



Department of Planning and Development

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MEETING MINUTES (APPROVED)

PLAN COMMISSION

Location: Videoconference (Zoom)

6:30 pm; Wednesday, June 28, 2023

The Plan Commission held its regular session via video conference on Wednesday, June 28, 2023. The meeting commenced at 6:30 pm and concluded at 7:02 pm.

Call to Order – (6:30 pm) Chairwoman Holly called the meeting to order.

1. Roll Call

Present

Al Fleischer Jr.

Ellen Hartz

Margaret Holly

Patricia McQueen

Tori Gonzalez

Jeff Hales (Council Liaison)

Absent

Mark Harvey

Charles Gascon

Staff Present

John Wagner, Director of Planning & Development

Mary Kennedy, Planner

John Mulligan, City Attorney

2. Approval of Minutes – none

3. Public Comments – none

4. Old Business – none

5. New Business

a. Comprehensive Plan Summer Outreach Schedule

Chair Holly opened the meeting and gave a brief overview of the upcoming schedule of summer outreach/community engagement opportunities and asked Commissioners to volunteer to attend. Below is a summary:

- July 19 (Wed) – Ellen, Al, John, Patricia, Mary
- July 25 (Tues) – Al, Patricia, Ellen, Tori
- August 1 (Tues) – Tori, Margaret, Al
- August 12 (Sat) – Al, Ellen, John

b. Comprehensive Plan Review & Adoption Schedule (Tentative)

Chair Holly presented the tentative schedule for the Plan Commission and Council review and eventual adoption of the comprehensive plan. Commissioner Hartz suggested having an additional Plan Commission meeting for review. There was general agreement that an additional meeting would be necessary. Staff will check with planning NEXT (comprehensive plan consultant) to see if pushing the schedule back two weeks works with their schedule and

remaining budget.

Council Member Jeff Hales shared that he will be out of town for the September 27 Plan Commission and October 9 City Council meetings. He offered to have another Council Member attend the September 27 meeting.

Over the next 2-3 months, staff and Commissioners Holly and Gascon will begin reviewing text for the chapters of the plan before the Plan Commission receives a final draft to review.

The Advisory Committee will also have a chance to review the plan in September. Depending on schedule, that meeting may be combined with one of the Plan Commission meetings listed in the tentative schedule.

6. **Other Business** – none
7. **Reports** – none
8. **Adjournment** – The meeting was adjourned at 7:02 pm.