species control of honeysuckle and wintercreeper in Ruth  
Woods

### **November**

Continue planting bulbs  
Collect and store hoses for winter  
Winterize irrigation systems  
Cut back perennials  
Leaf clean up and removal  
Add greens to Loop and City  
Invasive species control of honeysuckle and wintercreeper in Ruth Woods

**December**

Begin mulching beds and paths  
Clean leaves from curbs  
Begin designing for upcoming annual displays  
Clean and repair tools  
Order tools for upcoming year  
Invasive species control of honeysuckle and wintercreeper in Ruth Woods  
Tree health care assessments during seasonal pruning

## Landscape Locations

AREA	# of Gardens
<b>Park Gardens</b>	
Adams	1
Ackert	1
Bird Habitat	6
Eastgate	2
Flynn	1
Fogerty	1
Ruth Park Golf Course	4
Green Center	3
Greensfelder	1
Kaufman	1
Welsch	1
Lewis	9
Majerus	4
Millar	2
Mooney	2
Oakbrook & Delmar	3
Rabe	1
Ruth Park Recycling Entrance	2
Vernon Nursery	6
Centennial Commons	13
Central Garage	2
Community Center	6
Jack Buck Field	1
Heman Park Memorial Fountain	3
Vernon & Midland	1
Ruth Park Woods	26 acres
Metcalf Park	1
<b>Street Gardens</b>	
Jackson & Pershing	2
Lindell & Big Bend	2
Midland & Delmar	1
U City Firehouse - North & South	2
Midland & Wellington	1
Washington & Hanley	4
Wilson	1
Firehouse #1	3
<b>Public Gardens</b>	
Loop Street Planters/Containers/Trees	158
Midland & Olive	4
Pennsylvania & Olive	1
Olive Street Tree Care	
Purdue & Olive	1
Skinker & Olive	1
Sutter & Olive East	1
Sutter & Olive West	1

Olive Containers	34
<b>Neighborhood Gardens</b>	
Archer & Coolidge	1
Erith & Milan	1
Gannondale	1
Roth Circle	1
Shaftesbury & Wilson	1
Teasdale & Old Bonhomme	1
Swarthmore & Old Bonhomme	1
Belrue & Kingsland	1
<b>Civic Plaza Gardens</b>	
City Hall	5
Epstein Plaza	3
Lion Gate Islands	4
Post Office	1
Old Library	2
U City Library	8
Loop Roundabout	1



**CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM**

<b>NUMBER:</b> <i>For City Clerk Use</i>	<b>UB220230710-01</b>
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**SUBJECT/TITLE:**

Application to vacate and surrender a public alley located at or near 6322 Bartmer Industrial Court.

**REQUESTED BY:**

John L. Wagner

**DEPARTMENT / WARD**

Community Development/3

**AGENDA SECTION:**

Unfin Business - Bill 9516

**CAN ITEM BE RESCHEDULED?**

Yes

**CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:**

City Manager recommends approval.

**FISCAL IMPACT:**

N/A

**AMOUNT:**

**ACCOUNT No.:**

**FROM FUND:**

**TO FUND:**

**EXPLANATION:**

N/A

**STAFF COMMENTS AND BACKGROUND INFORMATION:**

This is a request to vacate an alley right-of-way easement on the western side of the lot at 6322 Bartmer Industrial Court. The right-of-way area consists of 0.028 acres, as shown in Exhibit A of the draft bill 9516.

**CIP No.**

**RELATED ITEMS / ATTACHMENTS:**

A draft ordinance is attached and Easement Vacation application are attached.

**LIST CITY COUNCIL GOALS (S):**

**RESPECTFULLY SUBMITTED:**

City Manager, Gregoroy Rose

**MEETING DATE:**

July 10, 2023

**INTRODUCED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**BILL NO. 9516**

**ORDINANCE NO.**

**AN ORDINANCE VACATING AND SURRENDERING A PUBLIC ALLEY LOCATED  
AT OR NEAR 6322 BARTMER INDUSTRIAL DRIVE.**

WHEREAS, there is a public alley in Lot 24 in Block A of West Horton Place, at or near 6322 Bartmer Industrial Court, within the City of University City, in St. Louis County, Missouri, according to the plat recorded in Plat Book 5, Page 2 in the office of the Recorder of Deeds of St. Louis County, Missouri; and

WHEREAS, due notice of a public hearing on the vacation of said public alley to be held by the City Council of City of University City Council on July 10, 2023 at 6:30 p.m., was duly published in the St. Louis Countian, a newspaper of general circulation within said City, on June 25, 2022; and

WHEREAS, said public hearing was held at the time and place specified in the notice, and all comments concerning the vacation were duly heard and considered by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY CITY, MISSOURI, AS FOLLOWS:

Section 1. The public alley in Lot 24 in Block A of West Horton Place, at or near 6322 Bartmer Industrial Court in the City of University City in St. Louis County, Missouri, and all of the City of University City's rights, title and interest therein is hereby vacated, surrendered and quitclaimed, but reserving all public utility easements, if any; said property is more specifically described as follows:

A TRACT OF LAND BEING PART OF LOT 24 IN BLOCK A OF WEST HORTON PLACE, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 5, PAGE 2 OF THE ST. LOUIS COUNTY, MISSOURI, RECORDER'S OFFICE BEING THAT PORTION OF LOT 24 CONDEMNED FOR AN ALLEY IN CAUSE NO. 72472 OF THE CIRCUIT COURT OF ST. LOUIS COUNTY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 24 IN BLOCK A; THENCE NORTH 00 DEGREES 37 MINUTES 15 SECONDS EAST, ALONG THE WESTERLY LINE OF SAID LOT 24 IN BLOCK A, A DISTANCE OF 120.00 FEET TO THE NORTHWEST CORNER OF SAID LOT 24 IN BLOCK A, AND BEING A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF VACATED BARTMER AVENUE (60'w.); THENCE ALONG THE NORTHERLY LINE OF SAID LOT 24 IN BLOCK A, SOUTH 88 DEGREES 45 MINUTES 45 SECONDS EAST, A DISTANCE OF 10.12 FEET; THENCE LEAVING SAID NORTH LINE, SOUTH 00 DEGREES 37 MINUTES 15 SECONDS WEST, A DISTANCE OF 120.00 FEET TO A POINT ON THE SOUTHERLY LINE OF SAID LOT 24 IN BLOCK A,

SAID POINT BEING ON THE NORTHERLY RIGHT OF WAY LINE OF BARTMER INDUSTRIAL DRIVE (50'w.); THENCE ALONG SAID SOUTHERLY LINE OF LOT 24 IN BLOCK A, NORTH 88 DEGREES 45 MINUTES 45 SECONDS WEST, A DISTANCE OF 10.12 FEET TO THE POINT OF BEGINNING, CONTAINING 1,214 SQUARE FEET, OR 0.028 ACRES, MORE OR LESS.

Section 2. Said public alley is further described and shown hachured on the attached Alley Vacation, marked “Exhibit A” and incorporated herein by this reference thereto.

Section 3. The City Clerk is hereby directed to have this ordinance recorded in the office of the Recorder of Deeds of St. Louis County, Missouri.

Section 4. This ordinance shall take effect and be in force from and after its passage as provided by law.

