

**MINUTES OF THE MEETING OF THE  
URBAN FORESTRY COMMISSION  
UNIVERSITY CITY, ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, JULY 12th, 2023**

**( DRAFT COPY) July 13, 2023**

**Agenda Item A: Call Meeting to Order**

The meeting was called to order at 6:05 pm.

**Agenda Item B: Roll Call**

Those in attendance included , Deputy Director of Parks and Forestry Todd Strubhart, Commission Member Kathy Freese, Commission Member Tim Schroeder, Commission Member Dianne Benjamin, Commission Member Dana Barhard. Commission Member Aaron Bitzer and Council Person Aleta Klein.

Mary Kennedy - Senior Planner for University City, April Hazley- City Resident

Absent from the meeting - City Forester Jacob Kaiser

**Agenda Item C: Approval of Agenda**

Commission Member Aaron Bitzer motioned, and Commission Member Kathy Freese seconded to accept the Agenda. The motion was approved unanimously.

**Agenda Item D: Approval of Minutes**

Commission Member Kathy Freese made a motion to approve the minutes from the May 2022 meeting and Commission Member Dana Barhard seconded. The motion was approved unanimously.

**Agenda Item E: Citizens' Participation**

April Hazley a resident of University City 1515 Quendo Avenue was in attendance. Ms. Hazley asked if the city had a program in place to help residents of University City remove hazardous trees or repair houses. Discussion was held on this topic, and the idea of passing along her thoughts to city council in a form of a recommendation.

**Agenda Item F: Department Report** – Deputy Director of Parks and Forestry Todd Strubhart reported on the Forestry Report.

- a. Mr Strubhart reported on storm clean up, the process and progress made as of current date.

**Agenda Item G: Council Liaison Report** – Ms. Klein reported on 100 year anniversary events, FEMA update, Market on Olive update, Police Station update. Discussion on tree planting at Market on Olive. Discussion was held on the downtown hotel (Delmar Harvard).

### **Agenda Item H: Unfinished Business**

The Urban Forestry Plan Update and Commission By-Laws -Items were tabled

### **Agenda Item I: New Business**

- a. Presentation - City Comprehensive Plan Update was presented by Mary Kennedy - Senior Planner for University City - discussion was held on the plan.
- b. Annual Forestry Plan - Tabled
- c. Sustainability Metrics for Urban Forestry - Tabled
- d. Trees in flooded areas and watersheds - Tabled
- e. Potential partners for forestry projects - Tabled
- f. Communications to residents: pruning schedule and regulations - Tabled
- g. Reaching privately owned trees that are part of the UCITY canopy coverage - Tabled

### **Agenda Item J: Commission Comments**

**Discussion was held on how to move forward with the Commission By-Laws. Discussion was held on the process on how to handle certain situation as mentioned the the process of appeals will need to go to the Director of Parks and Recreation and the City Manager.**

**Discussion was on possible new Urban Forestry Commission members.**

### **Agenda Item #12: Adjournment**

Commission Kathy Freese motioned, and Commission Aaron Bitzer seconded to adjourn. The motion was approved unanimously at 7:40 pm.