PASSED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
MAYOR

ATTEST:

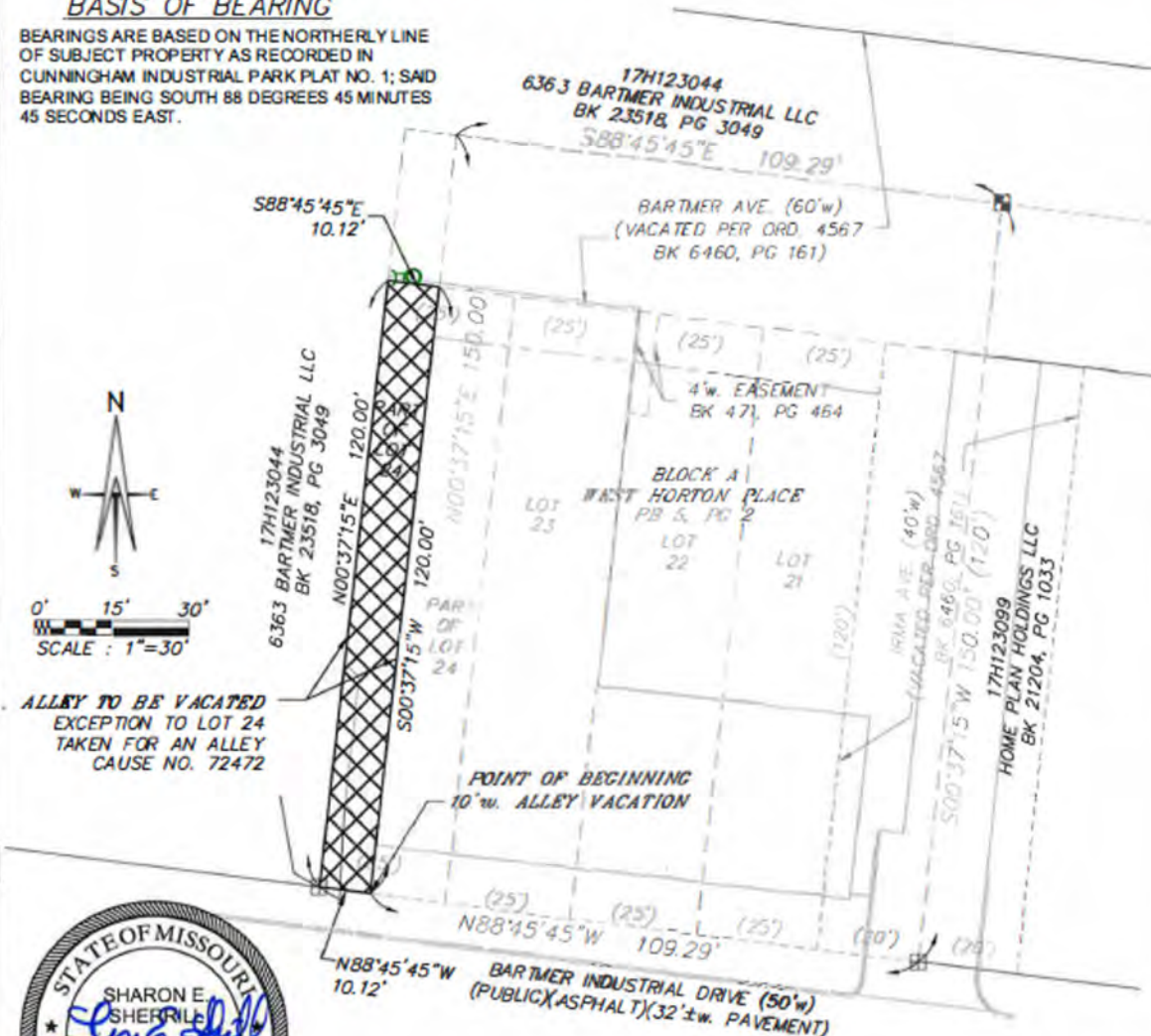
\_\_\_\_\_  
CITY CLERK

CERTIFIED TO BE CORRECT AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

## ALLEY VACATION

### BASIS OF BEARING



TOTAL AREA

1,214± SQUARE FEET  
0.028± ACRES

**SHERRILL ASSOCIATES, INC.**

Surveyors   Engineers   Planners

	(618)	656	9251
FAX	(618)	656	9496



ILLINOIS DESIGN FIRM // 184-001258

NO.	DATE	REV.
1	2-13	TITLE
PROJECT NO.		225870
DRAWN	SES	CHECKED SES
DATE	02-02-2023	

#### DISCLAIMER OF RESPONSIBILITY

I hereby specify that the documents intended to be authenticated by my seal are limited to this sheet, and I hereby disclaim any responsibility for all other Drawings, Specifications, Estimates, Reports or other Documents or instruments relating to or intended to be used for any part or parts of the engineering project or survey.

SHEET 2 OF 2



STATE OF MISSOURI     )  
                                      )  
                                      )  
COUNTY OF ST. LOUIS    )

TO THE CITY COUNCIL  
OF THE CITY OF UNIVERSITY CITY  
STATE OF MISSOURI

PETITION FOR  
VACATION

Petitioners, Invictus Real Estate Management LLC, respectfully state to the City Council of the City of University City, State of Missouri that:

- 1) They are the owners in fee simple of the following described parcel of real estate situated in the City of University City, State of Missouri, incorporated herein by reference, being more particularly described as follows:

LOTS 21, 22, 23 AND 24 IN BLOCK A OF WEST HORTON PLACE, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 5, PAGE 2 OF THE ST. LOUIS COUNTY, MISSOURI, RECORDER'S OFFICE (EXCEPTING THEREFROM THAT PORTION OF LOT 24 CONDEMNED FOR AN ALLEY IN CAUSE NO. 72472 OF THE CIRCUIT COURT OF ST. LOUIS COUNTY).

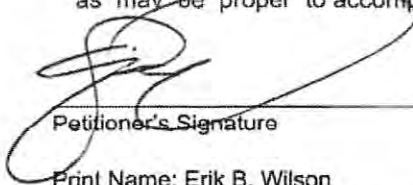
Property address:     6322 Bartmer Industrial Drive, St. Louis, MO  
Locator number:     17H120993

- 2) Petitioners desire to have an alley, situated in University City, Missouri vacated. The portion of the alley and right-of-way proposed for vacation are legally described on the attached Exhibit "A", which is signed and sealed by a Professional Land Surveyor (PLS) registered in the State of Missouri. Evidence of the establishment of the alley is provided via the Title Commitment (Schedule B, exception #6(a)) and Survey of the property showing that the title exception is for an alley.
- 3) The alley proposed for vacation is identified by label or legend, and is shown hatched on the attached drawing, designated as Exhibit "B", which is signed and sealed by a Professional Land Surveyor (PLS) registered in the State of Missouri.
- 4) Petitioners are the owners in fee simple of property which abuts the portion of The alley and right-of-way proposed for vacation. The only remaining abutting property owner, 6363 Bartmer Industrial LLC, will notified of this proposed vacation, and provided with a Vacation Consent Form for the alley vacation sought, as legally described on the attached Exhibit "A", and as shown on the attached drawing(s) identified as Exhibit "B". The Vacation Consent Form from said abutting property owner will be submitted as a supplement to this petition, once we receive it back.
- 5) The various utility companies will be contacted to comment on this proposed vacation and/or give a release of easement for the right-of-way or easement proposed for

vacation, as previously described. Pursuant to Instruction #6 in the City's "Procedures for Vacation of Public Streets, Alleys or Easements..." once this application is submitted to the City, comments and/or releases will be sought from Spire Gas Company, AT&T Missouri, Missouri-American Water Company, Ameren Missouri, Metropolitan University City Sewer District and Charter Communications (in addition to anyone else the City directs). Their responses will be submitted as a supplement to this petition once we receive them.

- 6) The portion of the alley proposed for vacation is on the West side of Petitioner's property; and the portion of the right-of-way proposed for vacation, is located on the North side of Petitioner's property. Petitioners further state that the portion of the alley and right-of-way proposed for vacation, as previously described, are both located beyond the alley and right-of-way required by the City for any use. The petitioners have requested the vacation of said alley and right-of-way to add a portion of the vacated alley to their existing property and cure a title defect/exception to make it more marketable to a proposed purchaser of the property, who is currently leasing the property from Petitioner.
- 7) The vacation herein petitioned for will be in the interest of the public necessity, convenience, and general welfare.

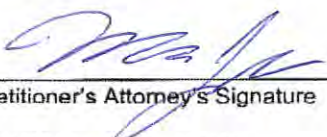
**WHEREFORE,** Petitioners pray that the City Council of University City, Missouri, vacate the portion of the alley and right-of-way, as set forth in detail and previously described in this petition, and petitioners further pray that the portion of the alley and right-of-way, as herein described, shall revert to the Petitioners, who are the owners in fee simple of property adjoining or abutting this proposed vacation, as well as all those holding any reversionary interest, and ordain such further orders as may be proper to accomplish the vacation prayed.

  
\_\_\_\_\_  
Petitioner's Signature  
Print Name: Erik B. Wilson  
Manager, Invictus Real Estate Management LLC

Address: 981 Quail Hollow Lane  
Wildwood, MO 63021

Telephone #: 31 4517-6706

Email: erikonline@me.com

  
\_\_\_\_\_  
Petitioner's Attorney's Signature  
Print Name: Marc Jacob  
Managing Attorney

Address: 7710 Carondelet Ave, Ste 333  
St. Louis, MO 63105

Telephone #: 31 4862-2237

Email: mjacob@jacob-law.com

STATE OF MISSOURI

)

)

ss.

COUNTY OF ST. Louis

)

On this 16 day of February, 2023, before me appeared Erik B. Wilson, to me personally known, who, being by me duly sworn, did say that he/she is the Manager of Invictus Real Estate Management LLC, a limited liability company of the State of Missouri, and that the the company has no seal, and that said instrument was signed and sealed on behalf of said company by authority of its Management; and said Erik B. Wilson acknowledged said instrument to be the free act and deed of said company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.



Notary for  
Erik B. Wilson  
only

A handwritten signature of Lorri Loeffelman in black ink.

2/16/2023

Notary Public

My Term Expires:

August 15, 2026

STATE OF MISSOURI

)

)


ss.

COUNTY OF ST. LOUIS

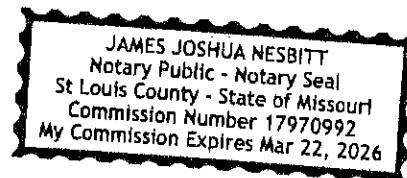
)

On this 16<sup>th</sup> day of February, 2023, before me personally appeared Marc Jacob, to me known to be the persons described in and who executed the forgoing instrument and acknowledged that they executed the same as their free act and deed.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

  
Notary Public

My Term Expires:



# ALLEY VACATION DESCRIPTION

EXHIBIT "A"

A TRACT OF LAND BEING PART OF LOT 24 IN BLOCK A OF WEST HORTON PLACE, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 5, PAGE 2 OF THE ST. LOUIS COUNTY, MISSOURI, RECORDER'S OFFICE BEING THAT PORTION OF LOT 24 CONDEMNED FOR AN ALLEY IN CAUSE NO. 72472 OF THE CIRCUIT COURT OF ST. LOUIS COUNTY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 24 IN BLOCK A; THENCE NORTH 00 DEGREES 37 MINUTES 15 SECONDS EAST, ALONG THE WESTERLY LINE OF SAID LOT 24 IN BLOCK A, A DISTANCE OF 120.00 FEET TO THE NORTHWEST CORNER OF SAID LOT 24 IN BLOCK A, AND BEING A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF VACATED BARTMER AVENUE (60'w.); THENCE ALONG THE NORTHERLY LINE OF SAID LOT 24 IN BLOCK A, SOUTH 88 DEGREES 45 MINUTES 45 SECONDS EAST, A DISTANCE OF 10.12 FEET; THENCE LEAVING SAID NORTH LINE, SOUTH 00 DEGREES 37 MINUTES 15 SECONDS WEST, A DISTANCE OF 120.00 FEET TO A POINT ON THE SOUTHERLY LINE OF SAID LOT 24 IN BLOCK A, SAID POINT BEING ON THE NORTHERLY RIGHT OF WAY LINE OF BARTMER INDUSTRIAL DRIVE (50'w.); THENCE ALONG SAID SOUTHERLY LINE OF LOT 24 IN BLOCK A, NORTH 88 DEGREES 45 MINUTES 45 SECONDS WEST, A DISTANCE OF 10.12 FEET TO THE POINT OF BEGINNING, CONTAINING 1,214 SQUARE FEET, OR 0.028 ACRES, MORE OR LESS.



## SHERRILL ASSOCIATES, INC.

Surveyors - Engineers - Planners

316 Main Street  
Edwardsville, IL 62025

(618) 656-9251  
FAX (618) 656-9496



ILLINOIS DESIGN FIRM #184-001238

NO.	DATE	REV.
1	2-13	TITLE
PROJECT NO.	2258701	
DRAWN	SES	CHECKED
DATE	02-02-2023	SES

### DISCLAIMER OF RESPONSIBILITY

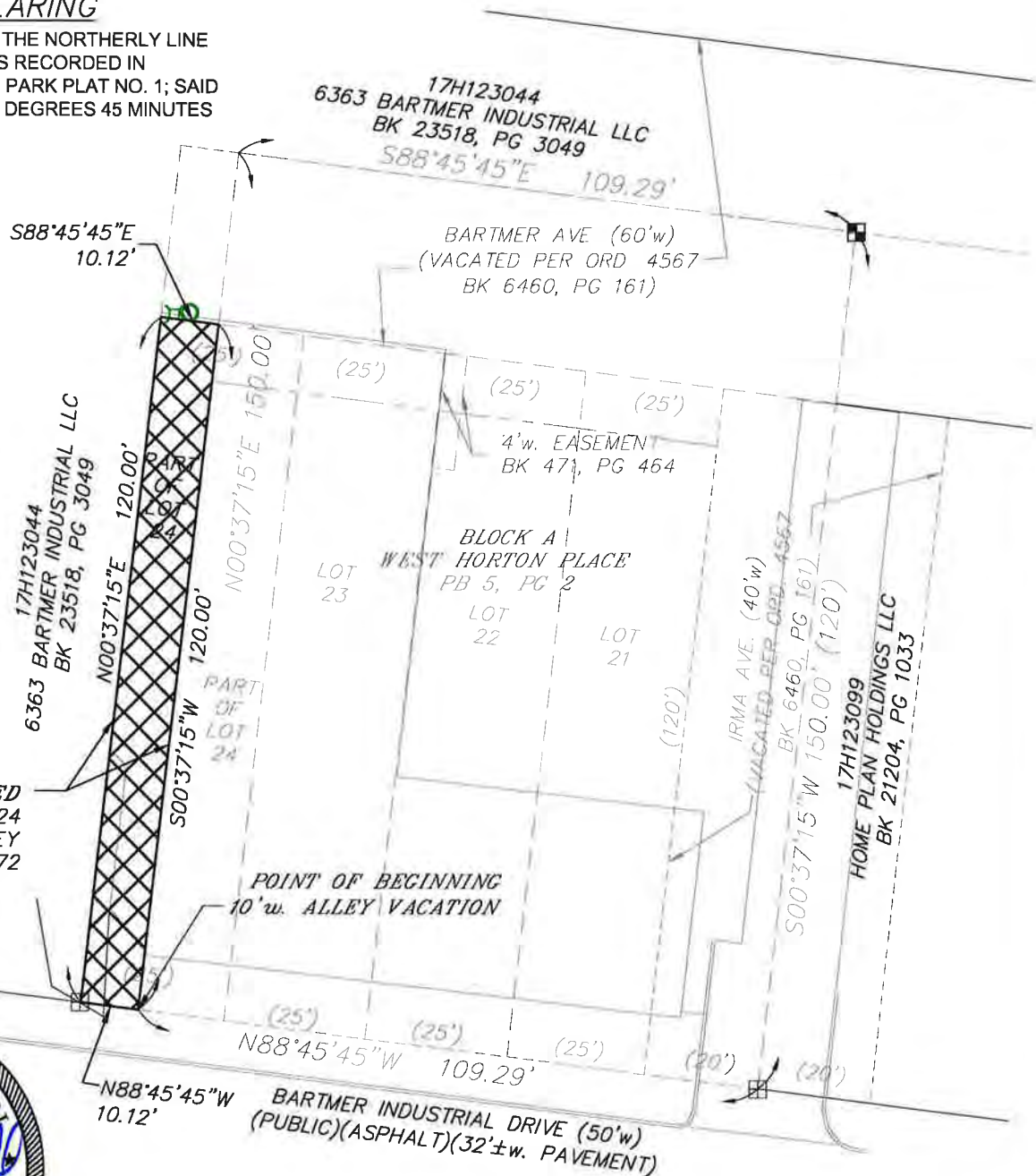
I hereby specify that the documents intended to be authenticated by my seal are limited to this sheet, and I hereby disclaim any responsibility for all other Drawings, Specifications, Estimates, Reports or other Documents or instruments relating to or intended to be used for any part or parts of the engineering project or survey.

SHEET 1 OF 2 M-1-9



EXHIBIT "B"

### BASIS OF BEARING



1,214± SQUARE FEET  
0.028± ACRES

NO.	DATE	REV.
1	2-13	TITLE
PROJECT NO.		225870
DRAWN	SES	CHECKED SES
DATE		02-02-202

I hereby specify that the documents intended to be authenticated by my seal are limited to this sheet, and I hereby disclaim any responsibility for all other Drawings, Specifications, Estimates, Reports or other Documents or instruments relating to or intended to be used for any part or parts of the engineering project or survey.

SHEET 2 OF 2M-1-10



**CITY OF UNIVERSITY CITY COUNCIL MEETING  
AGENDA ITEM**

<b>NUMBER:</b> <i>For City Clerk Use</i>	<b>UB20230710-02</b>
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**SUBJECT/TITLE:**

Compensation Ordinance Adjustments

**REQUESTED BY:**

Amy Williams

**DEPARTMENT / WARD**

Human Resources

**AGENDA SECTION:**

Unfininshed Business - Bill 9517

**CAN ITEM BE RESCHEDULED?**

Yes

**CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:**

The City Manager recommends updating the Pay Ordinance with the following changes:

- Elevating the vacant Finance position of Accountant to Purchasing Manager
- Administering a 2% Cost of Living Adjustment (COLA) as proposed in the FY24 budget

**FISCAL IMPACT:**

The highest salary for the Accountant at a Grade 10 was \$78,510.78. The new Purchasing Manager's highest salary at a Grade 12 is \$101,350, making the highest impact potential - \$22,839.22  
The fiscal impact for the 2% COLA is approximately \$280,000.

**AMOUNT:**

0

**ACCOUNT No.:**

NA

**FROM FUND:**

General Fund – 01

**TO FUND:**

General Fund – 01

**EXPLANATION:**

The proposed ordinance elevates one position and requests a 2% Cost of Living Adjustment (COLA) for all employees. Seasonal part-time hourly rates will remain the same. The City Manager recommends approval.

**STAFF COMMENTS AND BACKGROUND INFORMATION:**

No new positions are being proposed. The proposed updates to this ordinance seek only to elevate one position and administer the 2% COLA.

**CIP No.**

**RELATED ITEMS / ATTACHMENTS:**

Draft Bill 9517

**LIST CITY COUNCIL GOALS (S):**

Employees

**RESPECTFULLY SUBMITTED:**

City Manager, Gregorory Rose

**MEETING DATE:**

July 10 , 2023





INTRODUCED BY:

DATE: June 26, 2023

**BILL NO. 9517**

**ORDINANCE NO:**

**AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO  
CITY OFFICIALS AND EMPLOYEES AS ENUMERATED HEREIN  
FROM AND AFTER JULY 10, 2023, AND REPEALING ORDINANCE  
NO. 7228.**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY CITY, MISSOURI,  
AS FOLLOWS:

Section 1. From and after July 10, 2023, City employees within the classified service of the City, hereinafter designated, shall receive as compensation for their services such amounts as may be fixed by the City Manager in accordance with Schedule A (Base Pay), included herein, with a salary not less than the lowest amount and not greater than the highest amount set forth in Schedule A, and shall additionally receive as compensation for their services such benefits generally provided in the Administrative Regulations and Civil Service Rules now in effect, all of which are hereby adopted, approved, and incorporated herein by this reference.

**SCHEDULE A - BASE PAY STEPS FOR CLASSIFIED EMPLOYEES 2023**

Grade	Position Title	Pay Frequency	Steps									
			A	B	C	D	E	F	G	H	I	J
1		Annually	\$28,975.09	\$30,423.84	\$31,945.03	\$33,542.29	\$35,219.40	\$36,980.37	\$38,829.39	\$40,770.86	\$42,809.40	\$44,949.87
		Monthly	\$2,414.59	\$2,535.32	\$2,662.09	\$2,795.19	\$2,934.95	\$3,081.70	\$3,235.78	\$3,397.57	\$3,567.45	\$3,745.82
		Bi-Weekly	\$1,114.43	\$1,170.15	\$1,228.66	\$1,290.09	\$1,354.59	\$1,422.32	\$1,493.44	\$1,568.11	\$1,646.52	\$1,728.84
		Hourly	\$13.93	\$14.63	\$15.36	\$16.13	\$16.93	\$17.78	\$18.67	\$19.60	\$20.58	\$21.61
2		Annually	\$30,423.91	\$31,945.10	\$33,542.36	\$35,219.48	\$36,980.45	\$38,829.47	\$40,770.95	\$42,809.50	\$44,949.97	\$47,197.47
		Monthly	\$2,535.33	\$2,662.09	\$2,795.20	\$2,934.96	\$3,081.70	\$3,235.79	\$3,397.58	\$3,567.46	\$3,745.83	\$3,933.12
		Bi-Weekly	\$1,170.15	\$1,228.66	\$1,290.09	\$1,354.60	\$1,422.33	\$1,493.44	\$1,568.11	\$1,646.52	\$1,728.85	\$1,815.29
		Hourly	\$14.63	\$15.36	\$16.13	\$16.93	\$17.78	\$18.67	\$19.60	\$20.58	\$21.61	\$22.69
3		Annually	\$31,945.22	\$33,542.49	\$35,219.61	\$36,980.59	\$38,829.62	\$40,771.10	\$42,809.66	\$44,950.14	\$47,197.65	\$49,557.53
		Monthly	\$2,662.10	\$2,795.21	\$2,934.97	\$3,081.72	\$3,235.80	\$3,397.59	\$3,567.47	\$3,745.84	\$3,933.14	\$4,129.79
		Bi-Weekly	\$1,228.66	\$1,290.10	\$1,354.60	\$1,422.33	\$1,493.45	\$1,568.12	\$1,646.53	\$1,728.85	\$1,815.29	\$1,906.06
		Hourly	\$15.36	\$16.13	\$16.93	\$17.78	\$18.67	\$19.60	\$20.58	\$21.61	\$22.69	\$23.83
4	Parking Attendant	Annually	\$33,542.50	\$35,219.62	\$36,980.60	\$38,829.63	\$40,771.11	\$42,809.67	\$44,950.15	\$47,197.66	\$49,557.54	\$52,035.42
	Police/Fire Cadet	Monthly	\$2,795.21	\$2,934.97	\$3,081.72	\$3,235.80	\$3,397.59	\$3,567.47	\$3,745.85	\$3,933.14	\$4,129.80	\$4,336.29
	Clerk Typist	Bi-Weekly	\$1,290.10	\$1,354.60	\$1,422.33	\$1,493.45	\$1,568.12	\$1,646.53	\$1,728.85	\$1,815.29	\$1,906.06	\$2,001.36
		Hourly	\$16.13	\$16.93	\$17.78	\$18.67	\$19.60	\$20.58	\$21.61	\$22.69	\$23.83	\$25.02
5	Custodian	Annually	\$35,219.62	\$36,980.60	\$38,829.63	\$40,771.11	\$42,809.67	\$44,950.15	\$47,197.66	\$49,557.54	\$52,035.42	\$54,637.19
		Monthly	\$2,934.97	\$3,081.72	\$3,235.80	\$3,397.59	\$3,567.47	\$3,745.85	\$3,933.14	\$4,129.80	\$4,336.29	\$4,553.10
		Bi-Weekly	\$1,354.60	\$1,422.33	\$1,493.45	\$1,568.12	\$1,646.53	\$1,728.85	\$1,815.29	\$1,906.06	\$2,001.36	\$2,101.43
		Hourly	\$16.93	\$17.78	\$18.67	\$19.60	\$20.58	\$21.61	\$22.69	\$23.83	\$25.02	\$26.27
6	Laborer	Annually	\$36,980.60	\$38,829.63	\$40,771.11	\$42,809.67	\$44,950.15	\$47,197.66	\$49,557.54	\$52,035.42	\$54,637.19	\$57,369.05
	Compliance Officer	Monthly	\$3,081.72	\$3,235.80	\$3,397.59	\$3,567.47	\$3,745.85	\$3,933.14	\$4,129.80	\$4,336.29	\$4,553.10	\$4,780.75
		Bi-Weekly	\$1,422.33	\$1,493.45	\$1,568.12	\$1,646.53	\$1,728.85	\$1,815.29	\$1,906.06	\$2,001.36	\$2,101.43	\$2,206.50
		Hourly	\$17.78	\$18.67	\$19.60	\$20.58	\$21.61	\$22.69	\$23.83	\$25.02	\$26.27	\$27.58

**SCHEDULE A - BASE PAY STEPS FOR CLASSIFIED EMPLOYEES 2023**

*Steps*

<i>Grade</i>	<i>Position Title</i>	<i>Pay Frequency</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>	<i>G</i>	<i>H</i>	<i>I</i>	<i>J</i>
<b>7</b>	<b>Advanced Clerk Typist</b>	Annually	\$38,829.44	\$40,770.91	\$42,809.46	\$44,949.93	\$47,197.43	\$49,557.30	\$52,035.17	\$54,636.93	\$57,368.77	\$60,237.21
	<b>Laborer-Light Equipment Operator</b>	Monthly	\$3,235.79	\$3,397.58	\$3,567.46	\$3,745.83	\$3,933.12	\$4,129.78	\$4,336.26	\$4,553.08	\$4,780.73	\$5,019.77
		Bi-Weekly	\$1,493.44	\$1,568.11	\$1,646.52	\$1,728.84	\$1,815.29	\$1,906.05	\$2,001.35	\$2,101.42	\$2,206.49	\$2,316.82
		Hourly	\$18.67	\$19.60	\$20.58	\$21.61	\$22.69	\$23.83	\$25.02	\$26.27	\$27.58	\$28.96
<b>8</b>	<b>Administrative Secretary</b>	Annually	\$41,159.24	\$43,217.20	\$45,378.06	\$47,646.96	\$50,029.31	\$52,530.78	\$55,157.32	\$57,915.18	\$60,810.94	\$63,851.49
	<b>Assistant to the Prosecutor</b>	Monthly	\$3,429.94	\$3,601.43	\$3,781.51	\$3,970.58	\$4,169.11	\$4,377.56	\$4,596.44	\$4,826.27	\$5,067.58	\$5,320.96
	<b>Court Clerk II</b>	Bi-Weekly	\$1,583.05	\$1,662.20	\$1,745.31	\$1,832.58	\$1,924.20	\$2,020.41	\$2,121.44	\$2,227.51	\$2,338.88	\$2,455.83
	<b>Equipment Operator</b>	Hourly	\$19.79	\$20.78	\$21.82	\$22.91	\$24.05	\$25.26	\$26.52	\$27.84	\$29.24	\$30.70
	<b>Account Clerk II</b>											
<b>9</b>	<b>Administrative Assistant</b>	Annually	\$45,319.68	\$47,585.66	\$49,964.94	\$52,463.19	\$55,086.35	\$57,840.67	\$60,732.70	\$63,769.33	\$66,957.80	\$71,500.89
	<b>Accounts Payable Specialist</b>	Monthly	\$3,776.64	\$3,965.47	\$4,163.75	\$4,371.93	\$4,590.53	\$4,820.06	\$5,061.06	\$5,314.11	\$5,579.82	\$5,958.41
	<b>Dispatcher</b>	Bi-Weekly	\$1,743.06	\$1,830.22	\$1,921.73	\$2,017.81	\$2,118.71	\$2,224.64	\$2,335.87	\$2,452.67	\$2,575.30	\$2,750.03
	<b>Executive Secretary to the Director</b>	Hourly	\$21.79	\$22.88	\$24.02	\$25.22	\$26.48	\$27.81	\$29.20	\$30.66	\$32.19	\$34.38
	<b>Executive Secretary to the Police Chief</b>											
	<b>General Maintenance Worker</b>											
	<b>Heavy Equipment Operator</b>											
	<b>Inspector I</b>											
	<b>Mechanic I</b>											
	<b>Print Shop Operator</b>											
	<b>Recreation Supervisor I</b>											
	<b>Tree Trimmer</b>											

**SCHEDULE A - BASE PAY STEPS FOR CLASSIFIED EMPLOYEES 2023**

*Steps*

<i>Grade</i>	<i>Position Title</i>	<i>Pay Frequency</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>	<i>G</i>	<i>H</i>	<i>I</i>	<i>J</i>
<b>10</b>	Accountant	Annually	\$50,758.04	\$53,295.94	\$55,960.74	\$58,758.77	\$61,696.71	\$64,781.55	\$68,020.62	\$71,421.66	\$74,992.74	\$80,080.99
	Administrative Analyst	Monthly	\$4,229.84	\$4,441.33	\$4,663.39	\$4,896.56	\$5,141.39	\$5,398.46	\$5,668.39	\$5,951.80	\$6,249.39	\$6,673.42
	Budget Analyst-Purchasing Specialist	Bi-Weekly	\$1,952.23	\$2,049.84	\$2,152.34	\$2,259.95	\$2,372.95	\$2,491.60	\$2,616.18	\$2,746.99	\$2,884.34	\$3,080.04
	Crew Leader	Hourly	\$24.40	\$25.62	\$26.90	\$28.25	\$29.66	\$31.14	\$32.70	\$34.34	\$36.05	\$38.50
	Crime Analyst											
	Human Resources Generalist											
	Information Technology Specialist											
	Lead Dispatcher - Supervisor											
	Lead Inspector											
	Mechanic II											
	Public Works Parks Inspector											
	Recreation Supervisor II											
<b>11</b>	Court Administrator	Annually	\$56,849.00	\$59,691.45	\$62,676.02	\$65,809.83	\$69,100.32	\$72,555.33	\$76,183.10	\$79,992.25	\$83,991.87	\$89,690.71
	Facilities Manager	Monthly	\$4,737.42	\$4,974.29	\$5,223.00	\$5,484.15	\$5,758.36	\$6,046.28	\$6,348.59	\$6,666.02	\$6,999.32	\$7,474.23
	Fleet Manager	Bi-Weekly	\$2,186.50	\$2,295.83	\$2,410.62	\$2,531.15	\$2,657.70	\$2,790.59	\$2,930.12	\$3,076.63	\$3,230.46	\$3,449.64
	Financial Analyst	Hourly	\$27.33	\$28.70	\$30.13	\$31.64	\$33.22	\$34.88	\$36.63	\$38.46	\$40.38	\$43.12
	Forestry Supervisor											
	Golf Manager											
	Golf Superintendent											
	Multi-Discipline Inspector											
	Parks Supervisor											
	Project Manager I											
	Senior Accountant											
	Street Supervisor											

**SCHEDULE A - BASE PAY STEPS FOR CLASSIFIED EMPLOYEES 2023**

*Steps*

<i>Grade</i>	<i>Position Title</i>	<i>Pay Frequency</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>	<i>G</i>	<i>H</i>	<i>I</i>	<i>J</i>
12	Communications Manager	Annually	\$64,239.37	\$67,451.34	\$70,823.91	\$74,365.10	\$78,083.36	\$81,987.53	\$86,086.90	\$90,391.25	\$94,910.81	\$101,350.51
	Economic Development Specialist	Monthly	\$5,353.28	\$5,620.95	\$5,901.99	\$6,197.09	\$6,506.95	\$6,832.29	\$7,173.91	\$7,532.60	\$7,909.23	\$8,445.88
	Economic Development Business Retention Specialist	Bi-Weekly	\$2,470.75	\$2,594.28	\$2,724.00	\$2,860.20	\$3,003.21	\$3,153.37	\$3,311.03	\$3,476.59	\$3,650.42	\$3,898.10
	Human Resources Manager	Hourly	\$30.88	\$32.43	\$34.05	\$35.75	\$37.54	\$39.42	\$41.39	\$43.46	\$45.63	\$48.73
	Information Technology Manager											
	Public Safety IT Manager											
	Purchasing Manager											
	Planning- Zoning Administrator											
	Project Manager II											
	Sanitation Superintendent											
	Senior Planner											
	Senior Public Works Manager											
	Senior Building Inspector-Plan Reviewer											
13	Deputy Director of Recreation	Annually	\$72,590.49	\$76,220.01	\$80,031.01	\$84,032.57	\$88,234.19	\$92,645.90	\$97,278.20	\$102,142.11	\$107,249.21	\$114,526.08
	Deputy Director of Parks Maintenance	Monthly	\$6,049.21	\$6,351.67	\$6,669.25	\$7,002.71	\$7,352.85	\$7,720.49	\$8,106.52	\$8,511.84	\$8,937.43	\$9,543.84
	Deputy Dir. of Planning & Dev./Bldg. Commissioner	Bi-Weekly	\$2,791.94	\$2,931.54	\$3,078.12	\$3,232.02	\$3,393.62	\$3,563.30	\$3,741.47	\$3,928.54	\$4,124.97	\$4,404.85
	Assistant Director of Public Works	Hourly	\$34.90	\$36.64	\$38.48	\$40.40	\$42.42	\$44.54	\$46.77	\$49.11	\$51.56	\$55.06
14	Assistant Director of Finance	Annually	\$83,479.06	\$87,653.02	\$92,035.67	\$96,637.45	\$101,469.32	\$106,542.79	\$111,869.93	\$117,463.43	\$123,336.60	\$131,704.98
		Monthly	\$6,956.59	\$7,304.42	\$7,669.64	\$8,053.12	\$8,455.78	\$8,878.57	\$9,322.49	\$9,788.62	\$10,278.05	\$10,975.42
		Bi-Weekly	\$3,210.73	\$3,371.27	\$3,539.83	\$3,716.83	\$3,902.67	\$4,097.80	\$4,302.69	\$4,517.82	\$4,743.72	\$5,065.58
		Hourly	\$40.13	\$42.14	\$44.25	\$46.46	\$48.78	\$51.22	\$53.78	\$56.47	\$59.30	\$63.32

**SCHEDULE A - BASE PAY STEPS FOR CLASSIFIED UNIFORMED POLICE EMPLOYEES**

<i>Grade</i>	<i>Position Title</i>	<i>Pay Frequency</i>	<i>Steps</i>					
			<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>
<b>P-1</b>	<b>Police Officer Trainee</b>	Annually	\$55,282.69	\$58,046.83	\$60,949.17	\$63,996.63	\$67,196.46	\$71,755.74
		Monthly	\$4,606.89	\$4,837.24	\$5,079.10	\$5,333.05	\$5,599.71	\$5,979.65
		Bi-Weekly	\$2,126.26	\$2,232.57	\$2,344.20	\$2,461.41	\$2,584.48	\$2,759.84
		Hourly	\$26.5782	\$27.9071	\$29.3025	\$30.7676	\$32.3060	\$34.4980
<b>P-2</b>	<b>Police Officer</b>	Annually	\$63,854.50	\$67,047.22	\$70,399.58	\$73,919.56	\$77,615.54	\$82,881.56
		Monthly	\$5,321.21	\$5,587.27	\$5,866.63	\$6,159.96	\$6,467.96	\$6,906.80
		Bi-Weekly	\$2,455.94	\$2,578.74	\$2,707.68	\$2,843.06	\$2,985.21	\$3,187.75
		Hourly	\$30.6993	\$32.2342	\$33.8460	\$35.5383	\$37.3152	\$39.8469
<b>P-3</b>	<b>Police Sergeant</b>	Annually	\$78,498.44	\$82,423.36	\$86,544.53	\$90,871.76	\$95,415.34	\$101,889.28
		Monthly	\$6,541.54	\$6,868.61	\$7,212.04	\$7,572.65	\$7,951.28	\$8,490.77
		Bi-Weekly	\$3,019.17	\$3,170.13	\$3,328.64	\$3,495.07	\$3,669.82	\$3,918.82
		Hourly	\$37.7396	\$39.6266	\$41.6079	\$43.6883	\$45.8728	\$48.9852
<b>P-4</b>	<b>Police Lieutenant</b>	Annually	\$90,554.21	\$95,081.92	\$99,836.01	\$104,827.81	\$111,940.38	
		Monthly	\$7,546.18	\$7,923.49	\$8,319.67	\$8,735.65	\$9,328.36	
		Bi-Weekly	\$3,482.85	\$3,657.00	\$3,839.85	\$4,031.84	\$4,305.40	
		Hourly	\$43.5357	\$45.7125	\$47.9981	\$50.3980	\$53.8175	
<b>P-5</b>	<b>Police Captain</b>	Annually	\$100,822.67	\$105,863.80	\$111,156.99	\$116,714.84	\$124,633.94	
		Monthly	\$8,401.89	\$8,821.98	\$9,263.08	\$9,726.24	\$10,386.16	
		Bi-Weekly	\$3,877.79	\$4,071.68	\$4,275.27	\$4,489.03	\$4,793.61	
		Hourly	\$48.4724	\$50.8961	\$53.4409	\$56.1129	\$59.9202	
<b>P-6</b>	<b>Deputy Police Chief</b>	Annually	\$109,847.69	\$115,340.08	\$121,107.08	\$127,162.44	\$135,790.41	
		Monthly	\$9,153.97	\$9,611.67	\$10,092.26	\$10,596.87	\$11,315.87	
		Bi-Weekly	\$4,224.91	\$4,436.16	\$4,657.96	\$4,890.86	\$5,222.71	
		Hourly	\$52.8114	\$55.4520	\$58.2246	\$61.1358	\$65.2839	



**SCHEDULE A - BASE PAY STEPS FOR CLASSIFIED UNIFORMED FIRE EMPLOYEES**

*Steps*

<i>Grade</i>	<i>Position</i>	<i>Pay Frequency</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>
F-1	Paramedic Firefighter	Annually	\$67,086.79	\$70,441.13	\$73,963.18	\$77,661.34	\$81,544.41	\$87,077.20
		Monthly	\$5,590.57	\$5,870.09	\$6,163.60	\$6,471.78	\$6,795.37	\$7,256.43
		Bi-weekly	\$2,580.26	\$2,709.27	\$2,844.74	\$2,986.97	\$3,136.32	\$3,349.12
		Hourly	\$23.0380	\$24.1899	\$25.3994	\$26.6694	\$28.0029	\$29.9029
F-2	Paramedic Fire Captain	Annually	\$78,615.75	\$82,753.03	\$87,108.45	\$91,693.11	\$96,519.06	\$103,326.20
		Monthly	\$6,551.31	\$6,896.09	\$7,259.04	\$7,641.09	\$8,043.26	\$8,610.52
		Bi-weekly	\$3,023.68	\$3,182.81	\$3,350.33	\$3,526.66	\$3,712.27	\$3,974.08
		Hourly	\$26.9972	\$28.4179	\$29.9136	\$31.4880	\$33.1453	\$35.4829
F-3	Batallion Chief	Annually	\$92,517.47	\$97,387.12	\$102,512.81	\$107,908.22	\$115,518.59	
		Monthly	\$7,709.79	\$8,115.59	\$8,542.73	\$8,992.35	\$9,626.55	
		Bi-weekly	\$3,558.36	\$3,745.66	\$3,942.80	\$4,150.32	\$4,443.02	
		Hourly	\$31.7711	\$33.4434	\$35.2036	\$37.0564	\$39.6698	
F-5	Deputy Fire Chief	Annually	\$104,545.50	\$110,047.66	\$115,839.64	\$121,936.47	\$130,536.20	
		Monthly	\$8,712.13	\$9,170.64	\$9,653.30	\$10,161.37	\$10,878.02	
		Bi-weekly	\$4,020.98	\$4,232.60	\$4,455.37	\$4,689.86	\$5,020.62	
		Hourly	\$50.2623	\$52.9075	\$55.6921	\$58.6233	\$62.7578	

Section 2. From and after July 10, 2023, seasonal and regular part-time employees of the City may be employed at an hourly rate in accordance with the following Schedule B (hourly pay rates for seasonal and regular part-time employees)

**SCHEDULE B 1 - HOURLY PAY RATES FOR SEASONAL EMPLOYEES**

Grade	Position Title	Steps									
		A	B	C	D	E	F	G	H	I	J
P01		\$15	\$15.7500	\$16.5375	\$17.3644	\$18.2326	\$19.1442				
P02	Cashier	\$15.50	\$16.2750	\$17.0888	\$17.9432	\$18.8403	\$19.7824				
	Control Desk Associate										
	Facility Attendant										
	Child Care Assistant										
	Camp Counselor										
	Golf Course Attendant										
	Park Attendant										
	Youth Job Corps Worker										
P03	Lifeguard	\$15.75	\$16.5375	\$17.3644	\$18.2326	\$19.1442	\$20.1014				
	Recreation Program Leader										
	Traffic Escort										
P04	Inclusion Counselor	\$16.25	\$17.0625	\$17.9156	\$18.8114	\$19.7520	\$20.7396				
	Facility Attendant II										
P05	Pool Technician	\$16.50	\$17.3250	\$18.1913	\$19.1008	\$20.0559	\$21.0586				
P06	Head Lifeguard	\$17.0000	\$17.8500	\$18.7425	\$19.6796	\$20.6636	\$21.6968				
	Swim Instructor										
P07	Asstistant Pool Manager	\$18.19	\$19.10	\$20.05	\$21.06	\$22.11	\$23.22				
	Assistant Camp Director										
	Facility Monitor										
	Intern										
P08	Camp Director	\$19.80	\$20.7900	\$21.8295	\$22.9210	\$24.0670	\$25.2704				
	Pool Manager										
	Golf Shop Supervisor										
	Recreation Progam Supervisor										



**SCHEDULE B 1 - HOURLY PAY RATES FOR SEASONAL EMPLOYEES**

Grade	Position Title	Steps									
		A	B	C	D	E	F	G	H	I	J
P20		\$14.7619	\$15.5000	\$16.2750	\$17.0887	\$17.9432	\$18.8403	\$19.7824	\$20.7715	\$21.8100	\$22.9006
P21	PT Clerk Typist	\$15.5000	\$16.2750	\$17.0888	\$17.9432	\$18.8403	\$19.7824	\$20.7715	\$21.8101	\$22.9006	\$24.0456
	PT Court Clerk										
	PT Parking Controller										
	PT Police/Fire Cadet										
P22	PT Custodian	\$16.2750	\$17.0888	\$17.9432	\$18.8403	\$19.7824	\$20.7715	\$21.8101	\$22.9006	\$24.0456	\$25.2479
P23	PT Laborer	\$17.0888	\$17.9432	\$18.8403	\$19.7824	\$20.7715	\$21.8101	\$22.9006	\$24.0456	\$25.2479	\$26.5103
P24	PT Advanced Clerk Typist	\$17.9431	\$18.8403	\$19.7823	\$20.7714	\$21.8100	\$22.9004	\$24.0455	\$25.2477	\$26.5101	\$27.8356
P25	PT Administrative Secretary	\$19.0197	\$19.9707	\$20.9692	\$22.0177	\$23.1186	\$24.2745	\$25.4882	\$26.7626	\$28.1008	\$29.5058
P26	PT Dispatcher	\$20.9422	\$21.9894	\$23.0888	\$24.2433	\$25.4554	\$26.7282	\$28.0646	\$29.4678	\$30.9412	\$33.0406
	PT Senior Coordinator										
P27	PT Paramedic Firefighter	\$22.1434	\$23.2506	\$24.4132	\$25.6338	\$26.9155	\$28.7417				
P28	PT Public Works Inspector	\$23.4553	\$24.6281	\$25.8595	\$27.1525	\$28.5101	\$29.9356	\$31.4324	\$33.0040	\$34.6542	\$37.0055

**SCHEDULE B 2 - HOURLY PAY RATES FOR REGULAR PART-TIME EMPLOYEES**

Grade	Position Title	Steps									
		A	B	C	D	E	F	G	H	I	J
P01		\$15	\$16.0650	\$16.8683	\$17.7117	\$18.5972	\$19.5271				
		\$15									
P02	Cashier	\$15.81	\$16.6005	\$17.4305	\$18.3021	\$19.2172	\$20.1780				
	Control Desk Associate										
	Facility Attendant										
	Child Care Assistant										
	Camp Counselor										
	Golf Course Attendant										
	Park Attendant										
	Youth Job Corps Worker										
P03	Lifeguard	\$15.75	\$16.5375	\$17.3644	\$18.2326	\$19.1442	\$20.1014				
	Recreation Program Leader										
	Traffic Escort										
P04	Inclusion Counselor	\$16.25	\$17.0625	\$17.9156	\$18.8114	\$19.7520	\$20.7396				
	Facility Attendant II										
P05	Pool Technician	\$16.50	\$17.3250	\$18.1913	\$19.1008	\$20.0559	\$21.0586				
P06	Head Lifeguard	\$17.0000	\$17.8500	\$18.7425	\$19.6796	\$20.6636	\$21.6968				
	Swim Instructor										
P07	Assistant Pool Manager	\$18.19	\$19.10	\$20.05	\$21.06	\$22.11	\$23.22				
	Assistant Camp Director										
	Facility Monitor										
	Intern										

<b>SCHEDULE B 2 - HOURLY PAY RATES FOR REGULAR PART-TIME EMPLOYEES</b>											
<b>Grade</b>	<b>Position Title</b>	<b>Steps</b>									
		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>
<b>P20</b>		\$14.7619	\$15.5000	\$16.2750	\$17.0887	\$17.9432	\$18.8403	\$19.7824	\$20.7715	\$21.8100	\$22.9006
<b>P21</b>	<b>PT Clerk Typist</b>	\$15.5000	\$16.2750	\$17.0888	\$17.9432	\$18.8403	\$19.7824	\$20.7715	\$21.8101	\$22.9006	\$24.0456
	<b>PT Court Clerk</b>										
	<b>PT Parking Controller</b>										
	<b>PT Police/Fire Cadet</b>										
<b>P22</b>	<b>PT Custodian</b>	\$16.2750	\$17.0888	\$17.9432	\$18.8403	\$19.7824	\$20.7715	\$21.8101	\$22.9006	\$24.0456	\$25.2479
<b>P23</b>	<b>PT Laborer</b>	\$17.0888	\$17.9432	\$18.8403	\$19.7824	\$20.7715	\$21.8101	\$22.9006	\$24.0456	\$25.2479	\$26.5103
<b>P24</b>	<b>PT Advanced Clerk Typist</b>	\$17.9431	\$18.8403	\$19.7823	\$20.7714	\$21.8100	\$22.9004	\$24.0455	\$25.2477	\$26.5101	\$27.8356
<b>P25</b>	<b>PT Administrative Secretary</b>	\$19.0197	\$19.9707	\$20.9692	\$22.0177	\$23.1186	\$24.2745	\$25.4882	\$26.7626	\$28.1008	\$29.5058
<b>P26</b>	<b>PT Dispatcher</b>	\$20.9422	\$21.9894	\$23.0888	\$24.2433	\$25.4554	\$26.7282	\$28.0646	\$29.4678	\$30.9412	\$33.0406
	<b>PT Senior Coordinator</b>										
<b>P27</b>	<b>PT Paramedic Firefighter</b>	\$22.1434	\$23.2506	\$24.4132	\$25.6338	\$26.9155	\$28.7417				
<b>P28</b>	<b>PT Public Works Inspector</b>	\$23.4553	\$24.6281	\$25.8595	\$27.1525	\$28.5101	\$29.9356	\$31.4324	\$33.0040	\$34.6542	\$37.0055

Section 3. From and after on July 10, 2023, City employees in the unclassified service of the City, except as otherwise noted, shall receive as compensation for their services the amounts hereinafter set forth, or where a grade in salary is specified, such amounts as may be fixed by the City Manager within the specified grade in accordance with the following Schedule C (base pay rates for unclassified full-time, part-time, temporary or grant-funded employees) and shall additionally receive as compensation for their services such benefits generally provided in the Administrative Regulations now in effect, all of which are hereby adopted, approved, and incorporated herein by this reference.

**SCHEDULE C - BASE PAY RATES FOR UNCLASSIFIED FULL-TIME, PART-TIME, TEMPORARY OR GRANT-FUNDED EMPLOYEES**

<i>Steps</i>						
<i>Grade</i>	<i>Position Title</i>	<i>Pay Frequency</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>
S04	Judge of City Court (Substitute)	Monthly	\$277.27			
S05	Judge of City Court	Monthly	\$2,625.50	\$2,764.13	\$2,909.17	\$3,114.79
S06	Prosecuting City Attorney (Substitute)	Per Session	\$533.21			
S07	Prosecuting City Attorney	Monthly	\$3,886.00	\$4,090.75	\$4,305.10	\$4,610.38

<i>Grade</i>	<i>Position Title</i>	<i>Pay Frequency</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>	<i>G</i>	<i>H</i>	<i>I</i>	<i>J</i>
9	Secretary to the City Manager	Annually	\$45,319.68	\$47,585.66	\$49,964.94	\$52,463.19	\$55,086.35	\$57,840.67	\$60,732.70	\$63,769.33	\$66,957.80	\$71,500.89
		Monthly	\$3,776.64	\$3,965.47	\$4,163.75	\$4,371.93	\$4,590.53	\$4,820.06	\$5,061.06	\$5,314.11	\$5,579.82	\$5,958.41
		Bi-Weekly	\$1,743.06	\$1,830.22	\$1,921.73	\$2,017.81	\$2,118.71	\$2,224.64	\$2,335.87	\$2,452.67	\$2,575.30	\$2,750.03
		Hourly	\$21.7883	\$22.8777	\$24.0216	\$25.2227	\$26.4838	\$27.8080	\$29.1984	\$30.6583	\$32.1913	\$34.3754
13	City Clerk	Annually	\$72,590.49	\$76,220.01	\$80,031.01	\$84,032.57	\$88,234.19	\$92,645.90	\$97,278.20	\$102,142.11	\$107,249.21	\$114,526.08
		Monthly	\$6,049.21	\$6,351.67	\$6,669.25	\$7,002.71	\$7,352.85	\$7,720.49	\$8,106.52	\$8,511.84	\$8,937.43	\$9,543.84
		Bi-Weekly	\$2,791.94	\$2,931.54	\$3,078.12	\$3,232.02	\$3,393.62	\$3,563.30	\$3,741.47	\$3,928.54	\$4,124.97	\$4,404.85
		Hourly	\$34.8993	\$36.6442	\$38.4764	\$40.4003	\$42.4203	\$44.5413	\$46.7684	\$49.1068	\$51.5621	\$55.0606

<b>Grade</b>	<b>Position Title</b>	<b>Pay Frequency</b>	<b>Salary Range</b>		
			<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
<b>E-1</b>	<b>Assistant City Manager</b>	Annually	\$84,733.74	\$103,799.02	\$124,952.99
		Monthly	\$7,061.14	\$8,649.92	\$10,412.75
		Bi-weekly	\$3,258.99	\$3,992.27	\$4,805.88
		Hourly	\$40.7374	\$49.9034	\$60.0736
<b>E-2</b>	<b>Director of Human Resources</b>	Annually	\$101,681.13	\$124,558.82	\$149,942.94
	<b>Director of Parks, Recreation &amp; Forestry</b>	Monthly	\$8,473.43	\$10,379.90	\$12,495.25
	<b>Director of Planning &amp; Development</b>	Bi-weekly	\$3,910.81	\$4,790.72	\$5,767.04
	<b>Director of Public Works</b>	Hourly	\$48.8852	\$59.8840	\$72.0880
<b>E-3</b>	<b>Deputy City Manager/Dir. Of Economic Development</b>	Annually	\$111,044.21	\$140,110.28	\$163,751.29
	<b>Director of Finance</b>	Monthly	\$9,253.68	\$11,675.86	\$13,645.94
	<b>Fire Chief</b>	Bi-weekly	\$4,270.93	\$5,388.86	\$6,298.13
	<b>Police Chief</b>	Hourly	\$53.3866	\$67.3607	\$78.7266
<b>E-4</b>	<b>City Manager</b>	Annually	\$136,029.13	\$175,137.58	\$207,512.43
		Monthly	\$11,335.76	\$14,594.80	\$17,292.70
		Bi-weekly	\$5,231.89	\$6,736.06	\$7,981.25
		Hourly	\$65.3986	\$84.2008	\$99.7656

Section 4. From and after July 10, 2023, all full-time non-executive, non-administrative or non-professional employees shall be subject to the work week or work cycle and regulations relating to overtime work, except as noted. A listing of executive, administrative, and professionally designated employees or positions shall be issued by the City Manager.

1. Department directors shall not be paid overtime nor receive compensatory time for hours worked in excess of 40 per week.
2. Department directors may grant compensatory time on a straight time basis to their designated executive, administrative, or professional employees for hours worked in excess of 40 hours per week. Such employees are exempt from Fair Labor Standards Act provisions.
3. The normal work week for full-time office, field, maintenance, and non-commissioned police personnel, and for police and fire executive and administrative employees, is set at 40 hours per week.
4. Hours worked in excess of 40 hours per week, when authorized in advance by department directors, may be paid at the rate of time and one-half or in lieu thereof, department directors in their discretion may grant compensatory time off also at the rate of time and one-half up to an accumulation allowable under Fair Labor Standards Act provisions.
5. Hours worked in excess of 160 hours in a 28-day period by commissioned police personnel who are not exempt from Fair Labor Standards Act maximum hours provisions, when authorized in advance by the Police Chief, may be paid at the rate of time and one-half or in lieu thereof, in the Police Chief's discretion, the Police Chief may grant compensatory time off also at the rate of time and one-half up to an accumulation allowable under Fair Labor Standards Act provisions.
6. Hours worked in excess of 212 hours in a 28-day period by uniformed fire personnel who are not exempt from Fair Labor Standards Act maximum hours provisions, when authorized in advance by the Fire Chief, may be paid at the rate of time and one-half or in lieu thereof, in the Fire Chief's discretion, the Fire Chief may grant compensatory time off also at the rate of time and one-half up to an accumulation allowable under Fair Labor Standards Act provisions.
7. The average work week of Battalion Chiefs shall be 56 hours. They shall not be compensated for any hours in excess of 56 hours.

Section 5.

- A. From and after July 10, 2023, the commissioned police personnel, in the pay grades shown, shall receive compensation for five years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from the sixth (6<sup>th</sup>) year through the seventh (7<sup>th</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-3	Police Sergeant	\$63
P-4	Police Lieutenant	67
P-5	Police Captain	71

- B. From and after July 10, 2023, the commissioned police personnel, in the pay grades shown, shall receive compensation for seven years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from and after the eighth (8<sup>th</sup>) year through the tenth (10<sup>th</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-2	Police Officer	\$49
P-3	Police Sergeant	123
P-4	Police Lieutenant	132
P-4	Police Captain	142

- C. From and after on July 10, 2023, the commissioned police personnel, in the pay grade shown, shall receive compensation for ten years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from and after the eleventh (11<sup>th</sup>) year through the fourteenth (14<sup>th</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-2	Police Officer	\$80

- D. From and after on July 10, 2023, the commissioned police personnel, in the pay grade shown, shall receive compensation for fourteen years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from and after the fifteenth (15<sup>th</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-2	Police Officer	\$92

- E. From and after July 10, 2023, Paramedic Firefighters and Paramedic Fire Captains, in the pay grades shown, shall receive compensation for seven (7) years consecutive City service, excepting military leave of absence, in their present classification in the following amounts, from the eighth (8<sup>th</sup>) year through the tenth (10<sup>th</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
F-1	Paramedic Firefighters	\$77
F-2	Paramedic Fire Captains	86

- F. From and after on July 10, 2023, Paramedic Firefighters and Paramedic Fire Captains, in the pay grades shown, shall receive compensation for ten (10) years consecutive City service, excepting military leave of absence, in their present classification in the following amounts, from the eleventh (11<sup>th</sup>) year through the twentieth (20<sup>th</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
F-1	Paramedic Firefighters	\$133
F-2	Paramedic Fire Captains	133

G. From and after on July 10, 2023, Paramedic Firefighters and Paramedic Fire Captains, in the pay grades shown, shall receive compensation for twenty (20) years consecutive City service, excepting military leave of absence, in their present classification in the following amount, from the twenty-first (21<sup>st</sup>) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
F-1	Paramedic Firefighters	\$168
F-2	Paramedic Fire Captains	168

For the purpose of calculating consecutive service in this section, time served in the classifications of Firefighter and Paramedic Firefighter is combined for the same person.

Section 6. From and after July 10, 2023, all full-time employees shall have their hourly rate computed as follows:

1. The hourly rate for all full-time employees, who, according to Section 4, have a set or average work week of 40 hours, shall have their hourly rate computed by multiplying the monthly rate by 12, dividing that product by 2,080.
2. The hourly rate for full-time Paramedic Firefighters, Paramedic Fire Captains and Battalion Chiefs of the Fire Department, shall have their hourly rate computed by multiplying the monthly rate by 12, dividing that product by 2,912.

Section 7. Ordinance No. 7228 and all ordinances in conflict herewith are repealed.

Section 8. This ordinance shall take effect and be in force from its passage as provided by law.

PASSED and ADOPTED this 10<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

CERTIFIED TO BE CORRECT AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY